

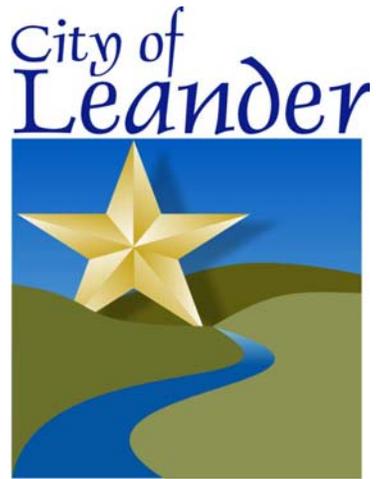
CITY OF LEANDER

ANNUAL BUDGET

2009 ~ 2010

Fiscal Year Oct. 1, 2009 ~ Sept. 30, 2010
Adopted September 17, 2009





Budget Submitted By:

City Manager
Anthony “Biff” Johnson

Assistant City Manager
Sharon G. Johnson

Mayor
John D. Cowman
Mayor Pro Tem
Christopher Fielder

City Council Members
Andrea Navarrette ~ Kirsten Lynch
John Perez
Michell Cantwell ~ David Siebold





CITY OF LEANDER

Mayor and City Council

(Left to Right): : Kirsten Lynch – Council Member, Place 2; John Perez – Council Member, Place 3; Michell Cantwell – Council Member, Place 4; Mayor - John Cowman; Christopher Fielder – Mayor Pro Tem, Place 5; Andrea Navarrette – Council Member, Place 1; David Siebold – Council Member, Place 6

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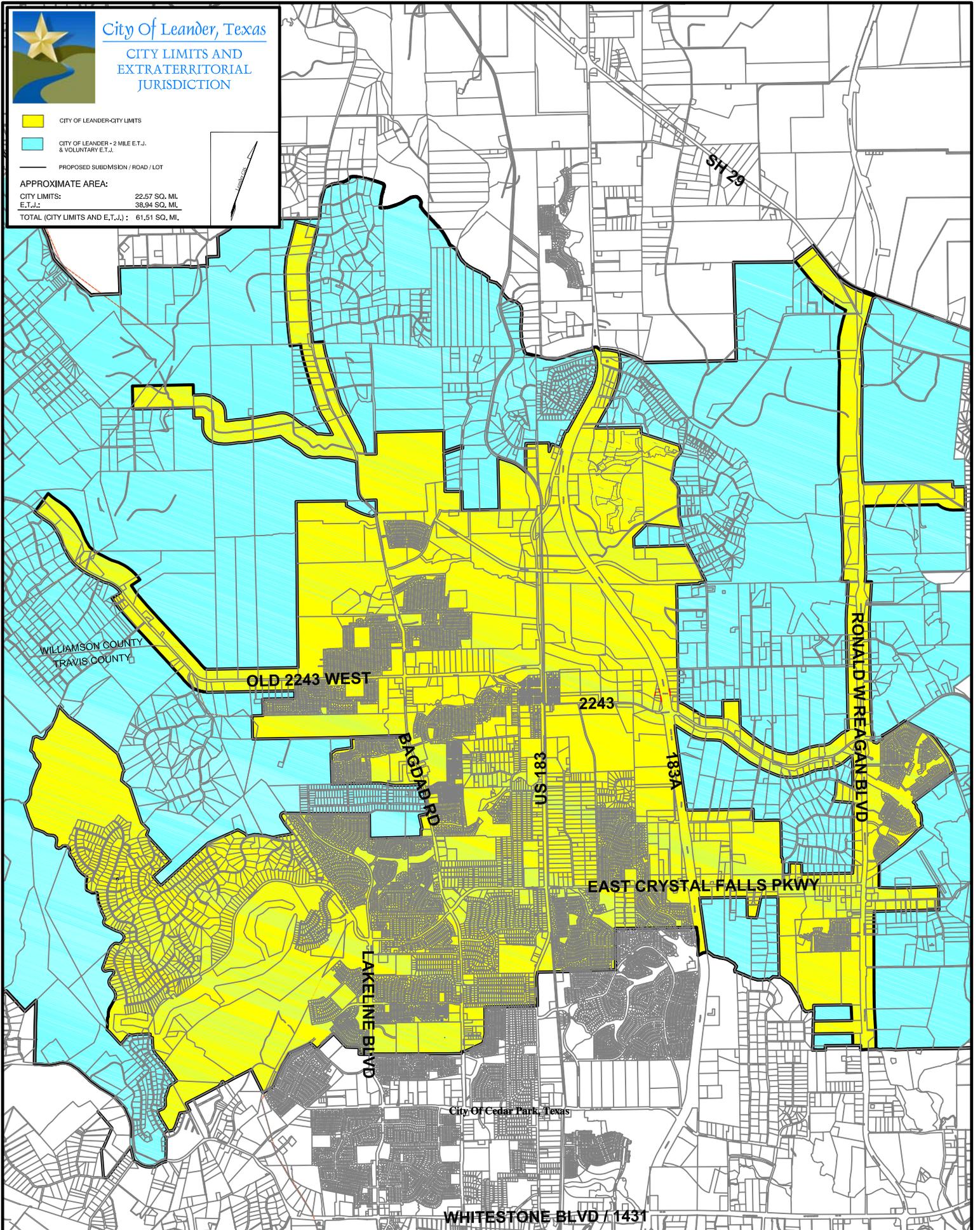
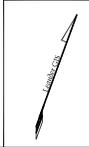


City Of Leander, Texas

CITY LIMITS AND EXTRATERRITORIAL JURISDICTION

- CITY OF LEANDER-QTY LIMITS
- CITY OF LEANDER - 2 MILE E.T.J. & VOLUNTARY E.T.J.
- PROPOSED SUBDIVISION / ROAD / LOT

APPROXIMATE AREA:
 CITY LIMITS: 22.57 SQ. MI.
 E.T.J.: 38.94 SQ. MI.
 TOTAL (CITY LIMITS AND E.T.J.): 61.51 SQ. MI.





October 1, 2009

The Honorable Mayor and City Council
Leander City Hall
Leander, Texas 78641

I am pleased to present in final form the adopted budget for fiscal year beginning October 1, 2009 and ending September 30, 2010. With the city's population continuing to increase beyond 30,000, the budget has been prepared to balance the priorities and service levels needs of a growing community with the fiscal restraint needed in tight economic times. Consistent with the previous year, these priorities include public safety, securing long-term water supply and wastewater treatment capacity, completion of the 2007 Bond Program, and economic development, including development within the Transit-Oriented Development District (T.O.D.).

GENERAL FUND REVENUES

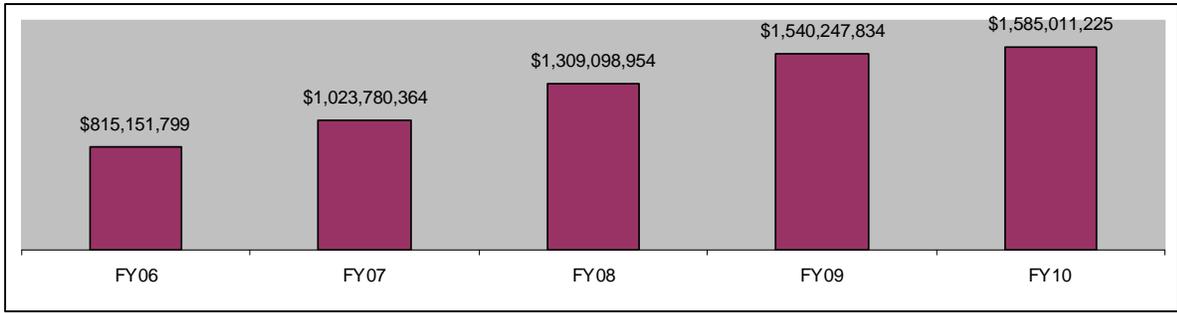
Forecasted General Fund revenues are up 10% from the 2008-09 adopted budget. The adopted budget reduces the tax rate to \$0.60042 cents per \$100 valuation. The M&O rate is \$0.30623 and the I&S rate is \$0.29419.

(In accordance with HB 3195 passed in the 2007 Legislative Session, the following statement is required: This budget will raise more total property taxes than last year's budget by \$613,131 or 6.7%, and of that amount, \$541,134 is tax revenue to be raised from new property added to the tax roll this year.)

Because of the increase in the M&O tax rate and an increase in the total tax base, property tax revenues in the General Fund will increase by \$1,276,685. Sales tax revenues are projected at \$1,750,000 which is consistent with the forecast for the current year. Municipal court collections and franchise fees are projected to maintain at current levels which is a 25% increase over the adopted budget for FY 2008-09. Building permits projections for next year have been reduced by 15% from the FY 2008-09 budget.

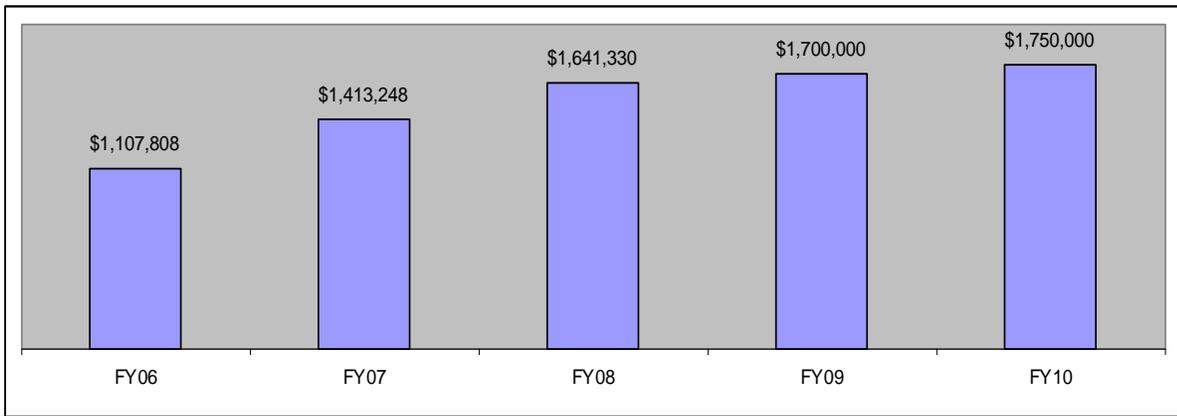
The budget also includes year two (\$303,570) in grant funds from the U.S. Department of Homeland Security as part of the Staffing for Adequate Fire and Emergency Responders Grant (SAFER) received by the Fire Department in May 2008. The grant covers a five-year period and the total award is \$948,825. The grant allowed the City to hire nine (9) additional firefighters. Although an increase in funding from Leander ISD for an additional school resource officer (SRO) was anticipated, the LISD budget for FY 2010 did not include the additional funds.

The following chart illustrates growth in the property tax base (net of over-65 and disabled tax freeze and TIRZ increment) over the past several years.



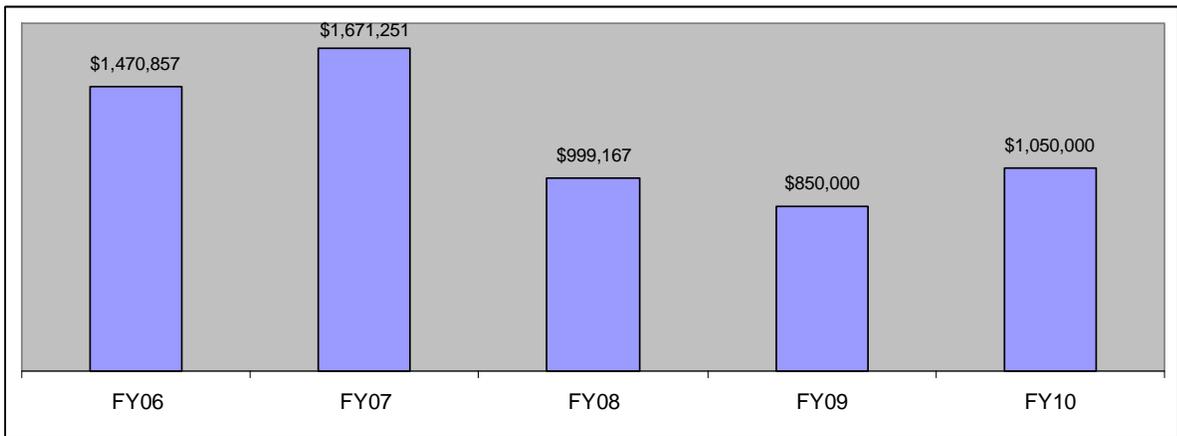
Property Tax Base

Sales tax revenues are projected to increase only slightly in FY 2010. Sales tax collections for the current year, FY 2008-09, are 8% ahead of this period last year.



Sales Tax Collections

Building permits began to slow from their peak in FY 2006-07. However, a significant inventory of platted lots still exists and we are projecting to receive about the same amount in fees next year as in FY 2008.



Building Permit Revenue

GENERAL FUND EXPENDITURES

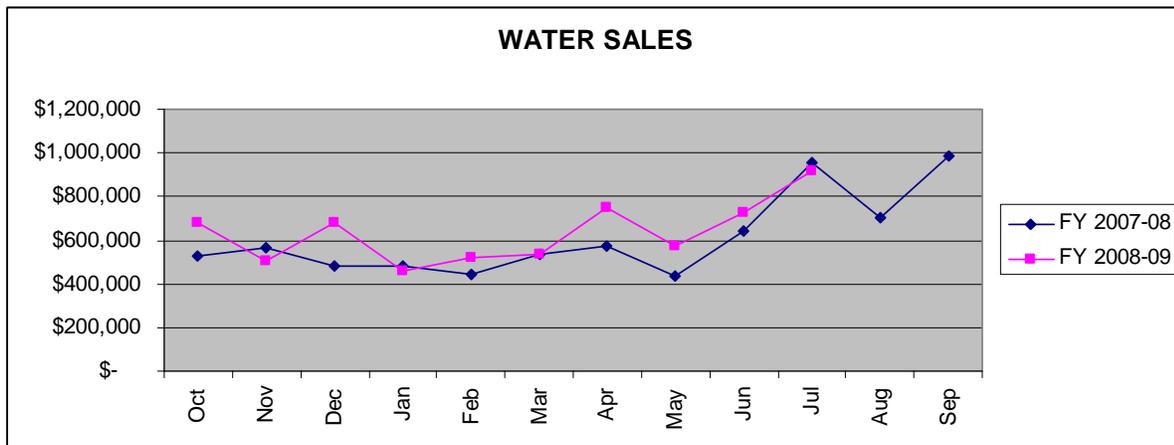
The adopted budget for FY 2010 is balanced between projected revenue and proposed expenditures. General Fund expenditures for FY 2010 are budgeted at \$15,097,927 which is an increase of 8% over the prior year. The General Fund projected ending fund balance for FY 2008-09 is \$3,950,135. This represents approximately 26% of budget expenditures and compares favorably to our target fund balance of 25%.

As mentioned above, since LISD did not include funding for a fourth school resource officer, the additional SRO position budgeted in the Police Department will not be filled. However, our budget does include two administrative staff positions, one each in the Police and Fire departments, respectively. The position of Finance Director has been created in the Finance Department to assume the duties previously assigned to the Assistant City Manager / Finance.

The budget also reflects a 2.5% cost-of-living adjustment for all employees in order for the City to remain competitive with area cities as we strive to attract and retain an exceptional workforce.

UTILITY FUND REVENUES

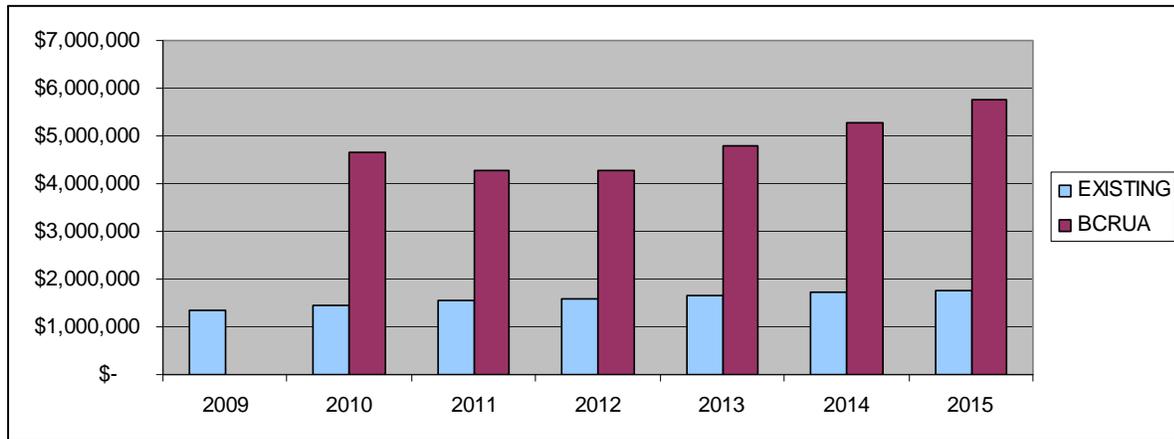
Revenues in the Utility Fund are projected to increase approximately \$1,868,000 in FY 2009-10. Continued growth in the number of customers and the second of a three-phase water rate increase slated to go into effect in the fall of 2009 are the two primary reasons for the revenue forecast.



UTILITY FUND EXPENDITURES

Utility Fund Expenditures are expected to increase by roughly \$713,000. Most of the increase is attributable to the reserve requirements related to the recently issued \$91,180,000 BCRUA contract revenue bonds. This increase is offset somewhat by the use of \$500,000 reserves in the Utility Debt Service Fund for FY 2010.

Below is the current and future debt service for the Utility Fund showing the impact of the BCRUA contract revenue debt beginning in FY 2010.



Utility System Debt

GOLF FUND

The adopted budget for the Golf Fund (Fund 05) includes a proposed rate increase which is necessary to cover its operating budget and maintain a quality amenity for our community.

CAPITAL IMPROVEMENT PROJECTS

As we strive to keep pace with growth in the community, staff is working to complete necessary capital improvement projects in all areas, including public safety, streets and drainage, water and wastewater improvements, parks and municipal facilities. Design is underway for the San Gabriel “T” Project and the budget for construction is carried over into FY 2009-10 in General Capital Projects (Fund 40). You may recall that this is a funding agreement between the City and TxDOT and consists of construction of a new 4-lane undivided urban roadway and will extend CR 273 from RM 2243 to CR 274. The City’s share of this project will come from developer contributions. Other projects in Fund 40 include \$25,000 for the Mason House as well as use of Capital Metro sidewalk grant funds. An additional \$25,000 is budgeted in the General Fund for the Adams House.

Projects remaining in the 2007 Bond program include E. Crystal Falls Pkwy Phase II, Bagdad sidewalk grant, Sonny Drive extension, and the Bagdad/San Gabriel intersection. Projects that have already begun and will be carried over into FY 2010 include Fire Station No. 3, Crystal Falls Phase I, and Bagdad and old FM 2243 Roadway improvements.

In the Park Dedication Fund (Fund 75), the skate park in Benbrook Ranch Park should be completed in FY 2009.

On the Utility Fund side, several large projects underway that will continue into FY 2010. In Fund 26, Wastewater Impact Fees, we have the 30” Block House Creek Interceptor and the Brushy Creek Interceptor. Design has been completed for the Brushy Creek Interceptor and easement acquisition is underway.

Fund 28 includes projects to be funded with the proceeds from the issuance of \$9,200,000 in certificates of obligation in 2007. A portion of these funds were used as interim financing for the City’s portion of the regional water treatment plant until such time that the Brushy Creek Regional

Utility Authority issued contract revenue bonds. Other projects in Fund 28 include purchase of capacity in Cedar Park's 42" North Brushy Interceptor and Interceptor Extension in connection with joining the regional wastewater system.

TRANSIT-ORIENTED DEVELOPMENT DISTRICT (T.O.D.)

The latest projection from Capital Metro is that the 32-mile commuter rail line between Leander and downtown Austin (Red Line) will open in 2010. Plans for Leander Transit Village (125,000 s.f. of office/retail space) and WY Atlantis (first section of residential development) remain pending until economic conditions improve.

As you know, the City and Williamson County are partnering to achieve the goals outlined in the T.O.D. plan via the Tax Increment Financing Agreement. This agreement stipulates that the City and County will contribute fifty percent (50%) of our respective tax "increments" to the Tax Increment Reinvestment Zone No. 1 to fund eligible projects within the T.O.D. The City and the Leander TIRZ also entered into development agreements with a number of landowners for reimbursement through the TIRZ for infrastructure projects in the TOD, such as, roadways, bridges and other critical elements of the TOD.

In summary, the budget you have adopted, coupled with your goals expressed at the retreat this summer, should give all of us the necessary resources and focus to build a better Leander for all of our citizens.

Sincerely,

Anthony (Biff) Johnson
City Manager

CITY OF LEANDER CITY COUNCIL

FY 2009-10 GOALS

1. Staff growth and development
2. Regionalism Leadership.
3. Continue to develop Economic Incentive packages based on market.
4. Substantial completion of funded CIP projects.
5. Develop a Green Initiative program.

5 YEAR GOALS

1. Increase Sales Tax Base / Economic Development.
2. Continuous Infrastructure.
3. Improve and Increase City Facilities.
4. Staff Retention.
5. Regional Leadership.
6. Improve Citizen Communication.
7. Temporary/Immediate solution for Senior Citizens (long term and short term).
8. Long range planning and solutions to include people with disabilities.
9. Become a Leader in the Region on Green Initiative.

MISSION STATEMENT

The City Government of Leander is dedicated to providing its citizens with the highest quality of service through the effective and efficient use of all available resources.

Remember, YOU are making a difference by being a part of this team! Make yourself a better team player by remembering the rules: RESPECT, FAIRNESS, AND HONESTY FOR EACH OTHER! ALWAYS BE CONSTRUCTIVE! This City is depending on YOU!

Adopted July 2009

CITY OF LEANDER CITY COUNCIL POLICIES

5-YEAR FINANCIAL TARGETS FY 2008-09 TO FY 2012-13

1. **TAX RATE.** The interest & sinking tax rate (debt) should not exceed 33% of the total tax rate.
2. **TAX BASE.** The commercial and industrial tax base should be equal to or exceed 35% of the total tax base.
3. **BUDGET.** The Annual Budget should be presented as balanced between projected current revenues and expenditures. Revenue and Expenditure estimates for budget purposes should be conservative. Actual revenues for the year should exceed the budget estimate by at least 3% and actual expenditures for the year should be less than the budget by at least 1% each year.
4. **GENERAL FUND REVENUES.** Combined property taxes and sales taxes should be equal to or greater than 60% of the General Fund Operating Budget, excluding grant funded expenditures or activities fully funded by user fees, e.g., garbage collection.
5. **SALES TAX ESTIMATES.** For budget purposes, sales tax projections should be conservative and based on current year estimates without growth. An exception would be allowed in instances where new major sales tax payers have been in existence at least two months, but not more than six months of the current fiscal year.
6. **INVESTMENT INCOME.** It shall be a priority of the City Manager to diversify the City's investment portfolio and maximize returns consistent with the City's Investment Policy.
7. **FUND BALANCE.** Operating Funds should maintain a minimum fund balance of 25% of operating expenses.
8. **FEES.** Local fees and charges for service set by the City Council shall be reviewed at least every three years and compared to full-cost recovery.
9. **DEBT PROCEEDS.** Bond proceeds, including certificates of obligation, should be 50% spent within 18 months of receipt and 100% spent within 36 months of receipt.
10. **DEBT ISSUANCE.** New debt issues should be spaced at least 18 months apart.
11. **VEHICLE REPLACEMENT FUND.** A vehicle replacement internal service fund should be established and funded within the next three years (FY 2011).
12. **ANNUAL INDEPENDENT FINANCIAL AUDIT.** The Independent Financial Auditor services will be rotated every 3 to 5 years to insure an objective review of the financial records and procedures of the city.

The History of the City of Leander

Early History

The History of Leander High School

Did you know?

- The first school in Leander was created in 1855.
- In 1871, the citizens of Bagdad constructed a two-story rock building. The bottom floor was a school, and the second floor served as the Masonic Hall.
- The first public school was founded in December 5, 1893.
- In 1899, the citizens of Leander formed a voluntary association to create a new school district.



- School was held in one building in one year and in the other building the next, with the same teachers traveling to each. This was done so that the same students did not have to travel long distances every year.
- The new Bagdad school burned on June 24, 1938.
- In 1907, Leander provided an 8-month school term in 10 grades.
- Many students could attend only when they were not needed in the fields to help with the farm work, but attendance was stressed whenever possible.

- Students had to go to Georgetown or Liberty Hill to complete state graduation requirements.
- Examinations were to be spontaneous whenever possible, and students should be prepared whenever called on.
- A new school was built and completed on November 16, 1938.



The City of Leander, originally called Bagdad, was established on July 17, 1882. The first settlers arrived in the area around 1845, receiving bounty land grants in exchange for service in the Texas Revolution. These settlers lived in log cabins and were frequently subjected to being attacked by

Indians that also called this area of central Texas their home. If it had not been for the many Indian attacks, the area of Bagdad would probably have been settled earlier. Although, because of these frequent attacks, the Texas Rangers were called in to protect the settlers and they constructed a building that would house up to sixty men. This was one of the first buildings of what is now Williamson County.

During the 1850's, the town of Bagdad was surveyed and many businesses began opening. One of the first stores was a blacksmith shop. The first post office was opened in 1858. Although the location was isolated the abundance of water and timber attracted many settlers. Farming became the mainstay of the area, with the settlers growing much of their own food and making most of their own clothing.

During the Civil war many men left to join the Southern forces. At the end of the war most of the men returned to the local community, as well as many of the freed slaves. Bagdad Cemetery was established in 1857 with the burial of three-year-old John Babcock whose father gave the tract of land where the cemetery now exists, to the community. Other earlier burials were Civil War veterans. The United Methodist church was established in 1860.

Bagdad was also a stop on the stage line from Austin to Lampasas; the settlers were now able to have goods delivered to them from Austin. By the 1870's, Bagdad had a hotel, school, several general stores, two blacksmith shops, and several churches. In 1871, the first school was started in Bagdad by the Masonic Lodge; it was the only free school in the area. Church socials played a very important role in the lives of the settlers and were the main entertainment for the early residents of Bagdad.

The Railroad Comes Through

By the 1880's many changes were on the way. The railroad industry expanded to Texas with plans to build tracks through Bagdad's downtown area. The citizens opposed the railroad and the Austin & Northwestern Railroad officials decided instead to build the tracks one mile east of town. Soon after the railroad was completed the townspeople realized they had made a mistake and it could be of great benefit to their businesses to be located near the railroad. The original Bagdad settlers started moving their businesses and homes nearer to the railroad tracks.

The area was surveyed, lots were sold by the railroad and the new town of Leander was established in 1882. The town of Leander was named after Leander "Catfish" Brown, who was one of the men who was responsible for completion of the rail line. The post office was brought from Bagdad to Leander in 1882 and the first bank, Humble & Chapman, was established. Doctors' offices, lawyers' offices, and a drug store had also joined this new community. In 1883, the Leander Presbyterian Church was established. The cedar post business was prospering, with most of the posts being shipped out by railway. Ranching and farming were increasing. Cotton was the main crop and soon Wesley Craven and J. Sampley built cotton gins.

The population of Leander in the early 1890's was estimated to be around 329 people. In 1893, the first public schools were opened both in Leander and Bagdad. On June 7, 1899, the Leander High School Association incorporated under Texas law. The school was formed without profit for a period of fifty years.

The population of Leander in the 1900's had dropped to 283. Mules moved the Leander Methodist

Church to its present location in 1901. Farming was still the main activity and life had become centered on the schools and churches. Baseball teams were quite popular at this time, as well as community theatre. School only went to the 10th grade and if you wanted to go any higher, you had to go to Liberty Hill or Georgetown. In 1919 A. K. Davis went to Mexico to bring workers to the Leander area. He brought back many families, some of which became American citizens and also Williamson County's earliest Hispanic settlers.

The Depression Hits Leander

When the depression hit, the population dropped to 200. The schools continued to grow and were consolidated with Pleasant Hill in 1928. After the school burned down in 1938 the district continued growing, consolidating with Round Mountain and Volente in 1938, and then with Nameless. Whitestone joined the district in 1952. The school was still the most important part of the community. Churches provided the social life where many community gatherings were held.

Many young men left to join the war effort during World War Two. The local citizens had to adjust to such things as sugar rationing. They also organized watch groups to report any sightings of enemy aircraft to authorities. During this time traveling shows would set up at Brushy and Willis streets for entertaining the townspeople. Three more churches were established during the 1940's, St. Mary Margaret Catholic Church, Leander Church of Christ, and First Baptist Church of Leander. Many citizens banked at the 1st State Bank of Leander and Barnes & Jones Lumber Company was a well-established business. During the 1950's the population had risen back up to around 300 people. There were three stores that provided the community with groceries and goods, MacFarland Grocery, The Red and White Store, and Hub Powell's. Housing subdivisions began to develop in the area in the late 1950's and early 1960's. A new high school was built in 1969, but at this time the population was still around 300 people. Many citizens worked in the Austin area with Highway 183 being a major thoroughfare to assist in their commute in to the Austin area. Shopping trips to Austin were common for residents of Leander by this time.

On January 21, 1978 the City of Leander was incorporated and Joe Bates was its first mayor. The City was continuing to grow more rapidly. Subdivisions were being developed west of the city where the water and sewer system was available. As the city continued to grow into the 1980's additional schools were being built in the Cedar Park area. The Leander School district was experiencing tremendous growth. A new city hall was established along with some new additions in the old downtown area. With all of this growth, Leander still continued to be mostly a rural community.

With more homes being built in the west part of Leander, the population by the 1990's was 3,398. The school district was growing rapidly and built its second High School in Cedar Park. Many businesses such as service shops and fast food establishments began to locate to the Leander area. The Crystal Falls Municipal Golf Course was built and has proven to be one of the most beautiful and challenging golf courses in the area.

Leander Today

Leander, presently, has a population estimated at over 30,000. The Leander Independent School District has grown into the largest school district in Williamson County and one of the fastest growing districts in the state of Texas. It presently has a total of five high schools, six middle schools and twenty-three elementary schools. It encompasses the cities of Leander, Cedar Park,

Jonestown, and parts of Northwest Austin. New businesses are on their way and the residential growth that has been experienced over the past few years is phenomenal. The long-term water supply is now secure for the city's residents and a newly expanded wastewater treatment plant is on-line. The city continues to expand its roadway network to assist the residents of Leander in traveling into the Austin area.

Many changes have occurred since the little town of Bagdad opposed the building of the railroad and the unwanted disruption of their peaceful lives. The City of Leander continues to grow and prosper and we invite everyone to come and experience our extraordinary hill-country city.

USER INFORMATION

FORM OF GOVERNMENT

The City of Leander is a home rule city which operates under the Council-Manager form of government. All powers of the City shall be vested in the elective Council which enacts local legislation, adopts budgets, determine policies and employs the City Manager. The City Council consists of a Mayor and six council members, one of whom is appointed as Mayor Pro Tem. The City Manager shall execute the laws and administer the government of the City.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins the first day of October and ends on the last day of September of each calendar year. Such fiscal year shall constitute the budget and accounting year. In order to have an adopted budget in place by the first day in October, the budget process must begin in February each year and ends prior to the end of September when the budget is legally adopted by the City Council.

In February, the Finance Director begins preparing the budget packets for the departments. In March, the Finance Director provides all Department Heads a budget request packet which contain department historical expenditure amounts, current expenditure and budget amounts, and estimated expenditure amounts for the upcoming fiscal year and. After receiving the budget requests from the Department Managers, the City Manager and Director of Finance conduct a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings, held in May, also assist the City Manager to formulate his priorities.

A budget workshop retreat is held with the City Council in July. These workshops allow the City Council to receive input on the budget from the City Manager and Finance Director. With guidance from the City Council, the City Manager then formulates a proposed budget.

In August and September, public hearings on the Budget and Tax Rate are held in compliance the City Charter and state "truth-in taxation" laws. Once completed, the City Council can adopt the budget and tax rate for the ensuing fiscal year.

During the budget year, the City Manager and Finance Director are authorized, without further City Council action, to transfer appropriations within individual department between budgeted line items provided that total funds appropriated by the City Council for each individual department's budget are neither increased nor decreased. If an amendment is seeking funding between departments, from contingency accounts or other financing sources, then the amendment must also be approved by the City Council. Amendments are submitted to City Council at each council meeting. Budget amendments for Council approved projects require only the Finance Director and City Manager signatures.

When deemed necessary, the City Council may amend the budget. The Council may adopt the budget amendment by ordinance and by a favorable vote of majority of the members of the whole council.

FY 2009-10 BUDGET AND TAX CALENDAR CITY OF LEANDER

<u>Date Due</u>	<u>Event/Requirement/Action</u>
March 17, 2009	Memo for Budget Preparation for Department Heads
April 2	Department Heads return Budget Information
April 30	Revenue Forecast due
May 13-15	Meet with Individual Department Heads Regarding their Budget requests
May 26-29	Department Heads, ACM/Finance and City Manager review budget requests
July 25	Tax Roll Certification from Travis & Williamson Central Appraisal Districts
July 26	City Council Meeting (Budget Workshop option)
July 31	City Manager submit proposed budget to City Council
Aug 5	Publish Effective Tax Rate Calculations
Aug 6	Regular City Council Meeting <ul style="list-style-type: none"> ➤ receive effective tax rate and vote on proposal to increase tax revenues and schedule public hearing dates
Aug 12	Publish Notice of Public Hearing on Tax Increase
Aug 20	Regular City Council Meeting <ul style="list-style-type: none"> ➤ First Public Hearing on the Budget and the Tax Rate (Announce meeting to adopt tax rate)
Aug 25	Called City Council Meeting <ul style="list-style-type: none"> ➤ Second Public hearing on budget and tax rate (Announce meeting to adopt tax rate)
Aug 26	Publish Notice of Tax Revenue Increase
Sept 3	Regular City Council Meeting <ul style="list-style-type: none"> ➤ First Reading to Adopt Budget & Tax Rate
Sept 17	Regular City Council Meeting <ul style="list-style-type: none"> ➤ Second & Final Reading to Adopt Budget & Adopt Tax Rate

BASIS OF PRESENTATION

The accounts of the City are organized and operate on the basis of funds or account groups, each of which is considered to be a separate account entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances or retained earnings, revenues and expenditures or expenses. The various funds are grouped by category and type in the financial statements. The City maintains the following fund types within two broad fund categories and account groups:

Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. For the City of Leander, all governmental funds are subject to appropriation before expenditures can be made.

The acquisition, use and balances of the City's expendable financial resources and the related current liabilities (except those, if any, which should be accounted for in proprietary or fiduciary funds) are accounted for in governmental funds. The measurement focus is upon determination of financial position and changes in financial position, rather than upon net income determination. The following funds are maintained by the City:

- ***General Fund*** – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in other funds.
- ***Capital Improvement Funds*** – Funds that account for the acquisition and construction of major capital facilities.
- ***Debt Service Fund*** – The Debt Service Fund is used to account for the accumulation of, resources for, and payment of general long-term debt principal, interest and related costs.
- ***Special Revenue Funds*** – Special revenue funds are used to account for the proceeds of certain specific revenue sources that are legally restricted to expenditures for specified purposes. The individual special revenue funds are:
 - I. ***Court Security Fund*** - Court Fund account for revenues generated from court fines that are restricted for specific purposes.
 - II. ***Court Technology Fund*** – Court Fund account for revenues generated from court fines that are restricted for specific purposes.
 - III. ***Park Dedication Fund*** – Park Fund account for revenues generated that are restricted for a specific purpose.
 - IV. ***Police Forfeiture Fund*** – Police forfeiture funds restricted for law enforcement purposes.
 - V. ***Fire Rescue Revenue Fund*** – Certain receipts restricted by City ordinance for the benefit of the Fire Department.

Proprietary Fund Types

Proprietary funds are used to account for the City's ongoing organizations and activities, which are similar to those found in the private sector where the intent of the governing body is that the cost (expenses) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The measurement focus is upon determination of net income and capital maintenance.

For the City of Leander, all proprietary funds are subject to appropriation before expenditures can be made. The following proprietary funds are maintained by the City:

- ***Golf Fund*** – The Golf Fund is used to account for operations of the City's municipal golf course.
- ***Utility Fund*** – The Utility Fund, including subsidiary capital project and debt service funds, is used to account for the maintenance and operation of the City's water and wastewater enterprise.

BASIS OF ACCOUNTING

Revenues & Expenditures

Basis of accounting refers to the time at which revenues and expenditures or expenses, and the related assets and liabilities, are recognized in the accounts and reported in the financial statements.

Governmental funds and agency funds are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible-to-accrual (i.e. both measurable and available). Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, if measurable, are generally recognized when the related fund liability is incurred. Exceptions to this general rule include the unmatured principal and interest on general obligation long-term debt which is recognized when due and accrued vacation and sick leave, which is included in the General Long-Term Debt Account Group. These exceptions are in conformity with generally accepted accounting principles.

Property tax revenues are recognized when they become available. In this case, available means when due, or past due and receivable within the current period and collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Tax collections expected to be received subsequent to the 60-day availability period are reported as deferred revenue.

Sales taxes are recorded when susceptible-to-accrual (i.e. both measurable and available). Sales taxes are considered measurable when in the custody of the State Comptroller and are recognized as revenue at that time. Other major revenues that are considered susceptible to accrual include utility franchise taxes, grants-in-aid earned and other intergovernmental revenues. In applying the

susceptible-to-accrual concepts to intergovernmental revenues, the legal and contractual requirements of the numerous individual grant programs are used for guidance. There are essentially two types of intergovernmental revenues. In one, monies must be expended for specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt, or earlier, if the susceptible-to-accrual criteria are met.

The accrual basis of accounting is utilized by the proprietary funds. Under the accrual basis of accounting, revenues are recognized in the accounting period in which they are earned and become measurable (e.g. water billings and accrued interest). Expenses are recorded in the accounting period incurred, if measurable.

Revenues in the Utility Fund are recognized when billed.

Encumbrances

Encumbrances represent commitments related to unperformed (executory) contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the general fund, utility fund and special revenue funds. Encumbrances outstanding at year end are reported as reservations of fund balances and do not constitute expenditures or liabilities since the commitments will be honored during the subsequent year.

For the budgetary purposes, appropriations lapse at fiscal year end except for that portion related to encumbered amounts. Encumbrances outstanding at year end and the related appropriation are carried forward to the new fiscal year through a supplemental budgetary allocation.

BASIS OF BUDGETING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.

Governmental Funds (General, Capital Improvement, Debt Service and Special Revenue) are prepared on a modified accrual basis. This means that revenues are recognized as they are received and expenses are recognized in the period in which the liability is incurred. All of the City's obligations are budgeted as expenses.

Proprietary Funds (Golf and Utility) are budgeted on a full accrual basis. Not only are expenses recognized when a commitment is made, but revenues are also recognized when they are obligated to the City.

The City's Annual Financial Report shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the

City prepares its budget. An exception is the treatment of capital outlay in the Utility Fund. The budget shows capital outlays as an expense and does not show depreciation expense. The Annual Financial Report, however does not show the capital outlay as an expense in the year of purchase, but rather depreciates the outlay over a number of years.

The City's Annual Financial Report shows fund expenditures and revenues on both a GAAP basis and budget basis for comparison purposes.

FUND BALANCE/WORKING CAPITAL

An important goal of the City Council is to improve or maintain the financial health of the City. Annual revenue projections are conservative. Expenditures are closely monitored. In stable economic times, the combination of these two strategies results in excess revenues over expenditures. Unencumbered budget appropriations lapse at year end and do not carry forward to future years. The excess revenues are then available to increase the fund balance. The General Fund Balance is increased from excess revenues each year as part of the budget process to attain the appropriate level.

It shall be the goal of the City to maintain an undesignated fund balance in the General Fund equal to at least three months of the fund's operating budget.

Debt Reserves

Debt reserves are established to protect bond holders from payment defaults. Adequate debt reserves are essential in maintaining good bond ratings and the marketability of bonds.

The amount of debt reserves are established by bond covenants adopted in association with each bond issuance.

The City Council may establish, upon recommendation of the Finance Director, supplemental Debt Service reserves. Such reserves shall not be deemed to confer any right upon bondholders over and above those set forth in the Bond Covenant for each bond issue.

FINANCIAL AND BUDGET POLICIES

The purpose of developing a written financial management policy is to provide the City Manager and staff with guidance in an area that is of prime importance to the citizens of Leander.

Budgeting – The City Council shall provide the City Manager & Finance Director with guidance prior to budget preparation as to priority programs that it may want to add, change, or delete. The City Manager & Finance Director shall prepare a proposed budget that is balanced with current revenues plus available unreserved fund balances equal to or greater than current expenditures. The Fund reserve shall be counted as revenue carried forward starting with the next fiscal year budget. A contingency reserve shall be maintained in the major funds at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The minimum fund balance should be 90 days of operating expenditures for the General Fund and 90 days for the Utility Fund. The goal for each fund is to be self-sufficient; interfund transfers should primarily involve

reimbursement of cost or services. The annual budget document shall be comprised of all City funds; each fund shall contain a detailed listing of revenues and expenditures. The departmental budgets within each fund shall contain a list of all personnel positions, proposed expenditures, estimated current year expenditures and actual previous year expenditures by line item.

Cash Management – The Director of Finance is responsible for the design and implementation of reliable and effective cash-flow forecasting. The City shall deposit its funds only in a depository account that is insured by the Federal Deposit Insurance Corporation (FDIC) or fully collateralized by securities which are authorized by law to be used to collateralize the City’s deposits. Depositories shall be selected in accordance with state statutes.

Investment – The Director of Finance will be responsible for investing City funds in such a manner that the absolute return on invested capital may be maximized while the risk to invested capital may be minimized. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act. The City’s investments will be reviewed annually by the City’s auditor as part of the annual audit process. It is the policy of the City that all funds shall be managed and invested with four primary objectives:

- ◆ *Safety of Principal.* Investments of the City shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio. Competitive bidding will be used on each sale and purchase.
- ◆ *Liquidity.* Portfolio maturities will be structured to meet the obligations of the City first, and then to achieve the highest return of interest consistent with the objectives of this policy.
- ◆ *Yield.* The City’s investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City’s risk constraints and the cash flow of the portfolio.
- ◆ *Public Trust.* All participants in the City’s investment process shall seek to act responsibly as custodians of the public trust.

Debt Management – Debt shall not be used for current operational expenses. The repayment of the debt shall not exceed the useful life of the project or item purchased. Interest earned on revenue obtained from the issuance of debt obligations shall be credited to the benefit of the fund to complete the project or to the benefit of the fund responsible for repayment of the debt. In order to maintain the financial reputation of the City of Leander, the City Council shall seek the assistance of a financial advisor concerning all debt that exceeds one year.

All taxable property within the City is subject to the assessment, levy, and collection by the City of a continuing, direct annual ad valorem tax sufficient to pay for the principal of and interest on all ad valorem tax debt within the limits prescribed by law. The Home Rule Charter of the City adopts the constitutionally authorized maximum tax rate of \$2.50 per \$100 taxable assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service, as calculated at the time of issuance.

The Home Rule Charter further provides that the council may authorize the issuance of any bonds, refunding bonds, certificates of obligation, warrants, notes, certificates of participation, or other evidence of indebtedness or obligation, for any permanent public improvement or any other public purpose not prohibited by law, subject only to the following limitations:

- (a) no general obligation bonds, other than refunding bonds, shall be issued except as approved by a majority vote at an election held for such purpose;
- (b) no indebtedness or obligation shall be issued except in compliance with the requirements of state law;
- (c) no form of indebtedness other than general obligation bonds approved by public vote may be issued without public notice and a public hearing being held in compliance with state law; the public notice shall state the relevant statutory provisions providing for a petition and election, if any;
- (d) the total amount of outstanding general obligation indebtedness shall not exceed ten percent (10%) of the total appraised value of property within the city; and
- (e) the authorization for bonds authorized but not issued shall expire ten years after the date of authorization.

Note – At the end of FY2009, the total outstanding general obligation debt of the City was \$72,900,000 or 4% of the total appraised value.

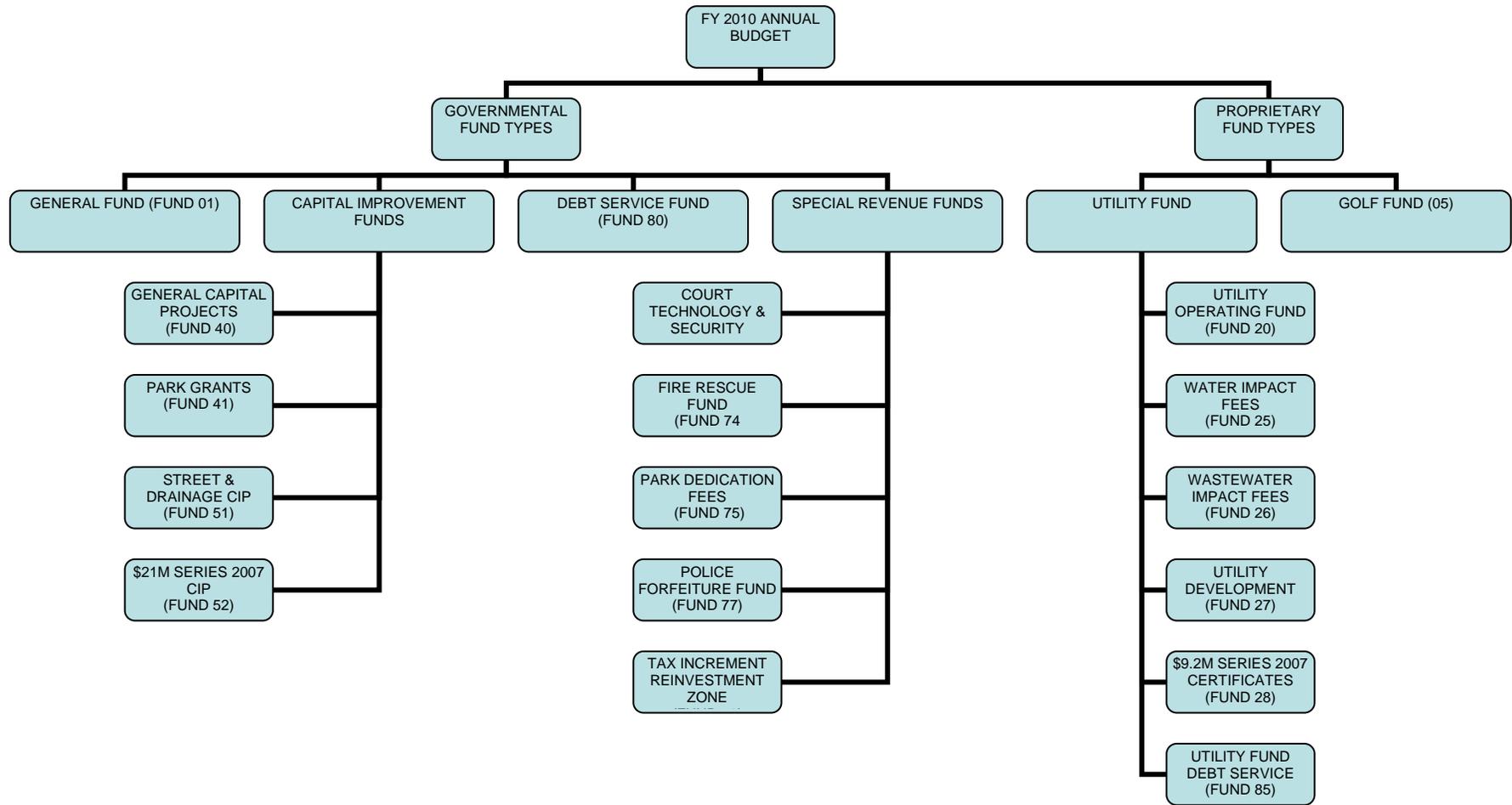
Audit – An independent audit will be conducted annually. The city will produce annual financial statements in accordance with generally accepted accounting procedures as outlined by the Governmental Accounting Standards Board (GASB). The City will produce a Comprehensive Annual Financial Report which meets the requirements for the Government Finance Officers Association's (GFOA) Certification of Achievement of Excellence in Financial Reporting. The City will also produce an annual budget document, which meets the criteria for GFOA's Distinguished Budget Presentation Award.

The City uses fund accounting to organize its budget. Individual funds allow the City to segregate resources that are restricted to particular purposes. Fund balance in the governmental funds, and working capital in the proprietary funds, is a measure of the resources, net of current revenues less expenses, available within the fund to meet future obligations. For operating funds, the City of Leander has adopted a policy of maintaining a fund balance reserve equal to 25% of the fund's operating budget.

The chart on the following page provides a graphic representation of this structure.



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GOVERNMENTAL FUNDS

- **GENERAL FUND** – The general fund is the chief operating fund of the municipality. It is used to account for all financial resources except those required to be accounted for in another fund. Its primary sources of revenue include property taxes, sales taxes, building and development fees, franchise fees, court fines, and transfers from the utility fund. Primary functions include general government, public safety, public works, library, and parks and recreation.
- **GENERAL CAPITAL PROJECTS FUND** – This fund consists of non-debt related proceeds that have been earmarked for capital improvement projects.
- **STREETS & DRAINAGE CIP FUND** – This fund consists of proceeds from the \$12M Series 2004 Certificates of Obligation. Projects include various street and drainage improvements, Fire Station No. 2, Library, Public Safety Building and various park improvements.
- **\$21M Series 2007 GENERAL OBLIGATION BONDS** – This fund consists of proceeds from the issuance of a portion of the general obligation bonds approved by voters in November 2006. Projects include various street and drainage improvements, completion of the Public Safety Building, Fire Station No. 3, public safety fleet, training facility, and equipment, and municipal facility improvements.
- **DEBT SERVICE** – The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Revenue derived from a portion of the total property tax rate levied by the City is restricted to this fund.
- **COURT TECHNOLOGY & SECURITY FUNDS** – These two funds account for additional fees allowed by state law to be applied to certain offenses. Allowable expenditures from these funds are governed by state law.
- **FIRE RESCUE FUND** – The City Council established by ordinance a fund to segregate certain revenue received by the Fire Department in conjunction with its response to certain emergencies.
- **PARK DEDICATION FEES** – This fund accounts for payments-in-lieu of parkland dedication. City ordinance governs how the funds may be spent.
- **POLICE FORFEITURE FUNDS** – State law governs the use of certain proceeds received by law enforcement agencies in conjunction with the seizure and forfeiture of assets.
- **TAX INCREMENT REINVESTMENT ZONE NO. 1** – In 2006, the City Council created a 2,475-acre reinvestment zone as an economic development incentive. The City and Williamson County contribute 50% of the property taxes derived from within the zone associated with new value created since the inception of the zone (the base year).

PROPRIETARY FUNDS

- **UTILITY OPERATING FUND** – This fund consists various functions relating to the operation of the City’s water and sewer utility such as billing and collection, maintenance and operations for water treatment and distribution, and maintenance and operations for sewer collection and treatment.
- **WATER IMPACT FEES** – This fund accounts for the fee collected by the City of Leander on new development based upon its pro rata impact on the City’s water infrastructure. The fee is governed by state law and any fee so established must be consistent with the criteria in the statute.
- **WASTEWATER IMPACT FEES** – This fund accounts for the fee collected by the City of Leander on new development based upon its pro rata impact on the City’s wastewater infrastructure. The fee is governed by state law and any fee so established must be consistent with the criteria in the statute.
- **UTILITY DEVELOPMENT FUND** – This fund consists of proceeds from the \$10M Series 2004 Certificates of Obligation. Projects include various water and wastewater infrastructure improvements.
- **\$9.2M SERIES 2007 CERTIFICATES OF OBLIGATION FUND** – This fund consists of proceeds from the \$9.2M Series 2007 Certificates of Obligation. Projects include various water and wastewater infrastructure improvements.
- **UTILITY DEBT SERVICE** – The utility debt service fund is used to account for the accumulation of resources for, and the payment of, utility-related long-term debt principal and interest. Utility system revenues from the utility operating fund are transferred to the debt service fund as required. The transfer is formal part of the budgetary process.
- **GOLF FUND** – Crystal Falls Golf Course is an 18-hole course owned and operated by the City of Leander. It is operated as a self-supporting enterprise fund.

CITY OF LEANDER

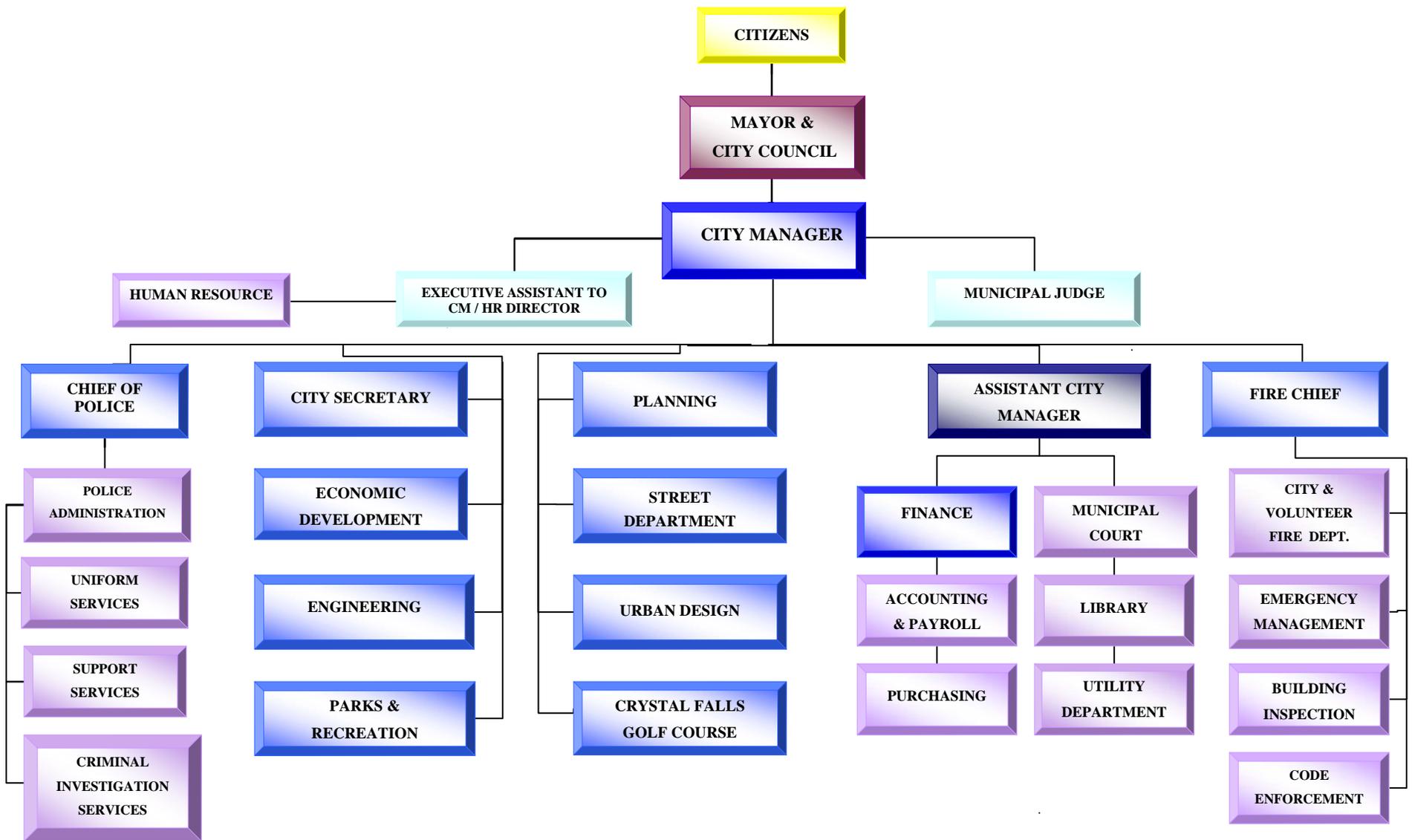
LIST OF PRINCIPAL OFFICIALS

CITY COUNCIL

John Cowman	Mayor
Christopher Fielder	Mayor Pro Tem
Andrea Navarrette	Council Member
Kirsten Lynch	Council Member
John Perez	Council Member
Michell Cantwell	Council Member
David Siebold	Council Member

EXECUTIVE STAFF

Anthony “Biff” Johnson	City Manager
Sharon G. Johnson	Assistant City Manager
Debbie Haile	City Secretary
Robert Powers	Finance Director
Laura Taylor	HR Director
Kirk Clennan	Economic Development Director
Wayne Watts	Engineering Director
Jerry Williams	Fire Chief
Stephen Bosak	Parks & Recreation Director
David Hutton	Planning Director
Don Hatcher	Chief of Police
Pix Howell	Urban Design Officer



CITY OF LEANDER
PAID PERSONNEL
(in full-time equivalents)

DEPARTMENT	FY2006-07	FY2007-08	FY2008-09	FY2009-10
Administration	4.0	6.0	5.0	6.0
Building Inspections	5.0	6.0	5.0	5.0
Code Enforcement	0.0	0.0	1.0	1.0
Economic Development	1.0	1.0	1.0	1.0
Engineering	5.0	5.0	5.0	5.0
Finance	4.0	5.0	6.0	6.0
Fire	19.5	23.0	30.5	32.5
Golf Course	18.5	18.5	19.0	18.5
Municipal Court	3.0	3.0	3.0	3.5
Parks & Recreation	5.0	8.0	9.5	10.0
Planning	3.0	3.0	3.0	3.0
Police / Animal Control	36.5	42.5	48.5	50.5
Street Maintenance	12.0	14.0	12.5	12.5
Urban Design	0.0	1.0	1.0	1.0
Utility	3.5	4.0	4.0	4.0
	120.0	140.0	154.0	159.5



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FY2009-10 DETAIL PERSONNEL LISTING

DEPARTMENT	POSITION	FTE	DEPARTMENT	POSITION	FTE
Administration	City Manager	1.0	Parks & Recreation (continued)	Maint II / Janitorial	1.0
	Deputy City Manager	1.0		Maint I / Janitorial	1.0
	Asst. City Manager	1.0		Parks Maint Supervisor	1.0
	Exec. Asst to CM / HR	1.0		Parks Maint. Crew Leader	1.0
	City Secretary	1.0		Parks Maintenance I	4.0
	HR Administrator	1.0		Total	10.0
Total	6.0				
Building Inspections	Bldg. Official Supervisor	1.0	Planning	Director of Planning	1.0
	Senior Bldg Inspector	1.0		City Planner	1.0
	Plan Reviewer	1.0		Planning Tech	1.0
	Permit Clerk	2.0		Total	3.0
Total	5.0				
Code Enforcement	C.E. Officer	1.0	Police Administration	Police Chief	1.0
	Total	1.0		Asst. Police Chief	1.0
Economic Development	EcoDev Director	1.0	Police Uniform Services	Admin Assist to Chief	1.0
	Total	1.0		Sub-Total	3.0
Engineering	Engineering Director	1.0	Police Services	Capain	1.0
	Asst City Engineer	1.0		Supervisor/Officer IV	5.0
	Engineering Inspector	1.0		Officer III	8.0
	GIS Coordinator	1.0		Warrant Officer III	1.0
	Administrative Asst	1.0		Officer II	7.0
	Total	5.0		Officer I	6.0
Finance	Finance Director	1.0	Clerk	1.0	
	Accounting Supervisor	1.0	Bailiff (PT)	0.5	
	Purchasing Agent	1.0	ACO II	1.0	
	Admin Assist to FD	1.0	ACO III	1.0	
	Accounting Clerk	1.0	Sub-Total	31.5	
	Receptionist	1.0	Police Support Services	Lieutenant	1.0
	Total	6.0		Officer III	1.0
Fire Department	Fire Chief	1.0		Communication Super	1.0
	Deputy Fire Chief	1.0		Dispatcher III	1.0
	Shift Commander	3.0		Dispatcher II	4.0
	Lieutenant	9.0		Dispatcher I	3.0
	Firefighter / Driver	9.0		Fiscal & Logistics Tech	1.0
	Firefighter	6.0	Sub-Total	12.0	
	Firefighter (PT)	2.5	CID	Lieutenant	1.0
	Clerk	1.0		Officer III	1.0
Total	32.5	Detective		2.0	
Municipal Court	Court Administrator	1.0	Sub-Total	4.0	
	Court Clerk	2.0	Total Police	50.5	
	Clerk PT	0.5	Street Maintenance	Superintendent	1.0
	Total	3.5		Supervisor	1.0
Parks & Recreation	Parks Director	1.0		Mechanic	1.5
	Athletic Programmer	1.0		Administrative Asst	1.0
			Crew Leader	3.0	
			Maintenance I	5.0	
			Total	12.5	
			Urban Design	Urban Design Officer	1.0
				Total	1.0
			GENERAL FUND TOTAL		137.0

FY2009-10 DETAIL PERSONNEL LISTING

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>FTE</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>FTE</u>
Golf Course	Golf Course Super	1.0	Utility	Utility Dept. Supervisor	1.0
Maintenance	Assist G.C. Super	1.0	Customer Svc	UT Customer Svc Clerk	3.0
	Mechanic	1.0			
	Groundskeeper I	<u>4.0</u>		UTILITY FUND TOTAL	<u>4.0</u>
	Sub-Total	7.0			
Grill	Grill Manager	1.0			
	Grill Attendants (PT)	<u>2.5</u>			
	Sub-Total	<u>3.5</u>			
Pro Shop	Retail Operations Mgr	1.0			
	Golf Pro	1.0			
	Assistant Golf Pro	1.0			
	Pro Shop Attendant	2.5			
	Golf Cart Attendant	<u>2.5</u>			
	Sub-Total	8.0			
	GOLF FUND				
	TOTAL	<u>18.5</u>			
			TOTAL ALL FUNDS		<u>159.5</u>

CHANGES IN FUND BALANCE

General Fund. Since FY 2006, the General Fund's fund balance has been consistently above the 25% target due to a combination of factors. These factors include growth in the property tax base, increasing sales tax revenues, increased inter-fund transfers from the Utility Fund, and an increasing share of the total property tax rate going to the General Fund and less for debt service. Transfers from the Utility Fund are made as a way for the utility system to fund its share of tax-supported debt, administrative overhead and payments-in-lieu of taxes and franchise fees. Over the past couple of years, the City has budgeted planned drawdowns of fund balance in the General Fund to absorb the impact of increased staffing for public safety and maintaining a competitive workforce. Actual performance, however, has been better than budget each year. Consequently, the use of fund balance has been less than anticipated.

Utility Fund. Due to continued growth, coupled with water rate increases planned in anticipation of significant debt service requirements in FY 2013 due to the City's 47% participation in the Brushy Creek Regional Utility Authority (BCRUA), working capital in the Utility Fund remains healthy at 44%. Although budgeted expenditures exceed anticipated revenue by \$192,000 in FY 2010, this deficit includes setting aside \$518,000 for BCRUA-related debt service in FY 2013.

Golf Fund. The Golf Fund has a negative working capital position due to debt owed the General Fund. However, its budget each year is balanced between expected revenue and expenditures. In FY 2010, a fare increase is planned to help achieve a stronger cash position.

General Fund Debt Service. Each year, a portion of the total property tax rate is levied to pay the City's tax-supported outstanding debt. In past years, the surplus in the fund has been significant and more than necessary. As a result, the City has employed a multi-year strategy of using a portion of its fund balance to reduce the debt component of the total tax rate. This incremental reduction is then shifted to the maintenance and operations tax rate component which provides greater resources needed by the General Fund for public safety staffing and maintaining a competitive workforce mentioned above.

Utility Fund Debt Service. The Utility Fund Debt Service Fund is used solely for budgetary purposes. It operates as a pass-through between transfers from the Utility Fund to pay outstanding indebtedness obligations of the utility system.

Capital Projects. Capital Projects funds are established to account for resources restricted for specific purposes. In most cases, these purposes are the design, construction and/or acquisition of capital assets. Although not always, sources of funds for capital projects often come from grants or the issuance of debt. Consequently, projects are planned to completed within a short period of time.

Special Revenue. Certain revenues collected by the City are restricted by law. Allowable expenditures are specified by statute or ordinance. The City does not maintain minimum fund balance requirements for special revenue funds.



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**COMBINED SUMMARY OF ESTIMATED REVENUES,
EXPENDITURES AND FUND BALANCES**

	GENERAL FUND	GF CAPITAL PROJECTS FUND	GF DEBT SERVICE FUND	SPECIAL REVENUE FUNDS
Beginning Fund Balance as of 10/01/2006	1,719,736	4,059,785	1,423,574	55,073
Actual:				
FY2006-07 Revenues	13,846,043	23,059,782	5,310,073	19,422
FY2006-07 Expenditures	(10,885,595)	(7,978,260)	(4,486,320)	(45,571)
Over / (Under)	2,960,448	15,081,522	823,753	(26,149)
Ending Fund Balance as of 9/30/2007	4,680,184	19,141,307	2,247,327	28,924
Fund Balance as % of Budget	43%		50%	
Beginning Fund Balance as of 10/01/2007	4,680,184	19,141,307	2,247,327	28,924
Actual:				
FY2007-08 Revenues	11,256,819	1,480,186	6,823,025	116,683
FY2007-08 Expenditures	(11,849,118)	(5,497,359)	(6,303,147)	(39,904)
Over / (Under)	(592,299)	(4,017,173)	519,878	76,779
Ending Fund Balance as of 9/30/2008	4,087,885	15,124,134	2,767,205	105,703
Fund Balance as % of Budget	34%		44%	
Beginning Fund Balance as of 10/01/2008	4,087,885	15,124,134	2,767,205	105,703
Projected:				
FY2008-09 Revenues	13,647,575	569,583	5,667,000	376,225
FY2008-09 Expenditures	(13,785,320)	(11,425,984)	(6,123,900)	(173,559)
Over / (Under)	(137,745)	(10,856,401)	(456,900)	202,666
Estimated Ending Fund Balance as of 9/30/2009	3,950,140	4,267,733	2,310,305	308,369
Fund Balance as % of Budget	29%		38%	
Beginning Fund Balance as of 10/01/2009	3,950,140	4,267,733	2,310,305	308,369
Budgeted:				
FY2009-10 Revenues	15,097,927	8,400,431	4,988,886	242,400
FY2009-10 Expenditures	(15,097,927)	(11,455,770)	(5,946,700)	(50,600)
Over / (Under)	0	(3,055,339)	(957,814)	191,800
Estimated Ending Fund Balance as of 9/30/2010	3,950,140	1,212,394	1,352,491	500,169
Fund Balance as % of Budget	26%		23%	

**COMBINED SUMMARY OF ESTIMATED REVENUES,
EXPENDITURES AND FUND BALANCES**

	GOLF FUND	UTILITY FUND	UT CAPITAL PROJECT FUND	UT DEBT SERVICE FUND	TOTAL FUNDS
Beginning Fund Balance as of 10/01/2006	(678,425)	4,955,910	16,652,752	783,760	28,972,165
Actual:					
FY2006-07 Revenues	1,040,751	9,017,713	13,249,597	853,752	66,397,133
FY2006-07 Expenditures	(1,377,214)	(10,193,312)	(8,992,524)	(677,178)	(44,635,974)
Over / (Under)	(336,463)	(1,175,599)	4,257,073	176,574	21,761,159
Ending Fund Balance as of 9/30/2007	(1,014,888)	3,780,311	20,909,825	960,334	50,733,324
Fund Balance as % of Budget		37%			
Beginning Fund Balance as of 10/01/2007	(1,014,888)	3,780,311	20,909,825	960,334	50,733,324
Actual:					
FY2007-08 Revenues	1,200,450	11,334,227	3,583,623	1,266,179	37,061,192
FY2007-08 Expenditures	(1,124,380)	(9,719,391)	(10,823,063)	(1,237,514)	(46,593,876)
Over / (Under)	76,070	1,614,836	(7,239,440)	28,665	(9,532,684)
Ending Fund Balance as of 9/30/2008	(938,818)	5,395,147	13,670,385	988,999	41,200,640
Fund Balance as % of Budget		56%			
Beginning Fund Balance as of 10/01/2008	(938,818)	5,395,147	13,670,385	988,999	41,200,640
Projected:					
FY2008-09 Revenues	1,163,213	11,806,250	10,688,012	1,055,935	44,973,793
FY2008-09 Expenditures	(1,228,990)	(11,527,567)	(6,586,779)	(1,389,524)	(52,241,623)
Over / (Under)	(65,777)	278,683	4,101,233	(333,589)	(7,267,830)
Estimated Ending Fund Balance as of 9/30/2009	(1,004,595)	5,673,830	17,771,618	655,410	33,932,810
Fund Balance as % of Budget		49%			
Beginning Fund Balance as of 10/01/2009	(1,004,595)	5,673,830	17,771,618	655,410	33,932,810
Budgeted:					
FY2009-10 Revenues	1,355,540	12,364,000	1,836,000	946,502	45,231,686
FY2009-10 Expenditures	(1,305,521)	(12,556,329)	(11,036,370)	(1,446,502)	(58,895,719)
Over / (Under)	50,019	(192,329)	(9,200,370)	(500,000)	(13,664,033)
Estimated Ending Fund Balance as of 9/30/2010	(954,576)	5,481,501	8,571,248	155,410	20,268,777
Fund Balance as % of Budget		44%			

**SUMMARY OF SOURCES AND USES
FY2009-10 BUDGET**

	GENERAL FUND	GF CAPITAL PROJECT FUND	GF DEBT SERVICE FUND	SPECIAL REVENUE FUNDS
BEGINNING FUND BALANCE				
PROJECTED AS OF 10/01/09	\$ 3,950,140	\$ 4,267,733	\$ 2,310,305	\$ 308,369
REVENUES				
Ad Valorem Taxes	5,190,470	0	4,957,636	0
Fines & Fees	480,131	0	0	0
Franchise Fees	930,180	0	0	0
Interest	34,000	62,500	31,250	1,300
Miscellaneous	1,549,166	8,337,931	0	132,740
Permits & Licenses	1,219,397	0	0	0
Police Special	405,682	0	0	0
Taxes	1,755,800	0	0	108,360
Transfers	3,533,101	0	0	0
Water Impact	0	0	0	0
Waste Water Impact	0	0	0	0
TOTAL REVENUES (SOURCES)	15,097,927	8,400,431	4,988,886	242,400
EXPENDITURES				
Salaries	7,140,488	0	0	0
Benefits	2,677,687	0	0	0
Construction Cost / Capital Projects	0	11,455,770	0	50,600
Contractual Services	1,107,110	0	0	0
Debt Service	0	0	5,918,700	0
Equipment	585,164	0	0	0
Maintenance	321,266	0	0	0
Operations	872,655	0	0	0
Special Services & Fees	1,951,450	0	28,000	0
Supplies	173,285	0	0	0
Transfers	100,000	0	0	0
Travel & Training	168,822	0	0	0
TOTAL EXPENDITURES (USES)	15,097,927	11,455,770	5,946,700	50,600
PROJECTED ENDING FUND BALANCE AS OF 09/30/10	\$ 3,950,140	\$ 1,212,394	\$ 1,352,491	\$ 500,169

**SUMMARY OF SOURCES AND USES
FY2009-10 BUDGET**

	GOLF FUND	UTILITY FUND	UT CAPITAL PROJECT FUND	UTILITY DEBT SERVICE	TOTAL FUNDS
BEGINNING FUND BALANCE					
PROJECTED AS OF 10/01/09	\$(1,004,595)	\$ 5,673,830	\$17,771,618	\$ 655,410	\$ 33,932,810
REVENUES					
Ad Valorem Taxes	0	0	0	0	10,148,106
Fines & Fees	886,540	12,309,000	0	0	13,675,671
Franchise Fees	0	0	0	0	930,180
Interest	0	50,000	36,000	0	215,050
Miscellaneous	363,000	5,000	0	0	10,387,837
Permits & Licenses	0	0	0	0	1,219,397
Police Special	0	0	0	0	405,682
Taxes	6,000	0	0	0	1,870,160
Transfers	100,000	0	0	946,502	4,579,603
Water Impact	0	0	1,250,000	0	1,250,000
Waste Water Impact	0	0	550,000	0	550,000
TOTAL REVENUES (SOURCES)	1,355,540	12,364,000	1,836,000	946,502	45,231,686
EXPENDITURES					
Salaries	803,489	177,962	0	0	8,121,939
Benefits	300	200	0	0	2,678,187
Construction Cost / Capital Projects	0	0	11,036,370	0	22,542,740
Contractual Services	16,028	1,168,436	0	0	2,291,574
Debt Service	0	0	0	1,438,502	7,357,202
Equipment	117,334	2,703,794	0	0	3,406,292
Maintenance	36,900	11,000	0	0	369,166
Operations	242,600	726,800	0	0	1,842,055
Special Services & Fees	16,000	3,252,778	0	8,000	5,256,228
Supplies	64,550	56,200	0	0	294,035
Transfers	0	4,456,549	0	0	4,556,549
Travel & Training	8,320	2,610	0	0	179,752
TOTAL EXPENDITURES (USES)	1,305,521	12,556,329	11,036,370	1,446,502	58,895,719
PROJECTED ENDING FUND					
BALANCE AS OF 09/30/10	\$(954,576)	\$ 5,481,501	\$ 8,571,248	\$ 155,410	\$ 20,268,777

REVENUES

Although the General Fund has numerous sources of revenue, six primary revenues account for nearly 90% of the \$15,097,000 budget in FY 2010. These are:

	FY 2010 Budget	% of Total Revenue
Property Tax	\$5,189,470	35%
Transfers	\$3,533,101	24%
Sales Tax	\$1,750,000	12%
Garbage Collections fees	\$1,090,000	7%
Building Permits	\$1,050,000	7%
Franchise fees	\$ 930,342	6%

With the exception of transfers, each of the remaining five primary revenues have increased significantly over the past several years due to the city's rapid population growth. The effects of the national recession began to affect the local economy in FY 2009. Consequently, estimates for growth in FY 2010 are modest. The largest increase from FY 2009 is in property tax revenues. Due in part to an increase in the tax base, most of the increase is due to an increase in the maintenance and operations rate of 6.06 cents per \$100 valuation from \$0.245659 in FY 2009 to \$0.30623 in FY 2010.

As the national and regional economy recover in FY 2010 and into FY 2011, it is anticipated that new home starts will accelerate well beyond current rates due to a sizeable inventory of platted lots. More rooftops will cause an increase in retail sales taxes as well as increases in public utility-related franchise fees such as garbage collection, telephone, electric, gas, and cable.

Utility Fund. As might be expected, monthly retail charges for service account for almost all of the Utility System's revenue stream. Small, but considerable sources of revenue also include new account fees (\$120,000) and tap fees (\$120,000). Sewer charges are based upon customers' 3-month winter average water use and rates remain unchanged from the prior year. Thus, revenue from sewer charges is projected conservatively to remain constant. Water revenue is expected to increase due to a planned overall rate increase of 7% (averaged over all customer classes). This will be the second of a three-year plan to raise rates in anticipation of the debt service impact in FY 2013 due to the BCRUA project.

Golf Fund. The primary revenues for the Crystal Falls Golf Club are as follows:

Green Fees	35%
Cart Rental (incl. GPS)	28%
Food & Drinks	15%
Pro Shop	7%
<u>General Fund Transfer</u>	<u>7%</u>
Total	92%

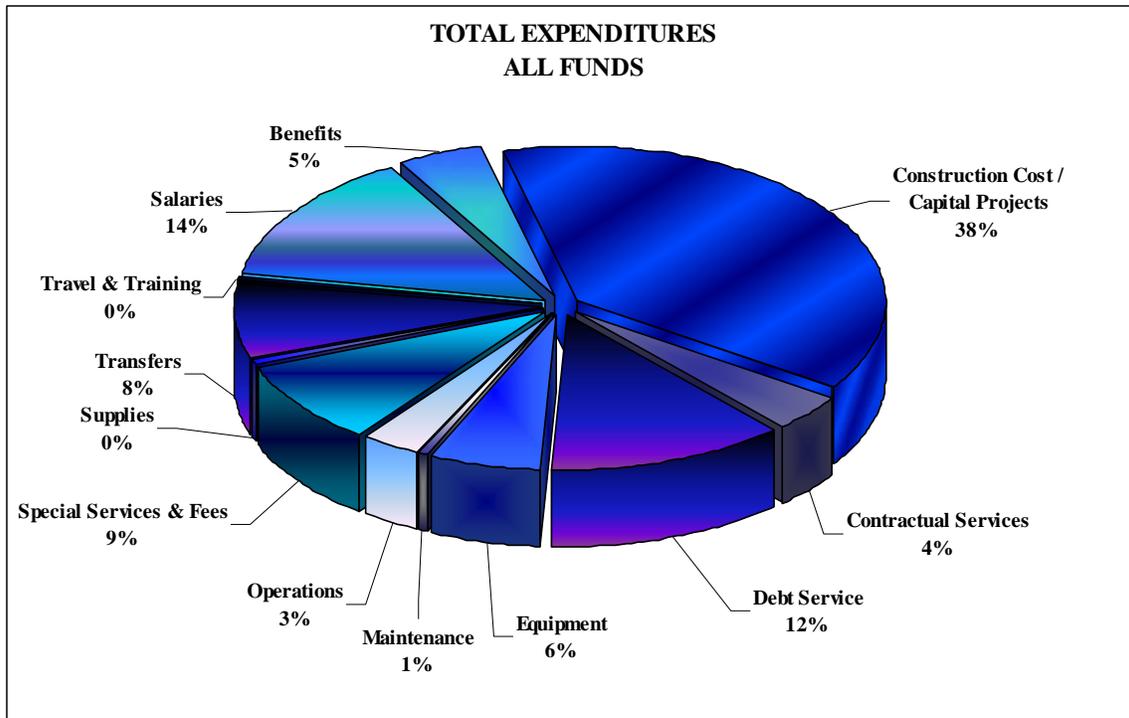
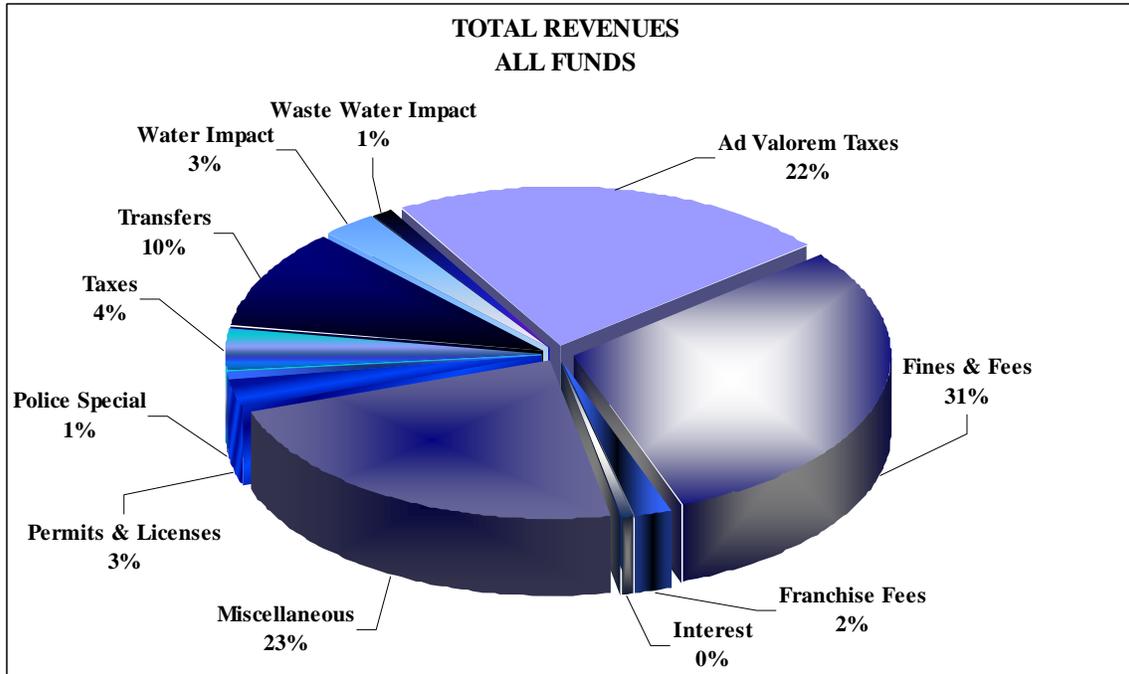
Crystal Falls is an exceptional municipal course with below market rates. The number of rounds played is highly dependent upon weather and the local economy (i.e., disposable income), neither of which were kind to the course in FY 2009. A fare increase is planned for FY 2010 in an effort to improve its cash position.



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SUMMARY OF REVENUES & EXPENDITURES
ALL FUNDS

REVENUES	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
General Fund	13,846,043	11,256,819	13,745,769	13,647,575	15,097,927
GF Capital Project Fund	23,059,782	1,480,186	7,392,500	569,583	8,400,431
GF Debt Service Fund	5,310,073	6,823,025	5,681,190	5,667,000	4,988,886
Special Revenue Funds	19,422	116,683	215,695	376,225	242,400
Golf Fund	1,040,751	1,200,450	1,302,619	1,163,213	1,355,540
Utility Fund	9,017,713	11,334,227	10,496,000	11,806,250	12,364,000
Utility Capital Project Fund	13,249,597	3,583,623	10,411,608	10,688,012	1,836,000
Utility Debt Service Fund	853,752	1,266,179	1,050,935	1,055,935	946,502
TOTAL REVENUES	\$ 66,397,133	\$ 37,061,192	\$ 50,296,316	\$ 44,973,793	\$ 45,231,686
EXPENDITURES	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
General Fund	10,885,595	11,849,118	14,321,853	13,785,320	15,097,927
GF Capital Project Fund	7,978,260	5,497,359	19,821,685	11,425,984	11,455,770
GF Debt Service Fund	4,486,320	6,303,147	6,129,135	6,123,900	5,946,700
Special Funds	45,571	39,904	265,810	173,559	50,600
Golf Fund	1,377,214	1,124,380	1,269,343	1,228,990	1,305,521
Utility Fund	10,193,312	9,719,391	11,990,354	11,527,567	12,556,329
Utility Capital Project Fund	8,992,524	10,823,063	15,749,229	6,586,779	11,036,370
Utility Debt Service Fund	677,178	1,237,514	1,350,935	1,389,524	1,446,502
TOTAL EXPENDITURES	\$ 44,635,974	\$ 46,593,876	\$ 70,898,344	\$ 52,241,623	\$ 58,895,719



GENERAL FUND REVENUES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>ADMINISTRATIVE</u>					
Animal Adoption Fees	189	0	0	0	0
AC Redemption Fee	0	1,995	0	9,645	9,700
Animal Impound Fees	2,490	0	0	0	0
Animal Registration Fees	906	657	0	632	650
Bond Refinancing	534,143	0	0	0	0
TIA Fee In-Lieu	14,251	179,231	30,000	6,804	10,000
Training School Fire Dept	4,545	0	0	0	0
Sub Total	556,524	181,883	30,000	17,081	20,350
<u>COURT FEES</u>					
Child Safety Fees	12	12	10	10	10
City Percentage State Costs	15,765	14,655	15,000	22,500	22,500
Juvenile Case Mgmt Fees	0	8,904	5,000	18,647	15,000
Municipal Court Receipts-Fin	190,248	189,010	265,000	280,000	280,000
Notary Fees	10	6	0	0	0
Special Court Fees	13,447	18,098	11,000	35,000	30,000
State Arrest Fees	14,380	16,741	11,000	25,000	20,000
Sub Total	233,862	247,426	307,010	381,157	367,510
<u>FRANCHISE FEES</u>					
Concessions	79	111	0	162	162
Franchise Fees	678,015	1,077,790	770,000	880,000	915,680
Municipal Fees	20,471	16,165	12,500	14,471	14,500
Sub Total	698,565	1,094,066	782,500	894,633	930,342
<u>LIBRARY FEES</u>					
Books Sales	1,965	2,397	1,500	4,000	2,800
Coffee Shop 2% Revenue	49	479	500	174	0
Contributions	12,207	1,744	6,000	2,000	2,000
Copier / Printer Fees	6,469	9,152	6,500	11,000	10,000
Fines & Fees	7,363	13,731	8,000	14,000	14,000
Inter Library Loans	398	362	300	280	280
Library Cards	9,686	7,060	6,000	4,881	4,000
Lone Star	1,963	4,544	4,500	6,204	6,204
Rental Fees	23,908	4,395	3,000	4,373	4,000
Tocker Grant	0	0	0	0	0
Sub Total	64,008	43,864	36,300	46,912	43,284
<u>MISCELLANEOUS INCOME</u>					
Accident Report Copies	1,863	1,498	1,527	1,527	1,561
Asphalt Penalties	0	0	0	3,584	4,000
Cash Over/Under	124	94	0	0	0

GENERAL FUND REVENUES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Construction Inspect Fee 1.5%	98,766	95,218	75,000	745	35,000
Copies & Open Records	1,007	155	220	434	400
County Glen Row Vacate	288	1,018	0	60	0
Credit Card Fees Collected	2,666	3,052	2,000	5,888	4,000
Donations 4th July	18,565	11,143	10,000	10,000	10,000
FD Civil Defense FEMA Reimb.	0	7,918	0	0	0
FD Revenue Rescue-Restricted	37,633	26,195	0	0	0
FD SAFER - Grant	0	39,642	341,550	341,550	303,570
Garbage Collections	759,867	762,992	1,080,000	1,070,000	1,090,000
Interest Income	119,800	135,841	85,000	40,000	34,000
Maps	1,779	1,135	1,500	345	345
Notification	2,210	40	500	200	200
Ordinances	1,090	180	500	60	90
Other Revenue	47,687	51,490	40,000	50,290	40,000
Proceeds - Issuance of Capital	268,542	0	0	0	0
Professional Fees	19,705	9,772	20,000	6,000	7,000
Property Damage Claims	6,091	0	0	0	0
Reimbursement/Repayment	3,068	0	0	0	0
Sales Of Assets	305,896	11,773	8,804	14,750	0
SRI Building	21,696	0	0	0	0
T.O.D. - UDO Salary Reimb	0	79,221	93,942	65,000	50,000
T.O.D. - Plan Review Fees	0	0	0	3,947	3,000
Wm. Co. FD Contribution	31,017	31,008	31,000	31,000	0
Sub Total	1,749,360	1,269,385	1,791,543	1,645,380	1,583,166

PERMITS & LICENSES

Alarm Fees	11,210	11,675	13,328	14,260	14,260
Building Permits	1,671,251	999,167	1,250,000	850,000	1,050,000
Fire Review Fees	0	0	0	400	400
Liquor Permits	2,077	1,068	2,395	2,395	2,500
Plan Review Fees (Attorney)	52,987	70,597	50,000	50,000	57,000
Plan Review Fees - K.Friese	0	0	0	11,737	11,737
Site Development Filing Fees	29,682	28,630	15,000	15,000	23,000
Solicitors Permits	265	483	500	500	500
Subdivision Filing Fees	108,647	94,795	60,000	60,000	50,000
Zoning Filing Fees	10,468	21,750	10,000	10,000	10,000
Sub Total	1,886,587	1,228,165	1,401,223	1,014,292	1,219,397

POLICE SPECIAL REVENUE

LEOSE Training	2,418	2,397	2,500	2,619	2,750
LISD Interlocal Agreement	143,090	164,249	194,714	194,714	267,791
LISD Police Overtime	29,367	43,645	32,893	44,275	50,077
PSAP Supply Restricted	500	500	500	500	500

GENERAL FUND REVENUES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Police Overtime Reimb	0	3,850	0	8,879	0
Restitution Revenue	345	0	0	0	0
Step 08	0	0	23,702	35,000	33,864
Warrant Fees	28,063	24,435	50,000	30,000	50,000
Wrecker Permit Fees	450	200	700	500	700
Sub Total	204,233	239,276	305,009	316,487	405,682

RECREATION & OTHER REVENUE

Brochure Donations Parks	2,900	3,775	3,000	3,000	3,000
Concerts & Events	4,150	5,000	5,000	500	520
Concessions Parks & Rec.	2,164	2,325	2,000	2,000	2,000
Field Rental (umpires)	13,934	4,595	6,000	8,000	11,900
Movies in the Park	0	2,000	0	300	0
Park Facility Use Fees	6,337	4,350	4,000	4,000	4,000
Park Revenue Other	1,296	200	1,000	750	200
Swimming Pool Fees	16,811	18,408	15,000	18,000	27,205
Sub Total	47,592	40,653	36,000	36,550	48,825

TAXES

Beverage Tax	7,278	5,883	5,800	5,800	5,800
Current Property Taxes	1,405,526	1,715,173	3,911,647	3,947,287	5,105,470
Delinquent Property Taxes	64,816	73,753	61,109	15,000	65,000
Penalty & Interest	13,692	20,741	10,000	18,000	20,000
Sales Tax 1%	1,413,248	1,641,330	1,900,000	1,700,000	1,750,000
Sub Total	2,904,560	3,456,880	5,888,556	5,686,087	6,946,270

TRANSFERS

Transfer In	0	23,054	23,053	23,053	23,054
Transfer In 21M Bond	44,575	2,220	0	0	0
Transfer In Engineering Svcs	0	0	235,943	235,943	289,360
Transfer In Utility Fund	5,456,177	3,429,947	3,350,000	3,350,000	3,220,687
Sub Total	5,500,752	3,455,221	3,608,996	3,608,996	3,533,101

TOTAL REVENUES	13,846,043	11,256,819	14,187,137	13,647,575	15,097,927
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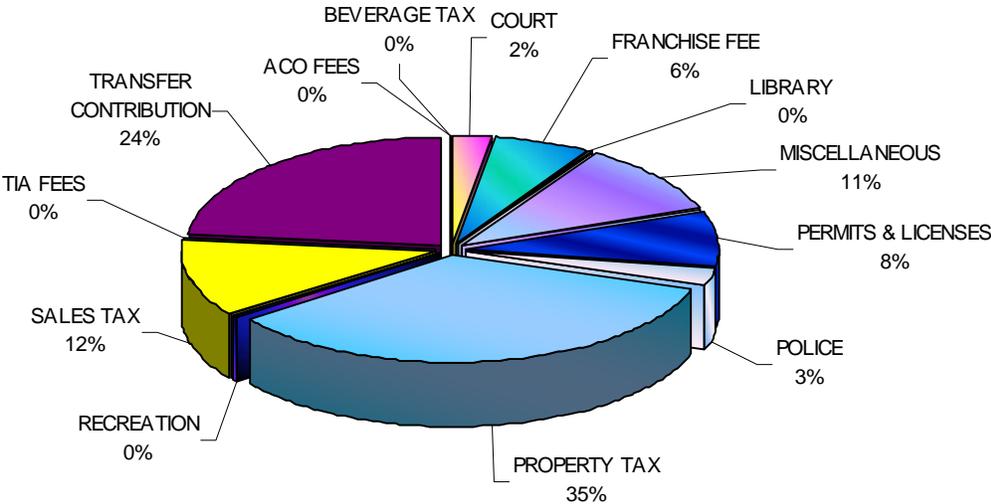
BEGINNING FUND BALANCE	1,719,736	4,680,184	3,435,157	4,087,884	3,950,140
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REVENUES OVER/(UNDER) EXPENDITURES	2,960,448	(592,299)	(134,716)	(137,745)	0
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ENDING FUND BALANCE	4,680,184	4,087,884	3,300,441	3,950,140	3,950,140
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FUND BALANCE AS % of BUDGET				26%	
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GENERAL FUND REVENUES



GENERAL FUND REVENUES

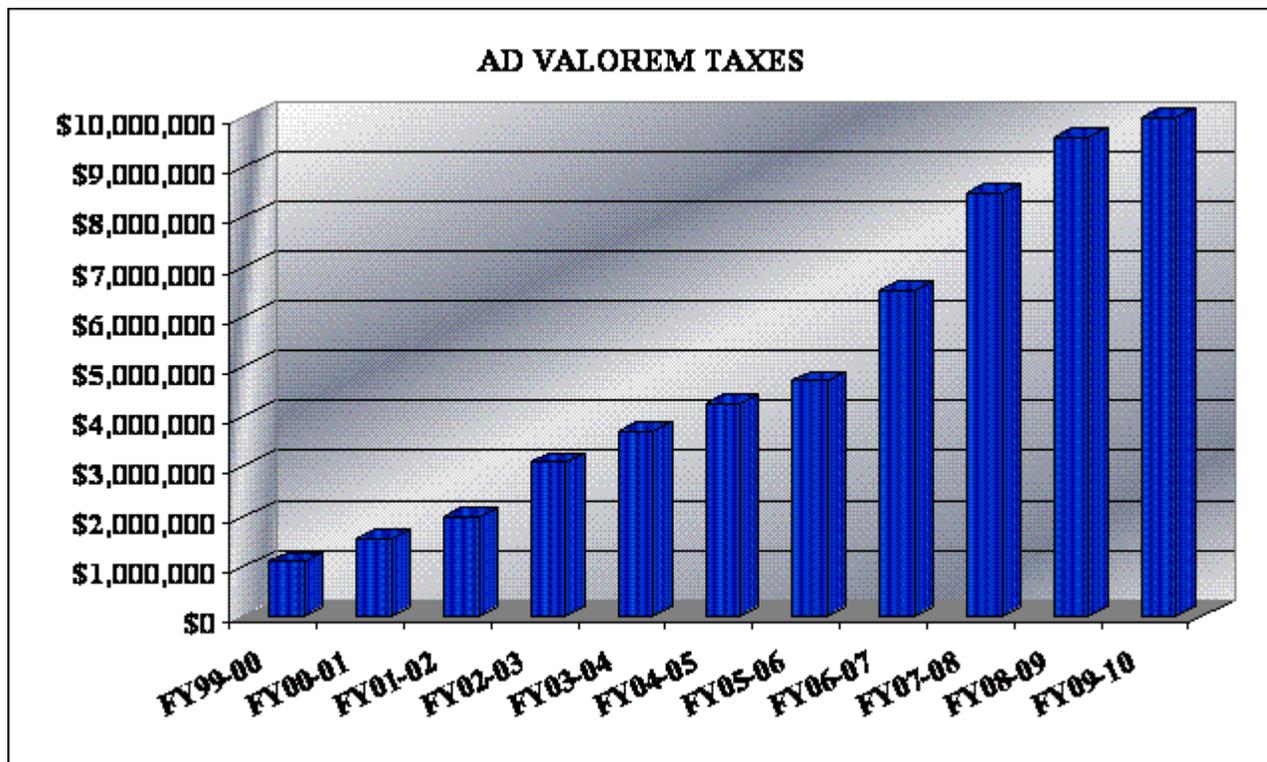
Revenue Assumptions

Ad Valorem Tax

The current tax revenue was calculated using a maintenance and operations tax rate of \$0.30623 per \$100 of taxable value and \$0.29419 for interest & sinking with a collection rate of 100% as follows:

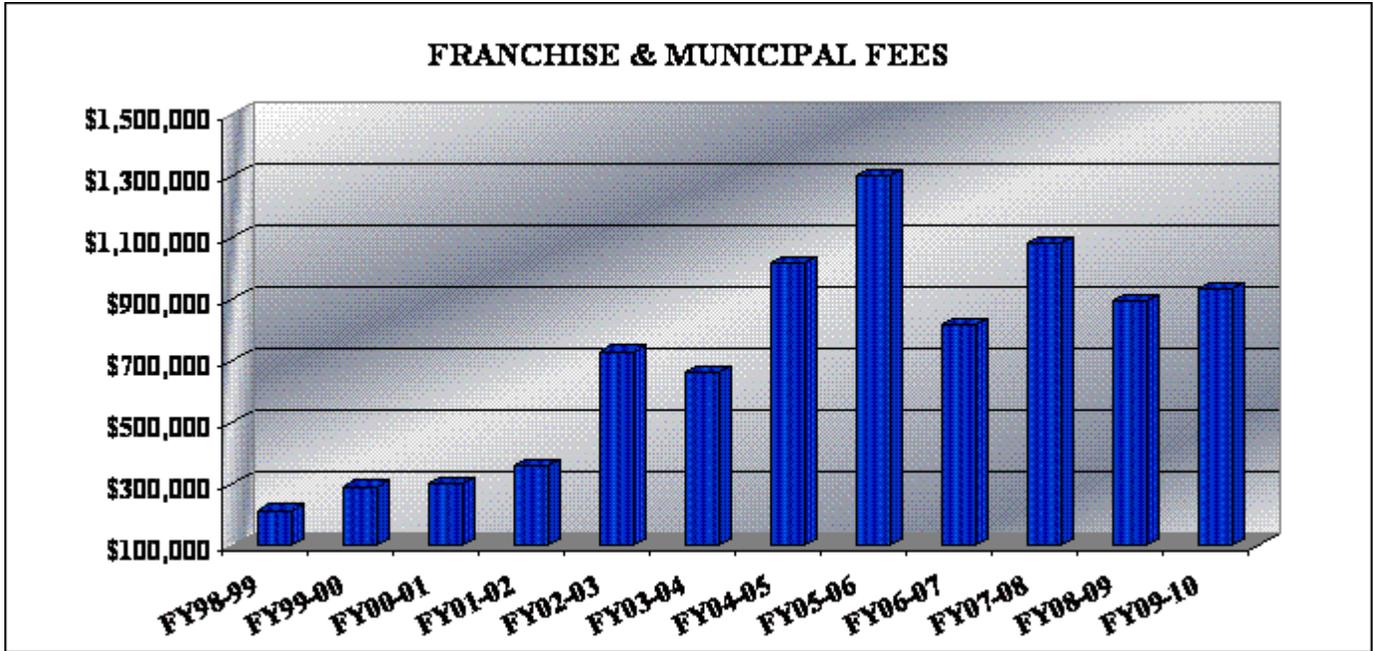
Estimated Total taxable value	\$ 1,584,424,785
Proposed tax rate per \$100 valuation	<u>0.600420</u>
Proposed revenues from taxes	9,513,203
Estimated percentage of collections	<u>100%</u>
Estimated funds from tax levy	9,513,203
Estimated homestead tax ceilings	<u>474,902</u>
Total Estimated Tax Collections	<u>\$ 9,988,105</u>

Distribution of Tax Revenue	<u>Tax Rate</u>	<u>Total</u>
Maintenance and Operations	0.30623	\$ 5,105,470
Interest and Sinking	<u>0.294190</u>	<u>\$ 4,882,636</u>
Total	<u>0.600420</u>	<u>\$ 9,988,106</u>



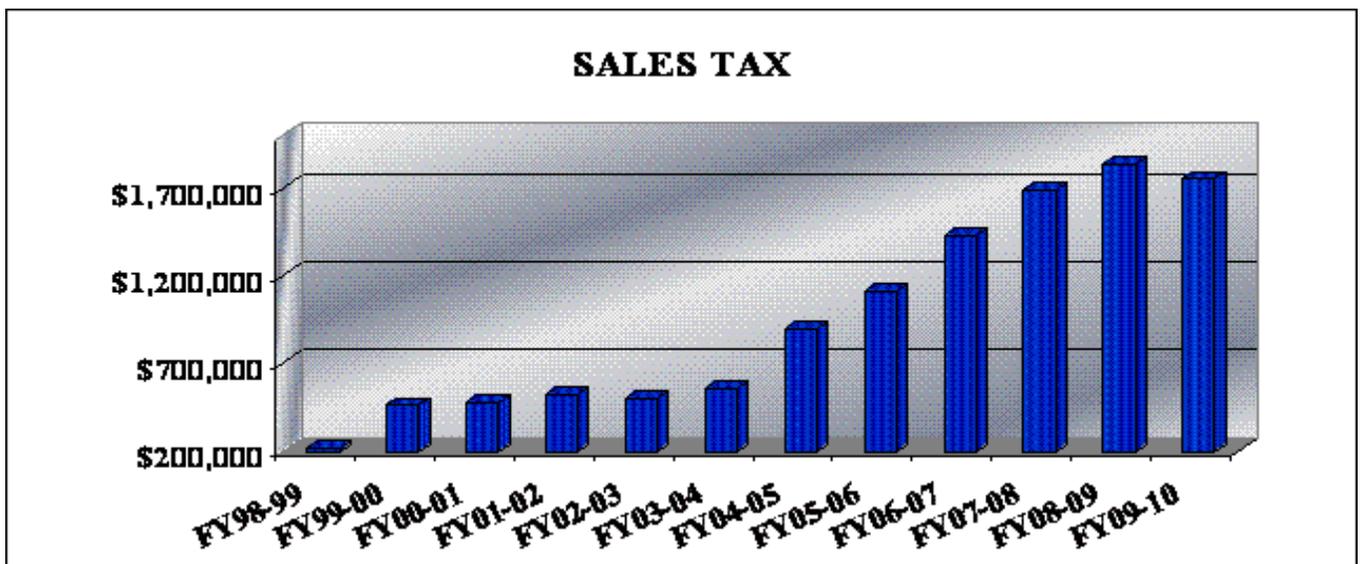
Franchise & Municipal Fees (*Cable, Electricity, Gas, Solid Waste Collection and Telephone*)

Franchise and Municipal fees have constantly increased due to the growth within the City of Leander. Prior to FY06-07, this category also included a franchise fee for the city's utility system.



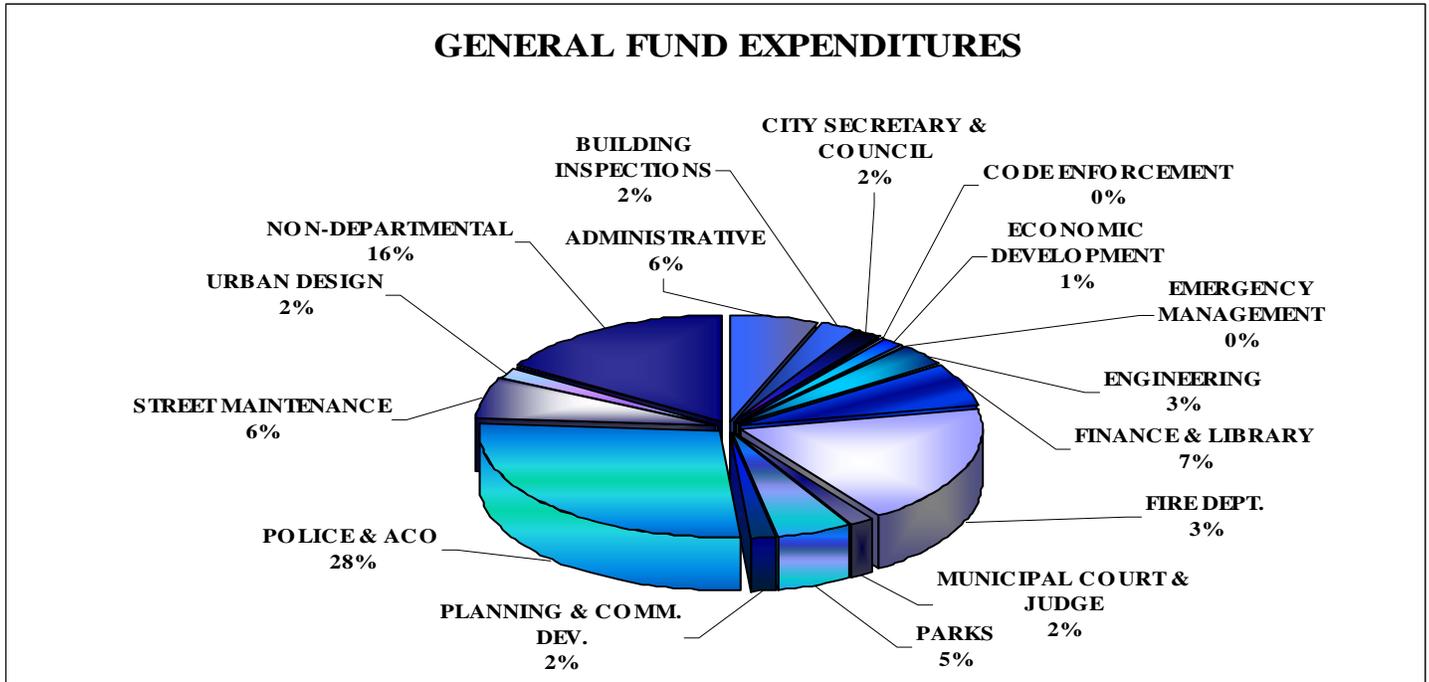
Sales Tax

Over the past several years, sales tax revenue has consistently increased due to the development within the City of Leander.



**GENERAL FUND
STATEMENT OF EXPENDITURES**

DEPARTMENT	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Administration	467,973	701,270	654,669	656,590	889,534
Animal Control	94,420	88,557	98,292	87,280	0
Building Inspections	268,852	300,958	298,679	291,167	353,790
City Council	60,985	147,226	174,750	174,440	175,500
City Secretary	88,194	99,310	124,527	93,939	130,033
Code Enforcement	0	0	67,737	52,100	64,633
Criminal Investigation Services	0	0	0	0	345,785
Economic Development	142,719	139,968	184,106	155,831	189,355
Emergency Management	0	15,595	28,150	27,750	28,200
Engineering	376,434	396,428	497,348	460,928	513,476
Finance	240,195	195,771	353,279	296,639	453,044
Fire Department	1,831,195	1,630,844	1,926,095	1,990,768	2,767,130
Library	391,136	478,792	514,615	515,113	530,675
Municipal Court	142,620	162,971	174,413	173,283	228,147
Non-Departmental	2,075,133	2,201,863	2,929,421	2,819,017	983,952
Parks & Recreation	434,458	547,973	691,078	638,580	784,990
Planning	198,649	175,606	213,249	197,199	247,131
Police Administration	502,026	549,668	654,028	624,520	437,018
Uniform Services	1,496,234	1,532,538	1,915,915	1,814,930	2,581,677
Support Services	244,002	335,942	394,953	381,618	778,725
Special Services	1,043,889	1,178,689	1,392,097	1,386,541	1,461,600
Street Maintenance	698,881	788,109	825,491	748,626	895,840
Urban Design	87,600	181,040	208,961	198,461	257,692
GRAND TOTAL	10,885,595	11,849,118	14,321,853	13,785,320	15,097,927



**GENERAL FUND EXPENDITURES
BY TYPE**

	FY2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	4,503,225	5,622,515	6,509,253	6,469,933	7,140,488
Overtime	179,350	278,022	234,580	289,292	347,553
Bonus & Benefits	21,153	22,334	70,070	22,500	71,458
Car Allowances	35,899	44,443	45,608	45,608	47,367
Certification Pay	0	0	0	0	59,000
Phone Allowances	6,043	10,964	12,570	12,570	18,742
EAP Program	3,114	3,524	3,740	3,740	3,852
FICA	277,199	342,593	388,968	388,968	449,467
Health, Dental & Life Insurance	477,149	407,126	638,000	638,126	603,803
Longevity	19,080	22,800	29,640	28,680	32,250
MDC	67,423	83,165	94,923	94,923	108,868
Section 125 Expense	0	2,741	2,400	3,000	2,800
Severance Agreement	0	0	0	0	0
TMRS	360,051	458,843	604,143	604,143	753,560
Unemployment Insurance	8,120	11,971	14,792	12,000	37,260
Workers Compensation	118,902	133,124	127,546	135,526	141,707
TOTAL PERSONNEL SVCS	6,076,708	7,444,165	8,776,233	8,749,009	9,818,175
CONTRACTUAL SERVICES					
Adam's House Expense	0	52,158	25,000	25,000	25,000
Alarm Monitoring	932	522	1,100	725	600
Annex Territory Debt	0	8,948	0	0	0
Armored Car Services	8,088	6,737	8,200	6,240	7,000
Auditor Services	19,290	22,935	34,097	28,541	32,600
Capital Outlay - SCBA	0	24,847	0	0	0
Contract Labor	228,677	259,787	326,835	237,500	222,500
Fire Dept Training School	0	0	0	0	0
Fixed Asset Inventory	0	0	2,000	2,060	2,000
Legal Services	183,882	130,181	160,000	145,000	160,000
Library Operations Contract	342,336	417,300	438,642	438,642	450,425
Internet Services	0	0	0	0	0
Maintenance Contracts	119,881	110,592	168,054	160,068	156,985
Records Management	0	21,605	10,000	6,000	6,000
Personal Protective Wear Lease	0	0	0	0	44,000
Project Accounting Software	3,831	0	0	0	0
TOTAL CONTRACTUAL SVCS	906,917	1,055,612	1,173,928	1,049,776	1,107,110
EQUIPMENT					
Capital Outlay Leases	268,541	0	0	0	0
Computers	3,688	6,836	9,070	10,089	6,270
Equipment Leases	777,620	160,833	195,757	141,312	145,090

**GENERAL FUND EXPENDITURES
BY TYPE**

	FY2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Minor Equipment	47,113	49,192	61,119	51,820	51,789
Major Equipment	32,155	27,896	25,841	25,841	5,000
Printers & Copiers	9,766	1,069	0	0	0
Small Tools	8,941	8,460	8,100	9,000	8,100
Street Lights	150,376	175,173	165,000	167,000	176,000
Street Signs	8,847	10,240	10,000	11,500	10,000
Vehicles	159,476	182,413	248,445	221,630	182,915
TOTAL EQUIPMENT	1,466,523	622,112	723,332	638,192	585,164
MAINTENANCE					
Barricades/Traffic Control	3,022	5,505	4,000	4,000	4,000
Building Maintenance	63,662	68,998	80,645	74,045	77,645
Drainage	2,065	14,471	13,000	13,000	10,000
Equipment	31,236	31,236	51,260	52,160	55,521
Fire Station Maintenance	19,080	31,514	33,375	18,000	29,000
Grounds	7,343	10,153	17,500	15,000	17,500
Radios & Fees	6,863	16,357	12,200	12,200	31,600
Street Median Maintenance	9,596	487	0	0	0
Traffic Light Maintenance	2,318	4,128	18,000	18,000	13,000
Vehicles	68,055	75,441	81,000	81,000	83,000
TOTAL MAINTENANCE	213,240	258,290	310,980	287,405	321,266
OPERATIONS					
Advertising & Printing	63,660	59,543	100,250	75,554	95,000
Alarm Expense	12,434	6,277	11,862	11,862	11,862
Budget Expense	0	970	3,000	3,000	1,500
Cell Phones & Pagers	39,995	39,431	43,383	44,230	47,083
Chemicals	23,208	25,573	38,750	38,750	31,750
Community Policing	1,866	1,563	4,000	1,000	4,000
Contingency	33,124	45,831	65,000	66,690	35,750
Copies	508	0	100	0	0
Document Recording	0	0	0	0	500
Emergency Management	3,587	0	0	0	0
Euthanasia - Animal Control	715	68	500	100	0
Gas & Oil	97,480	180,435	205,475	140,300	171,745
Investigate Expense	618	3,615	3,928	2,765	3,928
Janitorial Supplies	0	0	16,460	9,000	17,000
Materials & Supplies	68,172	90,307	101,850	96,880	85,297
Medical Screening	1,022	185	1,500	1,500	1,000
Medical - Victims & Supplies	7,976	9,395	22,300	9,800	25,000
Miscellaneous Expense	32,594	5,716	13,200	12,837	11,200
Ordinance Manual	685	544	3,500	1,000	2,500

**GENERAL FUND EXPENDITURES
BY TYPE**

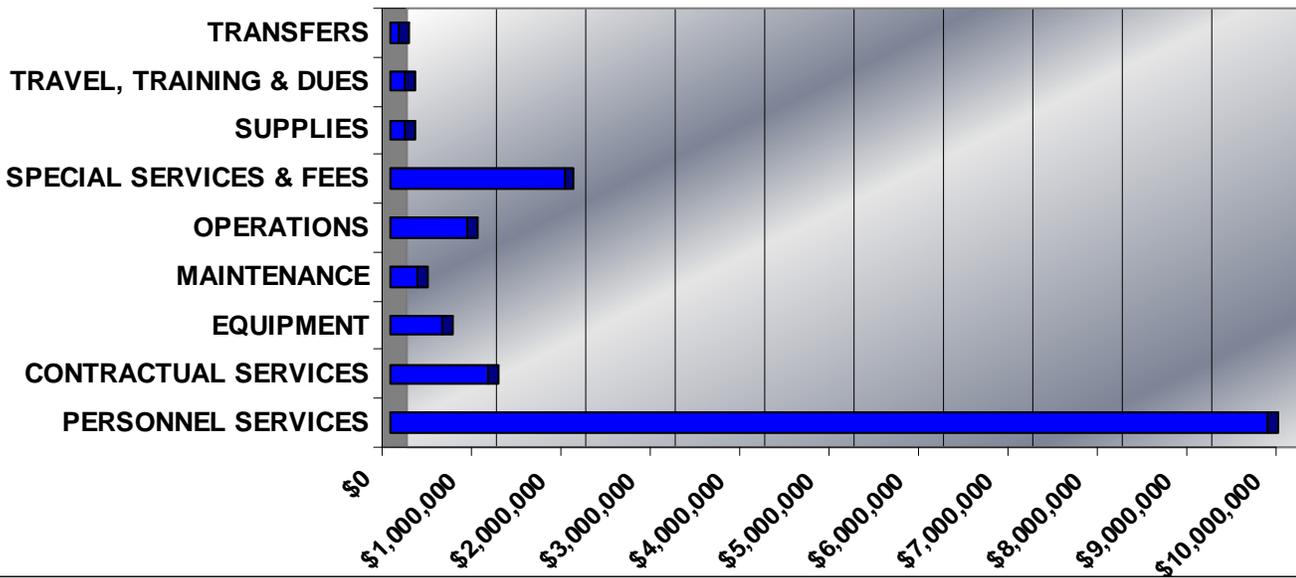
	FY 2006-08 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Plat Fees	4,738	1,536	2,000	500	0
Professional Standards	16,119	8,959	25,436	15,000	25,436
Recruiting	786	729	1,000	1,000	1,000
Shooting Range	759	628	1,000	1,000	1,000
Telephone	38,492	62,518	68,279	57,885	63,704
Urban Development Expense	0	0	500	500	5,000
Utilities	142,526	194,010	205,000	190,000	210,000
Wireless Cards	0	0	0	0	21,400
TOTAL OPERATIONS	591,064	737,833	938,273	781,153	872,655
SPECIAL SERVICES & FEES					
12M Tax Supported Debt	174,633	0	0	0	0
600K Tax Supported Debt	73,000	0	0	0	0
Bank Fees	10,198	15,318	24,000	16,000	24,000
Books - Library	8,272	19,440	25,000	25,000	25,000
CAMPO	0	0	3,000	1,000	3,000
Chamber of Commerce	15,000	15,000	15,000	15,000	15,000
Child Advocacy	20,000	20,000	30,000	30,000	30,000
Community Activities	7,151	3,545	16,500	16,500	10,000
Concerts & Events	3,773	6,023	11,000	8,000	8,500
Credit Card Fees	6,547	7,203	8,000	8,000	8,000
Development Agreement - P.R.	57,317	79,685	60,000	35,000	60,000
Envision Central Texas	0	0	0	0	5,000
Garbage Collections	696,495	822,519	1,022,000	1,070,000	1,090,000
HEB Rebate	0	84,342	100,000	108,651	110,000
Insurance - General & Liability	55,256	59,822	60,000	65,500	70,000
Leander Clean-Up	229	5,000	5,000	5,000	5,000
Liberty Fest	28,091	25,115	40,000	40,000	50,000
Lone Star Expense	1,948	5,115	2,723	6,221	6,000
Gateway Shopping Ctr Rebate	0	0	100,000	130,000	150,000
Movies-in-The-Park	2,380	2,372	4,000	4,000	4,000
O&M Wm Co Facility	0	81,937	125,000	125,000	131,250
Opportunity Austin	0	0	5,000	5,000	5,000
Promotions	3,146	0	5,000	5,000	5,000
Senior Recreation	0	1,483	3,100	3,100	4,700
Summer Reading Program	712	1,083	1,000	0	0
Smart Code	0	0	1,500	1,500	1,000
Softball Expense	4,410	2,428	2,000	0	0
Subdivision /Commercial Plan	0	4,962	0	9,711	0
Subdivision Construction	15,895	23,877	20,000	10,000	20,000
Tax Audits Appraisal	50,988	80,784	85,350	82,500	86,000

GENERAL FUND EXPENDITURES

BY TYPE

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
TIA Impact Fee SW	0	0	31,533	30,555	0
WEBCO	0	0	5,000	5,000	5,000
Website	17,085	20,600	25,000	5,400	20,000
TOTAL SPECIAL SVCS & FEES	1,252,526	1,387,653	1,835,706	1,866,638	1,951,450
SUPPLIES					
Election Expenses	25,632	0	35,000	12,500	30,000
Office Supplies	51,553	40,869	52,088	45,224	46,974
Office Supplies PSAP Restricted	345	270	500	500	500
Postage	22,587	13,846	35,290	20,284	20,190
Uniforms, Badges & Accessories	46,405	60,411	70,508	63,225	75,621
TOTAL SUPPLIES	146,522	115,396	193,386	141,733	173,285
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	22,487	26,077	34,655	31,475	35,111
LEOSE Training	1,626	1,319	2,500	2,619	2,750
Travel & Training	142,982	150,661	179,211	152,260	130,961
TOTAL TRAVEL, TRNG. & DUES	167,095	178,057	216,366	186,354	168,822
TRANSFERS					
Transfer Out	65,000	50,000	153,649	85,060	100,000
TOTAL TRANSFERS	65,000	50,000	153,649	85,060	100,000
GRAND TOTAL EXPENDITURES	10,885,595	11,849,118	14,321,853	13,785,320	15,097,927

GENERAL FUND EXPENDITURES FY2009-10 BUDGET



ADMINISTRATION CITY MANAGER

Oversee and lead the operation of the City including strategic planning, customer service and total quality management.

DEPARTMENT DESCRIPTION

The City Manager is responsible for the overall operation of the City.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander City Hall
200 W. Willis
Leander, TX 78641
(512) 528-2712
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Secured Texas Water Development Board Financing for Brushy Creek Regional Water Plant
- Oversee \$21M Series 2007 Bond CIP and \$9.2M Series 2007 Utility CIP projects
- Bond Rating upgraded to “A+” by Standard & Poors

FY 2009-2010 OBJECTIVES

- Complete remaining \$21M Series 2007 Bond CIP and \$9.2M Series 2007 Utility CIP projects
- Issue balance of \$6.3M voter-approved General Obligation debt
- Membership in Brushy Creek Regional Wastewater System
- Continue evaluation of automated meter reading technology for water operations
- Continue plans for municipalization of water & wastewater operations

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
City Manager	1	1	1
Assistant City Manager	2	2	2
Exec. Asst. to City Mgr/HR Dir.	1	1	1
HR Administrator	1	1	1

PERFORMANCE MEASURES

- Maintain and operate the City with the highest of ethical standards
- Seek new partnerships and resources
- Maintain professional relationships with other entities

**GENERAL FUND
ADMINISTRATION**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	292,935	507,841	450,302	450,302	508,002
Overtime	0	0	0	0	0
Bonus & Benefit	0	0	0	0	61,493
Car Allowances	18,973	26,258	25,208	25,208	26,967
Phone Allowance	4,243	7,764	8,370	8,370	7,942
FICA	0	0	0	0	26,497
Health, Dental & Life Insurance	0	0	0	0	29,957
Longevity	0	0	0	0	1,380
MDC	0	0	0	0	8,764
TMRS	0	0	0	0	71,588
Unemployment Insurance	0	0	0	0	1,350
Workers Comp	0	0	0	0	1,584
TOTAL PERSONNEL SERVICES	316,151	541,863	483,880	483,880	745,524
CONTRACTUAL SERVICES					
Contract Labor	1,048	5,277	2,000	2,000	500
Maintenance Contracts - IT	27,482	41,901	40,000	40,000	40,000
TOTAL CONTRACTUAL SERVICES	28,530	47,178	42,000	42,000	40,500
MAINTENANCE					
Building Maintenance	23,065	24,830	24,450	24,450	24,450
Equipment Repairs & Maintenance	2,876	2,530	2,060	2,060	2,060
TOTAL MAINTENANCE	25,941	27,360	26,510	26,510	26,510
OPERATIONS					
Advertising & Printing	16,607	11,925	15,450	15,450	15,450
Cell Phones & Pagers	1,917	2,221	1,500	1,500	1,500
Contingency	29,988	30,211	50,000	50,000	30,000
Miscellaneous Expense	5,010	168	5,000	5,000	3,500
TOTAL OPERATIONS	53,522	44,525	71,950	71,950	50,450
SUPPLIES					
Office Supplies	11,913	8,387	9,404	7,500	5,500
Postage	1,787	532	1,500	1,500	800
TOTAL SUPPLIES	13,700	8,919	10,904	9,000	6,300
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	5,085	6,510	5,250	5,250	5,250
Travel & Training	25,044	24,915	14,175	18,000	15,000
TOTAL TRAVEL, TRAINING, DUES	30,129	31,425	19,425	23,250	20,250
GRAND TOTAL	467,973	701,270	654,669	656,590	889,534

CITY SECRETARY

The City Secretary proudly serves the City Council, the City Staff and the public in a manner that values honesty, integrity and trust.

The City Secretary manages and preserves the official records of the City and fulfills the duties of this office in accordance with the City Charter and State Law. The City of Leander is a Home Rule Municipality and operates under a City Charter.

DEPARTMENT DESCRIPTION

The City Secretary serves as custodian of official City records and public documents and provides administrative assistant support for as required by the City Manager, Mayor and City Council. The City Secretary also serves as the Records Management Officer and is responsible for the release of all open records for the City in accordance with the Texas Open Meeting Act. All notices for the City Council and City Boards are posted from this office in accordance with the Texas Open Meetings Act. The City Secretary serves as administrator for all City elections and issues City permits for all businesses in the city limits serving alcohol. All ordinances, resolutions, contracts, easements, deeds, bonds and other documents requiring City certification are sealed and attested by the City Secretary.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander City Hall
200 W. Willis
Leander, Texas 78641
(512) 528-2743
[\(512\) 528-1605](tel:(512)528-1605) Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Graduated and Received Certification as a Texas Registered Municipal Clerk (TRMC) through the University of North Texas in January 2009.
- Completed the Leander Leadership Program.
- Continued working as Secretary of the TIF/Leander Development Authority Boards.
- Updated Leander Code of Ordinances with Franklin Legal Publishing.
- Filled over one hundred (100) open records requests according to State Law.
- Maintained Records Retention Facility in order to make records easily accessible to staff.
- Joined Re-certification Program with the Texas Registered Municipal Clerks Program in order to keep my certification current and continue my education.
- Remained active with the Capital Chapter of the Texas Municipal Clerks.

FY 2009-2010 GOALS

- Continue working toward Re-certification with the Texas Registered Municipal Clerks Program.
- Continue working with the TIF/Leander Development Authority Boards.
- Attend seminars to keep up to date on updated Legislative Issues and Election Laws concerning Municipalities.
- Update all Boards and Commissions to assure they are in active status.
- Continue to keep Leander Code of Ordinance Book current with Franklin Legal Publishing.
- Continue to keep the City Secretary's office available to the public for all open records requests.

FY 2009-2010 BUDGET OBJECTIVES

- Further my education through seminars to ensure all policies are up to date in accordance with state law.
- Timely processing of open records requests and insures all means of collection are met.
- Keep all alcohol permits current and all fees paid.
- Continue to use electronic methods as much as possible to eliminate waste.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
City Secretary	1	1	1

PERFORMANCE MEASURES

- To assure the City Secretary's Office is run in a professional manner and maintain open communication with the Citizens, City Staff, City Council and City Manager.
- Continue education through courses and seminars offered in order to obtain knowledge of all current legislation concerning municipalities.
- Run a professional and fair election for the City of Leander.

**GENERAL FUND
CITY SECRETARY**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	49,759	61,779	62,447	61,500	63,038
FICA	0	0	0	0	3,908
Health, Dental & Life Insurance	0	0	0	0	5,050
Longevity	0	0	0	0	540
MDC	0	0	0	0	914
TMRS	0	0	0	0	6,178
Unemployment Insurance	0	0	0	0	270
Workers Comp	0	0	0	0	165
TOTAL PERSONNEL SERVICES	49,759	61,779	62,447	61,500	80,063
CONTRACTUAL SERVICES					
Contract Labor	1,344	7,102	5,500	3,000	5,500
Records Management	0	21,605	10,000	6,000	6,000
TOTAL CONTRACTUAL SERVICES	1,344	28,707	15,500	9,000	11,500
EQUIPMENT					
Computers	112	370	270	1,289	270
TOTAL EQUIPMENT	112	370	270	1,289	270
OPERATIONS					
Advertising & Printing	2,573	1,182	2,000	500	500
Cell Phones & Pagers	1,643	2,024	1,500	1,500	1,500
Document Recording	0	0	0	0	500
Telephone	40	1	500	500	500
TOTAL OPERATIONS	4,256	3,207	4,000	2,500	3,000
SUPPLIES					
Election Expense	25,632	0	35,000	12,500	30,000
Office Supplies	2,065	1,111	2,160	2,000	1,400
Postage	601	328	500	500	500
TOTAL SUPPLIES	28,298	1,439	37,660	15,000	31,900
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	181	47	600	600	300
Travel & Training	4,244	3,761	4,050	4,050	3,000
TOTAL TRAVEL, TRAINING & DUES	4,425	3,808	4,650	4,650	3,300
GRAND TOTAL	88,194	99,310	124,527	93,939	130,033

FINANCE DEPARTMENT

The Finance Department is to provide financial operations support to all City departments as well as accurate and current financial information to the City Manager and City Council. The Finance Department keeps and maintains the City's financial records in an accurate and efficient manner. Finance provides appropriate, essential, and timely financial reports, as well as assists the City Manager and various departments by providing direction in preparing the annual operating budget. The Finance Department is also responsible for the City's debt and cash management programs, along with implementation of financial policies for the City.

DEPARTMENT DESCRIPTION

The Finance Department consists of the following:

- Accounting/Budget
- Accounts Payable/Account Receivable
- Payroll
- Purchasing
- Receptionist

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander City Hall
200 W. Willis
Leander, TX 78641
(512) 528-2700
(512) 528-2829 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award
- Received unqualified opinion from Independent Auditors for FY 2008
- Purchasing Agent selected to TML Board representing Texas Public Purchasing Association
- Implemented vendor online registration and bid notification system
- Joined WILCO Recycles (Williamson County Recycling Coalition of Cities)
- Administrative Assistant/Payroll training scholarship recipient
- Implemented payroll time entry system

FY 2009-2010 OBJECTIVES

- Maintain progress in achieving City Council Financial Targets established in 2008
- Monitor economic and financial conditions that affect FY 2010 and beyond
- Improve Purchasing Procedures and Effective Cash Management Practices
- Provide support to and consult with city departments and management to achieve excellent financial management
- Provide excellent customer service to internal customers

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Finance Director	1	1	1
Comptroller	1	1	0
Accounting Supervisor	0	0	1
Admin Assistant/Payroll	1	1	1
A/P, A/R Clerk	1	1	1
Purchasing Agent	1	1	1
Receptionist	1	1	1

* prior to FY 2009-10, the Assistant City Manager also served as Finance Director

PERFORMANCE MEASURES

	FY 2007-08 Actual	FY 2008-09 Estimated	FY 2009-10 Estimated
Finance			
Total Investments Maintained	\$42,700,000	\$34,700,000	\$25,000,000
Earnings	\$ 1,461,838	\$ 310,000	\$ 350,000
Accounts	15	15	15
Payroll			
Payroll Checks/Direct Deposits	3,585	4,109	4,185
Total Value	\$ 4,545,904	\$ 5,308,271	\$ 5,540,000
Accounts Payable			
AP Checks Processed	3,354	3,108	3,100
Total Value of AP Checks	\$27,733,842	\$26,828,028	\$26,900,000
Utility Refund Cks Processed	707	632	655
Total Value of Refund Checks	\$ 26,915	\$ 30,278	\$ 33,000
Total Vendors Maintained	1,840	1,995	2,015
Purchasing			
Purchase Orders	135	72	65
Value of Purchase Orders	\$19,700,294	\$16,370,265	\$19,500,000

GENERAL FUND

FINANCE

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	163,391	133,951	270,595	210,834	317,347
Overtime	0	157	0	0	0
FICA	0	0	0	0	19,675
Health, Dental & Life Ins	0	0	0	0	25,896
Longevity	0	0	0	0	1,260
MDC	0	0	0	0	4,602
TMRS	0	0	0	0	31,100
Unemployment Insurance	0	0	0	0	1,620
Workers Comp	0	0	0	0	832
TOTAL PERSONNEL SERVICES	163,391	134,108	270,595	210,834	402,332
CONTRACTUAL SERVICES					
Alarm Monitoring	479	0	600	600	600
Armored Car Services	6,192	4,779	6,200	4,240	5,000
Contract Labor	33,219	36,890	30,000	40,500	5,000
Fixed Asset Inventory	0	0	2,000	2,060	2,000
Project Accounting Software	3,831	0	0	0	0
Software Maint Contracts	17,089	1,488	13,180	10,520	12,875
TOTAL CONTRACTUAL SVCS	60,810	43,157	51,980	57,920	25,475
EQUIPMENT					
Computers	3,576	2,846	5,000	5,000	3,000
TOTAL EQUIPMENT	3,576	2,846	5,000	5,000	3,000
OPERATIONS					
Advertising & Printing	905	723	1,000	1,804	2,700
Budget Expense	0	970	3,000	3,000	1,500
Cell Phones & Pagers	0	0	1,440	1,020	0
Computer Software	0	1,950	0	0	6,917
Miscellaneous Expense	383	22	200	337	200
Telephone	100	47	100	10	100
TOTAL OPERATIONS	1,388	3,712	5,740	6,171	11,417
SUPPLIES					
Office Supplies	4,414	4,152	5,159	5,159	5,159
Postage	422	165	900	900	900
TOTAL SUPPLIES	4,836	4,317	6,059	6,059	6,059

**GENERAL FUND
FINANCE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	1,239	1,944	2,655	2,655	3,011
Travel & Training	4,955	5,687	11,250	8,000	1,750
TOTAL TRAVEL, TRAINING & DUES	6,194	7,631	13,905	10,655	4,761
GRAND TOTAL	240,195	195,771	353,279	296,639	453,044

SPECIAL SERVICES

Special Services encompasses the fees that are not directly attributable to any one department. Audit fees are split on a 3 to 1 basis between the General Fund and the Water & Sewer Utility Fund. Leander Clean Up fees are split on a 60/40 basis between the General Fund and the Water & Sewer Utility Fund

GENERAL FUND SPECIAL SERVICES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
CONTRACTUAL SERVICES					
Annex Territory Debt	0	8,948	0	0	0
Auditor Fees	19,290	22,935	32,097	28,541	30,600
Legal Fees	183,882	130,181	160,000	145,000	160,000
TOTAL CONTRACTUAL SERVICES	203,172	162,064	192,097	173,541	190,600
OPERATIONS					
Telephone	20,033	43,240	0	0	0
TOTAL OPERATIONS	20,033	43,240	0	0	0
SPECIAL SERVICES & FEES					
Bank Fees	10,198	15,318	24,000	16,000	24,000
Campo	0	0	3,000	1,000	3,000
Chamber of Commerce	15,000	15,000	15,000	15,000	15,000
Community Activities	6,807	3,545	16,500	16,500	10,000
Credit Card Fees	6,547	7,203	8,000	8,000	8,000
Development Agreements	57,317	79,685	60,000	35,000	60,000
Garbage Collection Expense	696,495	751,787	1,022,000	1,070,000	1,090,000
Leander Clean Up	229	5,000	5,000	5,000	5,000
Liberty Fest	28,091	25,115	40,000	40,000	50,000
Smart Code	0	0	1,500	1,500	1,000
WEBCO	0	0	5,000	5,000	5,000
TOTAL SPECIAL SERVICES & FEES	820,684	902,653	1,200,000	1,213,000	1,271,000
GRAND TOTAL	1,043,889	1,107,957	1,392,097	1,386,541	1,461,600

CITY COUNCIL

The primary objective of city government is to provide services to the citizens at the lowest reasonable cost. The City Council further refined this objective into the following mission statement:

“The City Government of Leander is dedicated to providing its citizens with the highest quality of service through the effective and efficient use of all available resources”.

DEPARTMENT DESCRIPTION

The City of Leander is a home rule municipality which operates under a Council-Manager form of government. All powers of the city shall be vested in the elective Council which enacts legislation, adopts budgets, determines policies and employs the City Manager. The City Council consists of a Mayor and six council members who elect one of their members to serve as Mayor-Protempore.

The city government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas.

DEPARTMENT LOCATION, PHONE, & WEB ADDRESS

City of Leander City Hall
200 W. Willis
Leander, Texas 78641
(512) 528-2743
(512) 528-1605 Fax
www.leandertx.org

FY 2009-2010 GOALS & OBJECTIVES

- Staff Growth and Development
- Regionalism Leadership
- Continue to develop Economic Incentive packages based on market.
- Substantial completion of funded CIP projects
- Develop a Green Initiative program

5 YEAR GOALS

- Increase Sales Tax Base / Economic Development
- Continuous Infrastructure
- Improve and Increase City Facilities
- Staff Retention
- Regional Leadership
- Improve Citizen Communication
- Temporary / Immediate solution for Senior Citizens (long term and short term)
- Long range planning and solutions to include people with disabilities
- Become a Leader in the Region on Green Initiative

**GENERAL FUND
CITY COUNCIL**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
CONTRACTUAL SERVICES					
Contract Labor - Intern	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	0	0	0	0	0
OPERATIONS					
Cell Phones & Pagers	2,353	1,679	1,500	1,500	1,500
Council Contingency	2,529	13,997	9,000	10,940	0
Misc. Expense -Meetings	1,825	2,411	2,000	2,500	3,000
TOTAL OPERATIONS	6,707	18,087	12,500	14,940	4,500
SPECIAL SERVICES & FEES					
Child Advocacy	20,000	20,000	0	0	0
Envision Central Texas	0	0	0	0	5,000
O&M County Facility	0	81,937	125,000	125,000	131,250
Opportunity Austin	0	0	5,000	5,000	5,000
TOTAL SPECIAL SERVICES & FEES	20,000	101,937	130,000	130,000	141,250
SUPPLIES					
Office Supplies	2,380	1,780	2,250	1,500	1,250
Postage	0	0	2,000	0	500
TOTAL SUPPLIES	2,380	1,780	4,250	1,500	1,750
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	8,909	5,325	10,000	10,000	10,000
Travel & Training	22,989	20,097	18,000	18,000	18,000
TOTAL TRAVEL, TRAINING & DUES	31,898	25,422	28,000	28,000	28,000
GRAND TOTAL	60,985	147,226	174,750	174,440	175,500

PUBLIC LIBRARY

The Mission of the Leander Public Library is to strengthen and enrich the community by providing assistance and instruction in locating and evaluating information needed for self-directed personal growth, satisfying leisure experiences, and cultural understanding.

DEPARTMENT DESCRIPTION

The Leander Public Library operates in an 18,000 square foot facility that serves the City of Leander and the surrounding areas by providing more than 31,500 books, audiobooks, films, and music for all ages. Additionally, programs offered include six children's story times each week as well as other events on a monthly basis such as Bow Wow Buddies Reading Therapy Dogs, Gaming Night, the Knit and Crochet Club, Summer Reading Program, Computer Classes, and various special events throughout the year like the Poetry Month Contest and family movie festivals. Free wi-fi is available along with twenty-four computers for the public to access the Internet, desktop publishing, and TexShare's 50 online databases provided by the Texas State Library. Along with two study rooms, the Library has two conference rooms that may be rented for community events. The Library is open 74 hours a week, employs 12 full and part time staff members, has more than 11,000 registered patrons (6500 active), and averages 13,500 visitors each month.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Leander Public Library
1011 S. Bagdad Road
Leander, TX 78641
(512) 259-5259
(512) 260-9907 Fax
www.leander.lib.tx.us

FY 2008-2009 ACCOMPLISHMENTS

- Gate count increased by 254% to 163,224.
- Children's programs increased by 221% to 328.
- Circulation increased by 10% to 115,031.
- Increased the number of materials by 27% to 31,489.
- Increased number of public access computers by 10% to 24.
- Increased number of Internet uses by more than 17% to 43,633.
- Increased staffing by 14% to eight FTEs.

FY 2009-2010 GOALS

- Increase collection size to 40,000 volumes.
- Welcome 185,000 visitors.
- Expand programming and special activities.
- Improve customer service by offering excellent resource materials and programs along with professional, knowledgeable staff.

FY 2009-2010 BUDGET OBJECTIVES

- Purchase collection materials to meet enhanced level of Texas Public Library Standards in regards to number of items and collection expenditures.
- Add resources and programming that meet users' needs as determined by surveys and requests.

- Provide each staff member at least one continuing education and/or training course to offer excellent customer service.
- Promote the library through activities, presentations, and various media.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Library Director (MLS)	1	1	1
Youth Librarian (MLS)	1	1	1
Library Associates – FT	1	2	2
Library Associates – PT	7	8	8

PERFORMANCE MEASURES

Measures	Indicators
➤ Number of visitors/registered patrons	Gate counter/circulation software
➤ Program/ special events participation	Attendance numbers
➤ Items checked out	Circulation Statistics
➤ Patron satisfaction	Customer surveys/comment cards
➤ Collection enhancement	Cataloging and circulation statistics

**GENERAL FUND
PUBLIC LIBRARY**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
CONTRACTUAL SERVICES					
Auditor Fees	0	0	2,000	0	2,000
Contract Labor - LSSI	342,336	417,300	438,642	438,642	450,425
Maintenance Contracts	21,737	26,459	28,000	28,000	30,000
TOTAL CONTRACTUAL SERVICES	364,073	443,759	468,642	466,642	482,425
MAINTENANCE					
Building Maintenance	13,485	7,848	12,250	12,250	12,250
TOTAL MAINTENANCE	13,485	7,848	12,250	12,250	12,250
OPERATIONS					
Contingency	0	1,547	5,000	5,000	5,000
Telephone	1,843	0	0	0	0
TOTAL OPERATIONS	1,843	1,547	5,000	5,000	5,000
SPECIAL SERVICES & FEES					
Books	8,272	19,440	25,000	25,000	25,000
Lone Star Expense	1,948	5,115	2,723	6,221	6,000
Summer Reading Program	712	1,083	1,000	0	0
TOTAL SPECIAL SERVICES & FEES	10,932	25,638	28,723	31,221	31,000
SUPPLIES					
Postage	803	0	0	0	0
TOTAL SUPPLIES	803	0	0	0	0
GRAND TOTAL	391,136	478,792	514,615	515,113	530,675

URBAN DESIGN

The Urban Design Officer's Mission is to promote, facilitate and nurture the growth and development of the Leander Transit Oriented Development District (TOD) according to the vision, character and code adopted by the City, as amended from time to time.

DEPARTMENT DESCRIPTION

The Urban Design Office is a creation of the Leander Smart Code which governs the development and implementation of the Leander Transit Oriented Development District (TOD). The Smart Code designates certain responsibilities and powers intended to realize the concepts and requirements described and illustrated in the code. The Smart Code also speaks to a Design Center which would house the staff, records and facilities necessary, over time, to maintain a reasonable agency of the City for the purpose of design, review, inspection and enforcement of the Smart Code. Currently the Urban Design Officer (UDO) acts as staff for the Leander Tax Increment Reinvestment Zone (TIRZ) No. 1 and the Leander Development Authority. This staff function assists the Board of both the TIRZ and the Leander Development Authority with their policy, review and development efforts.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander Urban Design Office
200 W. Willis
Leander, TX 78641
(512) 528-2736
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- A regional concept for Drainage and Water Quality was developed;
- A Wastewater Reuse Master plan for the TOD was completed;
- A coalition of landowners, through development agreements with the City and Williamson County, agreed to fund design any overage of construction cost for the Leander “T” and an extension of CR 269, from US183 to the toll road;
- A Concept Plan for 160 acres was approved by the City for re-development of the Capital Metro Park and Ride and the surrounding acreage, within the TOD; and
- A Memorandum of Understanding we executed between the City and the Central Texas Regional Mobility Authority that addressed access management, funding partnership parameters, future improvements and operation and maintenance issues.
- A “Special District” was formed within the TOD for the enhancement of development options in the northern portion of the TOD.
- The TOD Transect Map and the Planned Unit Development (PUD) Plan were amended to allow for up to eight story building in the vicinity of the rail station.

FY 2009-2010 GOALS

- To finalize the construction of the Leander “T”
- To finalize the construction of Hero Way (CR 269 Extension)
- To finalize site development plans for the re-development of the Capital Metro Park and Ride and the surrounding property
- To identify a partnership for the construction of a 500 space parking structure near the rail stop

- To facilitate the proliferation of development within the TOD to the benefit of the landowners and the City
- To continue the City's effort to realize a vision and concept embodied by the plan and code of the TOD.

FY 2009-2010 BUDGET OBJECTIVES

- Fees paid for development within the TOD will cover the projected costs of the Urban Design Office and, over time, fund a Design Center with related staff, office space and supplies that would be independent of the current City budget and General Fund.
- Implement projects within the TOD with private sector or grant funding as part of the ongoing partnership.
- To implement the re-development of the Park and Ride property to create ad-valorem and sales tax base from publicly owned land.
- With the completion of over twelve million dollars in roadway improvements, the development of mixed-use projects in the TOD should be implemented.
- The Urban Design Officer also assists the City Manager in the implementation of other projects, unrelated to the TOD.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Urban Design Officer	1	1	1

PERFORMANCE MEASURES

When the Urban Design Office is self funded and independent of the General Fund it will indicate the development and growth of the TOD is ongoing and self supporting.

**GENERAL FUND
URBAN DESIGN**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	82,800	169,094	177,461	177,461	176,290
Car Allowance	4,800	4,800	4,800	4,800	4,800
Phone Allowance	0	1,400	2,400	2,400	2,400
FICA	0	0	0	0	6,622
Health, Dental & Life Insurance	0	0	0	0	5,506
Longevity	0	0	0	0	240
MDC	0	0	0	0	2,661
TMRS	0	0	0	0	30,322
Unemployment Insurance	0	0	0	0	270
Workers Comp	0	0	0	0	481
TOTAL PERSONNEL SERVICES	87,600	175,294	184,661	184,661	229,592
MAINTENANCE					
Equipment	0	0	1,000	750	1,000
TOTAL MAINTENANCE	0	0	1,000	750	1,000
OPERATIONS					
Advertising & Printing	0	725	15,000	5,000	15,000
Telephone	0	0	0	0	0
Urban Development Expense	0	0	500	500	5,000
TOTAL OPERATIONS	0	725	15,500	5,500	20,000
SUPPLIES					
Office Supplies	0	448	900	900	1,500
Postage	0	52	500	250	200
TOTAL SUPPLIES	0	500	1,400	1,150	1,700
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	0	1,105	1,000	1,000	1,000
Travel & Training	0	3,416	5,400	5,400	4,400
TOTAL TRAVEL, TRAINING & DUES	0	4,521	6,400	6,400	5,400
GRAND TOTAL	87,600	181,040	208,961	198,461	257,692

ECONOMIC DEVELOPMENT

Provide professional service and establish economic development policies that retain, expand and relocate business to the community.

DEPARTMENT DESCRIPTION

Utilize community resources to enhance strengths, minimize weaknesses, seize opportunities and diminish threats that enhance employment opportunities, increase capital investment and diversify the economic base

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander Economic Development Office
200 W. Willis
Leander TX 78641
(512)528-2852
(512)528-2833 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Maintained 108-month, fifteen-factor, *Economic Indicators Database*
- Updated 67 existing industry *Primary Employer's Directory*
- Developed 87-site, 11,000-plus acre *Site/Facility Inventory*
- Sent over 112,000 individual emails since 1 April 2008
- Hosted over 150 development professionals during the annual *Prospector's Bus Tour*
- Submitted over 75 stories for inclusion in various media outlets
- Co-hosted with the Greater Leander Chamber of Commerce the monthly *Leander Business Circle* and *Real Estate Roundtable* meetings
- Lowe's opened a 176,000 square foot store with associated 250,000 square foot in-line retail and pad site construction
- Relocated *One Source Manufacturing Technologies'* 35,000 square foot, 75 employee manufacturing facility
- Expanded *Suncoast Post-Tension's* 35,000 square foot, 20 employee manufacturing facility
- Panelist and/or Speaker at ten different Central Texas professional association meetings

FY 2009-2010 GOALS

- Maintain fifteen-factor, *Economic Indicators Database*
- Expand 67 existing *Primary Employers*
- Assist with development of 87-site, 11,000-plus acre *Site/Facility Inventory*
- Send over 150,000 individual emails
- Host the annual *Prospector's Bus Tour*
- Submit Leander's story to various media outlets
- Co-host with the Greater Leander Chamber of Commerce the monthly *Leander Business Circle* and *Real Estate Roundtable* meetings
- Expand retail opportunities at the Gateway at Leander, Forum Shopping Center and other retail locations in Leander
- Relocate at least two manufacturing facilities
- Retain or expand two manufacturing facilities
- Speak to at least ten different professional association meetings
- Host Leander's 3rd Annual Classic Car Cruise In

FY 2009-2010 OBJECTIVES

- Increase property tax, sales tax and permit & fee revenues
- Decrease expenses

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Economic Development Director	1	1	1

PERFORMANCE MEASURES

Measures	Indicators
➤ Capital Investment	Industrial, Commercial, Retail, Residential
➤ Job Creation	Number(s), Annual Payroll
➤ Sales Tax Generation	Direct, Indirect, Induced

**GENERAL FUND
ECONOMIC DEVELOPMENT**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	82,029	88,999	92,181	92,181	94,485
Car Allowance	6,000	6,000	6,000	6,000	6,000
Phone Allowance	1,800	1,800	1,800	1,800	2,400
FICA	0	0	0	0	6,379
Health, Dental & Life Insurance	0	0	0	0	6,236
Longevity	0	0	0	0	240
MDC	0	0	0	0	1,492
TMRS	0	0	0	0	10,083
Unemployment Insurance	0	0	0	0	270
Workers Comp	0	0	0	0	270
TOTAL PERSONNEL SERVICES	89,829	96,799	99,981	99,981	127,855
CONTRACTUAL SERVICES					
Economic Impact Studies	298	1,005	2,400	500	500
TOTAL CONTRACTUAL SERVICES	298	1,005	2,400	500	500
EQUIPMENT					
Minor Equipment	0	1,419	1,350	500	500
TOTAL EQUIPMENT	0	1,419	1,350	500	500
MAINTENANCE					
Equipment	0	1,084	500	500	500
TOTAL MAINTENANCE	0	1,084	500	500	500
OPERATIONS					
Advertising & Printing	23,538	22,873	38,000	26,500	35,000
Contingency	607	76	1,000	750	750
Materials & Supplies	1,407	0	1,500	500	500
Miscellaneous Expense	2,200	877	2,500	1,500	1,000
Telephone	56	2	500	0	0
TOTAL OPERATIONS	27,808	23,828	43,500	29,250	37,250
SPECIAL SERVICES & FEES					
Economic Development Promotions	3,146	0	5,000	5,000	5,000
TOTAL SPECIAL SERVICES & FEES	3,146	0	5,000	5,000	5,000
SUPPLIES					
Office Supplies	632	75	900	100	250
Postage	13,078	7,430	22,000	10,000	10,000
TOTAL SUPPLIES	13,710	7,505	22,900	10,100	10,250

**GENERAL FUND
ECONOMIC DEVELOPMENT**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	906	3,211	1,500	500	1,000
Travel & Training	7,022	5,117	6,975	9,500	6,500
TOTAL TRAVEL, TRAINING & DUES	7,928	8,328	8,475	10,000	7,500
GRAND TOTAL	142,719	139,968	184,106	155,831	189,355

MUNICIPAL COURT

The mission of this Court is to effectively and efficiently provide equal and impartial justice as prescribed by the Texas Code of Criminal Procedure and the Code of Judicial Conduct.

In addition, we strive to facilitate the timely disposition of all cases with patient and courteous service.

DEPARTMENT DESCRIPTION

- Court of non-record.
- Criminal jurisdiction over class “C” misdemeanor offenses that carry a fine only punishment.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander Municipal Court
200 W. Willis Street
Leander, TX 78641
(512) 259-1239
(512) 528-2713 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Added Warrant Officer/Bailiff in August which increased revenue by collecting on delinquent cases.
- Deputy Clerk received Level I Certification
- Court Administrator invited to teach at some of the Texas Municipal Court Education Center seminars for the 2008-2009 academic year.
- Added quick ticket writers to 3 patrol units.

FY 2009-2010 GOALS

- Add 1 additional court clerk
- Equip 3 more patrol cars with quick ticket writers

FY 2009-2010 BUDGET OBJECTIVES

- Timely processing of warrants once all means of collections have been exhausted.
- Utilizing warrant officer to collect on outstanding fines.
- Improve Caseflow Management (timely dispositions consistent with the circumstances of individual cases). Not sitting on cases longer than necessary.
- Adding additional court clerk will aid in improving Caseflow Management

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Presiding Judge (contract)	1	1	1
Court Administrator (Level II certification)	1	1	1
Senior Deputy Court Clerks (Level I certification)	2	2	2
Court Clerk PT	0	0	1

PERFORMANCE MEASURES

Court Administrator

To manage and supervise the Municipal Court operations; and to supervise and coordinate the support functions of the municipal court. Work closely with prosecutor to facilitate all cases going to trial. Work closely with Judge to coordinate court docket to process cases in an efficient and timely manner.

Senior Deputy Court Clerks

To perform a wide variety of responsible payment processes and clerical work involving heavy public contact; to provide information and assistance to the public regarding court policies and procedures. Inform and give appropriate options for a variety of disposition types to customers. To assist Court Administrator as needed.

**GENERAL FUND
MUNICIPAL COURT**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	103,129	113,844	117,607	117,607	131,205
Overtime	0	0	0	0	0
FICA	0	0	0	0	8,135
Health, Dental & Life Insurance	0	0	0	0	16,062
Longevity	0	0	0	0	1,140
MDC	0	0	0	0	1,902
TMRS	0	0	0	0	11,813
Unemployment Insurance	0	0	0	0	1,080
Workers Comp	0	0	0	0	344
TOTAL PERSONNEL SERVICES	103,129	113,844	117,607	117,607	171,681
MAINTENANCE					
Building Maintenance	0	8,249	0	0	0
TOTAL MAINTENANCE	0	8,249	0	0	0
OPERATIONS					
Advertising & Printing	3853	2084	5000	5000	5000
Misc Expense - Court Interpreter	0	0	500	500	500
Misc Expense - Jury Fees	216	180	500	500	500
Telephone	111	0	500	500	500
TOTAL OPERATIONS	4,180	2,264	6,500	6,500	6,500
SUPPLIES					
Office Supplies	1,646	1,608	2,250	2,000	2,000
Postage	1,805	1,623	2,400	2,200	2,200
TOTAL SUPPLIES	3,451	3,231	4,650	4,200	4,200
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	365	269	400	220	200
Travel & Training	1,195	733	1,800	1,800	1,800
TOTAL TRAVEL, TRAINING & DUES	1,560	1,002	2,200	2,020	2,000
GRAND TOTAL	112,320	128,590	130,957	130,327	184,381

**GENERAL FUND
MUNICIPAL COURT JUDGE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	30,000	31,050	32,416	32,416	33,226
TOTAL PERSONNEL SERVICES	30,000	31,050	32,416	32,416	33,226
CONTRACTUAL SERVICES					
Contract Labor - Assoc. Judge	100	3,300	10,000	10,000	10,000
Maintenance Contracts	0	0	500	0	0
TOTAL CONTRACTUAL SERVICES	100	3,300	10,500	10,000	10,000
SUPPLIES					
Office Supplies	0	31	180	180	180
TOTAL SUPPLIES	0	31	180	180	180
TRAVEL, TRAINING & DUES					
Travel & Training	200	0	360	360	360
TOTAL TRAVEL, TRAINING & DUES	200	0	360	360	360
GRAND TOTAL	30,300	34,381	43,456	42,956	43,766

PLANNING

The department's primary mission is to ensure and enhance the quality of life in the community while accommodating growth and development. The Planning Department provides comprehensive land use services, both to the public and to the City, in support of the preservation, assistance and regulation of development in the City of Leander and its Extra Territorial Jurisdiction.

DEPARTMENT DESCRIPTION

The Planning Department is responsible for receiving, processing and reviewing, as well as maintaining official records for, all subdivision applications, zoning requests, site development permit applications, variance requests and annexation requests. The Department coordinates interdepartmental review of plans and prepares reports for the Planning and Zoning Commission, City Council and Board of Adjustment. The department is responsible for implementing and supporting periodic updates to the City's Comprehensive Plan and providing land use and development information to the public and to other City Departments. The department is responsible for maintaining advanced level training for all departmental personnel, and for coordinating planning efforts with outside planning agencies. The department also contributes to the 911 addressing process with the GIS Coordinator, the Fire Department and outside agencies for all areas within our planning jurisdiction.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander Planning Dept.
104 N. Brushy St.
Leander, TX 78641
(512) 528-2750
(512) 528-2729 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Continued to provide high quality customer service.
- Reviewed & updated the development process & associated documents.
- Completed Development Guide.
- Attended continuing education conferences including Tony Kiriath Supervisor Academy, Trans-Atlantic Rail Conference, and American Planning Association Central Texas Section Legal Seminar.
- Maintained development review response time of less than two weeks.
- Trained Planner.
- Provided support for the Comprehensive Plan update process.
- Moved the Adams house (Economic Development Office) to City property for preservation and to provide the City with needed office space. Initiated renovations to the building including exterior repairs and painting.
- Prepared CAMPO Transportation Improvement Plan for 2010-2013.
- Provided staff support to and training for the Planning and Zoning Commission and the Board of Adjustment.
- Initiated new procedures for Planning Department coordination of subdivision construction plan process.
- Updated Planning Department page of the City web site.
- Improved staff reports to the Planning and Zoning Commission and City Council by including 2008 aerial pictometry and site pictures.
- Attended Basic Pictometry Training to learn how to use the recent aerial photography program.
- Pursued advanced level planning training including AICP continuing maintenance credits.

- Prepared amendment to subdivision ordinance to help expedite subdivision development process.
- Presented Composite Zoning Ordinance to Texas City Managers study group.
- Attended Central Texas Growth Summit.
- Coordinated Parking Ordinance Committee for revisions to Parking Ordinance.
- Provided staff support for the layout and coordination of the Administrative Activity Report.
- Attended training course for zoning code enforcement.
- Incorporated Google maps into web page identifying current development projects.
- Collaborated with Economic Development to execute two pilot entryway signs that incorporate donated labor, materials, and design work.
- Coordinated layout design for Freedom Plaza.

FY 2009-2010 GOALS & OBJECTIVES

- Continue to provide high quality customer service.
- Continue to revise the development process as needed to improve response time, departmental coordination and review quality.
- Pursue training as needed for Planning and Zoning Commissioners and for staff to better perform duties and to maintain AICP certification.
- Implement the Comprehensive Plan by working with the Comprehensive Plan Update Committee to initiate new proposals.
- Continue budgeted renovations to the Economic Development Office (Adams house).
- Continue to provide staff support and training to the Planning and Zoning Commission and the Board of Adjustment.
- Identify green initiatives for development rules, the planning process and departmental operations.
- Continue to help improve interdepartmental coordination.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Director of Planning	1	1	1
Planner	1	1	1
Planning Technician	1	1	1

PERFORMANCE MEASURES

This department expects to see a gradual increase in the number of Zoning, Subdivision and Site Development applications as the City maintains a moderated growth pace but is beginning to recover from the economic downturn. Measured performance indicators will include; timely review of applications, compliance with the City's adopted Comprehensive Plan and development codes, and continued responsiveness to the needs of the community.

**GENERAL FUND
PLANNING**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	166,477	147,587	169,149	169,149	173,376
Overtime	0	57	1,000	0	500
Car Allowances	6,000	5,200	4,800	4,800	4,800
FICA	0	0	0	0	11,047
Health, Dental & Life Insurance	0	0	0	0	11,796
Longevity	0	0	0	0	540
MDC	0	0	0	0	2,584
TMRS	0	0	0	0	17,461
Unemployment Insurance	0	0	0	0	810
Workers Comp	0	0	0	0	467
TOTAL PERSONNEL SERVICES	172,477	152,844	174,949	173,949	223,381
CONTRACTUAL SERVICES					
Maintenance Contracts	0	0	0	400	400
TOTAL CONTRACTUAL SVCS	0	0	0	400	400
MAINTENANCE					
Building Maintenance	0	0	5,000	3,500	3,500
TOTAL MAINTENANCE	0	0	5,000	3,500	3,500
OPERATIONS					
Advertising & Printing	3,992	3,680	5,000	3,000	3,500
Cell Phones & Pagers	1,493	793	750	750	750
Copies	508	0	100	0	0
Final Plat Fees	4,738	1,536	2,000	500	0
Materials & Supplies	2,379	5,847	2,500	3,000	3,000
Ordinance Manual	685	544	3,500	1,000	2,500
Telephone	32	0	200	50	100
TOTAL OPERATIONS	13,827	12,400	14,050	8,300	9,850
SUPPLIES					
Office Supplies	5,447	2,186	4,950	2,000	2,000
Postage	990	871	2,000	750	1,000
TOTAL SUPPLIES	6,437	3,057	6,950	2,750	3,000
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	706	676	1,500	1,500	2,000
Travel & Training	5,202	6,629	10,800	6,800	5,000
TOTAL TRAVEL, TRAINING, DUES	5,908	7,305	12,300	8,300	7,000
GRAND TOTAL	198,649	175,606	213,249	197,199	247,131

STREET DEPARTMENT

The mission of the City of Leander Street Department is to coordinate all facets of the daily operations inherent in providing the community with safe streets, drainage areas, right-of-ways, buildings and grounds. It is our goal to provide residents with efficient and dependable service in the areas of drainage maintenance and repairs. Central to this mission is the ability to respond accurately and courteously to requests and concerns of local residents relating to the services provided by the Street Department and its employees.

DEPARTMENT DESCRIPTION

The Street Department, under the direction of the Street Superintendent, consists of one supervisor, three crew leaders, five maintenance laborers, one mechanic, and one administrative assistant. The Street Department maintains 125 miles of roadways, drainage, street lights, school zone signals, traffic signals, traffic signs, pothole repair, curb and gutter repair, work zone traffic control, as well as ice removal and other disaster issues related to roadways.

The Street Department employees also maintain right-of-way mowing, detention pond and water quality ponds, and weed control around guardrails and barricade structures. The department responds to over 2,000 citizen requests, as well as maintaining all city vehicles and buildings.

The Street Department also coordinates the Leander Clean up Day each April.

DEPARTMENT LOCATION , PHONE, WEB ADDRESS

Street Department Main Office
607 Municipal Dr.
Leander, TX 78641
(512)259-2640
(512)528-8421 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Continue with Team Ownership attitude within the department
- Complete Shop Renovation Project by adding the 4,000 sq ft section
- Continue expanding training and safety for employees
- Complete the Street Department Policy Handbook
- Expand knowledge of asphalt paving through training hands on
- Begin installing proper sized signs according to TxMUTCD
- Train Drainage Crews on chemical application through Tx Ag Com
- Create a consistent mowing pattern for ROW Maintenance

FY 2009-2010 OBJECTIVES

- Continue Sign upgrade and installation according to TxMUTCD standards
- Obtain grant funding for TEEX training to be held at the City of Leander
- Implement Signal light verification and maintenance schedules
- Begin major point repairs on S. Bagdad Road
- Continue to build the Fleet Maintenance Department to include all city owned vehicles. (Police, Fire, Permits, Parks, Streets)

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Street Superintendent	1	1	1
Street Supervisor	1	1	1
Crew Leader	3	3	3
Maintenance II	2	1	1
Maintenance I	6	4	4
Mechanic	1	1	1
Maintenance I (PT)	2	1	1
Admin Assistant	1	1	1

PERFORMANCE MEASURES

- Maintain and operate all streets in a manner that provides a safe and healthy environment.
- Establish a time constraint for each project and hold to it.
- Continue to offer fast response to citizen requests and seek ways to make our response time faster.
- Track work progress and completion through the IWORQ program.
- Encourage training and knowledge of new techniques within the industry.

**GENERAL FUND
STREET MAINTENANCE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	350,230	442,884	443,716	443,716	452,222
Overtime	9,341	4,186	6,000	6,000	6,000
FICA	0	0	0	0	28,038
Health, Dental & Life Insurance	0	0	0	0	51,655
Longevity	0	0	0	0	3,180
MDC	0	0	0	0	6,557
TMRS	0	0	0	0	42,318
Unemployment Insurance	0	0	0	0	3,510
Workers Comp	0	0	0	0	27,950
TOTAL PERSONNEL SERVICES	359,571	447,070	449,716	449,716	621,430
CONTRACTUAL SERVICES					
Contract Labor	73,539	85,769	100,000	50,000	50,000
Maintenance Contracts	12,592	5,550	8,000	8,000	8,200
TOTAL CONTRACTUAL SVCS	86,131	91,319	108,000	58,000	58,200
EQUIPMENT					
Capital Outlay Leases	66,300	0	0	0	0
Equipment Leases	24,438	28,874	36,000	36,000	34,000
Minor Equipment	18,220	17,280	18,900	19,800	18,900
Street Lights	6,630	3,479	5,000	7,000	6,000
Street Signs	8,847	10,240	10,000	11,500	10,000
Vehicle Lease Purchase	0	30,267	17,000	0	0
TOTAL EQUIPMENT	124,435	90,140	86,900	74,300	68,900
MAINTENANCE					
Barricades/Traffic Control	3,022	5,505	4,000	4,000	4,000
Building Maintenance	4,577	5,712	2,100	1,000	1,600
Drainage Maintenance	2,065	14,471	13,000	13,000	10,000
Equipment	18,710	15,359	15,000	20,500	15,000
Grounds	532	5,040	2,500	0	2,500
Traffic Light Maintenance	2,318	4,128	18,000	18,000	13,000
Vehicles	10,633	10,394	10,000	10,000	10,000
TOTAL MAINTENANCE	41,857	60,609	64,600	66,500	56,100
OPERATIONS					
Advertising & Printing	1,439	2,033	1,000	1,000	1,000
Cell Phones & Pagers	2,297	3,320	3,498	4,000	4,100
Computer Software	2,425	2,038	2,000	2,000	2,000
Gas & Oil	23,061	38,424	42,280	23,500	30,000

**GENERAL FUND
STREET MAINTENANCE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Materials & Supplies	40,957	40,351	53,000	53,000	38,000
Medical Screening	302	185	1,000	1,000	1,000
Telephone	2,646	439	100	500	500
TOTAL OPERATIONS	73,127	86,790	102,878	85,000	76,600
SUPPLIES					
Office Supplies	2,055	2,183	1,710	1,710	1,710
Postage	42	38	150	150	150
Uniforms	8,123	6,191	5,287	7,000	9,000
TOTAL SUPPLIES	10,220	8,412	7,147	8,860	10,860
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	0	75	400	400	400
Travel & Training	3,540	3,694	5,850	5,850	3,350
TOTAL TRAVEL, TRAINING & DUES	3,540	3,769	6,250	6,250	3,750
GRAND TOTAL	698,881	788,109	825,491	748,626	895,840

ENGINEERING DEPARTMENT

The mission of the City of Leander Engineering Department is to provide our community with a safe, reliable, adequate water supply, wastewater collection and treatment facilities, storm water collection and treatment systems, and transportation infrastructure including sidewalks, residential streets, collector streets, arterial roadways, and traffic control devices while conserving, protecting, and enhancing public health and safety, the quality of life, and local environmental resources.

DEPARTMENT DESCRIPTION

The Engineering Department carries out its mission through professional planning, design, construction, inspection, and administration of the City's water, wastewater, drainage, and transportation projects. The Department develops, manages, maintains reviews, approves, and inspects, as applicable, design and construction standards; all public works and private sector subdivision, commercial, and industrial infrastructure projects; statutory mapping including zoning, addressing, emergency services, city limits, ETJ, CCN, flood plain, aerial, water system, wastewater system, storm sewer system, and topography; infrastructure development and service agreements; and comprehensive water, wastewater, drainage, and thoroughfare master plans.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Engineering Department
200 W. Willis Street
Leander, Texas 78641
(512) 582-2760
(512) 528-2833 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Completed construction of Segment One of Blockhouse Creek Wastewater Interceptor Project.
- Completed construction of Segment Two of Blockhouse Creek Wastewater Interceptor Project.
- Completed design and contract change order for construction of Segment Three of Blockhouse Creek Wastewater Interceptor Project for the crossing of U.S. Hwy. 183-A.
- Completed the design of roadway and drainage improvements for the Sonny Drive Extension from U.S. Hwy. 183 to Leander Drive.
- Completed redesign and commenced construction of Phase One of E. Crystal Falls Parkway Improvements project converting the roadway from 2-lane county road to 4-lane divided urban roadway including traffic signals from U.S. Hwy. 183-A to Reagan Blvd.
- Completed redesign (less any changes required by the NEPA process such as sound barrier walls) of Phase Two of E. Crystal Falls Parkway improvements project, commenced utility relocations, began environmental assessment in order to convert from 2-lane county road to 4-lane divided urban roadway from U.S. Hwy. 183 to U.S. Hwy. 183-A.
- Completed right-of-way acquisition and commenced construction of Bagdad Road North and Old F.M. 2243 Roadway and Intersection Improvements project.
- Completed design of the Brushy Creek Interceptor Project, which extends a 27-inch sewer interceptor from C.R. 179 to Reagan Blvd.
- Commenced acquisition of easements for the construction of the Brushy Creek Interceptor Project.
- Commenced negotiations for entrance into Brushy Creek Regional Wastewater System subsequent to the purchase of the system from LCRA by the Cities of Round Rock, Cedar Park, and Austin.
- Commenced negotiations for purchase of capacity in Cedar Park's North Brushy Creek Wastewater Interceptor and North Brushy Creek Wastewater Interceptor Extension.

- Completed all easement acquisitions for construction of County Glen Wastewater Improvements to eliminate lift station.
- Completed design and bidding of BCRUA Regional Raw Water Line in partnership with Cities of Cedar Park and Round Rock.
- Completed design and bidding of BCRUA Regional Water Treatment Plant in partnership with Cities of Cedar Park and Round Rock.

FY 2009-2010 OBJECTIVES

- Complete construction of Phase One of E. Crystal Falls Parkway Improvements project converting the roadway from 2-lane county road to 4-lane divided urban roadway including traffic signals from U.S. Hwy. 183-A to Reagan Blvd.
- Complete construction of Bagdad Road North and Old F.M. 2243 Roadway and Intersection Improvements project.
- Commence construction of Phase Two of E. Crystal Falls Parkway Improvements project converting the roadway from 2-lane county road to 4-lane divided urban roadway from U.S. Hwy. 183 to U.S. Hwy. 183-A.
- Commence construction of San Gabriel Parkway from Halsey to Bagdad Road North including intersection improvements at Bagdad Road.
- Complete easement acquisitions and commence construction of Phase One of Brushy Creek Interceptor Project.
- Finalize Development Agreement for Sarita Valley Ranch, et al, and commence construction of 30-inch water line along Reagan Blvd.
- Finalize agreement for entrance into Brushy Creek Regional Wastewater System.
- Complete purchase of capacity in Cedar Park’s North Brushy Creek Wastewater Interceptor and North Brushy Creek Wastewater Interceptor Extension.
- Commence construction of County Glen Wastewater Improvements to eliminate lift station.
- Update and adopt the comprehensive Water Master Plan through year 2030.
- Update and adopt the comprehensive Wastewater Master Plan through year 2030.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Public Works Dir./City Engineer	1	1	1
Assistant City Engineer	1	1	1
GIS Coordinator	1	1	1
Engineering Inspector	1	1	1
Administrative Assistant	1	1	1
Engineering Intern (part time)	1	1	0

PERFORMANCE MEASURES

- Percent of subdivision reviews completed within two weeks of receipt.
- Percent of public works project reviews completed within two weeks of receipt.
- Percent of responses to citizen inquiries made within two business days.
- Percent of responses to consultant or contractor requests for information made within two business days.
- Percent of responses to City Council or staff requests for information made within two business days.

**GENERAL FUND
ENGINEERING**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	311,996	320,032	364,150	341,562	364,602
FICA	0	0	0	0	22,605
Health, Dental & Life Insurance	0	0	0	0	23,082
Longevity	0	0	0	0	1,260
MDC	0	0	0	0	5,287
TMRS	0	0	0	0	35,731
Unemployment Insurance	0	0	0	0	1,620
Workers Comp	0	0	0	0	1,789
TOTAL PERSONNEL SERVICES	311,996	320,032	364,150	341,562	455,976
CONTRACTUAL SERVICES					
Contract Labor - Arial Photography	0	9,685	11,685	12,000	0
Maintenance Contract - Software	4,354	2,138	20,000	20,000	7,500
Maintenance Contract - Warranty	0	275	2,400	2,400	0
TOTAL CONTRACTUAL SVCS	4,354	12,098	34,085	34,400	7,500
EQUIPMENT					
Printers & Copiers	9,766	1,069	0	0	0
Minor Equipment	19,428	10,399	7,200	7,200	6,000
Major Equipment - Pickup & Radio	1	9	5,280	0	0
TOTAL EQUIPMENT	29,195	11,477	12,480	7,200	6,000
MAINTENANCE					
Vehicles	730	2,254	6,000	6,000	5,000
TOTAL MAINTENANCE	730	2,254	6,000	6,000	5,000
OPERATIONS					
Advertising & Printing	152	1,399	500	500	500
Cell Phones & Pagers	4,786	3,884	4,000	4,400	4,400
Gas & Oil	1,211	5,006	7,500	4,000	5,000
Materials & Supplies	1,781	3,506	6,800	4,000	3,500
Telephone	62	0	0	0	0
TOTAL OPERATIONS	7,992	13,795	18,800	12,900	13,400
SPECIAL SERVICES & FEES					
Subdivision Commercial Plan Rvw	0	4,962	0	9,711	0
Subdivision Construction	15,895	23,877	20,000	10,000	20,000
TIA Fee - Traffic Impact SW	0	0	31,533	30,555	0
TOTAL SPECIAL SERVICES & FEES	15,895	28,839	51,533	50,266	20,000

**GENERAL FUND
ENGINEERING**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
SUPPLIES					
Office Supplies	3,498	2,522	1,350	2,000	1,500
Postage	208	244	200	600	600
TOTAL SUPPLIES	3,706	2,766	1,550	2,600	2,100
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	716	1,419	2,000	2,000	1,500
Travel & Training	1,850	3,748	6,750	4,000	2,000
TOTAL TRAVEL, TRAINING & DUES	2,566	5,167	8,750	6,000	3,500
GRAND TOTAL	376,434	396,428	497,348	460,928	513,476

PARKS & RECREATION DEPARTMENT

To manage and maintain City parks and facilities; to provide recreation programs and events that enhance the quality of life in Leander; to expand the parks and recreation system to accommodate for the needs of our growing community; and to provide janitorial services for non-recreational City facilities.

DEPARTMENT DESCRIPTION

Parks operates and maintains five parks (115 acres) and non-recreational landscape areas including municipal properties, street rights-of-way and medians. Facilities include: a junior Olympic-size swimming pool, waterplayscape, 2 lighted multi-purpose athletic fields, lighted basketball court, 4 soccer/football fields, softball/baseball field, amphitheater, trails, picnic areas, 3 pavilions, BMX track, skate park, 4 playscapes, 5 restrooms and one concession building.

Parks also offers recreation programs and special events including: Full Moon Concert Series; Movies in the Park; Softball League; Public Swimming and Swim Lessons; Holiday Tree Lighting, Christmas Tree Recycling; Kite Festival; Spring Egg-Stravaganza; Punt, Pass & Kick; Liberty Fest; Bluegrass Festival; Morning Club Activities Center and Active Adult Day Trips.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander Parks Dept.
406 Municipal Drive
(512) 258-9909
(512) 528-9228 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Renewed program and event sponsorships with Suddenlink for the Full Moon Concert Series and Bluegrass Festival, H-E-B Plus! for Spring Egg-Stravaganza and NFL Pepsi Punt, Pass & Kick
- First time facilities in Leander (Skate Park)
- Expanded use of the Morning Club Activity Center (Painting Class, Canasta Club)
- Expanded Movies in the Park from 6 to 8 movies
- Managed Capital Metro Build Central Texas Sidewalk Grants and Bagdad Road Sidewalk Grant through TxDOT
- Received vans from Capital Metro to expand program participation

FY 2009-2010 GOALS & OBJECTIVES

- To maintain and manage City parks in a manner that encourages public use in a safe and healthy environment.
- To continue maintenance of non-recreation areas and City-owned facility landscapes
- To provide programs and special events that enhance the quality of life for residents of all ages, and to seek ways to expand recreational programming to meet the needs of our growing population
- To work with regional partners to plan for the future and implement projects that mutually benefit Leander and the region.
- To secure partnerships and resources that enhance the quality of life in Leander
- To provide staff with continuing education opportunities that enhance their skills and value to the community.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Director	1	1	1
Athletics Programmer	1	1	1
Maintenance Supervisor	1	1	1
Crew Leader	1	1	1
Maintenance I	4	4.5	5
Maintenance II	0	1	1

PERFORMANCE MEASURES

- To operate and maintain five city parks
- To provide eight recreation programs and 6 special events
- To maintain 14 acres of streetscapes and City property landscapes
- To provide janitorial services to non-recreational City facilities

**GENERAL FUND
PARKS**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	191,277	286,458	352,703	352,703	366,792
Car Allowance	126	2,185	4,800	4,800	4,800
Overtime	400	4,800	2,000	2,000	2,500
FICA	0	0	0	0	23,039
Health, Dental & Life Insurance	0	0	0	0	42,631
Longevity	0	0	0	0	1,440
MDC	0	0	0	0	5,388
TMRS	0	0	0	0	36,416
Unemployment Insurance	0	0	0	0	2,700
Workers Comp	0	0	0	0	6,851
TOTAL PERSONNEL SERVICES	191,803	293,443	359,503	359,503	492,557
CONTRACTUAL SERVICES					
Contract Labor	67,228	105,009	147,200	110,000	136,600
Contract Labor-Park Construction	50,971	0	0	0	0
TOTAL CONTRACTUAL SVCS	118,199	105,009	147,200	110,000	136,600
EQUIPMENT					
Capital Outlay Leases	15,696	0	0	0	0
Equipment Leases	25,949	23,182	17,010	19,512	10,000
Small Tools	1,882	3,155	4,500	4,500	4,500
Vehicles	0	35,050	20,000	18,490	0
TOTAL EQUIPMENT	43,527	61,387	41,510	42,502	14,500
MAINTENANCE					
Building Maintenance	8,351	6,379	14,000	10,000	14,000
Equipment	1,260	2,808	4,000	4,000	4,000
Grounds	6,811	5,113	15,000	15,000	15,000
Street Median's	9,596	487	0	0	0
Vehicles	873	1,340	3,000	3,000	3,000
TOTAL MAINTENANCE	26,891	16,127	36,000	32,000	36,000
OPERATIONS					
Advertising & Printing	3,847	5,551	7,000	7,000	6,000
Cell Phones & Pagers	2,454	3,823	3,002	4,250	4,400
Chemicals	14,770	17,979	22350	22350	22350
Gas & Oil	4,560	8,593	12,720	10,000	12,720
Janitorial Supplies	0	0	16,460	9,000	17,000
Materials & Supplies	6,594	7,359	6,670	7,500	7,500
Telephone	3,151	5,361	5,000	5,025	5,100
TOTAL OPERATIONS	35,376	48,666	73,202	65,125	75,070

**GENERAL FUND
PARKS**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
SPECIAL SERVICES & FEES					
Community Service	344	0	0	0	0
Concerts & Events	3,773	6,023	11,000	8,000	8,500
Movies in the Park	2,380	2,372	4,000	4,000	4,000
Senior Rec	0	1,483	3,100	3,100	4,700
Softball Expense	4,410	2,428	2,000	0	0
TOTAL SPECIAL SVCS & FEES	10,907	12,306	20,100	15,100	17,200
SUPPLIES					
Office Supplies	2,028	1,787	1,800	1,800	1,800
Postage	106	85	250	250	250
Uniforms	1,839	5,107	6,413	7,200	6,413
TOTAL SUPPLIES	3,973	6,979	8,463	9,250	8,463
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	450	513	600	600	600
Travel & Training	3,332	3,543	4,500	4,500	4,000
TOTAL TRAVEL, TRAINING & DUES	3,782	4,056	5,100	5,100	4,600
GRAND TOTAL	434,458	547,973	691,078	638,580	784,990

POLICE ADMINISTRATION

The Leander Police Department is a dynamic, progressive and professional organization dedicated to the principle of community policing which promotes a high quality of life for all citizens.

DEPARTMENT DESCRIPTION

The Leander Police Values are:

- Respect the rights and individuality of all people
- Committed to personal and organizational integrity
- Committed to providing quality service in partnership with our community.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Leander Police Administration
705 Leander Drive
Leander, TX 78641
(512) 528-2800
(512) 528-2888 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Transition to Regional Communications System
- Nationally Recognized Police Agency
- Community Policing Program
- Citizens Police Academy
- National Night Out
- School Resource Officer Program

FY2009-2010 GOALS

- Improve National accreditation status from current “recognized” to “accredited”
- Improve and upgrade records management system

FY 2009-2010 OBJECTIVES

- Continue 5-year staffing plan to attain a ratio of 1.4 officers to 1000 citizens

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Police Chief	1	1	1
Asst. Chief-Captain	1	1	1
Asst. to Chief of Police	1	1	1

**GENERAL FUND
POLICE ADMINISTRATION**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	371,938	459,589	473,038	473,038	234,274
Overtime	4,192	3,336	4,392	4,392	0
Bonus & Benefit	0	0	0	0	9,965
FICA	0	0	0	0	14,834
Health, Dental & Life Insurance	0	0	0	0	3,982
Longevity	0	0	0	0	1,980
MDC	0	0	0	0	3,541
TMRS	0	0	0	0	23,935
Unemployment Insurance	0	0	0	0	810
Workers Comp	0	0	0	0	5,431
TOTAL PERSONNEL SERVICES	376,130	462,925	477,430	477,430	298,752
CONTRACTUAL SERVICES					
Maintenance Contract	31,469	29,339	50,374	43,510	50,604
TOTAL CONTRACTUAL SVCS	31,469	29,339	50,374	43,510	50,604
EQUIPMENT					
SRI Bldg. Generator	21,696	0	0	0	0
Equipment Leases	5,800	5,317	5,115	5,800	6,090
TOTAL EQUIPMENT	27,496	5,317	5,115	5,800	6,090
MAINTENANCE					
Building Maintenance	13,394	13,476	20,845	20,845	20,845
TOTAL MAINTENANCE	13,394	13,476	20,845	20,845	20,845
OPERATIONS					
Advertising & Printing	3,655	2,867	3,000	3,000	3,000
Alarm Expense	0	0	0	0	11,862
Cell Phones & Pagers	7,600	6,212	9,393	9,000	0
Medical Victims	6,845	400	12,500	0	0
Professional Standards	16,119	8,959	25,436	15,000	0
Recruiting	786	729	1,000	1,000	0
Telephone	3,295	3,754	2,000	2,000	2,000
TOTAL OPERATIONS	38,300	22,921	53,329	30,000	16,862
SPECIAL SERVICES & FEES					
Child Advocacy	0	0	30,000	30,000	30,000
TOTAL SPECIAL SERVICES & FEES	0	0	30,000	30,000	30,000

**GENERAL FUND
POLICE ADMINISTRATION**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
SUPPLIES					
Office Supplies	7,363	7,059	7,275	7,275	7,275
Postage	1,620	2,008	2,040	2,040	2,040
Uniforms	2,732	3,572	3,570	3,570	500
TOTAL SUPPLIES	11,715	12,639	12,885	12,885	9,815
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	1,002	1,116	1,350	1,350	1,350
Travel & Training	2,520	1,935	2,700	2,700	2,700
TOTAL TRAVEL, TRAINING & DUES	3,522	3,051	4,050	4,050	4,050
GRAND TOTAL	502,026	549,668	654,028	624,520	437,018

UNIFORM SERVICES

The Leander Police Department is a dynamic, progressive and professional organization dedicated to the principle of community policing which promotes a high quality of life for all citizens.

DEPARTMENT DESCRIPTION

The Leander Police Uniform Service Values are:

- Respect the rights and individuality of all people
- Committed to personal and organizational integrity
- Committed to providing quality service in partnership with our community.
-

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Leander Police Uniform Service
705 Leander Drive
Leander, TX 78641
(512) 528-2800
(512) 528-2801 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Transition to Regional Communications System
- Community Policing Program
- Citizens Police Academy
- National Night Out
- School Resource Officer Program

FY 2009-2010 GOALS

- Improve “officer per 1000 citizen” ratio from 1.1 to 1.2
- Maintain fleet integrity
- Joined Regional Animal Shelter
- Increased directed patrol
- Improved Customer Service

FY 2009-2010 OBJECTIVES

- Increase sworn staff by five positions (Grant)

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Lieutenant	1	1	1
Baliff PT	1	1	1
Clerk	0	0	1
Officer I	2	9	6
Officer II	6	5	7
Officer III	7	9	9
Shift Supervisor-Officer IV	4	4	5
ACO Officer I	1	0	0
ACO Officer II	1	1	1
ACO Officer III	0	1	1

**GENERAL FUND
UNIFORM SERVICES**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	971,025	1,145,351	1,399,456	1,356,878	1,590,128
Overtime	47,856	77,504	75,923	78,000	108,941
Stipend Pay (phone allowance)	0	0	0	0	6,000
Certification Pay	0	0	0	0	27,000
FICA	0	0	0	0	100,262
Health, Dental & Life Insurance	0	0	0	0	144,676
Longevity	0	0	0	0	8,400
MDC	0	0	0	0	23,448
TMRS	0	0	0	0	157,953
Unemployment Insurance	0	0	0	0	8,640
Workers Comp	0	0	0	0	41,135
TOTAL PERSONNEL SERVICES	1,018,881	1,222,855	1,475,379	1,434,878	2,216,583
EQUIPMENT					
Capital Outlay Leases	186,545	0	0	0	0
Major Equipment	10,459	27,896	25,841	25,841	5,000
Minor Equipment - CID	10,767	4,876	6,000	220	0
Minor Equipment	5,246	5,942	5,004	10,000	5,504
Vehicles	134,287	91,899	166,257	157,727	157,727
TOTAL EQUIPMENT	347,304	130,613	203,102	193,788	168,231
MAINTENANCE					
Equipment	3,075	3,301	5,000	5,000	6,350
Vehicle	27,655	27,613	30,000	30,000	32,500
TOTAL MAINTENANCE	30,730	30,914	35,000	35,000	38,850
OPERATIONS					
Cell Phone / Pager	742	0	0	0	0
Community Policing	1,866	1,563	4,000	1,000	0
Gas & Oil	36,597	67,168	81,363	65,000	70,000
Investige Expense	618	3,615	3,928	2,765	0
Materials & Supplies	8,046	9,202	15,000	12,500	16,000
Materials & Supplies CID	3,271	3,391	3,880	3,880	0
Other - Medical	0	0	0	0	500
Recruiting	0	0	0	0	1,000
Shooting Range	759	628	1,000	1,000	1,000
Telephone	5,679	5,497	9,979	8,000	9,979
TOTAL OPERATIONS	57,578	91,064	119,150	94,145	98,479

**GENERAL FUND
UNIFORM SERVICES**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
SUPPLIES					
Uniforms	15,514	24,246	32,283	22,500	32,283
TOTAL SUPPLIES	15,514	24,246	32,283	22,500	32,283
TRAVEL, TRAINING & DUES					
Leose Training	1,626	1,319	2,500	2,619	2,750
Travel & Training	24,601	31,527	48,501	32,000	24,501
TOTAL TRAVEL, TRAINING & DUES	26,227	32,846	51,001	34,619	27,251
GRAND TOTAL	1,496,234	1,532,538	1,915,915	1,814,930	2,581,677

SUPPORT SERVICES

The Leander Police Department is a dynamic, progressive and professional organization dedicated to the principle of community policing which promotes a high quality of life for all citizens.

DEPARTMENT DESCRIPTION

The Leander Police Support Service Values are:

- Respect the rights and individuality of all people
- Committed to personal and organizational integrity
- Committed to providing quality service in partnership with our community.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Leander Police Support Service
705 Leander Drive
Leander, TX 78641
(512) 528-2800
(512) 528-5805 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- International Accreditation application and onsite process completed
- Maintain ENS (emergency notification system)

FY 2009-2010 GOALS

- Increase dispatch staff to increase external and internal customer service
- Accomplish CALEA accreditation

FY 2009-2010 OBJECTIVES

- Increase dispatcher staff by one positions
- Increase “Front Desk” staffing to increase evening and weekend coverage

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Lieutenant	1	1	1
Officer III	0	0	1
Communications Supervisor	1	1	1
Dispatcher I	2	6	3
Dispatcher II	3	2	4
Dispatcher III	0	0	1
Administrative Assistant	1	0	0
Fiscal & Logistics Tech	0	1	1

**GENERAL FUND
SUPPORT SERVICES**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	213,303	309,960	345,606	345,606	528,897
Overtime	13,059	12,283	6,400	3,400	6,400
Certification Pay	0	0	0	0	6,000
FICA	0	0	0	0	32,792
Health, Dental & Life Insurance	0	0	0	0	55,145
Longevity	0	0	0	0	2,400
MDC	0	0	0	0	7,669
TMRS	0	0	0	0	51,832
Unemployment Insurance	0	0	0	0	3,240
Workers Comp	0	0	0	0	4,285
TOTAL PERSONNEL SERVICES	226,362	322,243	352,006	349,006	698,660
EQUIPMENT					
Minor Equipment	336	245	2,885	500	2,885
TOTAL EQUIPMENT	336	245	2,885	500	2,885
MAINTENANCE					
Equipment	0	291	16,500	12,500	19,411
TOTAL MAINTENANCE	0	291	16,500	12,500	19,411
OPERATIONS					
Alarm Expense	12,434	6,277	11,862	11,862	0
Cell Phone / Pagers	0	0	0	0	15,633
Community Policing	0	0	0	0	4,000
Professional Standards	0	0	0	0	25,436
TOTAL OPERATIONS	12,434	6,277	11,862	11,862	45,069
SUPPLIES					
Office Supplies	2,088	2,412	3,500	2,500	3,500
Office Supplies PSAP	345	270	500	500	500
Uniforms	1,480	2,367	2,750	2,750	3,750
TOTAL SUPPLIES	3,913	5,049	6,750	5,750	7,750
TRAVEL, TRAINING & DUES					
Travel & Training	957	1,837	4,950	2,000	4,950
TOTAL TRAVEL, TRAINING & DUES	957	1,837	4,950	2,000	4,950
GRAND TOTAL	244,002	335,942	394,953	381,618	778,725

**GENERAL FUND
ANIMAL CONTROL**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	60,740	74,609	77,200	71,250	0
Overtime	2,191	2,006	5,000	4,000	0
TOTAL PERSONNEL SERVICES	62,931	76,615	82,200	75,250	0
EQUIPMENT					
Minor Equipment	175	0	500	500	0
TOTAL EQUIPMENT	175	0	500	500	0
MAINTENANCE					
Equipment	1,492	0	1,350	1,000	0
Vehicle	114	2,089	2,500	2,500	0
TOTAL MAINTENANCE	1,606	2,089	3,850	3,500	0
OPERATIONS					
Euthanasia	715	68	500	100	0
Gas & Oil	2,228	6,566	7,312	4,000	0
Materials & Supplies	2,038	974	1,000	1,000	0
O&M County Facility	20,646	0	0	0	0
Medical Expense	720	0	500	500	0
TOTAL OPERATIONS	26,347	7,608	9,312	5,600	0
SUPPLIES					
Office Supplies	1,168	446	450	450	0
Uniforms	1,221	911	1,080	1,080	0
TOTAL SUPPLIES	2,389	1,357	1,530	1,530	0
TRAVEL, TRAINING & DUES					
Travel & Training	972	888	900	900	0
TOTAL TRAVEL, TRAINING & DUES	972	888	900	900	0
GRAND TOTAL	94,420	88,557	98,292	87,280	0

Beginning in this fiscal year 2009-2010 Animal Control is now part of Uniform Services

CRIMINAL INVESTIGATION SERVICE

The Leander Police Department is a dynamic, progressive and professional organization dedicated to the principle of community policing which promotes a high quality of life for all citizens.

DEPARTMENT DESCRIPTION

The Leander CIS Values are:

- Respect the rights and individuality of all people
- Committed to personal and organizational integrity
- Committed to providing quality service in partnership with our community.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Leander Police Dept.
705 Leander Drive
Leander, TX 78641
(512) 528-2800
(512) 528-2801 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Increased investigations case load
- Improved customer service

FY 2009-2010 GOALS & OBJECTIVES

- Improve clearance rates
- Add crime scene investigator (grant)
- Add investigator position to target property crimes

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Lieutenant	1	1	1
Officer III	1	1	1
Detectives	1	2	2

**GENERAL FUND
CRIMINAL INVESTIGATION SERVICES**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	0	0	0	0	237,687
Overtime	0	0	0	0	4,395
FICA	0	0	0	0	14,737
Health, Dental & Life Insurance	0	0	0	0	17,302
Longevity	0	0	0	0	1,740
MDC	0	0	0	0	3,446
TMRS	0	0	0	0	23,293
Unemployment Insurance	0	0	0	0	1,080
Workers Comp	0	0	0	0	6,297
TOTAL PERSONNEL SERVICES	0	0	0	0	309,977
EQUIPMENT					
Minor Equipment	0	0	0	0	6,000
TOTAL EQUIPMENT	0	0	0	0	6,000
MAINTENANCE					
Equipment	0	0	0	0	1,350
Vehicle	0	0	0	0	2,500
TOTAL MAINTENANCE	0	0	0	0	3,850
OPERATIONS					
Investigative Expense	0	0	0	0	3,928
Materials & Supplies	0	0	0	0	3,880
Other - Medical Victims	0	0	0	0	12,500
TOTAL OPERATIONS	0	0	0	0	20,308
SUPPLIES					
Office Supplies	0	0	0	0	450
Uniforms	0	0	0	0	3,200
TOTAL SUPPLIES	0	0	0	0	3,650
TRAVEL, TRAINING & DUES					
Travel & Training	0	0	0	0	2,000
TOTAL TRAVEL, TRAINING & DUES	0	0	0	0	2,000
GRAND TOTAL	0	0	0	0	345,785

CODE ENFORCEMENT

The Code Enforcement department's mission is to "Improving the quality of life by maintaining a safe and clean community"

DEPARTMENT DESCRIPTION

The Code Enforcement Department is in place to work with property owners and citizens of the City of Leander to meet the guidelines and ordinances established by the representatives of the community to make the City of Leander a clean, happy, and safe place to live and work.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander Code Enforcement
701 Leander Dr.
Leander, TX
(512) 528-2742
(512) 259-0660 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Established clean up of neglected properties
- Began city wide review process for areas for improvement
- Decreased bandit sign violations from out town violators

FY 2009-2010 GOALS

- Increase compliance without legal action
- Work with public works on city wide clean up days
- Decrease process time by converting to electronic records system

FY 2009-2010 BUDGET OBJECTIVES

- Decrease maintenance expense by increasing the amount of routine maintenance and repairs done by city staff.
- Change current internal communications and data collection process to an electronic format decreasing the needed amount of hard copies and certain printing cost associated with those processes.

STAFF

Title of Position	FY 2007-08 Actual	FY 2007-08 Year End	FY 2009-10 Approved
Code Enforcement Officer	1	1	1

PERFORMANCE MEASURES

- Complaints processed.
- Items resolved without legal action.
- Vacated property clean up and maintained.
- Citizens educated on rules and ordinances monitored by Code Enforcement.

**GENERAL FUND
CODE ENFORCEMENT**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	0	0	50,297	36,000	42,412
Overtime	0	0	1,000	500	500
FICA	0	0	0	0	2,630
Health, Dental & Life Insurance	0	0	0	0	3,932
Longevity	0	0	0	0	270
MDC	0	0	0	0	615
TMRS	0	0	0	0	4,156
Unemployment Insurance	0	0	0	0	270
Workers Comp	0	0	0	0	273
TOTAL PERSONNEL SERVICES	0	0	51,297	36,500	55,058
MAINTENANCE					
Vehicle	0	0	700	700	700
TOTAL MAINTENANCE	0	0	700	700	700
OPERATIONS					
Advertising & Printing	0	0	200	200	250
Cell Phone & Pagers	0	0	1,190	700	1,000
Computer Updates	0	0	1,000	1,000	1,000
Gas & Oil	0	0	2,250	1,000	1,775
Telephone	0	0	800	800	800
Weed Abatement	0	0	7,000	7,000	0
TOTAL OPERATIONS	0	0	12,440	10,700	4,825
SUPPLIES					
Office Supplies	0	0	1,000	1,000	1,000
Postage	0	0	500	500	500
Uniforms	0	0	400	400	750
TOTAL SUPPLIES	0	0	1,900	1,900	2,250
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	0	0	500	300	300
Travel & Training	0	0	900	2,000	1,500
TOTAL TRAVEL, TRAINING & DUES	0	0	1,400	2,300	1,800
GRAND TOTAL	0	0	67,737	52,100	64,633

**GENERAL FUND
EMERGENCY MANAGEMENT**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
EQUIPMENT					
Computers	0	3,620	3,800	3,800	3,000
Equipment - Response	0	6,517	7,100	7,100	7,100
Radio Equipment	0	0	10,500	10,500	8,500
TOTAL EQUIPMENT	0	10,137	21,400	21,400	18,600
OPERATIONS					
Advertising & Printing	0	1,766	3,000	2,500	3,000
TOTAL OPERATIONS	0	1,766	3,000	2,500	3,000
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	0	225	600	600	600
Travel & Training	0	3,467	3,150	3,250	6,000
TOTAL TRAVEL, TRAINING & DUES	0	3,692	3,750	3,850	6,600
GRAND TOTAL	0	15,595	28,150	27,750	28,200

FIRE DEPARTMENT

“Saving Lives and Property with Commitment and Excellence” - *Mission Statement*

“Our job is solving your problem no matter what it may be.” – *Customer Service Philosophy*

“To have a safe, educated and efficient customer orientated organization that provides a well balanced, performance services to a changing community”-*Vision Statement*

Organizational Values:

Compassion Courtesy
Respect Professionalism
Loyalty Teamwork
Innovation Honesty
Open communication

DEPARTMENT DESCRIPTION

Leander Fire Department is a value driven organization that is in place to protect the lives and property of the area from fire and/or other types of disaster. The Fire Department takes its ability to promote the general welfare of the community seriously by serving the community to the best of our abilities and training.

MANAGEMENT PHILOSOPHY

- People are our most valuable resource.
- We are accountable to those we serve.
- Pride, the pursuit of excellence, and commitment to public service is of paramount importance.
- Compassion, fairness, and integrity are practiced in all of our endeavors.
- Through active leadership, we shall promote the use of quality principles, concepts, and technologies.
- Value to the community is measured in the type and quality of services provided.

DEPARTMENT LOCATIONS, PHONES & WEB ADDRESS

Fire Administration 701 Leander Dr. Leander, TX (512) 528-1664	Central Fire Station 201 N. Brushy Dr. Leander, TX (512) 528-2856	Fire Station # 2 1950 Crystal Falls Parkway Leander, TX (512) 528-9403
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Fire Station # 3 Sonny Dr. & US 183 Leander, TX Design Phase www.leandertx.org http://leanderfire.org	Fire Training Center Sonny Dr. & US 183 Leander, TX Design Phase
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FY 2008-2009 ACCOMPLISHMENTS

- Started construction of Fire Station 3, Training Center, and Administrative Building
- Continue support of squad program in lesser populated
- Increased Public Education Program by having Friday Lunch with a Firemen in Elementary Schools and neighborhood safety fairs
- Performed Citizens Fire Academies
- Expanded Web based communications for internal and external use
- Expanded Automatic and Mutual Aid relationships with neighboring fire departments
- Developed Staffing Plan
- Expanded roles and response capabilities of the Technical Rescue Team

- Completed Volunteer Fire Training Academy and to get all volunteers certified by SFFMA or TCFP
- Established and created on-scene safety and rehab programs

FY 2009-2010 GOALS

- No preventable on scene injuries
- No preventable fleet accidents
- Obtain and Maintain a volunteer roster of 45 active volunteer members
- No equipment loss from misplaced or misused equipment
- Have front line units in-service and not in need of repair 90% of the time and limit minor problems repair time to less than 72 hours.

FY 2009-2010 BUDGET OBJECTIVES

- Decrease maintenance expense by increasing the amount of routine maintenance and repairs done by city staff.
- Decrease maintenance expense by continue to change delivery service module to include the use of less expensive and more economical units for medical and non-emergent responses.
- Change current internal communications and data collection process to an electronic format decreasing the needed amount of hard copies and certain printing cost associated with those processes.
- Actively work to receive grants funds to support and recover expenses associated with the activities of the fire department.
- Work to decrease expense for equipment and capital purchases by establishing vendor contracts and use of existing regional government programs.
- Increase collections of cost recover billing from insurance companies.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
District Chief	2	3	3
Lieutenant	6	9	9
Driver/Pump Operator	3	9	9
Firefighter	3	6	6
Volunteers	52	45	60
Clerk	0	0	1

PERFORMANCE MEASURES

- Arrive on scene to all alarm types with in 4 minutes from time of notification 90% of the time.
- 12 people from the Leander Fire Department on scene of all working structure fires in our fire protection district 90% of the time.
- Total number of fire resources (i.e. engines, command, brush trucks, aerials) that responded to calls but did not necessarily reach the scene.
- Cost per incident responded to by the fire department.
- Percent return of spontaneous circulation after application of Automated External Defibrillators.
- Number of EOC activations.
- Determine Cause of Fires.
Prevent Further Fire Damage during structure fires.

**GENERAL FUND
FIRE DEPARTMENT**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	820,322	1,059,864	1,390,110	1,496,911	1,579,666
Overtime	100,675	173,693	128,865	190,000	216,317
Certification Pay	0	0	0	0	26,000
FICA	0	0	0	0	112,963
Health, Dental & Life Insurance	0	0	0	0	137,194
Longevity	0	0	0	0	5,040
MDC	0	0	0	0	26,419
TMRS	0	0	0	0	175,191
Unemployment Insurance	0	0	0	0	8,370
Workers Comp	0	0	0	0	42,207
TOTAL PERSONNEL SERVICES	920,997	1,233,557	1,518,975	1,686,911	2,329,367
CONTRACTUAL SERVICES					
Capital Outlay - SCBA	0	24,847	0	0	0
Maintenance Contract	3,505	3,442	5,600	5,600	5,600
Personal Protective Wear Lease	0	0	0	0	44,000
Physicals/Wellness Contracts	0	5,420	16,050	8,000	12,000
Contract Labor-Required Inoculations	930	330	2,000	1,500	2,400
TOTAL CONTRACTUAL SVCS	4,435	34,039	23,650	15,100	64,000
EQUIPMENT					
Equipment - Revenue Rescue	19,651	0	0	0	0
Equipment Leases	44,629	44,629	72,632	45,000	45,000
Equipment Leases - Tanker	25,188	25,188	25,188	25,188	25,188
FEMA Grant Expense	0	7,819	0	0	0
Major Equipment	657,153	58,831	65,000	35,000	50,000
TOTAL EQUIPMENT	746,621	136,467	162,820	105,188	120,188
MAINTENANCE					
Equipment	3,823	5,863	5,850	5,850	5,850
Fire Station Maintenance	19,080	31,514	33,375	18,000	29,000
Radio	6,863	16,357	12,200	12,200	31,600
Vehicle	27,441	30,650	27,500	27,500	27,500
TOTAL MAINTENANCE	57,207	84,384	78,925	63,550	93,950
OPERATIONS					
Advertising & Printing	1,787	2,258	3,300	3,300	3,300
Cell Phones & Pagers	11,063	12,030	13,300	13,300	9,400
Chemicals	0	0	1,400	1,400	1,400
Computer Updates	3,381	15,278	10,500	10,500	8,000

**GENERAL FUND
FIRE DEPARTMENT**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Emergency Management	3,587	0	0	0	0
Gas & Oil	25,198	49,526	45,000	30,000	45,000
Medical Supplies	1,131	8,995	9,800	9,800	12,000
Misc Exp - Appreciation of Volunteers	2,314	2,058	2,500	2,500	2,500
Telephone	523	2,266	3,500	3,500	3,500
Wireless Cards	0	0	0	0	21,400
TOTAL OPERATIONS	48,984	92,411	89,300	74,300	106,500
SUPPLIES					
Office Supplies	2,388	2,619	4,150	4,150	6,500
Postage	533	250	150	294	350
Supplies-Fire Prevention & Safety Trng	0	0	0	0	1,000
Uniforms	15,226	16,661	17,775	17,775	18,775
TOTAL SUPPLIES	18,147	19,530	22,075	22,219	26,625
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	2,384	3,216	5,300	3,500	6,500
Travel & Training	32,420	27,240	25,050	20,000	20,000
TOTAL TRAVEL, TRAINING & DUES	34,804	30,456	30,350	23,500	26,500
GRAND TOTAL	1,831,195	1,630,844	1,926,095	1,990,768	2,767,130

BUILDING INSPECTIONS

Building Inspections maintains the health, safety and general welfare of residences and businesses by obtaining compliance with City adopted codes and ordinances. This diligent duty is obtained through inspections, education, and customer service.

DEPARTMENT DESCRIPTION

The Building Inspection Department reviews commercial and residential plans for code and ordinance compliance, as well as maintaining all records of construction activity. The Department is responsible for the issuance of permits along with the inspecting of building, plumbing, electrical and mechanical construction within the City limits to verify compliance with the adopted Codes and Standards. The Department, in conjunction with State licensing organizations, issues and monitors licenses to ensure all construction work is done by qualified personnel. The Department also facilitates and monitors compliance with the State energy requirements.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Building Inspections
701 Leander Drive
Leander TX 78641
(512) 528-2752
(512) 259-0660 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Improved inspection procedures by modifications to routing.
- Upgraded Invision Software to become more “inspection friendly” regarding data processing.
- Continued research regarding implementation of mobile technology for field inspectors.

FY 2009-2010 OBJECTIVES

- To further the Department’s progress of maintaining customer service demands, through technology, education, and manpower.
- To continue the design and implementation of a “paperless office” system for inspections.
- To maintain high standards by employing and educating quality staff for both office and field work.
- To continue customer satisfaction within a demanding, fast growing community.
- To implement new resources to effectively provide for growth of development.
- To implement new resources to effectively provide for growth of the Department.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Building Official	1	1	1
Senior Building Inspector	1	1	0
Deputy Building Official	0	0	1
Plan Reviewer	1	1	0
Plan Reviewer/Inspector	0	0	1
Commercial Permit Clerk	1	1	1
Residential Permit Clerk	1	1	1

PERFORMANCE MEASURES

- FY 2007-2008 – 11,121 Inspections performed
- FY 2008-2009 – 3,958 Inspection performed (as of 4/6/09)
- FY 2007-2008 – 833 Permits issued
- FY 2008-2009 – 149 Permits issued (as of 4/6/09)
- Continued expansion of recent submittals for residential and commercial development, to include, but not limited to:
 - Highlands at Crystal Falls
 - Grand Mesa at Crystal Falls
 - Vista Ridge
 - Cold Springs
 - Villages of Mesina (TOD)
 - Gateway at Leander

**GENERAL FUND
BUILDING INSPECTIONS DEPARTMENT**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	241,874	269,623	240,819	240,819	246,839
Overtime	1,636	0	4,000	1,000	2,000
FICA	0	0	0	0	15,304
Health, Dental & Life Insurance	0	0	0	0	23,701
Longevity	0	0	0	0	1,200
MDC	0	0	0	0	3,579
TMRS	0	0	0	0	24,190
Unemployment Insurance	0	0	0	0	1,350
Workers Comp	0	0	0	0	1,346
TOTAL PERSONNEL SERVICES	243,510	269,623	244,819	241,819	319,509
CONTRACTUAL SERVICES					
Alarm Monitoring	453	522	500	125	0
Armored Car Service	1,896	1,958	2,000	2,000	2,000
Maintenance Contract	1,653	0	0	1,638	1,806
TOTAL CONTRACTUAL SVCS	4,002	2,480	2,500	3,763	3,806
EQUIPMENT					
Vehicle	0	0	20,000	20,225	0
TOTAL EQUIPMENT	0	0	20,000	20,225	0
MAINTENANCE					
Building Maintenance	270	2,504	2,000	2,000	1,000
Vehicle	609	1,101	1,300	1,300	1,800
TOTAL MAINTENANCE	879	3,605	3,300	3,300	2,800
OPERATIONS					
Advertising & Printing	1,312	477	800	800	800
Cell Phones & Pagers	3,647	3,445	2,310	2,310	2,900
Chemicals - Weed Abatement	790	1,270	0	0	0
Computer Upgrades	3,541	6,735	6,000	6,000	3,000
Gas & Oil	4,437	4,935	6,750	2,500	6,950
Telephone	921	1,896	4,200	2,000	4,625
TOTAL OPERATIONS	14,648	18,758	20,060	13,610	18,275
SUPPLIES					
Office Supplies	2,468	2,063	2,700	3,000	3,000
Postage	592	220	200	350	200
Uniforms	270	1,356	950	950	950
TOTAL SUPPLIES	3,330	3,639	3,850	4,300	4,150

**GENERAL FUND
BUILDING INSPECTIONS DEPARTMENT**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	544	426	1,000	1,000	1,100
Travel & Training	1,939	2,427	3,150	3,150	4,150
TOTAL TRAVEL, TRAINING & DUES	2,483	2,853	4,150	4,150	5,250
 GRAND TOTAL	 268,852	 300,958	 298,679	 291,167	 353,790

**GENERAL FUND
NON-DEPARTMENTAL**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Bonus & Benefits	21,153	22,334	70,070	22,500	0
EAP Program	3,114	3,524	3,740	3,740	3,852
FICA	277,199	342,593	388,968	388,968	0
Health, Dental & Life Insurance	477,149	407,126	638,000	638,126	0
Longevity	19,080	22,800	29,640	28,680	0
MDC	67,423	83,165	94,923	94,923	0
Section 125 Expense	0	2,741	2,400	3,000	2,800
TMRS	360,051	458,843	604,143	604,143	0
Unemployment Insurance	8,120	11,971	14,792	12,000	0
Workers Compensation	116,395	132,000	123,546	131,128	0
Workers Compensation - Vol FD	2,507	1,124	4,000	4,398	0
TOTAL PERSONNEL SERVICES	1,352,191	1,488,221	1,974,222	1,931,606	6,652
SUNDRY					
12M Tax Supported Debt	174,633	0	0	0	0
600K Tax Supported Debt	73,000	0	0	0	0
Adams House Expense	0	52,158	25,000	25,000	25,000
City Vehicle Fuel	188	217	300	300	300
HEB Rebate	0	84,342	100,000	108,651	110,000
Gateway Shopping Center Rebate	0	0	100,000	130,000	150,000
Street Light Expense	143,746	171,694	160,000	160,000	170,000
Telephone	0	15	40,900	35,000	36,000
UT Bldg Maintenance	520	0	0	0	0
Utilities Public Safety Bldg.	0	27,640	50,000	30,000	50,000
Utilities	142,526	166,370	155,000	160,000	160,000
Insurance General & Liability	55,256	59,822	60,000	65,500	70,000
Tax Audit Appraisal Expense	50,988	80,784	85,350	82,500	86,000
Transfer Out	65,000	0	103,649	35,060	0
Transfer Out - Golf Fund	0	50,000	50,000	50,000	100,000
Website	17,085	20,600	25,000	5,400	20,000
TOTAL SUNDRY	722,942	713,642	955,199	887,411	977,300
GRAND TOTAL	2,075,133	2,201,863	2,929,421	2,819,017	983,952



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SPECIAL REVENUE FUNDS

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>COURT SECURITY FUND</u>					
BEGINNING BALANCE	42,881	19,007	28,770	28,770	27,070
REVENUE					
Interest Income	1,031	705	300	300	200
Fines	6,438	12,526	9,000	10,000	10,000
Total	7,469	13,231	9,300	10,300	10,200
EXPENDITURES					
Court Security	31,343	3,468	10,000	12,000	8,000
Total	31,343	3,468	10,000	12,000	8,000
ENDING BALANCE	19,007	28,770	28,070	27,070	29,270

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>COURT TECHNOLOGY FUND</u>					
BEGINNING BALANCE	12,193	6,842	11,360	11,360	5,625
REVENUE					
Interest Income	313	230	500	200	100
Fines	8,580	9,629	10,000	7,700	12,000
Total	8,893	9,859	10,500	7,900	12,100
EXPENDITURES					
Court Technology	14,244	5,341	10,000	13,635	14,600
Total	14,244	5,341	10,000	13,635	14,600
ENDING BALANCE	6,842	11,360	11,860	5,625	3,125

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>FIRE RESCUE REVENUE</u>					
BEGINNING BALANCE	0	0	7,694	7,694	59,580
REVENUE					
Interest Income	0	16	0	0	0
Revenue Rescue	0	7,678	23,000	34,000	30,000
Transfer In	0	0	72,810	72,810	0
Total	0	7,694	95,810	106,810	30,000
EXPENDITURES					
Equipment Fire Dept.	0	0	95,810	54,924	0
Total	0	0	95,810	54,924	0
ENDING BALANCE	0	7,694	7,694	59,580	89,580

SPECIAL REVENUE FUNDS

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>PARK DEDICATION FUND</u>					
BEGINNING BALANCE	0	793	24,062	24,063	(64,718)
REVENUE					
Interest Income	27	687	0	119	0
Fees	750	47,077	126,395	1,100	0
Total	777	47,764	126,395	1,219	0
EXPENDITURES					
Benbrook Ranch Regional Park	0	24,495	0	0	0
Estates at North Creek Park	0	0	50,000	0	0
Park Construction	(16)	0	0	0	0
Skate Park	0	0	100,000	90,000	0
Total	(16)	24,495	150,000	90,000	0
ENDING BALANCE	793	24,062	457	(64,718)	(64,718)

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>POLICE FORFEITURE FUND</u>					
BEGINNING BALANCE	0	2,283	2,431	2,431	3,588
REVENUE					
Interest Income	71	60	0	20	0
Forfeitures	2,212	88	0	1,137	0
Total	2,283	148	0	1,157	0
EXPENDITURES					
Police Forfeiture Expense	0	0	0	0	0
Total	0	0	0	0	0
ENDING BALANCE	2,283	2,431	2,431	3,588	3,588

SPECIAL REVENUE FUNDS

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>TIRZ #1 FUND</u>					
BEGINNING BALANCE	0	0	25,000	31,387	277,226
REVENUE					
Interest Income	0	1,272	0	500	1,000
Property Taxes (Increment)	0	36,715	46,500	248,339	189,100
Total	0	37,987	46,500	248,839	190,100
EXPENDITURES					
Legal Fees	0	0	0	3,000	3,000
Reinvestment Zone Project	0	6,600	0	0	25,000
Total	0	6,600	0	3,000	28,000
ENDING BALANCE	0	31,387	71,500	277,226	439,326

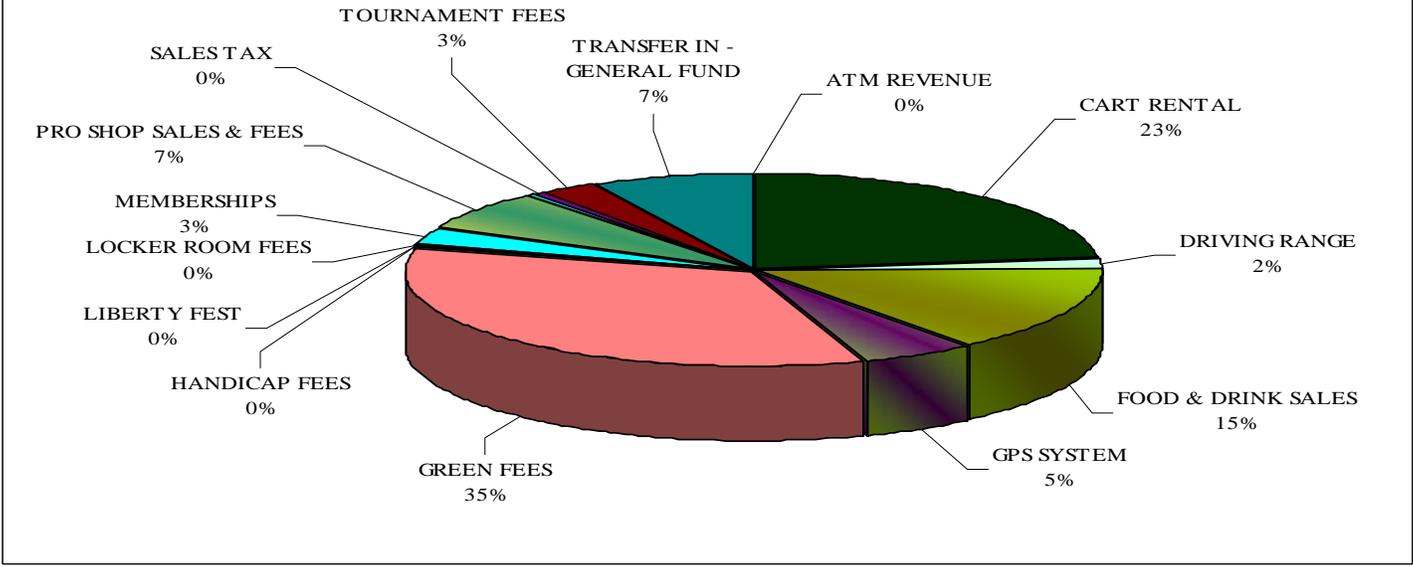


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GOLF FUND REVENUES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>SPECIAL FEES</u>					
ATM Revenue	0	147	0	240	240
Beer	67,693	72,711	76,000	78,000	78,000
Cart Rental	284,029	284,290	297,000	288,680	313,000
Drinks	45,629	46,071	55,000	48,000	50,000
Driving Range	19,781	22,311	22,000	22,000	23,000
Food Sales	58,978	62,360	70,000	65,000	70,000
GPS System	69,916	69,773	73,000	70,680	71,000
Green Fees	319,378	404,259	474,319	380,000	464,000
Handicap Fees	260	654	800	800	800
Locker Room Fees	72	173	2,000	400	1,000
Memberships	34,102	43,525	40,000	40,000	40,000
Pro Shop Sales	93,897	90,564	98,000	67,000	90,000
Pro Shop Charge Account	(233)	0	0	0	0
Rain Checks Redeemed	(4,958)	(1,138)	0	(1,000)	(1,000)
Rental Clubs	4,433	4,334	4,500	3,000	4,500
Sales Tax 1%	5,141	5,907	0	5,413	6,000
Tournament Fees	41,537	38,872	40,000	40,000	40,000
Sub Total	1,039,655	1,144,813	1,252,619	1,108,213	1,250,540
<u>MISCELLANEOUS</u>					
Cash Over/Under	(34)	(10)	0	0	0
Liberty Fest Golf Tournament	0	5,000	0	5,000	5,000
Other Revenue	1,130	647	0	0	0
Sub Total	1,096	5,637	0	5,000	5,000
<u>TRANSFERS</u>					
Transfer In	0	50,000	50,000	50,000	100,000
Sub Total	0	50,000	50,000	50,000	100,000
TOTAL REVENUES	1,040,751	1,200,450	1,302,619	1,163,213	1,355,540
BEGINNING FUND BALANCE		(942,763)	(1,004,595)	(938,818)	(1,004,595)
ENDING FUND BALANCE		(938,818)	0	(1,004,595)	(954,576)
FUND BALANCE AS % of BUDGET					n.a.

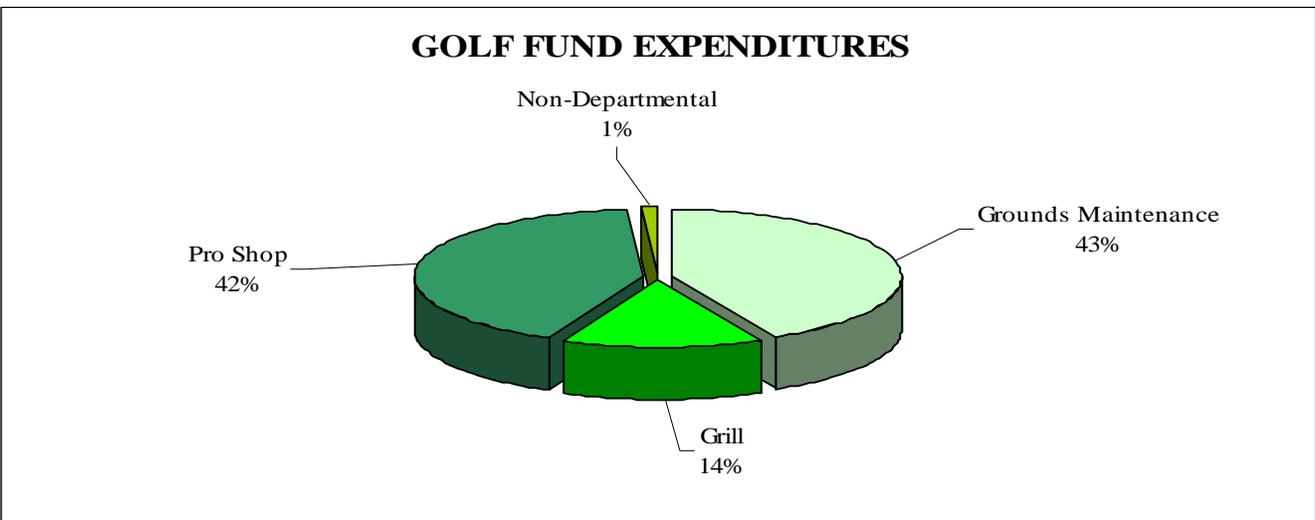
GOLF FUND REVENUES



GOLF FUND STATEMENT OF EXPENDITURES

DEPARTMENT	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Grounds Maintenance	407,293	410,814	462,962	455,400	553,779
Grill	140,636	145,657	163,265	140,990	185,997
Pro Shop	417,112	416,775	462,151	440,692	549,445
Non-Departmental	412,173	171,795	180,965	191,908	16,300
GRAND TOTAL	1,377,214	1,145,041	1,269,343	1,228,990	1,305,521

GOLF FUND EXPENDITURES



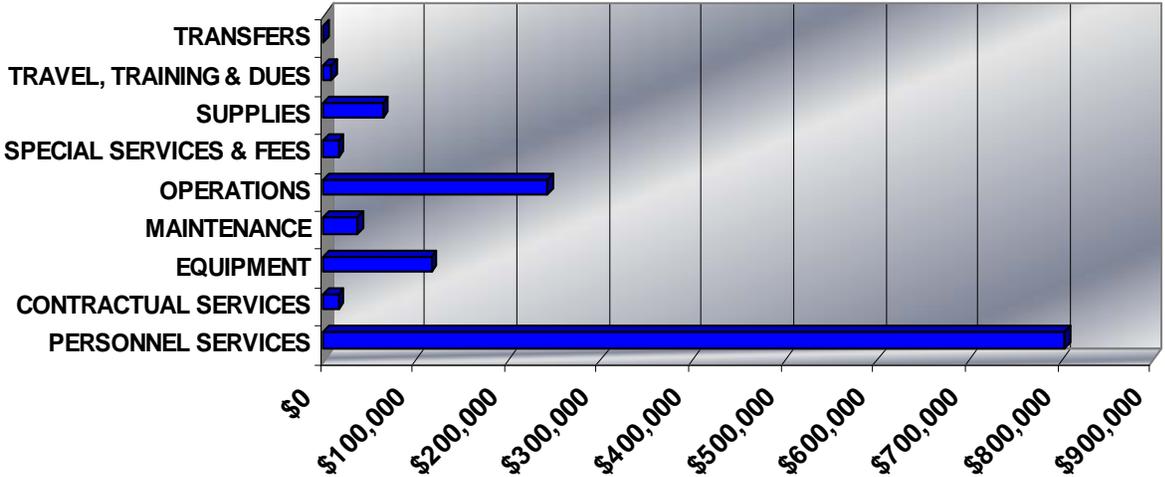
GOLF FUND EXPENDITURE SUMMARY

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	518,514	542,626	599,316	570,412	624,660
Benefits	0	550	0	550	600
Overtime	0	0	0	0	0
FICA	31,606	32,947	37,158	38,291	38,766
Health, Dental & Life Insurance	62,631	45,289	59,863	65,310	56,621
MDC	7,392	7,705	8,690	8,955	3,840
Section 125 Expense	0	348	300	300	9,366
TMRS	33,906	35,996	44,554	44,554	49,897
Unemployment Insurance	2,459	1,898	2,470	2,475	6,480
Workers Compensation	17,393	5,625	11,930	14,023	13,559
TOTAL PERSONNEL SERVICES	673,901	672,984	764,281	744,870	803,789
CONTRACTUAL SERVICES					
Contract Labor	5,860	6,835	4,000	4,000	4,000
GHIN Handicap Services	0	0	0	0	0
Maintenance Contracts	11,572	11,801	12,028	12,028	12,028
TOTAL CONTRACTUAL SVCS	17,432	18,636	16,028	16,028	16,028
EQUIPMENT					
Computer - Irrigation Central	0	0	0	0	0
Computer Upgrades	0	0	1,000	500	1,000
Equipment Leases	113,728	91,977	110,984	110,984	112,234
GPS System	220	0	1,500	1,000	1,500
Minor Equipment	713	1,541	2,800	700	1,600
Radio - Irrigation Upgrade	0	0	0	0	0
Small Tools	1,189	475	1,000	1,000	1,000
TOTAL EQUIPMENT	115,850	93,993	117,284	114,184	117,334
MAINTENANCE					
Building Maintenance	1,825	2,186	3,000	2,700	3,500
Equipment	11,597	8,896	10,500	9,500	10,500
Golf Carts	2,213	2,196	2,000	1,000	2,000
Irrigation	9,375	7,241	5,429	7,000	7,000
Vehicles	406	1,031	900	900	900
Water Well	532	4,659	14,571	13,938	13,000
TOTAL MAINTENANCE	25,948	26,209	36,400	35,038	36,900
OPERATIONS					
Advertising & Printing	29,231	22,063	17,000	17,000	17,000
Cell Phones & Pagers	2,112	1,514	2,200	1,200	1,400
Chemicals	15,581	14,139	14,000	14,000	14,000
Fertilizer	15,063	16,711	14,000	14,000	14,000

GOLF FUND EXPENDITURE SUMMARY

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Gas & Oil	19,961	30,039	23,500	18,500	22,500
Grounds Improvements	4,605	4,816	5,000	8,000	8,000
Materials & Supplies	11,748	9,962	10,500	10,500	10,500
Merchandise Pro Shop	60,353	56,871	67,600	68,600	68,600
Range Balls	1,970	2,470	1,500	1,500	2,500
Sand & Soil	4,023	7,293	7,000	6,500	7,000
Seed	5,000	4,411	5,000	5,000	5,000
Telephone	3,874	4,423	4,300	4,100	4,100
Utilities	25,846	34,919	43,000	42,000	42,000
Water	10,329	7,949	24,000	26,000	26,000
TOTAL OPERATIONS	209,696	217,580	238,600	236,900	242,600
SPECIAL SERVICES & FEES					
Amortization & Depreciation	0	0	0	0	0
Compensated Absences	0	0	0	0	0
Credit Card Fees	17,549	21,326	16,000	18,000	16,000
Tournament	143	0	0	0	0
TOTAL SPECIAL SVCS & FEES	17,692	21,326	16,000	18,000	16,000
SUPPLIES					
Beer	23,004	22,422	23,000	18,000	20,000
Condiments	716	1,464	1,500	900	1,000
Drinks	14,394	13,199	18,000	15,000	17,000
Food	28,696	26,241	26,000	20,000	23,000
Office Supplies	1,229	886	770	650	750
Postage	445	362	500	400	500
Uniforms	2,061	1,754	2,160	1,300	2,300
TOTAL SUPPLIES	70,545	66,328	71,930	56,250	64,550
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	3,561	3,299	4,120	3,420	3,620
Travel & Training	3,352	4,025	4,700	4,300	4,700
TOTAL TRAVEL, TRAINING & DUES	6,913	7,324	8,820	7,720	8,320
TRANSFERS					
Transfer to GF Capital Projects	239,237	0	0	0	0
TOTAL TRANSFERS	239,237	0	0	0	0
GRAND TOTAL EXPENDITURES	1,377,214	1,124,380	1,269,343	1,228,990	1,305,521

**GOLF FUND EXPENDITURES
FY2009-10 BUDGET**



CRYSTAL FALLS GOLF CLUB GROUNDS MAINTENANCE

The Golf Course Maintenance Department will strive to maintain the course for the highest quality playing conditions possible with the allowance of resources, weather, and budget. With the mission of “We do today, what will make future playing conditions better.”

DEPARTMENT DESCRIPTION

Golf course maintenance maintains the course grounds and playing conditions. There is a total of 120 acres of property with:

Greens	2.5 acres (Tif-dwaf)
Tees	3 acres (Tif-419)
Fairways	24 acres (Tif-419)
Roughs	35 acres (Mix of common Bermuda and Tif-419)
Clubhouse grounds	4 acres (tif-419)
Beds	1 acres (Native Texas plants)
Native areas	32 acres (Blue stem and buffalo grasses)
Creek edges	6.5 acres (1/4 of creek edges mowed)
Ponds	12 acres
Cart paths	8 miles long (5' 1/2" wide X 4" thin)
Sprinkler heads	650 (toro 680's, 855's, hunter pgps, and MP rotators in beds)

The course maintenance department dose many tasks. We have a winter, fall/spring, and summer schedule. The frequency of mowing and timing of different project are very critical in keeping up the quality of the course. The basics are explained in labor snapshot enclosed in this budget packet. Also many other tasks that are not listed on the labor snapshot sheet are listed below in no set order of importance : *daily inspection of course, irrigation inspection, controller repair, equipment repairs, upkeep on equipment, sharpening mowers, golf cart and path repair, damage repair due to animals, people, or weather, weed control, cleaning course restrooms, service ball washers, signs on the course, cleaning up rocks, steps, cart paths, fertilizing greens, tees, fairways, driving range, short game, aerify greens, tees, fairways, driving range, and short game, sanding divots and D.R. divots, verticutting greens, plug repair on greens, top dress and drag greens, tree pruning, plant care, mulch areas, entrance and parking areas, trash in creeks, ponds, and wooded areas, clean inside shop, clean outside shop...ect., drainage repairs, sod work, and many other detail things that keep the golf course in good playing condition.*

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Crystal Falls Golf Course Maintenance Department
1106 High Lonesome
Leander, TX 78641
(512)259-1838
(512)259-1838 Fax
www.crystalfallsgolf.com

FY 2008-2009 ACCOMPLISHMENTS

- Total golf course maintenance operation within budget.
- Kept course in good playing condition during a drought.
- Cleaned up left side of #14 to speed up play.
- Improved creek area between #17 fairway and 13 tee area for better drainage and beautification.
- Minimized damage done by feral hogs with a good grub control plan.

- Improved left side of #18 from 225 yards to green by adding 25 more yards of fairway and moved old cart path to re-route around the top of Crystal Falls.
- Received several comments about our greens being the best in the Greater Austin Area.
- Improved neatness of trees during the winter months.

FY 2009-2010 GOALS

-
- Continue to maintain our reputation for the best public golf course greens in the Greater Austin Area.
- Continue to be a leader in water source efficiency.
- Repair damaged cart paths.
- Maintain feral hog control with grub control plan.
- Maintain fire ant control.
- Clean course of dallas grass and other weeds.
- Improve turf in new area next to the falls and #18 green.
- Improve area near left side of #4 green.
- Improve #8 blue tee.
- Improve #11 tee area.
- Add new tees to #18.
- Improve levelness of gold tees.
- Clean up #9/10, 12, 13 creek areas.

FY 2009-2010 BUDGET OBJECTIVES

- Keep operations within the budget.
- Look for ways to start a capital improvement fund for the course grounds.
- Keep course maintained with an experienced and well trained staff.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Golf Course Superintendent	1	1	1
Assistant G.C. Superintendent	1	1	1
Equipment Manager (Mechanic)	1	1	1
Irrigation Tech	0	0	1
Greens Keeper I	4	4	3

PERFORMANCE MEASURES

- Further improve the grounds of the golf course, for better enjoyment of the game of golf.
- Continue to have good coverage of turf over all greens, tees, fairways, and roughs where irrigation.
- Improved irrigation efficiency by way of continued aeration, and wetting agents.
- Continue to keep a well trained golf maintenance staff.
- Maintain control of maintenance budget.

**GOLF FUND
 GROUNDS MAINTENANCE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	219,862	215,887	242,692	232,692	248,759
Overtime	0	0	0	0	0
FICA	0	0	0	0	15,423
Health, Dental & Life Insurance	0	0	0	0	27,523
MDC	0	0	0	0	1,620
Section 125 Expense	0	0	0	0	3,607
TMRS	0	0	0	0	24,378
Unemployment Insurance	0	0	0	0	1,890
Workers Compensation	0	0	0	0	6,859
TOTAL PERSONNEL SERVICES	219,862	215,887	242,692	232,692	330,059
CONTRACTUAL SERVICES					
Contract Labor	5,860	6,835	4,000	4,000	4,000
TOTAL CONTRACTUAL SVCS	5,860	6,835	4,000	4,000	4,000
EQUIPMENT					
Equipment Leases	69,788	65,598	65,250	65,250	66,500
Computer - Irrigation Central	0	0	0	0	0
Radio Upgrade - Irrigation	0	0	0	0	0
Small Tools	1,189	475	1,000	1,000	1,000
TOTAL EQUIPMENT	70,977	66,073	66,250	66,250	67,500
MAINTENANCE					
Equipment	8,951	7,475	7,000	7,000	7,000
Irrigation	9,375	7,241	5,429	7,000	7,000
Vehicle	406	1,031	900	900	900
Water Well Maintenance	532	4,659	14,571	13,938	13,000
TOTAL MAINTENANCE	19,264	20,406	27,900	28,838	27,900
OPERATIONS					
Cell Phones & Pagers	2,112	1,514	2,200	1,200	1,400
Chemicals	15,581	14,139	14,000	14,000	14,000
Fertilizer	15,063	16,711	14,000	14,000	14,000
Gas & Oil	5,721	10,449	7,500	6,500	6,500
Grounds Improvements	4,605	4,816	5,000	8,000	8,000
Key Deer Park Expenses	0	0	0	0	0
Materials & Supplies	7,023	5,713	5,000	5,000	5,000
Sand & Soil	4,023	7,293	7,000	6,500	7,000
Seed	5,000	4,411	5,000	5,000	5,000

**GOLF FUND
 GROUNDS MAINTENANCE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Telephone	1,229	1,337	1,600	1,400	1,400
Utilities	15,726	21,686	31,000	30,000	30,000
Water	10,329	7,949	24,000	26,000	26,000
TOTAL OPERATIONS	86,412	96,018	116,300	117,600	118,300
SUPPLIES					
Office Supplies	134	263	270	250	250
Uniforms	1,000	981	1,080	1,300	1,300
TOTAL SUPPLIES	1,134	1,244	1,350	1,550	1,550
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	953	823	870	870	870
Travel & Training	2,831	3,528	3,600	3,600	3,600
TOTAL TRAVEL, TRAINING & DUES	3,784	4,351	4,470	4,470	4,470
GRAND TOTAL	407,293	410,814	462,962	455,400	553,779

CRYSTAL FALLS GOLF CLUB

We strive to offer our guests affordable rates that are only surpassed by our quality service that is provided by a highly trained and educated professional staff. Whether it's an individual, a group of 100, or our regular guests, we focus on making sure that their experience is not only an enjoyable one but is also consistent. We devote ourselves to making sure our pro shop carries only the highest quality equipment and merchandise, our grill serves the best in food and beverages, and the condition of our golf course is consistent and improving. We're here to accommodate every person that comes through our doors and offer them fun activities in a unique family atmosphere. Our mission is simple; to make Crystal Falls the "player's course" in the greater Austin area. We want the name, Crystal Falls, to become synonymous with consistency of course conditions, pricing, and customer service.

DEPARTMENT DESCRIPTION

Crystal Falls Golf Club is a municipal facility that offers a uniquely challenging golf course tucked away in the scenic Hill Country of Leander.

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Crystal Falls Golf Course
3400 Crystal Falls Parkway
Leander, TX 78641
(512) 259-5855
(512) 259-5856 Fax
www.crystalfallsgolf.com

FY 2008-2009 ACCOMPLISHMENTS

- Managed to bring in over a \$1,000,000.00 in revenue during a year that was far from normal.
- Kept our expenses under budget during some tough times.
- Even though we had a down year our food/beverage department was profitable.
- While weather conditions and economy were not favorable we still managed to increase our tournament revenue from the previous year.
- Senior Men's Golf Association is once again a big part of operation.
- Had our doors open for 359 days and consistently offered our guests professional service, and an enjoyable experience.

FY 2009-2010 GOALS

- Continue to improve our customer service.

We have always done a good job with service but it is the most important part of our operation and we must always look for ways to improve. This will be our #1 priority and goal this year. Be more consistent; continue to make sure our guests find the same quality of service and conditions every time they visit our facility. No surprises. Better communication among staff and our guests.

- Increase rounds.

If the weather cooperates and we offer a consistent quality product with exceptional service we should reach this goal.

- Get our Men's Golf Association more active in our operation.
- Increase Food/beverage sales by controlling cost, controlling waste, specials on weekends, and beverage cart on weekdays.
- Keep working to insure residence of Crystal Falls know that you don't have to be a golfer to enjoy our grill.

We now have a good product that continues to improve. This year our goal is to make sure that our guests choose our facility more than any other because they know they will be treated like family and their over all experience will be an enjoyable one every time.

As it is every year it's all about service and consistency. With increased rates we must find ways to improve our service. It will be another challenging year.

FY 2009-2010 OBJECTIVES

- Facility become self supportive
- Financially stand alone, show a profit and also pay down the debt.

Reach these objectives is simple, we must be extremely frugal with our spending and continue to create new ideas that will increase revenue. We also hope Mother Nature will be good to us this year.

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
General Manager	1	1	1
Head Golf Pro	1	1	1
Assistant Pro	1	1	1
Shop Attendant	1	1	2
Shop Attendant PT	1	1	1
Cart Attendant	1	1	1
Cart Attendant PT	3	3	3
Grill Manager	1	1	1
Grill Attendant PT	4	4	5

PERFORMANCE MEASURES

- Reach the 35,000 mark in rounds played.
- Increase food/beverage sales by \$15,000
- Increase pro shop merchandise sales by \$7,000
- Increase tournament revenue by \$5,000
- Increase membership sales by \$6,000

**GOLF FUND
GRILL**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	66,808	76,640	85,715	78,540	96,351
FICA	0	0	0	0	5,974
Health, Dental & Life Insurance	0	0	0	0	3,932
MDC	0	0	0	0	120
Section 125 Expense	0	0	0	0	1,397
TMRS	0	0	0	0	3,607
Unemployment Insurance	0	0	0	0	1,620
Workers Compensation	0	0	0	0	2,646
TOTAL PERSONNEL SERVICES	66,808	76,640	85,715	78,540	115,647
EQUIPMENT					
Minor Equipment	40	100	900	200	700
TOTAL EQUIPMENT	40	100	900	200	700
MAINTENANCE					
Building	1,513	1,740	1,500	1,700	2,000
Equipment	1,181	906	1,500	1,500	1,500
TOTAL MAINTENANCE	2,694	2,646	3,000	3,200	3,500
OPERATIONS					
Materials & Supplies	2,468	1,018	3,000	3,000	3,000
Telephone	1,009	1,203	1,200	1,200	1,200
TOTAL OPERATIONS	3,477	2,221	4,200	4,200	4,200
SPECIAL SERVICES & FEES					
Tournaments	143	0	0	0	0
TOTAL SPECIAL SVCS & FEES	143	0	0	0	0
SUPPLIES					
Beer	23,004	22,422	23,000	18,000	20,000
Condiments	716	1,464	1,500	900	1,000
Drinks	14,394	13,199	18,000	15,000	17,000
Food	28,696	26,241	26,000	20,000	23,000
TOTAL SUPPLIES	66,810	63,326	68,500	53,900	61,000
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	664	699	750	750	750
Travel & Training	0	25	200	200	200
TOTAL TRAVEL, TRAINING DUES	664	724	950	950	950
GRAND TOTAL	140,636	145,657	163,265	140,990	185,997

**GOLF FUND
PRO SHOP**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	231,844	250,099	270,909	259,180	279,550
Fuel Allowance - GC Manager	0	550	0	550	600
Overtime	0	0	0	0	0
FICA	0	0	0	0	17,369
Health, Dental & Life Insurance	0	0	0	0	25,166
MDC	0	0	0	0	2,100
Section 125 Expense	0	0	0	0	4,062
TMRS	0	0	0	0	21,912
Unemployment Insurance	0	0	0	0	2,970
Workers Compensation	0	0	0	0	4,054
TOTAL PERSONNEL SERVICES	231,844	250,649	270,909	259,730	357,783
CONTRACTUAL SERVICES					
Maintenance Contract	11,572	11,801	12,028	12,028	12,028
TOTAL CONTRACTUAL SVCS	11,572	11,801	12,028	12,028	12,028
EQUIPMENT					
Computers	0	0	1,000	500	1,000
Equipment Leases	43,940	26,379	45,734	45,734	45,734
GPS System	220	0	1,500	1,000	1,500
Minor Equipment	673	1,441	1,900	500	900
TOTAL EQUIPMENT	44,833	27,820	50,134	47,734	49,134
MAINTENANCE					
Building Maintenance	312	446	1,500	1,000	1,500
Golf Carts	2,213	2,196	2,000	1,000	2,000
Equipment	1,465	515	2,000	1,000	2,000
TOTAL MAINTENANCE	3,990	3,157	5,500	3,000	5,500
OPERATIONS					
Advertising & Printing	29,231	22,063	17,000	17,000	17,000
Gas & Oil	14,240	19,590	16,000	12,000	16,000
Materials & Supplies	2,257	3,231	2,500	2,500	2,500
Merchandise	60,353	56,871	67,600	68,600	68,600
Range Balls	1,970	2,470	1,500	1,500	2,500
Telephone	1,636	1,883	1,500	1,500	1,500
Utilities	10,120	13,233	12,000	12,000	12,000
TOTAL OPERATIONS	119,807	119,341	118,100	115,100	120,100

**GOLF FUND
PRO SHOP**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
SUPPLIES					
Office Supplies	1,095	623	500	400	500
Postage	445	362	500	400	500
Uniforms	1,061	773	1,080	0	1,000
TOTAL SUPPLIES	2,601	1,758	2,080	800	2,000
TRAVEL, TRAINING & DUES					
Dues & Subscriptions	1,944	1,777	2,500	1,800	2,000
Travel & Training	521	472	900	500	900
TOTAL TRAVEL, TRAINING & DUES	2,465	2,249	3,400	2,300	2,900
GRAND TOTAL	417,112	416,775	462,151	440,692	549,445

**GOLF FUND
NON DEPARTMENTAL**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
FICA	31,606	32,947	37,158	38,291	0
Health, Dental & Life Insurance	62,631	45,289	59,863	65,310	0
MDC	7,392	7,705	8,690	8,955	0
Section 125 Expense	0	348	300	300	300
TMRS	33,906	35,996	44,554	44,554	0
Unemployment Insurance	2,459	1,898	2,470	2,475	0
Workers Compensation	17,393	5,625	11,930	14,023	0
TOTAL PERSONNEL SERVICES	155,387	129,808	164,965	173,908	300
SPECIAL SERVICES & FEES					
Amortization & Depreciation	0	0	0	0	0
Compensated Absences	0	0	0	0	0
Credit Card Fees	17,549	21,326	16,000	18,000	16,000
TOTAL SPECIAL SVCS & FEES	17,549	21,326	16,000	18,000	16,000
TRANSFERS					
Transfer to GF Capital Projects	239,237	0	0	0	0
TOTAL TRANSFERS	239,237	0	0	0	0
GRAND TOTAL	412,173	151,134	180,965	191,908	16,300

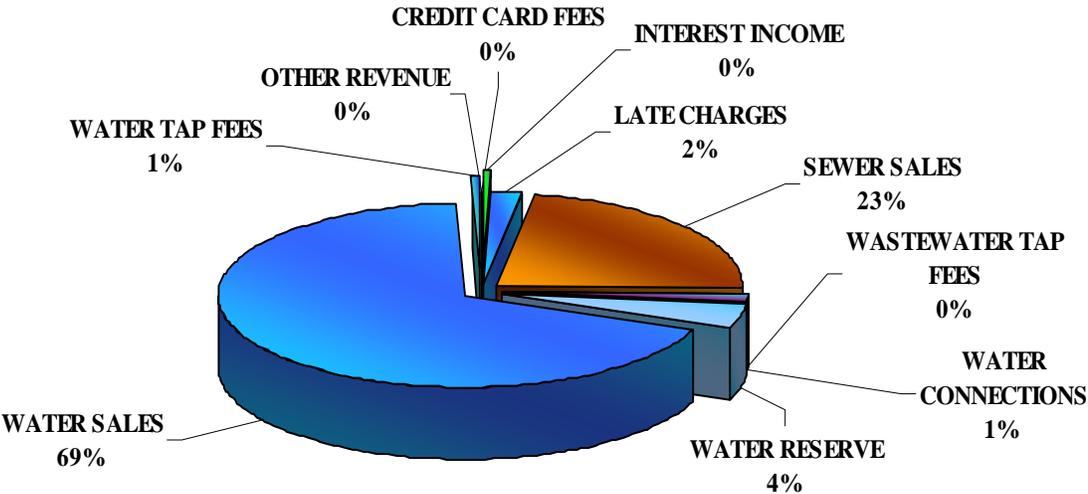


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UTILITY FUND REVENUES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>FINES & FEES</u>					
Bond Proceeds	0	0	0	0	0
Bulk Water Sales	0	0	0	0	0
Credit Card Fees	18,093	19,875	16,000	16,000	16,000
Late Charges	252,124	284,662	250,000	250,000	250,000
Other Rev - NSF check fee	6,000	9,578	5,000	5,000	5,000
Sewer Sales	2,543,039	2,800,223	2,800,000	2,800,000	2,800,000
Wastewater Tap Fees	61,656	39,390	60,000	45,250	50,000
Water Connections	119,865	124,831	120,000	120,000	120,000
Water Reserve	429,946	500,653	550,000	550,000	550,000
Water Sales	5,196,898	7,327,424	6,637,000	7,900,000	8,453,000
Water Tap Fees	76,512	51,320	70,000	70,000	70,000
Sub Total	8,704,133	11,157,956	10,508,000	11,756,250	12,314,000
<u>INTEREST</u>					
Interest Income	313,729	176,343	125,000	50,000	50,000
Sub Total	313,729	176,343	125,000	50,000	50,000
<u>MISCELLANEOUS</u>					
Capital Contributions	0	0	0	0	0
Cash Over/Under	(149)	(72)	0	0	0
Reagan Parmer Corridor UT Study	0	0	10,000	0	0
Sub Total	-149	-72	10,000	0	0
<u>TRANSFERS</u>					
Transfer In	0	0	0	0	0
Sub Total	0	0	0	0	0
TOTAL REVENUES	9,017,713	11,334,227	10,643,000	11,806,250	12,364,000
BEGINNING WORKING CAPITAL		4,339,283	5,395,147	5,395,147	5,673,830
ENDING WORKING CAPITAL		4,340,000	5,673,830	5,673,830	5,481,501
WORKING CAPITAL AS % OF BUDGET					31%

UTILITY FUND REVENUES

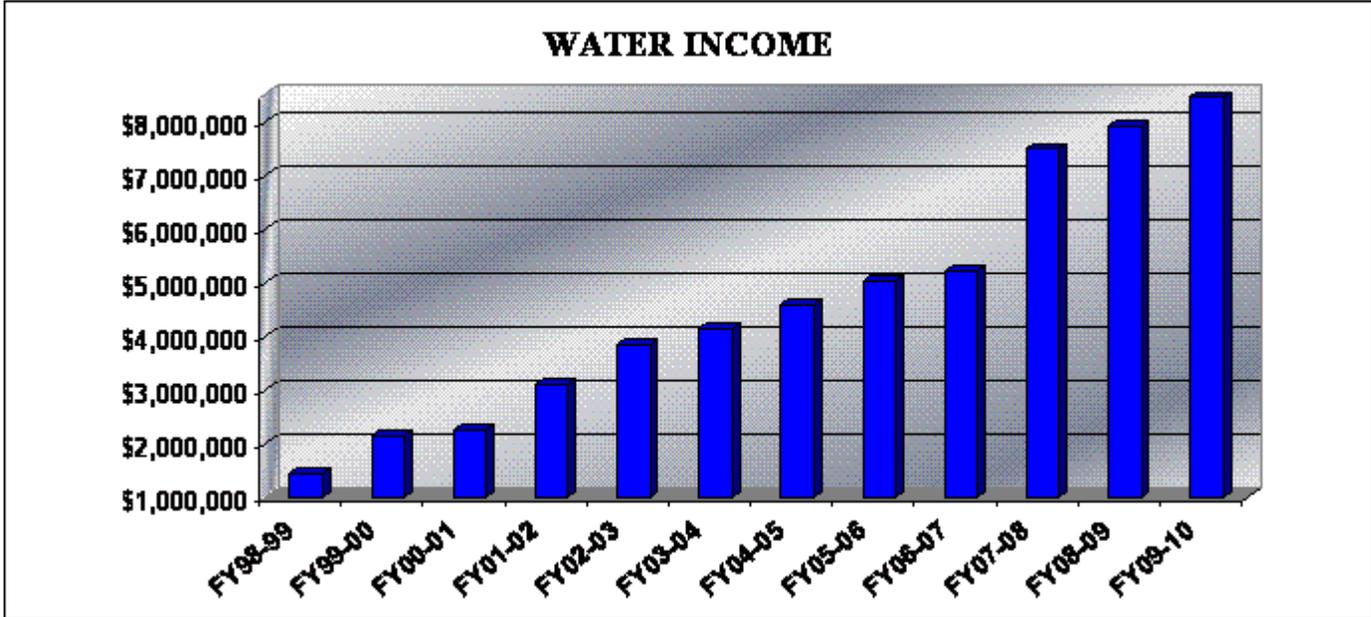


UTILITY FUND REVENUES

Revenue Assumptions

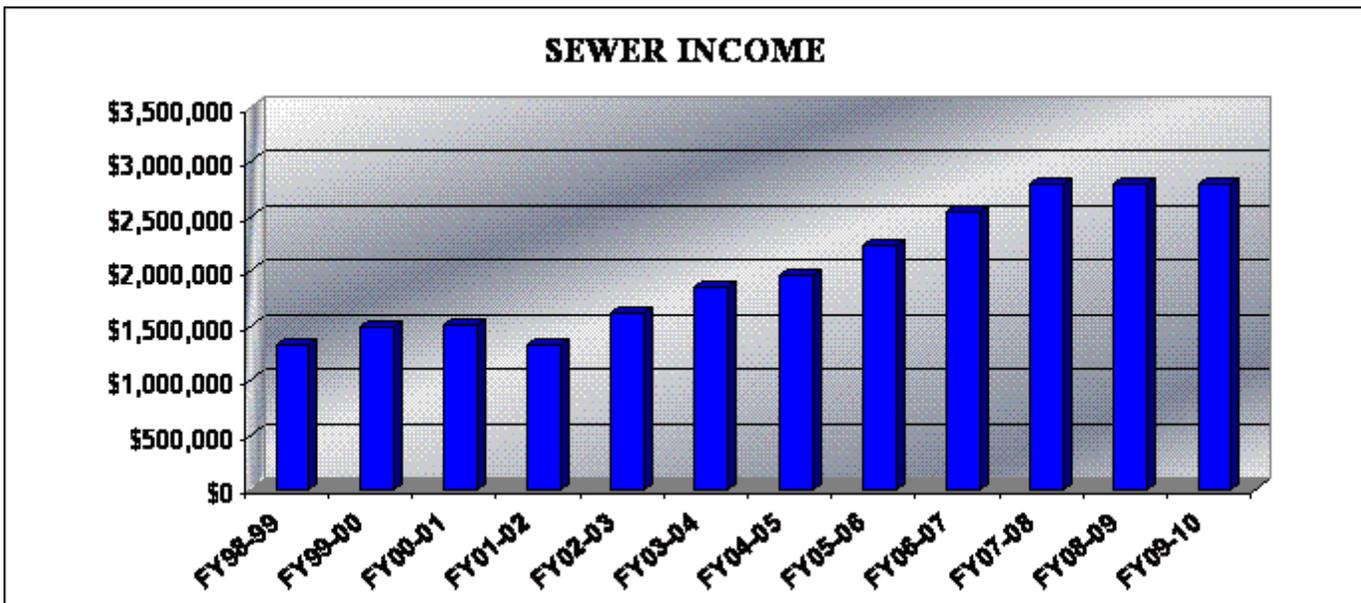
Water Income

Water sales revenue has steadily increased each year due to a growing customer base and a rate increase in FY 2009. This trend is projected to continue in FY 2010 as the second phase of the three-year rate increase is implemented.



Sewer Income

Rates for sewer charges remain unchanged for FY 2010 and budgeted income remains constant at \$2,800,000. Customer charges are based on the customer's winter average water consumption.



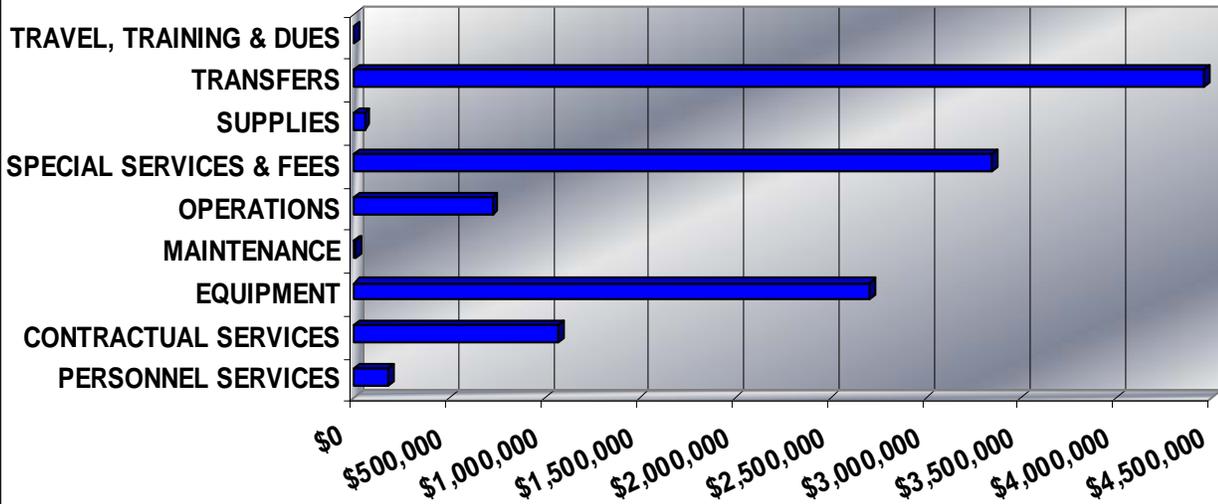
UTILITY FUND EXPENDITURE SUMMARY

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	99,798	124,954	130,550	130,550	133,813
Overtime	0	0	2,500	0	2,500
FICA	5,982	7,473	8,094	8,094	8,296
Health, Dental & Life Insurance	14,208	15,316	19,634	16,634	15,728
MDC	1,399	1,748	1,893	1,893	1,140
Section 125 Expenses	0	96	100	200	2,140
TMRS	7,172	9,631	11,723	11,723	13,114
Unemployment Insurance	264	432	396	396	1,080
Workers Compensation	494	600	356	356	351
TOTAL PERSONNEL SERVICES	129,317	160,250	175,246	169,846	178,162
CONTRACTUAL SERVICES					
Auditor Fees	9,770	10,000	10,699	10,699	10,200
Contract Labor	0	877,435	889,000	921,000	905,000
Legal Fees	0	15,933	20,000	35,000	35,000
Maintenance Contracts - IT	0	60,003	80,000	70,000	82,000
Permit Fees	0	0	8,000	8,000	8,000
Rate Study - Rimrock Consulting	0	12,822	15,000	15,000	15,000
Sludge Hauling	0	0	25,000	18,900	0
Software Maintenance	29,402	0	0	0	14,236
Water Testing TDH	0	1,100	1,500	1,500	1,500
TOTAL CONTRACTUAL SVCS.	39,172	977,293	1,049,199	1,080,099	1,070,936
EQUIPMENT					
Computer Hardware	1,851	2,128	2,900	2,900	10,000
LCRA O&M Requirements	1,771,164	1,958,514	2,625,421	2,348,000	2,638,794
New Installations	500	9,192	0	2,400	5,000
Scada Equipment	300,396	27,910	0	0	0
Water Meters	33,755	39,279	50,000	50,000	50,000
TOTAL EQUIPMENT	2,107,666	2,037,023	2,678,321	2,403,300	2,703,794
MAINTENANCE					
Building Maintenance	8,947	9,312	25,000	5,000	10,000
Equipment	0	170	12,000	12,115	1,000
TOTAL MAINTENANCE	8,947	9,482	37,000	17,115	11,000
OPERATIONS					
Advertising & Printing	4,014	1,203	3,000	3,000	3,000
Wms. Co Health Permit	4,000	10,000	20,000	20,000	20,000
Cell Phones & Pagers	434	355	500	500	500
Contingency	6,812	5,854	18,000	10,000	10,000
Materials & Supplies	292,691	329,718	240,000	240,000	240,000

UTILITY FUND EXPENDITURE SUMMARY

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
Miscellaneous Expense	156	56	300	300	300
Other Expense	0	2,000	2,000	2,000	2,000
Permit Fees - Regulatory	11,238	25,952	40,000	20,000	35,000
Telephone	17,197	16,277	21,700	19,000	19,000
Utilities	290,710	399,987	485,000	337,000	397,000
TOTAL OPERATIONS	627,252	791,402	830,500	651,800	726,800
SPECIAL SERVICES & FEES					
BCRUA Contract Reserve	0	0	799,400	799,400	518,000
BCRUA Revenue Bond Reserve	0	0	0	0	1,236,971
Brushy Creek	47,551	25,501	50,000	25,000	50,000
Compensated Absences	0	6,046	0	0	0
Credit Card Fees	29,402	44,671	23,000	38,000	30,000
Insurance - General Liability	46,000	58,547	60,000	65,489	65,000
Leander Clean-Up	0	3,324	3,000	3,000	3,000
Paying Agent Fees	0	0	5,000	2,500	2,500
Reagan / Parmer Corridor	0	0	28,000	22,500	0
Regional Water System	36,815	58,976	60,000	60,000	110,968
Water Reserve Cost	0	827,889	1,500,000	1,500,000	1,333,839
TOTAL SPECIAL SVCS & FEES	159,768	1,024,954	2,528,400	2,515,889	3,350,278
SUPPLIES					
Office Supplies	8,280	4,205	7,200	5,000	7,200
Postage	42,307	40,914	45,000	45,000	49,000
TOTAL SUPPLIES	50,587	45,119	52,200	50,000	56,200
TRANSFERS					
Transfer to G/F	5,456,177	3,429,947	3,585,943	3,585,973	3,510,047
Transfer to UF Capital Projects	0	0	0	0	0
Transfer to UT Debt Services	775,470	1,243,921	1,050,935	1,050,935	946,502
TOTAL TRANSFERS	6,231,647	4,673,868	4,636,878	4,636,908	4,456,549
TRAVEL, TRAINING & DUES					
Travel & Training	350	0	2,610	2,610	2,610
TOTAL TRAVEL, TRAINING & DUES	350	0	2,610	2,610	2,610
GRAND TOTAL EXPENDITURES	9,354,706	9,719,391	11,990,354	11,527,567	12,556,329

**UTILITY FUND EXPENDITURES
FY2009-10 BUDGET**



UTILITY DEPARTMENT

The Utility Department is an enterprise fund organized to provide water and wastewater service within the city limits of Leander. Rates charged to customers allow the fund to be self-supporting. The City contracts with the Lower Colorado River Authority (LCRA) to operate its water treatment plant and with Southwest Water Company to operate the wastewater treatment plant.

DEPARTMENT DESCRIPTION

The Utility Department consists of the following budgetary divisions

- Customer Service (Billing and Collections)
- Water
- Wastewater
- Non-Departmental
- Debt Service

DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander Ciy Hall Utility Dept.
 200 W. Willis
 Leander, TX 78641
 (512) 259-1142
 (512) 259-2665 Fax
www.leandertx.org

FY 2008-2009 ACCOMPLISHMENTS

- Installed audio/video security system
- Implemented new credit card processing interface with accounts receivable
- Implemented collections program with McCreary, Veselka, Bragg & Allen

FY 2009-2010 OBJECTIVES

- Restructure department to enhance customer service and improve efficiency

STAFF

Title of Position	FY 2007-08 Actual	FY 2008-09 Year End	FY 2009-10 Approved
Utility Supervisor	1	1	1
Utility Clerk	3	3	3

PERFORMANCE MEASURES

	FY 2007-08 Actual	FY 2008-09 Estimated	FY 2009-10 Estimated
Utility Bills Printed Annually	102,410	111,455	115,000
Total Value Billed	\$11,588,820	\$11,794,685	\$12,175,000
Water Accounts	8,624	8,994	9,440
Sewer Accounts	7,786	8,135	8,540
Garbage Accounts	7,936	8,271	8,685

**UTILITY FUND
CUSTOMER SERVICE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
Salaries	99,798	124,954	130,550	130,550	133,813
Overtime	0	0	2,500	0	2,500
FICA	0	0	0	0	8,296
Health, Dental & Life Insurance	0	0	0	0	15,728
MDC	0	0	0	0	1,140
Section 125 Expenses	0	0	0	0	1,940
TMRS	0	0	0	0	13,114
Unemployment Insurance	0	0	0	0	1,080
Workers Compensation	0	0	0	0	351
TOTAL PERSONNEL SERVICES	99,798	124,954	133,050	130,550	177,962
CONTRACTUAL SERVICES					
Maintenance Contracts - IT	67,372	60,003	80,000	70,000	82,000
Software Maintenance	0	0	0	0	14,236
TOTAL CONTRACTUAL SVCS.	67,372	60,003	80,000	70,000	96,236
EQUIPMENT					
Computer Hardware	1,851	2,128	2,900	2,900	10,000
TOTAL EQUIPMENT	1,851	2,128	2,900	2,900	10,000
MAINTENANCE					
Building	8,947	9,312	25,000	5,000	10,000
Equipment	0	170	1,000	1,000	1,000
TOTAL MAINTENANCE	8,947	9,482	26,000	6,000	11,000
OPERATIONS					
Advertising & Printing	4,014	1,203	3,000	3,000	3,000
Cell Phone / Pager	434	355	500	500	500
Contingencies	6,812	5,854	18,000	10,000	10,000
Miscellaneous	156	56	300	300	300
Other Expense	0	2,000	2,000	2,000	2,000
Telephone	11,515	10,054	15,000	12,000	12,000
Utilities	13,054	11,827	15,000	12,000	12,000
TOTAL OPERATIONS	35,985	31,349	53,800	39,800	39,800
SPECIAL SERVICES & FEES					
Leander Clean Up	0	3,324	3,000	3,000	3,000
TOTAL SPECIAL SVCS. & FEES	0	3,324	3,000	3,000	3,000

**UTILITY FUND
CUSTOMER SERVICE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
SUPPLIES					
Office Supplies	8,280	4,205	7,200	5,000	7,200
Postage	42,307	40,914	45,000	45,000	49,000
TOTAL SUPPLIES	50,587	45,119	52,200	50,000	56,200
TRAVEL, TRAINING & DUES					
Travel & Training	350	0	2,610	2,610	2,610
TOTAL TRAVEL, TRNG. & DUES	350	0	2,610	2,610	2,610
GRAND TOTAL	264,890	276,359	353,560	304,860	396,808

**UTILITY FUND
WATER MAINTENANCE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
CONTRACTUAL SERVICES					
Contract Labor	396,367	414,201	402,000	420,000	420,000
Rate Study	11,547	12,822	15,000	15,000	15,000
Water Testing TDH	1,260	1,100	1,500	1,500	1,500
TOTAL CONTRACTUAL SVCS.	409,174	428,123	418,500	436,500	436,500
EQUIPMENT					
LCRA O&M Requirements	1,771,164	1,958,514	2,625,421	2,348,000	2,638,794
New Installations	500	9,192	0	2,400	5,000
Scada Equipment	127,677	19,269	0	0	0
Water Meters	33,755	39,279	50,000	50,000	50,000
TOTAL EQUIPMENT	1,933,096	2,026,254	2,675,421	2,400,400	2,693,794
MAINTENANCE					
Equipment	0	0	0	0	0
TOTAL MAINTENANCE	0	0	0	0	0
OPERATIONS					
Franchise Fee	0	0	0	0	0
Materials & Supplies	292,691	329,718	240,000	240,000	240,000
Permit Fees / Regulatory	3,723	13,104	25,000	5,000	20,000
Telephone	2,115	2,141	3,000	3,000	3,000
Utilities	64,288	101,577	165,000	75,000	105,000
TOTAL OPERATIONS	362,817	446,540	433,000	323,000	368,000
SPECIAL SERVICES & FEES					
BCRUA Contract Reserve	0	0	799,400	799,400	518,000
BCRUA Revenue Bond Reserve	0	0	0	0	1,236,971
Reagan / Parmer Corridor	0	0	28,000	22,500	0
Regional Water System	36,815	58,976	60,000	60,000	110,968
Water Reserve Cost	0	827,889	1,500,000	1,500,000	1,333,839
TOTAL SPECIAL SVCS. & FEES	36,815	886,865	2,387,400	2,381,900	3,199,778
GRAND TOTAL	2,741,902	3,787,782	5,914,321	5,541,800	6,698,072

**UTILITY FUND
WASTEWATER MAINTENANCE**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
CONTRACTUAL SERVICES					
Contract Labor	335,911	412,654	402,000	420,000	420,000
Legal Fees	0	0	25,000	18,900	0
Sludge Hauling	55,551	50,580	85,000	81,000	65,000
TOTAL CONTRACTUAL SVCS.	391,462	463,234	512,000	519,900	485,000
EQUIPMENT					
Scada Equipment	172,719	8,641	0	0	0
TOTAL EQUIPMENT	172,719	8,641	0	0	0
MAINTENANCE					
Equipment	0	0	11,000	11,115	0
TOTAL MAINTENANCE	0	0	11,000	11,115	0
OPERATIONS					
Wm. Co. Health Permit	4,000	10,000	20,000	20,000	20,000
Permit Fees	7,515	12,848	15,000	15,000	15,000
Telephone	3,567	4,082	3,700	4,000	4,000
Utilities	213,368	286,583	305,000	250,000	280,000
TOTAL OPERATIONS	228,450	313,513	343,700	289,000	319,000
SPECIAL SERVICES & FEES					
Brushy Creek Wastewater	47,551	25,501	50,000	25,000	50,000
TOTAL SPECIAL SVCS. & FEES	47,551	25,501	50,000	25,000	50,000
GRAND TOTAL	840,182	810,889	916,700	845,015	854,000

**UTILITY FUND
NON DEPARTMENTAL**

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
PERSONNEL SERVICES					
FICA	5,982	7,473	8,094	8,094	0
Health, Dental & Life Insurance	14,208	15,316	19,634	16,634	0
MDC	1,399	1,748	1,893	1,893	0
Section 125 Expenses	0	96	100	200	200
TMRS	7,172	9,631	11,723	11,723	0
Unemployment Insurance	264	432	396	396	0
Workers Compensation	494	600	356	356	0
TOTAL PERSONNEL SERVICES	29,519	35,296	42,196	39,296	200
CONTRACTUAL SERVICES					
Auditor Fees	9,770	10,000	10,699	10,699	10,200
Legal Fees	0	15,933	20,000	35,000	35,000
Permits Fees	0	0	8,000	8,000	8,000
TOTAL CONTRACTUAL SVCS.	9,770	25,933	38,699	53,699	53,200
SPECIAL SERVICES & FEES					
Amortization Expense	0	0	0	0	0
Compensated Absences	0	6,046	0	0	0
Credit Card Fees	29,402	44,671	23,000	38,000	30,000
Depreciation Expense	0	0	0	0	0
Insurance - General Liability	46,000	58,547	60,000	65,489	65,000
Paying Agent Fees	0	0	5,000	2,500	2,500
TOTAL SPECIAL SVCS & FEES	75,402	109,264	88,000	105,989	97,500
TRANSFERS					
Transfer to G/F	5,456,177	3,429,947	3,585,943	3,585,973	3,510,047
Transfer to UF Capital Projects	0	0	0	0	0
Transfer to UT Debt Services	775,470	1,243,921	1,050,935	1,050,935	946,502
TOTAL TRANSFERS	6,231,647	4,673,868	4,636,878	4,636,908	4,456,549
GRAND TOTAL	6,346,338	4,844,361	4,805,773	4,835,892	4,607,449

CAPITAL EXPENDITURES

(Note: Although budget appropriations are required for each capital projects fund, it is the City's practice to amend capital project fund budgets after the close of the prior fiscal year and then re-appropriate or "carry-forward" any remaining balances into the current year.)

The General Fund Capital Projects Fund consists of three activities. The largest, funded in part by a Texas Department of Transportation (TxDOT) grant, is the CR 273 / San Gabriel "T" roadway project. The grant will provide \$4,030,000 or 80% of the anticipated \$5,037,000 construction cost. The City is responsible for the other 20% as well as the engineering design and any right-of-way acquisition. The City's share is coming from adjacent landowners interested in seeing the project move forward. Design began in FY 2009. Construction should begin in FY 2010.

Appropriations are also included for the City's share of the capital costs to build the Williamson County Regional Animal Shelter and improvements to the Mason House for use by the Parks Department.

The Parks CIP Grant Fund consists of grants from the Lower Colorado River Authority (LCRA) and the Texas Parks & Wildlife Department for improvements to Bledsoe Park. Construction of skate park is the final element of the project and should be completed in FY 2010.

Streets & Drainage Improvements Fund. In 2004, the City issued \$12M to fund various projects including Bagdad Road, Benbrook Ranch Regional Park, completion of the Public Safety Building and City Hall remodel, new Public Library, and Fire Station No. 2. By the end of FY 2009, all funds had been spent.

\$21M, Series 2007 Bonds. In 2006, voters approved \$26M in general obligation bonds for streets & drainage, public safety, and certain municipal facilities. In 2007, the City issued \$21M to begin these projects. The FY 2010 budget includes three roadway projects, construction for which has not yet begun - East Crystal Falls Parkway Phase 2, Sonny Drive Extension, and San Gabriel Parkway Extension. As mentioned above, funds for certain projects underway in FY 2009 will be carried forward in FY 2010 as an amendment to the budget as those balances are known. The City anticipates selling the remaining \$6M of authorized but unissued bonds in late FY 2010.

Of the projects funded with either the 2004 bonds or the 2007 bonds, several have a direct impact on the General Fund. These include Bledsoe Park improvements, opening the new public library and the new Public Safety Building. These additional operating expenses were included in the prior year and thus continue into FY 2010. Of the projects remaining, completion of Fire Station No. 3 will impact the General Fund to a significant degree due to an increase in staffing as well as normal maintenance and upkeep. These expenses will not occur until FY 2011.

Utility Fund. The Utility Fund has several associated capital project funds. Two are governed by state statute - the Water and Wastewater Impact Fee funds. Expenditures from each must be in accordance with a capital improvements plan adopted by the City Council and updated on a periodic basis.

As in the prior year, all of the water impact fee revenue in FY 2010 is earmarked to pay the capital portion of the contract with LCRA for operation of the City's water treatment plant.

The Wastewater Impact Fee fund has a sizeable fund balance, however, three projects, one of which is under construction, will use the majority of available funds. The project under construction is the Block House Creek interceptor. Under design are the Brushy Creek interceptor and the County Glen interceptor.

\$9.2M, Series 2007 Certificates of Obligation. For the past couple of years, proceeds from the issue of the certificates have been used to advance fund the City's proportionate share of planning and engineering costs related to the BCRUA project. In July 2009, the BCRUA issued \$181M in contract revenue bonds (\$91M of which is the

obligation of the City of Leander). Now that these certificates have been issued and the City has been reimbursed its advances, funds are available for other projects. Two in the works both include joint ventures with the City of Cedar Park. The first is an extension of the existing raw water intake at Lake Travis into deeper depths in response to drought contingency plans. The second is an equity purchase of wastewater capacity in infrastructure owned by the City of Cedar Park. This capacity is needed by Leander in order to have a connection to the Brushy Creek Regional Wastewater System which the City hopes to join in FY 2010.

GENERAL FUND CAPITAL PROJECTS

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
REVENUES					
Bond Proceeds	0	0	0	0	0
Capital Metro West St. Sidewalk	35,072	35,071	0	70,142	35,071
Davis Property	0	0	0	0	0
Drainage Master Plan TOD	50,000	0	0	0	0
Interest Income	49,717	7,293	7,000	5,000	2,500
Key Deer Ranch Mitigation	2,000	0	0	0	0
Metropolitan Mobility Project	151,125	507,000	5,037,500	260,000	5,037,500
Street Light Improvements	2,150	0	0	0	0
TOD-Concept Plan & PUD Rvw	10,620	0	0	0	0
TOD-Transit Oriented Dev	0	28,971	0	0	0
Transfer In - Golf	239,237	0	0	0	0
TOTAL REVENUES	539,921	578,335	5,044,500	335,142	5,075,071
EXPENDITURES					
CAPITAL PROJECTS					
ACO Facility (County)	11,374	0	23,053	23,053	23,270
CR273 & San Gabriel "T" TOD	151,125	0	5,037,500	750,000	5,037,500
Davis Property Expense	12,887	30,507	0	0	0
Drainage Master Plan TOD	54,990	5,103	0	0	0
Interest 350K 104 N. Brushy	0	0	0	0	0
Key Deer Ranch Expense	153,552	82,776	4,909	4,909	0
Limerick-Tipperary St. Reconstruct	0	1,127	117,500	32,155	0
Mason House Expense	33,581	23,738	28,680	28,680	25,000
Principal 350K 104 N. Brushy	0	0	0	0	0
Sidewalk-West St. CF to Sonny Dr.	47,856	0	0	0	0
SRI Building Expense	1,528,961	24,513	0	0	0
Street Lights	115,396	0	0	0	0
TOD - Capital Metro	0	0	0	0	0
TOTAL CAPITAL PROJECTS	2,109,722	167,764	5,211,642	838,797	5,085,770
SPECIAL SERVICES & FEES					
Bank Fees	0	0	0	0	0
Bond Ins & Issuance Cost	0	0	0	0	0
TOTAL SPECIAL SVCS. & FEES	0	0	0	0	0
TRANSFERS					
Transfer Out	0	23,054	0	0	0
TOTAL TRANSFERS	0	23,054	0	0	0
TOTAL EXPENDITURES	2,109,722	190,818	5,211,642	838,797	5,085,770

GF CIP PARK GRANT

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>REVENUES</u>					
Interest Income	3,149	338	0	0	0
LCRA Benbrook Ranch	100,000	100,000	0	0	0
TPWD Benbrook Ranch	200,000	233,669	66,331	66,331	0
TOTAL REVENUES	303,149	334,007	66,331	66,331	0
<u>EXPENDITURES</u>					
CAPITAL PROJECTS					
Benbrook Ranch Regional	210,439	468,554	90,000	90,000	0
TOTAL CAPITAL PROJECTS	210,439	468,554	90,000	90,000	0
TOTAL EXPENDITURES	210,439	468,554	90,000	90,000	0

GF STREET & DRAINAGE CAPITAL PROJECTS

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>REVENUES</u>					
Contribution to St/Drain Bond	200,000	0	0	0	0
County Road 272	500,113	0	0	0	0
Leander Drive	0	0	0	0	0
Interest Income	77,426	19,941	0	1,050	0
Other Revenue	63,203	947	0	0	0
Transfer In - GF	65,000	0	0	0	0
TOTAL REVENUES	905,742	20,888	0	1,050	0
<u>EXPENDITURES</u>					
CAPITAL PROJECTS					
2243 East Project	24,696	0	0	0	0
Bagdad (2243 & North 1000')	212,686	280,313	155,754	155,754	0
Bagdad (N) St. & Drain	3,120	0	0	0	0
Benbrook Ranch Regional Park	99,732	44,269	14,026	14,026	0
City Park	14,295	0	0	0	0
Crystal Falls At Lakeline	48,617	0	0	0	0
Devine Lake Regional Park	1,055	0	0	0	0
E. Crystal Falls PKWY CR272	481,360	0	0	0	0
Fire Station Lakeline & Cry Falls	460,185	0	0	0	0
Leander Drive	7,668	0	0	0	0
Library Facilities	305,122	128,354	0	0	0
Limerick-Tipperary St Reconstruct	21,150	0	0	0	0
Miscellaneous Projects	186,735	2,718	0	0	0
Police Architectural Plans	37,265	3,995	0	0	0

GF STREET & DRAINAGE CAPITAL PROJECTS

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>EXPENDITURES CONTINUED</u>					
Sonny From West St. to US183	148,584	0	0	0	0
US183 & Crystal Falls (Lowe's)	75	400,000	0	0	0
TOTAL CAPITAL PROJECTS	2,052,345	859,649	169,780	169,780	0
TOTAL EXPENDITURES	2,052,345	859,649	169,780	169,780	0

GF \$21.2M GO BONDS, SERIES 2007

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>REVENUES</u>					
Bond Proceeds	20,675,857	0	0	0	0
Interest Income	635,113	542,481	220,000	120,000	60,000
Other Revenue-Bagdad Sidewalk	0	65	0	0	337,360
Sidewalk E. Crystal Falls Pkwy	0	4,410	0	12,000	0
TxDOT - E. Crystal Falls Pkwy	0	0	2,128,000	0	2,128,000
Williamson County	0	0	0	0	800,000
TOTAL REVENUES	21,310,970	546,956	2,348,000	132,000	3,325,360

EXPENDITURES

CAPITAL PROJECTS

Bagdad Rd. North Improvements	101,558	220,536	1,691,278	1,231,800	0
Bagdad Rd. Sidewalk Project	8,434	51,004	41,770	491,418	0
City Hall Remodel	0	288,910	0	0	0
County Glen Drainage Improvements	0	108,409	89,588	89,588	0
E. Crystal Falls Roadway Im	274,061	1,440,451	6,826,763	3,449,833	4,550,000
Fire Admin & Training Facility	0	181,777	3,834,798	3,834,798	0
Fire Dept. Fleet	786,306	490,746	44,859	44,859	0
Lakeline Blvd. Extension	0	290	0	820	0
Parks Facility Expansion	488	63,161	63,458	63,458	0
Police & Fire Communications	763,690	724,747	544,986	544,986	0
Police Training Facility Upgrade	1,941	0	226,851	226,851	0
Public Works Facility Expansion	24,071	63,581	191,982	191,982	0
Public Works Facility Sidewalks	0	0	0	0	0
San Gabriel Pkwy Intersection					
@Bagdad	0	0	0	0	620,000
Sonny Drive Extension	5,907	217,016	793,930	157,014	1,200,000
SRI Building (New PSB) Completion	948,326	125,490	0	0	0
Bond Issuance Costs	646,397	0	0	0	0
TOTAL CAPITAL PROJECTS	3,561,179	3,976,118	14,350,263	10,327,407	6,370,000

GF \$21.2M GO BONDS, SERIES 2007

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
<u>EXPENDITURES CONTINUED</u>					
TRANSFERS					
Transfer Out	44,575	2,220	0	0	0
TOTAL TRANSFERS	44,575	2,220	0	0	0
TOTAL EXPENDITURES	3,605,754	3,978,338	14,350,263	10,327,407	6,370,000

UTILITY FUND CAPITAL PROJECTS

WATER IMPACT FEES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
REVENUES					
BCRUA Reimbursement	0	0	1,658,012	1,658,012	0
Interest Income	33,122	0	0	0	0
Water Impact Fees	2,078,417	1,488,263	2,300,000	1,250,000	1,250,000
TOTAL REVENUES	2,111,539	1,488,263	3,958,012	2,908,012	1,250,000

EXPENDITURES

CAPITAL PROJECTS

Brushy Creek Regional	1,658,012	0	0	0	0
CNN Fees	2,373	0	0	0	0
Impact Fee - Grand Mesa VI	0	0	0	0	0
Impact Fee Fund - Water	127,190	96,900	0	2,250	0
Impact Fee Refund - Ryland	36,750	0	0	0	0
LCRA Annual Capital Costs	1,514,460	2,119,359	2,864,958	2,864,958	2,863,167
TOD Water Impact Fee	0	15,090	0	1,525	0
TOTAL EXPENDITURES	3,338,785	2,231,349	2,864,958	2,868,733	2,863,167

WASTEWATER IMPACT FEES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
REVENUES					
Interest Income	201,603	159,651	115,000	0	0
Block House Creek Interceptor	0	1,029,820	0	0	0
Wastewater Impact Fees	1,663,150	646,787	850,000	550,000	550,000
TOTAL REVENUES	1,864,753	1,836,258	965,000	550,000	550,000

EXPENDITURES

CAPITAL PROJECTS

Block House Creek	241,231	1,871,106	2,578,330	2,158,228	50,000
Brushy Creek WW Interceptor	14,251	150,386	2,000,000	171,032	200,000
CCN Fees	0	0	0	0	0
County Glen Interceptor	0	39,851	1,500,000	1,360	0
Horizon Park Lift Station Ph-2	1,254	0	0	0	0
Key Deer Offsite Improvements	104,810	138,059	792,153	68,950	723,203
Legal Fees	0	4,125	0	0	0
TOD WW Impact Fee	0	15,090	0	241	0
TOTAL EXPENDITURES	361,546	2,218,617	6,870,483	2,399,811	973,203

UTILITY FUND CAPITAL PROJECTS

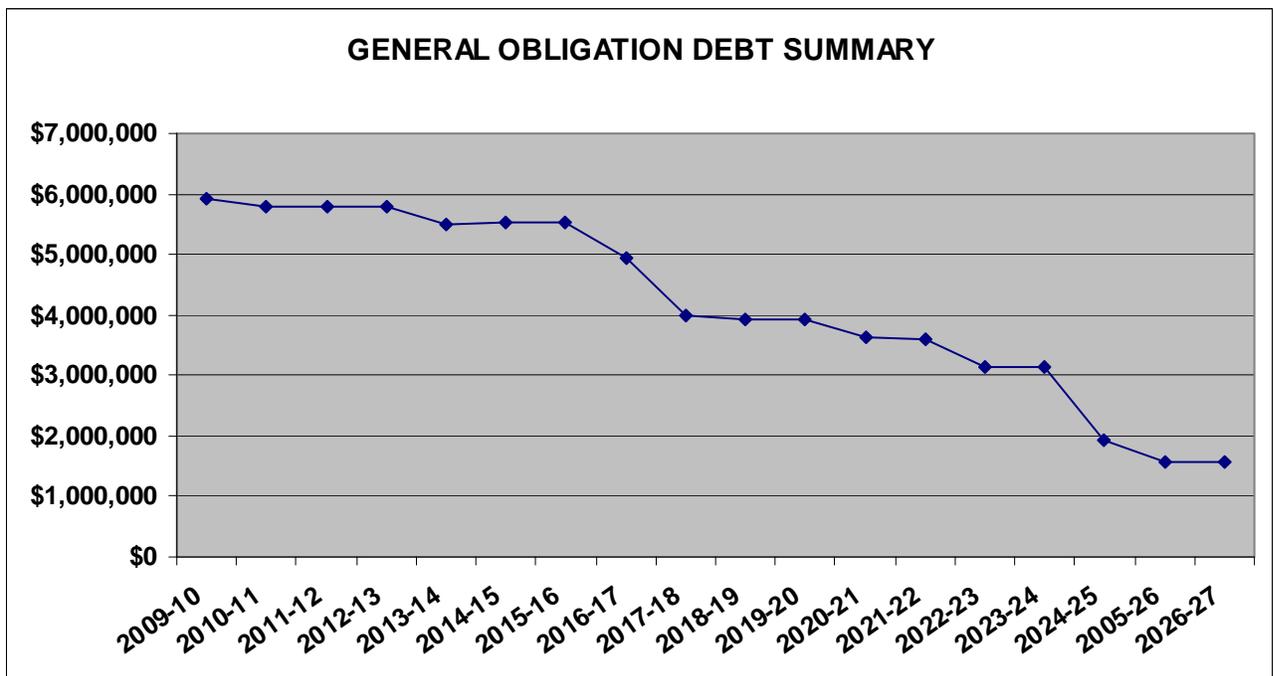
	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>REVENUES</u>					
Interest Income	302,167	65,769	0	0	0
Contributions	0	0	0	0	0
TOTAL REVENUES	302,167	65,769	0	0	0
<u>EXPENDITURES</u>					
CAPITAL PROJECTS					
8" Water Line Lenader Dr. CR272	8,762	83,034	0	0	0
12" & 8" Water Lines Sonney Dr.	450	0	0	0	0
1M Gallon N. Creek Ele. Tank	92,110	0	0	0	0
12" Water Line 183A CR272 & 2243	154,323	15,583	0	0	0
16" Water Line 183 CF & 2243	216	0	0	0	0
16" Water Line CR272/Mockingbird	960,531	91,867	0	0	0
Consultant Easement ROW	0	0	0	0	0
Contingencies	35,378	159,722	0	0	0
Master Water Plan & Model	198,855	64,094	0	0	0
NW Booster Pump Station	561,671	294,776	0	0	0
NW Elevated Storage Tank	681,197	1,301,044	0	0	0
NW WaterLine	1,159,024	218,635	0	0	0
T.O.D. Water & WW Master Plan	1,300	0	0	0	0
TOTAL EXPENDITURES	3,853,817	2,228,755	0	0	0

UTILITY FUND CAPITAL PROJECTS BOND SERIES 2007

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 BUDGET	FY 2008-09 PROJECTED	FY 2009-10 BUDGET
<u>REVENUES</u>					
Bond Proceeds	8,875,000	0	0	0	0
Interest Income	96,138	187,997	90,000	30,000	36,000
Other Revenue (BCRUA Reimb)	0	5,336	5,398,596	7,200,000	0
TOTAL REVENUES	8,971,138	193,333	5,488,596	7,230,000	36,000
<u>EXPENDITURES</u>					
CAPITAL PROJECTS					
Interest - 9.2M Series 2007 CO	0	0	0	0	0
N. Brushy Interceptor	0	0	6,000,000	0	3,600,000
N. Brushy Interceptor Extension	0	0	0	0	3,600,000
Raw Water Contingency	0	0	0	0	0
Regional Water Treatment Plant	1,438,376	4,144,342	0	1,318,235	0
TOTAL EXPENDITURES	1,438,376	4,144,342	6,000,000	1,318,235	7,200,000

GENERAL OBLIGATION DEBT SUMMARY

YEAR	TOTAL PRINCIPAL	TOTAL INTEREST	GRAND TOTAL
2009-10	3,550,000	2,368,701	5,918,701
2010-11	3,575,000	2,225,414	5,800,414
2011-12	3,715,000	2,080,031	5,795,031
2012-13	3,855,000	1,927,170	5,782,170
2013-14	3,730,000	1,770,390	5,500,390
2014-15	3,905,000	1,609,727	5,514,727
2015-16	4,090,000	1,438,282	5,528,282
2016-17	3,675,000	1,254,201	4,929,201
2017-18	2,910,000	1,091,388	4,001,388
2018-19	2,950,000	966,266	3,916,266
2019-20	3,075,000	839,076	3,914,076
2020-21	2,940,000	704,571	3,644,571
2021-22	3,035,000	578,207	3,613,207
2022-23	2,680,000	446,453	3,126,453
2023-24	2,800,000	330,668	3,130,668
2024-25	1,735,000	208,290	1,943,290
2005-26	1,450,000	132,475	1,582,475
2026-27	1,510,000	67,950	1,577,950
TOTAL	55,180,000	20,039,260	75,219,260



**CERTIFICATES OF OBLIGATION
SERIES 1998**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	300,000	4.700%	190,170	490,170
2010-11	315,000	4.750%	176,068	491,068
2011-12	340,000	4.750%	161,104	501,104
2012-13	425,000	4.800%	144,954	569,954
2013-14	760,000	4.850%	124,557	884,557
2014-15	805,000	4.900%	87,695	892,695
2015-16	880,000	5.000%	48,250	928,250
2016-17	85,000	5.000%	4,250	89,250
TOTAL	\$3,910,000		\$937,048	\$4,847,048

1998 Series: Issued \$5,855,000 Matures 2017

Advance refund General Obligation Bonds, Series 1987, Series 1995 and Series 1997 (the "Refunded Bonds"); and pay the costs of issuance for the Bonds.

**CERTIFICATES OF OBLIGATION
SERIES 2000**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	255,000	5.000%	51,725	306,725
2010-11	265,000	5.000%	38,975	303,975
2011-12	275,000	5.100%	25,725	300,725
2012-13	225,000	5.200%	11,700	236,700
TOTAL	\$1,020,000		\$128,125	\$1,148,125

2000 Series: Issued \$3,140,000 Matures 2013

Construction of Improvements to and Extensions of the City's Waterworks and Sewer System, including the Wastewater Treatment Plant Expansion and Horizon Park Lift Station, payment of professional services related thereto.

**CERTIFICATES OF OBLIGATION
SERIES 2002**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	260,000	5.000%	182,809	442,809
2010-11	270,000	5.000%	169,809	439,809
2011-12	285,000	4.400%	156,309	441,309
2012-13	300,000	4.500%	143,769	443,769
2013-14	310,000	4.600%	130,269	440,269
2014-15	325,000	4.700%	116,009	441,009
2015-16	340,000	4.850%	100,734	440,734
2016-17	355,000	4.900%	84,244	439,244
2017-18	375,000	5.000%	66,849	441,849
2018-19	220,000	5.000%	48,099	268,099
2019-20	230,000	5.100%	37,099	267,099
2020-21	240,000	5.125%	25,369	265,369
2021-22	255,000	5.125%	13,069	268,069
TOTAL	\$3,765,000		\$1,274,437	5,039,437

2002 Series: Issues \$5,000,000 Matures 2022

Wastewater Treatment Plant Expansion, Parkland North of Northcreek Subdivision Lake, House on corner to complete City Hall Block, Golf Course Improvements, Library Architectural Contract, RM2243

Improvements for HEB Project.

**CERTIFICATES OF OBLIGATION
SERIES 2002**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	610,000	4.200%	261,893	871,893
2010-11	640,000	4.300%	236,273	876,273
2011-12	655,000	4.400%	208,753	863,753
2012-13	750,000	4.500%	179,933	929,933
2013-14	710,000	4.600%	146,183	856,183
2014-15	755,000	4.700%	113,523	868,523
2015-16	770,000	4.875%	78,038	848,038
2016-17	810,000	5.000%	40,500	850,500
TOTAL	\$5,700,000		\$1,265,096	\$6,965,096

2002 Series: Issued \$6,290,000 Matures 2017

Refunding of certain outstanding obligations prior to scheduled maturity outstanding Limited Notes, 2001A Series.

**CERTIFICATES OF OBLIGATION
SERIES 2002A**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	265,000	3.250%	32,746	297,746
2010-11	270,000	3.350%	23,918	293,918
2011-12	270,000	3.450%	14,738	284,738
2012-13	280,000	3.600%	5,040	285,040
TOTAL	\$1,085,000		\$76,442	\$1,161,442

2002A Series: Issues \$2,560,000 Matures 2013

Refund a portion of the City's Combination Tax & Revenue Refunding Bond, Series 1992 and pay cost of issuance associated with the Sales of Bonds.

**CERTIFICATES OF OBLIGATION
SERIES 2004**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	115,000	5.500%	6,325	121,325
TOTAL	\$115,000		\$6,325	\$121,325

2004 Series: Issued \$600,000 Matures 2010

Limited Tax Notes paying contractual obligations incurred for the acquisition of property for right-of-way purposes, payment of professional services and costs of issuance related thereto.

**CERTIFICATES OF OBLIGATION
SERIES 2004**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	510,000	3.500%	293,080	803,080
2010-11	525,000	3.700%	275,230	800,230
2011-12	545,000	3.900%	255,805	800,805
2012-13	565,000	4.050%	234,550	799,550
2013-14	590,000	4.200%	211,668	801,668
2014-15	615,000	4.300%	186,888	801,888
2015-16	640,000	4.400%	160,443	800,443
2016-17	670,000	4.500%	132,283	802,283
2017-18	700,000	4.550%	102,133	802,133
2018-19	730,000	4.650%	70,283	800,283
2019-20	765,000	4.750%	36,338	801,338
TOTAL	\$6,855,000		\$1,958,701	\$8,813,701

2004 Series: Issued \$12,779,998 Matures 2020

Citywide Street, Drainage and Storm Sewer Improvements, Construction of Fire Station #2, New Library, New Public Safety Building, Improvement of City Parks, Refunding outstanding portion of the Issuer's Finance Contract with Houston Community Bank, N.A. dated Jan. 22, 2002 and to pay costs of issuance.

**CERTIFICATES OF OBLIGATION
SERIES 2004A**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	115,000	3.150%	92,860	207,860
2010-11	120,000	3.350%	89,238	209,238
2011-12	125,000	3.550%	85,218	210,218
2012-13	130,000	3.650%	80,780	210,780
2013-14	130,000	3.750%	76,035	206,035
2014-15	135,000	3.900%	71,160	206,160
2015-16	145,000	4.000%	65,895	210,895
2016-17	150,000	4.100%	60,095	210,095
2017-18	155,000	4.150%	53,945	208,945
2018-19	160,000	4.250%	47,513	207,513
2019-20	170,000	4.300%	40,713	210,713
2020-21	175,000	4.350%	33,403	208,403
2021-22	185,000	4.400%	25,790	210,790
2022-23	190,000	4.500%	17,650	207,650
2023-24	200,000	4.550%	9,100	209,100
TOTAL	\$2,285,000		\$849,395	\$3,134,395

2004A Series: Issued \$2,715,000 Matures 2024

Purchase land and three buildings to be used for City Purposes, Renovating & Equipping of such buildings, and to pay professional services and costs associated with the issuance of the Certificate.

**CERTIFICATES OF OBLIGATION
SERIES 2005**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	235,000	4.000%	164,068	399,068
2010-11	245,000	4.000%	154,668	399,668
2011-12	265,000	4.000%	144,868	409,868
2012-13	190,000	4.000%	134,268	324,268
2013-14	200,000	4.000%	126,668	326,668
2014-15	205,000	4.000%	118,668	323,668
2015-16	210,000	4.000%	110,468	320,468
2016-17	210,000	4.000%	102,068	312,068
2017-18	240,000	4.000%	93,668	333,668
2018-19	250,000	4.000%	84,068	334,068
2019-20	265,000	4.000%	74,068	339,068
2020-21	275,000	4.150%	63,468	338,468
2021-22	285,000	4.150%	52,055	337,055
2022-23	295,000	4.200%	40,228	335,228
2023-24	305,000	4.250%	27,838	332,838
2024-25	350,000	4.250%	14,875	364,875
TOTAL	\$4,025,000		\$1,506,012	\$5,531,012

2005 Series: Issued \$4,245,000 Matures 2025

To Advance Refund certain outstanding debt and to pay the costs of issuance for the Bond.

**CERTIFICATES OF OBLIGATION
SERIES 2006**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	20,000	3.500%	13,285	33,285
2010-11	25,000	3.600%	12,585	37,585
2011-12	25,000	3.700%	11,685	36,685
2012-13	25,000	3.800%	10,760	35,760
2013-14	25,000	3.900%	9,810	34,810
2014-15	25,000	3.950%	8,835	33,835
2015-16	30,000	4.000%	7,848	37,848
2016-17	30,000	4.050%	6,648	36,648
2017-18	30,000	4.100%	5,433	35,433
2018-19	30,000	4.150%	4,203	34,203
2019-20	35,000	4.200%	2,958	37,958
2020-21	35,000	4.250%	1,488	36,488
TOTAL	\$335,000		\$95,538	\$430,538

2006 Series: Issued \$390,000 Matures 2021

Purchase land and a building to be used for City purposes and the renovating and equipping of such building and to pay professional services and costs associated with the issuance of the Certificate.

**CERTIFICATES OF OBLIGATION
Series 2006**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	50,000	3.500%	253,288	303,288
2010-11	50,000	3.600%	251,538	301,538
2011-12	50,000	3.700%	249,738	299,738
2012-13	55,000	3.800%	247,888	302,888
2013-14	60,000	3.900%	245,798	305,798
2014-15	60,000	3.950%	243,457	303,457
2015-16	60,000	4.000%	241,088	301,088
2016-17	305,000	4.050%	238,688	543,688
2017-18	310,000	4.100%	226,335	536,335
2018-19	480,000	4.150%	213,625	693,625
2019-20	485,000	4.200%	193,705	678,705
2020-21	1,040,000	4.250%	173,335	1,213,335
2021-22	1,085,000	4.300%	129,135	1,214,135
2022-23	920,000	4.350%	82,480	1,002,480
2023-24	965,000	4.400%	42,460	1,007,460
TOTAL	\$5,975,000		\$3,032,558	\$9,007,558

2006 Series: Issued \$6,165,000 Matures 2024

Refund certain outstanding debt and to pay the costs of issuance for the Bonds.

CERTIFICATES OF OBLIGATION

Series 2007

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	815,000	3.600%	826,452	1,641,452
2010-11	850,000	3.650%	797,112	1,647,112
2011-12	880,000	3.700%	766,088	1,646,088
2012-13	910,000	3.750%	733,528	1,643,528
2013-14	945,000	3.800%	699,402	1,644,402
2014-15	980,000	3.875%	663,492	1,643,492
2015-16	1,015,000	3.950%	625,518	1,640,518
2016-17	1,060,000	4.000%	585,425	1,645,425
2017-18	1,100,000	4.050%	543,025	1,643,025
2018-19	1,080,000	4.100%	498,475	1,578,475
2019-20	1,125,000	4.150%	454,195	1,579,195
2020-21	1,175,000	4.200%	407,508	1,582,508
2021-22	1,225,000	4.250%	358,158	1,583,158
2022-23	1,275,000	4.300%	306,095	1,581,095
2023-24	1,330,000	4.350%	251,270	1,581,270
2024-25	1,385,000	4.400%	193,415	1,578,415
2025-26	1,450,000	4.450%	132,475	1,582,475
2026-27	1,510,000	4.500%	67,950	1,577,950
TOTAL	\$20,110,000		\$8,909,583	\$29,019,583

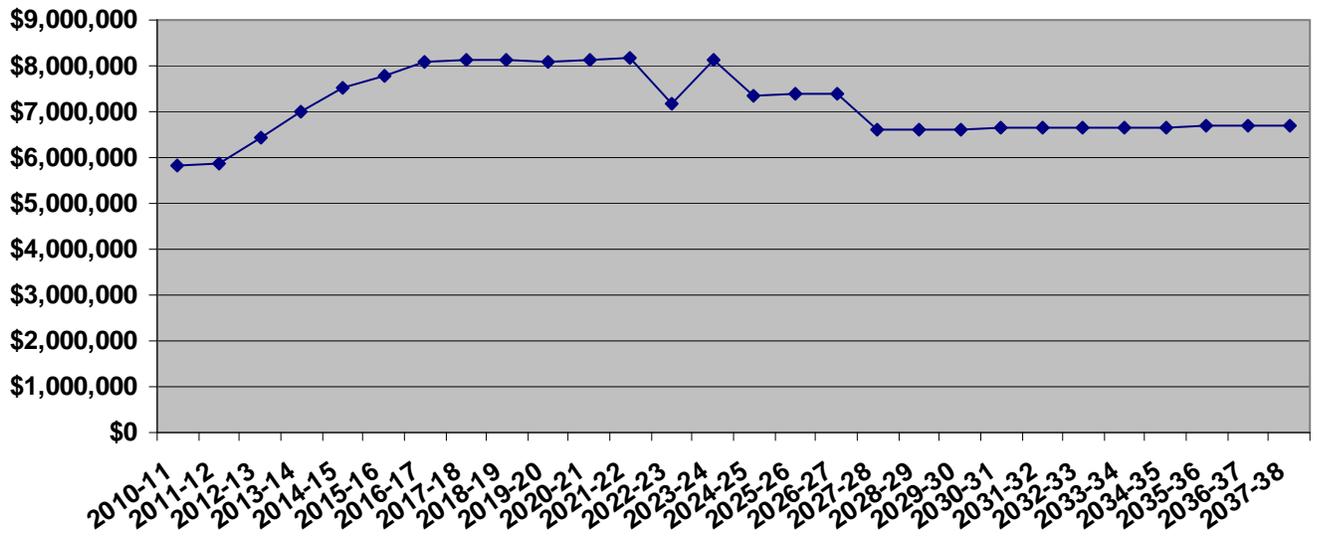
2007 Series: Issued \$21,210,000 Matures

Street, Drainage and Storm Sewer Improvements, Public Safety Facilities, Expansion of the existing Parks and Public Works Facilities Buildings, current refunding certain outstanding callable debt and paying the costs of issuance for the Bonds.

WATER & SEWER OBLIGATION DEBT SUMMARY

YEAR	TOTAL PRINCIPAL	TOTAL INTEREST	GRAND TOTAL
2009-10	645,000	5,436,106	6,081,106
2010-11	770,000	5,058,956	5,828,956
2011-12	840,000	5,033,121	5,873,121
2012-13	1,430,000	5,003,167	6,433,167
2013-14	2,030,000	4,955,789	6,985,789
2014-15	2,615,000	4,887,690	7,502,690
2015-16	3,000,000	4,797,736	7,797,736
2016-17	3,375,000	4,690,857	8,065,857
2017-18	3,545,000	4,566,082	8,111,082
2018-19	3,715,000	4,430,349	8,145,349
2019-20	3,815,000	4,283,776	8,098,776
2020-21	4,005,000	4,126,490	8,131,490
2021-22	4,200,000	3,956,535	8,156,535
2022-23	4,415,000	2,773,862	7,188,862
2023-24	4,535,000	3,579,479	8,114,479
2024-25	3,995,000	3,373,654	7,368,654
2025-26	4,195,000	3,188,207	7,383,207
2026-27	4,410,000	2,990,545	7,400,545
2027-28	3,820,000	2,780,752	6,600,752
2028-29	4,020,000	2,595,291	6,615,291
2029-30	4,235,000	2,392,120	6,627,120
2030-31	4,455,000	2,178,083	6,633,083
2031-32	4,690,000	1,952,927	6,642,927
2032-33	4,935,000	1,715,895	6,650,895
2033-34	5,195,000	1,466,480	6,661,480
2034-35	5,465,000	1,202,366	6,667,366
2035-36	5,755,000	924,525	6,679,525
2036-37	6,055,000	631,941	6,686,941
2037-38	6,375,000	324,105	6,699,105
TOTAL	54,890,000	71,696,295	205,831,886

WATER & SEWER OBLIGATION DEBT SUMMARY



**CERTIFICATES OF OBLIGATION
SERIES 2003**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	105,000	4.320%	68,364	173,364
2010-11	115,000	4.320%	63,612	178,612
2011-12	115,000	4.320%	58,644	173,644
2012-13	125,000	4.320%	53,460	178,460
2013-14	120,000	4.320%	48,168	168,168
2014-15	130,000	4.320%	42,768	172,768
2015-16	130,000	4.320%	37,152	167,152
2016-17	140,000	4.320%	31,320	171,320
2017-18	150,000	4.320%	25,056	175,056
2018-19	155,000	4.320%	18,468	173,468
2019-20	80,000	4.320%	13,392	93,392
2020-21	85,000	4.320%	9,828	94,828
2021-22	90,000	4.320%	6,048	96,048
2022-23	95,000	4.320%	2,052	97,052
TOTAL	\$1,635,000		\$478,332	\$2,113,332

2003 Series: Issues \$2,155,000 Matures 2023

Waterworks & Sewer System Junior Lien Revenue Refunding Bonds

**CERTIFICATES OF OBLIGATION
SERIES 2004**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	445,000	2.600%	325,245	770,245
2010-11	455,000	2.850%	313,675	768,675
2011-12	470,000	3.100%	300,708	770,708
2012-13	485,000	3.300%	286,138	771,138
2013-14	500,000	3.450%	270,132	770,132
2014-15	515,000	3.600%	252,883	767,883
2015-16	535,000	3.700%	234,343	769,343
2016-17	555,000	3.800%	214,547	769,547
2017-18	575,000	3.950%	193,458	768,458
2018-19	600,000	4.050%	170,745	770,745
2019-20	620,000	4.150%	146,445	766,445
2020-21	650,000	4.250%	120,715	770,715
2021-22	675,000	4.350%	93,090	768,090
2022-23	705,000	4.400%	63,727	768,727
2023-24	735,000	4.450%	32,707	767,707
TOTAL	\$8,520,000		\$3,018,558	\$11,538,558

2004 Series: Issued \$10,000,000 Matures 2024

Make Improvements to the City's Waterworks and Sewer System and to pay the professional services and costs associated with the issuance of the certificates.

**CERTIFICATES OF OBLIGATION
SERIES 2007**

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	95,000	3.900%	399,893	494,893
2010-11	200,000	3.950%	396,188	596,188
2011-12	255,000	4.000%	388,288	643,288
2012-13	320,000	4.050%	378,088	698,088
2013-14	410,000	4.100%	365,128	775,128
2014-15	470,000	4.125%	348,318	818,318
2015-16	485,000	4.150%	328,930	813,930
2016-17	505,000	4.200%	308,803	813,803
2017-18	530,000	4.250%	287,593	817,593
2018-19	550,000	4.300%	265,067	815,067
2019-20	575,000	4.350%	241,417	816,417
2020-21	600,000	4.375%	216,405	816,405
2021-22	625,000	4.400%	190,156	815,156
2022-23	655,000	4.450%	162,655	817,655
2023-24	685,000	4.500%	133,508	818,508
2024-25	715,000	4.550%	102,683	817,683
2025-26	745,000	4.600%	70,150	815,150
2026-27	780,000	4.600%	35,880	815,880
TOTAL	\$9,200,000		\$4,619,150	\$13,819,150

2007 Series: Issued \$9,200,000 Matures 2027

Improvements and expansion of the City's waterworks and sewer utility system and to pay for professional services and costs of issuance for the Certificates.

CERTIFICATES OF OBLIGATION

BRUSHY CREEK REGIONAL UTILITY AUTHORITY

YEAR	PRINCIPAL	COUPON	INTEREST	TOTAL
2009-10	0	0.000%	4,642,604	4,642,604
2010-11	0	0.000%	4,285,481	4,285,481
2011-12	0	0.000%	4,285,481	4,285,481
2012-13	500,000	2.624%	4,285,481	4,785,481
2013-14	1,000,000	2.864%	4,272,361	5,272,361
2014-15	1,500,000	3.094%	4,243,721	5,743,721
2015-16	1,850,000	3.304%	4,197,311	6,047,311
2016-17	2,175,000	3.504%	4,136,187	6,311,187
2017-18	2,290,000	3.664%	4,059,975	6,349,975
2018-19	2,410,000	3.882%	3,976,069	6,386,069
2019-20	2,540,000	4.054%	3,882,522	6,422,522
2020-21	2,670,000	4.206%	3,779,542	6,449,542
2021-22	2,810,000	4.335%	3,667,241	6,477,241
2022-23	2,960,000	4.465%	2,545,428	5,505,428
2023-24	3,115,000	4.568%	3,413,264	6,528,264
2024-25	3,280,000	4.662%	3,270,971	6,550,971
2025-26	3,450,000	4.736%	3,118,057	6,568,057
2026-27	3,630,000	4.791%	2,954,665	6,584,665
2027-28	3,820,000	4.855%	2,780,752	6,600,752
2028-29	4,020,000	5.054%	2,595,291	6,615,291
2029-30	4,235,000	5.054%	2,392,120	6,627,120
2030-31	4,455,000	5.054%	2,178,083	6,633,083
2031-32	4,690,000	5.054%	1,952,927	6,642,927
2032-33	4,935,000	5.054%	1,715,895	6,650,895
2033-34	5,195,000	5.084%	1,466,480	6,661,480
2034-35	5,465,000	5.084%	1,202,366	6,667,366
2035-36	5,755,000	5.084%	924,525	6,679,525
2036-37	6,055,000	5.084%	631,941	6,686,941
2037-38	6,375,000	5.084%	324,105	6,699,105
TOTAL	\$91,180,000		\$87,180,846	\$178,360,846

2009 Series: Issued \$91,180,000 Matures 2038

Phase 1 - Texas Water Development Board

ORDINANCE NO. 09-018-00

AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LEANDER, TEXAS, FOR THE 2009-2010 FISCAL YEAR; PROVIDING FOR AND APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID.

WHEREAS, the City Council of the City of Leander, Texas, approved the municipal budget for the fiscal year beginning October 1, 2009, and ending September 30, 2010; and

WHEREAS, it is necessary that an ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Leander, Texas in accordance with such budget and the Texas Tax Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. There is hereby levied and there shall be collected for the use, support and operation of the municipal government of the City of Leander and to provide an interest and sinking fund for the 2009-2010 fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City subject to taxation, a tax of \$.60042 for each \$100.00 valuation of property, said tax being so levied and apportioned for the following specific purposes;

- (a) For the current expenses, maintenance and operation of the general government (General Fund), \$0.30623 on each \$100.00 valuation for property, and
- (b) For the interest and sinking fund, \$0.29419 on each \$100.00 valuation of property.

Section 2. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 16.96% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$44.40.

Section 3. Taxes levied under this ordinance shall be due October 1, 2009 and if not paid on or before January 31, 2010, shall immediately become delinquent.

Section 4. Taxes shall become a lien upon the property against which assessed, and the Travis County Tax Appraisal District within Travis County, and the Williamson County Appraisal District within Williamson County, respectively, as the assessor and collector of the City of Leander, is hereby authorized and empowered to enforce the collection of such taxes, according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, and, by virtue of the tax rolls, fix and establish a lien by levying upon such property whether real, personal or mixed for the payment of said taxes, penalty and interest, and the penalty and interest collected from such delinquent taxes shall be apportioned to the general fund of the city of Leander. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by state law.

Section 5. That this ordinance shall take effect and be in full force from and after its passage.

PASSED AND APPROVED THIS THE 3rd DAY OF SEPTEMBER, 2009 by the following motion “I move that the property tax rate be decreased by the adoption of a tax rate of \$0.60042 which is effectively a 6.5% decrease in the tax rate.” which was made by Mayor Cowman and seconded by Council member Navarrette to approve this ordinance having received 7 votes for; 0 against and 0 abstain.

FINALLY PASSED AND APPROVED THIS THE 17th DAY OF SEPTEMBER, 2009 by the following motion “I move that the property tax rate be decreased by the adoption of a tax rate of \$0.60042 which is effectively a 65% decrease in the tax rate.” Which was made by Council Member Cantwell and seconded by Council member Siebold to approve this ordinance having received 7 votes for; 0 against and 0 abstain.

CITY OF LEANDER, TEXAS

John D. Cowman, Mayor

Attest:

Debbie Haile, City Secretary

ORDINANCE NO. 09-020-00

AN ORDINANCE OF THE CITY OF LEANDER, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING SEPTEMBER 30, 2010; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Leander, Texas (“City”) has submitted to the City Council a proposed budget of the revenues and the expenditures for FY 2009-10 to conduct the affairs of the City and has provided a complete financial plan for FY 2009-10; and

WHEREAS, the proposed budget has been compiled from detailed information obtained from the several departments, divisions, and offices of the City; and

WHEREAS, the City Council has received the City Manager’s proposed budget, a copy of which has been filed with the City Secretary; and

WHEREAS, the City Council has conducted public hearings on the budget, as provided by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. The FY 2009-10 Annual Budget, beginning October 1, 2009, and ending September 30, 2010, a copy which is attached hereto as Exhibit “A”, is hereby adopted.

Section 2. The sums shown on Exhibit “A” are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City as established in the approved budget document for the fiscal year ending September 30, 2010.

Section 3. Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall be and remain in full force and effect from and after its final passage and publication as herein provided.

PASSED AND APPROVED this 17th day of September, 2009.

CITY OF LEANDER, TEXAS

John D. Cowman, Mayor

ATTEST:

Debbie Haile, City Secretary



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GLOSSARY OF TERMS

Ad Valorem Tax – Also known as property taxes, they are levied on both real and personal property according to the property's valuation and the tax rate.

Assessed Valuation – The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

Assessment Ratio – The ratio at which the tax rate is applied to the tax base.

Available (Undesignated) Fund Balance – This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Beginning Fund Balance – Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year encumbrances.

Bonded Debt – The portion of indebtedness represented by outstanding bonds.

Budget – A plan of financial activity for a specified period of time indicating all planned revenues and expenses for the budget period.

Budget Calendar – The schedule of key dates which a government follows in the preparation and adoption of the budget.

Budget Message – The opening section of the Annual Budget that provides the City Council and public with an overview of the most important aspects of the budget.

Capital Project – Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life. Also known as capital improvements.

CO/Certificate of Obligation – This type of bond is backed by the full faith, credit and taxing power of the government.

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies.

Cost of Living Adjustment – An increase in salaries to offset the effect of inflation on compensation.

Debt Service – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Debt Service Fund – Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department – The basic organized unit of government which is functionally unique in its delivery of services.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes. (October 1 thru September 30).

Franchise Fees – A fee paid by public service businesses for use of City streets alleys and property in providing their services to the citizens. Services include electricity, telephone, natural gas, solid waste collection, and cable television.

Fund – A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

FY – Fiscal Year.

General Fund – One of the five governmental fund types that typically serves as the chief operating fund. The general fund is used to account for all financial resources except those required to be accounted for in another fund.

GAAP – Generally Accepted Accounting Principles

GFOA/Government Finance Officers Association – An association of public finance professionals that help

in the development and promotion of GAAP for state and local government.

Grants – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Goal – A statement of broad direction purpose or intent based on the needs of the community. A goal is general and timeless.

I&S Tax Rate – Interest and Sinking Tax Rate. That portion of the total tax rate necessary to make annual principal & interest payments on outstanding debt.

Inter-fund Transfers – The movement of monies between funds of the same governmental entity.

Levy – To impose taxes for the support of government activities.

Line-Item Budget – A budget prepared along departmental lines that focuses on what is to be bought.

M&O Tax Rate – Maintenance and Operations Tax Rate. That portion of the total tax rate necessary to support the General Fund.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct departmental operations.

Operating Expenses – The cost for personnel, materials, and equipment required for a department to function.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A law of a municipality enacted by the governing body of the governmental entity.

Proprietary Funds – Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash

flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Reserve – Revenues that are not required for expenditure in the current budget year.

Revenue – Source of income financing the operations of government.

Sinking Fund – The sum set apart from the income of the City and allowed to accumulate in order to ultimately pay off a debt.

Tax Levy – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Taxable Value – The assessed value less allowable exemptions resulting in an amount to which the tax rate is applied to determine property taxes due.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TCAD – Travis Central Appraisal District

TIA/Traffic Impact Analysis – A traffic impact analysis is a study which assesses the effects that a particular development's traffic will have on a transportation network in the community.

TIRZ/Tax Increment Reinvestment Zone #1 – Tax increment financing is a tool that local governments can use to publicly finance needed structural improvements and enhanced infrastructure within a defined area. The cost of improvements to the area is repaid by the contribution of future tax revenues by each taxing unit that levies taxes against the property.

Transfers In/Out – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

WCAD – Williamson Central Appraisal District

