



INVITATION FOR BID
RIGHT-OF-WAY MOWING
QUESTIONS AND ANSWERS

IFB No. S13-017

Date: October 4, 2013

Please note the clarification and/or additional information for the solicitation referenced above.

1. **Q: Is the previous bid tabulation available?**
A: One response was received. Awarded tabulation is herein made a part of this document.
2. **Q: What are the limits of the right-of-way along the roads to be mowed? To the fence line? If there are no fences, shall the mowing be 15' off the road?**
A: Generally, the right-of-way limits are fence-to-fence. If there are no fences, there are other ways to determine the limits. Utility poles are usually within a few feet of the ROW. Other markers include wet and dry utilities – meter boxes, cleanouts, junction boxes, etc. Also, there is likely an established mowing pattern. In the absence of all these, 10-15' from the road or sidewalk, if there is one, is acceptable.
3. **Q: When the right-of-way ends at a fence line, if the fence line has vegetation growing over it or onto the right-of-way is the respondent responsible for removing vegetation? Also please address Cedar Trees, vines and bramble.**
A: Vegetation within the right-of-way should be removed. Woody or well established growth like Cedar Trees does not need to be removed. City crews can mow or remove excessive growth as needed to allow routine mowing.
4. **Q: What is the budget available for this IFB?**
A: No budget figure is available at this time.
5. **Q: As the bid due date was extended to October 10th, will the deadline for questions be extended also?**
A: No.

Approved by _____

Joy Baggett, Purchasing Agent

By the signatures affixed below this document is hereby incorporated into and made a part of the above referenced solicitation.

ACKNOWLEDGED

Vendor

Authorized Signature

Date

RETURN ONE COPY SIGNED COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR AWARD.

SECTION III – BID PROPOSAL (Four Pages)

The Bid Proposal is to be completed, signed, and delivered to the location indicated in the Instructions to Bidders.

A. **PROJECT:** 2012 Landscape Maintenance & Mowing Services
City of Leander, Williamson and Travis Counties, Texas

C. **OWNER:** City of Leander
406 Municipal Drive - P.O. Box 319
Leander, TX 78646
Representative: Stephen Bosak, Parks & Recreation Director

D. **BIDDER NAME:** Landscape Ranch Services, Inc
ADDRESS: 20 B Lake Drive
Round Rock TX 78665

PHONE: 512-388-4577 **FAX:** 512-388-4587

EMAIL ADDRESS: lrsvc@sbcglobal.net

E. **CHECKONE:** Corporation Individual Partnership

If the Bidder is involved in a partnership please list the names of all partners.

F. **CONTRACT TIME:** The Bidder agrees, if awarded the Contract, that they will perform work according to the Site Maintenance Frequency Schedule and as directed by the City Inspector. The contract term shall be for one year, subject to two, one-year extensions as provided in the General Conditions.

G. **DOCUMENTS:** Each Bidder by submittal of their bid represents and warrants that they are satisfied as to the requirements and provisions of the contract for this project and the documents describing the scope of work.

H. **ADDENDUM:** I acknowledge receipt of the following addenda *(Initial if applicable):*

No. 1 _____ No. 2 _____ No. 3 _____ No. 4 _____

MUNICIPAL BUILDING LANDSCAPES
(Schedule "A" Areas)

<i>Location</i>	<i>Total Frequencies</i>	<i>Cost Per Frequency</i>	<i>Total Annual Cost</i>
CITY HALL COMPLEX (City Hall, Central Fire Station, Bryson Hall, EMS) 1. Mowing & Edging 2. Fertilization 3. Weeding & Mulching 4. Hedging	40 2 2 4	\$ 100 \$ 75 \$ 535 \$ 195	\$ 4000 \$ 150 \$ 1070 \$ 780
LIBRARY (1011 S Bagdad Rd) 1. Mowing & Edging 2. Fertilization 3. Weeding & Mulching 4. Hedging	40 1 2 2	\$ 115 \$ 110 \$ 810 \$ 265	\$ 4600 \$ 110 \$ 1620 \$ 530
POLICE DEPARTMENT & FIRE ADMINISTRATION (101 E Sonny Dr & 705 Leander Dr) 1. Mowing & Edging 2. Fertilization 3. Weeding & Mulching 4. Hedging	40 2 2 2	\$ 115 \$ 75 \$ 300 \$ 110	\$ 4600 \$ 150 \$ 600 \$ 220
FIRE STATION #2 (1950 Crystal Falls Parkway) 1. Mowing & Edging	16	\$ 90	\$ 1440
PLANNING & ECONOMIC DEVELOPMENT LOTS (100 & 104 N Brushy St) & LOTS EAST & ADJACENT TO CITY HALL (205 & 207 E South St) 1. Mowing & Edging	16	\$ 105	\$ 1680
POLICE DEPARTMENT SHOOTING RANGE (10201 RR 2243 – Behind Wastewater Treatment Plant) 1. Mowing & Edging	12	\$ 140	\$ 1680
EAST CRYSTAL FALLS PARKWAY (US 183 to Reagan Boulevard) 1. Mowing & Edging	26	\$ 685	\$ 17,810
TOTAL ANNUAL COST FOR SCHEDULE "A" AREAS:			\$ 41,040

**MOWING OF RIGHTS-OF-WAY, STREET MEDIANS, DRAINAGE CHANNELS,
RETENTION/DETENTION PONDS**
(Schedule "B" & "C" Areas)

<i>Description of Work</i>	<i>Unit Cost</i>
MOWING & TRIMMING (Mowing, removal of trash and debris)	\$ <u>65</u> per acre
ROADSIDE & DRAINAGE MOWING & TRIMMING (Shredder mowing, removal of trash and debris)	\$ <u>30-70</u> per acre

MOWING & CLEANING OF TRASH & DEBRIS UPON REQUEST

Locations for these properties types are not pre-determined.
Written work orders will be issued on an as-needed basis.

<i>Description of Work</i>	<i>Unit Cost</i>
VACANT LOT (Mowing, handwork and disposal of trash and debris for residential or small commercial lots)	\$ <u>75</u> per lot
LOT WITH HOUSE OR BUILDING (Mowing, handwork and disposal of trash and debris for residential or small commercial lots)	\$ <u>65</u> per lot
PARCELS CONTAINING ONE ACRE OR MORE (Mowing, handwork and disposal of trash and debris)	\$ <u>30-70</u> per acre
ALLEY OR EASEMENT (Mowing, handwork and disposal of trash and debris)	\$ <u>35</u> per hour
CLEANING OF TRASH & DEBRIS (Removal of all trash and debris. Unit cost includes labor, vehicles, equipment and disposal costs.)	\$ <u>40</u> per hour
HANDWORK (Pruning, trimming and disposal of trash and debris)	\$ <u>45</u> per hour
TREE REMOVAL	\$ <u>60</u> per caliper inch @ Tree DBH

Note: Unit costs include labor, vehicle, equipment and disposal costs. The price per hour unit cost will be multiplied by the number of hours needed to complete the job and it is not to be multiplied by the number of workers used.

The undersigned hereby declares to: 1) Have carefully examined the contract documents, including all addenda; 2) Have a clear understanding of said documents and premises; 3) Propose to provide the necessary tools, machinery, apparatus and other means of maintenance; and 4) Furnish all labor, materials and services specified in the contract or called for in the contract documents for the lump sum prices as indicated below



Signature

9/24/12

Date

Pat Blanks President

Name & Title

20-8699862

Federal Identification Number

State Employer Identification Number

SCHEDULE B - ROADSIDE & DRAINAGE AREA MOWING & TRIMMING FREQUENCY SCHEDULE

#	Location	Acres	Jan	Feb	Mar	Apr	May	Jn	Jy	Aug	Sept	Oct	Nov	Dec	Total Frequencies	Cost Per Frequency	Total Cost
1	Amanda's Way - CR 276 to Dead End	0.46			1		1	1	1		1			1	6	23	138
2	Bagdad Rd - S City Limit to Spivey	32.41			1		1	1	1		1			1	6	1940	11,040
3	Broadway - West St to FM 2243	1.39			1		1	1	1		1			1	6	69.50	417
4	W. Broade - West St to FM 2243	2.40			1		1	1	1		1			1	6	144	864
6	Coulee Dr & Southbrook @ Plain Elem	0.35			1		1	1	1		1			1	6	21	126
7	CG - Bagdad to Wicklow	0.71			1		1	1	1		1			1	8	43	344
8	East CG Abandoned ROW	0.62			1		1	1	1		1			1	6	40	240
9	CR 177 - Reagan to Valley View Dr	1.90			1		1	1	1	1	1	1	1	10	124	1240	
10	CR 179 - Reagan to Mid Sch 8	1.76			1		1	1	1	1	1	1	1	10	114	1140	
11	CR 269 & 170 - RM 2243 to Reagan	8.23			1		1	1	1		1			6	455	2730	
12	CR 273 - FM 2243 to E Crystal Falls	10.47			1		1	1	1		1			6	575	3450	
13	CR 276 - Amanda's Way to US 183	1.85			1		1	1	1		1			6	140	840	
14	CR 280 - Bagdad to Mesa	6.16			1		1	1	1		1			6	370	2220	
17	Heritage Grove - US 183 to Halsey	2.88			1		1	1	1		1			6	170	1020	
18	Hero Way - US 183 to CR 270	5.67			1		1	1	1		1			6	312	1872	
19	Kauffman Loop - Reagan 500' west	4.20			1		1	1	1		1			6	147	882	
20	Leander Dr - E Crystal Falls to dead end	3.07			1		1	1	1		1			6	200	1200	
23	Old FM 2243 W - HEB to W City Limits	30.20			1		1	1	1		1			6	1812	10872	
24	Reagan Blvd - Hwy 29 to S City Limits	115.51			1		1	1	1		1			6	2850	17280	
25	San Gabriel Pkw - Bagdad to CR 270	19.13			1		1	1	1		1			6	1150	6900	
28	BR Halsey Dr Pond 1	8.62			1		1	1	1		1			8	515	4120	
30	BR NE Channel - McCallum to SGP	1.9			1		1	1	1		1			8	114	912	
31	BR N Washburn Channel	1.4			1		1	1	1		1			8	84	672	
32	BR N SE Channel	2.51			1		1	1	1		1			8	150	1200	
33	BR N Halsey Channel - North Half	0.43			1		1	1	1		1			8	26	208	
34	BR N Halsey Channel - South Half	0.49			1		1	1	1		1			8	30	240	
35	BR Middlebrook Pond	1.93			1		1	1	1		1			8	115	920	
36	BR Robles Court Pond	0.64			1		1	1	1		1			8	38	304	
37	B-CF - Pond&/Channel 1900 Wildfire	1.17			1		1	1	1		1			8	70	560	
SUB-TOTAL (Page 1)		268.46													202		74,551

KEY: BR = Benbrook Ranch B-CF = Boulders-Crystal Falls CG = County Glen CS/H = Cold Springs/Hazlewood HP = Horizon Park LR = Lakeline Ranch
 OR = Oak Ridge MC = Mason Creek NC = North Creek RS = Ridgewood South VR = Vista Ridge WM = Westview Meadows

SCHEDULE B - ROADSIDE & DRAINAGE AREA MOWING & TRIMMING FREQUENCY SCHEDULE

#	Location	Acres	Month												Total Frequencies	Cost Per Frequency	Total Cost		
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec					
38	B-CF Co Glen GST	1.61			1	1	1	1	1	1	1	1	1	1	1	1	8	112	896
39	B-CF - Sedona Dr	1.42			1	1	1	1	1	1	1	1	1	1	1	1	8	100	800
41	CS/H Base of Dam, Access Esmt & Pond	10.82			1			1									6	450	3980
42	E Willis Alley Ditch	0.56			1	1	1	1	1	1	1	1	1	1	1	1	8	34	272
43	HP Sec, Lot 15	10.02			1	1	1	1	1	1	1	1	1	1	1	1	8	500	4000
44	HP Sec 2, Lot 31 - CF to Mockingbird	3.51			1	1	1	1	1	1	1	1	1	1	1	1	8	230	1840
45	LR - 2640 Lakeline	1.05			1	1	1	1	1	1	1	1	1	1	1	1	8	94	592
47	LR - Kettering @ Bagdad	4.36			1	1	1	1	1	1	1	1	1	1	1	1	8	242	2096
48	LR - S end Tumbling River	2.21			1	1	1	1	1	1	1	1	1	1	1	1	8	133	1064
49	Magnolia - Abandoned Ponds	2.49			1			0	1								4	175	700
50	MC - 1810 Mason Cr	2.19			1	1	1	1	1	1	1	1	1	1	1	1	8	142	1136
51	MC Cr - 1501 Bagdad	2.85			1	1	1	1	1	1	1	1	1	1	1	1	8	214	1712
52	MC - E of Moonglow	0.44			1	1	1	1	1	1	1	1	1	1	1	1	8	31	248
53	Woods @ MC - E of Moonglow Lot 18	0.85			1	1	1	1	1	1	1	1	1	1	1	1	8	60	480
54	Woods @ MC - E of Moonglow Lot 11	0.61			1	1	1	1	1	1	1	1	1	1	1	1	8	40	320
56	MC N Backlot Channel Em Rose N	0.58			1	1	1	1	1	1	1	1	1	1	1	1	8	35	280
57	MC N Backlot Channel Em Rose Bent	0.86			1	1	1	1	1	1	1	1	1	1	1	1	8	56	448
60	MC Tamarac Tr Channel	6.93			1	1	1	1	1	1	1	1	1	1	1	1	8	530	4160
61	MC Sect 1, Blk Q, Lot 1	0.33			1	1	1	1	1	1	1	1	1	1	1	1	8	20	160
62	MC Sec 1 Blk R, Lot 1	0.53			1	1	1	1	1	1	1	1	1	1	1	1	8	32	256
63	Mockingbird Channel	1.53			1	1	1	1	1	1	1	1	1	1	1	1	8	115	920
64	NC Sparkling Brook Sec 3a, Blk 1, Lot 5	1.17			1	1	1	1	1	1	1	1	1	1	1	1	8	70	560
65	NC Waterfall/Rio Bravo Pond	2.45			1	1	1	1	1	1	1	1	1	1	1	1	8	147	1176
66	NC Sec 1 Det Pond-Riverway to Deercreek	2.06			1	1	1	1	1	1	1	1	1	1	1	1	8	134	1072
67	NC Sec 2 Pond - Deercreek to Sunnybrook	1.52			1	1	1	1	1	1	1	1	1	1	1	1	8	44	352
68	NC Sec 2 Open Space - W of Sunnbrook	0.12			1	1	1	1	1	1	1	1	1	1	1	1	8	10	80
69	NC Sec 3D @ Devine Lake Park Entrance	3.45			1	1	1	1	1	1	1	1	1	1	1	1	8	242	1936
70	NC Sec 3F @ Devine Lake Park Entrance	1.95			1	1	1	1	1	1	1	1	1	1	1	1	8	137	1096
SUB-TOTAL (Page 2)		68.47													218		32,972		

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SCHEDULE B - ROADSIDE & DRAINAGE AREA MOWING & TRIMMING FREQUENCY SCHEDULE

#	Location	Acres	Frequency												Total Frequencies	Cost Per Frequency	Total Cost			
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec						
71	NC Estates Caballero/San Vicente Pond	4.87			1	1	1	1	1	1							1	8	292	2336
72	Old Town Village, Lots 11, 12, Pond	2.37			1	1	1	1	1	1							1	8	174	1372
73	Pleasant Hill Elementary Electric Esmt	0.75			1	0	1	1	1	1							1	6	52	312
74	Richter Chanel - Leander Hts	2.40			1	1	1	1	1	1							1	8	156	1248
75	Richter Chanel - Leander Hts (continued)	0.56			1	1	1	1	1	1							1	8	34	288
76	RS Downridge/Mockingbird Pond	0.49			1	1	1	1	1	1							1	8	40	320
77	RS Vintage Channel N	1.28			1	1	1	1	1	1							1	8	96	768
78	RS Vintage Channel S	0.89			1	1	1	1	1	1							1	8	67	536
79	RS Vintage Pond	0.57			1	1	1	1	1	1							1	8	43	344
80	RS Channel @ ECFP	0.43			1	1	1	1	1	1							1	8	28	224
81	RS Rutherford/St Helena Channel	1.37			1	1	1	1	1	1							1	8	89	712
82	RS Rutherford/St Helena Ponds	1.50			1	1	1	1	1	1							1	8	90	720
83	RS Callstoga Channels & Ponds	4.06			1	1	1	1	1	1							1	8	305	2440
85	RS Vintage Backlot Channel	0.98			1	1	1	1	1	1							1	8	45	360
86	RS Vintage Backlot Channel (Cont)	0.10			1	1	1	1	1	1							1	8	10	80
87	VR Baranco Way Pond & Irr. Field	5.98			1	1	1	1	1	1							1	8	360	2880
88	VR Bleedsoe Ponds	4.09			1	1	1	1	1	1							1	8	286	2288
89	WM Pond Phase 1	4.19			1	1	1	1	1	1							1	8	251	2008
90	WM Pond Phase 2	2.96			1	1	1	1	1	1							1	8	178	1424
91	WM - Morgan Dr Pond & Channel	3.48			1	1	1	1	1	1							1	8	210	1680
92	Westwood Candlelight Dr Pond	7.08			1	1	1	1	1	1							1	8	425	3400
93	Boulders - Bagdad Pond	3.03			1	1	1	1	1	1							1	8	182	1456
94	MC (1810 Mason Cr.)	1.01			1	1	1	1	1	1							1	8	65	520
95	MC (1810 Mason Cr.)	0.83			1	1	1	1	1	1							1	8	50	400
96	OR Detention Pond & Channel	3.51			1	1	1	1	1	1							1	8	218	1744
98	MC Greening Way Channel at Primrose	0.13			1	1	1	1	1	1							1	8	10	80
102	CS/H Pond	0.82			1	1	1	1	1	1							1	6	102	572
SUB-TOTAL (Page 3)			59.73															212		
GRAND TOTAL (All 3 Pages)			396.7															632		32,265

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SCHEDULE C - MOWING & TRIMMING AREA FREQUENCY SCHEDULE

(Page 1 of 1)

#	Location	Acres	Month												Total Frequencies	Cost Per Frequency	Total Cost		
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec					
16	Halsey Dr - Bagdad to San Gabriel	5.35			1			1	1	1	1	1	1	1	1	1	6	375	2250
21	City Entry Monument - US 183 S by RR	0.29			1			1	1	1	1	1	1	1	1	1	9	18	162
26	Sonny Dr - US 183 to Leander Dr	0.60			1			1	1	1	1	1	1	1	1	1	6	34	204
27	West Dr @ Mason Cr - Sidealk @ Cr	4.90			1			1	1	1	1	1	1	1	1	1	6	320	1920
40	Boulders-Crystal Falls - Star Pass	0.26			1			1	1	1	1	1	1	1	1	1	8	18	144
55	MC Laurel/Parkwood Backlot	0.5			1			1	1	1	1	1	1	1	1	1	8	30	240
58	MC N Backlot Channel Northern/Bentwood N	0.36			1			1	1	1	1	1	1	1	1	1	8	22	176
59	MC N Backlot Channel Northern/Bentwood S	0.51			1			1	1	1	1	1	1	1	1	1	8	30	240
84	Ridgewood 5 Calistoga abandoned LS 11	0.17			1			1	1	1	1	1	1	1	1	1	9	10	90
97	Middle School #8 ROW	1.74	1	1	2	2	2	2	2	2	1	1	1	1	1	1	16	115	1840
99	CG - US 183 to Tipperary	0.26			1			1	1	1	1	1	1	1	1	1	8	18	144
100	S Side Sonny Dr-US 183 to Leander Dr	2.16	1	1	2	2	2	2	2	2	1	1	1	1	1	1	16	130	2080
Totals															108		7500		