

Trench Burn Permit Application



Fire Marshal's Office
Prevention Division
701 Leander Drive
Leander Texas 78746
Office 512-528-2847
Fax 512-259-0660

Date of Application: _____

Note: All Trench Burning Permits shall remain onsite.

After receiving an approved permit, you must call (512) 528-2848 each day you plan to burn.

All APPROVED on-site burns MUST be conducted in an AIR CURTAIN TRENCH.

Application must be completed in full. Failure to provide any of the information may result in a delay and / or the rejection of the application.
This application is for permit issuance only. A permit will be issued upon the review and approval for which this application is intended.

Information

Business/Project Name: _____
 Developer Name: _____
 Site Address: _____
 Street Address _____ Suite No. _____
 City _____ State _____ Zip Code _____
 Site Contact Person: _____
 Site Phone Number: _____ After Hours Number: _____
 E-Mail Address: _____

Please Print Clearly

Open Burning - Site Inspection

- Site inspected by Fire Department Official - () YES () NO
- Phone available on site to contact 9-1-1 - () YES () NO
- Approved **air curtain trench** being used - () YES () NO
- Proposed burn site 500 feet from any structure - () YES () NO
- Proposed burn site is downwind of or at least 300 feet from any property line - () YES () NO
- Wind conditions at time of inspection - () 0-6 () 6-15 () 15-25 () Unknown
- Proposed burning of prohibited items - () YES () NO
- Proposed burn site is a manageable size and height - () YES () NO
- Approved extinguishing source or fire-extinguishing equipment available near proposed burn site - () YES () NO
- Applicant informed of burn regulations - () YES () NO
- **SITE INSPECTION - () PASSED () FAILED () N/A**
- Standard 14 Day Permit - () YES () NO NOTE: If NO, Denote time frame and reason below.

ADDITIONAL REQUIREMENTS MADE DURING SITE INSPECTION -

AUTHORITY AND PURPOSE

A permit constitutes permission to maintain, store, use, or handle materials, or conduct processes that could produce conditions hazardous to life or property. Such permission shall not be construed as authority to violate, cancel, or set aside any provision of the International Fire Code or the City's Resolution adopting a Fire Code. Details regarding the above request must be filed when the application is made and whenever requested by the Code Official. Before a permit is issued, a fire department official may inspect the premises to verify information regarding the permit application. In instances where laws or regulations are enforceable by any other governmental entity having jurisdiction over the area, joint approval shall be obtained. Permits shall be kept on the premises designated therein at all times and shall be posted in a conspicuous location on the premises, or shall be kept on the premises in a location designated by the Code Official. Permits shall be subject to inspections at all times by an Officer of the Fire Department or other persons authorized by the Code Official. Permits may be revoked at anytime when it is determined by the Code Official that any conditions or limitations set forth in the permit have been violated, which may result in fines or additional fees issued by the City of Leander.

I have read and understand the responsibilities stated therein:

Signature of Applicant _____

Date _____

Fire Marshal Office Representative _____

Date _____

LFD Prevention Division Use Only

Date Permit Issued: _____ Inspector: _____
 Permit #: _____ Fee \$: _____ [] Paid Date: _____
 Permit Expires: _____ Comments: _____