AGENDA
REGULAR CITY COUNCIL
CITY OF LEANDER, TEXAS

Pat Bryson Municipal Hall
201 North Brushy Street ~ Leander, Texas

Thursday ~ September 18, 2014 at 7:00 PM

Mayor – Christopher Fielder	**Place 4 – Ron Abruzzese**
Place 1 – Andrea Navarrette	**Place 5 – Jason Dishongh**
Place 2 – Kirsten Lynch	**Place 6 – David Siebold**
Place 3 – Simon Garcia (Mayor Pro Tem)	**City Manager – Kent Cagle**

1. Open meeting, Invocation, Pledges of Allegiance

2. Roll Call

3. Staff Comments: Steve Bosak on the Bluegrass Festival

4. Citizen Comments: Three (3) minutes allowed per speaker
   Please turn in speaker request form before the meeting begins

CONSENT AGENDA: ACTION

5. Approval of the minutes: Regular Meeting: September 04, 2014
   Special Called: September 11, 2014

6. Consider authorization of Funding Agreement with Williamson County Children's Advocacy Center

7. Consider authorization of a Funding Agreement with WBC Opportunities, Inc.

8. Consider a Special Permit Approval for the Bluegrass Festival

9. Consider a Resolution authorizing an Amendment to the City of Leander Personnel Policy

10. Second reading of an Ordinance on Zoning Case #14-Z-023: amending Ordinance #05-018, the Composite Zoning Ordinance for a tract of land located 1,300 feet from the northeast corner of the intersection of Ronald W. Reagan and County Road 177, Leander Williamson County, Texas

11. Consider Authorization to Extend the Library Management & Operations Agreement

12. Receive Quarterly Investment Report for the period ending 6/30/2014

13. Consider a Resolution adopting an Investment Policy for the City of Leander

14. Consider a Resolution approving the Brushy Creek Regional Utility Authority Proposed Annual Operating Budget for FY 2014-2015

15. Consider an Ordinance of the City of Leander, Texas, Amending Ordinance No. 13-057-00 Adopting the Annual Budget of the City of Leander, Texas for FY 2013-14

16. Consider Dedication and Acceptance of Subdivision Infrastructure Improvements for Fairways at Crystal Falls Section 2, Phase 6A

17. Consider Dedication and Acceptance of Subdivision Infrastructure Improvements for Savanna Ranch Section Two

PUBLIC HEARING: ACTION

18. **Public Hearing** on the Proposed Budget for FY 2014-15

    Action on an Ordinance Adopting the FY 2014-15 Annual Budget

19. **Public Hearing** on Zoning Case 14-Z-019: consider action on the rezoning of two tracts of land located at 523 Powell Drive for 6.95 acres, more or less. Currently, the property is zoned SFU/MH-2-B (Single Family Urban/Manufactured Home) and the applicant is proposing to zone the property PUD (Planned Unit Development), Leander, Williamson County, Texas
    Applicant: Gary Eli Jones and David Singleton on behalf of Lexor Homes

    Action on Zoning Case 14-Z-019: amending Ordinance #05-018, the Composite Zoning Ordinance, for two tracts of land located at 523 Powell Drive for 6.95 acres, more or less. Currently, the property is zoned SFU/MH-2-B (Single Family Urban/Manufactured Home) and the applicant is proposing to zone the property PUD (Planned Unit Development), Leander, Williamson County, Texas

REGULAR AGENDA

20. Presentation and consideration of Adoption of the 2014-2019 Leander Public Arts Master Plan
    Sponsored by Mayor Pro Tem Garcia

21. Consider award of contract for Benbrook Park Improvements

22. Consider action on Subdivision Ordinance Case 14-OR-006: amending sections of the Subdivision Ordinance, to remove public hearing requirements for the Preliminary Plat and Final Plat approvals

23. First Reading of an Ordinance levying ad valorem taxes for the use and support of the municipal government of the City of Leander, Texas for FY 2014-2015

24. Consider Award of Construction Contract for Hero Way 12-inch Waterline Project

25. Consider Interlocal Agreement for Cost Sharing of Roadway Improvements for Municipal Drive from S. West Drive to Northern Trail

EXECUTIVE SESSION

26. Pursuant to Section 551.074, Tex. Gov't Code to discuss and perform annual review and evaluation of City Manager pursuant to employment contract
    Sponsored by Mayor Fielder

27. Reconvene from executive session and take action as deemed appropriate regarding discussion and possible action concerning evaluation of City Manager

28. Council Members Closing Statements

29. Adjournment

CERTIFICATION

This meeting will be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting the Council reserves the right to adjourn into executive session on any of the above posted agenda items in accordance with the sections 551.071 [litigation and certain consultation with attorney], 551.072 [acquisition of interest in real property], 551.073 [contract for gift to city], 551.074 [certain personnel deliberations] or 551.076 [deployment/ implementation of security personnel or devices]. The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. **Please call the City Secretary at 512/ 528-2743 for information**. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 512/ 528-2800. I certify that the above agenda for this Meeting of the City Council of the City of Leander, Texas, was posted on the bulletin board at City Hall, in Leander, Texas, on the 12th day of September, 2014 by 5:00 pm pursuant to Chapter 551 of the Texas Government Code.

Debbie Haile

Debbie Haile TRMC, City Secretary

MINUTES
REGULAR CITY COUNCIL
CITY OF LEANDER, TEXAS

Pat Bryson Municipal Hall
201 North Brushy Street ~ Leander, Texas

Thursday ~ September 4, 2014 at 7:00 PM

Mayor – Christopher Fielder	**Place 4 – Ron Abruzzese**
Place 1 – Andrea Navarrette	**Place 5 – Jason Dishongh**
Place 2 – Kirsten Lynch	**Place 6 – David Siebold**
Place 3 – Simon Garcia (Mayor Pro Tem)	**City Manager – Kent Cagle**

1. Open meeting, Invocation, Pledges of Allegiance
   Mayor Fielder opened the meeting at 7:00 pm and welcomed those in attendance
   Council Member Dishongh delivered the invocation

2. Roll Call
   All present

3. Staff Comments
   No staff comments

4. Citizen Comments: Three (3) minutes allowed per speaker
   Please turn in speaker request form before the meeting begins

   Christina Yamanaka with Humane Heroes, 10930 E. Crystal Falls Parkway spoke about the upcoming 5K Run

CONSENT AGENDA: ACTION

5. Approval of the minutes: Regular Meeting August 21, 2014

6. Second reading of an Ordinance on Zoning Case #14-Z-018: amending Ordinance #05-018, the Composite Zoning Ordinance for several tracts of land generally located to the northeast of the intersection of Hwy. 183A & E. San Gabriel Pkwy., Leander, Williamson County, Texas

7. Second reading of an Ordinance on Zoning Case #14-Z-022: amending Ordinance #05-018, the Composite Zoning Ordinance for several tracts of land generally located 1,350 feet east from the northeast corner from the intersection of N Bagdad Road and Old 2243 West, Leander, Williamson County, Texas

8. Second reading of an Ordinance of the City of Leander, Texas, annexing the 9.999 acres, more or less, Parker tract, located in Williamson County, Texas and including the abutting streets, roadways, and rights-of-way; approving a service plan for the annexed area; making findings of fact; providing a severability clause and an effective date; and providing for open meetings and other related matters

9. Dedication and Acceptance of Crystal Falls Town Center – Lot 3 – Block A Water and Wastewater Improvements

10. Dedication and Acceptance of Grand Mesa at Crystal Falls Section 7 Water Line Extension

11. Dedication and Acceptance of Grand Mesa at Crystal Falls II Section 7A, Water, Streets and Drainage Improvements

12. Dedication and Acceptance of Subdivision Infrastructure Improvements for Vista Ridge Phase 2

13. Dedication and Acceptance of Subdivision Infrastructure Improvements for Villas at Vista Ridge

Motion made by Council Member Garcia to approve. Second by Council Member Navarrette. Motion passes, all voting "aye"

PUBLIC HEARING: ACTION

14. **Public Hearing** on Zoning Case #14-Z-023: Consider a zoning change for 0.07 acre tract of land, more or less, generally located 1,300 feet from the northeast corner of the Intersection of Ronald W. Reagan and County Road 177 from Interim SFS-2-B, Single Family Suburban, to LO-2-B, Local Office, Leander, Williamson County, Texas. *Applicant: John Zamora on behalf of RockPointe Church*
Tom Yantis, Director of Development Services explained

Action on Zoning Case #14-Z-023: amending Ordinance #05-018, the Composite Zoning Ordinance for a tract of land located 1,300 feet from the northeast corner of the intersection of Ronald W. Reagan and County Road 177, Leander, Williamson County, Texas

Motion made by Council Member Siebold to approve. Second by Mayor Pro Tem Garcia. Motion passes, 6 to 1 with Council Member Lynch voting against

REGULAR AGENDA

15. Consider Standard Professional Services Agreement and Task Order MSE-1 with M&S Engineering, LLC., for professional services for East Street Roadway Improvements Project
Wayne Watts, City Engineer explained

Motion made by Council Member Siebold to approve. Second by Council Member Navarrette. Motion passes, all voting "aye"

16. Consider a Joint Venture with the City of Cedar Park for Interim Raw Water Intake Facilities Relocation Activities for Phase C which consists of Engineering Services and Easement Acquisition
Wayne Watts, City Engineer explained

Motion made by Council Member Navarrette to approve. Second by Council Member Siebold. Motion passes, all voting "aye"

17. Consider PEC Transmission Facilities Relocation Contract for Hero Way (Old 2243 West) Roadway Improvements Project
Wayne Watts, City Engineer explained

Motion made by Mayor Pro Tem Garcia to approve. Second by Council Member Siebold. Motion passes, all voting "aye"

18. Consider Resolution Authorizing Participation in a Coalition of Similarly Situated Cities in Proceedings Before the Railroad Commission of Texas and the Texas Legislature Related to the City's Authority To Effectively Review And Regulate Utility Rates
Robert Powers, Finance Director explained

Motion made by Council Member Navarrette to approve. Second by Council Member Lynch. Motion passes, all voting "aye"

19. Council Members Closing Statements
Council Members gave their closing statements

20. Adjournment
With there being no further business, the meeting adjourned at 7:23 pm

Attest:

_____ _____

Christopher Fielder, Mayor Debbie Haile, TRMC, City Secretary

MINUTES
SPECIAL CALLED CITY COUNCIL
CITY OF LEANDER, TEXAS

Pat Bryson Municipal Hall
201 North Brushy Street ~ Leander, Texas

Thursday ~ September 11, 2014 at 6:00 PM

Mayor – Christopher Fielder
Place 1 – Andrea Navarrette
Place 2 – Kirsten Lynch
Place 3 – Simon Garcia (Mayor Pro Tem)
Place 4 – Ron Abruzzese
Place 5 – Jason Dishongh
Place 6 – David Siebold
City Manager – Kent Cagle

1. Open meeting
   Mayor Fielder opened the meeting at 6:00 pm

2. Roll Call
   All present except Council Members Navarrette, Lynch and Dishongh

3. Proclamation recognizing September 2014 as "Combat Veterans Motorcycle Association" in the City of Leander. *Sponsored by Council Member Dishongh*

   Members of the Combat Veterans Motorcycle Association spoke about upcoming events

   Mayor Pro Tem Garcia read the Proclamation and it was presented to members of the Combat Veterans Motorcycle Club

PUBLIC HEARING: NO ACTION

4. Public Hearing on a Proposal to Adopt a Tax Rate for FY 2014-15
   No speakers

   Mayor Fielder announced that the vote on the tax rate will occur on Thursday, September 18, 2014 at 7:00 p.m. at the Pat Bryson Municipal Hall, 201 North Brushy Street, Leander, Texas.

5. Convene into Executive Session pursuant to Section 551.072, Texas Government Code, to consider the acquisition and value of real property

   Council convened into executive session at 6:17 pm
   Council reconvened into open session at 6:29 pm

6. Reconvene into open session to take action as deemed appropriate in the City Council's discretion regarding the acquisition and value of real property

   Motion made by Mayor Pro Tem Garcia to authorize city manager to execute a contract for real property as discussed in executive session. Second by Council Member Siebold. Motion passes, 4 to 0.

7. Adjournment
   With there being no further business, the meeting adjourned at 6:31 pm

Attest:

_____ _____

Christopher Fielder, Mayor Debbie Haile TRMC, City Secretary

AGENDA ITEM # 6

Executive Summary

September 18, 2014

Council Agenda Subject: Authorize Funding Agreement with Williamson County Children's Advocacy Center

Background: Section 13.05 of the City's Home Rule Charter states that a written contract for services shall be executed prior to any nonprofit, community service organization receiving city funds. Such contracts shall establish the terms, conditions and services to be provided, and shall require an annual audit of the nonprofit organization. This agreement codifies the existing relationship between the City and the Advocacy Center.

Origination: Robert G. Powers, Finance Director

Financial Consideration: $30,000 as provided for in the FY 2014-15 Budget

Recommendation: Approval

Attachments: Funding Agreement; FY 2013 Audit; Budget Request

Prepared by: Robert G. Powers, Finance Director

Williamson County

Children's Advocacy Center

March 5, 2014

Chief Greg Minton
Leander Police Department
200 West Willis
Leander, TX 78641

RE: FY 2015 Budget Submission

Dear ~~Chief~~ Minton, Greg

In preparation for your FY 2015 budget submission, we offer you a brief summary of the past year's history as it relates to the City of Leander.

As part of our service to you, we are constantly analyzing and refining programs to better meet your needs. We continue to provide Forensic Interviews, Child & Family Therapy, and medical exams for our young clients.

In addition to these direct services, our Outreach Coordinator goes into the community to provide training to equip school officials and first responders to better recognize the warning signs of child abuse and to be pro-active in their reporting to authorities.

Statistics: The following statistics reflect countywide use of our services to child abuse victims, as well as Leander-specific use, based upon victim residence.

Year	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
From Leander zip codes	23	47	69	79	51	49	46	52	89
Total Interviews	351	510	634	650	648	651	503	553	686

Request: $30,000 FY 2015: The budget request is the same as last year's and is within the range ($20,000 to 35,000) requested from all major cities in the county.

We enjoy our partnership with your department; we especially appreciate the participation of Sergeant Jones, Lieutenant Fletcher, and Detectives Garrett and Mayberry in our monthly Child Protection Team meetings. Again, thank you for your support, and that of your officers. Know that, together, we are providing an excellent service to these children and their families.

Sincerely,

Brenda Staples

Brenda Staples
Executive Director
Williamson County Children's Advocacy Center
(512) 943-3701

Copy to:
Kent Cagle, City Manager
P.O. Box 31
Leander, TX 78646

COUNTY OF WILLIAMSON §

STATE OF TEXAS §

FUNDING AGREEMENT

This **INTERLOCAL COOPERATION AGREEMENT** ("Agreement") is executed by and between **WILLIAMSON COUNTY CHILDREN'S ADVOCACY CENTER**, 1811 SE Inner Loop, Georgetown, TX 78626, hereinafter referred to as "AGENCY", and the **CITY OF LEANDER, TEXAS**, a home rule municipal corporation organized under the laws of the State of Texas, hereinafter referred to as the "City", P.O. Box 319, Leander, Texas 78646, acting by and through their duly authorized representatives.

WHEREAS, the City of Leander is a local government as defined in 791.003 of the Texas Government Code, and

WHEREAS, AGENCY is a Texas non-profit organization whose mission is to provide a safe place to report child abuse, reduce the emotional trauma for children and non-offending family members, and extend professional services that protect the integrity of an investigation; and

WHEREAS, the goals of the Agency include (a) providing a child sensitive environment; (b) crisis intervention; (c) victim advocacy; (d) forensic interviewers; (e) medical and mental health referrals; and (f) investigation, prosecution, and treatment of child abuse cases; and

WHEREAS, both AGENCY and the City desire to enter into this Agreement to provide for the use of funds granted by the City for the benefit of the Leander community;

NOW, THEREFORE, for and in consideration of the covenants, conditions and undertakings hereinafter described, and the benefits to accrue to the citizens of the City, the parties contract, covenant and agree to provide certain governmental services and functions as follows:

Section 1. Assistance. The City of Leander will provide assistance to the AGENCY to be used for services that support the goals of the AGENCY, in an amount not to exceed $30,000 (the "Grant") for the term of this Agreement.

Section 2. Conflict of Interests. AGENCY covenants and agrees that it presently has no interest and will not acquire, direct or indirect, an interest, which conflicts with its efficient, diligent faithful performance of the terms of this contract and agreement. This agreement shall not be assigned or transferred by AGENCY without prior written consent of the City.

Section 3. Agreement Period. This Agreement shall commence on October 1, 2014, and shall continue in effect until September 30, 2015 unless terminated in writing by the City or AGENCY by giving thirty days notice of termination to the other party. In the event of early termination by

AGENCY, the AGENCY shall repay the City a pro-rata share of the Grant, pro-rated over the one-year term of this Agreement. Terms governing repayment of the Grant shall survive the term of this Agreement until fulfilled.

Section 4. Reporting. The AGENCY will provide the City with an annual report on the use of the funds or credit allocated to them by September 1 of each year.

Section 5. Repayment of Funds. AGENCY shall repay the City the Grant, less any reductions as provided in this subsection, within ten (10) days of notice by the City in the event that AGENCY fails to use the Grant as provide in this Agreement. For each quarter that AGENCY uses the Grant as provided in this Agreement, AGENCY's obligation to repay the Grant shall be reduced by $7,500.00.

Section 6. Amendments and Modifications. This Agreement may not be amended or modified except in writing executed by the City and the AGENCY and authorized by both parties.

Section 7. Captions. The descriptive captions of this Agreement are for informational purposes only and shall in no way limit or effect the terms or conditions of the paragraphs.

Section 8. Severability. The sections, paragraphs, clauses and phrases of this Agreement are severable and, if any phrase, clause, sentence, paragraph, or section of the Agreement should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, or paragraphs, and sections of this Agreement.

IN WITNESS WHERE OF, the parties hereto have executed this Agreement by their duly authorized agents and officers.

SIGNED AND APPROVED this the 2nd day of September, 2014.

CITY OF LEANDER

Christopher Fielder, Mayor

AGENCY

Kelly Tourere Forister
Interim Executive Director

ATTEST:

Debbie Haile, City Secretary

Williamson County Children's Advocacy Center
County and Leander Residents

Sept 1, 2013-Aug 31, 2014

Total Forensic Interviews-Williamson County:	709
Total Forensic Interviews-Leander:	82
Total Clients seen for Counseling-Williamson County:	183
Total Clients seen for Counseling-Leander:	24
Total cases staffed at Child Protection Team Meeting-Wilco:	256
Total cases staffed at Child Protection Team Meeting-Leander:	23

WILLIAMSON COUNTY
CHILDREN'S ADVOCACY CENTER, INC.
(A NONPROFIT CORPORATION)

FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORT

YEAR ENDED SEPTEMBER 30, 2013

WILLIAMSON COUNTY CHILDREN'S ADVOCACY CENTER, INC.

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BROWN, GRAHAM & COMPANY
PROFESSIONAL CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS

13809 Research Blvd., Suite 305 • Austin, Texas 78750
512-257-8078 • Fax 512-257-8091

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Williamson County Children's Advocacy Center, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Williamson County Children's Advocacy Center, Inc. (a nonprofit organization) (the Corporation) which comprise the statement of financial position as of September 30, 2013, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and to the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Corporation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Williamson County Children's Advocacy Center, Inc. as of September 30, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 25, 2014, on our consideration of the Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering's internal control over financial reporting and compliance.

Brown, Graham & Company, P.C.

Austin, Texas
February 25, 2014

WILLIAMSON COUNTY CHILDREN'S ADVOCACY CENTER, INC.
(A NONPROFIT CORPORATION)
STATEMENT OF FINANCIAL POSITION
SEPTEMBER 30, 2013

ASSETS

Cash and cash equivalents (Note 2)	$ 491,511
Accounts receivable - medical exams	3,886
Grants receivable (Notes 3 and 7)	51,365
Other receivable	1,000
Beneficial interest in assets held by community foundation (Note 4)	102,871
Property and equipment, net (Note 5)	665,184
Total assets	$ 1,315,817

LIABILITIES AND NET ASSETS

Accounts payable	$ 8,242
Deferred revenue (Note 7)	37,500
Total liabilities	45,742
Net assets:	
Unrestricted:	
Board designated (Note 6)	102,871
Undesignated	1,167,204
Total net assets	1,270,075
Total liabilities and net assets	$ 1,315,817

The accompanying notes are an integral part of these financial statements.

WILLIAMSON COUNTY CHILDREN'S ADVOCACY CENTER, INC.
(A NONPROFIT CORPORATION)
STATEMENT OF ACTIVITIES
YEAR ENDED SEPTEMBER 30, 2013

	Unrestricted	Temporarily Restricted	Total
Support and revenue:			
Support:			
Grants and contracts (Note 7)	$ 346,886	$ -	$ 346,886
Contributions	302,464	3,750	306,214
In-kind support (Note 8)	13,408	-	13,408
Revenue:			
Special events	58,556	-	58,556
Medical exams	35,330	-	35,330
Interest	1,931	-	1,931
Gain on beneficial interest in assets held by community foundation (Note 4)	10,429	-	10,429
Other	378	-	378
Total support and revenue	769,382	3,750	773,132
Net assets released from restrictions:			
Restrictions satisfied by payments	6,000	(6,000)	-
Expenses and losses:			
Program services:			
Client services	580,972	-	580,972
Support services:			
General and administrative	101,376	-	101,376
Fundraising	49,592	-	49,592
Total expenses and losses	731,940	-	731,940
Change in net assets from operations	43,442	(2,250)	41,192

The accompanying notes are an integral part of these financial statements.

WILLIAMSON COUNTY CHILDREN'S ADVOCACY CENTER, INC.
(A NONPROFIT CORPORATION)
STATEMENT OF ACTIVITIES - CONTINUED
YEAR ENDED SEPTEMBER 30, 2013

	Unrestricted	Temporarily Restricted	Total
Contributions to Greater Round Rock Community Foundation	$ (15,500)	$ -	$ (15,500)
Change in net assets	27,942	(2,250)	25,692
Net assets:			
Beginning of year	1,242,133	2,250	1,244,383
End of year	$ 1,270,075	$ -	$ 1,270,075

The accompanying notes are an integral part of these financial statements.

WILLIAMSON COUNTY CHILDREN'S ADVOCACY CENTER, INC.
(A NONPROFIT CORPORATION)
STATEMENT OF CASH FLOWS
YEAR ENDED SEPTEMBER 30, 2013

Cash flows from operating activities:	
Change in net assets	$ 41,192
Adjustments to reconcile change in net assets to net cash flows from operating activities:	
Depreciation	39,636
Net change in beneficial interest in assets held by community foundation	(44,715)
(Increase) Decrease in:	
Accounts receivable - medical exams	(2,773)
Grants receivable	2,675
Other receivable	(1,000)
Increase in:	
Accounts payable	8,050
Deferred revenue	37,500
Net cash flows from operating activities	80,565
Net cash flows from investing activities:	
Contributions to Greater Round Rock Community Foundation	(15,500)
Purchase of property and equipment	(4,447)
Net cash flows from investing activities	(19,947)
Net increase in cash and cash equivalents	60,618
Cash and cash equivalents:	
Beginning of year	430,893
End of year	$ 491,511
Supplemental disclosure of non-cash operating activities:	
Goods and services donated	$ 13,408

The accompanying notes are an integral part of these financial statements.

WILLIAMSON COUNTY CHILDREN'S ADVOCACY CENTER, INC.
(A NONPROFIT CORPORATION)
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED SEPTEMBER 30, 2013

	Program Services	Support Services		
	Client Services	General and Administrative	Fundraising	Total
Personnel	$ 408,590	$ 71,297	$ 16,475	$ 496,362
Professional services	34,733	6,060	1,401	42,194
Supplies	16,115	2,812	650	19,577
Telephone	3,189	556	129	3,874
Postage	850	149	34	1,033
Occupancy	31,214	5,446	1,259	37,919
Printing and publications	6,386	1,114	258	7,758
Insurance	6,595	1,151	266	8,012
Conferences and meetings	27,482	4,796	1,108	33,386
Miscellaneous	5,482	957	221	6,660
Repairs and maintenance	7,709	1,345	311	9,365
Special events	-	-	26,164	26,164
Total expenses before depreciation	548,345	95,683	48,276	692,304
Depreciation	32,627	5,693	1,316	39,636
Total expenses	$ 580,972	$ 101,376	$ 49,592	$ 731,940

The accompanying notes are an integral part of these financial statements.

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of activities:
Williamson County Children's Advocacy Center, Inc., a Texas nonprofit corporation (the Corporation), was incorporated May 1, 1997, and began operations October 1, 1997. The Corporation's mission is to provide a safe place to report child abuse, reduce the emotional trauma for children and non-offending family members, and extend professional services that protect the integrity of an investigation.

The Corporation receives grant funds from Williamson County, Children's Advocacy Centers of Texas, National Children's Alliance, United Way of Williamson County, the Office of the Governor - Criminal Justice Division, and certain cities within Williamson County as well as contributions from other cities within Williamson County and the general public.

Basis of accounting and presentation:
The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP). Net assets, revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions.

Estimates:
The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Cash and cash equivalents:
Cash equivalents consist primarily of funds invested in short-term interest-bearing accounts. The Corporation considers all highly liquid investments purchased with initial maturities of three months or less to be cash equivalents.

Property and equipment:
Purchased property and equipment are recorded at cost. Donations of property and equipment are recorded as support at their estimated fair market value at the date of donation. Leasehold improvements are depreciated on the straight-line basis over 15 to 30 years. Furniture and equipment are depreciated on the straight-line basis over 4 to 10 years.

Contributions:
All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increase those net asset classes. When a temporary restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Donated materials, facilities, and services:
Donated services are recognized if the services received (a) create or enhance nonfinancial assets or (b) require specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation.

Public support and revenue:
Williamson County Children's Advocacy Center, Inc. receives substantially all its grant and contract revenue from State and County agencies. Revenue recognition depends on the terms of the contract. Unconditional promises to give are recorded as received. Unconditional promises to give due in the next year are reflected as current promises to give and are recorded at their net realizable value. Unconditional promises to give due in subsequent years are reflected as long-term promises to give and recorded at the present value of their net realizable value, discounted using risk-free interest rates applicable to the years in which the promises are received. Accounts and grants receivable are considered past due based upon contractual terms of the underlying agreement. Any allowance for doubtful accounts is based on prior years' experience and management's analysis of possible bad debts.

Income taxes:
The Corporation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and therefore has made no provision for federal income taxes in the accompanying financial statements. The Corporation has also been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509(a) and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(vi). There was no unrelated business income for the year ended September 30, 2013.

Financial Accounting Standards Board Accounting Standards Codification (FASB ASC) Section 740 requires extensive disclosures about uncertain tax positions. The requirements of this standard are applicable to nonprofit organizations. The Corporation evaluates any uncertain tax positions using the provisions of FASB ASC 450. Accordingly, a loss contingency is recognized when it is probable that a liability has been incurred as of the date of the financial statements and the amount of the loss can be reasonably estimated. The amount recognized is subject to estimate and management's judgment with respect to the likely outcome of each uncertain tax position.

The Corporation does not believe that it has engaged in any situation that would result in an uncertain tax position. As a result, management does not believe that any uncertain tax positions currently exist and therefore, no loss contingency has been recognized in the accompanying financial statements. Federal and state income tax statutes dictate that tax returns filed in any of the previous three reporting periods remain open to examination. Currently, the Corporation has no open examinations with either the federal or state taxing authorities.

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Fair value measurements:
FASB ASC 820-10 establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820-10 are described as follows:

Level 1 – Inputs to the valuation methodology are quoted prices available in active markets for identical investments as of the reporting date;

Level 2 – Inputs to the valuation methodology are other than quoted prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies; and

Level 3 – Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

NOTE 2 – CONCENTRATION OF CREDIT RISK

The Corporation has a master repurchase and over-night investment account (OIA) agreement with a bank. Funds transferred to the OIA at the end of each day are invested in government securities overnight and then, on the following business day, the principal and interest earned are deposited back in the Corporation's bank account. The invested funds are not insured by the Federal Deposit Insurance Corporation or Securities Investor Protection Corporation. The Corporation has not experienced any losses in this account. Cash and cash equivalents on the statement of financial position include $208,489 from this account on September 30, 2013.

NOTE 3 – GRANTS RECEIVABLE

Grants receivable are deemed to be fully collectible by management and are receivable in less than one year. As of September 30, 2013, grants receivable consists of grants and contracts as follows:

Office of Governor - Criminal Justice Division	$	10,170
Children's Advocacy Centers of Texas		15,570
City of Round Rock		12,000
National Children's Alliance		3,000
United Way of Williamson County		7,500
City of Hutto		3,125
Total grants receivable	$	51,365

NOTE 4 – BENEFICIAL INTEREST IN ASSETS HELD BY COMMUNITY FOUNDATION

The Corporation has an endowment fund agreement with Chisholm Trail Community Foundation (CTCF) for which the Corporation is the sole named beneficiary. Disbursements may be made at the discretion of the Corporation's Board of Directors and with CTCF's approval when the fund balance is in excess of $10,000. CTCF retains the rights to modify any condition or restriction on the distribution of funds if in their sole judgment, such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with area charitable needs. The Corporation measures its beneficial interest in assets held by the community foundation at fair value on a recurring basis, which as of September 30, 2013, totaled $102,871.

	Fair Value Measurements Using Input Type	
	Level 2	Total
Portfolio investment pools	$ 102,871	$ 102,871

The Corporation's methodology used to measure the fair values of portfolio investment pools were derived from valuation of underlying assets held by CTCF. During the year ended September 30, 2013, the $9,714 net earnings related to the beneficial interest in assets held by CTCF consisted of investment income and unrealized gains on investments of $10,429 less investment fees of $715.

NOTE 5 – PROPERTY AND EQUIPMENT

The following is a summary of property and equipment as of September 30, 2013:

Leasehold improvements	$ 779,083
Furniture and equipment	116,045
Total	895,128
Less: Accumulated depreciation	(229,944)
Property and equipment, net	$ 665,184

NOTE 6 – NET ASSETS

As of September 30, 2013, net assets designated by the Board of Directors of the Corporation for future use included the fair market value of the beneficial interest in assets held by community foundation in the amount of $102,871 (Note 4).

NOTE 7 – SUMMARY OF GRANTS AND CONTRACTS

Williamson County Children's Advocacy Center, Inc. was funded through the following grants and contracts for the year ended September 30, 2013:

Funding Source	Grant/Contract Period	Total Grant/ Contract	Recognized Support Prior Year	Recognized Support Current Year	Unused Balance on Grant/Contract
Children's Advocacy Centers of Texas	09/01/12 - 08/31/13	$ 115,265	$ 11,448	$ 103,817	$ -
Children's Advocacy Centers of Texas	09/01/13 - 08/31/14	136,392	-	15,570	120,822
National Children's Alliance	01/01/13 - 12/31/13	9,000	-	9,000	-
United Way of Williamson County	07/01/12 - 06/30/13	30,000	7,500	22,500	-
United Way of Williamson County	07/01/13 - 06/30/14	30,000	-	7,500	22,500
City of Hutto	10/01/12 - 09/30/13	12,500	-	12,500	-
Office of Governor - Criminal Justice Division	09/01/12 - 08/31/13	140,000	11,667	128,333	-
Office of Governor - Criminal Justice Division	09/01/13 - 08/31/14	140,000	-	10,166	129,834
City of Round Rock	10/01/12 - 09/30/13	25,000	-	25,000	-
Georgetown Health Foundation	08/01/13 - 07/30/14	50,000	-	12,500	37,500
Total				$ 346,886	

NOTE 7 – SUMMARY OF GRANTS AND CONTRACTS - CONTINUED

Grants receivable and deferred revenue related to these grants and contracts totaled $51,365 and $37,500, respectively, at September 30, 2013.

NOTE 8 – IN–KIND SUPPORT

The value of donated services and goods and the corresponding expenditures included in the financial statements for the year ended September 30, 2013, are as follows:

In-kind support	$ 13,408
Expenses:	
Professional services	$ 5,500
Special events	7,908
Total	$ 13,408

NOTE 9 – COMMITMENTS

On October 3, 2006, the Corporation and Williamson County (the County) entered into a Memorandum of Understanding (MOU) that will remain in effect until October 2, 2035, unless terminated on an earlier date by mutual written agreement. The Corporation entered into a lease agreement with the County for two acres of land on which a new building was constructed using $500,000 of County funds. The Corporation used $745,377 of its funds to complete building construction which is included in leasehold improvements (see Note 5). Per the MOU, the Corporation engages in activities on the leased premises that are in accordance with its mission and in compliance with Article III, section 52 of the Texas Constitution.

The thirty year lease agreement with the County for two acres of land with its improvements was signed on October 3, 2006, and includes monthly lease payments of $2,000 commencing upon occupancy of the new building in October, 2007. Lease expense of $24,000 is included in occupancy on the accompanying statement of functional expenses. The lease agreement may be extended for no more than two additional ten (10) year terms.

Per the MOU, the County further agreed to allow the Corporation, at its choice, to acquire the leased premises, with its improvements, at or before the end of the lease term, conditioned upon the Corporation fulfilling all the terms and conditions stated in the MOU and lease agreement. The sales price as set forth in the MOU would be the fair market value of the land at date of conveyance less (1) fifty percent (50%) of the fair market value of the land at date of conveyance and (2) all lease payments made to date.

NOTE 9 – COMMITMENTS – CONTINUED

At September 30, 2013, the future minimum lease payments are as follows:

September 30,		
2014	$	24,000
2015		24,000
2016		24,000
2017		24,000
2018		24,000
Thereafter		456,000
Total minimum future rental payments	$	576,000

NOTE 10 – DATE OF MANAGEMENT EVALUATION OF SUBSEQUENT EVENTS

Management has evaluated subsequent events through February 25, 2014, the date on which the financial statements were available to be issued.

GOVERNMENTAL AUDIT INFORMATION

BROWN, GRAHAM & COMPANY
PROFESSIONAL CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
Williamson County Children's Advocacy Center, Inc.
Georgetown, Texas

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Williamson County Children's Advocacy Center, Inc. (a nonprofit corporation) (the Corporation) as of and for the year ended September 30, 2013, and the related notes to the financial statements, and have issued our report thereon dated February 25, 2014 .

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Corporation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Corporation's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Corporation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Brown, Graham & Company, P.C.

Austin, Texas
February 25, 2014

AGENDA ITEM #7

Executive Summary

September 18, 2014

Council Agenda Subject: Authorize Funding Agreement with WBC Opportunities, Inc.

Background: Section 13.05 of the City's Home Rule Charter states that a written contract for services shall be executed prior to any nonprofit, community service organization receiving city funds. Such contracts shall establish the terms, conditions and services to be provided, and shall require an annual audit of the nonprofit organization. This agreement codifies the existing relationship between the City and WBCO.

Origination: Robert G. Powers, Finance Director

Financial Consideration: $5,000 as provided for in the FY 2014-15 Budget

Recommendation: Approval

Attachments: Agreement; WBCO Budget; FY13 Audit; 2014 Report

Prepared by: Robert G. Powers, Finance Director

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

FOR THE YEAR ENDED NOVEMBER 30, 2013

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

FOR THE YEAR ENDED NOVEMBER 30, 2013

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Williamson-Burnet County Opportunities, Inc.
Georgetown, Texas

We have audited the accompanying financial statements of Williamson-Burnet County Opportunities, Inc. (a nonprofit organization), which comprise the statement of financial position as of November 30, 2013, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Williamson-Burnet County Opportunities, Inc. as of November 30, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal and state awards, as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and the combining schedule of revenues and expenses – project level, are presented for purposes of additional analysis and are not a required part of the financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal and state awards and the combining schedule of revenues and expenses – project level are fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 11, 2014, on our consideration of Williamson-Burnet County Opportunities, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Williamson-Burnet County Opportunities, Inc.'s internal control over financial reporting and compliance.

Edgin, Parkman, Fleming & Fleming, PC

EDGIN, PARKMAN, FLEMING & FLEMING, PC

Wichita Falls, Texas
June 11, 2014

FINANCIAL STATEMENTS

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

STATEMENT OF FINANCIAL POSITION
NOVEMBER 30, 2013

ASSETS		
Current Assets:		
Cash and cash equivalents	$ 664,317	
Accounts receivable	326,325	
Prepaid expenses	19,992	
Total current assets		$ 1,010,634
Property and Equipment:		
Land	408,363	
Buildings and improvements	16,676,280	
Furniture and equipment	991,061	
Accumulated depreciation	(5,979,844)	
Total property and equipment		12,095,860
Total Assets		$ 13,106,494
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts payable	$ 295,398	
Accrued expenses payable	222,525	
Deposits	15,500	
Deferred revenues	50,565	
Current portion of long-term debt	223,770	
Total current liabilities		$ 807,758
Long-term Liabilities:		
Accrued vacation benefits	142,169	
Notes payable, net of current portion	9,217,154	
Total long-term liabilities		9,359,323
Total Liabilities		10,167,081
Net Assets:		
Unrestricted	399,272	
Temporarily restricted	2,540,141	
Total net assets		2,939,413
Total Liabilities and Net Assets		$ 13,106,494

The accompanying Notes are an integral part of these financial statements.

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED NOVEMBER 30, 2013

	Unrestricted	Temporarily Restricted	Total
Revenues:			
Grant income	$ -	$ 8,538,943	$ 8,538,943
Rent and rental assistance	1,296,572	-	1,296,572
Contributions and donations	146,163	458,297	604,460
Program income	-	84,167	84,167
Other	244,572	792,389	1,036,961
In-kind revenues	1,792,021	-	1,792,021
Total revenues	3,479,328	9,873,796	13,353,124
Net assets released from restrictions due to satisfaction of restrictions	9,806,162	(9,806,162)	-
Expenses:			
Program services:			
Head Start	8,299,278	-	8,299,278
Meal distribution	1,015,096	-	1,015,096
Housing	1,309,066	-	1,309,066
Social services	1,311,539	-	1,311,539
Total program services	11,934,979	-	11,934,979
Supporting services:			
General and administrative	1,193,277	-	1,193,277
Fundraising	8,344	-	8,344
Total supporting services	1,201,621	-	1,201,621
Total expenses	13,136,600	-	13,136,600
Change in net assets	148,890	67,634	216,524
Net assets at beginning of year	250,382	2,472,507	2,722,889
Net assets at end of year	$ 399,272	$ 2,540,141	$ 2,939,413

The accompanying Notes are an integral part of these financial statements.

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED NOVEMBER 30, 2013

	Program Services					Supportive Services			
	Head Start	Meal Distribution	Housing	Social Services	Total	General and Administrative	Fundraising	Total	Total Expenses
Payroll and related expenses:									
Personnel	$3,678,811	$ 412,958	$ 155,102	$ 221,735	$ 4,468,606	$ 560,645	$ -	$ 560,845	$ 5,029,251
Fringe benefits	1,124,893	139,178	50,573	58,346	1,372,990	205,733	-	205,733	1,578,723
	4,803,704	552,136	205,675	280,081	5,841,596	766,378	-	766,378	6,607,974
Program expenses	472,220	325,239	-	964,700	1,762,159	(870)	-	(870)	1,761,289
Professional expenses	37,963	2,348	3,107	1,849	45,267	68,469	-	68,469	113,736
Interest expense	42,017	-	428,277	-	470,294	22,619	-	22,619	492,913
Supplies	259,861	44,996	3,690	12,848	321,395	43,888	-	43,888	365,283
Telephone	58,464	10,546	5,445	7,574	82,029	20,214	-	20,214	102,243
Postage and shipping	1,228	136	-	412	1,776	5,212	-	5,212	6,988
Occupancy	319,639	29,166	13,567	16,683	379,055	171,277	-	171,277	550,332
Maintenance and repairs	175,105	18,201	124,502	8,348	326,156	19,487	-	19,487	345,643
Equipment	20,858	6,185	9,636	389	37,068	8,284	-	8,284	45,352
Conferences, convention, meetings	66,732	1,487	5,093	823	74,135	4,971	-	4,971	79,106
Printing and copying	18,247	2,350	-	1,227	21,824	5,471	-	5,471	27,295
Dues and subscriptions	6,192	897	6,070	7,796	20,955	8,165	-	8,165	29,120
Miscellaneous	80,315	4,878	2,512	8,809	96,514	16,971	8,344	25,315	121,829
Depreciation expense	148,177	13,046	307,711	-	468,934	31,767	-	31,767	500,701
Other utilities	-	-	193,781	-	193,781	-	-	-	193,781
Administrative expense	-	-	-	-	-	974	-	974	974
In-kind	1,788,556	3,485	-	-	1,792,041	-	-	-	1,792,041
Totals	$8,299,278	$ 1,015,096	$ 1,309,066	$ 1,311,539	$ 11,934,979	$ 1,193,277	$ 8,344	$ 1,201,621	$ 13,136,600

The accompanying Notes are an integral part of these financial statements.

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED NOVEMBER 30, 2013

Cash flows from operating activities:		
Increase in net assets	$ 216,524	
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	500,701	
Gain on sale of land	(45,207)	
(Increase) decrease in operating assets:		
Accounts receivable, net	92,870	
Prepaid expenses	23,476	
Increase (decrease) in operating liabilities:		
Accounts payable	(274,199)	
Accrued expenses payable	(99,783)	
Deposits	(37,194)	
Deferred revenues	21,698	
Accrued vacation benefits	(16,748)	
Net cash provided by operating activities		$ 382,138
Cash flows from investing activities:		
Purchases of property and equipment	(180,041)	
Proceeds from sale of land	72,300	
Net cash used by investing activities		(107,741)
Cash flows from financing activities:		
Proceeds from debt issuances	373,000	
Principal payments	(255,575)	
Net cash provided by financing activities		117,425
Net increase in cash and cash equivalents		391,822
Cash and cash equivalents at beginning of year		272,495
Cash and cash equivalents at end of year		$ 664,317
Supplemental disclosures of cash flow information:		
Cash paid during the year for:		
Interest		$ 492,913
Noncash investing and financing activities:		
Purchase of property and equipment through issuance of debt and debt refinancing		$ 2,424,000

The accompanying Notes are an integral part of these financial statements.

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

NOTES TO FINANCIAL STATEMENTS
NOVEMBER 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Williamson-Burnet County Opportunities, Inc. (WBCO) is a not-for-profit organization that was incorporated on November 19, 1965. WBCO was organized for the purpose of promoting self-sufficiency and enabling persons to live in dignity and decency through providing a wide variety of social services and economic opportunity programs benefiting low and moderate income persons. WBCO has a twenty-one member Board of Directors as its governing body.

Basis of Accounting

The financial statements of WBCO have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Basis of Presentation

Contributions received are recorded as an increase in unrestricted, temporarily restricted or permanently restricted support, depending on the existence or nature of any donor restrictions. Accordingly, net assets of WBCO and changes therein are classified and reported as follows:

Unrestricted – Those resources which are expendable for any purpose in performing the primary objective of WBCO. They are not subject to donor-imposed restrictions and the WBCO Board of Directors has discretionary control over the use of the resources.

Temporarily Restricted – Those resources subject to donor or grantor imposed restrictions which will be satisfied by actions of WBCO or the passage of time.

Permanently Restricted – Those resources subject to a donor imposed restriction that they be maintained permanently by WBCO. WBCO had no permanently restricted net assets at November 30, 2013.

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporarily restricted net assets are reported as reclassifications between the applicable classes of net assets.

Contributions are recognized as revenues in the period unconditional promises to give are received. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value. Contributions that are restricted by a donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

Use of Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

For purposes of the statement of cash flows, WBCO considers all highly liquid instruments with an original maturity of three months or less to be cash equivalents.

Prepaid Expenses

WBCO, in the ordinary course of business, is required to make payments for insurance expense in advance of the actual occurrence of an expense. These prepayments are expensed as the related cost is incurred or over the life of the associated benefit period using a straight line calculation.

Property and Equipment

Property and equipment represents the cost of acquisition and construction of the facilities, including capitalization of professional fees associated with construction and taxes incurred during the construction period, as well as land improvements and furniture and equipment with unit costs of over $25,000. If acquired by gift, the asset is recorded at the fair market value at the date of the gift. Contributions of property and equipment are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor.

Depreciation of property and equipment is computed using the straight-line method based on the estimated useful lives as follows:

Buildings and improvements	15 - 31.5 years
Furniture and equipment	5 - 20 years

Maintenance and repairs are charged to operations when incurred. Betterments and renewals are capitalized when the unit cost of the item is over $25,000. When property and equipment are sold or otherwise disposed of, the asset account and related accumulated depreciation account are relieved, and any gain or loss is included in operations.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

Resident Deposits

Deposits are required under the rental agreement for residents entering the affordable housing apartment complex. The deposit amount varies based on the rental plan and the type of unit. Interest is earned on the deposits and is kept by WBCO. At November 30, 2013, WBCO held $15,500 in deposits which will be returned or applied to rent income when the tenant leaves.

Accrued Compensated Absences

Full-time employees accrue personal time off of 120 to 160 hours per year depending on length of service. Part-time employees accrue personal time off at a rate equal to their work week as a percentage of the normal 40 hour work week. At the end of each calendar year, employees with an excess of 480 accrued hours of personal time off will be compensated at a ratio of one hour's pay for every four hours of accrued leave. The limits on the amount of personal time off which is paid to an employee upon voluntary termination is as follows:

Length of Service	Accrued PTO Up To
Up to 1 Year	40 Hours
1 – 3 Years	60 Hours
3 – 10 Years	80 Hours
10 – 20 Years	100 Hours
Over 20 Years	200 Hours

Apartment Rental Income

WBCO owns an apartment complex that it rents to provide affordable housing to the community. The apartment complex includes 152 units that are leased under a rental agreement based on applicant income qualification. Tenants are billed monthly for their lease payments and income is recognized when earned.

Donated Facilities, Supplies and Services (In-Kind)

Certain grants require in-kind and/or cash matching funds. WBCO utilized the fair market value of office space, furniture and equipment, and donated services as in-kind expense. The fair market rate is sometimes dictated by grant requirements. The recognition of the in-kind expense is offset by a corresponding revenue.

Functional Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and Statement of Functional Expenses. Accordingly, management has allocated certain expenses among program and supporting services benefited based on specific identification of costs or other reasonable allocation methods.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

Tax Exempt Status

WBCO qualifies as a tax-exempt organization described in Section 501(c)3 of the Internal Revenue Code. Accordingly, WBCO is not subject to federal income taxes under Section 501(a) of the Code. WBCO is classified as a publicly supported charitable organization under the Code and contributions to WBCO qualify as charitable tax deductions for the contributor.

WBCO's income tax returns are subject to review and examination by federal authorities. WBCO is not aware of any activities that would jeopardize its tax-exempt status and is not aware of any activities that are subject to tax on unrelated business income or other taxes. The tax returns for the years 2010 to 2012 are open to examination by federal authorities.

Fair Value Measurements

Accounting principles generally accepted in the United States of America define fair value, establish a framework for measuring fair value, establish a fair value hierarchy based on the inputs used to measure fair value and specify disclosure requirements for fair value measurements. Furthermore, WBCO maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the observable inputs be used when available.

Observable inputs are inputs that market participants would use in pricing the asset or liability based on data obtained from independent sources. Unobservable inputs reflect assumptions that market participants would use in pricing the asset or liability based on the best information available in the circumstances. The fair value hierarchy is broken down into three levels based on the transparency of inputs as follows:

Level 1 – Quoted market prices are available in active markets for identical assets or liabilities as of the report date. A quoted price for an identical asset or liability in an active market provides the most reliable fair value measurement because it is directly observable to the market.

Level 2 – Pricing inputs are other than quoted prices in active markets, which are either directly or indirectly observable as of the report date. This includes investments for which quoted prices are available but that are traded less frequently and investments that are fairly valued using other securities, the parameters of which can be directly observed.

Level 3 – Includes assets or liabilities for which there is little to no pricing observability as of the report date. These are measured using management's best estimate of fair value, where the inputs into the determination of fair value are not observable and require significant management judgment or estimation.

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

NOTES TO FINANCIAL STATEMENTS (CONT'D.)
NOVEMBER 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

Concentrations of Risk

Cash and Cash Equivalents – WBCO maintains its deposits in high credit quality financial institutions. Those balances may exceed insured limits. WBCO's deposits exceeded the insured limits in one financial institution by $234,122 at November 30, 2013.

Receivables – WBCO has outstanding grants, rental fees and other receivables at times throughout the year. Based on historical data, management does not consider there to be any significant credit losses associated with those receivables. Therefore, management has not established an allowance for uncollectible amounts for any of those receivables.

Revenue – WBCO received approximately 58% of its total revenue for the year ended November 30, 2013 from the Head Start Program, exclusive of in-kind contributions.

Subsequent Events

In preparing these financial statements, WBCO has evaluated events and transactions for potential recognition or disclosure through June 11, 2014, the date the financial statements were available for issuance.

NOTE 2 - ACCOUNTS RECEIVABLE, NET

Accounts receivable, net consists of the following at November 30, 2013:

Tenants	$ 8,253
Grants	286,953
Management fees or reimbursements	31,119
Accounts receivable, net	$326,325

NOTE 3 - PROPERTY AND EQUIPMENT, NET

Property and equipment, net consists of the following at November 30, 2013:

Land	$ 408,363
Buildings and improvements	16,676,280
Furniture and equipment	991,061
Total property and equipment	18,075,704
Less accumulated depreciation	5,979,844
Property and equipment, net	$12,095,860

Various buildings are subject to mortgage or other debt. See Note 6 for further detail.

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

NOTES TO FINANCIAL STATEMENTS (CONT'D.)
NOVEMBER 30, 2013

NOTE 4 - TEMPORARILY RESTRICTED ASSETS

Revenues earned under grant contracts for specific purposes and other donor contributions with temporary restrictions are recorded as temporarily restricted revenues. At November 30, 2013, temporarily restricted net assets totaling $2,540,141 consists of revenues in excess of expenses for the following programs:

Head Start	$ 125,976
Meal Distribution	137,379
Federal assets, net accumulated depreciation	2,276,786
Total	$2,540,141

NOTE 5 - NET ASSETS RELEASED FROM RESTRICTIONS

The sources of net assets released from temporary restrictions by either the passage of time or incurring expenditures satisfying the restricted purpose during the year ended November 30, 2013 were as follows:

Head Start	$7,224,815
Meal Distribution	1,143,704
Social Services	1,336,358
Depreciation of federal assets	101,285
Total	$9,806,162

NOTE 6 - LONG-TERM DEBT

The following is a summary of the long-term debt payable at November 30, 2013:

Note payable to the Texas Department of Housing and Community Affairs secured by the multi-family housing project at 2702 Bagdad Road in Leander, Texas, with a net book value of $1,774,430. Payments of principal are due monthly through March 2030 in the amount of $3,333 with a final payment of the remaining principal due in March 2030. No interest will accrue on this note unless there is an occurrence of default. $1,150,000 will be waived and forgiven in March 2030 only in the event there is no occurrence of default.	$1,803,334

NOTE 6 - LONG-TERM DEBT (CONT'D.)

Note payable to the Texas Department of Housing and Community Affairs secured by Phase II of the multi-family housing project at 2702 Bagdad Road in Leander, Texas, with a net book value of $3,810,211. Payments of principal are due monthly through July 2034 in the amount of $14,448 with a final payment of the remaining principal due in July 2034. The note bears interest at 10%.	1,562,520
Note payable to First State Bank Central Texas secured by the multi-family housing project at 2702 Bagdad Road in Leander, Texas including additional renovations, with a net book value of $5,960,553 which also secures the two notes payable to TDHCA. The interest rate is 6.94%, and payments of principal and interest are due monthly through March 2025 in the amount of $29,172, with the entire principal balance and any accrued interest due in March 2025.	3,853,205
Note payable to RBank secured by the office building located at 604 High Tech Drive, Georgetown, Texas, with a net book value of $315,133. The interest rate is 4.5%. Payments of principal and interest are due monthly in the amount of $1,113 with a final payment of the remaining principal due in March 2033.	169,509
Note payable to RBank secured by the Round Rock Transition building located in Round Rock, Texas with a net book value of $3,536,364. The interest rate is variable and adjusted every five years to prime plus 1% (4.5% at year-end). Payments of principal and interest are due monthly in the amount of $12,849 with a final payment of the remaining principal due in September 2033.	2,000,000
Note payable to First State Bank Central Texas secured by the Head Start site in Taylor, Texas, with a net book value of $406,702. The interest rate is prime plus 1% with a floor of 6.75% (6.75% at year-end) and payments are due monthly in the amount of $652 plus interest with a final payment of the remaining principal due in 2015.	52,356
Total long-term debt payable	9,440,924
Less current portion	223,770
Long-term portion	$9,217,154

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

NOTES TO FINANCIAL STATEMENTS (CONT'D.)
NOVEMBER 30, 2013

NOTE 6 - LONG-TERM DEBT (CONT'D.)

The annual maturities of the long-term debt at November 30, 2013 are as follows:

Year	Principal	Interest	Totals
2014	$ 223,770	$ 518,271	$ 742,041
2015	229,775	507,213	736,988
2016	242,643	494,345	736,988
2017	256,401	480,587	736,988
2018	270,371	466,617	736,988
Thereafter	8,217,964	3,358,942	11,576,906
Totals	$9,440,924	$5,825,975	$15,266,899

NOTE 7 - DEFINED CONTRIBUTION PENSION PLAN

WBCO sponsors a defined contribution pension plan available to all of its employees. Contributions by WBCO are between 2.5% and 5% of the participating employees' compensation. Pension costs were $63,660 for the year ended November 30, 2013. Participating employees must contribute a minimum of 2.5% and may elect to contribute as much as 20% of their compensation. Employer and employee contributions go toward the purchase of an annuity contract. This arrangement transfers the pension benefit obligation to the insurer, and neither the plan assets nor the pension benefit obligation are recorded on the books of WBCO.

NOTE 8 - DONATED SERVICES, SUPPLIES, AND FACILITIES

WBCO recognized the following in-kind revenue and expense for the year ended November 31, 2013:

	Head Start	Title III
Volunteer/parent hours	$ 521,662	$ -
Facilities use	672,491	-
Education services	564,095	-
Other	30,288	3,485
Totals	$1,788,536	$3,485

The above is based on management's estimate of fair market value based on grant guidance or from professional appraisers.

NOTE 9 - COMMITMENTS AND CONTINGENCIES

Litigation

WBCO is subject to asserted and unasserted claims encountered in the normal course of business. WBCO'S management and legal counsel assesses such contingent liabilities and such assessment inherently involves an exercise of judgment. In assessing loss contingencies related to legal proceedings that are pending against WBCO or unasserted claims that may result in such proceedings, WBCO's legal counsel evaluates the perceived merits of any legal proceedings or unasserted claims as well as the perceived merits of the amount of relief sought or expected to be sought therein. At November 30, 2013, management affirms there are no asserted or unasserted claims against WBCO which could have a material effect on the financial statements.

Federal and State Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by such agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although WBCO expects such amounts, if any, to be immaterial.

403(b) Retirement Program

WBCO sponsors a 403(b) retirement plan for its employees. The plan requires annual reporting to the Internal Revenue Service and Department of Labor. During the year ended November 30, 2013, management became aware of compliance issues with the plan. Management is addressing the issues and does not expect the total cost to have a material effect on the financial statements. The financial statements do not reflect any liability at this time because the amount is uncertain.

NOTE 10 - ECONOMIC DEPENDENCY

WBCO receives a significant portion of its revenue from funds provided through federal and state grants. The grant amounts are appropriated each year by the federal and state agencies. If significant budget cuts are made at the federal and/or state level, the amount of funds the organization receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the organization will receive in the next fiscal year.

NOTE 11 - RELATED PARTY TRANSACTIONS

WBCO is related through common management to Burnet Senior Housing Opportunities, Inc. (BSHO), a 501(c)(3) non-profit organization which operates an apartment complex for the elderly under Section 202 of the National Housing Act.

NOTE 11 - RELATED PARTY TRANSACTIONS (CONT'D.)

WBCO has a contract to provide management for BSHO. Management fees of $27,996 were earned for the year ending November 30, 2013. Additionally, BSHO reimburses WBCO for expenses related to services provided by employees of WBCO. Reimbursements of $94,404 were received for the year ending November 30, 2013.

BSHO owes WBCO $31,119 at November 30, 2013 which is included in accounts receivable on the Statement of Financial Position.

COMPLIANCE SECTION

EDGIN, PARKMAN, FLEMING & FLEMING, PC
CERTIFIED PUBLIC ACCOUNTANTS

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A. PAUL FLEMING, CPA
J. MARK FLEMING, CPA

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Board of Directors
Williamson-Burnet County Opportunities, Inc.
Georgetown, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Williamson-Burnet County Opportunities, Inc. (WBCO), (a nonprofit organization), which comprise the statement of financial position as of November 30, 2013, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 11, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered WBCO's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of WBCO's internal control. Accordingly, we do not express an opinion on the effectiveness of WBCO's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a deficiency in internal control, described in the accompanying schedule of findings and questioned costs identified as finding 2013-001 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether WBCO's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

WBCO's Response to Findings

WBCO's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. WBCO's response was not subject to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Edgin, Parkman, Fleming & Fleming, PC

EDGIN, PARKMAN, FLEMING & FLEMING, PC

Wichita Falls, Texas
June 11, 2014

EDGIN, PARKMAN, FLEMING & FLEMING, PC
CERTIFIED PUBLIC ACCOUNTANTS

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Independent Auditor's Report on Compliance for Each Major Federal Program
and on Internal Control over Compliance Required by OMB Circular A-133

Board of Directors
Williamson-Burnet County Opportunities, Inc.
Georgetown, Texas

Report on Compliance for Each Major Federal Program

We have audited Williamson-Burnet County Opportunities, Inc.'s (WBCO) compliance with the types of compliance requirements described in the OMB *Circular A-133 Compliance Supplement* that could have a direct and material effect on WBCO's major federal program for the year ended November 30, 2013. WBCO's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for WBCO's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about WBCO's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of WBCO's compliance.

Opinion on Each Major Federal Program

In our opinion, WBCO complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended November 30, 2013.

Report on Internal Control over Compliance

The management of WBCO is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered WBCO's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal programs to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal programs and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of WBCO's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Edgin, Parkman, Fleming & Fleming, PC

EDGIN, PARKMAN, FLEMING & FLEMING, PC

Wichita Falls, Texas
June 11, 2014

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED NOVEMBER 30, 2013

A. Summary of Auditor's Results

1. Financial Statements

Type of auditor's report issued:	Unmodified	
Internal control over financial reporting:		
Material weakness(es) identified?	____Yes	X No
Significant deficiencies identified that are not considered to be material weaknesses?	X Yes	____No
Noncompliance material to the financial statements noted?	____Yes	X No

2. Federal Awards

Internal control over major programs:		
One or more material weaknesses identified?	____Yes	X No
One or more significant deficiencies identified that are not considered to be material weaknesses?	____Yes	X None reported
Type of auditor's report issued on compliance for major programs:	Unmodified	
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?	____Yes	X No

Identification of major programs:

CFDA Number(s)	Name of Federal Program or Cluster
93.600	Head Start

Dollar threshold used to distinguish between Type A and Type B programs:	$300,000	
Auditee qualified as low-risk auditee?	____Yes	X No

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONT'D.)
FOR THE YEAR ENDED NOVEMBER 30, 2013

B. Financial Statement Findings

2013-001 – Significant Deficiency in Financial Reporting – Recognition of Expense in Correct Accounting Period

Criteria or Specific Requirement
Expenses should be recorded when they are incurred for financial statement reporting.

Condition
Proper cut-off procedures were not followed for year end close. WBCO recognized expenses based on issuance of a purchase order rather than the actual date of receipt of the goods. WBCO recorded $28,000 of accounts payable and related expense as of November 30, 2013 for goods received in the subsequent accounting period.

Cause
The period of availability for grants to recognize an expense is not necessarily the same as for recognition of an expense for financial reporting purposes. WBCO properly charged expenses to the correct grant under period of availability rules but booked the transaction in the incorrect accounting period.

Effect
Expenses were recognized in the incorrect accounting period for financial statement reporting.

Recommendation
We recommend that normal cut-off procedures be used for all expenses. Expenditures allowed under grant rules for a period of availability within an accounting period, that are incurred for financial reporting in a subsequent accounting period, should be recorded as incurred. The grant expenditures that met the period of availability requirement (since purchase orders were issued within the period of availability) should be reported in the financial statements when incurred. A reconciliation should be prepared to match the financial reporting periods to the grant reporting period. This would be facilitated by having separate project numbers for each grant. Currently, the same project number is used each year.

C. Federal Award Findings and Questioned Costs

None

WILLIAMSON-BURNET COUNTY OPPORTUNITY, INC.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED NOVEMBER 30, 2013

The prior year audit reported five findings for the year ended November 30, 2012. A brief summary of each finding is noted below along with the status of each finding:

Finding 09-3 – Balance Sheet Accounts not Properly Reconciled

Prior year finding noted that monthly reconciliations were not being performed for all balance sheet accounts or that they were inaccurate.

Status – As of November 30, 2013, all balance sheet accounts are being reconciled on a monthly basis. WBCO has replaced the prior CFO with a new interim CFO that is implementing new accounting procedures, internal controls and written policies that will improve the operation of the accounting department. The books are being closed on a monthly basis rather than annually.

Finding 12-1 – Lack of Fiscal Management

Prior year finding noted WBCO had a serious lack of control and direction regarding overall fiscal management. Internal financial statements were misrepresentative. A consultant was required to be employed to properly reconcile the accounts to allow the November 30, 2012 audit to proceed.

Status – Complete financial statements are provided to the finance committee, the board of directors, and the executive director on a monthly basis. These reports compare the board approved budget to the actual financial activity and present the revenue and expense broken out by program to provide as much transparency as possible for appropriate review and management decisions. A new Executive Director was hired in October 2013, and the individual who served as CFO for the past several years is no longer employed. WBCO engaged a CPA firm as of November 1, 2013 to serve as interim CFO and improve fiscal management. The new Executive Director and the interim CFO have extensive nonprofit experience. The Interim CFO is writing clear accounting policies and procedures and training staff as needed. The CPA firm will help WBCO hire a new CFO with the skills necessary to continue providing appropriate financial management.

Finding 12-2 – Non-compliance with Requirements Under OMB A-133

Prior audit finding noted that WBCO did not meet time constraints for submitting the November 30, 2012 audit due to converting software and not performing reconciliations of balance sheet accounts.

Status - WBCO hired a CPA firm in November 2013 to serve as interim CFO. The former CFO left WBCO in November 2013 and was replaced by an experienced nonprofit executive director. The priority of the CPA firm serving as interim CFO was to make the necessary accounting adjustments to correct the financial statements and work with the auditors to complete the audit. All documents requested by the auditors were provided to them in early December 2013 although scheduling issues did not allow for their completion of the audit until February 24, 2014. The interim CFO has reconciled the accounts, properly closed the books and provided the current auditors a final trial balance in May 2014 which is in time to complete a timely audit.

WILLIAMSON-BURNET COUNTY OPPORTUNITY, INC.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONT'D.)
FOR THE YEAR ENDED NOVEMBER 30, 2013

Finding -12-3 – Final Expenditure Report Different from General Ledger

Prior audit finding noted that the final report for Head Start for the grant year ended November 30, 2012 reported expenses that exceeded those on the general ledger by $64,372.

Status – Subsequent to the prior year fieldwork, WBCO found an additional $147,000 that should have been charged to the grant. Based on performance of accounting staff, WBCO hired an interim CFO in November 2013. The interim CFO has numerous years of experience in nonprofit accounting and has closely monitored grant expenses and has reported the appropriate reconcilable expenses for the current grant that ended November 30, 2013.

Finding 12-4 – Grant Expenditures not Identified in Financial Records

Prior audit finding noted that WBCO had received an ARRA grant from Head Start totaling $30,064 and that there were no expenses identified in the general ledger.

Status – The additional expenditures were charged to the Head Start project which were supported by the additional $147,000 that should have been charged to the grant. There were no ARRA funds received by WBCO during the fiscal year ended November 30, 2013.

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

CORRECTIVE ACTION PLAN
FOR THE YEAR ENDED NOVEMBER 30, 2013

WBCO management offers the following corrective action plan for the current year finding:

Finding 2013-001

In an effort to ensure that grant expenses were properly claimed, $24,369 of supplies reflected by the issuance of a purchase order were recorded as accounts payable at November 30, 2013. These expenses were allowable, and encumbered before the end of the grant period but were not actually purchased until after the November 30, 2013 fiscal year end.

Current procedures are being put in place to make sure that for financial statement purposes, items will be expensed on the general ledger only when incurred. A reconciliation of the difference between allowable grant expenses and general ledger expenses will be prepared at year end. A record of encumbered but unexpended expenses at the end of the grant period of availability will be included with the reconciliation.

Contact Person: Diana Phillips, Executive Director

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
FOR THE YEAR ENDED NOVEMBER 30, 2013

Federal Grantor/Pass-Through Grantor/Program Title	Grant Period	WBCO Project	CFDA Number	Contract Number	Expenditures
Federal Programs					
U.S. Department of Agriculture					
Passed Through Texas Department of Agriculture:					
Child Care Food Program	10/1/12 - 9/30/2013	3761	10.558	TX 246-001	$ 396,873
Child Care Food Program	10/1/13 - 9/30/2014	3761	10.558	TX 246-001	115,432
					512,305
Farm to Child Care Grant Program	9/1/12 - 8/30/13	3762	10.579	FTC-12-47	19,558
Total U.S. Department of Agriculture					531,863
U.S. Department of Health and Human Services					
Direct Program:					
Head Start	12/1/11 - 11/30/12	3011, 3501,	93.600	06CH5236/46	23,122
Head Start	12/1/12 - 11/30/13	3018, 3502	93.600	06CH5236/47	6,663,188
					6,686,310
Passed Through Texas Department Of Housing and Community Affairs:					
Community Service Block Grant 2012	1/1/12 - 4/30/13	3171	93.569	61120001322	47,922
Community Service Block Grant 2013	1/1/13 - 4/30/14	3171	93.569	61130001605	200,128
					248,050
Comprehensive Energy Assistance Program 2012	1/1/12 - 12/31/12	3591	93.568	58120001378	124,154
Comprehensive Energy Assistance Program 2013	4/1/13 - 9/30/13	3591	93.568	58120001714	291,621
Comprehensive Energy Assistance Program 2013	1/1/13 - 12/31/13	3591	93.568	58130001655	463,188
					878,963
Total U.S. Department of Health and Human Services					7,813,323
U.S. Department of Homeland Security					
Passed Through Capital Area United Way:					
Emergency Food and Shelter - Phase 29	5/1/12 - 4/30/13	3631, 3611	97.024	782400-004	46,146
U.S. Department of Housing and Urban Development					
Passed Through Texas Department Of Housing and Community Affairs:					
Emergency Solutions Grant Program	10/1/12 - 9/30/13	3632	14.231	42110001512	54,173
Continuum of Care	2/1/13 - 1/31/15	3633	14.231	TX0330B6J071100	68,200
Total U.S. Department of Housing and Urban Development					122,373
Total Federal Expenditures					8,513,705
State Program					
Texas Department of Agriculture					
Texans Feeding Texans	2/1/13 - 1/31/14	3071	N/A	N/A	31,793
Total State Expenditures					31,793
Total Federal and State Expenditures					$ 8,545,498

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED NOVEMBER 30, 2013

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Williamson-Burnet County Opportunities, Inc. (WBCO) and is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.*

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-122, *Cost Principles for Non-Profit Organizations,* wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 - CONTINGENT LIABILITIES

WBCO participates in a number of federal and state assisted programs. These programs are audited in accordance with *Government Auditing Standards* and the *Single Audit Act Amendments of 1996*, if applicable, in accordance with the required levels of Federal Financial Assistance. Audits of prior years have not resulted in any significant disallowed costs; however, grantor agencies may provide for further examinations. Based on prior experience, management believes that further examinations would not result in any significant disallowed costs.

NOTE 4 - RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedule may differ with the amounts reported in the related federal financial reports due to additional accruals, encumbrances, or adjustments posted to the books after the submission of the original reports. Additionally, federal reports may include cumulative balances which include expenditures incurred in a prior fiscal year.

NOTE 5 - NONCASH AWARDS

WBCO had the following loan balances at November 30, 2013. These loan balances are not included in the federal expenditures presented in the schedule of expenditures of federal and state awards.

Program Title	Federal CFDA No.	Amount Outstanding
U.S. Department of Housing and Urban Development		
Passed Through Texas Department of Housing and Community Affairs:		
HOME Investment Partnership Prgram	14.239	$3,365,854

OTHER SCHEDULE

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

Combining Schedule of Revenues and Expenses - Project Level
For the Year Ended November 30, 2013

	Head Start 3011	Head Start In-Kind 3017	Head Start Train/Tech Asst. 3018	Early Head Start 3501
Revenues:				
Grant revenue	$ 3,669,424	$ -	$ 58,933	$ 2,903,402
Rent and rental assistance	-	-	-	-
Contributions	-	-	-	-
Program income	-	-	-	-
Other income	-	-	-	-
In-kind	-	846,131	-	-
Interest income	-	-	-	-
Gain/loss on sale of investment	-	-	-	-
Total Revenues	3,669,424	846,131	58,933	2,903,402
Expenses:				
Personnel	2,153,297	-	1,290	1,706,926
Fringe benefits	629,273	-	15,877	533,536
Program expenses	259,560	-	82	135,237
Professional expenses	28,731	-	4,370	25,649
Interest expense	34,277	-	-	16,260
Supplies	139,713	-	210	100,525
Telephone	44,464	-	4	27,430
Postage and shipping	2,672	-	64	1,937
Occupancy	222,846	-	-	182,650
Maintenance and repairs	97,500	-	2,427	89,548
Equipment	4,638	-	-	9,050
Conferences, convention, meetings	4,470	-	34,419	4,054
Printing and copying	13,303	-	1	9,117
Dues and subscriptions	4,672	-	51	3,547
Miscellaneous	42,435	-	138	36,541
Depreciation expense	-	-	-	-
Other utilities	-	-	-	-
Administrative expense	-	-	-	-
In-kind	20	846,131	-	-
Total Expenses	3,681,871	846,131	58,933	2,882,007
Revenue Over (Under) Expenses	(12,447)	-	-	21,395
Interfund transfers	-	-	-	-
Net change	$ (12,447)	$ -	$ -	$ 21,395

Early Head Start In-Kind 3521	Early Head Start Train/Tech Asst. 3502	Bartlet EHS Body Start 3160	Harris-Ross HS Body Start 3161	Child Care Food Program 3761	Farm to Child Care FTC 3762	Local Funds 3801
$ -	$ 54,551	$ -	$ -	$ 512,306	$ 13,001	$ -
-	-	-	-	-	-	-
-	-	-	-	-	-	15,210
-	-	-	-	-	-	-
-	-	-	-	-	-	6,744
942,405	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
942,405	54,551	-	-	512,306	13,001	21,954
-	1,068	1	1	227,065	8,178	767
-	17,260	-	-	90,143	938	142
-	158	-	-	68,871	6,228	2,414
-	3,265	-	-	3,778	164	72
-	-	-	-	300	3	-
-	207	-	-	42,001	9,741	2,122
-	3	-	-	498	6	2
-	62	-	-	260	17	9
-	-	-	-	3,941	15	-
-	2,441	-	-	2,214	16	185
-	-	-	-	11,590	1	-
-	30,039	-	-	565	235	7
-	1	-	-	(419)	571	1
-	44	-	-	919	75	36
-	3	-	-	765	(5)	2
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
942,405	-	-	-	-	-	-
942,405	54,551	1	1	452,491	26,183	5,759
-	-	(1)	(1)	59,815	(13,182)	16,195
-	-	-	-	-	-	-
$ -	$ -	$ (1)	$ (1)	$ 59,815	$ (13,182)	$ 16,195

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

Combining Schedule of Revenues and Expenses - Project Level (Cont'd.)
For the Year Ended November 30, 2013

	Program Materials 3802	Health Start Initiative 3803	Hutto Parking Lot 3832	Hutto Beautification 3833
Revenues:				
Grant revenue	$ -	$ -	$ -	$ -
Rent and rental assistance	-	-	-	-
Contributions	500	-	6,670	2,000
Program income	-	-	-	-
Other income	6,676	6,937	-	-
In-kind	-	-	-	-
Interest income	-	-	-	-
Gain/loss on sale of investment	-	-	-	-
Total Revenues	7,176	6,937	6,670	2,000
Expenses:				
Personnel	-	-	-	-
Fringe benefits	-	-	-	-
Program expenses	-	-	-	-
Professional expenses	-	-	-	2,000
Interest expense	-	-	-	-
Supplies	500	-	-	-
Telephone	-	-	-	-
Postage and shipping	-	-	-	-
Occupancy	-	-	-	-
Maintenance and repairs	-	-	-	-
Equipment	-	-	-	-
Conferences, convention, meetings	-	-	-	-
Printing and copying	-	-	-	-
Dues and subscriptions	-	-	-	-
Miscellaneous	581	-	-	-
Depreciation expense	-	-	-	-
Other utilities	-	-	-	-
Administrative expense	-	-	-	-
In-kind	-	-	-	-
Total Expenses	1,081	-	-	2,000
Revenue Over (Under) Expenses	6,095	6,937	6,670	-
Interfund transfers	-	-	-	-
Net change	$ 6,095	$ 6,937	$ 6,670	$ -

Title XX 3021	Title III 3031	Title XIX 3041	Senior Citizens 3051	Texans Feeding Texans 3071	Harvest 5K 3111	Madella Hilliard Expansion 3113
$ -	$ -	$ -	$ -	$ 31,793	$ -	$ -
-	-	-	-	-	-	-
-	372,053	-	-	-	-	-
-	81,167	-	3,000	-	-	-
38,689	689,346	22,523	21,474	-	-	-
-	3,485	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
38,689	1,146,051	22,523	24,474	31,793	-	-
36,858	387,409	33,300	24,657	14,338	1	1
13,305	133,476	8,768	5,537	3,092	-	-
12,765	286,130	9,204	3	32	-	-
1,778	6,131	1,544	584	413	-	-
48	680	20	10	20	-	-
2,140	46,020	1,534	(576)	40	-	-
754	8,995	498	1,680	36	-	-
174	572	176	74	36	-	-
2,491	20,342	1,521	12,051	249	-	-
1,022	17,672	730	228	166	-	-
299	6,348	204	13	15	-	-
210	2,069	210	141	49	-	-
86	2,640	63	12	12	-	-
704	1,948	654	223	139	-	-
265	11,033	171	66	43	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	3,485	-	-	-	-	-
72,899	934,950	58,597	44,703	18,680	1	1
(34,210)	211,101	(36,074)	(20,229)	13,113	(1)	(1)
-	-	-	-	-	-	-
$ (34,210)	$ 211,101	$ (36,074)	$ (20,229)	$ 13,113	$ (1)	$ (1)

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

Combining Schedule of Revenues and Expenses - Project Level (Cont'd.)
For the Year Ended November 30, 2013

	EFSP Meals 3631	CSBG 3171	SCBG Extension Grant 3173	SCBG Discretionary 3191
Revenues:				
Grant revenue	$ 21,039	$ 248,050	$ -	$ -
Rent and rental assistance	-	-	-	-
Contributions	-	-	-	-
Program income	-	-	-	-
Other income	-	-	-	-
In-kind	-	-	-	-
Interest income	-	-	-	-
Gain/loss on sale of investment	-	-	-	-
Total Revenues	21,039	248,050	-	-
Expenses:				
Personnel	158	166,362	330	5
Fringe benefits	28	45,885	154	1
Program expenses	17,148	7,644	-	-
Professional expenses	9	2,667	34	-
Interest expense	-	343	-	-
Supplies	1	6,560	1	-
Telephone	-	7,227	1	-
Postage and shipping	2	491	4	-
Occupancy	-	7,087	-	-
Maintenance and repairs	1	3,740	2	-
Equipment	-	(1,018)	-	-
Conferences, convention, meetings	2	590	3	-
Printing and copying	-	1,220	1	-
Dues and subscriptions	10	7,172	16	-
Miscellaneous	-	3,280	1	-
Depreciation expense	-	-	-	-
Other utilities	-	-	-	-
Administrative expense	-	-	-	-
In-kind	-	-	-	-
Total Expenses	17,359	259,250	547	6
Revenue Over (Under) Expenses	3,680	(11,200)	(547)	(6)
Interfund transfers	-	-	-	-
Net change	$ 3,680	$ (11,200)	$ (547)	$ (6)

TXU Energy Aid 3201	ATMOS Keeping The Warm 3371	ATMOS Share the Warmth 3308	CEAP 3591	Emergency Food and Shelter 3611	Emergency Solutions 3632	Continuum Of Care 3633
$ -	$ -	$ -	$ 878,964	$ 25,107	$ 54,173	$ 68,200
-	-	-	-	-	-	-
15,681	-	28,617	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
15,681	-	28,617	878,964	25,107	54,173	68,200
766	229	2,305	83,356	395	18,356	9,743
142	42	428	22,690	72	2,666	1,723
19,637	(809)	38,877	769,837	23,750	34,650	58,962
69	22	207	2,337	35	424	277
-	-	-	70	-	24	8
4	1	16	3,070	2	37	18
2	1	7	3,019	1	108	54
9	3	27	500	4	33	30
-	-	1	2,202	-	244	711
10	1	40	1,722	2	139	56
-	-	-	1,354	-	15	5
8	3	21	649	5	41	330
1	-	3	588	1	13	7
36	12	101	884	22	545	530
2	-	5	111	1	4,760	911
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
20,686	(495)	42,038	892,389	24,290	62,055	73,365
(5,005)	495	(13,421)	(13,425)	817	(7,882)	(5,165)
-	-	-	-	-	-	-
$ (5,005)	$ 495	$ (13,421)	$ (13,425)	$ 817	$ (7,882)	$ (5,165)

WILLIAMSON-BURNET COUNTY OPPORTUNITIES, INC.

Combining Schedule of Revenues and Expenses - Project Level (Cont'd.)
For the Year Ended November 30, 2013

	Season for Caring 3821	Cedar Ridge Operating 4000	Cedar	Cedar Ridge Apartments 3831
Revenues:				
Grant revenue	$ -	$ -	$ -	$ -
Rent and rental assistance	-	-	1,296,572	-
Contributions	17,566	-	-	-
Program income	-	-	-	-
Other income	-	-	65,741	77,925
In-kind	-	-	-	-
Interest income	-	-	2,100	-
Gain/loss on sale of investment	-	-	5,775	-
Total Revenues	17,566	-	1,370,188	77,925
Expenses:				
Personnel	1,631	-	212,423	-
Fringe benefits	306	-	-	(2,945)
Program expenses	4,543	-	-	-
Professional expenses	634	-	3,107	-
Interest expense	-	-	428,277	-
Supplies	7,899	-	3,730	-
Telephone	5	-	5,450	-
Postage and shipping	19	-	-	-
Occupancy	10,447	890	84,122	-
Maintenance and repairs	3,317	-	124,624	-
Equipment	389	-	9,636	-
Conferences, convention, meetings	107	-	5,093	-
Printing and copying	72	-	-	-
Dues and subscriptions	58	-	6,070	-
Miscellaneous	4	-	2,512	-
Depreciation expense	-	-	307,711	-
Other utilities	-	-	193,781	-
Administrative expense	-	-	74,188	-
In-kind	-	-	-	-
Total Expenses	29,431	890	1,460,724	(2,945)
Revenue Over (Under) Expenses	(11,865)	(890)	(90,536)	80,870
Interfund transfers	-	-	(156,445)	71,445
Net Change	$ (11,865)	$ (890)	$ (246,981)	$ 152,315

Burnet Senior Housing 3890	Insurance Claims 3061	Round Rock Transition 3815	Agency Admin Account 3901	Notes/ Capital Asset 3920	Labor Hour Pool 3990	Grand Total
$ -	$ -	$ -	$ -	$ -	$ -	$ 8,538,943
-	-	-	-	-	-	1,296,572
-	-	81,439	64,724	-	-	604,460
-	-	-	-	-	-	84,167
50,315	572	20,440	95,736	-	-	1,103,118
-	-	-	-	-	-	1,792,021
-	-	118	38	-	-	2,256
-	-	-	-	-	-	5,775
50,315	572	101,997	160,498	-	-	13,427,312
-	-	499	(6,532)	-	-	5,085,183
(1,070)	-	92	12,392	-	(10,188)	1,523,765
-	-	-	6,366	-	-	1,761,289
-	-	23,310	2,125	-	-	113,736
-	-	8,094	4,479	-	-	492,913
-	-	2	(235)	-	-	365,283
-	-	1,983	15	-	-	102,243
-	-	5	(192)	-	-	6,988
-	-	2,313	(2,208)	-	(1,583)	550,332
-	-	82	(2,242)	-	-	345,643
-	-	3,493	(680)	-	-	45,352
-	-	45	(4,259)	-	-	79,106
-	-	1	-	-	-	27,295
-	-	69	583	-	-	29,120
-	-	3,417	14,787	-	-	121,829
-	-	-	-	192,990	-	500,701
-	-	-	-	-	-	193,781
-	-	-	-	-	-	74,188
-	-	-	-	-	-	1,792,041
(1,070)	-	43,405	24,399	192,990	(11,771)	13,210,788
51,385	572	58,592	136,099	(192,990)	11,771	216,524
-	-	30,000	55,000	-	-	-
$ 51,385	$ 572	$ 88,592	$ 191,099	$ (192,990)	$ 11,771	$ 216,524

WBC Opportunities
Senior Nutrition / Meals on Wheels

City of Leander
2014-2015
Program Budget

Utilities/Rent/Maintenance	8%	$	400.00
Salaries/Benefits	47%	$	2,350.00
Supplies/Equipment	9%	$	450.00
Staff Training	1%	$	50.00
Meals/Food Delivery	35%	$	1,750.00
		$	**5,000.00**

WBC OPPORTUNITIES
Providing Hope • Supporting People

June 5, 2014

Robert G. Powers
Finance Director
City of Leander
512-528-2734
RPowers@leandertx.gov

JUN 09 2014
RECEIVED

Dear Mr. Powers,

Thank you for the City of Leander's request for the WBC Opportunities proposal, and for your consideration for funding. WBC Opportunities appreciates the City's history of contribution, collaboration, and support for the programming, nutrition, and promotion of wellness for seniors of Leander at the Bagdad Senior Center (351 N. Bagdad Rd. Leander, Texas 78641). WBC Opportunities respectfully requests **$5,000** from the City of Leander for the 2014/2015 Fiscal Year.

WBC Opportunities' Senior Nutrition / Meals on Wheels program has proudly delivered and served nutritious meals to local elderly clients for 35 of the past 48 years, and looks forward to doing so well into the future. The program provides hot, nutritious noontime meals that meet at least 1/3 of the USRDA requirements, served by caring volunteers five days per week to homebound client homes and at senior activity centers to not only foster good nutrition, but also provide social and community engagement. WBC Opportunities currently serves **31 at-risk homebound clients** in Leander, and **19 total congregate seniors** from Leander, Liberty Hill, and Cedar Park combined.

The home-delivered Meals on Wheels Program is designed to prevent the onset or worsening of illnesses and conditions that often accompany the aging process through good nutrition and monitoring / intervention of client conditions by program staff and volunteers. The average assisted care facility costs $54,000, whereas to serve a client five hot meals a week to allow them to remain living independently costs about $2,000.

A 2012 Brown University study revealed that home-delivered meals emerged as the most significant factor among Older Americans Act (OAA) services that affected state-to-state comparative differences in low-care nursing home population. Although the agency receives core-funding support from the Older Americans Act, this only covers approximately 40% of the cost of the meal. It is the expectation that local communities, like Leander, will come together to provide the balance of the resources necessary to provide this critical service to our ever-increasing senior population.

Attached you will find the following documents:

- 2014/2015 Proposed use of City Funds : Program Budget
- Year to Date Statement of Revenues and Expenditures for the Bagdad Senior Center
- A report of funds provided by the City
- And finally an article highlighting the Meals on Wheels program at Bagdad.

Upon the receipt of continued funding, WBC Opportunities will respond with a report to the City by September 1, 2014. We look forward to hearing for the City. Please feel free to contact me for any reason.

Sincerely,

Diana Phillips

Diana Phillips
Executive Director
DP: la

WBC
OPPORTUNITIES
Providing Hope • Supporting People

Proposed City of Leander
WBC Opportunities
Senior Nutrition / Meals on Wheels
2014-2015
Program Budget

Utilities/Rent/Maintenance	8%	$	400.00
Salaries/Benefits	47%	$	2,350.00
Supplies/Equipment	9%	$	450.00
Staff Training	1%	$	50.00
Meals/Food Delivery	35%	$	1,750.00
		$	**5,000.00**

2013 Bagdad Senior Center Budget

Utilities/Rent/Maintenance	8%	$	11,071.83
Salaries/Benefits	47%	$	68,256.31
Supplies/Equipment	9%	$	13,147.41
Staff Training	0%	$	300.55
Meals/Food Delivery	35%	$	50,957.93
		$	**143,734.03**

WBC Opportunities
Statement of Revenues and Expenditures
Title III - Meals on Wheels
Bagdad Center serving Leander Cedar Park

	12/1/12 - 11/30/13	YTD 12/1/13 - 5/31/14
Operating Revenue		
Grant Revenue		
CAPCO CI	13,114.66	7,153.72
CAPCO CII	46,410.87	21,053.36
Total Grant Revenue	59,525.53	28,207.08
Contributions		
WMS COUNTY	7,200.00	3,600.00
CITY OF LEANDER	0.00	9,000.00
DONATIONS	7,580.27	6,409.00
FUND RAISING	675.00	325.00
UNITED WAY	3,750.00	0.00
CITY OF CEDAR PARK	9,000.00	4,000.00
Total Contributions	28,205.27	23,334.00
Program Revenue		
PEC	1,000.00	0.00
CONG. PROGRAM INCOME	7,953.54	3,608.75
HD PROGRAM INCOME	14,182.00	5,916.00
Total Program Revenue	23,135.54	9,524.75
Other Income		
REBATES	447.32	304.46
Total Other Income	447.32	304.46
Total Operating Revenue	111,313.66	61,370.29
Total Revenue	111,313.66	61,370.29
Expenditures		
Salaries & Benefits	68,256.31	32,354.67
Food & Delivery	50,957.93	20,364.85
Supplies	8,450.05	2,845.79
Telephone	3,344.51	2,431.07
Postage & Printing	547.18	260.38
Occupancy	6,579.80	2,414.48
Maintenance & Repairs	3,347.10	22,035.64
Equipment Rental	1,144.93	566.00
Training	300.55	64.24
Miscellaneous	805.67	477.54
Total Expenditures	143,734.03	83,814.66
Net Revenue Over Expenditures	(32,420.37)	(22,444.37)

WBC Opportunities
Expanded General Ledger - GL DETAIL
From 12/1/2011 Through 11/30/2014

Effective Date	Transaction Source	Session ID	Description	GL Code	DEPT Code	Debit	Credit
			Opening Balance	4340	30	0.00	
12/27/2011	CR	CR1	VARIOUS	4340	30		5,000.00
11/15/2012	CR	Nov2012CR4	City of Leander	4340	30		5,000.00
1/23/2014	CR	CR814	City of Leander - MOW	4340	30		5,000.00
4/4/2014	CR	CR1078	City of Leander - Senior Center Repairs	4340	30		4,000.00
			Transaction Total			0.00	19,000.00
Report Opening/Current Balance						0.00	0.00
Report Transaction Totals						0.00	19,000.00
Report Current Balances						0.00	19,000.00
Report Difference							19,000.00

Volume 27, Issue 24

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May 15, 2014 | 50 Cents

Meals on Wheels delivery driver Denise Schilli has found a misplaced hearing aid belonging to Helen Whitted, 93. (Courtesy Photo)

Senior nutrition program serves Liberty Hill elderly, homebound

By BRAD STUTZMAN
Contributor to *The Independent*

Denise Schilli pulls her Meals on Wheels van into Helen Whitted's driveway, delivering a hot lunch to the Liberty Hill woman who lives in a small cottage on family property. It's late morning and Ms. Schilli is about halfway through her route, which began at the Bagdad Senior Center in Leander where the lunches are prepared.

At 93, Mrs. Whitted doesn't get around as well as she used to and she no longer cooks. Although hard of hearing, she anticipates Schilli's welcome knock on her front door and invites her friendly visitor in.

"I have been with them a year now," Mrs. Whitted says. "I really appreciate it. It got to where I can't cook without burning myself."

Ms. Schilli, who serves as site leader at the Bagdad Senior Center, makes conversation with Mrs.

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MEALS *Continued from Page 1*

Whitted. It's as if the two are old friends. They discuss an array of photographs, with three or four generations of family members lining Mrs. Whitted's walls. At the older woman's request, Ms. Schilli searches for and retrieves a missing hearing aid.

She then leaves Mrs. Whitted – the widow of a U.S. Navy veteran – to enjoy her lunch. Today's offering, prepared by a cook back at the Bagdad Senior Center and delivered hot to Mrs. Whitted's door, is chicken-noodle bake with mixed vegetables, salad, pears and milk.

Ms. Schilli says Meals on Wheels clients are all at least age 60 – although many are much older – and no longer able to drive. Many are poor. Or in poor health. Or both.

"It's awful to get old," Ms. Schilli says, back on the road to her next delivery. "Especially to get old and not have anyone."

A division of the non-profit Williamson Burnet County Opportunities, Meals on Wheels serves about 1,200 clients in the two counties. In addition to providing hot, home-delivered meals five days a week, the local nonprofit also operates Senior Centers – where senior citizens gather for food and fellowship – in Georgetown, Leander, Round Rock, Taylor and Marble Falls. Donations are accepted, but no one is ever turned away because of an inability to pay.

Although each person is unique, Mrs. Whitted is in many ways typical of Meals clients who because of age, illness or disability are unable to provide proper nutrition for themselves.

Bertie Hohmann, 92, is another such client on Ms. Schilli's route.

"Meals on Wheels is real good to me," Mrs. Hohmann says. "They help me because I can't cook very good. I can't stand up over the stove very long.

"I love y'all," she says to Ms. Schilli, who explains that clients count on their delivery drivers for companionship as well as food.

Hohmann agreed.

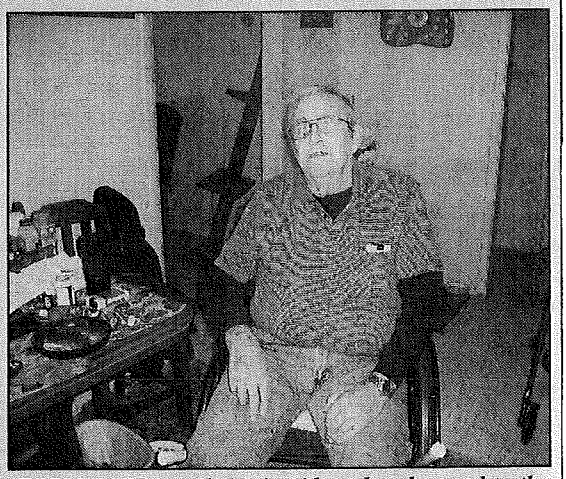
"Joe (a driver) brought me flowers for Easter," she said. "The prettiest flowers you ever laid eyes on."

"They look out for her," Ms. Schilli says of Joe and the other route drivers. "People come and try to help her clean up her yard and things of that nature."

Ms. Schilli said volunteers who work out of the Bagdad Senior Center drive the 50-mile, round-trip route five days a week, using their own gas.

"If we didn't have the volunteers we couldn't do this," she said. "We couldn't afford it.

"I don't know half of what all our volunteer drivers do for these clients. You can see there's a need. I don't know what they'd do without us."



(TOP) Betty Dunard, 89, is widowed and moved to the Summerlyn subdivision in order to be closer to family. (ABOVE) Karl Diethrich, 69, is a retired machinist and is recovering from a bad fall taken about one year ago. He has lived in Liberty Hill for 15 years. (Courtesy Photos)

All told, Meals on Wheels has nine clients on its Liberty Hill area route.

Some, like 61-year-old Wendall Hayes, live in houses that have seen better days.

"They treat me real good," Hayes says, noting he's currently on a six-month waiting list to get into low-income housing.

Others, like Betty Dunard, 89, live in more comfortable surroundings but are still not able to prepare their own meals.

Karl Diethrich, 69, is confined to a wheelchair. The retired machinist lives in a small cinderblock house with his cat, Tiger, and is recuperating from a fall taken about one year ago.

Diethrich said he appreciates the food and friendship Meals on Wheels and its drivers provide.

"They take care of me – damn good care of me," he said. "They treat me real well."

To inquire about becoming a Meals on Wheels driver, call (512) 763-1400. Donations may be made by check to WBC Opportunities and mailed to 604 High Tech Drive, Georgetown, Texas 78626. Online donations may be made at WBCO.net.

COUNTY OF WILLIAMSON §

STATE OF TEXAS §

FUNDING AGREEMENT

This **INTERLOCAL COOPERATION AGREEMENT** ("Agreement") is executed by and between **WBC OPPORTUNITIES, INC.**, 604 High Tech Drive Georgetown, Texas 78626, hereinafter referred to as "WBCO", and the **CITY OF LEANDER**, Texas, a home rule municipal corporation organized under the laws of the State of Texas, hereinafter referred to as the "City", P.O. Box 319, Leander, Texas 78646, acting by and through their duly authorized representatives.

WHEREAS, the City of Leander is a local government as defined in 791.003 of the Texas Government Code, and

WHEREAS, WBCO is a Texas non-profit corporation that provides the services described herein to the Leander community, and

WHEREAS, both WBCO and the City desire to enter into this Agreement to provide for the use of funds granted by the City for the benefit of the Leander community;

NOW, THEREFORE, for and in consideration of the covenants, conditions and undertakings hereinafter described, and the benefits to accrue to the citizens of the City, the parties contract, covenant and agree to provide certain governmental services and functions as follows:

Section 1. Assistance. The City of Leander will provide assistance to the WBCO to be used for the Meals-On-Wheels Program located at 351 N. Bagdad, Leander, Texas, 78641, for services to the Leander community, including but not limited to providing meals to participants aged 60 and older, or disabled persons, in an amount not to exceed $5,000 (the "Grant") for the term of this Agreement.

Section 2. Conflict of Interests. WBCO covenants and agrees that it presently has no interest and will not acquire, direct or indirect, an interest, which conflicts with its efficient, diligent faithful performance of the terms of this contract and agreement. This agreement shall not be assigned or transferred by WBCO without prior written consent of the City.

Section 3. Agreement Period. This Agreement shall commence on October 1, 2014, and shall continue in effect until September 30, 2015 unless terminated in writing by the City or the WBCO by giving thirty days notice of termination to the other party. In the event of early termination by WBCO, the WBCO shall repay the City a pro rata share of the Grant, pro-rated over the one-year term of this Agreement. Terms governing repayment of the Grant shall survive the term of this Agreement until fulfilled.

Section 4. Reporting. The WBCO will provide the city with an annual report on the use of the funds or credit allocated to them by September 1 of each year, which funds shall be used for the Meals-On-Wheels program located at 351 N. Bagdad, Leander, Texas 78641. The report shall include the number of City of Leander citizens who have benefited directly from the donation as well as a general statement of the use of the funds.

Section 5. Repayment of Funds. WBCO shall repay the City the Grant, less any reductions as provided in this subsection, within ten (10) days of notice by the City in the event that WBCO fails to use the Grant as provide in this Agreement. For each quarter that WBCO uses the Grant as provided in this Agreement, WBCO's obligation to repay the Grant shall be reduced by $1,250.00.

Section 6. Amendments and Modifications. This Agreement may not be amended or modified except in writing executed by the City and the WBCO and authorized by both parties.

Section 7. Captions. The descriptive captions of this Agreement are for informational purposes only and shall in no way limit or effect the terms or conditions of the paragraphs.

Section 8. Severability. The sections, paragraphs, clauses and phrases of this Agreement are severable and, if any phrase, clause, sentence, paragraph, or section of the Agreement should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, or paragraphs, and sections of this Agreement.

IN WITNESS WHERE OF, the parties hereto have executed this Agreement by their duly authorized agents and officers.

SIGNED AND APPROVED this the ____ day of September, 2014.

CITY OF LEANDER

_____

Christopher Fielder, Mayor

WBCO

Diana Phillips

Diana Phillips, Executive Director

ATTEST:

_____

Debbie, Haile, City Secretary

AGENDA ITEM # 8

Executive Summary

September 18, 2014

Subject: Consider a Special Permit Approval for the Bluegrass Festival

Background: The 9th Annual Bluegrass Festival is scheduled for September 26th and 27th at the Robin Bledsoe Park Amphitheater. Three bands will play Friday evening beginning at 7 pm and four bands will play on Saturday beginning at 6 pm.

A special permit is respectfully requested to allow Bledsoe Park to remain open for an additional hour on Friday and Saturday night. Section 1.426 of the Park Rules & Regulations Ordinance states that parks are open to the public from 6:00 am to10 pm daily and park curfew hours are established from 10:01 pm. until 5:59 pm

Financial Consideration: None

Recommendation: Staff respectfully requests Council approval of a Special Permit to allow Bledsoe Park to remain open until 11 pm on September 26th and 27th for the Bluegrass Festival.

Attachments: Special Permit Application, Event Flyer

Prepared by: Stephen Bosak, Parks & Recreation Director

AGENDA ITEM # 8

Special Event Permit Application

Applicant/Organization Name: Leander Parks & Recreation Department

Name & Contact Information of Responsible Individual:
Stephen Bosak, Director
Leander Parks & Recreation Department (PARD)
P.O. Box 319 – Leander, TX 78646
Phone: 512.528.9909

Description of Event: Leander PARD will host the 9th Annual Bluegrass Festival in Bledsoe Park Amphitheater September 26-2, 2013. Three bands are scheduled from 7 to 10:30 pm on Friday and four are scheduled from 6 to 10:30 pm on Saturday. The event is free to the public. Food and drink concessions will be sold.

A Special Permit is requested to extend park hours from 10 pm to 11 pm on Friday and Saturday night.

City Services Needed:

Utilities & Services Needed:	Electricity, Restrooms & Water
Sanitation/Litter Pick Up:	By PARD
Security:	By Leander Police Department
Traffic Control:	By PARD

Will alcohol be served or sold? No

Will the proposed activity interfere or detract from the general public use of the area? The event will be open to the public and there are no other scheduled park activities during the event.

Will the proposed activity adversely impact the City or nearby property owners? No.

Will the activity cause/create health or safety risks or damage to other property? No.

Will the event require local or state permits, or violate any federal, state or municipal laws? No

What measures will be taken to prevent/minimize adverse impacts or affects? Leander Police and PARD will provide security and traffic control.

Proof of Insurance: The City of Leander is insured through the Texas Municipal League.

Stephen Bosak September 18, 2014
Parks & Recreation Director Date

9TH ANNUAL

suddenlink

BLUEGRASS festival

CITY OF LEANDER PARKS AND RECREATION DEPARTMENT

September 26th and 27th

Robin Bledsoe Park

601 S. Bagdad, Leander TX

Friday, September 26th

7pm - Scribe House
8pm - Four Fights Per Pint
9pm - The Lost Pines

Saturday, September 27th

6pm - Piney Grove Ramblers
7pm - Primetime Ramblers
8pm - Devin Jake Band
9pm - Austin Steamers

City of Leander

LEANDER PARKS AND RECREATION
PEACE LOVE PARKS

For more information visit us at

www.leandertx.gov

Executive Summary

September 18, 2014

Council Agenda Subject: Resolution Authorizing Amendment to the City of Leander Personnel Policy.

Background: During the most recent City Council retreat, the City Manager briefed City Council on a recommendation to revise the manner in which the City has been handling holiday pay in the Police and Fire Departments, as well as the recommendation to eliminate three holidays (Presidents Day, Columbus Day, and Floating Holiday) from the official schedule. Police and Fire employees would now be scheduled a day off to "observe" the holiday in lieu of receiving extra compensation which they do now. If an employee is not able to observe the holiday within the same pay period, then the accrued hours would convert to vacation time and be added to the employee's vacation leave bank. To compensate employees for the reduction in their annual earnings due to the current practice, pay plan adjustments have been included in the FY 2014-15 budget – police officers working 8 or 12-hour shifts would receive a 7.5% increase; Dispatchers would receive 5.0%; Firefighters working 24/48 shift would receive 6.0958%; and Fire personnel working 40-hour workweek would receive 8.0769%. The maximum pay rate in each job classification range would not be increased. In addition, police and fire employees would accrue 8 hours for each holiday similar to other City employees, which replaces their current 12 hour accrual rate. Finally, the maximum amount of vacation "carry-over" each year is recommended to change from one-times (1x) an employee's annual accrual on December 31 each year (rollover period) to two-times (2x) an employee's annual accrual amount capped regardless of when it is reached during the year. The maximum payout of accumulated vacation for any employee does not change and remains per the existing policy at 168 hours. Finally, changes are recommended to update the Policy to reflect the 28-day cycle for the Fire Department that went into effect last October.

Origination: Cindy Hignite, HR Director

Financial Consideration: Estimated impact $118,505.

Recommendation: Approval

Attachments: Resolution

Prepared by: Robert Powers, Finance Director

RESOLUTION AMENDING THE CITY OF LEANDER PERSONNEL POLICY

WHEREAS, Article 9.03.003 of the Code of Ordinances states that modifications and amendments to the City's personnel policies shall be approved by the City Council by resolution, and;

WHEREAS, the City Manager has recommended certain amendments to the current Personnel Policy now in effect, and;

WHEREAS, the City Council finds these changes to be beneficial.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS THAT:

Section 1: The following sections in the City of Leander Personnel Policy are hereby amended.

Article 4. Applications and Conditions of Employment

Section 4.12. Types of Positions.

Regular Full-Time Employee. Regular full-time employees are those employees that have completed the evaluation and training period, and that meet the other requirements of this section. Police Officers shall be considered regular full-time employees if the position is budgeted for eighty (80) or more hours per two week period for fifty-two (52) weeks per year. Firefighters employed by the City shall be considered regular full-time employees if the position held is budgeted for ~~one~~ two hundred ~~six~~ twelve (~~106~~212) or more hours per ~~fourteen~~ twenty-eight (~~14~~28) day work cycle for fifty-two (52) weeks per year. (~~Therein after~~ Hereinafter referred to as 24/48 hour Fire Department Employees.) Regular full-time employees may be considered exempt or non-exempt. Exempt employees shall have the same meaning as provided in the Fair Labor Standards Act. Non-exempt employees are generally paid by the hour, and are eligible for overtime compensation. Employees in regular full-time positions shall be eligible to participate in group insurance programs and be paid for holidays, and accrue vacation and sick leave.

Article 5. Attendance and Leave

Section 5.01. Vacation Leave. Vacation leave is earned by regular full-time employees according to the schedule set forth in paragraph (a) below. No vacation or other annual leave will be earned by temporary or part-time employees.

(a) Regular full-time employees shall be eligible for vacation leave as scheduled with the approval of the department head or, as applicable, City Manager, to the extent of leave accrued and credited to the employee. Part-time employees shall not be eligible for vacation leave. An Evaluation and Training employee shall accrue vacation but shall, upon the satisfactory completion

of evaluation and training, be credited with vacation leave for each month of employment. However, an Evaluation and Training employee may not take vacation leave until the evaluation and training period is over without Department Head approval. Vacation leave shall thereafter accrue as follows:

Vacation leave for all full-time Department Heads shall accrue vacation leave as follows:

1-9	years service – 15.0 days per year (4.6154 hours bi-weekly)
10-14	years service – 18.0 days per year (5.5385 hours bi-weekly)
15+	years service – 21.0 days per year (6.4615 hours bi-weekly)

Vacation leave for all regular full-time employees shall accrue vacation leave as follows:

1 - 4	years service - 12.0 days per year (3.6923 hours bi-weekly)
5 - 9	years service – 15.0 days per year (4.6154 hours bi-weekly)
10 - 14	years service - 18.0 days per year (5.5385 hours bi-weekly)
15+	years service – 21.0 days per year (6.4615 hours bi-weekly)

Vacation leave for all 24/48 hour Fire Department employees shall accrue vacation leave as follows:

1 – 4	years service – 144.0 hours per year or 6.0 shifts per year (5.5385 hours bi-weekly)
5 – 9	years service – 180.0 hours per year or 7.5 shifts per year (6.9231 hours bi-weekly)
10 – 14	years service – 216.0 hours per year or 9.0 shifts per year (8.3077 hours bi-weekly)
15 +	years service – 252.0 hours per year or 10.5 shifts per year (9.6923 hours bi-weekly)

(b) It shall be the duty of the respective department head to monitor vacation schedules to ensure that an adequate work force is available. All requests for vacation will be made a minimum of 10 days in advance, except in cases of an emergency, by the employee completing and delivering a leave form to the employee's department head, who will sign the form if the leave is approved. If the form is not complete, is not submitted in a timely manner, or the employee does not have the requested time, the form will be returned to the employee, or to the supervisor who will notify the employee.

(c) ~~No employee shall carry forward as of December 31st of each calendar year, vacation leave in excess of the total sum of annual vacation time awarded annually to the individual as determined by the employee's years of service indicated in (a) above without written approval from the City Manager.~~

Maximum Vacation Leave Accrual. Unused vacation leave time may be accumulated up to a maximum of two times the annual hours allowed to be accrued by the individual as determined by the employee's years of service indicated in (a) above.

(f) In the event that an employee resigns, dies or is terminated after the satisfactory completion

of evaluation and training, accrued vacation time ~~up to the maximum permitted in (c) above will be paid to the employee or the employee's designated survivor.~~shall be paid as permitted by Section 6.07 Termination Pay.

Section 5.03. Workweek.

(a) All full-time employees will work over thirty-two (32) hours per week; provided that all full-time Police Officers will work eighty (80) hours per fourteen (14) day work cycle, and full-time Fire Fighters will work ~~one~~ two hundred ~~six~~ twelve (~~106~~212) hours within a ~~fourteen~~ twenty-eight (~~14~~28) day work cycle, except in circumstances where a different schedule is required or management directs otherwise, and all regular full-time employees shall accrue all employee benefits as described herein. The City Manager and designated employees will be subject to 24 hour call.

Section 5.07. Holidays. The City will observe the following holiday schedule.

New Year's Day	Labor Day
~~President's Day~~	~~Columbus Day~~
Friday before Easter	Thanksgiving Day
Memorial Day	Friday after Thanksgiving
4th of July	Christmas Eve
MLK Day	Christmas Day
Veteran's Day	

~~Each employee must choose one "Floating Holiday" per year, but this day may not be taken in conjunction with any other City Holiday or scheduled Vacation day for the employee and is subject to Department Head approval.~~ The City Council may add, change, or delete the official holidays. The following provisions shall apply to holidays:

(a) As many employees as reasonably possible in the discretion of the City Manager shall be given each holiday off consistent with the maintenance of essential municipal functions.

(b) Regular full-time employees shall be entitled to a paid/credited holiday equal to eight (8) hours of such employee's regular rate of pay. No hours worked will be reflected on the employee's time sheets for holidays for which the employee is paid and does not work. ~~Non-exempt Police Officers working eighty (80) hours bi-weekly will be paid/credited holiday equal to eight (8) hours or twelve (12) hours (depending on scheduled shift assignment for that day) of such employee's regular rate of pay. Fire Department employees working the 24/48 hour shift shall be entitled to a paid/credited holiday equal to twelve (12) hours at such employee's regular rate of pay. Credited compensatory time must be taken within the next pay period after it was earned unless approved by the City Manager.~~ Holiday leave time taken will not be included in the calculation of overtime.

(c) In the event any regular full-time employee of the City~~, except firefighters and Police Officers (above),~~ is required to work on a City holiday, regardless of whether the employee was scheduled or not to work, such employee shall be credited with holiday compensatory time of eight (8) hours and

be paid for the actual hours worked. Such compensatory time ~~must~~ may be taken within the ~~next~~ same pay period ~~after~~ during which it was earned ~~unless approved by the City Manager~~. ~~Employer may be allowed to either credit holiday compensation time of eight (8) hours or pay holiday compensation time of eight (8) hours when an employee is required to work on a holiday.~~ In the event the employee does not use his/her accrued holiday leave during the same period in which it was earned, the accrued holiday hours will be converted to vacation leave and added to the employee's leave bank. Holiday leave time taken will not be included in the calculation of overtime.

(i) ~~No~~ ~~H~~holiday pay/credit will be granted for an employee who is out on an occupational injury only if employee has at least one (1) hour of combined leave in his/her vacation and sick leave bank (Active Status).~~.~~

Section 5.18. Accrual of Leave While on Extended Leave.
Employees on leave or otherwise off work for more than 15 consecutive business days will not accrue, holiday, vacation or sick leave while on leave or away from work, unless approved otherwise in writing by the City Manager.

Article 6. Wages and Salary

Section 6.07. Termination Pay. All employees who terminate employment with the City shall receive all pay which may be due, subject to the following qualifications and exceptions:

(a) Only regular full-time employees who have satisfactorily completed their probationary period prior to termination will be paid for accrued vacation leave up to 168 hours and if an employee terminates before the end of a pay period, the employee will be paid for the total hours actually worked through the employee's termination date at his/her calculated hourly rate; and

Article 10. Benefits

Section 10.05. Insurance. Life, health, and dental insurance are provided to all regular full-time employees through a group insurance policy. Life, health, and dental insurance are not provided to temporary, seasonal, or part-time employees. This insurance is provided by the City for the employee at no cost to the employee. At the employee's option and expense, dependent insurance coverage is also available. The City ~~will~~ may contribute ~~30%~~a percentage of the supplemental dependant coverage for health and/or dental insurance as provided for in the City's operating budget. In addition to any benefits provided by State Law, Retiree's may continue their health benefits with certain limitations to retirees and their dependents who were covered under the health plan at the time of retirement and the City will contribute ~~30%~~a percentage, not to exceed 30%, to the retiree's total premium, as provided for in the City's operating budget. ~~(not eligible until October 2010).~~ Coverage may be continued with certain limitations upon termination other than retirement provided the premiums are paid entirely by the employee. These limitations are consistent with the Consolidated Omnibus Budget Reconciliation Act (COBRA).

APPENDIX 4

Calculation of Hours of Work

When computing non-exempt employees' hours of work as provided in Article 5 of the Personnel Manual, the following definitions and methods of calculating hours of work shall apply:

Compensatory Time. One and one-half hours shall accrue for all hourly employees electing to accrue compensatory time in lieu of overtime pay for each hour of work in excess of regular time worked in a workweek or workweek cycle. No employee shall accrue compensatory time without an agreement in writing to accept compensatory time in lieu of overtime pay.

Vacation and Sick Leave for 24/48 hour Fire Department employees. The City recognizes that non-exempt full-time Firefighters assigned to suppression duties accrue vacation and sick leave at a higher rate than other City employees because of their fifty-three~~six~~ (53~~6~~) hour average work week cycle to which they are normally assigned. When a Firefighter is assigned to a position with a forty (40) hour work schedule, the fire fighter will begin accruing vacation and medical leave at the same rate as other forty (40) hour per week City employees. When a Firefighter on a forty (40) hour work week returns to the regular fifty-six hour average work week cycle, vacation and sick leave will accrue in accordance with other fifty-six hour work week employees. This article excludes light duty assignments of less than ninety (90) calendar days.

Holiday Compensation. All full-time hourly employees shall be paid an amount equal to eight (8) hours of pay at the employee's regular rate of pay for regular time for each holiday recognized by the City. This time shall not be paid at overtime rate. Employees actually working the holiday shall receive eight (8) hours of compensatory time in lieu of holiday compensation. ~~All 24/48 hour Fire Department employees shall be paid an amount equal to (12) hours of pay at the employee's regular rate of pay for regular time for each holiday recognized by the City regardless of whether they are actually working the holiday.~~

~~**Holiday Pay**. All employees actually working on a holiday recognized by the City, regardless of whether the employee is scheduled to work or not, shall receive holiday compensatory time, in lieu of holiday compensation, at the rate of eight (8) hours of compensatory time for each recognized holiday that the employee actually works. In addition to Holiday compensatory time of eight (8) hours, employees actually working a recognized City holiday shall be paid for each hour actually worked in the same manner the employee is paid on a non-holiday. Employees having already reached the maximum hours of regular time permitted for the workweek or workweek cycle during the hours of work on the holiday shall be paid overtime or accrue one and one-half hours of compensatory time, if previously agreed, for each hour actually worked beyond the employee's regular time for the workweek or workweek cycle on the holiday.~~

~~*Regular full-time employees shall be entitled to a paid/credited holiday equal to eight (8) hours of such employee's regular rate of pay. No hours worked will be reflected on the employee's time sheets for holidays for which the employee is paid and does not work. Non-exempt Police Officers working eighty-five*~~

~~*(85) hours bi-weekly will be paid/credited holiday equal to eight and one half (8 ½) hours or twelve (12) hours (depending on shift assignment) of such employee's regular rate of pay. Fire Department employees working the 24/48 hour shift shall be entitled to a paid/credited holiday equal to twelve (12) hours at such employee's regular rate of pay. Credited compensatory time must be taken within six (6) months of the holiday. Holiday leave time taken will not be included in the calculation of overtime.*~~

Hours of Work. All of the time an employee is on duty at the employer's establishment or at a prescribed work place, as well as all time during which the employee is suffered or permitted to work for the employer shall constitute the hours of work. In calculating hours of work, such time shall not include the following utilized time periods during the workweek: vacation time, rest or meal periods as provided herein, sick time and any compensatory time utilized.

Lectures, Meetings and Training Programs. Approved attendance at lectures, meetings, training programs and similar activities shall be hours worked unless: it is outside normal hours, it is voluntary, not job related and no other work is currently performed.

On-Call Time. An employee who is required to remain on call on the employer's premises is working while "on call." An employee who is required to remain on call at home, or who is allowed to leave a message where he/she can be reached, is not working while on call.

Overtime. Time and one-half the regular rate of pay shall be paid to non-exempt employees for each hour of work in excess of regular time worked in a workweek or workweek cycle.

Part-time Accrual Rate. All part-time non-exempt employees shall not accrue holiday compensation, vacation, sick leave and other permitted benefits at a prorated share of the compensation similarly provided to full-time regular employees for the actual hours worked in a workweek or workweek cycle.

Regular Time. Forty (40) hours of actual work per workweek shall constitute regular time before a non-exempt employee is eligible for overtime or compensatory time. Police Officers who are regularly scheduled to work eighty (80) hours or more of work per two-week work week cycle shall be full-time regular employees~~; however, Police Officers must actually work eighty-five (85) hours of work per two-week work week cycle as regular time before a non-exempt Police Officer is eligible for overtime or compensatory time~~. All 24/48 hour Fire Department employees must work ~~one~~ two hundred ~~six~~ twelve (~~106~~212) hours of work per ~~fourteen~~ twenty-eight (~~14~~28) day work cycle as regular time before a 24/48 Firefighter is eligible for overtime or compensatory time. In calculating regular time, such time shall not include the following utilized time periods during the workweek: vacation time, rest or meal periods as provided herein, sick leave, compensatory time utilized and other periods of time not otherwise permitted to be included as actual hours of work.

~~**14**~~ **28 Day Work Cycle.** ~~Fourteen~~ Twenty-eight (~~14~~28) consecutive twenty-four (24) hour days, or a total of ~~336~~ 672 hours, beginning at Saturday 07:00 am and ending ~~four Saturdays later~~ at 06:59 am on the twenty-eighth day. ~~(Effective change 01/19/2006.)~~

Rest and Meal Periods. Rest periods of a duration of 20 minutes or less are hours of work. Any rest periods of longer duration are not counted as hours of work. Meal periods of greater than 20 minutes for which the employee is completely relieved from duty for the purpose of eating a regular meal are not counted as hours of work. Meal periods for which the employee is not relieved and is required to perform duties, whether active or inactive, while eating are hours of work.

Standby Compensation. On-call shifts for which compensation is not required to be paid may be deemed in advance in writing by the department head as standby shifts. All standby shifts shall be compensated at a rate permitted for such shifts, and hours on standby shall not be included in computing hours of work. Standby compensation must be properly authorized.

Travel Time.

(a) Home to Work Travel = an employee who travels from home before the regular workday and returns to his/her home at the end of the workday is engaged in ordinary home to work travel, which is not counted as hours of work.

(b) Home to Work on a Special Day Assignment in Another City = an employee who regularly works at a fixed location in one city is given a special one day assignment in another city and returns home the same day. The time spent in traveling to and returning from the other city is work time, except the time the employee would normally spend commuting to the regular work site.

(c) Travel to Work Sites = time spent by an employee in travel as part of his/her principal activity, such as travel from job site to job site during the workday, is counted as hours worked.

(d) Travel Away from the Community = travel that keeps an employee away from home overnight is travel away from the community. The time traveling is hours worked except when the employee travels outside of regular working hours as a passenger on an airplane, train, boat, bus or automobile.

Workday. The period between the time on any particular day when an employee commences his/her "principal activity" and the time on that day at which he/she ceases such principal activity or activities constitutes the employee's workday. The workday may therefore be longer than the employee's scheduled shift, hours, tour of duty, or production line time.

Workweek. Seven (7) consecutive twenty-four hour days, or a total of 168 hours, beginning at Saturday 12:01 a.m. and ending Saturday day at 12:00 a.m.

Workweek Cycle. Fourteen (14) consecutive twenty-four hour days, or a total of 336 hours, beginning at Saturday 12:01 a.m. and ending ~~two Saturdays later~~ at 12:00 a.m. fourteen days later. Police Officers shall be the only employees subject to a workweek cycle.

~~Calculation of Pay~~

~~Pay per Week/Cycle = (Regular Time x hourly rate of pay) +~~
~~((sick +vacation + holiday compensation) x hourly rate of pay) +~~
~~(Hours of Overtime x (1.5 x hourly rate of pay))~~

~~Compensatory Time = (hours of work x 1.5)~~

~~Holiday Compensatory Time = (hours of work x 1)~~

~~**Examples** (a seven day workweek is presumed):~~

~~(a) Employee actually is at work 5 days for 8 hours each day. The employee has 40 hours of regular time.~~

~~Pay for week = (40 x hourly rate of pay)~~

~~(b) Employee actually is at work four days for 10 hours each day and is off one-day of the week as a recognized holiday. The employee has 40 hours of regular time and an additional 8 hours of regular time for holiday compensation.~~

~~Pay for week = (40 x hourly rate of pay) + (8 x hourly rate of pay)~~

~~(c) Employee is actually at work four days for 8 hours each day and one-day the employee works 4 hours and takes 4 hours sick time. The employee has 36 hours of regular time and 4 hours of sick leave.~~

~~Pay for week = (36 x hourly rate of pay) + (4 x hourly rate of pay)~~

~~(d) Employee actually is at work four days for 8 hours each day and works, scheduled or unscheduled, 6 hours another day that is a recognized City holiday. The employee has 32 hours of regular time and has 8 hours of regular time for holiday compensation and the employee is eligible for compensatory time for the hours actually worked at a rate of one hour per hour worked. Overtime is not permissible because the actual hours worked is 38 hours (32 hours worked and 6 hours worked on the holiday).~~

~~Pay for week = (32 x hourly rate of pay) + (6 x hourly rate of pay)~~
~~*(8 hours of compensatory is shown on the employee's records to be taken within 30 days)~~

~~(e) Employee actually is at work four days for 10 hours each day and works, scheduled or unscheduled, 6 hours another day that is a recognized City holiday. The employee has 40 hours of regular time. The employee has two options for compensation on the Holiday: (1) the employee may take 8 hours of holiday compensation and receive compensatory time for the hours actually worked at a rate of one and one-half hours per hour worked; or (2) the employee may take 8 hours of compensatory time for the holiday compensation and receive overtime for the hours actually worked~~

~~on the holiday.~~

~~Option (1) Pay for week = (40 x hourly rate of pay) + (8 x hourly rate of pay)~~
~~*(6 x 1.5 = 12 hours of compensatory time is shown on the employee's records in lieu of holiday compensation to be taken within 30 days)~~

~~Option (2) Pay for week = (40 x hourly rate of pay) + (6 x (1.5 x hourly rate of pay))~~
~~* (8 hours of compensatory time is shown on the employee's records in lieu of holiday compensation to be taken within 30 days)~~

~~(f) Employee actually is at work 5 days for 10 hours each day. The employee has 40 hours of regular time and 10 hours at overtime pay, or, if previously agreed in writing, 15 hours of compensatory time.~~

~~Option (1) Pay for week = (40 x hourly rate of pay) + (10 x (1.5 x hourly rate of pay))~~

~~Option (2) Pay for week = (40 x hourly rate of pay)~~

~~* (10 hours of compensatory time is shown on the employee's records~~

Section 2. <u>Effective Immediately</u>. This resolution shall be effective immediately from and after its passage.

Section 3. <u>Open Meetings</u>. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

PASSED AND APPROVED this the 18th day of September, 2014.

Attest:	**THE CITY OF LEANDER, TEXAS**
_____	_____
Debbie Haile, City Secretary	Christopher Fielder, Mayor

AGENDA ITEM # 10

Executive Summary

September 18, 2014

Agenda Subject:	Zoning Case 14-Z-023: Consider action on the rezoning of a 0.07 acre tract of land, more or less, generally located 1,300 feet from the northeast corner of the intersection of Ronald W. Reagan Blvd and County Road 177; WCAD Parcel R496905. Currently, the property is zoned Interim SFS-2-B (Single Family Suburban) district, and the applicant is proposing to zone the property LO-2-B (Local Office) district, Leander, Williamson County, Texas.
Background:	This request is the final step in the rezoning process.
Origination:	Applicant: John Zamora on behalf of RockPointe Church.
Financial Consideration:	None
Recommendation:	See Planning Analysis. The Planning & Zoning Commission unanimously recommended approval of the request at the August 28, 2014 meeting. The City Council recommended approval with a 6 to 1 vote at the September 4, 2014 meeting.
Attachments:	1. Planning Analysis 2. Current Zoning Map 3. Proposed Zoning Map 4. Aerial Map 5. Letter of Intent 6. Ordinance
Prepared By:	Tom Yantis Development Services Director 09/08/2014

PLANNING ANALYSIS

ZONING CASE 14-Z-023
Cell Tower at RockPointe Church

GENERAL INFORMATION

Owner: RockPointe Church

Current Zoning: Interim SFS-2-B (Single Family Suburban)

Proposed Zoning: LO-2-B (Local Office)

Size and Location: The property is approximately 1,160 feet east from the northeast corner from the intersection of Ronald W. Reagan Blvd. and County Road 177 for 0.07 acres more or less.

Staff Contact: Martin Siwek, GISP
Planner

ABUTTING ZONING AND LAND USE:

The table below lists the abutting zoning and land uses.

	ZONING	LAND USE
NORTH	Interim SFS-2-B	RockPointe Church detention ponds
EAST	Interim SFS-2-B	Developed single family home
SOUTH	Interim SFS-2-B	Developed single family home
WEST	Interim SFS-2-B	Vacant property

COMPOSITE ZONING ORDINANCE INTENT STATEMENTS

USE COMPONENT:

LO – LOCAL OFFICE:

Features: Office, assisted living, day care. Hours of operation: 7:00 a.m. to 10:00 Sun.-Thurs., 7:00 a.m. to 11:00 p.m. Fri. and Sat.

Intent: Development of small scale, limited impact office uses or similar uses which may be located adjacent to residential neighborhoods. Access should be provided by a collector or higher classification street. This component is intended to help provide for land use transitions from local or general commercial or from arterial streets to residential development.

SITE COMPONENT:

TYPE 2:

Features: Accessory buildings greater of 10% of primary building or 120 sq. ft.; accessory dwellings for SFR, SFE and SFS; drive-thru service lanes; uses not to exceed 40,000 sq. ft.; multi-family provides at least 35% of units with an enclosed garage parking space.

Intent:

(1) The Type 2 site component may be utilized with non-residential developments that are adjacent to a residential district or other more restrictive district to help reduce potential negative impacts to the more restrictive district and to provide for an orderly transition of development intensity.

(2) The Type 2 site component is intended to be utilized for residential development not meeting the intent of a Type 1 site component and not requiring the additional accessory structure or accessory dwelling privileges of the Type 3 site component.

(3) This component is intended to be utilized with the majority of LO and LC use components except those that meet the intent of the Type 1 or Type 3 site component or with any use requiring drive-through service lanes.

(4) This component is generally not intended to be utilized with LI and HI use components except where such component is adjacent to, and not adequately buffered from, residential districts or other more restricted districts, and except as requested by the land owner.

ARCHITECTURAL COMPONENTS:

TYPE B:

Features: 85% masonry 1st floor, 50% (all stories); 4 or more architectural features.

Intent:

(1) The Type B architectural component is intended to be utilized for the majority of residential development except that which is intended as a Type A architectural component.

(2) Combined with appropriate use and site components, this component is intended to help provide for harmonious land use transitions.

(3) This component may be utilized to raise the building standards and help ensure compatibility for non-residential uses adjacent to property that is more restricted.

(4) This component is intended for the majority of the LO and LC use components except those meeting the intent of the Type A or C architectural components.

COMPREHENSIVE PLAN STATEMENTS:

The following Comprehensive Plan statements may be relevant to this case:

- Provide Opportunities for coordinated, well-planned growth and development that are consistent with the Comprehensive Plan.
- Plan for continued growth and development that improves the community's overall quality of life and economic viability.
- Strive for a fiscal balance of land uses that will create a positive impact upon the City of Leander's budget and overall tax base.

ANALYSIS:

The applicant is requesting to rezone the subject property from Interim SFS-2-B to LO-2-B. The intent of the applicant's request is to permit the use of a new wireless communication facility. This request to rezone the property is the first step the applicant will undergo to develop the site. Pending the approval of this request, the applicant will then be required to submit a development plan that will go before the Planning Commission and City Council for approval. If the applicant's development plan is approved, then the applicant would then be able to submit site development and building permits to construct the facility.

The subject property to be rezoned is located approximately 1,160 feet east of the intersection of Ronald W. Reagan Blvd. and County Road 177, and is within the purview of a community center node (with the center of the node sited at the intersection of E. Crystal Falls Pkwy and Ronald W. Reagan Blvd). The community center node is approximately one half mile in diameter and seeks the balance of land use mix listed in Table 1.

Table 1:

Land Use	*Percent of Node*
Community Commercial/Retail	30%
Office	15%
Multi-Family	20%
High Density Single-Family	35%

The existing community center node is comprised of the following land use mix listed Table 2.

Table 2:

Land Use	*Percent of Node*
Community Commercial/Retail	15%
Office	0%
Multi-Family	2%
Low Density Single-Family	57%
Industrial	1%
OCL (outside of city limit)	12%
ROW	13%

The comparison between Table 1 and Table 2 illustrate that the balance of land uses is deficient across all categories for the community center node's target land use mixes.

Additionally, the intent statement of the local office use component speaks to access being provided by a collector or higher classification street, and that the component is intended to help provide for land use transitions from local or general commercial or from arterial to residential development. The LO use component is the most restrictive use component that would permit a wireless communication facility.

The intent statements for the Type 2 site component speaks to being utilized with non-residential districts that are adjacent to a residential district or other more restrictive district to help reduce potential negative impacts to the more restrictive district, and to provide for an orderly transition of development intensity.

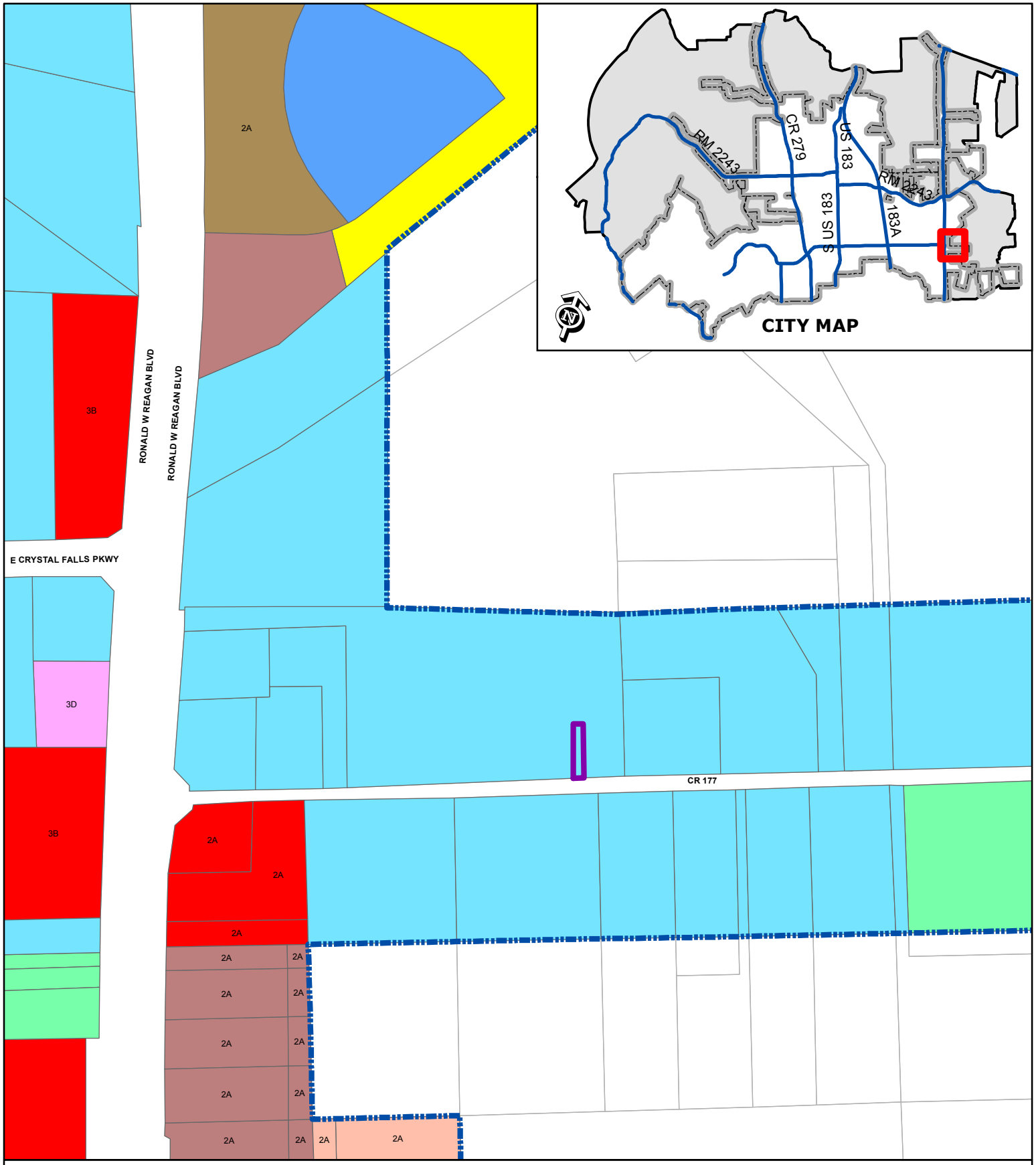
The Type 2 site component permits the following:

- Accessory buildings/structures with square footage not greater than ten percent (10%) of the gross floor area of the primary building.
- Commercial outdoor animal boarding is permitted.
- Outdoor entertainment venues with substantial outdoor facilities, noise generation, and amplified sound systems are prohibited.
- Drive-through service lanes and drive-in service are permitted.
- Outdoor display is prohibited
- Outdoor storage and container storage are prohibited.
- Outdoor fuel sales are prohibited.

The Type B architectural component is paired appropriately with the applicant's request for a Local Office district. The component is intended to assist with harmonious land use transitions, and it requires 85% masonry on the first story with 50% masonry on all other stories. The component also requires a minimum of 4 architectural design features.

STAFF RECOMMENDATION:

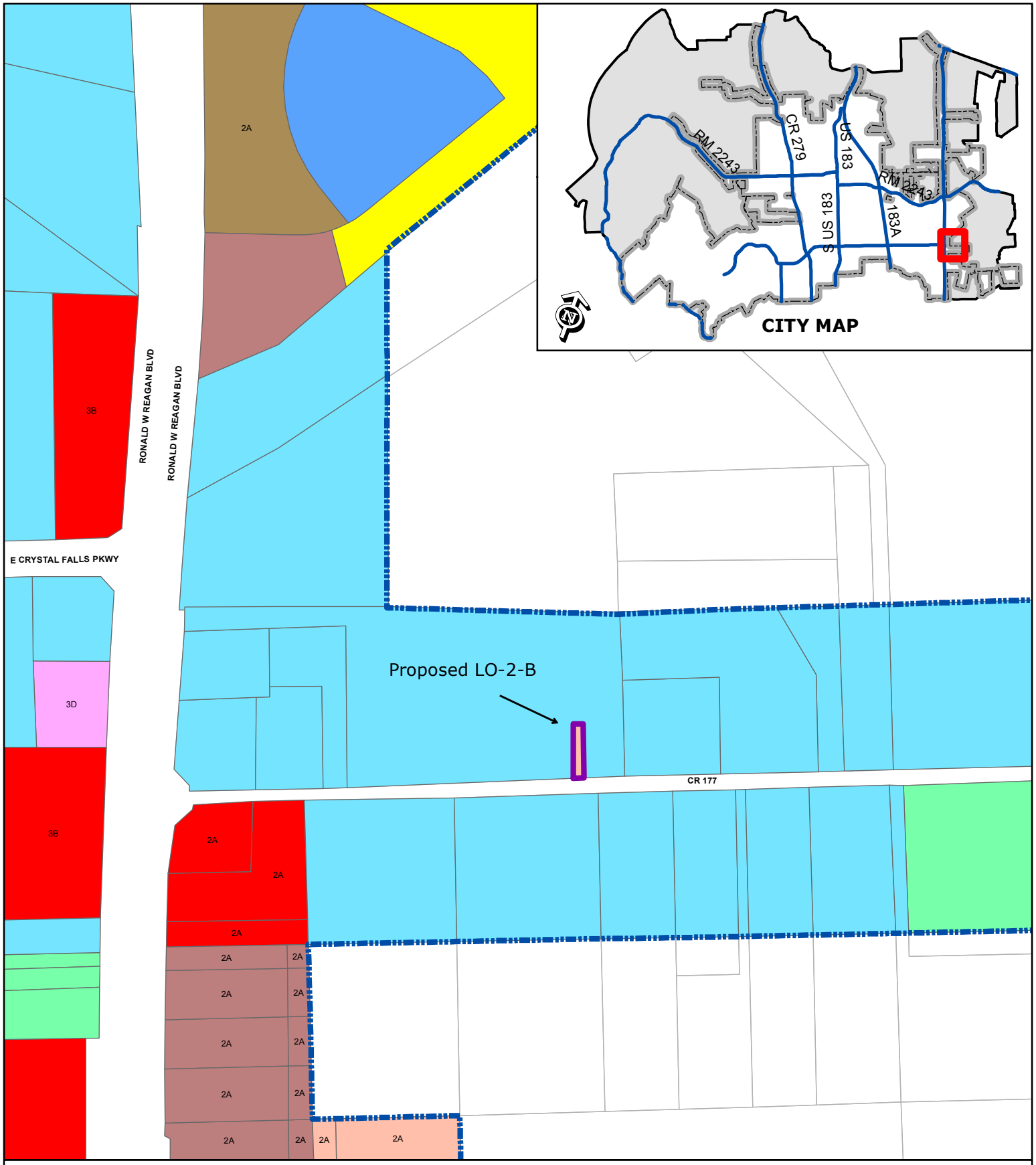
Staff recommends approval of the applicants request to rezone the property from Interim SFS-2-B to LO-2-B. The request meets the intent of the comprehensive plan's future land use map, and the Composite Zoning Ordinance's site and architectural components.



ZONING CASE 14-Z-023

Attachment #2

Current Zoning Map
Cell Tower: RockPointe Church



ZONING CASE 14-Z-023

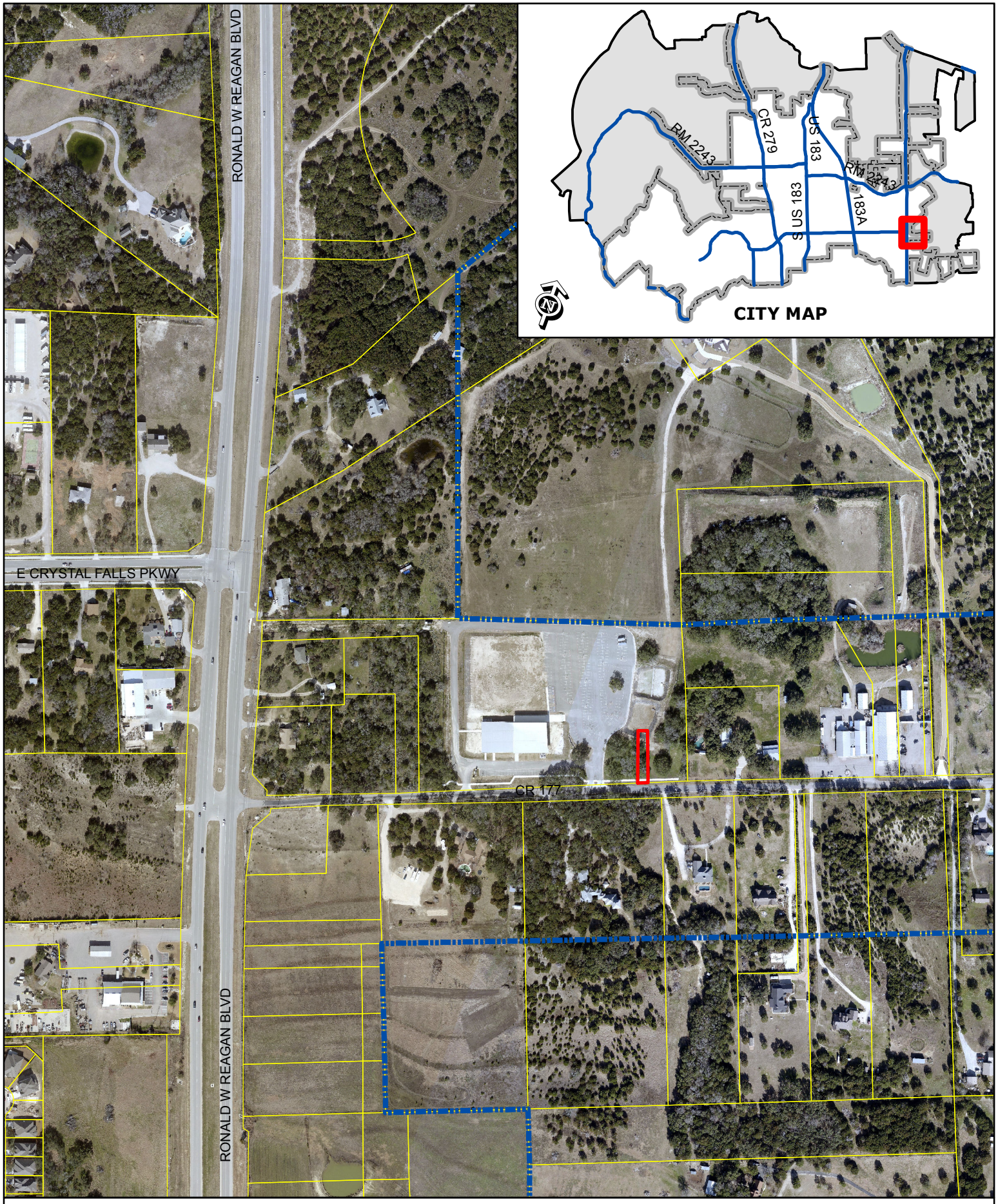
Attachment #3

Proposed Zoning Map
Cell Tower: RockPointe Church

Subject Property
City Limits
Future Annexation Per DA
Involuntary Annexation
Voluntary Annexation

SFR
SFE
SFS
SFU
SFC
SFL
SFT
SFU/MH
TF
MF
LO
LC
GC
HC
HI
PUD

0 200 400
Feet



ZONING CASE 14-Z-023 Attachment #4

Aerial Exhibit - Approximate Boundaries
Cell Tower RockPointe Church

0 200
Feet

Subject Property
City Limits

BACKGROUND

AT&T Mobility ("AT&T") is an FCC-licensed wireless communications service provider that provides essential wireless voice and data services to residential and commercial customers. AT&T delivers these services over a network of sites (i.e., antennas mounted on a support structure, with associated radio transmitting equipment) which are linked to one another and which transmit and receive signals to and from mobile phones and other wireless communication devices.

Each site provides coverage for users located in a particular area. The geographic area covered by a given site is determined by factors such as site elevation, local topography, relative location and elevation of adjacent sites and customer usage patterns for the area. The volume of usage that can be handled by an individual site is limited, and sites must be carefully located to provide sufficient coverage for users in a given area. Sites must also be located with reference to other sites in the network to provide seamless connectivity while also avoiding interference with one another.

As part of AT&T's overall plan for the City of Leander, a new wireless communications facility is needed to improve coverage and reduce the service gap caused, in part, by a lack of sufficient service infrastructure needed to handle the rapidly increasing demand for mobile voice and data services from AT&T's customers. The increased volume of service usage has strained the capacity of AT&T's existing wireless infrastructure to handle call and wireless data demand in the subject area, and this strain adversely affects service quality.

To remedy this problem, communications antennas and associated equipment must be located within a prescribed area (as discussed further below) and at a specific elevation in order to be integrated into AT&T's existing network for the subject area. The objective of this site is to improve the coverage of CR177, CR272, and Ronald Reagan Blvd and the surrounding area.

BENEFIT TO COMMUNITY

The introduction of new technologies and changes in customer usage patterns present challenges to AT&T's existing network to meet service demands. AT&T must upgrade and expand network infrastructure in order to reduce instances of denied access to the network. This ensures that calls will go through, including times when emergency communications are vital. Call audio quality is also maintained and dropped calls are kept to a minimum.

Phones, tablets and laptop computers can now access the internet quickly and efficiently without the need to be connected to a cable or restricted to a small Wi-Fi hotspot as was the case in the past. This has brought about many new innovations, including devices such as parking meters that can report their status, vending machines that can report their inventory levels, delivery vehicles that report package delivery and receipt and, eventually, the "connected car," which will not only stream audio but also be able to share diagnostic information, report accidents or caution its owner about speeding or aggressive driving. These new innovations dictate the wireless industry's expansion of existing infrastructures to meet the growing demand.

AT&T also provides crucial real-time access for law enforcement, fire and medical transport. This determines the closest unit to an area of need and the fastest route to the site of an emergency based on current conditions.

In addition to expanding capacity for the 3G network in the subject area, AT&T is also expanding 4G LTE high speed data service with the goal of providing the most advanced personal wireless experience available to AT&T customers. 4G LTE is capable of delivering speeds up to 10 times faster than industry-average 3G speeds. LTE technology also offers lower latency (i.e., the processing time it takes to move data through a network), which will shorten the time it takes to start downloading a webpage or file once a customer has sent the request and help to improve the quality of personal wireless services. Additionally, LTE uses spectrum more efficiently than other technologies, creating more space to carry data traffic and services and to deliver a better overall network experience.

After the proposed facility is on air, 4G LTE service will be available both indoors and outdoors in the targeted service area. One reason this is important is that as existing customers migrate to 4G LTE, 3G data traffic will be reduced. This will alleviate capacity demands on the UMTS (3G) network during peak usage periods which, in light of the forecasted increase in usage, will help to avoid potential future capacity problems.

Expanded wireless communications services are also important to businesses to support their operations. AT&T routinely receives service quality inquiries from businesses as well as customers when they are planning to locate to a new area. They want to know what infrastructure and technology is in place prior to relocating, or planning future meetings or events.

ORDINANCE NO #

ORDINANCE OF THE CITY OF LEANDER, TEXAS, AMENDING THE ZONING ORDINANCE BY REZONING A PORTION OF A PARCEL OF LAND FROM INTERIM SFR-1-B (SINGLE-FAMILY RURAL) TO LO-2-B (LOCAL OFFICE); MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.

Whereas, the owner of the property described herein after (the "Property") has requested that the Property be rezoned;

Whereas, after giving at least ten days written notice to the owners of land within two hundred feet of the Property, the Planning & Zoning Commission held a public hearing on the proposed rezoning and forwarded its recommendation on the rezoning to the City Council;

Whereas, after publishing notice of the public hearing at least fifteen days prior to the date of such hearing, the City Council at a public hearing has reviewed the request and the circumstances of the Property and finds that a substantial change in circumstances of the Property, sufficient to warrant a change in the zoning of the Property, has transpired;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Amendment of Zoning Ordinance. Ordinance No. 05-018, as amended, the City of Leander Composite Zoning Ordinance (the "Zoning Ordinance" or "Code"), is hereby modified and amended by rezoning the Property as set forth in Section 3.

Section 3. Applicability. This ordinance applies to the following parcel of land, which is herein referred to as the "Property." That certain portion of a parcel of land being 0.07 acres, more or less, located in Leander, Williamson County, Texas, being more particularly described in Exhibits "A" and "B", legally described as 0.07 acres out of the Anastasia Carr Survey, Abstract 122; more particularly described in Document Number 2008020579 of the Official Public Records of Williamson County, Texas, and identified by tax identification numbers R496905.

Section 4. Property Rezoned. The Zoning Ordinance is hereby amended by changing the zoning district for the Property from Interim SFR-1-B (Single-Family Rural) to LO-2-B (Local Office) as shown in Exhibits "A" and "B".

Section 5. Recording Zoning Change. The City Council directs the City Secretary to record this zoning classification on the City's official zoning map with the official notation as prescribed by the City's zoning ordinance.

Section 6. Severability. Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 7. Open Meetings. That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Loc. Gov't. Code.

PASSED AND APPROVED on First Reading this the 4th day of September, 2014.
FINALLY PASSED AND APPROVED on this the 18th day of September, 2014.

THE CITY OF LEANDER, TEXAS	**ATTEST:**
_____	_____
Christopher Fielder, Mayor	Debbie Haile, City Secretary

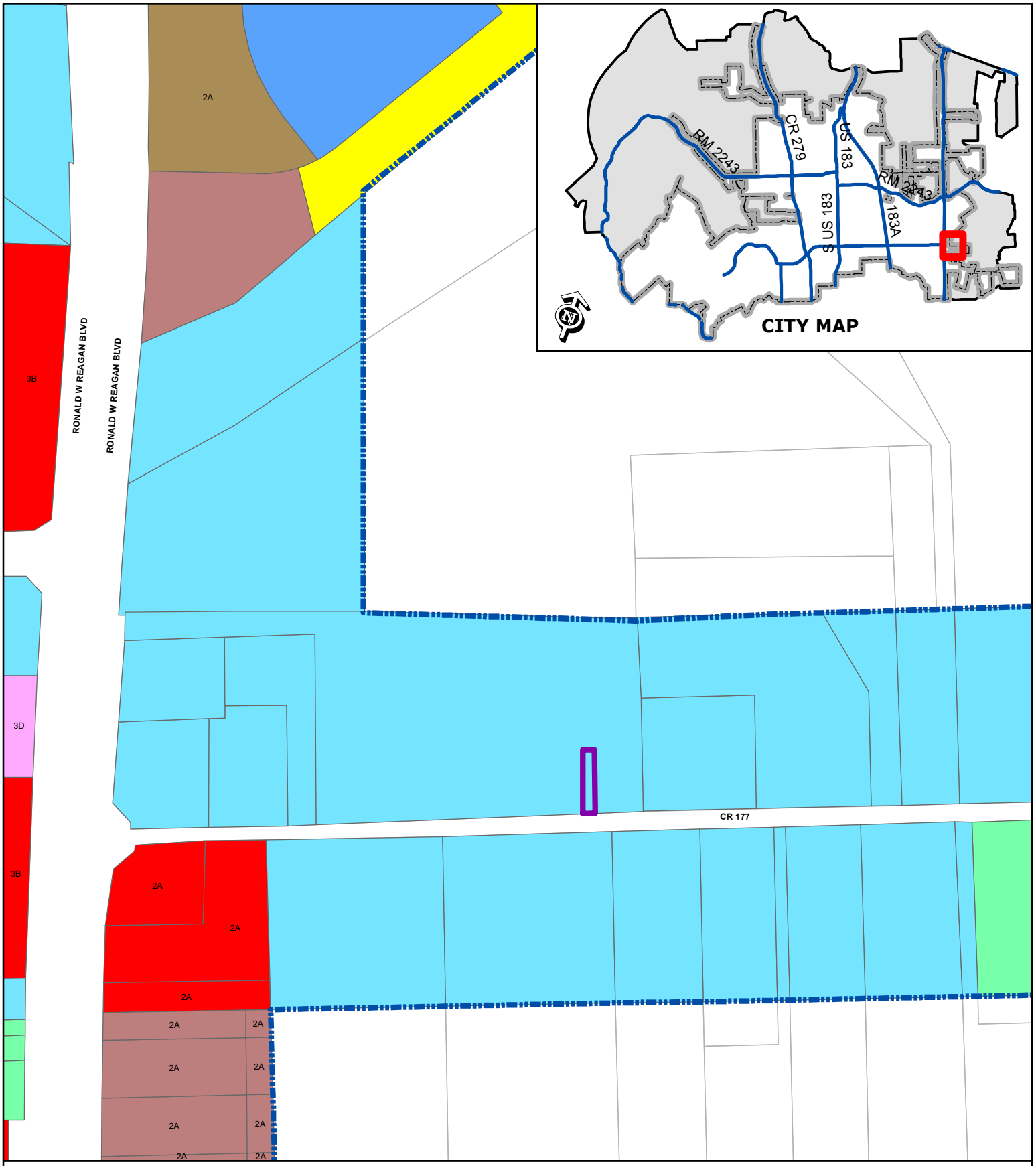


EXHIBIT A

Zoning Case 14-Z-023

Cell Tower: RockPointe Church

Subject Property
City Limits
Future Annexation Per DA
Involuntary Annexation
Voluntary Annexation

SFR
SFE
SFS
SFU
SFC
SFL
SFT
SFU/MH
TF
MF
LO
LC
GC
HC
HI
PUD

0 200 400
Feet

LEGEND / ABBREVIATIONS

FENCES
- BARBED WIRE — X —
- WOOD — // —

ELECTRIC
- POWER POLE
- LIGHT POLE
- BOX
- OVERHEAD LINE — OE —

SAN SEWER
- CLEANOUT

WATER
- VALVE
- METER
- FIREHYDRANT

GAS
- VALVE
- METER

TELEPHONE
- PEDESTAL

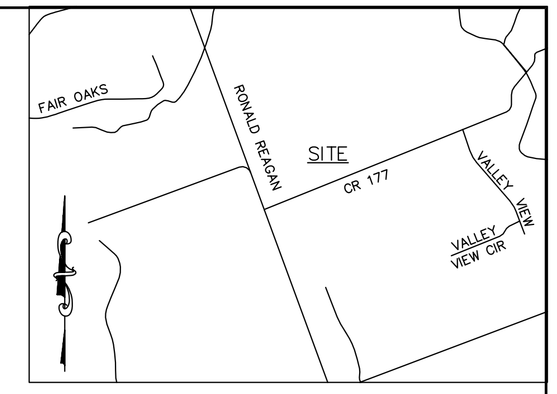
PIPELINE MARKER
PROPERTY MARKER
UNDERGROUND CABLE

A	ABSTRACT
C.F. NO.	CLERK'S FILE NUMBER
FND.	FOUND
I.R.	IRON ROD
I.P.	IRON PIPE
O.P.R.W.C.T.	OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS

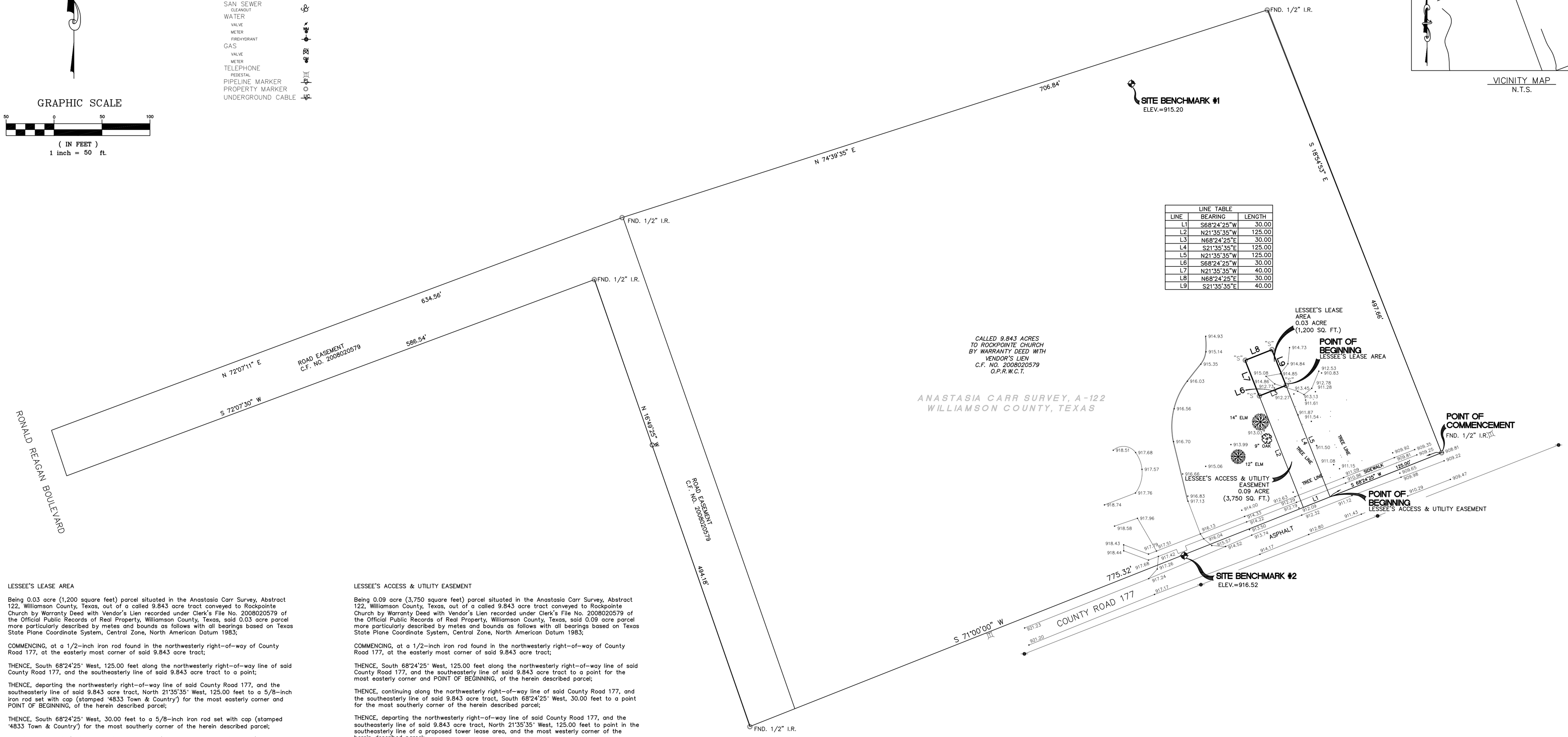
GRAPHIC SCALE

50 0 50 100

(IN FEET)
1 inch = 50 ft.



VICINITY MAP
N.T.S.



LINE TABLE		
LINE	BEARING	LENGTH
L1	S68°24'25"W	30.00
L2	N21°35'35"W	125.00
L3	N68°24'25"E	30.00
L4	S21°35'35"E	125.00
L5	N21°35'35"W	125.00
L6	S68°24'25"W	30.00
L7	N21°35'35"W	40.00
L8	N68°24'25"E	30.00
L9	S21°35'35"E	40.00

LESSEE'S LEASE AREA

Being 0.03 acre (1,200 square feet) parcel situated in the Anastasia Carr Survey, Abstract 122, Williamson County, Texas, out of a called 9.843 acre tract conveyed to Rockpointe Church by Warranty Deed with Vendor's Lien recorded under Clerk's File No. 2008020579 of the Official Public Records of Real Property, Williamson County, Texas, said 0.03 acre parcel more particularly described by metes and bounds as follows with all bearings based on Texas State Plane Coordinate System, Central Zone, North American Datum 1983;

COMMENCING, at a 1/2-inch iron rod found in the northwesterly right-of-way of County Road 177, at the easterly most corner of said 9.843 acre tract;

THENCE, South 68°24'25" West, 125.00 feet along the northwesterly right-of-way line of said County Road 177, and the southeasterly line of said 9.843 acre tract to a point;

THENCE, departing the northwesterly right-of-way line of said County Road 177, and the southeasterly line of said 9.843 acre tract, North 21°35'35" West, 125.00 feet to a 5/8-inch iron rod set with cap (stamped "4833 Town & Country") for the most easterly corner and POINT OF BEGINNING, of the herein described parcel;

THENCE, South 68°24'25" West, 30.00 feet to a 5/8-inch iron rod set with cap (stamped "4833 Town & Country") for the most southerly corner of the herein described parcel;

THENCE, North 21°35'35" West, 40.00 feet to a 5/8-inch iron rod set with cap (stamped "4833 Town & Country") for the most westerly corner of the herein described parcel;

THENCE, North 68°24'25" East, 30.00 feet to a 5/8-inch iron rod set with cap (stamped "4833 Town & Country") for the most northerly corner of the herein described parcel;

THENCE, South 21°35'35" East, 40.00 feet to the POINT OF BEGINNING, CONTAINING 0.03 acre (1,200 square feet) of land in Williamson County, Texas.

LESSEE'S ACCESS & UTILITY EASEMENT

Being 0.09 acre (3,750 square feet) parcel situated in the Anastasia Carr Survey, Abstract 122, Williamson County, Texas, out of a called 9.843 acre tract conveyed to Rockpointe Church by Warranty Deed with Vendor's Lien recorded under Clerk's File No. 2008020579 of the Official Public Records of Real Property, Williamson County, Texas, said 0.09 acre parcel more particularly described by metes and bounds as follows with all bearings based on Texas State Plane Coordinate System, Central Zone, North American Datum 1983;

COMMENCING, at a 1/2-inch iron rod found in the northwesterly right-of-way of County Road 177, at the easterly most corner of said 9.843 acre tract;

THENCE, South 68°24'25" West, 125.00 feet along the northwesterly right-of-way line of said County Road 177, and the southeasterly line of said 9.843 acre tract to a point for the most easterly corner and POINT OF BEGINNING, of the herein described parcel;

THENCE, continuing along the northwesterly right-of-way line of said County Road 177, and the southeasterly line of said 9.843 acre tract, South 68°24'25" West, 30.00 feet to a point for the most southerly corner of the herein described parcel;

THENCE, departing the northwesterly right-of-way line of said County Road 177, and the southeasterly line of said 9.843 acre tract, North 21°35'35" West, 125.00 feet to point in the southeasterly line of a proposed tower lease area, and the most westerly corner of the herein described parcel;

THENCE, North 68°24'25" East, 30.00 feet along the southeasterly line of said proposed tower lease area to a 5/8-inch iron rod set with cap (stamped "4833 Town & Country") for the most easterly corner of said proposed tower lease area, and the most northerly corner of the herein described parcel;

THENCE, South 21°35'35" East, 125.00 feet to the POINT OF BEGINNING, CONTAINING 0.04 acre (3,750 square feet) of land in Williamson County, Texas.

NOTES

1. The surveyor has not abstracted the site. This survey was prepared without the benefit of a title commitment or other research and may not reflect all items of record.

2. Bearings based on Texas State Plane Coordinate System, Central Zone, North American Datum 1983.

3. Flood Statement: I have examined the Federal Emergency Management Agency's Flood Insurance Rate Map for Williamson County, Texas, Map Number 48491C0460 E, effective date of September 26, 2008, and the map indicates this tract to be in "Other Areas, Zone "X", determined to be outside 500 year flood plain"; No portion of this plat lies within a designated Special Flood Hazard Area, inundated by 100 year flood or Other Flood Areas. Warning: if this site is not within an identified Special Flood Hazard Area, this statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. This determination has been made by scaling the property on the referenced map and is not the result of an elevation survey. This flood statement shall not create liability on the part of the surveyor.

SITE BENCHMARK #1

SET 80D NAIL. EL. 915.20 (GEOID 09)

ELEVATIONS AS MEASURED WITH TRIMBLE R6 USING VRS AREA NETWORK.

SITE BENCHMARK #2

SET 80D NAIL. EL. 916.52 (GEOID 09)

ELEVATIONS AS MEASURED WITH TRIMBLE R6 USING VRS AREA NETWORK.

TOWER TYPE		ELEVATIONS FOR STRUCTURE	AGL	AMSL
MONOPOLE	☐	DESIGN TOWER HEIGHT:	N/A	N/A
SELF SUPPORT	☐	ABSOLUTE TIP	N/A	N/A
LATTICE	☐	SUPPORT STRUCTURE TIP	N/A	N/A
GUYED	☐	ANTENNA RACK	N/A	N/A
WATER TOWER	☐	GROUND ELEVATION	0'	915'
ROOF TOP	☐	FOUNDATION ELEVATION	N/A	N/A

CENTERLINE COORDINATES NAD 83

LATITUDE 30°34'13.52" N
LONGITUDE 97°47'53.85" W

CENTERLINE COORDINATES NAD 27

LATITUDE 30°34'12.81" N
LONGITUDE 97°47'52.81" W

LEASE SURVEY
AT&T
CRYSTAL FALLS
SITE NO. TX0714

SURVEYOR CERTIFICATION

As to the herein described lease and easement tracts:
AT&T
I certify that this survey was made on the ground, that this plat correctly represents the facts found at the time of survey and that this professional service substantially conforms to the current Texas Society of Professional Surveyors Standards land survey for a Category 1B Survey.

David J. Strauss
R.P.L.S. 4833
February 19, 2014
Revised: July 1, 2014 (revise access & utility easement to 30' per city of leander)
Revised: August 19, 2014 (revised per client comments)

SEAL

LESSEE	FIELD BOOK	247
AT&T	FIELD WORK	TB
	DATE	2/13/14
	DRAFTING	RWG
LESSOR	DATE	2/19/14
ROCKPOINTE CHURCH	CHECKED	RS
	DATE	2/19/14
	MTGE. CO.	
ADDRESS	TITLE CO.	
1070 COUNTY ROAD 177	G.F. NO.	
LEANDER, TX. 78641	SCALE	1"=50'
	KEY MAP	
	JOB. NO.	3368-0001

TOWN & COUNTRY SURVEYORS, LLC
25307 NORTH FREEWAY, SUITE 100
THE WOODLANDS, TX 77380
(281)465-8730
FAX (281)465-8731

SHEET 1 OF 1

AGENDA ITEM # 11

Executive Summary

September 18, 2014

Subject: Consider Authorization to Extend the Library Management & Operations Agreement

Background: The City Management & Operations Contract with Library Systems Services, LLC (LSSI) is due for renewal for FY 2014-15.

The proposed LSSI budget for next year is $536,102. This is an increase of $28,352 from last year. The additional funds are a 2.7% pay increase for Library staff and new automated registration and fee collection software. Current services will remain the same.

Financial Consideration: $536,102 from the General Fund for FY 2014-15

Recommendation: Staff respectfully requests Council approval and authorization for the City Manager to execute Schedule A and extend the Management & Operations Agreement with Library Systems Services, LLC for FY 2014-15 in the amount of $536,102.

Attachments: Schedule A

Prepared by: Stephen Bosak, Parks & Recreation Director

Schedule A

City of Leander

FY 2014-15 Agreement for Library Management & Operations

A. Statement of Work

LSS will administer the operations of City's library facilities (collectively, "Library"), including the accounting for, purchase of and payment for payroll services and goods and services from vendors for budgeted utilities, supplies, repairs, maintenance, Library Materials (as defined below) and Capital Items (as defined below) sufficient to operate the Library in accordance with the policies and guidelines approved by the City.

LSS shall provide, by and through its own employees or independent contractors ("LSS Staff') any labor LSS deems necessary for the operation of the Library. The cost of the LSS Staff shall be paid by LSS and is included in the Operating Budget (as defined below). LSS shall have the sole and absolute right to hire and/or terminate the employment of the Library Staff from time to time to perform work under this Agreement. LSS will provide the appropriate staffing levels to keep the Library open to the public 74 hours per week. The Parties will mutually agree upon the actual hours the Library will be open to the public each day of the week.

In addition, upon the City's request, LSS will update the long-range plan for the Library in cooperation with City, elected and appointed local officials, other community stakeholders and the Library Staff ("Plan"). Using current professional standards and practice, the Plan will identify challenges and opportunities for the Library staff and corresponding strategic responses, including specific, measurable goals and objectives. The Parties recognize the Plan will take approximately six-months to complete.

This Plan, when approved by City, will help govern the direction and focus of the Library Staff in fulfillment of their mission of providing effective and efficient Library service to meet the personal, professional and lifelong learning needs of the citizens served by the Library.

B. Scope of Work

1. Governance - Develop and maintain effective working relationships with local staff, elected officials, other appointed officials and community groups such as the Friends of the Library.

2. Fiscal Responsibility

a. Develop and maintain effective and efficient financial procedures.

b. Review all aspects of Library operation and service for efficiency and cost-effectiveness, while making changes as appropriate.

c. Lead preparation of annual operating and capital budget requests.

d. Continue to seek innovative means of adding value to City at little or no additional cost including the procurement of grants.

3. Management & Reporting

a. Prepare and provide regular reports to City, describing Library activities and recommending changes in policies, procedures and operations as necessary and appropriate.

b. Prepare and provide timely statistical reports to the City on Library activities.

4. Staff Development & Coaching

a. Support orientation, training and professional development of all Library Staff.

b. Provide leadership and guidance to maximize Library Staff effectiveness in Library operations.

5. Public Services

a. Provide prompt, friendly and accurate assistance in the use of the Library.

b. Provide prompt and accurate circulation, information and reference services.

c. Provide requested materials promptly.

6. Collections

a. Provide high quality materials on a wide variety of subjects in varied formats for all age groups present in the community, according to established collection management plans.

7. Programming - Provide high quality, effective educational, recreational and cultural programs of interest to all age groups present in the community.

8. Information Technology - Develop and implement short and long range plans to procure, install and support sufficient hardware, software, network, telecommunications and other resources necessary to support the Library's mission.

9. Marketing - Effectively disseminate information and promote use of the Library, resources and services.

10. Facilities - Work with Library Staff and local officials to ensure effective building maintenance by promptly identifying and reporting problems with the physical plant.

C. Excluded Services

LSS shall have no responsibility for the administration, purchase or payment of, or any liability or duty to defend claims for:

1. Any goods or services, including payroll, that were rendered to Customer prior to the Effective Date.

2. Unfair labor practices, grievances, or any claims or litigation whatsoever arising out of the hiring and/or firing, layoff, subcontracting, assignment, reassignment or discipline of the Library Staff not employed by LSS, provided that such claims have not resulted from negligence or wrongful acts of LSS under federal, state, or municipal law.

3. Any worker's compensation claims arising from injuries sustained prior to the Effective Date from any Library Staff not employed by LSS at the time of such injuries.

4. Any costs of any voluntary retirement incentives, employee buyouts or other similar programs adopted by the City.

5. Any Capital Items, which shall mean any capital acquisitions, improvements or replacements of any of the properties, facilities, equipment, furniture, furnishings, fixtures or leasehold improvements of the Library, except that such Capital Items proposed by LSS for its benefit (i.e. coffee bar, etc.) shall be approved by City and paid for by LSS.

6. Any amount of costs for unbudgeted repairs, maintenance and/or upkeep of Capital Items owned by the City.

7. Any increases in the cost of insurance, utilities, rent, fuel and any state or federal tariff items over the rate for such items prevailing as of the date of execution of this Agreement.

D. Library Materials & Materials Handling Fee

On behalf and for the benefit of City, LSS will negotiate favorable discounts and prices from Library suppliers for the purchase of all Library materials, which shall include books, periodicals, newspapers, microfilms, electronic database subscriptions, standing orders, audio and video materials and cases, automated reference services, binding, cataloging and processing costs and the Materials Handling Fee (as defined below) (collectively, "Library Materials"). The responsibility for Library collection development policies will remain with City, and all Library Materials selections will be the responsibility of LSS, LSS will place orders with the suppliers and perform the accounting functions related to those orders, including prompt payment of the invoices. In accounting for the cost of the Library Materials, LSS shall include a fee of five percent (5%) of the cost of the Library Materials ordered ("Materials Handling Fee"). It is specifically provided that LSS shall comply with State law with respect to all such purchases for and on behalf of the City.

E. Operating Budget & Charges

Fiscal Year	LSS Charges Operating Budget Annual	Monthly	Library Materials*
October 1, 2014-September 30, 2015:	$536,102.00	$44,675.17	$95,000

* Total cost of Library Materials is included in the Operating Budget and shall include the Materials Handling Fee. The funding of the purchase of all such Library Materials shall be subject to the prior appropriation of funds for the Library Materials by the City Council of the City. The Operating Budget is contingent on other existing contractual terms, obligations and responsibilities remaining the same except as expressly noted herein. Prior to three (3) months before the end of the last period to which the amount of Charges have been agreed upon, the Parties shall begin to negotiate in good faith the amount of Charges that will apply to the next period. If the Parties have not reached such agreement one (1) month before the end of such period, then the Charges for the next twelve (12) month period, or such fewer number of months remaining until the Expiration Date ("Remaining Months"), shall be equal to the Charge for the last month of such period multiplied by twelve (12) or the number of Remaining Months, whichever is less, plus a Cost of Living escalator equal to the increase in the Consumer Price Index for the Dallas area during the twelve (12) months that precede August 1st of the then current calendar year.

Intending to be legally bound, the parties have amended this Schedule A this 18th day of September 2014 and executed by their duly authorized representatives.

Library Systems & Services, LLC

By: _____

Ronald A. Dubberly, CEO

City of Leander

By: _____

Kent Cagle, City Manager

Executive Summary

September 18, 2014

Council Agenda Subject: Receive Quarterly Investment Report for the period ending 6/30/14.

Background: State law requires that the governing body be presented with a quarterly report outlining the City's investments. The period covered in this report is April through June 2014. The average interest rates in TexPool for the quarter continued to drop, down from 0.0299% in March to 0.0284% in June. As of 6/30/14, our earnings credit rate at our depository bank (Bank of America) remained at 0.25%. At the end of June, we do not have any investments in U.S. Agencies, but did purchase $4,655,000 (par amount) LISD GO Bonds in February (2% interest / 0.18% yield). Also, we do have a $245,000 1-year CD with Texas Capital Bank that was renewed in October at 0.25% and a $1,000,000 1-year CD with Unity National Bank through the CDARS program at 0.30%, and a $4,500,000 CD with East West Bank at 0.45%. In March, we opened a money market account with East West Bank at 0.20%. At 6/30/14, the Fed funds target rate remained within the zero to 0.25% range, and quarterly averages for the 3-month T-bill decreased from 0.05% the previous quarter (which ended March 2014) to 0.04%, and the 6-month T-bill average dropped from 0.08% to 0.06%.

Origination: Robert G. Powers, Finance Director

Financial Consideration: n.a.

Recommendation: n.a.

Attachments: Quarterly Investment Report

Prepared by: Robert G. Powers, Finance Director

AGENDA ITEM # 13

Executive Summary

September 18, 2014

Council Agenda Subject: Resolution adopting an Investment Policy and Strategy for the City of Leander.

Background: State law requires that the governing body annually review and approve the City's public funds investment policy and strategy. The City's investment advisor, Patterson and Associates has recommended a number of clarification and/or updating edits to the current policy. These changes are included in the body of the adopting resolution. Many of the changes are included for clarification or provide additional specificity. Another change is to include the City Manager as an additional authorized Investment Officer.

Origination: Robert G. Powers, Finance Director

Financial Consideration: n.a.

Recommendation: Approval

Attachments: Resolution and Investment Policy and Strategy

Prepared by: Robert G. Powers, Finance Director

INVESTMENT POLICY AND STRATEGY

I. POLICY

It is the policy of the City of Leander that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to City Funds. The City's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- **Safety** and preservation of principal
- Maintenance of sufficient **liquidity** to meet operating needs
- **Public trust** from prudent investment activities
- Optimization of **interest earnings** on the portfolio

II. PURPOSE

The purpose of this investment policy is to comply with the Public Funds Investment Act, Chapter 2256 of the Government Code (the "Act"), which requires each governmental to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the Entity's Funds.

III. SCOPE

This Investment Policy shall govern the investment of all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds (when applicable)
- Capital Projects Funds
- Enterprise Funds

- Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately
- Debt Service Funds, including reserves and sinking funds, to the extent not required by law or existing contract to be kept segregated and managed separately
- Any new fund created by the City, unless specifically exempted from this policy by the City Council or by law.

The City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs.

IV. INVESTMENT OBJECTIVES AND STRATEGY

The Entity shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk – The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
    - Limiting investments to the safest types of investments
    - Pre-qualifying the financial institutions and broker/dealers with which the City will do business
    - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized
- Interest Rate Risk – the City will minimize the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
- Investing operating funds primarily in certificates of deposit, shorter term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
- Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested shares of money market mutual funds or local government investment pools that offer same-day liquidity.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

Strategy

The following investment strategy has been designed to accomplish these objectives:

The City will invest in short and intermediate securities and investments which are highly credit worthy and mature within two years. The City will invest only in securities specified by this Policy.

At all times, the City shall maintain a cash position sufficient to meet daily liquidity requirements. This will be accomplished by maintaining approximately 15 percent of the total portfolio in money market funds, local government investment pools, and interest bearing accounts. The City may also position some investments to provide funding for anticipated or predictable obligations such as debt service payments.

The City shall not exceed a weighted average maturity of one year for the total portfolio.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority

In accordance with the City of Leander and the Act, the City Council will designate~~s~~ the ~~Director of Finance as the~~ City's Investment Officer(s) by resolution. An Investment Officer is authorized to execute investment transactions on behalf of the City and may deposit, withdraw, transfer or manage funds for investment purposes. ~~No person~~ Only the investment officer may engage in an investment transaction or the management of City funds ~~except as provided under the terms of this Investment Policy as approved~~ until designated by the Council. The investment authority granted to the investing officers is effective until rescinded by the City Council.

Quality and Capability of Investment Management

The City shall provide for periodic training in investments for the designated investment officers and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to insure the quality and capability of investment management in compliance with the Act~~.~~

Training Requirement

In accordance with the City of Leander and the Act, designated Investment Officers shall attend investment training every two fiscal years relating to investment risks and responsibilities as specified in the Act. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source approved by the City Council. For purposes of this policy, an "independent source" from which investment training shall be obtained include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom the City may engage in an investment transaction.

Internal Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion.
- Separation of transactions authority from accounting and record safekeeping.
- Clear delegation of authority to subordinate staff members.
- Documentation of all transactions for investments and wire transfers.

Monitoring FDIC Bank Status

The Investment Officer or Investment Advisor shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the Investment Officer shall immediately liquidate any brokered CD which places the City above the FDIC insurance limit.

Monitoring Credit Ratings

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. The Investment Officer or Investment Advisor, shall monitor, on no less than a ~~weekly~~ monthly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by this Policy, the Investment Officer shall immediately sell the security, if possible, regardless of a loss of principal.

Prudence

The standard of prudence to be applied by the Investment Officer shall be the "prudent investor" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved investment policy of the city.

Indemnification

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally liable for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

Investment Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any material interests in financial institutions or counter-parties with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. For this purpose, a personal business relationship shall be defined as:

- Owning 10% or more of the voting stock of the firm
- Owning $5,000 or more of the fair market value of the firm
- Receiving more than 10% of the Officer's annual income from the firm, or
- Having acquired $2,500 or more from the firm in his personal account.

An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The City currently has a "buy and hold" portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of the City require that the investment be liquidated.

Investments

City funds governed by this policy may be invested only in the instruments described below, all of which are authorized by the Act.~~)~~ Investment of City funds in any instrument or security not authorized under this Policy is prohibited. The City will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

A. Authorized

1. Obligations of the United States of America, its agencies and instrumentalities, excluding mortgage backed securities, with a stated final maturity not to exceed two years.

2. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than AA or its equivalent, with a stated final maturity not to exceed two years.

3. Depository Certificates of Deposit issued by a bank or savings bank doing business in Texas that is insured by the Federal Deposit Insurance or its successor or secured by obligations in a manner and amount provided by law and this policy for deposits of the City.

4. Money Market Mutual Funds that 1) are registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of ~~9~~60 days or less, 4) are rated AAA by at least one nationally recognized rating service, and 4) seek to maintain a net asset value of $1.00 per share.

5. Constant-dollar, Texas local government investment pools, which 1) meet the requirements of the Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, 3) must maintain a maximum average dollar weighted maturity of 60 days, 4) seek to maintain a $1.00 net asset value, and 4) be authorized by resolution or ordinance of the City Council.

6. Fully collateralized repurchase agreements with a bank in Texas or a primary dealer, executed under the Bond Market Master Repurchase Agreement in accordance with the Act not to exceed 120 days. Flex repurchase agreements may be used for bond proceeds and may exceed 120 days but must be matched to the projected expenditures of the funds.

7. FDIC insured “brokered certificates of deposit” securities from a bank in any US state, delivered versus payment to the City’s safekeeping agent, not to exceed one year to maturity. Before purchase, the Investment Officer must

verify the FDIC status of the bank (at www.fdic.gov) to assure that the bank is FDIC insured.

8. FDIC insured or collateralized interest bearing accounts in any bank in Texas.

B. Not Authorized

Interest-only or principal-only mortgage-backed securities, collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are strictly prohibited.

VII. INVESTMENT PARAMETERS

Maximum Maturities

The longer the maturity of investments, the greater their potential price volatility. Therefore it is the City's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

The City attempts to match its investments with anticipated cash flow requirements. The City will not directly invest in securities maturing more than two (2) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

Because no secondary market exists for repurchase agreements, the maximum maturity shall be 120 days except in the case of a flexible repurchase agreement for bond proceeds. The maximum maturity for such an investment shall be determined in accordance with project cash flow projections and the requirements of the governing bond ordinance.

The composite portfolio will have a maximum weighted average maturity of 365 days. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security.

Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines;

- Limiting investments to avoid over concentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),

- Limiting investment in investments that have higher credit risks,
- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

VIII. ~~SELECTION OF~~ AUTHORIZED BANKS AND DEALERS

Depository

At least every five years, a banking services ~~D~~depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form.
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.

Authorized Brokers/Dealers

The City Council shall, at least annually, review, revise, and adopt a list of qualified broker/dealers authorized to engage in securities transactions with the City.

Those firms that request to become qualified bidders for securities transactions will be required to provide 1) a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation, and 2) a certification stating the firm has received, read and understood the City's investment policy and agree to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories.

All investment providers, including broker/dealers, banks, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed the City's Investment Policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's policy.

Competitive Bids

It is the policy of the City to require competitive bidding for all individual security purchases and sales except for transactions with money market mutual funds and local government investment pools. Treasury and agency securities purchased at issue through an approved broker/dealer or financial institution must still be compared to alternatives in the secondary market..

Delivery vs. Payment

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools and money market mutual funds. Funds will be released after notification that the purchased security has been received.

IX. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements

The City shall contract with a bank or banks for the safekeeping of securities ~~either~~ owned by the City as part of its investment portfolio. The City will approve the Custodian for pledged collateral to secure demand or time deposits. Securities owned by the City shall be held for the City as evidenced by safekeeping receipts of the safekeeping institution ~~holding the securities~~.

An independent third party ~~c~~Custodian for collateral will be approved by the City. Collateral for deposits will be held by evidenced by original safekeeping receipts from the Custodian~~of the institution with~~ in ~~-~~which the collateral is~~-~~ ~~deposited~~held. ~~Original safekeeping receipts shall be obtained from the Custodian.~~ Collateral must be held by an independent bank outside the holding company of the depository, a Federal Reserve Bank, or a Federal Home Loan Bank.

Collateral Policy

Consistent with the requirements of the Public Funds Collateral Act (Gov't Code 2257), it is the policy of the City to require full collateralization of all City funds on all time and demand deposits with any depository bank. In order to anticipate market and provide a of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits less an amount insured by the FDIC daily.

At its discretion, the City may require a higher level of collateralization for certain investment securities. The Finance Director is responsible for entering into collateralization agreements with third party custodians in compliance with this policy. The acceptable investment securities for collateral are:

i. Obligations of the US Government, its agencies and instrumentalities including mortgage backed securities and CMOs passing the bank test.
ii. Obligations of any state or local government rated AA or better by at least two national recognized rating agencies.

The collateral agreement shall include provisions relating to possession of the collateral, the substitution or release of investment securities, pledge of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City directly from the C~~c~~ustodian and retained. The custodian shall provide a monthly report of collateral directly to the City. Collateral shall be reviewed at least quarterly by the City to assure the market value of the pledged securities is adequate.

Subject to Audit

All collateral shall be subject to inspection and audit by the Financial Director or the City's independent auditors.

X. PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this ~~p~~Policy. The portfolio shall be designed with the objective of obtaining a ~~rate of return~~ reasonable yield through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City. Quarterly reports will provide performance information comparing the City's yield to the one year Treasury Note which will be the benchmark for the portfolio in keeping with its one year maximum weighted average maturity.

It is the policy of the City to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market values will be reported, at a minimum, on a quarterly basis on all securities owned and compared to current amortized book value.

XI. REPORTING

The Investment Officer shall prepare and sign an investment report on a quarterly basis that summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, and shall explain the average investment yield for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principles and the ~~PFIA~~ Act. This summary will be prepared in a manner that will allow the City to ascertain whether investments activities during the reporting period have complied with the Investment Policy. The report will be provided to the City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Realized and ~~U~~unrealized gains or losses ~~resulting from appreciation or depreciation by~~
- A listing of the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark.
- Listing of investments by maturity date.
- Fully accrued interest and earnings for the reporting period
- A comparison to performance benchmarks for the period
- The percentage of the total portfolio that each type of investment represents.
- Statement of compliance of the City's investment portfolio with ~~state law~~ the Act and the ~~i~~Investment ~~s~~Strategy and ~~p~~Policy approved by the City Council.

An independent auditor will perform a formal annual review of the quarterly reports.

Monitoring Market Value

Market value of all securities in the portfolio will be determined on a quarterly basis at a minimum. These values will be obtained from a reputable and independent source and disclosed to the governing body quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION

The City's ~~i~~Investment ~~p~~Policy and ~~s~~Strategy shall be adopted by resolution of the City Council at least annually. It is the City's intent to comply with state laws and regulations. The City's ~~i~~Investment ~~p~~Policy and Strategy shall be subject to revisions consistent with changing laws, regulations, and needs of the City. The City Council shall adopt a resolution stating that it has reviewed the policy and investment strategies annually and include any changes or modifications to the Policy or Strategy.

Approved Broker/Dealer List

Bank of America/Merrill Lynch

Barclay's

Morgan Stanley

Mizuho Securities

Raymond James

Stifle Nicolaus

Wells Fargo

JP Morgan Chase

Council Authorized Pools

Texas Daily

RESOLUTION NO.

A RESOLUTION OF THE CITY OF LEANDER, TEXAS ADOPTING AN INVESTMENT POLICY AND STRATEGY

WHEREAS, the Public Funds Investment Act (Texas Government Code, Chapter 2256) governs local government investment; and

WHEREAS, the Public Fund Investment Act (Section 2256.005a) requires the City to adopt an investment policy and investment strategies by rule, order, ordinance or resolution governing the investment of funds under its control; and

WHEREAS, the Public Fund Investment Act (Section 2256.005e), requires the governing body to review and adopt that investment policy and investment strategies by rule, order, ordinance or resolution not less than annually, recording any changes made thereto; and

WHEREAS, the following changes have been reviewed and approved:

- Requiring the Council to designate the Investment Officer by resolution.
- Requiring a monthly review of all credit ratings in the portfolio.
- Adding the Act's definition of personal business relationship for Investment Officers.
- Adding clearer definition of a safekeeping entity for City-owned securities and the Custodian of pledged securities.
- Changing 'rate of return' to 'yield' in performance standards to reflect the buy-and-hold philosophy of the City's investments.
- Adding the requirement that the Investment Officer must sign the quarterly investment reports.
- Adding earnings and benchmark comparisons to the required quarterly report.
- Adding the "Strategy" to the title of the Policy to reflect contents and fulfill state law.
- Adding Stifle Nicolaus as an authorized broker.

NOW, THERFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. The City Council has reviewed and hereby adopts the Investment Policy and Strategy, a copy of which is attached hereto.

Section 2. The City Council hereby appoints the Director of Finance and the City Manager as Investment Officers of the City.

PASSED, AND APPROVED this the 18th day of September, 2014.

ATTEST: CITY OF LEANDER, TEXAS

_____ _____

Debbie Haile, City Secretary Christopher Fielder, Mayor

AGENDA ITEM # 14

Executive Summary

September 18, 2014

Agenda Subject: Resolution Approving the Brushy Creek Regional Utility Authority Proposed Annual Operating Budget for Fiscal Year 2014-15.

Background: The BCRUA board approved the proposed annual operating budget at their board meeting on July 16, 2014. The total BCRUA operating budget is $1,680,027. Leander's share of the budget is $786,537. The City's debt service component is $5,743,721.

Origination: BCRUA

Financial Consideration: $800,000 included in the FY 2014-15 Utility Fund Operating Budget and $5,743,721 in the Utility Fund Debt Service Budget.

Recommendation: Approve Resolution

Attachments: Resolution, BCRUA Resolution and Budget Detail

Prepared by: Robert G. Powers, Finance Director

RESOLUTION NO. R-14-07-16-6B

WHEREAS, the Board of Directors of the Brushy Creek Regional Utility Authority wishes to adopt the BCRUA Annual Operating Budget for Fiscal Year 2014-2015, in accordance with the attached proposal, Now Therefore

BE IT RESOLVED BY THE BRUSHY CREEK REGIONAL UTILITY AUTHORITY,

That the BCRUA Annual Operating Budget for Fiscal Year 2014-2015 be adopted, subject to the approval of the Participating Cities, as set forth in Exhibit "A" attached hereto and incorporated herein for all purposes.

The Board of Directors hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

RESOLVED this 16th day of July, 2014.

KRIS WHITFIELD, President
Brushy Creek Regional Utility Authority

ATTEST:

John Lux, Secretary

BRUSHY CREEK
REGIONAL UTILITY AUTHORITY
A Partnership of Cedar Park, Leander, and Round Rock

FY 2015 Proposed Operating Budget

CODE	FY 2015 BCRUA Op Budget	Non-Operating Expenses	Fixed Operating Expenses for Cities not Receiving Water	Fixed Operating Expenses for Cities Receiving Water	Variable Operating Expenses	FY2014	3.31.14 Act	FY 2015	Cedar Park	Leander	Round Rock	
7510.00	Insurance	100%				$ 15,600.00	$ 6,886.46	$ 15,600.00	$ 2,335.32	$ 7,363.20	$ 5,901.48	
7300.00	Security/Fire/Elevator	100%				6,500.00	-	4,500.00	673.65	2,124.00	1,702.35	Simplex Grinnell/Elevator Inspect-License/Misc Repairs
7100.00	Gen Manager-Admin Services	100%				111,700.00	66,201.20	111,700.00	16,721.49	52,722.40	42,256.11	GM $106.7K, Admin $5K
9300.00	Capital Outlay	100%				-	-	25,000.00	3,742.50	11,800.00	9,457.50	Chem Feed Motive Water CIP
9305.00	Desks, Files, Kitchen Appliances, etc.	100%				2,000.00	-	2,000.00	299.40	944.00	756.60	
7215.00	Grounds Maint/Building Maint	100%				20,000.00	7,231.09	20,000.00	2,994.00	9,440.00	7,566.00	HVAC $4.5K, Mowing $12K, Misc $3.5K
7220.00	Irrigation Water at Plant-WW-Solid Waste	100%				10,000.00	2,771.84	10,000.00	1,497.00	4,720.00	3,783.00	
7225.00	TCEQ Admin	100%				100.00	100.00	100.00	14.97	47.20	37.83	Annual PWS Fee Less 25 Connections = $100
7230.00	Safety Equip	100%				2,000.00	-	2,500.00	374.25	1,180.00	945.75	Basic PPE for Employees
7235.00	Treated/Raw Main Maint	100%				48,500.00	-	48,500.00	7,260.45	22,892.00	18,347.55	Disinfection $40K, Misc $8.5K
7470.00	Audit Fees/Invest/Bank	100%				51,000.00	30,589.09	51,000.00	7,634.70	24,072.00	19,293.30	
7680.00	Legal Services	100%				40,000.00	3,109.00	40,000.00	5,988.00	18,880.00	15,132.00	
7710.00	Computers & Equipment	33%		67%		7,500.00	764.76	7,500.00	3,050.84	3,512.87	936.29	Computer/Network Equip/Dahill Contract
7240.00	SCADA/Services	33%		67%		10,000.00	-	10,000.00	4,067.79	4,683.82	1,248.39	Misc Contract Services/Hardware
7715.00	Communication/Phones	33%		67%		4,200.00	1,904.04	6,400.00	2,603.39	2,997.64	798.97	
7245.00	Intake Barge Repair/Maint	33%		67%		104,000.00	72,304.92	104,000.00	42,305.02	48,711.73	12,983.26	
7430.00	Accounting/Finanace/Personnel	33%		67%		45,000.00	20,269.56	45,000.00	18,305.06	21,077.19	5,617.76	
7101.00	Plant Superintendent 1 FTE		33%	67%		97,416.90	57,697.96	112,291.92	45,677.99	52,595.51	14,018.41	1 FTE, Base X 1.5
7105.00	Administration Assistant (operations)		33%	67%		-	-	-	-	-	-	
7110.00	Small Tools/Equipment		33%	67%		5,000.00	1,041.98	5,000.00	2,033.90	2,341.91	624.20	
7115.00	Office/Building Supplies		33%	67%		6,000.00	941.67	6,000.00	2,440.67	2,810.29	749.03	General Office Supplies/Paper/Toner/Pens...
7120.00	Plant Winterization Supplies		33%	67%		1,000.00	-	1,000.00	406.78	468.38	124.84	
7720.00	Miscellaneous Expenses		33%	67%		1,000.00	134.11	1,000.00	406.78	468.38	124.84	
7000.00	Plant Operators 3 FTE			100%		181,454.73	75,552.26	195,212.16	104,126.17	91,085.99	-	3 FTE, Base X 1.5
7005.00	Maintenance Technician			100%		-	-	-	-	-	-	
7010.00	Treatment Materials/Supplies			100%		30,000.00	-	30,000.00	16,002.00	13,998.00	-	Misc repair parts/services
7015.00	Vehicle Repairs/Maint			100%		2,000.00	415.57	4,000.00	2,133.60	1,866.40	-	2 Truck/1 UTV/Backhoe
7020.00	Contract Services (Lab Services)			100%		11,300.00	1,668.40	11,300.00	6,027.42	5,272.58	-	Annual/1/4 TCEQ Sampling, VOC,TOC, Bact's
7020.50	Laboratory Supplies			100%		12,500.00	-	20,500.00	10,934.70	9,565.30	-	Equipment Maint/Reagents/Misc Supplies for Lab
7025.00	Fuel and Oil			100%		5,000.00	-	5,000.00	2,667.00	2,333.00	-	2 Trucks/1 UTV's Gas/Backhoe
7030.00	Janitorial Facility Maint			100%		5,600.00	-	5,600.00	2,987.04	2,612.96	-	1 X Clean per week @ $467.00 Mo, Misc Supplies
7035.00	Equip Facility Maint			100%		25,000.00	-	25,000.00	13,335.00	11,665.00	-	Misc Maint/Repairs
7040.00	Schools/Training			100%		7,500.00	244.00	7,500.00	4,000.50	3,499.50	-	
7045.00	License and Membership Dues			100%		2,000.00	-	2,000.00	1,066.80	933.20	-	TWUA/AWWA etc...
7050.00	Uniforms			100%		3,000.00	1,149.29	3,600.00	1,920.24	1,679.76	-	Uniforms
7200.00	Power-Pumping Raw/Treated/Lift Stations				100%	500,000.00	31,284.85	500,000.00	266,700.00	233,300.00	-	
7205.00	Chemicals				100%	155,000.00	-	155,000.00	82,677.00	72,323.00	-	
7210.00	Sludge Disposal				100%	23,500.00	-	23,500.00	12,534.90	10,965.10	-	$550.00 per Roll Off .75 per week
9310.00	Contingency					46,489.20	-	46,489.20	6,592.17	21,970.80	17,926.24	
Total Annual						$ 1,598,861	$ 382,262	$ 1,663,793	$ 704,538	$ 778,923	$ 180,332	

EXHIBIT "A"

Reserve Operating Account	$ 415,948	$ 176,135	$ 194,731	$ 45,083
LESS: FY14 Reserve Budget	(399,715)	(170,271)	(187,117)	(42,328)
Reserve Adjustment for FY15	16,233	5,864	7,614	2,755
Round Rock Fee in Lieu of Min. Take		(120,533)		120,533
Total Operating Budget	1,680,027	589,869	786,537	303,619
FY 2015 Debt Service Budget	$ 11,467,031	$ 1,437,084	$ 5,743,721	$ 4,286,226
Total Operating and Debt Service Budget	$ 13,147,058	$ 2,026,954	$ 6,530,258	$ 4,589,845

BCRUA Project Reserved Capacity Allocation

Cedar Park	14.97%
Leander	47.20%
Round Rock	37.83%

Capacity Allocation for Cities Receiving Water

Cedar Park	53.34%
Leander	46.66%
Round Rock	0.00%

Ultimate Capacity Allocation

Cedar Park	14.18%
Leander	47.26%
Round Rock	38.56%

Round Rock Fee in Lieu of Minimum Take Calculation

BCRUA FY15 Gallons Treated (5MGD x 365)	1,825,000,000
BCRUA FY15 WTP O&M Expenses (minus amount paid by RR)	1,483,462
BCRUA Cost per 1,000 gal.	$0.81
Cedar Park FY13 WTP O&M Expenses (minus raw water)	2,190,327
Cedar Park FY13 Gallons Treated	3,875,200,000
Cedar Park Cost per 1,000 gal.	$0.57
Difference in BCRUA and CP Cost per 1,000 gal.	$0.25
Round Rock Minimum Annual Take in gallons	486,727,500
Round Rock Fee in Lieu of Minimum Take	**$120,533**

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEANDER APPROVING THE BUDGET OF THE BRUSHY CREEK REGIONAL UTILITY AUTHORITY FOR FISCAL YEAR 2014-15.

WHEREAS, on July 16, 2014, the Board of the BCRUA approved an Annual Operating Budget for fiscal year 2014-15; and

WHEREAS, the By Laws of the BCRUA require the City Councils of the Cities of Leander, Round Rock and Cedar Park, to approve the Annual Operating Budget to be considered by and/or approved by the BCRUA Board; and,

WHEREAS, the City Council of the City of Leander supports the Annual Operating Budget approved by the BCRUA Board.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEANDER, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Approval of the Annual Operating Budget of the BCRUA. The City Council approves the Annual Operating Budget for the Brushy Creek Regional Utility Authority for Fiscal Year 2014-15, as set forth in Exhibit "A" hereto, and as approved by the BCRUA Board.

Section 3. Effective Immediately. This resolution shall be effective immediately from and after its passage.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

PASSED AND APPROVED this the 18th day of September, 2014.

Attest: **THE CITY OF LEANDER, TEXAS**

_____ _____

Debbie Haile, City Secretary Christopher Fielder, Mayor

AGENDA ITEM # 15

Executive Summary

September 18, 2014

Council Agenda Subject: Consider an Ordinance of the City of Leander, Texas, Amending Ordinance No. 13-057-00 Adopting the Annual Budget of the City of Leander, Texas for Fiscal Year 2013-2014.

Background: This budget amendment provides for necessary adjustments to appropriate funds for a number of projects previously approved by City Council action as well as for certain unanticipated expenses.

Origination: Robert G. Powers, Finance Director

Financial Consideration: Appropriates additional funds from either reserves or current revenue.

Recommendation: Staff recommends approval

Attachments: Ordinance

Prepared by: Robert G. Powers, Finance Director

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF LEANDER, TEXAS, AMENDING ORDINANCE NO. 13-057-00 ADOPTING THE ANNUAL BUDGET OF THE CITY OF LEANDER, TEXAS FOR FISCAL YEAR 2013-2014.

WHEREAS, a proposed budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 for the City of Leander, Texas was duly filed with the City Secretary and was duly presented to the City Council by the Mayor; and

WHEREAS, the City Council approved and adopted the FY2013-2014 budget; and

WHEREAS, the City Council appropriated funds according to the prospective perceived needs and revenues which have changed during the fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Budget Amendment. The FY 2013-2014 Budget is hereby amended as follows:

FUND	ADOPTED FY2013-2014 BUDGET	AMENDMENT I FY2013-2014 BUDGET	AMENDMENT 2 FY2013-2014 BUDGET		REVISED FY2013-2014 BUDGET
01 - GENERAL FUND					
REVENUES	18,394,116	240,750	285,202		18,920,068
EXPENDITURES	20,542,936	994,095	848,331		22,385,362
03 - BRYSON FARMSTEAD FUND					
REVENUES	0				0
EXPENDITURES	0				0
04 - LEANDER CLEAN UP FUND					
REVENUES	9,885		275		10,160
EXPENDITURES	9,885		275		10,160
05 - GOLF FUND					
REVENUES	1,332,600				1,332,600
EXPENDITURES	1,378,132				1,378,132
10 - PUBLIC ARTS FUND					
REVENUES	1,020				1,020
EXPENDITURES	4,200				4,200
11 - HOTEL TAX FUND					
REVENUES	0				0
EXPENDITURES	0				0

12 - TIA FUND					
REVENUES	0	900,059			900,059
EXPENDITURES	0	670,000			670,000
13 - EQUIPMENT FUND					
REVENUES	2,023				2,023
EXPENDITURES	23,880				23,880
14 - VEHICLE FUND					
REVENUES	555,100	70,600	17,950		643,650
EXPENDITURES	770,220	40,455	38,450		849,125
20 - UTILITY FUND					
REVENUES	17,216,645				17,216,645
EXPENDITURES	20,166,645		584,500		20,751,145
21 - UTILITY VEHICLE FUND					
REVENUES	21,120				21,120
EXPENDITURES	50,000				50,000
25 - WATER IMPACT					
REVENUES	1,489,500				1,489,500
EXPENDITURES	1,345,321	509,604	2,415,000		4,269,925
26 - WASTEWATER IMPACT					
REVENUES	859,500				859,500
EXPENDITURES	250,000	18,000			268,000
27 - WATER CIP FUND					
REVENUES	0				0
EXPENDITURES	0	530,000			530,000
28 - SERIES 2007 9.2M CO'S					
REVENUES	0				0
EXPENDITURES	0				0
40 - GF CAPITAL PJTS					
REVENUES	1,649,946	648,149	1,787,429		4,085,524
EXPENDITURES	1,544,750	1,069,745	2,867,429		5,481,924
41 - GF CIP PARK GRANTS					
REVENUES	70,000				70,000
EXPENDITURES	70,000				70,000
52 - GF 21M BOND 2007					
REVENUES	0				0
EXPENDITURES	0				0

53 - $6.3M BOND 2010					
REVENUES	0				0
EXPENDITURES	1,160,000	872,520			2,032,520
70 - POLICE DEPT. GRANTS					
REVENUES	0				0
EXPENDITURES	0				0
71 - COURT SECURITY FUND					
REVENUES	10,000				10,000
EXPENDITURES	10,000				10,000
72 - COURT TECHNOLOGY FUND					
REVENUES	13,000		10,000		23,000
EXPENDITURES	13,000		10,000		23,000
73 - PARKS SPECIAL REVENUE FUND					
REVENUES	29,000				29,000
EXPENDITURES	29,000				29,000
74 - FIRE RESCUE REVENUE FUND					
REVENUES	15,000				15,000
EXPENDITURES	50,000				50,000
75 - PARK DEDICATION ORD.					
REVENUES	453,100				453,100
EXPENDITURES	677,000		2,300,000		2,977,000
76 - STEP FUND					
REVENUES	105,000				105,000
EXPENDITURES	25,000		5,000		30,000
77 - POLICE FORFEITURE FUND					
REVENUES	0				0
EXPENDITURES	5,725				5,725
78 - POLICE SPECIAL REVENUE					
REVENUES	12,000				12,000
EXPENDITURES	12,000				12,000
79 - TIRZ #1 FUND					
REVENUES	200,000				200,000
EXPENDITURES	200,200				200,200
80 - GF DEBT SERVICE					
REVENUES	4,730,000		88,715		4,818,715
EXPENDITURES	4,730,000		88,715		4,818,715

85 - UF DEBT SERVICE					
REVENUES	3,273,756				3,273,756
EXPENDITURES	3,273,756				3,273,756
96 - LEANDER DEVELOPMENT AUTHORITY					
REVENUES	11,000				11,000
EXPENDITURES	11,000				11,000

Section 3. Exhibit A. The individual line items affected by the budget amendment are hereby attached as Exhibit A.

Section 4 Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code.*

PASSED AND APPROVED on this 18th day of September, 2014.

ATTEST: CITY OF LEANDER, TEXAS

_____ _____

Debbie Haile, City Secretary Christopher Fielder, Mayor

EXHIBIT A

FUND	DEPARTMENT	DESCRIPTION	AMENDMENT 2 FY2013-2014 CHANGE
01 - GENERAL FUND			
REVENUES			
01-00-4351	Revenue	Texas Book Festival Grant	4,800
01-00-4447	Revenue	Fire SAFER Grant	57,500
01-00-4448	Revenue	Garbage Collection	220,000
01-00-4620	Revenue	Police Law Enforcement Grant	2,902
EXPENDITURES			
01-06-6007	Library	Texas Book Festival Grant	4,800
01-41-6382	Police Uniform Services	Law Enforcement Grant	2,902
01-49-5600	Emergency Management	Contract Labor-Hazard Mitigation Grant	50,000
01-51-7000	Building Inspection	Vehicles (2)	33,200
01-53-5629	Non-Departmental	Garbage Collection Expense	220,000
01-53-9008	Non-Departmental	Police CAD - transfer to CIP	537,429
03 - BRYSON FARMSTEAD FUND			
REVENUES			
EXPENDITURES			
04 - LEANDER CLEAN UP FUND			
REVENUES			
04-00-4453	Revenue	Leander Clean Up	275
EXPENDITURES			
04-01-6308	Leander Clean Up	Leander Clean Up	275
05 - GOLF FUND			
REVENUES			
EXPENDITURES			
10 - PUBLIC ARTS FUND			
REVENUES			
EXPENDITURES			
11 - HOTEL TAX FUND			
REVENUES			
EXPENDITURES			
12 - TIA FUND			
REVENUES			
EXPENDITURES			
13 - EQUIPMENT FUND			
REVENUES			
EXPENDITURES			
14 - VEHICLE FUND			
REVENUES			
14-00-4479	Revenue	Property Damage Claims	17,950
EXPENDITURES			

14-41-7000	Police Uniform Services	Vehicles	17,950
14-50-7300	Fire	Replacement Vehicle	20,500
20 - UTILITY FUND			
REVENUES			
EXPENDITURES			
20-02-8620	Water Maintenance	Travisso MUD 21 waterline	330,000
20-02-8627	Water Maintenance	Rigdmar Landing waterline	149,500
20-04-5650	Utility Non Departmental	Legal Fees - LCRA customer rates	105,000
21 - UTILITY VEHICLE FUND			
REVENUES			
EXPENDITURES			
25 - WATER IMPACT			
REVENUES			
EXPENDITURES			
25-31-8306	Water Impact Fees	Ronald Reagan 24" waterline	2,080,000
25-31-5681	Water Impact Fees	Water Master Plan	50,000
25-31-8320	Water Impact Fees	Hero Way waterline (east)	100,000
25-31-8328	Water Impact Fees	Crystal Falls EST	185,000
26 - WASTEWATER IMPACT			
REVENUES			
EXPENDITURES			
27 - WATER CIP FUND			
REVENUES			
EXPENDITURES			
28 - SERIES 2007 9.2M CO'S			
REVENUES			
EXPENDITURES			
40 - GF CAPITAL PJTS			
REVENUES			
40-00-4436	Revenue	Developer Contribution -183/183A	1,250,000
40-00-4900	Revenue	General Fund Transfer -Police CAD System	537,429
EXPENDITURES			
40-04-7501	CIP	Police CAD System	537,429
40-04-8026	CIP	183/183A Intersection	1,250,000
40-04-8385	CIP	Old 2243 / Hero Way PEC Relocation	990,000
40-04-8388	CIP	East Street	90,000
41 - GF CIP PARK GRANTS			
REVENUES			
EXPENDITURES			
52 - GF 21M BOND 2007			
REVENUES			
EXPENDITURES			
53 - $6.3M BOND 2010			

REVENUES			
EXPENDITURES			
70 - POLICE DEPT. GRANTS			
REVENUES			
EXPENDITURES			
71 - COURT SECURITY FUND			
REVENUES			
EXPENDITURES			
72 - COURT TECHNOLOGY FUND			
REVENUES			
72-00-4135	Revenues	Court Technology Fee	10,000
EXPENDITURES			
72-11-6219	Municipal Court	Court Technology	10,000
73 - PARKS SPECIAL REVENUE FUND			
REVENUES			
EXPENDITURES			
74 - FIRE RESCUE REVENUE FUND			
REVENUES			
EXPENDITURES			
75 - PARK DEDICATION ORD.			
REVENUES			
EXPENDITURES			
75-23-8202	Parks CIP	Benbrook Ranch Ballfields	2,300,000
76 - STEP FUND			
REVENUES			
EXPENDITURES			
76-01-5485	Police	Software Maintenance - ticketwriters	5,000
77 - POLICE FORFEITURE FUND			
REVENUES			
EXPENDITURES			
78 - POLICE SPECIAL REVENUE			
REVENUES			
EXPENDITURES			
79 - TIRZ #1 FUND			
REVENUES			
EXPENDITURES			
80 - GF DEBT SERVICE			
REVENUES			
80-00-4900	Revenues	Transfer In - General Fund	88,715

EXPENDITURES			
80-01-9239	Debt Service	PPFC Series 2013 - Interest	9,315
80-01-9642	Debt Service	PPFC Series 2013 - Principal	79,400
85 - UF DEBT SERVICE			
REVENUES			
EXPENDITURES			
96 - LEANDER DEVELOPMENT AUTHORITY			
REVENUES			
EXPENDITURES			

Executive Summary

September 18, 2014

Council Agenda Subject: Consider Dedication and Acceptance of Subdivision Infrastructure Improvements for Fairways at Crystal Falls Section 2, Phase 6A

Background: The subdivision infrastructure improvements required for Fairways at Crystal Falls Section 2, Phase 6A, have been installed, inspected, and found to be satisfactorily completed. All documentation required for acceptance of the subdivision has been received, including record drawings, statement of substantial completion prepared by a Professional Engineer licensed in the State of Texas, copies of all inspection reports and certified test results, electronic files of the improvements and final plat, affidavit of all bills paid, and a two-year term Maintenance Bond. The Maintenance Bond will commence its two year term upon City Council acceptance, as anticipated, on September 18, 2014, which will provide warranty and maintenance coverage for the infrastructure improvements through September 18, 2016. The Engineering Department will perform a formal inspection of the improvements approximately 30 days prior to the expiration of the Maintenance Bond to assure that any defects in materials, workmanship, or maintenance are corrected prior to expiration of the bond.

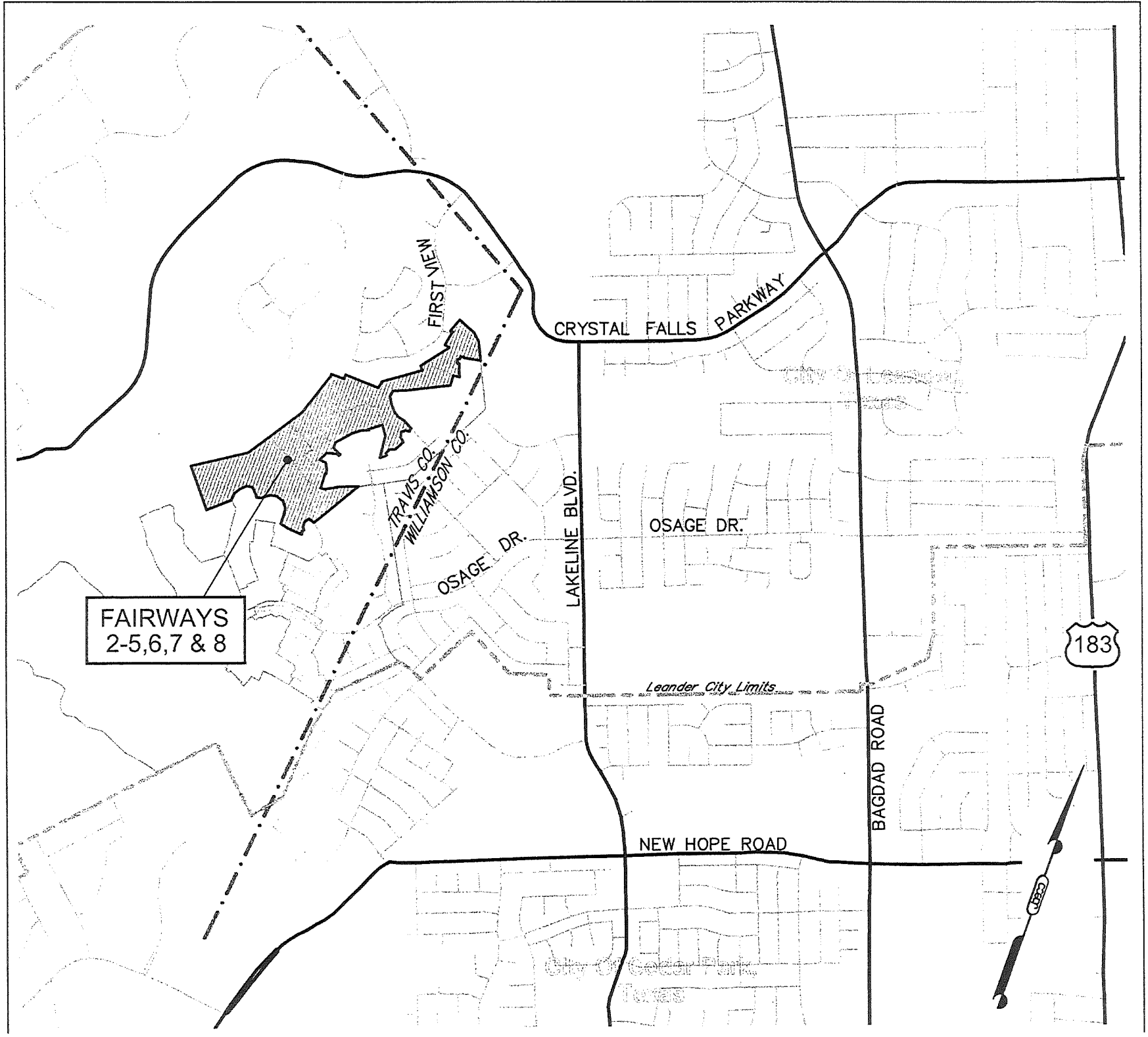
Origination: Wayne S. Watts, P.E., CFM, City Engineer

Financial Consideration: N/A

Recommendation: Staff recommends City Council's formal acceptance of the subdivision infrastructure improvements for Fairways at Crystal Falls Section 2, Phase 6A.

Attachments: Engineer's Concurrence Letter, Maintenance Bond, Affidavits of All Bills Paid, and Final Pay Estimates

Prepared by: Wayne S. Watts, P.E., CFM, City Engineer


FIRST VIEW
CRYSTAL FALLS PARKWAY
TRAVIS CO.
WILLIAMSON CO.
OSAGE DR.
OSAGE DR.
LAKELINE BLVD.
FAIRWAYS
2-5,6,7 & 8
Leander City Limits
BAGDAD ROAD
183
NEW HOPE ROAD
City of Cedar Park
Texas

JAY ENGINEERING COMPANY, INC.
P.O. Box 1220 (512) 259-3882
Leander, TX 78646 Fax 259-8016
Texas Registered Engineering Firm F-4780

August 25, 2014

Wayne S. Watts, P.E., City Engineer
City of Leander
P.O. Box 319
Leander, Texas 7864

Re: Fairways at Crystal Falls Section 2, Phase 6A
Street, Drainage, and Water Improvements
Certificate of Completion

Dear Mr. Watts:

I, the licensed professional engineer of record, have made a final visual observation of the referenced project. I have also visited the site during construction, and observed the installation of street, drainage, and water improvements. Based on these observations and inspection/testing results, I hereby certify that these improvements were completed in substantial conformance with the approved plans and specifications.

We trust you will find this information helpful when considering the acceptance of this project. If you should have any questions or need additional information in this regard, please let us know.

Sincerely,

Samuel D. Kiger, P.E.
SDK/s

STATE OF TEXAS
SAMUEL D. KIGER
89353
LICENSED
PROFESSIONAL ENGINEER

8-25-14

PN 193-035-20

RECEIVED
AUG 2 6 2014
BY: 11:45am

MAINTENANCE BOND
Subdivision Improvements

Bond No. 712795P

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

KNOW ALL BY THESE PRESENTS, that Ross Construction, Inc. as Principal, whose address is PO Box 93188, Austin, TX 78709 and Developers Surety and Indemnity Company a Corporation organized under the laws of the State of Iowa, and duly authorized to do business in the State of Texas, as Surety, are held and firmly bound unto the **City of Leander, Texas** as Obligee, in the penal sum of Ten Thousand Six Hundred Eighty One & 03/100's Dollars ($10,681.03) to which payment will and truly to be made we do bind ourselves, our and each of our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal has constructed The Fairways at Crystal Falls Sec. 2, Ph 6A, Water and Wastewater Improvements Including Trench Backfill pursuant to the ordinances of the Obligee, which ordinances are hereby expressly made a part hereof as though the same were written and embodied herein;

WHEREAS, said Obligee requires that the Principal furnish a bond conditioned to guarantee for the period of two (2) years after acceptance by the Obligee, against all defects in workmanship and materials which may become apparent during said period;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Principal keeps and perform the requirement of the Obligee's ordinances and this Maintenance Bond to maintain the improvements and keep the same in good repair and shall indemnify the Obligee for all loss that the Obligee may sustain by reason of any defective materials or workmanship which become apparent during the period of two (2) years from and after the date of acceptance by the Owner, then this obligation shall be void, otherwise to remain in full force and effect, and Owner shall have and cover from said Principal and Surety damages in the premises, as provided, and it is further agreed that this obligation shall be a continuing one against the Principal and Surety hereon, and that successive recoveries may be had thereon for successive breaches until the full amount shall have been exhausted; and it is further understood that the obligation herein to maintain said improvements shall continue throughout the maintenance period, and the same shall not be diminished in any manner from any cause during said time..

Principal agrees to repair or reconstruct the improvements in whole or in part at any time within the two year period to such extent as the Obligee deems necessary to properly correct all defects except for normal wear and tear. If the Principal fails to make the necessary corrections within ten days after being notified, the Obligee may do so or have done all said corrective work and shall have recovery hereon for all expenses thereby incurred. Principal will maintain and keep in good repair the improvements for a period of two years from the date of acceptance; it being understood that the purpose of this Maintenance Bond is to cover all defective conditions arising by reason of defective material, work, or labor performed by said Principal or its subcontractors, and in the case the said Principal shall fail to do so within ten days after being

notified, it is agreed that the Obligee may do said work and supply such materials, and charge the same against Principal and Surety on this obligation.

The Surety shall notify the Obligee at least fifteen (15) days prior to the end of the first full calendar year and prior to the lapse of this Maintenance Bond at the end of the second full calendar year.

Surety and Principal agree that whenever a defect or failure of the improvement occurs within the period of coverage under this Bond, the Surety and Principal shall provide a new maintenance bond or other surety instrument in a form acceptable to the Obligee and compliant with the Obligee's ordinances conditioned to guarantee for the period of one (1) year after the Obligee's acceptance of the corrected defect or failure, against all defects in workmanship and materials associated with the corrected defect or failure which may become apparent during said period, which shall be in addition to this Maintenance Bond.

The Surety agrees to pay the Obligee upon demand all loss and expense, including attorneys' fees, incurred by the Obligee by reason of or on account of any breach of this obligation by the Surety. Provided further, that in any legal action be filed upon this bond, venue shall lie in the county where the improvements are constructed.

This Bond is a continuing obligation and shall remain in full force and effect until cancelled as provided for herein.

Surety, for value received, stipulates and agrees that no change, extension of time, alteration or addition to the improvements, or the work to the performed thereon, or the plans, specifications or drawings accompanying the same, shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the improvements, or the work to be performed thereon.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this 19th day of August, 2014 .

Ross Construction, Inc.
Principal

By: [illegible]

Title: President

Address:

PO Box 93188
Austin, TX 78709

Developers Surety and Indemnity Company
Surety

By: [illegible]

Title: John W. Schuler, Attorney-in-Fact

Address:

2591 Dallas Pkwy, Ste. 105
Frisco, TX 75034

mailing address: PO Box 19725, Irvine, CA. 92623

The name and address of the Resident Agent of Surety is:

Time Insurance Agency, Inc.

1405 E. Riverside Drive, Austin, TX 78741

(Seal)

Bond Number: 712795P

POWER OF ATTORNEY FOR
DEVELOPERS SURETY AND INDEMNITY COMPANY
PO Box 19725, IRVINE, CA 92623 (949) 263-3300

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY, does hereby make, constitute and appoint:

John W. Schuler, Walter E. Benson Jr., Steven W. Dobson, jointly or severally

as its true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporation, as surety, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporation could do, but reserving to each of said corporation full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolution adopted by the Board of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, any Executive Vice-President, Senior Vice-President or Vice-President of the corporation be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporation, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of the corporation be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporation when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY has caused these presents to be signed by its officers and attested by its Secretary or Assistant Secretary this November 21, 2013

By: Daniel Young
Daniel Young, Senior Vice-President

By: _____
Mark J. Lansdon, Vice-President

DEVELOPERS SURETY AND INDEMNITY COMPANY CORPORATE OCT. 10 1936 IOWA

State of California
County of Orange

On November 21, 2013 before me Antonio Alvarado, Notary Public
Date — Here Insert Name and Title of the Officer

personally appeared Daniel Young and Mark J. Lansdon
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

ANTONIO ALVARADO
COMM. # 2033566
NOTARY PUBLIC CALIFORNIA
ORANGE COUNTY
My comm. expires Aug. 9, 2017

Place Notary Seal Above

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Signature _____
Antonio Alvarado, Notary Public

CERTIFICATE

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolution of the Board of Directors of said corporation set forth in the Power of Attorney are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, this 19th day of August, 2014

By: Cassie J. Berrisford
Cassie J. Berrisford, Assistant Secretary

ID-1438(Rev 11/13)

Project: FAIRWAYS 2-6A
Contractor: ROSS CONSTRUCTION, INC.
Owner: TAYLOR MORRISON

	Payment Item	Original Contract Quantity	Revised Total Quantity	Unit	Unit Price	Original Contract Price
	FAIRWAYS 2-6A					
	Erosion Controls / Restoration / Signs (021570-10)					
EC - 1	SILT FENCE	1,500	1500.00	LF	$ 1.75	$2,625.00
EC - 2	SILT FENCE BEHIND CURB AFTER PAVING	1,467	1467.00	LF	$ 1.75	$2,567.25
EC - 3	TEMPORARY DIVERSION BERMS	1	1.00	EA	$ 600.00	$600.00
EC - 4	ROCK BERMS	1	1.00	EA	$ 690.00	$690.00
EC - 5	18" DIA. ROCK RIP RAP	8	8.00	CY	$ 75.00	$600.00
EC - 7	STABILIZED CONSTRUCTION ENT.	1	1.00	EA	$ 900.00	$900.00
EC - 8	SALVAGED TOPSOIL IN ROW NO SEEDING	2445	2445.00	SY	$ 0.90	$2,200.50
	Subtotal Erosion Controls					**$10,182.75**
	Clearing & Rough Cut (021530-10)					
CE - 1	CLEAR AND GRUB ROW PHASE 6A	1.2	1.20	AC	$ 3,500.00	$ 4,200.00
CE - 2	EXCAVATION PHASE 6A	3,168	3168.00	CY	$ 7.00	$ 22,176.00
CE - 3	EMBANKMENT PHASE 6A	429	429.00	CY	$ 3.50	$ 1,501.50
	Subtotal Clearing & Rough Cut					**$27,877.50**
	Water Improvements (320100-10)					
W - 2	8" PVC C900 DR 14 WATER LINE	659	659.00	LF	$ 30.00	$19,770.00
W - 4	CONNECTION TO EXISTING WATER LINE	1	1.00	EA	$ 500.00	$500.00
W - 5	5-1/4" HYDRANT ASSEMBLY	2	2.00	EA	$ 3,400.00	$6,800.00
W - 6	DOUBLE WATER SERVICE	10	10.00	EA	$ 1,300.00	$13,000.00
	Subtotal Water Improvements					**$40,070.00**
	Wastewater Impr. (320120-10)					
WW - 1	2" PVC SDR 21 WW PRESSURE LINE	634	634.00	LF	$ 20.00	$12,680.00
WW - 3	TIE TO EXISTING 2" FM	1	1.00	EA	$ 500.00	$500.00
WW - 4	DOUBLE WW SERVICE	10	10.00	EA	$ 1,300.00	$13,000.00
WW - 6	2" BLOW OFF (1 TEMP 1 PERM)	1	1.00	EA	$ 2,500.00	$2,500.00
	Subtotal Wastewater Impr.					**$28,680.00**
	TOTAL					**$106,810.25**
	10% MAINTENANCE BOND AMOUNT					**$10,681.03**

STATE OF TEXAS
SAMUEL D. KIGER
89353
LICENSED
PROFESSIONAL ENGINEER

8-13-14

Frwys 2-6A Maint Bond Amnt xls

FINAL BILLS PAID AFFIDAVIT
AND CONDITIONAL WAIVER OF LIEN

STATE OF TEXAS
COUNTY OF TRAVIS

Date: 7-03-14

Owner: TAYLOR MORRISON

Contractor/Material
Provider ("Affiant"): ROSS CONSTRUCTION, INC.

Project: THE FAIRWAYS AT CRYSTAL FALLS SEC 2, PH 6A, WATER AND WASTEWATER IMPROVEMENTS INCLUDING TRENCH BACKFULL

This is to acknowledge and certify that Affiant has completed the construction of all improvements for the project noted above and that they have been paid in full for all labor and material provided to the above-noted construction project, and acknowledge and certify that Affiant, and all of his or its agents, employees, successors, assigns, subsidiaries, and legal representatives will release and waive all Mechanic's liens, or similar lien rights, which have or might arise as a result of the Affiant's or Affiant's agents' or employees' providing labor and materials to the above-noted project, conditioned upon final payment by the owner and pursuant to the Contract.

In addition to the foregoing, Affiant acknowledges and certifies that Affiant has paid all laborers, subcontractors, materialmen, and all other persons or parties who have provided labor or materials through, for, or on behalf of the Affiant to the above-noted construction project.

Affiant indemnifies and holds Owner harmless from any liens, debts or obligations which arise as a result of labor or materials provided by or through Affiant to the project through the date set out above. Affiant further indemnifies and holds harmless all real property on which the improvements were constructed and all interests in such property, including leasehold interests, from any liens, debts, or obligations arising from any labor or materials provided by or through Affiant to the project through the date set out above.

SUBSCRIBED AND SWORN TO BY Affiant on this 20TH__ day of _AUG___, 2014__.

AFFIANT:

Signature: _____

Typed Name: _____NED ROSS_____

Title: _____PRESIDENT_____

Initialed: _____

STATE OF TEXAS '

'

COUNTY OF _____ '

BEFORE ME the undersigned authority on this day personally appeared NED ROSS _____, known to me to be the person noted above, and acknowledged to me the following: that he/she executed the foregoing for the purpose and consideration therein expressed, in the capacity therein stated, and as the duly authorized act and deed of the party releasing and waiving the lien therein; and that every statement therein is within his/her knowledge and is true and correct.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 20TH____ day of AUG__, _2014__.

[S E A L]

GLORIA RENNAKER
NOTARY PUBLIC
STATE OF TEXAS
EXPIRES
06/21/2017

_____

Notary in and for the State of Texas

Name:

My commission expires: _____

Initialed: _____

Executive Summary

September 18, 2014

Council Agenda Subject: Consider Dedication and Acceptance of Subdivision Infrastructure Improvements for Savanna Ranch Section Two

Background: The subdivision infrastructure improvements required for Savanna Ranch Section Two, have been installed, inspected, and found to be satisfactorily completed. All documentation required for acceptance of the subdivision has been received, including record drawings, statement of substantial completion prepared by a Professional Engineer licensed in the State of Texas, copies of all inspection reports and certified test results, electronic files of the improvements and final plat, affidavit of all bills paid, and a two-year term Maintenance Bond. The Maintenance Bond will commence its two year term upon City Council acceptance, as anticipated, on September 18, 2014, which will provide warranty and maintenance coverage for the infrastructure improvements through September 18, 2016. The Engineering Department will perform a formal inspection of the improvements approximately 30 days prior to the expiration of the Maintenance Bond to assure that any defects in materials, workmanship, or maintenance are corrected prior to expiration of the bond.

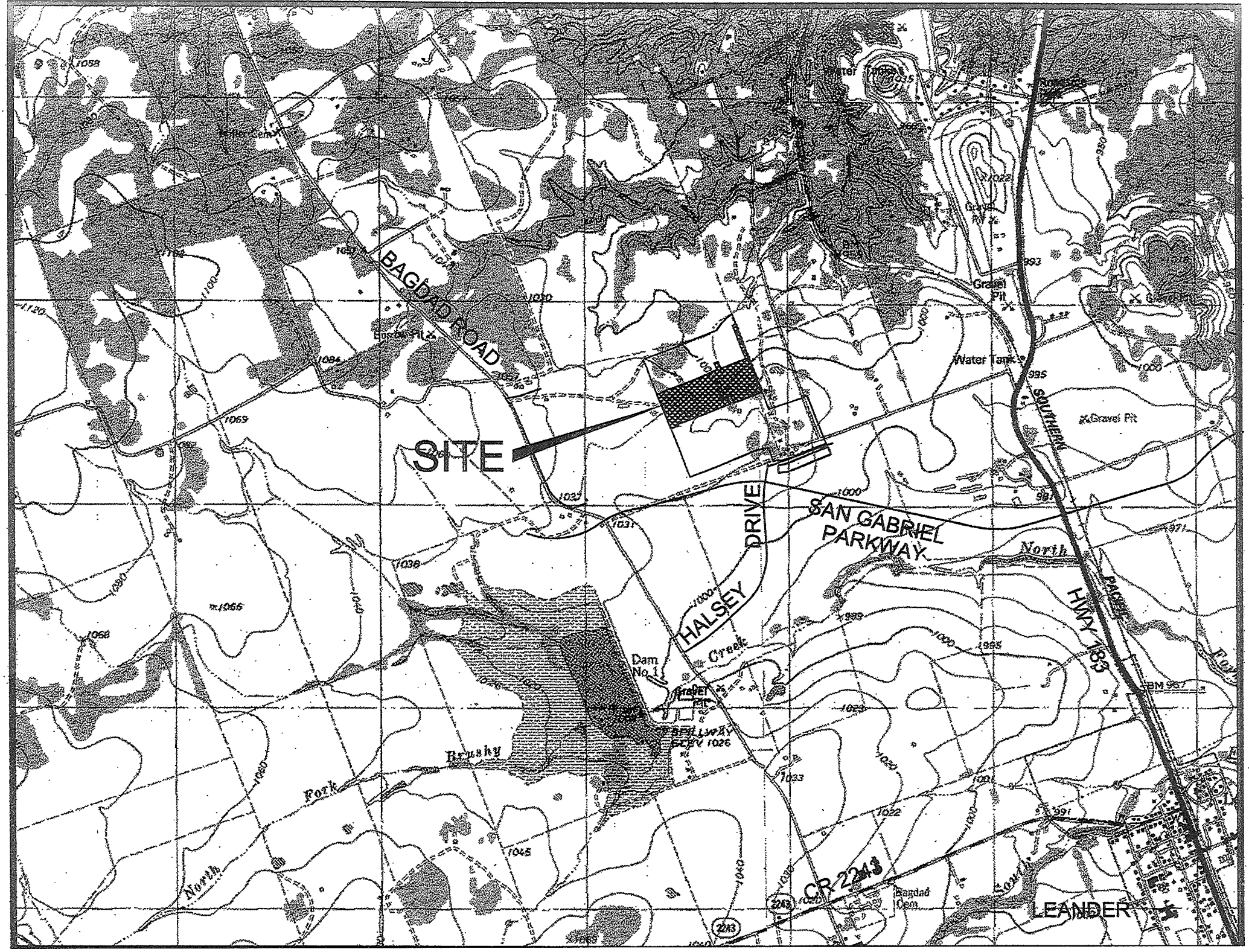
Origination: Wayne S. Watts, P.E., CFM, City Engineer

Financial Consideration: N/A

Recommendation: Staff recommends City Council's formal acceptance of the subdivision infrastructure improvements for Savanna Ranch Section Two.

Attachments: Engineer's Concurrence Letter, Maintenance Bond, Affidavits of All Bills Paid, and Final Pay Estimates

Prepared by: Wayne S. Watts, P.E., CFM, City Engineer


SITE
BAGDAD ROAD
HALSEY DRIVE
SAN GABRIEL PARKWAY
HWY 183
SOUTHERN PACIFIC
CR 2243
LEANDER
Water Tank
Gravel Pit
Dam No. 1
Creek
Brushy
Fork
North
Bagdad Cem.

ENGINEER'S CONCURRENCE FOR PROJECT ACCEPTANCE

PROJECT: Savanna Ranch Section Two

SCOPE OF WORK: W: _____ WW: _____ S/D: _____ ALL: X SITE WORK _____

OWNER/DEVELOPER'S Name and Address:	CONSULTANT ENGINEER'S Name and Address:
Benbrook Development, Inc.	Danny R. Martin, P.E., R.P.L.S.
John S. Lloyd	Malone/Wheeler, Inc.
4720-4 Rockcliff Road	Firm Registration No. F-786
Austin, Texas 78746	7500 Rialto Blvd., Bldg. 1, Suite 240
	Austin, Texas 78735

This is to certify that I, the undersigned professional engineer, or my duly appointed representative, on 9/5/14, made an on-site inspection of the referenced project. No discrepancy or deviation from the approved construction plans was noted which may materially affect the usefulness of the work for purpose and life intended for the project by design, except those listed below. I, therefore, recommend acceptance of this project by the City of Leander, upon satisfactory correction and or completion of the following items:

1. Lower fire hydrant at Lot 14/15 Block G. (Scheduled for 9/9/14.)

STATE OF TEXAS
DANNY R. MARTIN
44960
LICENSED
PROFESSIONAL ENGINEER
(Seal)

Signature

09/05/14
Date

44960
Texas Registration Number

Inspection - Completed

Enclosed are the results of the plan review(s) completed on the above referenced facility. All reviewed areas are considered substantially compliant with accessibility standards adopted by the Texas Department of Licensing and Regulation (TDLR) for purposes of ensuring compliance with the Texas Architectural Barriers Act, Article 9102, Texas Civil Statutes. This review is for the scope of work applicable to the standards only, including but not limited to sidewalks, curb ramps and accessible routes.

This facility is not subject to review under the current Administrative Rules as published by TDLR. Therefore, this review is advisory in nature only and does not constitute a review as required under the Texas Architectural Barriers Act.

Please note, this determination does not address the applicability of the Americans with Disabilities Act (ADA), (P.L. 101-336), or any other state, local or federal requirements. For information on the ADA, call the ADA Hotline, 800/ 949.4232 or the U.S. Department of Justice at 202/ 514.0301.

If you have any questions concerning the results of the inspection, or the requirements of the Architectural Barriers Act, or if you are not the owner of record of this facility, contact John Torkelson at 512/476.8675. Please reference the assigned project number in all future correspondence pertaining to this project.

Please call with any questions,

Martha Weiss

Martha Weiss
RAS# 0336

03 September 2014

Project Number: 130862
EABPRJ#:

Project:
Savanna Ranch Section Two
Halsey Drive
Leander, Texas 78641
Facilty Name: Savanna Ranch Park
Plans Dated: 25 September 2013

To:
John S. Lloyd
Benbrook Development, Inc.
4720-4 Rockcliff Road
Austin, Texas 78746

Inspection performed by:
Martha Weiss
2 September 2014

Project Scope
Single family subdivision sidewalks and ramps

Distribution:
Texas Department of Licensing and Regulation
Danny R. Martin - Malone / Wheeler, Inc.
File

Inspection Worksheet

RAS Name:	**Martha Weisss RAS 0336**		
Inspection Date:	2 September 2014	EABPRJ#:	0
Revision Date:		Plans Dated:	25 September 2013
APPRJ#	**130862**		

PROJECT INFORMATION

Project Name:	Savanna Ranch Section Two
Facility Name:	Savanna Ranch Park
Project Address:	Halsey Drive Leander, Texas 78641
Scope of Work:	Single family subdivision sidewalks and ramps

OWNER/AGENT INFORMATION

Note: This information is for the Facility Owner or the Owner's Designated Agent (if an Owner Agent Designation is on file).

Name:	John S. Lloyd Benbrook Development, Inc.
Address:	4720-4 Rockcliff Road Austin, Texas 78746
Telephone:	512-532-2131

ARCHITECT INFORMATION

Name:	Danny R. Martin Malone / Wheeler, Inc.
Address:	7500 Rialto Boulevard, Building 1, Suite 240 Austin, Texas 78735
Telephone:	512.899.0601

SCOPING REQUIREMENTS

201.1

All areas of newly designed and newly constructed buildings and facilities and altered portions of existing buildings and facilities shall comply with these requirements.

This facility is not subject to review under the current Administrative Rules as published by TDLR. Therefore, this review is advisory in nature only and does not constitute a review as required under the Texas Architectural Barriers Act.

REPORT STATUS

VIOLATIONS NOTED - The following report identifies **NO Deficiencies** with the **2012 Texas Accessibility Standards** (TAS). All comply with the Architectural Barriers Act, Texas Government Code, Chapter 469.

MAINTENANCE BOND
Subdivision Improvements

Bond No. MNT9153437

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

KNOW ALL BY THESE PRESENTS, that Cash Construction Company, Inc. as Principal, whose address is P.O. Box 1279, Pflugerville, Texas 78691 and Fidelity and Deposit Company of Maryland, Colonial American Casualty and Surety Company a Corporation organized under the laws of the State of Maryland, and duly authorized to do business in the State of Texas, as Surety, are held and firmly bound unto the City of Leander, Texas as Obligee, in the penal sum of One Hundred Seventy Two Thousand Ninety One and 43/100's Dollars ($172,091.43) to which payment will and truly to be made we do bind ourselves, our and each of our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal has constructed Savanna Ranch Section 2 – Streets and Utilities (*insert description of subdivision improvements*) (the "improvements") pursuant to the ordinances of the Obligee, which ordinances are hereby expressly made a part hereof as though the same were written and embodied herein;

WHEREAS, said Obligee requires that the Principal furnish a bond conditioned to guarantee for the period of two (2) years after acceptance by the Obligee, against all defects in workmanship and materials which may become apparent during said period;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Principal keeps and perform the requirement of the Obligee's ordinances and this Maintenance Bond to maintain the improvements and keep the same in good repair and shall indemnify the Obligee for all loss that the Obligee may sustain by reason of any defective materials or workmanship which become apparent during the period of two (2) years from and after the date of acceptance by the Owner, then this obligation shall be void, otherwise to remain in full force and effect, and Owner shall have and cover from said Principal and Surety damages in the premises, as provided, and it is further agreed that this obligation shall be a continuing one against the Principal and Surety hereon, and that successive recoveries may be had thereon for successive breaches until the full amount shall have been exhausted; and it is further understood that the obligation herein to maintain said improvements shall continue throughout the maintenance period, and the same shall not be diminished in any manner from any cause during said time..

Principal agrees to repair or reconstruct the improvements in whole or in part at any time within the two year period to such extent as the Obligee deems necessary to properly correct all defects except for normal wear and tear. If the Principal fails to make the necessary corrections within ten days after being notified, the Obligee may do so or have done all said corrective work and shall have recovery hereon for all expenses thereby incurred. Principal will maintain and keep in good repair the improvements for a period of two years from the date of acceptance; it being understood that the purpose of this Maintenance Bond is to cover all defective conditions arising by reason of defective material, work, or labor performed by said Principal or its

subcontractors, and in the case the said Principal shall fail to do so within ten days after being notified, it is agreed that the Obligee may do said work and supply such materials, and charge the same against Principal and Surety on this obligation.

The Surety shall notify the Obligee at least fifteen (15) days prior to the end of the first full calendar year and prior to the lapse of this Maintenance Bond at the end of the second full calendar year.

Surety and Principal agree that whenever a defect or failure of the improvement occurs within the period of coverage under this Bond, the Surety and Principal shall provide a new maintenance bond or other surety instrument in a form acceptable to the Obligee and compliant with the Obligee's ordinances conditioned to guarantee for the period of one (1) year after the Obligee's acceptance of the corrected defect or failure, against all defects in workmanship and materials associated with the corrected defect or failure which may become apparent during said period, which shall be in addition to this Maintenance Bond.

The Surety agrees to pay the Obligee upon demand all loss and expense, including attorneys' fees, incurred by the Obligee by reason of or on account of any breach of this obligation by the Surety. Provided further, that in any legal action be filed upon this bond, venue shall lie in the county where the improvements are constructed.

This Bond is a continuing obligation and shall remain in full force and effect until cancelled as provided for herein.

Surety, for value received, stipulates and agrees that no change, extension of time, alteration or addition to the improvements, or the work to the performed thereon, or the plans, specifications or drawings accompanying the same, shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the improvements, or the work to be performed thereon.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this 28th day of August, 2014.

Cash Construction Company, Inc.
Principal

By: BJ Cash

Title: V. P.

Address:

P.O. Box 1279

Pflugerville, Texas 78691

Fidelity and Deposit Company of Maryland,
Colonial American Casualty and Surety Company
Surety

By: David S. Ballew

Title: David S. Ballew, Attorney-In-Fact

Address:

1400 American Lane, Tower I, 18th Floor

Schaumburg, IL 60196-1056

The name and address of the Resident Agent of Surety is:

Ballew Surety Agency, Inc., David S. Ballew

8140 N. Mopac, Bldg. 1, Suite 100, Austin, Texas 78759

(Seal)

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **JAMES M. CARROLL, Vice President,** in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **David S. BALLEW, of Austin, Texas,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings, EXCEPT bonds on behalf of Independent Executors, Community Survivors and Community Guardians.** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 12th day of December, A.D. 2012.

ATTEST:

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: _____
Assistant Secretary
Eric D. Barnes

_____
Vice President
James M. Carroll

State of Maryland
City of Baltimore

On this 12th day of December, A.D. 2012, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **JAMES M. CARROLL, Vice President, and ERIC D. BARNES, Assistant Secretary,** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

_____
Constance A. Dunn, Notary Public
My Commission Expires: July 14, 2015

POA-F 168-0087B

Fidelity and Deposit Companies
Home Office: 3910 Keswick Road Baltimore, MD 21211

IMPORTANT NOTICE

To obtain information or make a complaint:

You may call the Fidelity and Deposit Company of Maryland, Colonial American Casualty and Surety Company, and/or Zurich American Insurance Company's toll-free telephone number for information or to make a complaint at:

1-800-654-5155

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights, or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance:

P.O. Box 149104
Austin, TX 78714-9104
FAX # (512) 475-1771

PREMIUM OR CLAIM DISPUTES: Should you have a dispute concerning the premium or about a claim, you should first contact Fidelity and Deposit Company of Maryland or Colonial American Casualty and Surety Company. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY: This notice is for information only and does not become a part or condition of the attached document.

Malone/
Wheeler, Inc.

Engineering & Development Consultants

5 September 2014

Mr. Michael O'Neal, E.I.T.
Associate Engineer
City of Leander
200 West Willis
Leander, Texas 78641

Re: Savanna Ranch Section Two
Final Project Cost
MWI Project No. 13-021

Dear Mr. O'Neal,

I hereby certify that the final project cost for the public improvements for Savanna Ranch Section Two is $1,720,914.25.

Attached hereto are the Final Payment Applications from Cash Construction Company, Inc. to Benbrook Development, Inc. and modified Final Payment Applications for deleting non-public improvement costs.

Sincerely,

Danny R. Martin, P.E., R.P.L.S.
Senior Project Manager
Malone/Wheeler, Inc.

STATE OF TEXAS
DANNY R. MARTIN
44960
LICENSED
PROFESSIONAL ENGINEER

Attachments

cc: John Lloyd
File

7500 Rialto., Bldg.1, Suite 240, Austin, TX 78735
Phone: 512-899-0601 Fax: 512-899-0655
Firm Registration Number F-786

APPLICATION FOR PAYMENT

CONTRACTOR: CASH CONSTRUCTION COMPANY, INC. P.O. BOX 1279 PFLUGERVILLE, TEXAS 78691 (512) 251-7872 Fax (512) 990-5609	**OWNER:** BENBROOK DEVELOPMENT, INC. 4720-4 ROCKCLIFF ROAD AUSTIN, TEXAS 78746

PROJECT NAME: **SAVANNA RANCH SECTION 2 - STREETS AND UTILITIES**
CASH JOB NO: 704

PROJECT DATE AS OF:	09/04/2014
BILLED TO PAY REQUEST NO.:	Modified
TOTAL WORK COMPLETED TO DATE	$1,420,430.70
RETAINAGE:	$0.00
AMOUNT DUE THIS ESTIMATE:	$1,420,430.70
PREVIOUS BILLINGS:	$1,420,430.70
CURRENT AMOUNT DUE	$0.00

CONTRACT DATE:	12/18/2013
ORIGINAL CONTRACT AMOUNT:	**$1,444,530.70**
CHANGE ORDER #1	
CHANGE ORDER #2	
CHANGE ORDER #3	
CHANGE ORDER #4	
CHANGE ORDER #5	
REVISED CONTRACT AMOUNT:	**$1,444,530.70**

BJ Cox 9/4/14
Contractor's Representative Date

Owner's Representative Date

Danny R. Martin 09/05/14
Engineer's Representative Date

STATE OF TEXAS
DANNY R. MARTIN
44960
LICENSED
PROFESSIONAL ENGINEER

TO: BENBROOK DEVELOPMENT, INC.
4720-4 ROCKCLIFF ROAD
AUSTIN, TEXAS 78746

FROM: CASH CONSTRUCTION COMPANY, INC.
P.O. BOX 1279
PFLUGERVILLE TX. 78691

APPLICATION FOR PAYMENT

JOB NAME: **SAVANNA RANCH SEC. 2 - STREETS AND UTILITIES**
JOB# 704
ESTIMATE # Modified
DATE 09/04/2014
ORIG. AMOUNT **$1,444,530.70**
REV. AMOUNT **$1,444,530.70**
RETAINAGE 5%

TOTAL WORK THIS ESTIMATE	$0.00
TOTAL COMPLETED TO DATE	$1,420,430.70
LESS RETAINAGE	$0.00
TOTAL DUE TO DATE	$1,420,430.70
PREVIOUS BILLINGS	$1,420,430.70
AMOUNT DUE THIS ESTIMATE	$0.00

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT AMOUNT	UNIT PRICE	PREVIOUS QUANTITY	QTY THIS ESTIMATE	AMOUNT THIS ESTIMATE	QUANITITY TO DATE	AMOUNT TO DATE	PERCENT COMPLETE
	STREET IMPROVEMENTS										
1	SUBGRADE PREP	SY	18,851.00	$37,702.00	$2.00	18851	0.00	$0.00	18,851	$37,702.00	100.00%
2	8" LIME STABILIZATION	SY	8,178.00	$53,157.00	$6.50	8178	0.00	$0.00	8,178	$53,157.00	100.00%
3	8" FLEX BASE	SY	10,097.00	$71,688.70	$7.10	10097	0.00	$0.00	10,097	$71,688.70	100.00%
4	10" FLEX BASE	SY	3,041.00	$27,064.90	$8.90	3041	0.00	$0.00	3,041	$27,064.90	100.00%
5	11" FLEX BASE	SY	5,713.00	$55,416.10	$9.70	5713	0.00	$0.00	5,713	$55,416.10	100.00%
6	2" HMAC TY. C	SY	15,445.00	$154,450.00	$10.00	15445	0.00	$0.00	15,445	$154,450.00	100.00%
7	CURB & GUTTER	LF	8,775.00	$96,525.00	$11.00	8775	0.00	$0.00	8,775	$96,525.00	100.00%
8	CONCRETE VALLEY GUTTER	EA	3.00	$16,500.00	$5,500.00	3	0.00	$0.00	3	$16,500.00	100.00%
9	ADA RAMP	EA	8.00	$9,600.00	$1,200.00	8	0.00	$0.00	8	$9,600.00	100.00%
10	4' CONCRETE SIDEWALK	LF	1,775.00	$37,275.00	$21.00	1775	0.00	$0.00	1,775	$37,275.00	100.00%
11	RETAINING WALL	SF	3,400.00	$74,800.00	$22.00	3400	0.00	$0.00	3,400	$74,800.00	100.00%
12	HANDRAIL	LF	176.00	$12,320.00	$70.00	176	0.00	$0.00	176	$12,320.00	100.00%
13	REMOVE BARRICADE	EA	2.00	$200.00	$100.00	2	0.00	$0.00	2	$200.00	100.00%
14	INSTALL BARRICADE	EA	2.00	$1,800.00	$900.00	2	0.00	$0.00	2	$1,800.00	100.00%
15	SPEED LIMIT SIGNS	EA	9.00	$2,250.00	$250.00	9	0.00	$0.00	9	$2,250.00	100.00%
16	COMBO STREET SIGNS	EA	5.00	$1,750.00	$350.00	5	0.00	$0.00	5	$1,750.00	100.00%
17	STOP BAR	EA	5.00	$1,150.00	$230.00	5	0.00	$0.00	5	$1,150.00	100.00%
18	DOUBLE YELLOW PVMT. MARKING	LF	1,145.00	$6,297.50	$5.50	1145	0.00	$0.00	1,145	$6,297.50	100.00%
~~19~~	~~STAKING~~	~~LS~~	~~1.00~~	~~$11,000.00~~	~~$11,000.00~~	~~1~~	~~0.00~~	~~$0.00~~	~~1~~	~~$11,000.00~~	~~100.00%~~
	STREET IMPROVEMENT SUBTOTAL			~~**$670,946.20**~~				~~**$0.00**~~		~~**$670,946.20**~~	
	REVISED SUBTOTAL			$659,946.20						$659,946.20	
	WATER IMPROVEMENTS										
1	8" PVC WATER MAIN	LF	3,142.00	$106,828.00	$34.00	3142	0.00	$0.00	3,142	$106,828.00	100.00%
2	12" PVC WATER MAIN	LF	1,205.00	$63,865.00	$53.00	1205	0.00	$0.00	1,205	$63,865.00	100.00%
3	8" GATE VALVE	EA	7.00	$9,100.00	$1,300.00	7	0.00	$0.00	7	$9,100.00	100.00%
4	12" GATE VALVE	EA	3.00	$7,200.00	$2,400.00	3	0.00	$0.00	3	$7,200.00	100.00%
5	24" STEEL CASING	LF	18.00	$2,340.00	$130.00	18	0.00	$0.00	18	$2,340.00	100.00%
6	FIRE HYDRANTS	EA	8.00	$37,600.00	$4,700.00	8	0.00	$0.00	8	$37,600.00	100.00%
7	2' FLUSH VALVE	EA	1.00	$1,200.00	$1,200.00	1	0.00	$0.00	1	$1,200.00	100.00%
8	12" WET CONNECTION	EA	2.00	$3,200.00	$1,600.00	2	0.00	$0.00	2	$3,200.00	100.00%
9	8" WET CONNECTION	EA	1.00	$1,400.00	$1,400.00	1	0.00	$0.00	1	$1,400.00	100.00%
10	SHORT DOUBLE SERVICE	EA	23.00	$20,700.00	$900.00	23	0.00	$0.00	23	$20,700.00	100.00%
11	LONG DOUBLE SERVICE	EA	21.00	$25,200.00	$1,200.00	21	0.00	$0.00	21	$25,200.00	100.00%
12	SHORT SINGLE SERVICE	EA	2.00	$1,300.00	$650.00	2	0.00	$0.00	2	$1,300.00	100.00%
13	LONG SINGLE SERVICE	EA	2.00	$1,800.00	$900.00	2	0.00	$0.00	2	$1,800.00	100.00%
~~14~~	~~STAKING~~	~~LS~~	~~1.00~~	~~$5,500.00~~	~~$5,500.00~~	~~1~~	~~0.00~~	~~$0.00~~	~~1~~	~~$5,500.00~~	~~100.00%~~
15	TRENCH SAFETY	LF	4,347.00	$2,173.50	$0.50	4347	0.00	$0.00	4,347	$2,173.50	100.00%
	WATER IMPROVEMENT SUBTOTAL			~~**$289,406.50**~~				~~**$0.00**~~		~~**$289,406.50**~~	
	REVISED SUBTOTAL			$283,906.50						$283,906.50	
	WASTEWATER IMPROVEMENTS										
1	8" SDR-26 0-8	LF	470.00	$18,800.00	$40.00	470	0.00	$0.00	470	$18,800.00	100.00%
2	8" SDR-26 8-10	LF	1,510.00	$66,440.00	$44.00	1510	0.00	$0.00	1,510	$66,440.00	100.00%
3	8" SDR-26 10-12	LF	700.00	$35,000.00	$50.00	700	0.00	$0.00	700	$35,000.00	100.00%
4	8" SDR-26 12-14	LF	265.00	$14,575.00	$55.00	265	0.00	$0.00	265	$14,575.00	100.00%
5	4' DIA. MANHOLE 0-8	EA	8.00	$36,000.00	$4,500.00	8	0.00	$0.00	8	$36,000.00	100.00%
6	EXTRA DEPTH MANHOLE	VF	13.00	$5,200.00	$400.00	13	0.00	$0.00	13	$5,200.00	100.00%
7	24" STEEL CASING	LF	18.00	$2,700.00	$150.00	18	0.00	$0.00	18	$2,700.00	100.00%
8	CONNECT TO EXISTING LINE	EA	4.00	$8,000.00	$2,000.00	4	0.00	$0.00	4	$8,000.00	100.00%
9	SHORT DOUBLE SERVICE	EA	19.00	$17,100.00	$900.00	19	0.00	$0.00	19	$17,100.00	100.00%
10	LONG DOUBLE SERVICE	EA	25.00	$32,500.00	$1,300.00	25	0.00	$0.00	25	$32,500.00	100.00%
11	SHORT SINGLE SERVICE	EA	2.00	$1,600.00	$800.00	2	0.00	$0.00	2	$1,600.00	100.00%
12	LONG SINGLE SERVICE	EA	2.00	$2,200.00	$1,100.00	2	0.00	$0.00	2	$2,200.00	100.00%
13	TRENCH SAFETY	LF	3,722.00	$3,722.00	$1.00	3722	0.00	$0.00	3,722	$3,722.00	100.00%
~~14~~	~~STAKING~~	~~LS~~	~~1.00~~	~~$4,600.00~~	~~$4,600.00~~	~~1~~	~~0.00~~	~~$0.00~~	~~1~~	~~$4,600.00~~	~~100.00%~~
	WASTEWATER IMPROVEMENT SUBTOTAL			~~**$248,437.00**~~				~~**$0.00**~~		~~**$248,437.00**~~	
	REVISED SUBTOTAL			$243,837.00						$243,837.00	

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT AMOUNT	UNIT PRICE	PREVIOUS QUANTITY	QTY THIS ESTIMATE	AMOUNT THIS ESTIMATE	QUANITITY TO DATE	AMOUNT TO DATE	PERCENT COMPLETE
	DRAINAGE IMPROVEMENTS										
1	18" RCP CL. III	LF	1,090.00	$26,160.00	$24.00	1090	0.00	$0.00	1,090	$26,160.00	100.00%
2	24" RCP CL. III	LF	1,185.00	$35,550.00	$30.00	1185	0.00	$0.00	1,185	$35,550.00	100.00%
3	30" RCP CL. III	LF	530.00	$19,080.00	$36.00	530	0.00	$0.00	530	$19,080.00	100.00%
4	36" RCP CL. III	LF	72.00	$3,600.00	$50.00	72	0.00	$0.00	72	$3,600.00	100.00%
5	42" RCP CL. III	LF	290.00	$17,980.00	$62.00	290	0.00	$0.00	290	$17,980.00	100.00%
6	48" RCP CL. III	LF	475.00	$35,150.00	$74.00	475	0.00	$0.00	475	$35,150.00	100.00%
7	10' CURB INLET	EA	28.00	$72,800.00	$2,600.00	28	0.00	$0.00	28	$72,800.00	100.00%
8	4' DIA. MANHOLE	EA	4.00	$9,600.00	$2,400.00	4	0.00	$0.00	4	$9,600.00	100.00%
9	5' DIA. MANHOLE	EA	1.00	$2,500.00	$2,500.00	1	0.00	$0.00	1	$2,500.00	100.00%
10	6' DIA. MANHOLE	EA	1.00	$2,600.00	$2,600.00	1	0.00	$0.00	1	$2,600.00	100.00%
11	7' DIA. MANHOLE	EA	2.00	$5,400.00	$2,700.00	2	0.00	$0.00	2	$5,400.00	100.00%
12	CONNECT TO EXISTING STORM	EA	5.00	$500.00	$100.00	5	0.00	$0.00	5	$500.00	100.00%
13	TRENCH SAFETY	LF	3,642.00	$1,821.00	$0.50	3642	0.00	$0.00	3,642	$1,821.00	100.00%
~~14~~	~~STAKING~~	~~LS~~	~~1.00~~	~~$3,000.00~~	~~$3,000.00~~	~~1~~	~~0.00~~	~~$0.00~~	~~1~~	~~$3,000.00~~	~~100.00%~~
	DRAINAGE IMPROVEMENT SUBTOTAL			~~$235,741.00~~				~~$0.00~~		~~$235,741.00~~	
	REVISED SUBTOTAL			$232,741.00						$232,741.00	
	~~TOTAL~~			~~$1,444,530.70~~				~~$0.00~~		~~$1,444,530.70~~	
	REVISED TOTAL			$1,420,430.70				$0.00		$1,420,430.70	

APPLICATION FOR PAYMENT

CONTRACTOR:
CASH CONSTRUCTION COMPANY, INC.
P.O. BOX 1279
PFLUGERVILLE, TEXAS 78691
(512) 251-7872
Fax (512) 990-5609

OWNER:
BENBROOK DEVELOPMENT, INC.
4720-4 ROCKCLIFF ROAD
AUSTIN, TEXAS 78746

PROJECT NAME: **SAVANNA RANCH SECTION 2 - EARTHWORK**
CASH JOB NO: 704

PROJECT DATE AS OF:	09/04/2014
BILLED TO PAY REQUEST NO.:	Modified
TOTAL WORK COMPLETED TO DATE	$414,148.55
RETAINAGE:	$0.00
AMOUNT DUE THIS ESTIMATE:	$414,148.55
PREVIOUS BILLINGS:	$414,148.55
CURRENT AMOUNT DUE	$0.00

CONTRACT DATE:	12/18/2013
ORIGINAL CONTRACT AMOUNT:	**$414,148.55**
CHANGE ORDER #1	
CHANGE ORDER #2	
CHANGE ORDER #3	
CHANGE ORDER #4	
CHANGE ORDER #5	
REVISED CONTRACT AMOUNT:	**$414,148.55**

BJ Cr 9/4/14
Contractor's Representative Date

Owner's Representative Date

Danny R Martin 09/05/14
Engineer's Representative Date

STATE OF TEXAS
DANNY R. MARTIN
44960
LICENSED
PROFESSIONAL ENGINEER

TO: BENBROOK DEVELOPMENT, INC.
4720-4 ROCKCLIFF ROAD
AUSTIN, TEXAS 78746

FROM: CASH CONSTRUCTION COMPANY, INC.
P.O. BOX 1279
PFLUGERVILLE TX. 78691

APPLICATION FOR PAYMENT

JOB NAME:	**SAVANNA RANCH SEC. 2 - EARTHWORK**
JOB#	704
ESTIMATE #	Modified
DATE	09/04/2014
ORIG. AMOUNT	**$414,148.55**
REV. AMOUNT	**$414,148.55**
RETAINAGE	5%

TOTAL WORK THIS ESTIMATE	$0.00
TOTAL COMPLETED TO DATE	$414,148.55
LESS RETAINAGE	$0.00
TOTAL DUE TO DATE	$414,148.55
PREVIOUS BILLINGS	$414,148.55
AMOUNT DUE THIS ESTIMATE	$0.00

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT AMOUNT	UNIT PRICE	PREVIOUS QUANTITY	QTY THIS ESTIMATE	AMOUNT THIS ESTIMATE	QUANITITY TO DATE	AMOUNT TO DATE	PERCENT COMPLETE
	EROSION CONTROLS										
1	SEC	EA	2.00	$4,000.00	$2,000.00	2	0.00	$0.00	2	$4,000.00	100.00%
2	CONCRETE WASHOUT	EA	1.00	$2,200.00	$2,200.00	1	0.00	$0.00	1	$2,200.00	100.00%
3	SILT FENCE	LF	4,740.00	$11,850.00	$2.50	4740	0.00	$0.00	4,740	$11,850.00	100.00%
4	SILT FENCE W/ J HOOKS	LF	1,760.00	$4,752.00	$2.70	1760	0.00	$0.00	1,760	$4,752.00	100.00%
5	ROCK BERM	LF	95.00	$2,850.00	$30.00	95	0.00	$0.00	95	$2,850.00	100.00%
6	INLET PROTECTION	EA	28.00	$2,800.00	$100.00	28	0.00	$0.00	28	$2,800.00	100.00%
7	REVEG	SY	9,645.00	$4,340.25	$0.45	9645	0.00	$0.00	9,645	$4,340.25	100.00%
~~8~~	~~CONTROL STAKING~~	~~LS~~	~~1.00~~	~~$4,200.00~~	~~$4,200.00~~	~~1~~	~~0.00~~	~~$0.00~~	~~1~~	~~$4,200.00~~	~~100.00%~~
	~~**EROSION CONTROLS SUBTOTAL**~~			~~$36,992.25~~				~~$0.00~~		~~$36,992.25~~	
	REVISED SUBTOTAL			$32,792.25				$0.00		$32,792.25	
	EARTHWORK										
1	CLEARING STREETS	AC	5.45	$2,725.00	$500.00	5.45	0.00	$0.00	5	$2,725.00	100.00%
~~1~~	~~CLEARING LOTS~~	~~AC~~	~~16.33~~	~~$8,165.00~~	~~$500.00~~	~~16.33~~	~~0.00~~	~~$0.00~~	~~16~~	~~$8,165.00~~	~~100.00%~~
2	STREET EXCAVATION	SY	28,491.00	$264,966.30	$9.30	28491	0.00	$0.00	28,491	$264,966.30	100.00%
~~3~~	~~LOT GRADING~~	~~LS~~	~~1.00~~	~~$89,500.00~~	~~$89,500.00~~	~~1~~	~~0.00~~	~~$0.00~~	~~1~~	~~$89,500.00~~	~~100.00%~~
4	~~ROUCH CUT STAKING~~	~~LS~~	~~1.00~~	~~$4,800.00~~	~~$4,800.00~~	~~1~~	~~0.00~~	~~$0.00~~	~~1~~	~~$4,800.00~~	~~100.00%~~
~~5~~	~~RESET PINS~~	~~LS~~	~~1.00~~	~~$7,000.00~~	~~$7,000.00~~	~~1~~	~~0.00~~	~~$0.00~~	~~1~~	~~$7,000.00~~	~~100.00%~~
	~~**EARTHWORK SUBTOTAL**~~			~~$377,156.30~~				~~$0.00~~		~~$377,156.30~~	
	REVISED SUBTOTAL			$267,691.30				$0.00		$267,691.30	
	~~**TOTAL**~~			~~$414,148.55~~				~~$0.00~~		~~$414,148.55~~	
	REVISED TOTAL			$300,483.55				$0.00		$300,483.55	

CONTRACTOR'S AFFIDAVIT OF ALL BILLS PAID AND RELEASE OF LIENS

THE STATE OF TEXAS §
§
COUNTY OF TRAVIS §

BEFORE ME, the undersigned authority, on this day personally appeared Michael H. Nixon of Cash Construction Company, Inc. (the "Contractor"), who, being first duly sworn by me, upon oath deposes and says that:

1. Affiant is duly authorized to make this affidavit and agreement on behalf of Contractor and is fully and personally cognizant of all facts and matters herein stated.

2. Pursuant to that certain Construction Contract between Benbrook Development, Inc. ("Owner") and Contractor dated **December 18, 2013** (the "Contract"), Contractor has performed work and labor and has furnished materials, specially fabricated materials, services and supplies for use in connection with the construction of

Savanna Ranch Section 2

3. All bills, debts and claims which Contractor has incurred to any person, firm or corporation for work or labor performed for equipment rental, or for materials, specially fabricated materials, services or supplies furnished in connection with work under such Contract have been paid, settled or discharged in full, and no basis exists for affixation of liens against the above-described Property and improvements thereon by virtue of any work performed under such Contract. Contractor has not received any notice or communication that any subcontractor, materialman, laborer or other party has not been fully paid for all labor performed or materials heretofore furnished in connection with work performed under such Contract.

4. This affidavit constitutes a Final Release and Waiver of all liens to which Contractor may be entitled against the above described Property, all improvements thereon and any fixtures, chattels or other property of Owner, thereon on account of all work performed and all materials furnished under such Contract.

5. Contractor agrees to indemnify and hold Owner and Owner's lender, and their respective successors and assigns, harmless from any loss, cost or expense incurred by virtue of any unknown claims made against them on account of any

unpaid bills for labor heretofore performed or for materials, specially fabricated materials, services or other supplies furnished under such Contract.

Executed this 4 day of September, 2014.

By: _____
Michael H. Nixon, Secretary/Treasurer

SWORN TO AND SUBSCRIBED by Michael H. Nixon of Cash Construction Company, Inc., before me this 4 day of September, 2014 to certify which witness my hand and seal of office.

STACY SMALL
Notary Public, State of Texas
My Commission Expires
March 04, 2016

_____
NOTARY PUBLIC

Agenda item # 18

Executive Summary

September 18, 2014

Agenda Subject: Public Hearing on the Proposed Budget for FY 2014-15

Background: Prior to adoption of the proposed budget for FY 2014-15, a public hearing is required.

Origination: Robert G. Powers, Finance Director

Financial Consideration: n/a

Recommendation:

Attachments: n/a

Prepared by: Robert G. Powers, Finance Director

Agenda item # 18

Executive Summary

September 18, 2014

Agenda Subject: An Ordinance Adopting the FY 2014-15 Annual Budget

Background: After the public hearing on the proposed budget for FY 2014-15, the City Council can adopt the proposed budget, with or without amendments. State law requires that a budget be adopted before the governing body can set the tax rate. State law also states that adoption of a budget that raises more revenue from property taxes than in the previous year will require a separate vote of the governing body to ratify the property tax increase reflected in the budget. The increase in property tax revenue is $2,187,000 or 16.5%, and of that amount, $1,262,660 is tax revenue to be raised from new property added to the tax roll this year.

Origination: Robert G. Powers, Finance Director

Financial Consideration: See attached proposed budget

Recommendation: Motion #1 – move to ratify the property tax increase reflected in the proposed budget. Motion #2 – move to approve the proposed budget for FY 2014-15

Attachments: Ordinance adopting the FY 2014-15 Annual Budget

Prepared by: Robert G. Powers, Finance Director

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF LEANDER, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Leander, Texas ("City") has submitted to the City Council a proposed budget of the revenues and the expenditures for FY 2014-15 to conduct the affairs of the City and has provided a complete financial plan for FY 2014-15; and

WHEREAS, the proposed budget has been compiled from detailed information obtained from the several departments, divisions, and offices of the City; and

WHEREAS, the City Council has received the City Manager's proposed budget, a copy of which has been filed with the City Secretary; and

WHEREAS, the City Council has conducted a public hearing on the budget, as provided by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. The FY 2014-15 Annual Budget, beginning October 1, 2014, and ending September 30, 2015, a copy which is attached hereto as Exhibit "A", is hereby adopted with the following changes:

a) $162,616 is re-allocated within the General Fund from Non-Departmental contingency (01-53-6999) to Engineering personnel (01-22-5120, et seq.) for the position of construction inspector ($84,616); capital outlay-vehicles (01-22-7000) ($28,000); and contract labor (01-22-5600) ($50,000) for stormwater regulation compliance.

Section 2. The sums shown on Exhibit "A" are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City as established in the approved budget document for the fiscal year ending September 30, 2015.

Section 3. The city manager is hereby authorized to transfer appropriations, when necessary, between accounts within the same budgetary fund for purposes of fiscal control, efficiency and sound management practices.

Section 4. Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 5. This ordinance shall be and remain in full force and effect from and after its final passage and publication as herein provided.

PASSED AND APPROVED this 18th day of September, 2014.

CITY OF LEANDER, TEXAS

_____
Christopher Fielder, Mayor

ATTEST:

_____
Debbie Haile, City Secretary

CITY OF LEANDER PROPOSED ANNUAL BUDGET FY 2014-2015

City of Leander
FY 2014-15
Annual Budget

In accordance with HB 3195 passed in the 2007 Legislative Session, the following statement is required: This budget will raise more total property taxes than last year's budget by $2,187,000 or 16.5%, and of that amount, $1,262,660 is tax revenue to be raised from new property added to the tax roll this year.

Elected Officials

Christopher Fielder	Mayor
Simon Garcia	Mayor Pro Tem
Andrea Navarrette	Place 1
Kirsten Lynch	Place 2
Ron Abruzzese	Place 4
Jason Dishongh	Place 5
David Siebold	Place 6

Appointed Officials

Kent Cagle	City Manager
Paige Saenz	City Attorney
Travis Lucas	Presiding Judge
Donna King	Associate Judge

Directors

Tom Yantis	Assistant City Manager
Debbie Haile	City Secretary
Wayne Watts	Engineering Director
Robert Powers	Finance Director
Bill Gardner	Fire Chief
Cindy Hignite	Human Resources Director
Stephen Bosak	Parks & Recreation Director
Greg Minton	Chief of Police
Patrick Womack	Public Works Director

City of Leander, Texas

August 1, 2014

The Honorable Mayor and City Council
Leander City Hall
Leander, Texas 78641

I am pleased to present to you the proposed budget for the fiscal year beginning October 1, 2014 and ending September 30, 2015. The budget has been prepared to meet basic needs and continue the existing service levels of our fast growing community. Our priority this year has been to ensure that we are adequately funding services to existing residents and maintaining existing infrastructure. The record setting growth is exciting and challenging but we can't forget that our existing infrastructure is aging and needs attention. As a result, I am recommending that we implement a plan to adequately fund our Fleet Replacement Program with the inclusion of all Fire Department equipment. Additionally, the Public Works Budget has increased to begin a rehabilitation program for existing residential streets and thoroughfares. Similar to last year, this budget funds year three of our three year plan to deal with the 2015 General Fund Debt Bubble. After that, our priorities include maintaining a competitive compensation plan, , completing several capital projects, funding our long term water supply and water treatment capabilities, and economic development to increase retail opportunities.

In FY 2015, we expect to see the beginning of several important projects that include: widening of 2243 from US183 to Lakeline, construction of Fire Station #4, completion and widening of Municipal Drive, purchase of parkland for additional sports fields, extending adequate water service to the Ridgmar Subdivision, extending a 24 inch water line along Hero Way from US183 to just west of the 183A Tollway and the completion of the Benbrook Ranch Baseball Fields.

In addition to the above list of capital projects, the City is prepared to fund the widening of Bagdad Road from 2243 north to CR 280 if funding is available from Williamson County for their 50% share of the construction. The City had two projects approved in the recent Williamson County Bond Election and we have been informed that only funding for 2243 has been included in the first debt issue. The Bagdad Road project may have to wait for the 2016 Williamson County debt issue. We will not know the status of the Bagdad Project until early 2015.

The General Fund proposed budget includes projected current revenues that exceed budgeted operating expenditures by approximately $385,000. When combined with available fund balance surplus from the current year of $1,270,000, the budget includes the use of $1,656,583 for one-time capital projects. Economic activity that began to improve in 2012 and 2013 has accelerated considerably. We issued a record 666 single family building permits in 2013 and expect to reach over 1,000 in 2014. We have budgeted for 1,200 single family permits in 2015, but that number could be much higher.

Austin area economists continue to predict that this housing boom has staying power and it is being driven by new jobs and not speculation. However, with the memory of the last recession still fresh, and with 30% of General Fund revenue being elastic and development related, we remain cautious. All ongoing revenue is not committed to recurring costs and we are cash funding $1.6 million of one time expenditures along with a healthy contingency. Additionally, we remain conservative in our revenue forecasts.

This year, for the first time, staff presented a multi-year financial forecast for the General Fund, Utility Fund, Water Impact Fee fund and the Wastewater Impact Fee Fund. In the General Fund, our current level of service is easily sustainable over the six year period (FY14-15 Budget plus five forecast years), but we will not be able to add staffing at the rate requested by Department Directors. However, our revenue forecasts remain conservative and the six year forecast is positive.

The Utility Fund presents a different, less positive result in the six year forecast. The ongoing drought and watering restrictions mandated by the LCRA have reduced demand for water and the LCRA has already announced rate increases for raw water. Our debt service requirements in the Utility Fund continue to increase until 2020 creating mounting pressure on the expenditure side while the revenue growth can't keep up. There is a real possibility that a rate increase will be needed in the 2015-16 Budget unless single family permits increase more than expected.

GENERAL FUND REVENUES

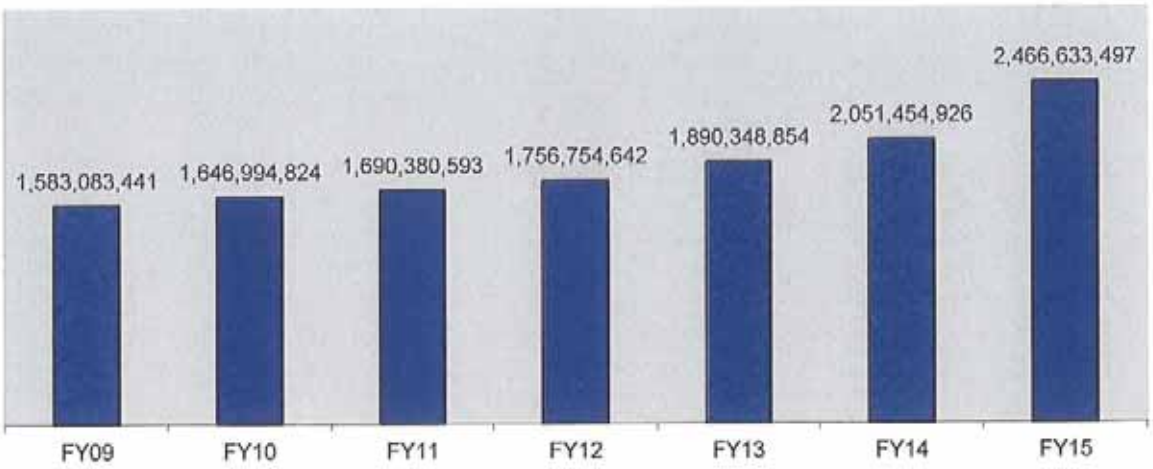
Forecasted General Fund revenues are up 24% from the 2013-14 adopted budget and 5% from the current year estimate. The recommended tax rate of 65.392 cents per $100 valuation represents a 1.4 cent decrease in the tax rate from the current rate of 66.792 cents. The tax rate is comprised of a maintenance and operations rate of 42.692 cents and a debt service rate of 22.7 cents. This is consistent with our three year plan mentioned above to proactively address our debt service schedule that peaks in FY 2015 and yet maintain a stable overall tax rate.

The City added over $193 million in new property this past year and the overall tax base increased by 20.2% from 2.05 billion to 2.47 billion in taxable value. Existing property values showed significant increases for the first time in many years.

The primary increases in General Fund revenues are in the areas of development-related fees, sales taxes, and property taxes due to new construction and revaluations. Single family home starts have increased almost 50% since FY13, up from 666 permits last year to an estimated 1,000 in the current year. We are conservatively projecting similar numbers next year for budget purposes. Existing property values increased by 16%. Sales tax receipts for the current year are up over 13% from last year. However we have budgeted only what we expect to receive this fiscal year in order to stay consistent with our budgeting policy. Finally, although solid waste collection fee revenue is up 41%, the increase is primarily due to the contract rate change approved by City Council in the current year and is offset by the increased contract payments to Clawson Disposal.

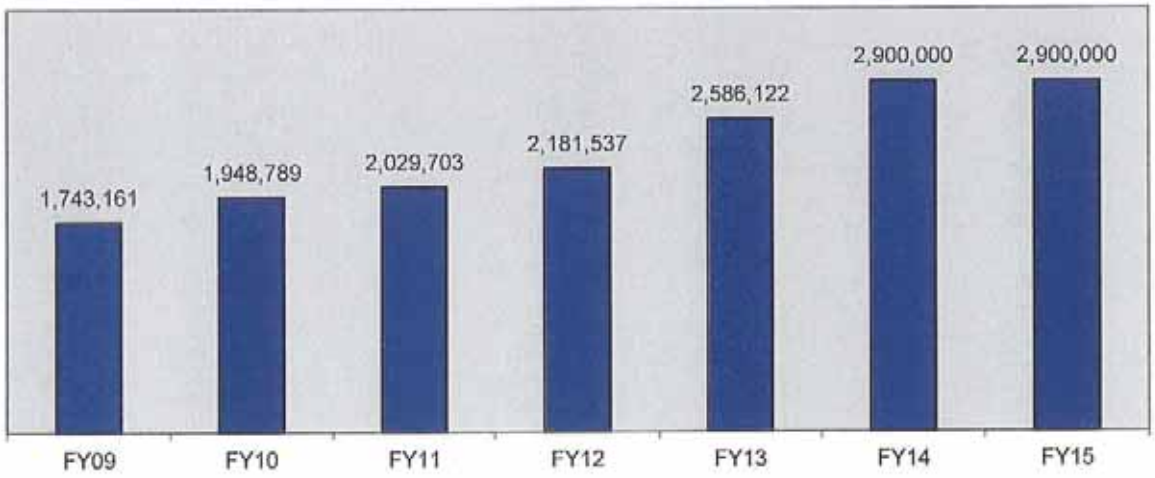
The following chart illustrates growth in the property tax base over the past several years.

PROPERTY TAX BASE
TOTAL TAXABLE VALUE



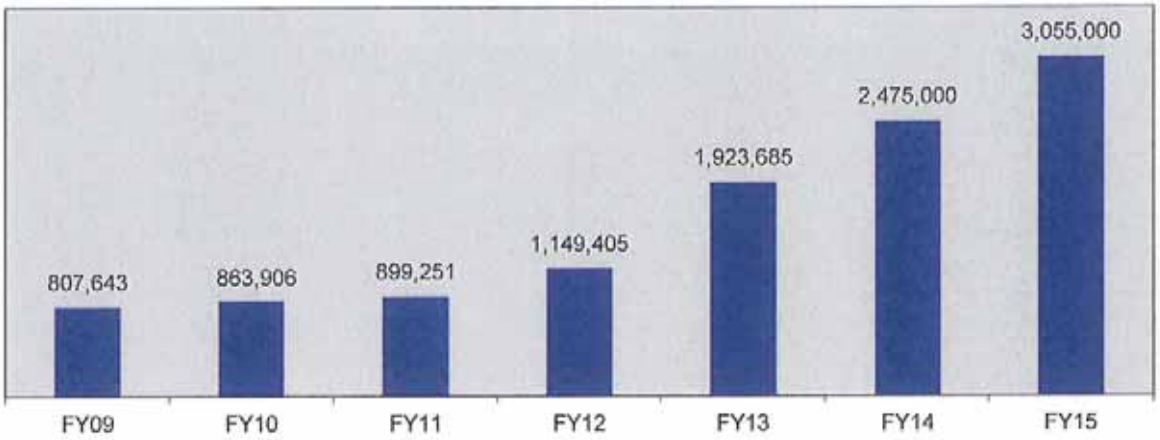
Sales tax receipts in the current year have increased by more than 13% overall above last year at this time. Although we are behind in sales tax per capita comparisons with other Texas cities, we believe that the way to climb up that ladder is with continued emphasis on infrastructure improvements, targeted economic development strategies and an emphasis on supporting quality growth.

SALES TAX COLLECTIONS



As the next chart reveals, building permit revenue increased significantly in FY 2013-14. However, FY 2015 should surpass that figure as the pace for new construction remains strong. With over 13,000 lots with some form of approval, over 3,000 already platted for development and more subdivisions in the planning stages, we do not forecast any slowdown in the near term.

BUILDING PERMIT REVENUE



The adopted FY 2013-14 General Fund budget anticipated the use of $2,242,750 in surplus reserves for one-time non-recurring capital expenditures. However, current year revenues are expected to exceed budget by $3,403,750. Consequently, we expect our fund balance at current year end to be $6,890,000 or 31% of proposed operating expenditures.

GENERAL FUND EXPENDITURES

General Fund expenditures for FY 2015 are recommended at $24,117,881. After subtracting non-recurring transfers and capital expenditures, the proposed current operating budget is $22,461,298 which is an increase of 9.3% compared to the adopted 2013-14 budget and 4.3% when compared to the amended budget.

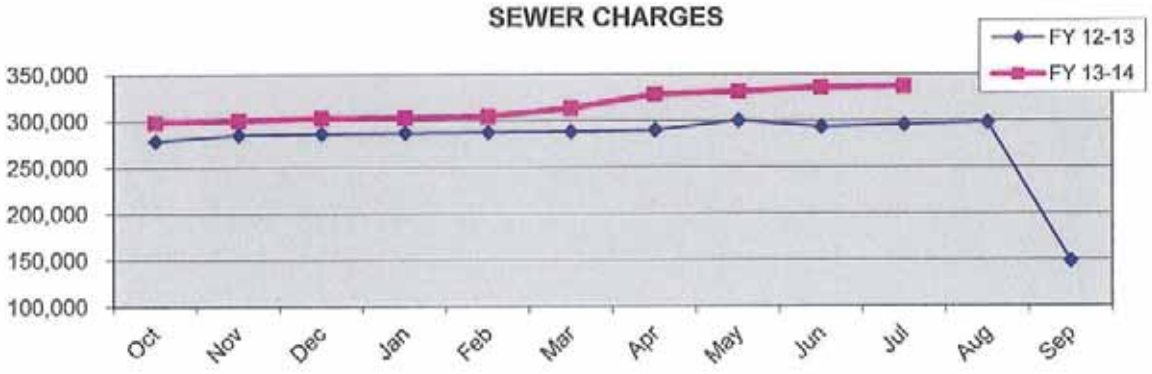
Significant enhancements in the General Fund include 19.5 new positions including twelve firefighters to staff new Station #4 as well as a part-time fire inspector, a receptionist for Building Inspections, a victim's services coordinator and two patrol officers in the Police Department, a senior accountant in Finance, and two maintenance workers in the Parks Department. In addition, the Director of Development Services will become Assistant City Manager. The current year budget was amended to include four positions – Information Technology manager, two building inspectors and a volunteer coordinator (grant funded) in the Fire Department.

Funds are also included for the following – Comprehensive Plan Update ($150,000); Street Pavement Condition Inventory & Management System ($200,000); County Glen FEMA Mapping Update ($100,000); East Crystal Falls landscaping ($80,300); re-landscaping City Hall ($47,500); Veterans Park parking and walk of honor ($205,000); City Hall interior renovations ($50,000); Fire Engine for new Station #4 ($683,163) and new 12cy Dump Truck ($118,620)

The Public Works budget includes $430,000 for various street and drainage repairs such as Lion Drive ($149,000); Tamarac ($61,000); Aiken Drive ($35,000); CR 290 Intersection ($185,000)

UTILITY FUND REVENUES

Revenues in the Utility Fund are projected to increase approximately $531,000 or 3%, from the adopted FY 2013-2014 Budget. The increase is based on new customers and no rate increase is recommended for FY 2014-15. However, unless growth in our customer base equals or exceeds 7.5%, we will need a series of rate increases beginning in 2015-16 and beyond. As you know, our annual debt service requirements have increased from $3.6 million in 2011 and will rise to $12.8 million in 2020. In addition to this increase in debt service, we must deal with ordinary inflation in electricity, chemicals and repairs to infrastructure that will age over that time period. Finally, the biggest wildcard to our utility revenue forecast is the impact of the current drought and the length of its duration.

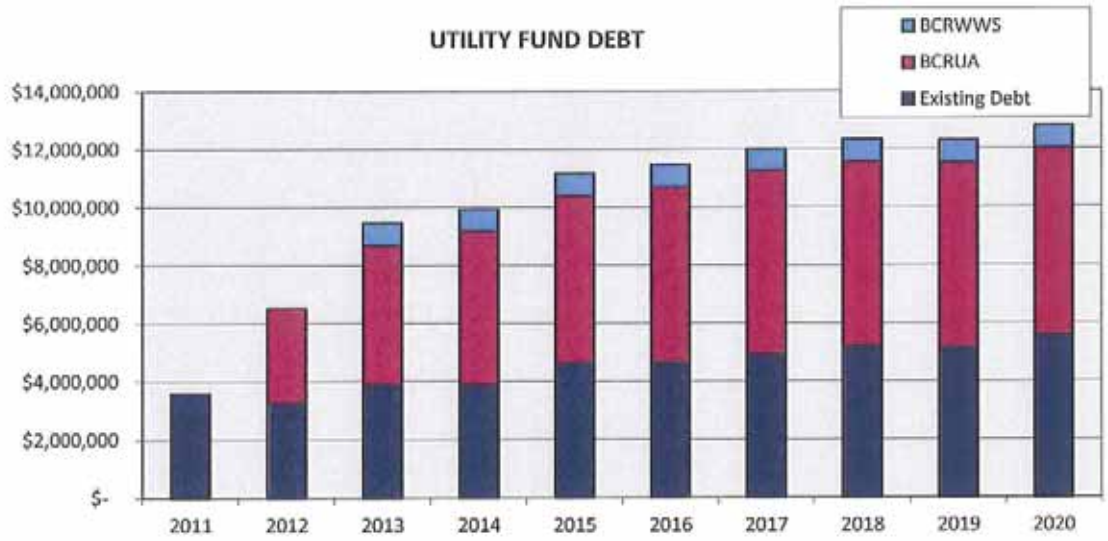


UTILITY FUND EXPENDITURES

Utility Fund expenditures are expected to decrease by $201,600 or 1% primarily due to two capital projects included in the prior year - construction of the Hero Way waterline ($706,000) and the Lake Travis raw water contingency pipeline and barge relocation ($1,552,300) which is a joint venture with the City of Cedar Park. The budget also includes the addition of a two positions – a water and

wastewater superintendent and a plant operator for WWTP No. 2 now under construction as part of the Travisso development.

Below is the current and future debt service for the Utility Fund showing the impact of the BCRUA contract revenue debt that began in FY 2012 and the Brushy Creek Regional Wastewater System (BCRWWS) which began in FY 2013.



GOLF FUND

The recommended budget for the Golf Fund is based upon anticipated play of 24,000 rounds. No rate adjustments are requested at this time (the last rate increase was in August of 2012). We continue our commitment to bring the course to a break even status that does not rely on a General Fund subsidy. The critical variable to positive financial performance is the number of rounds played. We have all seen the tremendous physical and aesthetic improvements to the course over the past couple of years. We are confident that we are on the proper path towards reaching our goal of 25,000 to 30,000 annual rounds.

CAPITAL IMPROVEMENT PROJECTS

Projects expected to be completed in the current year include Lakeline Boulevard from Crystal Falls to Nameless Road and East Crystal Falls at the US183 intersection. In addition, funds have been received from Crescent Leander which will contribute towards realigning the complicated intersection of US 183 and 183A by TxDot. These projects serve important transportation needs, but are also important to our future commercial development.

As previously mentioned, significant capital projects including roadways, two fire stations, parkland acquisition and recreational facilities are proposed subject to funding with a debt issue of approximately $27 million in early 2015.

In the Utility Fund, numerous projects proposed to be funded with water impact fees include Reagan Boulevard 24-inch waterline ($2,150,000); Reagan Boulevard Elevated Ground Storage Tank design ($500,000); and extension of 12-inch waterline along Hero Way ($600,000).

TRANSIT-ORIENTED DEVELOPMENT DISTRICT (T.O.D.)

In 2010, Capital Metro successfully opened the 32-mile commuter rail line between Leander and downtown Austin (Red Line). Since then, Austin Community College has acquired a 100-acre site for future campus location and several roadways have recently been completed, including Hero Way, San Gabriel Parkway and Mel Mathis Avenue. These projects represent the initial transportation infrastructure for the TOD. In addition, Austin Community College has announced a bond election in November of 2014. If the election is successful, ACC expects to open their Leander campus in the TOD by 2018.

During the current year, residential development activity has accelerated as Crescent Leander and the Oak Creek subdivision have moved forward with their plans. In addition, significant work by City staff has resulted in improvements to the Smart Code as well as an exciting marketing plan for the TOD.

CONCLUSION

I want to thank all of the staff that have worked on this document. We have many talented and dedicated employees that make this city operate effectively on a daily basis, despite the many challenges that they face. I look forward to working with the City Council to finalize this budget and set in motion an operational and financial plan to guide us through FY 2014-15 and beyond.

Sincerely,

Kent Cagle

Kent Cagle
City Manager

CITY OF LEANDER

ESTABLISHED 1882

INCORPORATED 1978

STATE OF TEXAS

CITY OF LEANDER, TEXAS
FY 2014-15
ANNUAL BUDGET
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BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30 of the following year. The Charter also requires the City Manager to submit a proposed budget no later than August 1 prior to the start of the next fiscal year. The budget process begins each year in the early spring. The Finance Department projects revenue estimates for the coming year and then, after preliminary meetings with the Finance Director, department directors submit their requested budgets to the City Manager.

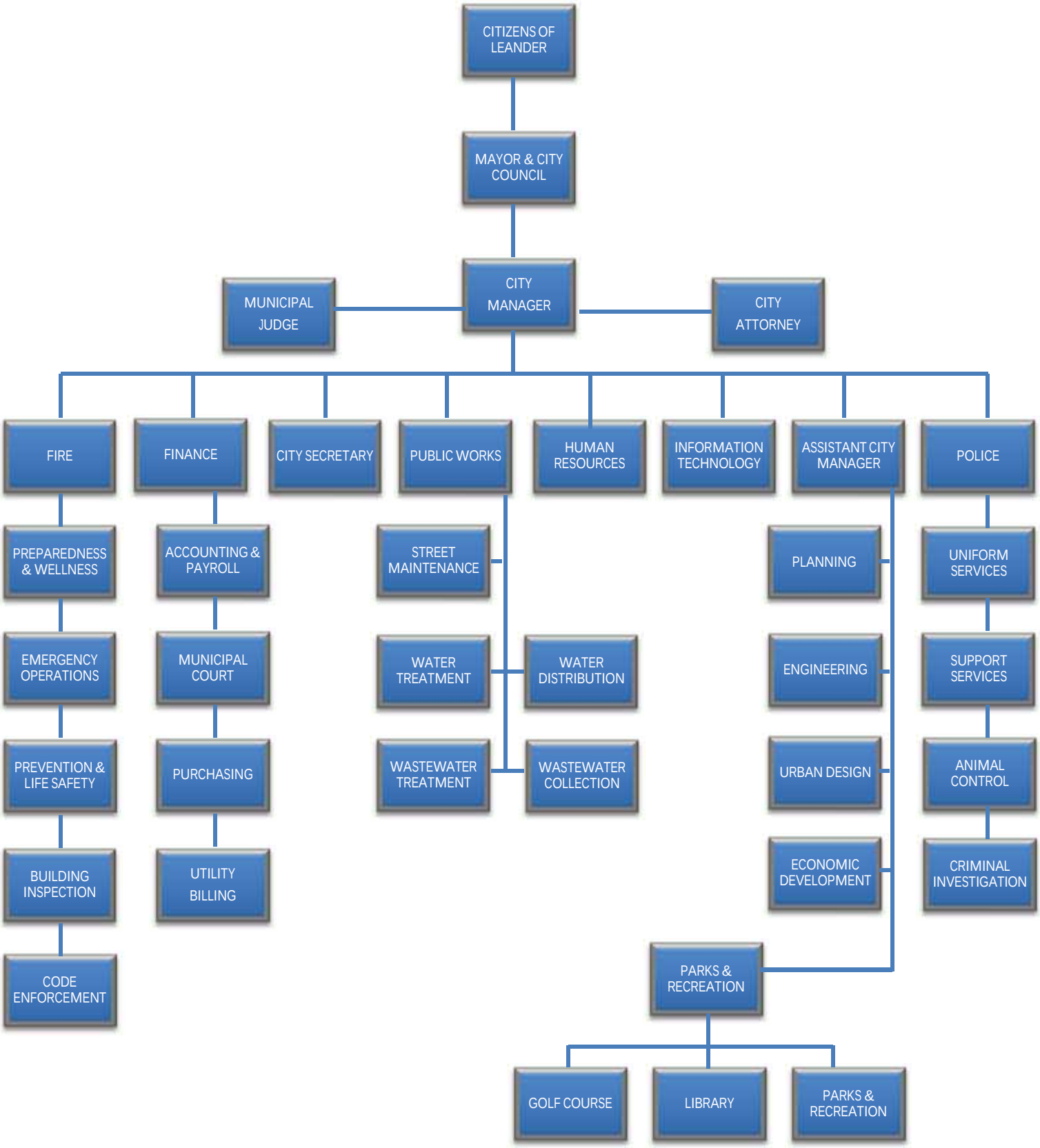
After receiving the budget requests, the City Manager and Finance Director conduct a series of meetings in May and early June with each director to review and discuss their budget requests.

By law, appraisal districts must certify the tax roll by July 25. This is usually the last potential variable in putting together the City Manager's proposed budget to the City Council.

BUDGET CALENDAR
FY 2014-15

August 1	City Manager Proposed Budget Due to City Council
August 21	Regular City Council Meeting to Discuss Proposed Tax Rate & Schedule Two Public Hearings
September 4	Regular Council Meeting – 1st Public Hearing on Proposed Tax Rate
September 11	Special Called Council Meeting – 2nd Public Hearing on Proposed Tax Rate
September 18	Regular City Council Meeting – Hold Public Hearing on Budget; Vote on Budget & First Reading on Tax Rate
September 22	Special Called City Council Meeting – Second (& Final) Reading on Tax Rate; Adopt Tax Rate

City of Leander, Texas
Organization Chart
FY 2014-15



CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

FY 2014-15
ANNUAL BUDGET

OPERATING FUNDS

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
General Fund-01						
Beginning Fund Balance	5,641,027	4,727,833	6,915,225	7,734,755	7,734,755	7,582,835
Revenues	16,633,801	20,012,977	18,394,116	18,634,866	21,797,867	22,844,911
Expenditures						
CITY MANAGER	618,947	565,691	588,183	547,363	475,212	291,861
CITY SECRETARY	126,624	121,512	101,030	141,850	151,551	196,324
FINANCE	330,642	372,210	358,244	358,244	378,745	473,666
CITY COUNCIL	19,316	31,583	62,144	62,144	58,070	27,595
LIBRARY	526,749	528,817	557,770	557,770	557,800	575,182
URBAN DEVELOPMENT	192,893	179,630	113,641	224,641	231,922	75,415
ECONOMIC DEVELOPMENT	235,188	183,561	254,278	254,278	115,279	259,625
HUMAN RESOURCES	0	0	0	0	0	225,314
INFORMATION TECHNOLOGY	0	0	0	0	0	250,899
MUNICIPAL COURT	196,747	214,747	229,184	229,184	236,562	304,632
MUNICIPAL COURT JUDGE	41,913	44,561	48,670	48,670	42,470	49,750
PLANNING	164,483	264,819	374,695	374,695	401,221	590,795
PUBLIC WORKS	1,052,563	1,283,227	1,510,184	1,510,184	1,517,443	2,211,409
ENGINEERING	541,694	557,922	761,079	797,079	855,067	1,009,184
PARKS & RECREATION	881,491	900,670	912,769	912,769	947,765	1,260,450
POLICE DEPARTMENT	4,251,218	4,396,198	4,919,936	4,920,686	4,804,900	5,402,250
ANIMAL CONTROL	110,996	221,398	240,734	240,734	197,648	296,912
CODE ENFORCEMENT	66,612	58,773	167,701	167,701	162,629	144,311
FIRE DEPARTMENT	2,854,193	3,074,621	3,629,241	3,629,241	3,835,203	5,138,607
BLDG INSPECTIONS	346,683	349,193	383,969	428,044	432,299	583,790
NON-DEPARTMENTAL	4,988,042	3,656,923	5,329,484	6,131,754	6,548,001	5,439,910
Total Expenditures	17,546,995	17,006,055	20,542,936	21,537,031	21,949,787	24,807,881
(less) Transfers Out / Non-Recurring	(2,487,434)	0	(2,242,750)	(2,996,095)	(3,843,645)	(2,346,583)
Current Operating Expenditures	15,059,561	17,006,055	18,300,186	18,540,936	18,106,142	22,461,298
Current Operating surplus/(deficit)	1,574,240	3,006,922	93,930	93,930	3,691,725	383,613
Ending Fund Balance	4,727,833	7,734,755	4,766,405	4,832,590	7,582,835	5,619,865
(less) Reserve Policy	(3,764,890)	(4,251,514)	(4,575,047)	(4,635,234)	(4,526,536)	(5,615,325)
Net Available	962,943	3,483,241	191,359	197,356	3,056,300	4,541

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
01 -GENERAL FUND						
REVENUES						
ADMINISTRATIVE						
01-00-4002 ANIMAL CONTROL REDEMPTION FEES	4,815	3,830	3,200	3,200	3,270	3,200
01-00-4010 ANIMAL REGISTRATION FEES	674	1,745	1,000	1,000	980	1,000
01-00-4020 CTRMA / BRYSON MOU	37,434	300,000	0	0	0	0
01-00-4069 TIRZ REIMBURSEMENT	130,000	130,000	130,000	130,000	130,000	130,000
TOTAL ADMINISTRATIVE	**172,923**	**435,575**	**134,200**	**134,200**	**134,250**	**134,200**
FINES						
01-00-4120 CITY PERCENTAGE-STATE COSTS	17,806	22,555	20,000	20,000	24,000	24,000
01-00-4140 JUVENILE CASE MANAGER FEE	15,745	18,339	17,000	17,000	22,235	22,000
01-00-4155 MUNICIPAL COURT RECEIPTS-FINES	195,240	193,404	225,000	225,000	260,000	330,000
01-00-4160 NOTARY FEES	0	5	0	0	0	0
01-00-4190 SPECIAL COURT FEES	26,452	25,865	24,000	24,000	28,000	28,000
01-00-4195 STATE ARREST FEES	22,198	25,991	20,000	20,000	29,000	30,000
TOTAL FINES	**277,442**	**286,159**	**306,000**	**306,000**	**363,235**	**434,000**
FRANCHISE FEES						
01-00-4230 FRANCHISE FEES	1,113,487	1,216,222	1,150,000	1,150,000	1,150,000	1,225,200
01-00-4250 MUNICIPAL FEES	79,925	57,707	67,500	67,500	67,500	67,500
TOTAL FRANCHISE FEES	**1,193,412**	**1,273,929**	**1,217,500**	**1,217,500**	**1,217,500**	**1,292,700**
SPECIAL FEES						
01-00-4302 BOOK / MDSE SALES	913	1,135	1,000	1,000	750	1,000
01-00-4316 CONTRIBUTIONS - LIBRARY	2,000	1,040	1,000	1,000	1,000	1,000
01-00-4317 COPIER / PRINTER FEES	10,230	11,692	10,000	10,000	15,000	10,000
01-00-4327 FINES & FEES LIBRARY	12,296	13,024	12,500	12,500	12,000	12,500
01-00-4343 INTER LIBRARY LOANS	273	285	250	250	400	250
01-00-4346 LIBRARY CARDS	4,581	4,774	3,500	3,500	4,250	3,500
01-00-4348 LONE STAR	0	0	0	0	0	0
01-00-4351 GRANTS - LIBRARY	0	0	0	0	4,800	0
01-00-4371 RENTAL FEES	4,110	2,706	4,000	4,000	4,000	4,000
TOTAL SPECIAL FEES	**34,402**	**34,656**	**32,250**	**32,250**	**42,200**	**32,250**
MISCELLANEOUS						
01-00-4400 ACCIDENT REPORT COPIES	1,725	2,824	1,500	1,500	2,000	1,500
01-00-4412 ASPHALT PENALTIES	9,111	1,442	0	0	4,500	0
01-00-4415 CASH OVER/UNDER	34	38	0	0	0	0
01-00-4420 CONSTRUCTION INSPECTION FEES	393,945	1,722,884	400,000	400,000	1,800,000	700,000
01-00-4421 COPIES & OPEN RECORDS REQUEST	132	164	25	25	100	25
01-00-4426 COUNTY GLEN ROW VACATE	576	361	0	0	0	0
01-00-4427 CREDIT CARD FEES COLLECTED	5,700	6,882	5,000	5,000	7,800	7,800
01-00-4435 DONATIONS 4TH OF JULY	11,150	13,200	10,000	10,000	13,000	10,000
01-00-4436 DONATIONS	0	0	0	0	0	0
01-00-4437 DEVELOPMENT AGREEMENT	0	0	0	0	0	0
01-00-4443 FD CIVIL DEFENSE FEMA REIMB	0	125,104	0	0	0	0

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01-00-4446 FD REVENUE - GRANTS	0	0	0	0	37,500	0
01-00-4447 FD SAFER GRANT	94,479	90,207	205,856	205,856	205,856	230,751
01-00-4448 GARBAGE COLLECTIONS	1,089,084	1,242,712	1,310,000	1,310,000	1,310,000	1,852,000
01-00-4449 INTEREST INCOME	5,498	5,979	8,500	8,500	17,500	8,500
01-00-4455 MAPS	660	300	100	100	360	100
01-00-4465 ORDINANCES	140	30	0	0	100	0
01-00-4467 OTHER REVENUE	12,670	21,179	20,000	20,000	4,500	5,000
01-00-4478 PROFESSIONAL FEES	24,300	36,430	12,500	12,500	40,000	12,500
01-00-4479 PROPERTY DAMAGE CLAIMS	917	0	0	0	214	0
01-00-4489 SALE OF ASSETS	5,335	4,684	5,000	5,000	14,500	5,000
01-00-4492 TOD UDO REIMBURSEMENT	15,795	3,855	0	0	0	0
01-00-4494 TOD-PLAN REVIEW FEES	0	2,000	0	0	0	0
01-00-4498 WILLIAMSON CO. F.D. CONTRIBU	29,169	30,728	30,000	30,000	30,000	30,000
TOTAL MISCELLANEOUS	**1,700,419**	**3,311,002**	**2,008,481**	**2,008,481**	**3,487,930**	**2,863,176**
PERMITS & LICENSES						
01-00-4520 BUILDING PERMITS	1,088,100	1,765,805	1,555,000	1,555,000	2,300,000	2,890,000
01-00-4521 BLDG PLAN REVIEW FEES	61,305	157,880	145,000	145,000	175,000	165,000
01-00-4522 CODE ENFORCEMENT FEES	0	6,774	500	500	2,000	500
01-00-4523 PERMIT - EMS REVENUE	0	0	0	0	0	0
01-00-4525 FIRE REVIEW FEE	3,850	7,100	2,500	2,500	10,000	9,600
01-00-4527 FIRE PERMITS FEE	0	0	0	0	0	0
01-00-4528 MPN TECHNOLOGY FEE	0	0	0	0	0	10,000
01-00-4530 LIQUOR PERMITS	2,354	3,135	3,135	3,135	3,250	3,135
01-00-4545 LEGAL REVIEW FEES	70,038	42,701	25,000	25,000	75,000	25,000
01-00-4546 PLAN REVIEW FEE - K.FRIESE	0	943	0	0	2,000	0
01-00-4555 SITE DEVELOPMENT FILING FEE	22,586	72,313	50,000	120,000	75,000	75,000
01-00-4560 SOLICITORS PERMIT	0	0	0	0	0	0
01-00-4562 SPECIAL EVENTS PD	586	1,027	0	0	1,000	500
01-00-4565 SUBDIVISION FILING FEE	119,763	157,831	90,000	155,000	275,000	92,500
01-00-4595 ZONING FILING FEE	112,002	43,869	15,000	120,000	150,000	30,000
TOTAL PERMITS & LICENSES	**1,480,585**	**2,259,377**	**1,886,135**	**2,126,135**	**3,068,250**	**3,301,235**
POLICE SPECIAL REVENUE						
01-00-4620 LEOSE-TRAINING	0	0	0	0	2,902	2,900
01-00-4625 LISD - INTERLOCAL AGREEMENT	208,808	281,234	217,900	217,900	222,000	233,100
01-00-4630 LISD - POLICE OVERTIME	34,922	33,787	40,000	40,000	50,000	50,000
01-00-4640 MEDICAL VICTIMS/AG OFFICE	996	2,591	1,500	1,500	1,500	1,500
01-00-4655 PSAP SUPPLY RESTRICTED	0	750	750	1,500	1,500	750
01-00-4660 RESTITUTION REVENUE	150	0	0	0	0	0
01-00-4690 WARRANT FEES	25,959	23,173	22,800	22,800	28,000	26,000
01-00-4695 WRECKER PERMIT FEE	625	675	600	600	600	600
TOTAL POLICE SPECIAL REVENUE	**271,460**	**342,211**	**283,550**	**284,300**	**306,502**	**314,850**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
RECREATION FEES						
01-00-4718 CONCERTS & EVENTS	7,500	7,665	12,500	12,500	8,000	12,500
01-00-4720 CONCESSIONS PARKS & REC.	178	0	0	0	0	0
01-00-4730 FIELD RENTAL	39,689	37,962	35,000	35,000	35,000	35,000
01-00-4760 MOVIES IN THE PARK REVENUE	2,600	2,600	3,000	3,000	3,000	3,000
01-00-4770 PARK FACILITY USE FEES	4,598	6,025	6,000	6,000	6,000	6,000
01-00-4771 PARK PERMITS	0	100	500	500	500	500
01-00-4772 RECREATION PROGRAMS	5,721	(145)	0	0	0	0
01-00-4780 SWIMMING POOL FEES	18,573	16,746	20,000	20,000	20,000	20,000
TOTAL RECREATION FEES	**78,859**	**70,952**	**77,000**	**77,000**	**72,500**	**77,000**
TAXES						
01-00-4821 BEVERAGE TAX	5,266	6,425	5,500	5,500	5,500	5,500
01-00-4837 CURRENT PROPERTY TAX	7,717,759	7,903,476	8,550,000	8,550,000	8,750,000	10,060,000
01-00-4850 DELINQUENT PROPERTY TAX	82,442	60,130	45,000	45,000	50,000	45,000
01-00-4870 PENALTY & INTEREST	63,140	55,765	25,000	25,000	40,000	25,000
01-00-4880 SALES TAX 1%	2,195,692	2,613,321	2,463,500	2,463,500	2,900,000	2,900,000
TOTAL TAXES	**10,064,298**	**10,639,117**	**11,089,000**	**11,089,000**	**11,745,500**	**13,035,500**
TRANSFERS						
01-00-4900 TRANSFER IN	0	0	0	0	0	0
01-00-4970 TRANSFER IN UTILITY FUND	1,360,000	1,360,000	1,360,000	1,360,000	1,360,000	1,360,000
TOTAL TRANSFERS	**1,360,000**	**1,360,000**	**1,360,000**	**1,360,000**	**1,360,000**	**1,360,000**
TOTAL REVENUES	**16,633,801**	**20,012,977**	**18,394,116**	**18,634,866**	**21,797,867**	**22,844,911**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

CITY MANAGER

The City Manager is the City's chief executive officer appointed by the City Council and responsible for the proper administration of the business affairs of the City. The City Manager's duties include executing laws and/or policies established by the City Council; submitting an annual budget for their approval; and providing strategic leadership and professional management for the entire organization.

Beginning in FY 2015, a new budget unit for Human Resources (HR) has been established and the associated personnel and expenses are now accounted for in that unit.

FY 2013-14 ACCOMPLISHMENTS

- Completed numerous roadway projects including Crystal Falls/183/Cap Metro intersection; Lakeline extension Phase 1; and Crystal Falls roadway rehabilitation.
- Implemented a revised Smart Code for the TOD.
- Completed the first two development agreements in the TOD.
- Implemented tree ordinance for residential development.
- Created City's first Public Improvement District.
- Strengthened working relationship with LISD.
- Negotiated agreement with City of Georgetown and Chisholm Trail Special Utility District to take over CCN in Leander's ETJ.
- Renewed all employee health insurance with no additional cost to employees.

FY 2014-15 OBJECTIVES

- Issue $27 million in Certificates of Obligation for capital improvement projects.
- Complete Lakeline extension Phase II.
- Complete Benbrook Ranch Park Ball Fields.
- Design, build and staff Fire Station #4.
- Implement comprehensive street rating program.
- Complete plan for relation of Fire Station #1 and repurpose fire station building to house the Development Services staff in same location.

SUMMARY OF SIGNIFICANT CHANGES

Changes to this budget from the current year include the transfer of the Human Resources function to its own budget. Also, during FY 2014, the administrative assistant position was moved to the City Secretary's budget.

PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
CITY MANAGER	1	1	1	1
HR ADMINISTRATOR	1	1	1	0
ADMINISTRATIVE ASSISTANT	0	0	1	0
HR GENERALIST	0	0	1	0
DEVELOPMENT SERVICES DIRECTOR	1	1	0	0
RECEPTIONIST	1	1	0	0
ASSISTANT CITY MANAGER *	0	0	0	*
HR DIRECTOR / EX ASST TO CM	1	0	0	0
TOTAL	**5**	**4**	**4**	**1**

* See Planning Department

PROGRAM & SERVICES CONTACT INFORMATION		
City Manager's Office	www.leandertx.gov/citymanager	(512) 528-2700

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
01 -GENERAL FUND						
CITY MANAGER						
PERSONNEL						
01-01-5110 SUPERVISION	261,559	279,015	184,500	184,500	192,960	190,035
01-01-5120 OPERATIONS	128,964	90,058	133,710	103,010	107,800	0
01-01-5140 OVERTIME	0	0	0	0	0	0
01-01-5152 PHONE ALLOWANCE	3,300	4,350	3,600	3,600	3,600	1,800
01-01-5153 LONGEVITY	1,188	768	915	915	840	180
01-01-5155 CAR ALLOWANCE	11,300	12,590	7,800	7,800	7,800	7,800
01-01-5180 FICA	20,648	18,204	15,501	13,701	16,900	7,049
01-01-5182 HEALTH, DENTAL & LIFE	28,392	24,598	24,063	19,508	18,650	8,809
01-01-5186 MDC	5,538	5,460	4,793	4,378	4,525	2,897
01-01-5188 TMRS	46,285	44,584	36,745	33,395	34,600	22,219
01-01-5190 UNEMPLOYMENT INSURANCE	1,377	36	495	495	834	207
01-01-5192 WORKERS COMP	756	843	687	687	586	415
01-01-5199 SUPPLEMENTAL BENEFITS	2,000	0	0	0	0	0
TOTAL PERSONNEL	**511,308**	**480,506**	**412,809**	**371,989**	**389,095**	**241,411**
SUPPLIES/MINOR EQUIPMENT						
01-01-5217 MINOR EQUIPMENT	0	1,662	2,370	2,370	2,370	1,000
01-01-5250 OFFICE SUPPLIES	3,917	6,324	6,761	6,761	7,500	2,000
TOTAL SUPPLIES/MINOR EQUIPMENT	**3,917**	**7,986**	**9,131**	**9,131**	**9,870**	**3,000**
MAINTENANCE & REPAIRS						
01-01-5503 BUILDING MAINTENANCE	16,277	0	0	0	0	0
01-01-5520 EQUIPMENT REPAIRS & MAINT	0	13	0	0	300	250
01-01-5555 MAINTENANCE CONTRACTS	36,162	5,826	6,384	6,384	6,385	0
TOTAL MAINTENANCE & REPAIRS	**52,439**	**5,839**	**6,384**	**6,384**	**6,685**	**250**
CONTRACTUAL SERVICES						
01-01-5600 CONTRACT LABOR	7,214	58,192	44,582	44,582	44,582	5,000
TOTAL CONTRACTUAL SERVICES	**7,214**	**58,192**	**44,582**	**44,582**	**44,582**	**5,000**
UTILITIES,PERMITS & FEES						
01-01-5807 CELL PHONE / PAGER	967	236	950	950	0	0
01-01-5915 POSTAGE	273	674	202	202	200	200
TOTAL UTILITIES,PERMITS & FEES	**1,240**	**910**	**1,152**	**1,152**	**200**	**200**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
CITY MANAGER (con'td)						
SPECIAL EXPENSE/OTHER						
01-01-6201 DUES & SUBSCRIPTIONS	6,456	3,087	6,570	6,570	6,570	6,000
01-01-6202 ADVERTISING & PRINTING	6,060	2,415	645	645	1,300	500
01-01-6380 TRAVEL & TRAINING	6,888	6,514	16,910	16,910	16,910	10,500
01-01-6999 CONTINGENCY	23,426	242	90,000	90,000	0	25,000
TOTAL SPECIAL EXPENSE/OTHER	**42,829**	**12,258**	**114,125**	**114,125**	**24,780**	**42,000**
TOTAL CITY MANAGER	**618,947**	**565,691**	**588,183**	**547,363**	**475,212**	**291,861**

CITY SECRETARY

The City Secretary serves as custodian of official City records and public documents and provides administrative support as required to the City Manager, Mayor and City Council. As the Records Management Officer, the City Secretary is responsible for responding to requests for release of open records for the City in accordance with the Texas Public Information Act. All meetings of the City Council and City Boards & Commissions are posted in accordance with the Texas Open Meetings Act. The City Secretary serves as administrator for all City elections and issues liquor permits for businesses serving alcohol within the city limits. All ordinances, resolutions, contracts, easements, deeds, bonds and other documents requiring City certification are sealed and attested by the City Secretary.

FY 2013-14 ACCOMPLISHMENTS

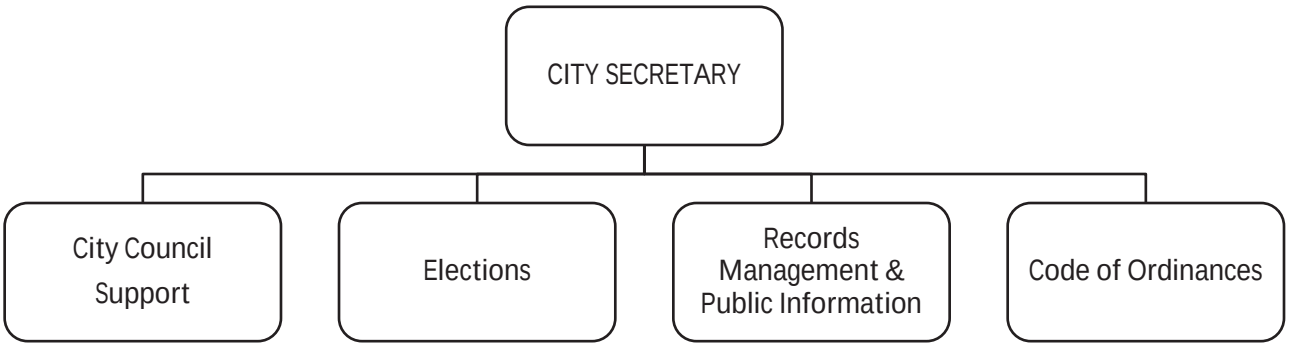
- Completed recertification and graduated from Texas Municipal Clerks Certification Program
- Continued working with Leander City Council
- Continued working on City Boards and Commissions
- Remained active with Capital Chapter of the Texas Municipal Clerks
- Updated Leander Code of Ordinances with Franklin Legal Publishing
- Maintained Records Retention Facility to make records readily available to staff
- Continued filling open records requests according to State Law
- Conducted Special Election to fill City Council Place 4
- Volunteered with Leander Parks and Recreation Department at annual Libertyfest
- Began second recertification with Texas Municipal Clerks Certification Program

FY 2014-15 OBJECTIVES

- Graduate from Texas Registered Municipal Clerks Recertification Program
- Update all Boards and Commissions to assure they are in active status
- Maintain applications to keep all City Boards and Commissions current and full
- Attend seminars to stay updated on Legislative issues concerning municipalities
- Keep Code of Ordinances updated with Franklin Legal Publishing
- Continue to volunteer with other departments as needed for city events
- Maintain all City Liquor Permits to ensure they are paid and up to date
- Work with Williamson County to conduct May General Election

SUMMARY OF SIGNIFICANT CHANGES

City Council members serve three-year terms. Municipal elections are held the second Saturday in May in two out of every three years. A regular election is scheduled for May 2015. In addition, funds are included to begin cloud-based records management storage.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
CITY SECRETARY	1	1	1	1
ADMINISTRATIVE ASSISTANT	0	0	0	1
TOTAL	**1**	**1**	**1**	**2**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Open Records Requests	86	140	150
• City Liquor Permits	21	24	26

PROGRAM & SERVICES CONTACT INFORMATION		
City Secretary	www.leandertx.gov/citysecretary	(512) 528-2743
Williamson County Elections	www.wilco.org	(512) 943-1630
Travis County Elections	www.traviscountyclerk.org	(512) 854-4996
Texas Ethics Commission	www.ethics.state.tx.us	(800) 252-8683
Texas Secretary of State	www.sos.state.tx.us	(512) 463-5650

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
CITY SECRETARY						
PERSONNEL						
01-02-5110 SUPERVISION	64,334	66,299	66,229	66,229	69,250	68,567
01-02-5120 OPERATIONS	0	0	0	30,700	31,440	39,713
01-02-5140 OVERTIME	0	0	0	0	0	0
01-02-5152 PHONE ALLOWANCE	0	900	1,800	1,800	1,800	1,800
01-02-5153 LONGEVITY	660	720	785	785	780	1,255
01-02-5180 FICA	4,000	4,196	4,266	6,066	6,275	6,903
01-02-5182 HEALTH, DENTAL & LIFE	5,206	5,241	5,241	9,796	9,740	10,826
01-02-5186 MDC	913	1,004	998	1,413	1,465	1,614
01-02-5188 TMRS	7,606	7,850	7,613	10,963	11,355	12,381
01-02-5190 UNEMPLOYMENT INSURANCE	261	9	135	135	414	414
01-02-5192 WORKERS COMP	107	140	143	143	142	231
TOTAL PERSONNEL	**83,088**	**86,358**	**87,210**	**128,030**	**132,661**	**143,704**
SUPPLIES/MINOR EQUIPMENT						
01-02-5215 COMPUTER HARDWARE	0	0	500	500	1,850	0
01-02-5250 OFFICE SUPPLIES	1,649	1,124	1,000	1,000	1,000	1,000
TOTAL SUPPLIES/MINOR EQUIPMENT	**1,649**	**1,124**	**1,500**	**1,500**	**2,850**	**1,000**
CONTRACTUAL SERVICES						
01-02-5600 CONTRACT LABOR	1,487	3,496	1,350	1,350	1,350	1,350
01-02-5626 EQUIPMENT LEASES	0	0	0	0	0	3,000
01-02-5628 ELECTION EXPENSE	27,554	19,265	0	0	2,535	20,000
01-02-5672 RECORDS MANAGEMENT	6,870	5,634	3,000	3,000	4,585	21,000
TOTAL CONTRACTUAL SERVICES	**35,912**	**28,395**	**4,350**	**4,350**	**8,470**	**45,350**
UTILITIES,PERMITS & FEES						
01-02-5807 CELL PHONE / PAGER	1,173	552	0	0	0	0
01-02-5912 COURT RECORDING FEES	200	168	100	100	200	200
01-02-5915 POSTAGE	230	145	150	150	150	150
TOTAL UTILITIES,PERMITS & FEES	**1,602**	**865**	**250**	**250**	**350**	**350**
SPECIAL EXPENSE/OTHER						
01-02-6201 DUES & SUBSCRIPTIONS	100	340	220	220	220	220
01-02-6202 ADVERTISING & PRINTING	2,267	2,298	2,000	2,000	1,500	500
01-02-6380 TRAVEL & TRAINING	2,007	2,133	5,500	5,500	5,500	5,200
TOTAL SPECIAL EXPENSE/OTHER	**4,374**	**4,771**	**7,720**	**7,720**	**7,220**	**5,920**
TOTAL CITY SECRETARY	**126,624**	**121,512**	**101,030**	**141,850**	**151,551**	**196,324**

CITY OF LEANDER
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FINANCE

The Finance Department's primary responsibilities include Accounting, Accounts Payable, Payroll, Purchasing, and Budget. The department provides financial reporting to city management and to the City Council and assists other departments by providing the information and/or resources they need to accomplish their respective missions. The department is also responsible for debt and cash management as well as overseeing internal financial controls throughout the organization. The department also has working relationships with the Williamson and Travis Central appraisal districts and both the Williamson and Travis County tax offices. The City's fiscal year begins October 1 and ends September 30. The City's Home Rule Charter requires the City Manager to submit a proposed budget to the City Council by August 1. The Finance Department provides assistance to the city manager in preparing the Annual Budget and is responsible for producing the final document.

FY 2013-14 ACCOMPLISHMENTS

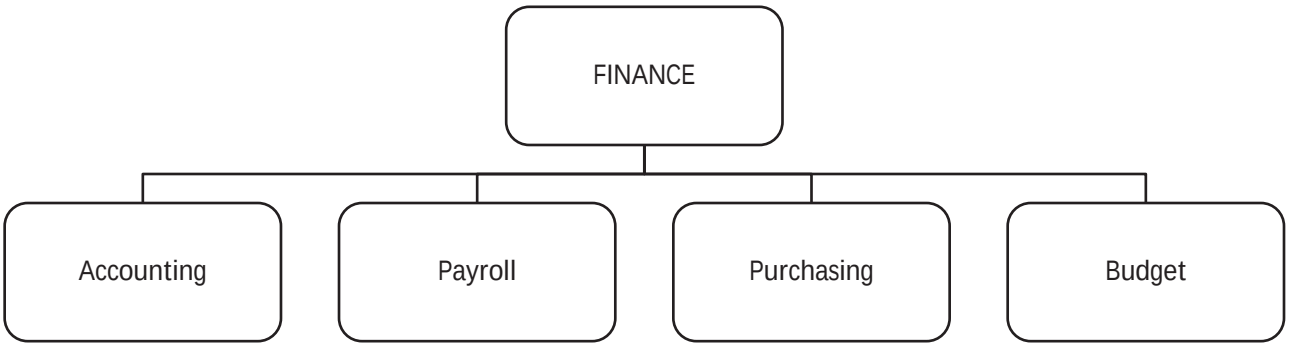
- Received unqualified opinion for the FY 2012-13 audit
- Prepared RFQ for Professional Audit Services.
- Prepared RFP for Water Meters and Reading System.
- Issued an additional 8 formal solicitation and 22 requests for quote citywide.
- Hosted citywide Purchasing Policy training session.
- Implemented e-mail system for pay stubs to employees that eliminates need for paper pay stubs.
- Enhanced EFT vendor payment capability.
- Implemented document management features within financial system.
- Developed comprehensive vehicle replacement schedule.
- Maintained bond credit rating (Moody's Aa3) and increased S&P to (AA-).

FY 2014-15 OBJECTIVES

- Develop long-range capital budget.
- Maintain Financial Management Policy.
- Increase purchasing policy efficiencies.
- Develop comprehensive operational contract management process.

SUMMARY OF SIGNIFICANT CHANGES

The FY 2015 budget includes a senior accountant position as well as an increase in contract labor to provide temporary assistance to the Purchasing Agent.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
FINANCE DIRECTOR	1	1	1	1
PURCHASING AGENT	1	1	1	1
SENIOR ACCOUNTANT	0	0	0	1
ASSISTANT TO FINANCE DIRECTOR	1	1	1	1
ACCOUNTING CLERK	1	1	1	1
RECEPTIONIST	0	0	0	0
TOTAL	**4**	**4**	**4**	**5**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Investments • Payroll Checks processed • Accounts Payable checks issued • Purchase Orders Processed			

PROGRAM & SERVICES CONTACT INFORMATION		
Finance	www.leandertx.gov/finance	(512) 528-2726
Accounting		(512) 528-2728
Purchasing		(512) 528-2730
Williamson County Tax Office	www.wilco.org	(512) 943-1603
Travis County Tax Office	www.co.travis.tx.us	(512) 854-9473
Williamson Central Appraisal District	www.wcad.org	(512) 930-3787
Travis Central Appraisal District	www.traviscad.org	(512) 834-9317

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
01 -GENERAL FUND						
FINANCE						
PERSONNEL						
01-03-5110 SUPERVISION	89,339	94,920	94,301	94,301	110,205	110,573
01-03-5120 OPERATIONS	128,057	130,847	137,122	105,122	109,060	196,343
01-03-5140 OVERTIME	1,424	788	250	250	400	250
01-03-5152 PHONE ALLOWANCE	0	315	420	420	420	420
01-03-5153 LONGEVITY	1,326	1,380	970	970	960	935
01-03-5155 CAR ALLOWANCE	4,800	5,040	4,800	4,800	4,800	4,800
01-03-5180 FICA	12,508	14,004	14,732	14,732	13,680	19,287
01-03-5182 HEALTH, DENTAL & LIFE	19,300	19,588	20,964	20,964	19,170	26,833
01-03-5186 MDC	3,172	3,339	3,445	3,445	3,200	4,539
01-03-5188 TMRS	26,101	26,906	26,286	26,286	24,950	34,691
01-03-5190 UNEMPLOYMENT INSURANCE	1,044	560	540	540	630	1,035
01-03-5192 WORKERS COMP	410	530	493	493	400	639
TOTAL PERSONNEL	**287,481**	**298,218**	**304,323**	**272,323**	**287,875**	**400,345**
SUPPLIES/MINOR EQUIPMENT						
01-03-5204 BUDGET EXPENSE	6,295	22,140	11,000	11,000	12,000	12,000
01-03-5215 COMPUTER HARDWARE	982	4,177	0	0	0	800
01-03-5250 OFFICE SUPPLIES	5,501	6,539	4,200	4,200	5,000	7,200
01-03-5252 SOFTWARE	0	0	1,250	1,250	1,250	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**12,777**	**32,855**	**16,450**	**16,450**	**18,250**	**20,000**
MAINTENANCE & REPAIRS						
01-03-5485 SOFTWARE MAINTENANCE	13,792	14,374	14,800	14,800	16,820	14,800
TOTAL MAINTENANCE & REPAIRS	**13,792**	**14,374**	**14,800**	**14,800**	**16,820**	**14,800**
CONTRACTUAL SERVICES						
01-03-5600 CONTRACT LABOR	4,100	9,980	5,300	37,300	37,300	20,300
01-03-5602 ALARM MONITORING	240	240	240	240	800	240
01-03-5608 BRINKS ARMORED CAR SERVICE	4,854	5,170	5,220	5,220	5,325	5,220
TOTAL CONTRACTUAL SERVICES	**9,194**	**15,390**	**10,760**	**42,760**	**43,425**	**25,760**
UTILITIES,PERMITS & FEES						
01-03-5807 CELL PHONE / PAGER	870	566	676	676	540	676
01-03-5911 CREDIT CARD MERCHANT FEES	475	0	0	0	600	600
01-03-5915 POSTAGE	1,275	1,588	1,600	1,600	1,600	1,600
TOTAL UTILITIES,PERMITS & FEES	**2,619**	**2,153**	**2,276**	**2,276**	**2,740**	**2,876**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
FINANCE (con'td)						
SPECIAL EXPENSE/OTHER						
01-03-6201 DUES & SUBSCRIPTIONS	978	1,549	1,635	1,635	1,635	1,635
01-03-6202 ADVERTISING & PRINTING	959	1,715	2,500	2,500	2,500	2,750
01-03-6380 TRAVEL & TRAINING	2,842	5,957	5,500	5,500	5,500	5,500
01-03-6998 MISCELLANEOUS EXPENSE	0	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**4,779**	**9,221**	**9,635**	**9,635**	**9,635**	**9,885**
TOTAL FINANCE	**330,642**	**372,210**	**358,244**	**358,244**	**378,745**	**473,666**

CITY COUNCIL

The City Government of Leander is dedicated to providing its citizens with the highest quality of service through the effective and efficient use of all available resources. The City of Leander is a home rule municipality which operates under a Council-Manager form of government. All powers of the City are vested in the City Council which enacts legislation, adopts budgets, approves the issuance of municipal bonds, adopts all city ordinances, plans for capital improvements, purchasing and selling property and establishing the tax rate. The City Council appoints and works closely with the City Manager to formulate the City's annual budget.

The Mayor and City Council members serve 3-year terms. Regular meetings are held on the first and third Thursday of each month at 7:00 p.m. at Pat Bryson Municipal Hall.

FY 2013-14 ACCOMPLISHMENTS

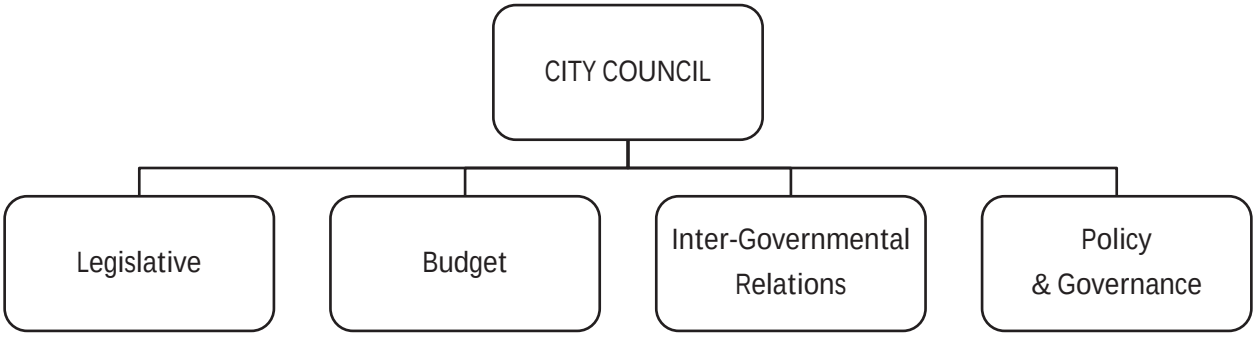
- Completed E. Crystal Falls Parkway at US 183 intersection
- Completed Phase I of the Lakeline Boulevard extension
- Completed Crystal Falls 1.25 million gallon elevated storage tank
- Repaved Crystal Falls from Bagdad Road to Lakeline Boulevard
- Adopted an Annexation Plan
- Completed Marketing & Branding for the Transit Oriented District
- Completed updates to the Smart Code
- Adopted Master Plans for Lakewood Park and the Public Arts Commission
- Completed Comprehensive Plan updates
- Completed Lakeline, Mason Creek, Bagdad Heritage, and Sarita Valley trails
- Opened Journey Parkway

FY 2014-15 OBJECTIVES

- Complete Lakeline Boulevard Phase II extension.
- Construction Reagan Boulevard waterline
- Complete US183/183A intersection.
- Complete engineering design for construction on Old 2243 from US183 to Lakeline Blvd.
- Complete Municipal Drive
- Complete Fire Stations #4 and #1 (relocation)

SUMMARY OF SIGNIFICANT CHANGES

The prior year budget included funds to replace the Council Chamber audio visual systems as well as funds to replace the Council chairs at the dais.



PROGRAM & SERVICES CONTACT INFORMATION		
City Council	www.leandertx.gov/citycouncil	(512) 528-2743
Meeting Agendas	www.leandertx.gov/citysecretary	(512) 528-2743

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
CITY COUNCIL						
SUPPLIES/MINOR EQUIPMENT						
01-05-5217 MINOR EQUIPMENT	180	2,614	22,025	22,025	22,025	0
01-05-5250 OFFICE SUPPLIES	1,687	1,047	9,100	9,100	8,000	1,000
01-05-5390 MEETINGS	7,991	4,741	6,000	6,000	6,000	6,200
TOTAL SUPPLIES/MINOR EQUIPMENT	**9,858**	**8,402**	**37,125**	**37,125**	**36,025**	**7,200**
CONTRACTUAL SERVICES						
01-05-5650 LEGAL FEES	0	0	0	0	0	0
01-05-5732 ENVISION CENTRAL TEXAS	5,000	0	5,000	5,000	0	0
TOTAL CONTRACTUAL SERVICES	**5,000**	**0**	**5,000**	**5,000**	**0**	**0**
UTILITIES,PERMITS & FEES						
01-05-5807 CELL PHONE / PAGER	836	0	0	0	0	0
01-05-5915 POSTAGE	0	0	0	0	0	0
TOTAL UTILITIES,PERMITS & FEES	**836**	**0**	**0**	**0**	**0**	**0**
SPECIAL EXPENSE/OTHER						
01-05-6201 DUES & SUBSCRIPTIONS	353	9,520	9,519	9,519	9,520	9,895
01-05-6380 TRAVEL & TRAINING	3,269	13,661	10,500	10,500	10,500	10,500
01-05-6850 INTERNAL SERVICE FUND CHARGES	0	0	0	0	2,025	0
TOTAL SPECIAL EXPENSE/OTHER	**3,622**	**23,181**	**20,019**	**20,019**	**22,045**	**20,395**
TOTAL CITY COUNCIL	**19,316**	**31,583**	**62,144**	**62,144**	**58,070**	**27,595**

CITY OF LEANDER
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LIBRARY

The mission of the Leander Public Library is to enlighten and enrich the lives of the citizens of Leander and the surrounding community by providing services and resources needed for self-directed personal growth, satisfying leisure experiences, improved cultural understanding, and to promote literacy, life-long learning, and love of reading. The Library operates in an 18,000 square foot facility with a collection of more than 50,000 books, audio books, e-books, films, and music for all ages. Weekly programs include five children's story times, Bow Wow Buddies Reading Therapy Dog, computer and GED classes. Monthly events include Teen Gaming Nights, Book Clubs for kids, teens, and adults, Leander Writers Guild, and Summer Reading Program. Various special events occur throughout the year such as Teddy Bear Bash, Winter Wonderland, and family game days. Free wi-fi is available along with 24 public computers for Internet access, desktop publishing, and online databases including Mango Languages, Chilton's Car Repair, Legal Forms, and TexShare's 51 databases provided by the Texas State Library. Along with two study rooms, the Library has two conference rooms that may be rented for community events. The Library is open 74 hours a week, employs 13 full and part-time staff members including four degreed librarians, has more than 20,000 registered patrons and averages about 10,000 visitors each month. The City contracts with Library Systems & Services, LLC (LSSI) to operate the Library.

FY 2013-14 ACCOMPLISHMENTS

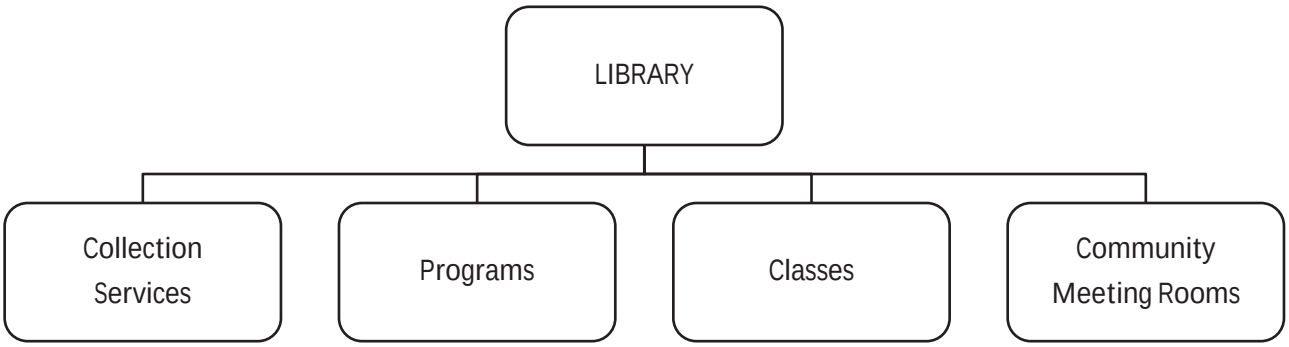
- Received, $4,800 Texas Book Festival Grant for mobile computer lab to support computer & GED classes
- Added seven new programs and events bringing annual total to more than 40
- Began taking inter-library loan requests online
- Presented Bow Wow Buddies, our reading therapy dog program, at Texas Library Association conference
- Enhanced community awareness through bi-monthly newsletter, various websites, and social media
- Completed Technology Plan for the Texas State Library and Archives Commission
- Completed update of all public access computers

FY 2014-15 OBJECTIVES

- Add two Early Literacy Station computers to the children's area
- Increase community awareness and support to highlight the vital role of the Library
- Add collection materials and programming to meet users' needs as determined by surveys and requests
- Continue to offer excellent customer service, resource materials, and programs with a professional and knowledgeable staff.

SUMMARY OF SIGNIFICANT CHANGES

The management services contract has increased slightly due to increased personnel costs as well as support for Polaris software which is an integrated library systems software.



PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Number of visitors	162,349	165,000	168,000
• Registered patrons	21,570	23,000	25,000
• Programs & special events	621	640	650
• Event Participation	8,422	8,700	8,800
• Items checked out	138,600	141,000	145,000
• Collection development	53,149	57,000	60,000

PROGRAM & SERVICES CONTACT INFORMATION		
Main Library/Circulation Desk	www.leandertx.gov/library	(512) 259-5259
Children and Teen Services		ext 228
Director/Administration		ext 224
Library Systems & Services (LSSI)	www.lssi.com	(800) 638-8725
Texas State Library & Archives	www.tsl.state.tx.us	(512) 463-5455

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
PUBLIC LIBRARY						
MAINTENANCE & REPAIRS						
01-06-5503 BUILDING MAINTENANCE	8,896	8,094	21,000	21,000	21,000	10,000
01-06-5520 EQUIPMENT REPAIRS & MAINT	0	0	0	0	0	0
01-06-5555 MAINTENANCE CONTRACTS	28,575	27,600	27,600	27,600	27,600	27,600
TOTAL MAINTENANCE & REPAIRS	**37,471**	**35,694**	**48,600**	**48,600**	**48,600**	**37,600**
CONTRACTUAL SERVICES						
01-06-5600 CONTRACT LABOR	485,240	491,797	507,750	507,750	507,750	536,102
TOTAL CONTRACTUAL SERVICES	**485,240**	**491,797**	**507,750**	**507,750**	**507,750**	**536,102**
UTILITIES,PERMITS & FEES						
01-06-5810 TELEPHONE	0	7	0	0	0	0
01-06-5911 CREDIT CARD MERCHANT FEES	225	395	420	420	450	480
01-06-5915 POSTAGE	0	0	0	0	0	0
TOTAL UTILITIES,PERMITS & FEES	**224**	**401**	**420**	**420**	**450**	**480**
GRANTS						
01-06-6003 LONE STAR EXPENSE	1,350	0	0	0	0	0
01-06-6007 TEXAS BOOK FESTIVAL EXPENSE	0	0	0	0	0	0
TOTAL GRANTS	**1,350**	**0**	**0**	**0**	**0**	**0**
SPECIAL EXPENSE/OTHER						
01-06-6311 SUMMER READING PROGRAM	1,998	925	1,000	1,000	1,000	1,000
01-06-6999 CONTINGENCY	466	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**2,463**	**925**	**1,000**	**1,000**	**1,000**	**1,000**
TOTAL PUBLIC LIBRARY	**526,749**	**528,817**	**557,770**	**557,770**	**557,800**	**575,182**

CITY OF LEANDER
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URBAN DESIGN

The Urban Design office oversees all aspects of development-related issues within the City's SmartCode planning area. This area encompasses the land surrounding the Capital Metro transit station, Old Town, and adjacent areas that are planned as walkable neighborhoods. The Urban Design department also supports the Leander Tax Increment Reinvestment Zone (TIRZ) Board of Directors and oversees administrative functions of the TIRZ.

FY 2013-14 ACCOMPLISHMENTS

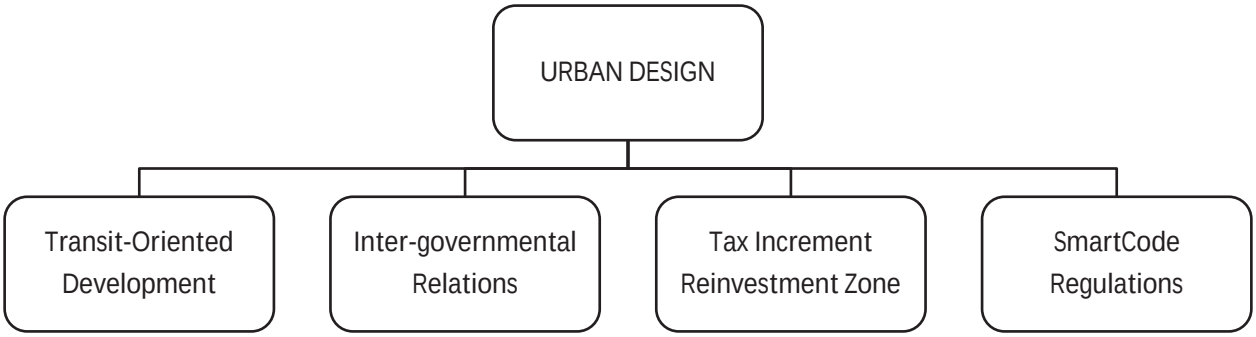
- Completed update to SmartCode and transect map
- Completed new branding and marketing materials for the TOD
- Conducted a developer round table with potential developers
- Approved Oak Creek development and PID/TIRZ agreements
- Approved Crescent Communities development and TIRZ agreement

FY 2014-15 OBJECTIVES

- Continue to conduct outreach to potential developers for transit-oriented projects.
- Work with Capital Metro, ACC and land owners on a development RFP for the area adjacent to the rail station.
- Work with Austin Community College (ACC) to promote construction of Leander campus.
- Complete US183 / 183A intersection.

SUMMARY OF SIGNIFICANT CHANGES

In FY 2014, the Director of Development Services assumed the duties of the urban design officer. At that funds were redirected in order to update the SmartCode and develop a professional branding and marketing plan.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
URBAN DESIGN OFFICER	1	1	1	0
TOTAL	**1**	**1**	**1**	**0**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Development projects approved	2	4	5
• Development agreements completed	0	4	2
• Value of TIRZ Projects completed	n.a.	$1.5 million	$10 million

PROGRAM & SERVICES CONTACT INFORMATION		
Urban Design Office	www.leandertx.gov/urbandesign	(512) 528-2736

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
URBAN DEVELOPMENT						
PERSONNEL						
01-07-5110 SUPERVISION	124,686	115,181	25,000	39,500	39,472	0
01-07-5152 PHONE ALLOWANCE	2,400	2,400	400	400	400	0
01-07-5153 LONGEVITY	360	420	475	475	480	0
01-07-5155 CAR ALLOWANCE	7,200	7,560	1,200	1,200	840	0
01-07-5180 FICA	6,766	6,154	1,697	1,697	1,127	0
01-07-5182 HEALTH, DENTAL & LIFE	7,472	7,539	1,838	1,838	1,053	0
01-07-5186 MDC	1,843	1,772	397	397	582	0
01-07-5188 TMRS	15,395	14,460	3,027	3,027	4,740	0
01-07-5190 UNEMPLOYMENT INSURANCE	261	9	135	135	0	0
01-07-5192 WORKERS COMP	178	313	57	57	48	0
TOTAL PERSONNEL	**166,561**	**155,808**	**34,226**	**48,726**	**48,742**	**0**
SUPPLIES/MINOR EQUIPMENT						
01-07-5221 MATERIALS & SUPPLIES	1,586	76	0	0	0	0
01-07-5250 OFFICE SUPPLIES	16	115	1,000	1,000	0	1,000
TOTAL SUPPLIES/MINOR EQUIPMENT	**1,602**	**191**	**1,000**	**1,000**	**0**	**1,000**
MAINTENANCE & REPAIRS						
01-07-5520 EQUIPMENT REPAIRS & MAINT	0	0	500	500	0	500
TOTAL MAINTENANCE & REPAIRS	**0**	**0**	**500**	**500**	**0**	**500**
CONTRACTUAL SERVICES						
01-07-5600 CONTRACT LABOR	15,000	16,197	70,000	166,500	179,500	66,000
TOTAL CONTRACTUAL SERVICES	**15,000**	**16,197**	**70,000**	**166,500**	**179,500**	**66,000**
UTILITIES,PERMITS & FEES						
01-07-5915 POSTAGE	119	76	200	200	0	200
TOTAL UTILITIES,PERMITS & FEES	**119**	**76**	**200**	**200**	**0**	**200**
SPECIAL EXPENSE/OTHER						
01-07-6201 DUES & SUBSCRIPTIONS	630	195	715	715	0	715
01-07-6202 ADVERTISING & PRINTING	3,595	0	3,500	3,500	3,500	3,500
01-07-6223 URBAN DEVELOPMENT EXPENSE	4,120	5,077	0	0	0	0
01-07-6380 TRAVEL & TRAINING	1,267	2,086	3,500	3,500	180	3,500
TOTAL SPECIAL EXPENSE/OTHER	**9,611**	**7,357**	**7,715**	**7,715**	**3,680**	**7,715**
TOTAL URBAN DEVELOPMENT	**192,893**	**179,630**	**113,641**	**224,641**	**231,922**	**75,415**

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ECONOMIC DEVELOPMENT

The Economic Development Department was established to develop policies and programs that help existing business to expand and new business to relocate to Leander in order to create employment, increase the city's tax base, and improve the overall economic well-being of the community. Success is measured by increased employment opportunities, increased capital investment and diversification of the economic base. By working closely with the Greater Leander Chamber of Commerce, the Greater Austin Chamber of Commerce, local civic and business leaders, real estate professionals and regional developers, the department leverages resources to enhance the community's strengths, minimize its weaknesses, seize opportunities and diminish threats to economic health. The department coordinates the City's sponsorship of the Leander Car Show in Old Town the first Sunday of every month.

FY 2013-14 ACCOMPLISHMENTS

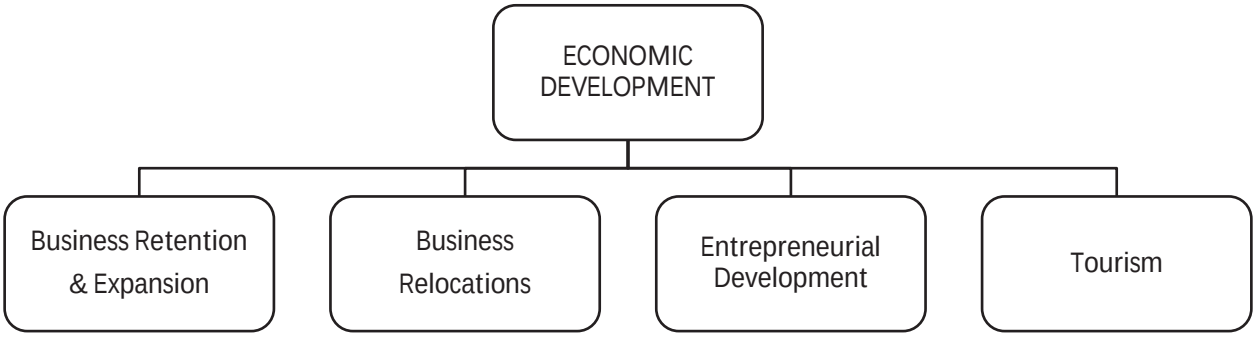
- Maintained the *Economic Indicators Database* and *Primary Employer's Directory*
- Implemented Xceligent software to maintain *Site/Facility Inventory*
- Co-hosted monthly *Networking for Business and Real Estate* meetings with the Chamber of Commerce
- Started the first annual City of Leander Black History event
- Visited 44 primary employers as part of the department's BRE program
- Returned Leander's Prospect Bus Tour
- Filmed answer video for economic development website
- Created Prospect Lead Team for prospect inquiries
- Attended ICSC conferences in Dallas and Las Vegas
- Staff liaison to Mayor's Economic Development committee
- Graduated from Leander Chamber of Commerce Leadership Class
- Continue to work with Retail Coach to attract retail development
- Continued relationships with developers in the area
- Continued social media presence

FY 2014-15 OBJECTIVES

- Increase property tax, sales tax and permit fee revenues
- Host annual Leander Prospect Bus Tour
- Implement recommendations from the Retail Coach analysis
- Continue follow up from ICSC visits
- Attain Economic Developer certification

SUMMARY OF SIGNIFICANT CHANGES

At present, the Economic Development Director's position is vacant. A portion of the salary savings will be re-directed in order to continue the contracted services from The Retail Coach. In addition, funds are budgeted for City representation at International Conference of Shopping Centers (ICSC) events.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
ECONOMIC DEVELOPMENT DIRECTOR	1	1	1	1
ECONOMIC DEVELOPMENT MANAGER	1	1	1	1
TOTAL	**2**	**2**	**2**	**2**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Residential Permits	600	1,000	1,200
• Commercial / Industrial Permits	60	100	
• Sales Tax Receipts	2,613,321	2,900,000	2,900,000

PROGRAM & SERVICES CONTACT INFORMATION		
Economic Development	www.leandertx.gov/ed	(512) 528-2855
Leander Car Show		(512) 528-2855
Greater Leander Chamber of Commerce	www.leandercc.org	(512) 259-1907

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
ECONOMIC DEVELOPMENT						
PERSONNEL						
01-08-5110 SUPERVISION	97,919	32,406	96,847	96,847	0	96,847
01-08-5120 OPERATIONS	50,000	51,423	51,251	51,251	52,825	52,404
01-08-5152 PHONE ALLOWANCE	3,600	1,800	3,000	3,000	1,200	3,000
01-08-5153 LONGEVITY	360	60	230	230	120	225
01-08-5155 CAR ALLOWANCE	10,800	6,540	9,600	9,600	4,800	9,600
01-08-5180 FICA	9,655	5,607	9,978	9,978	3,660	10,049
01-08-5182 HEALTH, DENTAL & LIFE	13,791	5,780	10,482	10,482	5,220	10,826
01-08-5186 MDC	2,200	1,370	2,333	2,333	857	2,350
01-08-5188 TMRS	18,573	10,584	17,803	17,803	6,515	18,023
01-08-5190 UNEMPLOYMENT INSURANCE	522	18	270	270	207	414
01-08-5192 WORKERS COMP	268	352	334	334	285	337
TOTAL PERSONNEL	**207,687**	**115,941**	**202,128**	**202,128**	**75,689**	**204,075**
SUPPLIES/MINOR EQUIPMENT						
01-08-5217 MINOR EQUIPMENT	2,524	0	0	0	0	300
01-08-5221 MATERIALS & SUPPLIES	1,339	16	0	0	0	0
01-08-5250 OFFICE SUPPLIES	202	262	1,150	1,150	500	1,150
01-08-5280 UNIFORMS	0	0	0	0	90	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**4,065**	**278**	**1,150**	**1,150**	**590**	**1,450**
MAINTENANCE & REPAIRS						
01-08-5503 BUILDING MAINTENANCE	720	5,029	2,000	2,000	1,000	2,000
01-08-5520 EQUIPMENT REPAIRS & MAINT	0	0	500	500	250	500
TOTAL MAINTENANCE & REPAIRS	**720**	**5,029**	**2,500**	**2,500**	**1,250**	**2,500**
CONTRACTUAL SERVICES						
01-08-5671 ECONOMIC IMPACT STUDIES	200	50,951	20,000	20,000	10,000	12,500
01-08-5740 DEVELOPMENT AGREEMENTS	0	0	0	0	0	0
01-08-5770 OPPORTUNITY AUSTIN	5,000	5,000	5,000	5,000	5,000	5,000
TOTAL CONTRACTUAL SERVICES	**5,200**	**55,951**	**25,000**	**25,000**	**15,000**	**17,500**
UTILITIES,PERMITS & FEES						
01-08-5915 POSTAGE	5,278	0	1,000	1,000	250	1,000
TOTAL UTILITIES,PERMITS & FEES	**5,278**	**0**	**1,000**	**1,000**	**250**	**1,000**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
ECONOMIC DEVELOPMENT (cont'd)						
SPECIAL EXPENSE/OTHER						
01-08-6201 DUES & SUBSCRIPTIONS	2,846	645	3,500	3,500	3,500	4,600
01-08-6202 ADVERTISING & PRINTING	4,007	580	9,000	9,000	9,000	9,000
01-08-6204 ECONOMIC DEV. PROMOTIONS	23	3,112	5,000	5,000	5,000	14,500
01-08-6380 TRAVEL & TRAINING	5,362	2,025	5,000	5,000	5,000	5,000
TOTAL SPECIAL EXPENSE/OTHER	**12,237**	**6,362**	**22,500**	**22,500**	**22,500**	**33,100**
TOTAL ECONOMIC DEVELOPMENT	**235,188**	**183,561**	**254,278**	**254,278**	**115,279**	**259,625**

HUMAN RESOURCES

The Human Resources (HR) partners with all the departments to hire, retain, support and develop a diverse workforce dedicated to delivering high quality service to the community.

HR works to build a positive workforce culture and increase employee engagement. HR is responsible for administering various employee benefit programs, the Personnel Policy, Wellness initiatives, the Employee Compensation plan, job descriptions, and risk management.

FY 2013-14 ACCOMPLISHMENTS

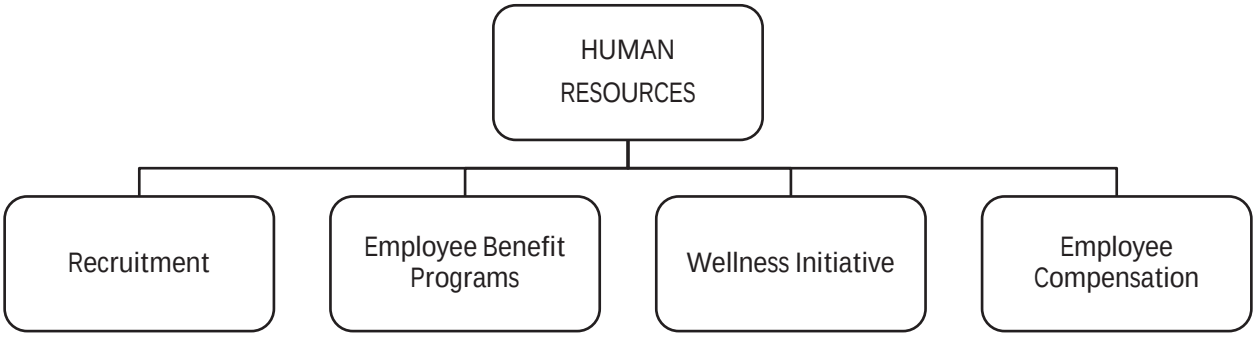
- Conducted annual employee benefits open enrollment with all renewals processed with a new online enrollment process
- Developed standardized template for determining Exemption status for FLSA purposes
- Maintained employee-based Wellness initiative
- Continued recertification training
- Implemented merit salary increases based upon performance evaluation scores
- Hired HR Generalist position
- Provided continued support for TML Risk Management initiatives

FY 2014-15 OBJECTIVES

- Continue to support the Wellness Program initiative
- Continue ongoing effort to update existing personnel policies
- Continue effort to implement compliance initiatives for Health Care related provisions
- Continue recertification credits for the Professional in Human Resources (PHR)

SUMMARY OF SIGNIFICANT CHANGES

Prior to FY 2015, the Human Resources function was included in the City Manager's budget.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
HUMAN RESOURCES DIRECTOR	0	0	0	1
HR GENERALIST	0	0	0	1
TOTAL	**0**	**0**	**0**	**2**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Employment Applications Processed	824	500	500
• Workers Compensation Claims	15	18	18
• Days lost due to workers comp injuries	65	54	54
• FMLA Leave Requests processed	10	9	9
• Open jobs posted	22	25	25
• Employee turnover rate	13%	11%	11%

PROGRAM & SERVICES CONTACT INFORMATION		
Human Resources Office	www.leandertx.gov/hr	(512) 528-2711
		(512) 528-2708
Employment	www.leandertx.gov/hr/jobs	

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
HUMAN RESOURCES						
PERSONNEL						
01-09-5110 SUPERVISION	0	0	0	0	0	73,828
01-09-5120 OPERATIONS	0	0	0	0	0	45,760
01-09-5152 PHONE ALLOWANCE	0	0	0	0	0	1,800
01-09-5153 LONGEVITY	0	0	0	0	0	505
01-09-5180 FICA	0	0	0	0	0	7,557
01-09-5182 INSURANCE BENEFITS	0	0	0	0	0	12,470
01-09-5186 MDC	0	0	0	0	0	1,767
01-09-5188 TMRS	0	0	0	0	0	13,554
01-09-5190 UNEMPLOYMENT INSURANCE	0	0	0	0	0	414
01-09-5192 WORKERS COMP	0	0	0	0	0	253
TOTAL PERSONNEL	**0**	**0**	**0**	**0**	**0**	**157,908**
SUPPLIES/MINOR EQUIPMENT						
01-09-5217 MINOR EQUIPMENT	0	0	0	0	0	0
01-09-5250 OFFICE SUPPLIES	0	0	0	0	0	7,472
TOTAL SUPPLIES/MINOR EQUIPMENT	**0**	**0**	**0**	**0**	**0**	**7,472**
MAINTENANCE & REPAIRS						
01-09-5555 MAINTENANCE CONTRACTS	0	0	0	0	0	0
TOTAL MAINTENANCE & REPAIRS	**0**	**0**	**0**	**0**	**0**	**0**
CONTRACTUAL SERVICES						
01-09-5600 CONTRACT LABOR	0	0	0	0	0	49,740
01-09-5626 EQUIPMENT LEASES	0	0	0	0	0	1,800
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**0**	**0**	**51,540**
UTILITIES,PERMITS & FEES						
01-09-5915 POSTAGE	0	0	0	0	0	250
TOTAL UTILITIES,PERMITS & FEES	**0**	**0**	**0**	**0**	**0**	**250**
SPECIAL EXPENSE/OTHER						
01-09-6201 DUES & SUBSCRIPTIONS	0	0	0	0	0	695
01-09-6202 ADVERTISING & PRINTING	0	0	0	0	0	915
01-09-6380 TRAVEL & TRAINING	0	0	0	0	0	6,534
TOTAL SPECIAL EXPENSE/OTHER	**0**	**0**	**0**	**0**	**0**	**8,144**
TOTAL HUMAN RESOURCES	**0**	**0**	**0**	**0**	**0**	**225,314**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

INFORMATION TECHNOLOGY

The Information Technology Department provides services related to information technology to City of Leander staff. Department responsibilities include maintaining a stable electronic work environment; collaborating with other staff to use information technology to better serve City employees. Identify emerging technologies to meet the City's changing needs; protect the City's investment in technology; and provide training to staff on the proper use of software programs and equipment.

FY 2013-14 ACCOMPLISHMENTS

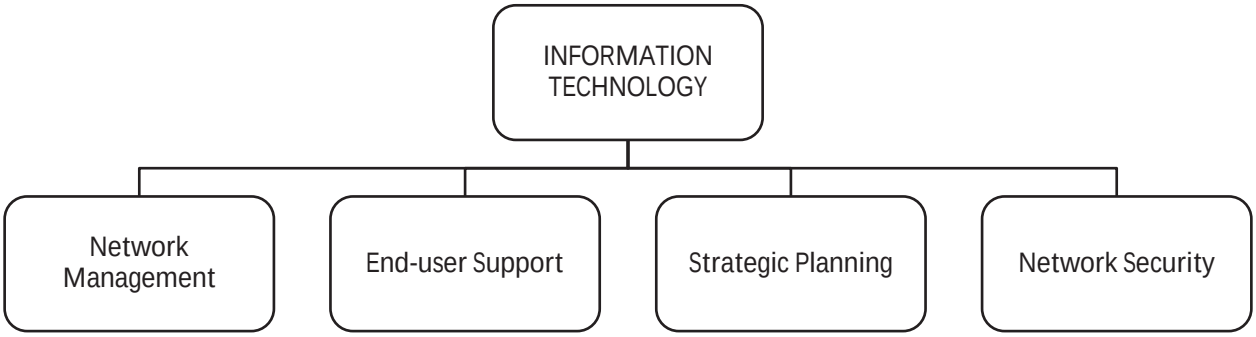
- The Information Technology Department was created in the latter part of FY 2014
- Lay foundation for creating the Department

FY 2014-15 OBJECTIVES

- Develop, enhance, and manage the City's enterprise networks to provide high speed, transparent, and highly functional connectivity between all City buildings
- Provide advanced technical support for workstations and network
- Identify and propose software and hardware changes/upgrades which will increase user and network efficiency
- Provide vision, leadership, and framework for evaluating emerging technologies and implement proven information technology solutions
- Guarantee a reliable communication and computer infrastructure foundation on which to efficiently conduct business operations today and in the future

SUMMARY OF SIGNIFICANT CHANGES

In addition to funding for the new Information Technology Manager position, this budget includes funds to begin development of fiber optic connectivity between City facilities. This department also oversees the outside services contract with Lightspeed Consulting for day-to-day on-site technical support.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
INFORMATION TECHNOLOGY MANAGER	0	0	1	1
TOTAL	**0**	**0**	**1**	**1**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Number of Physical Servers	n/a	20	20
• Number of Virtual Servers	n/a	14	14
• Number of Network Printers	n/a	22	22

PROGRAM & SERVICES CONTACT INFORMATION		
Information Technology Manager	www.leandertx.gov/	(512) 528-2717

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
INFORMATION TECHNOLOGY						
PERSONNEL						
01-10-5110 SUPERVISION	0	0	0	0	0	84,999
01-10-5152 PHONE ALLOWANCE	0	0	0	0	0	1,800
01-10-5153 LONGEVITY	0	0	0	0	0	0
01-10-5155 CAR ALLOWANCE	0	0	0	0	0	4,800
01-10-5180 FICA	0	0	0	0	0	5,679
01-10-5182 INSURANCE BENEFITS	0	0	0	0	0	8,809
01-10-5186 MDC	0	0	0	0	0	1,328
01-10-5188 TMRS	0	0	0	0	0	10,186
01-10-5190 UNEMPLOYMENT INSURANCE	0	0	0	0	0	207
01-10-5192 WORKERS COMP	0	0	0	0	0	190
TOTAL PERSONNEL	**0**	**0**	**0**	**0**	**0**	**117,998**
SUPPLIES/MINOR EQUIPMENT						
01-10-5215 COMPUTER HARDWARE	0	0	0	0	0	0
01-10-5217 MINOR EQUIPMENT	0	0	0	0	0	0
01-10-5250 OFFICE SUPPLIES	0	0	0	0	0	1,000
TOTAL SUPPLIES/MINOR EQUIPMENT	**0**	**0**	**0**	**0**	**0**	**1,000**
MAINTENANCE & REPAIRS						
01-10-5485 SOFTWARE MAINTENANCE	0	0	0	0	0	5,185
01-10-5555 MAINTENANCE CONTRACTS	0	0	0	0	0	24,600
TOTAL MAINTENANCE & REPAIRS	**0**	**0**	**0**	**0**	**0**	**29,785**
CONTRACTUAL SERVICES						
01-10-5600 CONTRACT LABOR	0	0	0	0	0	100,000
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**0**	**0**	**100,000**
SPECIAL EXPENSE/OTHER						
01-10-6201 DUES & SUBSCRIPTIONS	0	0	0	0	0	116
01-10-6380 TRAVEL & TRAINING	0	0	0	0	0	2,000
TOTAL SPECIAL EXPENSE/OTHER	**0**	**0**	**0**	**0**	**0**	**2,116**
TOTAL INFORMATION TECHNOLOGY	**0**	**0**	**0**	**0**	**0**	**250,899**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

MUNICIPAL COURT

The Municipal Court has criminal jurisdiction over Class C misdemeanor offenses and City ordinances that are punishable by fine only. The Court, like most municipal courts, is not a court of record – meaning any appeal to the county level would require a new trial. The Court adheres to the Texas Code of Criminal Procedure and the Code of Judicial Conduct. More people come into contact with municipal courts than all other courts combined in the state of Texas. Consequently, timely and fair disposition of each case with patience, courtesy, and integrity helps to foster the public's confidence and trust in the court system. Both the municipal judge and associate judge are appointed by the city manager. The court administrator is also appointed by the city manager.

FY 2013-14 ACCOMPLISHMENTS

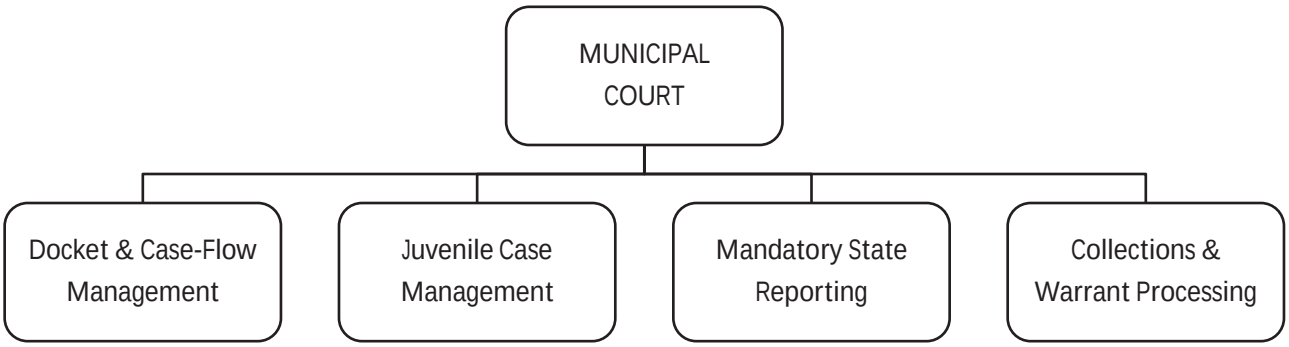
- Successful Warrant Roundup
- Increased collection rate
- Improved caseflow management
- Improved warrant process and eliminated backlog
- Developed draft Standard Operating Procedures manual for Court staff
- Began implementation of "paper-lite" electronic application with court software
- Implemented automated calling function for delinquent accounts

FY 2014-15 OBJECTIVES

- Train and implement new "paper-lite" software application
- Improve upon draft Standard Operating Procedures
- Allow citizens to complete Court forms online and submit via Court website
- Develop customer service survey form
- Develop activities to involve the community during Municipal Courts Week - November 2014

SUMMARY OF SIGNIFICANT CHANGES

The FY 2015 budget includes funds to purchase software and related database access to improve warrant officer productivity.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
COURT ADMINISTRATOR	1	1	1	1
DEPUTY COURT CLERK	3	3	3	3
TOTAL	**4**	**4**	**4**	**4**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Cases Filed	4,748	5,500	6,000
• Cases Cleared	4,229	4,750	5,200
• Warrants Issued	1,032	1,000	1,000
• Warrants cleared	815	800	850
• Contested cases (trial related)	718	650	700
• % Collection Rate	81%	81%	81%
• % of cases closed versus filed	89%	86%	86%

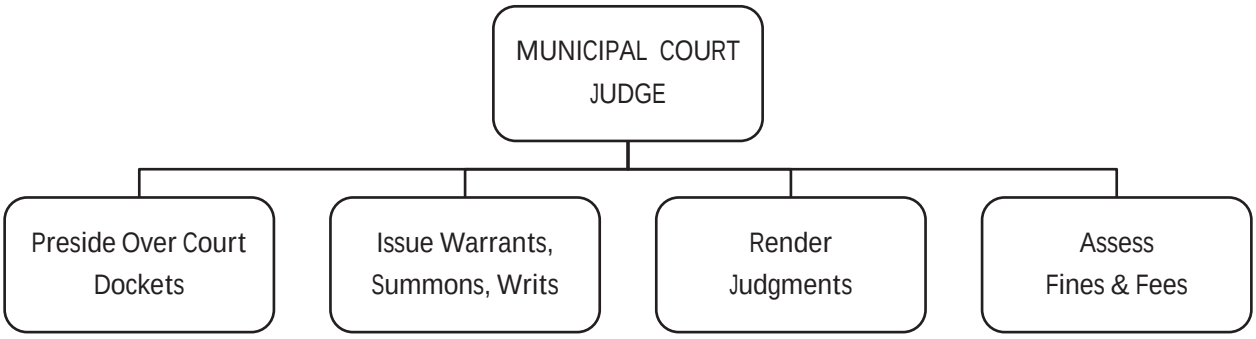
PROGRAM & SERVICES CONTACT INFORMATION		
Municipal Court	www.leandertx.gov/municipalcourt	(512) 259-1239
Juvenile Cases		(512) 528-2716
Jury Information		(512) 528-2718
Trial Information		(512) 528-2714

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
MUNICIPAL COURT						
PERSONNEL						
01-11-5110 SUPERVISION	56,366	57,662	57,468	57,468	59,825	59,937
01-11-5120 OPERATIONS	81,769	86,656	99,516	99,516	103,325	103,270
01-11-5130 PART-TIME	0	1,992	0	0	0	0
01-11-5140 OVERTIME	0	0	0	0	0	0
01-11-5153 LONGEVITY	1,500	1,680	1,920	1,920	1,860	2,180
01-11-5180 FICA	7,831	8,240	9,852	9,852	9,105	10,254
01-11-5182 HEALTH, DENTAL & LIFE	18,073	19,518	23,075	23,075	23,245	23,981
01-11-5186 MDC	1,789	1,970	2,304	2,304	2,130	2,398
01-11-5188 TMRS	14,811	17,081	17,579	17,579	18,210	18,391
01-11-5190 UNEMPLOYMENT INSURANCE	1,000	103	540	540	830	828
01-11-5192 WORKERS COMP	225	298	330	330	282	343
TOTAL PERSONNEL	**183,365**	**195,202**	**212,584**	**212,584**	**218,812**	**221,582**
SUPPLIES/MINOR EQUIPMENT						
01-11-5215 COMPUTER HARDWARE	0	3,138	0	0	0	0
01-11-5250 OFFICE SUPPLIES	1,343	1,397	1,800	1,800	1,800	1,800
01-11-5280 UNIFORMS	0	0	0	0	100	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**1,343**	**4,535**	**1,800**	**1,800**	**1,900**	**1,800**
MAINTENANCE & REPAIRS						
01-11-5503 BUILDING MAINTENANCE	0	0	0	0	0	0
01-11-5520 EQUIPMENT REPAIRS & MAINT	0	634	0	0	0	0
TOTAL MAINTENANCE & REPAIRS	**0**	**634**	**0**	**0**	**0**	**0**
CONTRACTUAL SERVICES						
01-11-5600 CONTRACT LABOR	0	0	0	0	0	26,500
01-11-5618 COURT INTERPRETERS	405	280	500	500	500	700
01-11-5650 LEGAL FEES	0	0	0	0	0	40,000
TOTAL CONTRACTUAL SERVICES	**405**	**280**	**500**	**500**	**500**	**67,200**
UTILITIES,PERMITS & FEES						
01-11-5911 CREDIT CARD MERCHANT FEES	4,059	4,718	5,000	5,000	6,250	5,000
01-11-5915 POSTAGE	2,093	3,628	2,600	2,600	2,600	3,000
TOTAL UTILITIES,PERMITS & FEES	**6,152**	**8,346**	**7,600**	**7,600**	**8,850**	**8,000**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
MUNICIPAL COURT (cont'd)						
SPECIAL EXPENSE/OTHER						
01-11-6201 DUES & SUBSCRIPTIONS	221	200	200	200	500	300
01-11-6202 ADVERTISING & PRINTING	3,653	2,838	4,000	4,000	3,500	3,250
01-11-6207 JURY FEES	0	288	500	500	500	500
01-11-6380 TRAVEL & TRAINING	1,608	2,424	2,000	2,000	2,000	2,000
TOTAL SPECIAL EXPENSE/OTHER	**5,482**	**5,751**	**6,700**	**6,700**	**6,500**	**6,050**
TOTAL MUNICIPAL COURT	**196,747**	**214,747**	**229,184**	**229,184**	**236,562**	**304,632**

MUNICIPAL COURT
JUDGE

The Municipal Court Judge is appointed by the city manager and is the presiding judge over the City's Municipal Court which has criminal jurisdiction over Class C misdemeanor offenses and City ordinances that are punishable by fine only. The Court, like most municipal courts, is not a court of record – meaning any appeal to the county level would require a new trial. The Court must adhere to the Texas Code of Criminal Procedure and the Code of Judicial Conduct. More people come into contact with municipal courts than all other courts combined in the state of Texas. Consequently, timely and fair disposition of each case with patience, courtesy, and integrity helps to foster the public's confidence and trust in the court system. The city manager may also appoint associate judges to assist the presiding judge with the Court's caseload.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
PRESIDING JUDGE	1	1	1	1
ASSOCIATE JUDGE	1	1	1	1
TOTAL	**2**	**2**	**2**	**2**

SUMMARY OF SIGNIFICANT CHANGES

The Presiding Judge and the Associate Judge are not classified as employees, but rather are paid by contract. The budget reflects the cost of these contractual amounts.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
MUNICIPAL COURT JUDGE						
CONTRACTUAL SERVICES						
01-12-5600 CONTRACT LABOR	7,506	9,063	12,200	12,200	6,000	12,200
01-12-5601 MUNICIPAL JUDGE	34,057	34,848	35,970	35,970	35,970	37,050
TOTAL CONTRACTUAL SERVICES	**41,563**	**43,911**	**48,170**	**48,170**	**41,970**	**49,250**
SPECIAL EXPENSE/OTHER						
01-12-6380 TRAVEL & TRAINING	350	650	500	500	500	500
TOTAL SPECIAL EXPENSE/OTHER	**350**	**650**	**500**	**500**	**500**	**500**
TOTAL MUNICIPAL COURT JUDGE	**41,913**	**44,561**	**48,670**	**48,670**	**42,470**	**49,750**

PLANNING

The Planning Department is responsible for receiving, processing and reviewing, as well as maintaining official records for all subdivision applications, zoning requests, site development permit applications, variance requests and annexation requests. The department coordinates interdepartmental review of plans and prepares reports for the Planning and Zoning Commission, City Council and Board of Adjustment. The department prepares periodic updates to the City's Comprehensive Plan and provides land use and development information to the public and to other City departments. The department is responsible for maintaining advanced level training for all departmental personnel, and for coordinating planning efforts with outside planning agencies. The department also contributes to the 911 addressing process with the GIS Coordinator, the Fire Department and outside agencies for all areas within the City's planning jurisdiction.

FY 2013-14 ACCOMPLISHMENTS

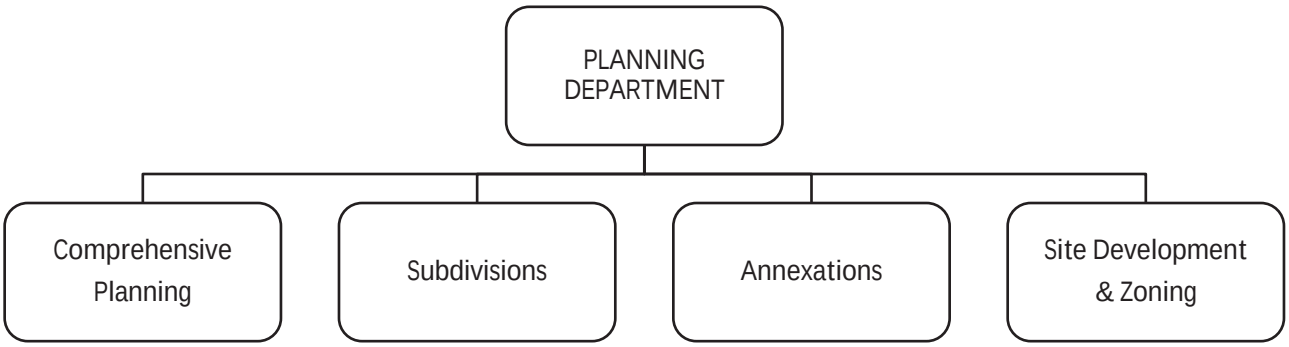
- Processed 31 zoning related applications through July.
- Processed 66 subdivision related applications through July.
- Processed 23 site development applications through July.
- Updated the Composite Zoning ordinance to implement Comprehensive Plan priorities.
- Updated the Transportation Plan.
- Updated the Subdivision Ordinance to implement Comprehensive Plan priorities
- Updated the SmartCode and transect map for the TOD.
- Provided support for a joint work session with the City Council and Planning and Zoning Commission.
- Processed two development applications within the TOD.
- Maintained and updated the Future Residential Development map.
- Maintained professional certifications for all professional planning staff.
- Receive the Planning Excellence award from the American Planning Association

FY 2014-15 OBJECTIVES

- Provide timely processing and review of development applications.
- Support the Planning and Zoning Commission and City Council with thorough and accurate analysis of planning cases.
- Complete a comprehensive 5 year update to the Comprehensive Plan.
- Continue implementation of the Comprehensive Plan Action Plan.
- Provide support for at least two joint work sessions between City Council and Planning & Zoning Commission.
- Maintain professional certifications for all professional planning staff.
- Provide training opportunities for all Planning & Zoning Commissioners.
- Receive the Planning Excellence award from the American Planning Association.

SUMMARY OF SIGNIFICANT CHANGES

The budget reflects the reclassification of the Director's position to Assistant City Manager as well as funds to begin the 5-year update to the Comprehensive Plan.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
ASSISTANT CITY MANAGER	0	0	0	1
DIRECTOR OF DEVELOPMENT SERVICES	0	0	1	0
PLANNING DIRECTOR	1	1	0	0
SENIOR PLANNER	0	0	1	1
PLANNING COORDINATOR	1	1	1	1
PLANNER	1	1	1	1
TOTAL	**3**	**3**	**4**	**4**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Subdivision Applications Processed	68	75	75
• Zoning Application Processed	43	25	25
• Site Development Applications Processed	26	20	20

PROGRAM & SERVICES CONTACT INFORMATION		
Planning Department	www.leandertx.gov/planning	(512) 528-2750
Williamson County Engineer	www.wilco.org	(512) 943-3330
Williamson Co. Health District	www.wcchd.org	(512) 943-3620
Williamson County Clerk	www.wilco.org	(512) 943-1515
Travis County Transportation & Natural Resources	www.co.travis.tx.us/tnr	(512) 854-9383
Travis County Clerk	www.traviscountyclerk.org	(512) 854-9188

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
01 -GENERAL FUND						
PLANNING DEPARTMENT						
PERSONNEL						
01-20-5110 SUPERVISION	10,729	44,540	96,997	96,997	107,765	137,353
01-20-5120 OPERATIONS	103,922	112,997	167,165	167,165	175,334	175,681
01-20-5140 OVERTIME	0	275	0	0	0	0
01-20-5152 PHONE ALLOWANCE	0	600	1,800	1,800	1,800	1,800
01-20-5153 LONGEVITY	486	612	765	765	720	1,040
01-20-5155 CAR ALLOWANCE	0	1,840	4,800	4,800	4,800	4,800
01-20-5180 FICA	6,929	9,538	16,835	16,835	17,502	19,861
01-20-5182 HEALTH, DENTAL & LIFE	10,972	14,884	24,054	24,054	23,340	25,049
01-20-5186 MDC	1,582	2,269	3,937	3,937	4,490	4,650
01-20-5188 TMRS	12,945	18,577	30,038	30,038	32,050	35,593
01-20-5190 UNEMPLOYMENT INSURANCE	522	39	540	540	838	828
01-20-5192 WORKERS COMP	299	225	564	564	482	660
TOTAL PERSONNEL	**148,385**	**206,397**	**347,495**	**347,495**	**369,121**	**407,315**
SUPPLIES/MINOR EQUIPMENT						
01-20-5215 COMPUTER HARDWARE	0	0	1,100	1,100	1,100	1,100
01-20-5217 MINOR EQUIPMENT	0	3,764	0	0	0	1,500
01-20-5221 MATERIALS & SUPPLIES	1,174	1,604	500	500	2,000	2,000
01-20-5250 OFFICE SUPPLIES	908	2,404	2,300	2,300	2,300	2,300
01-20-5253 ORDINANCE MANUAL	0	0	1,000	1,000	0	1,000
TOTAL SUPPLIES/MINOR EQUIPMENT	**2,081**	**7,772**	**4,900**	**4,900**	**5,400**	**7,900**
MAINTENANCE & REPAIRS						
01-20-5485 SOFTWARE MAINTENANCE	0	0	0	0	400	800
01-20-5503 BUILDING MAINTENANCE	304	6,781	5,000	5,000	5,000	5,000
01-20-5555 MAINTENANCE CONTRACTS	1,982	3,206	3,000	3,000	5,800	0
TOTAL MAINTENANCE & REPAIRS	**2,286**	**9,987**	**8,000**	**8,000**	**11,200**	**5,800**
CONTRACTUAL SERVICES						
01-20-5600 CONTRACT LABOR	0	21,595	0	0	0	150,000
01-20-5626 EQUIPMENT LEASES	0	0	0	0	0	2,280
01-20-5677 SUBDIVISION/COMMERCIAL REVIEW	2,243	2,500	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**2,243**	**24,095**	**0**	**0**	**0**	**152,280**
UTILITIES,PERMITS & FEES						
01-20-5807 CELL PHONE / PAGER	0	0	0	0	0	0
01-20-5912 COURT RECORDING FEES	947	2,007	1,500	1,500	2,000	2,000
01-20-5915 POSTAGE	1,627	3,151	2,000	2,000	2,000	2,000
TOTAL UTILITIES,PERMITS & FEES	**2,574**	**5,158**	**3,500**	**3,500**	**4,000**	**4,000**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
PLANNING DEPARTMENT (cont'd)						
SPECIAL EXPENSE/OTHER						
01-20-6201 DUES & SUBSCRIPTIONS	848	860	2,000	2,000	2,000	2,000
01-20-6202 ADVERTISING & PRINTING	3,566	2,658	2,800	2,800	5,000	5,500
01-20-6380 TRAVEL & TRAINING	2,500	7,893	6,000	6,000	4,500	6,000
TOTAL SPECIAL EXPENSE/OTHER	**6,914**	**11,411**	**10,800**	**10,800**	**11,500**	**13,500**
TOTAL PLANNING DEPARTMENT	**164,483**	**264,819**	**374,695**	**374,695**	**401,221**	**590,795**

PUBLIC WORKS
STREET MAINTENANCE

The Street Maintenance Division within the Public Works Department maintains the city's roadway and drainage infrastructure to provide public safety as well as enhance the community's quality of life. With over 17,800 acres within the city limit boundaries, this division maintains over 139 miles of roadways - including bridges, guardrails, traffic signs, barricades, signals, and sidewalks; 51 miles of underground and 72 miles of open channel storm sewer systems; and 111 acres of drainage detention facilities. The division is also responsible for right-of-way mowing along arterial roadways and medians, building maintenance for various municipal buildings, traffic signs and markings, and vehicle maintenance of the City's fleet. The Public Works Department also conducts the annual Spring Clean-Up Day for residents at its facility on Municipal Drive.

FY 2013-14 ACCOMPLISHMENTS

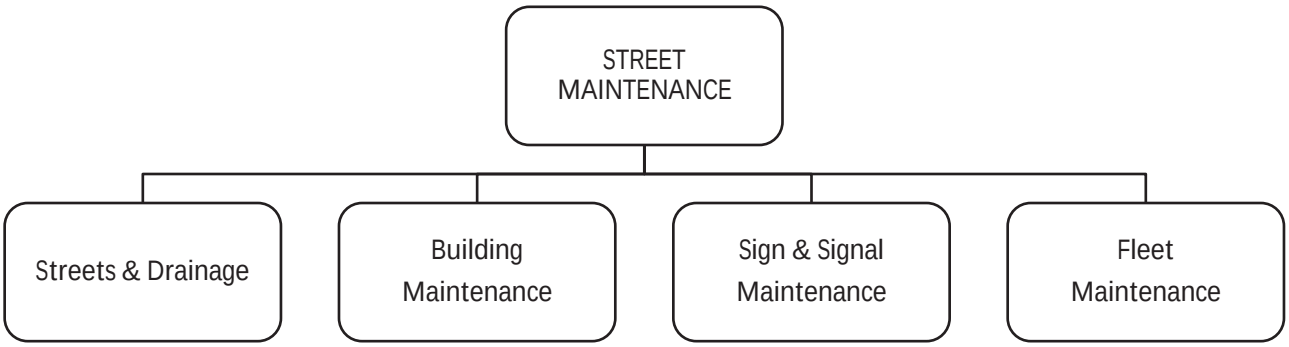
- Completed Crystal Falls Parkway Overlay from Bagdad Rd. to Lakeline Blvd.
- Constructed the Mason House concrete trail.
- Conducted the annual city-wide Spring Cleanup with 847 vehicles participating in April.
- Hosted Williamson County's fall Household Hazardous Waste (HHW) Collection in September 2013..
- Doubled the contract mowing for rights-of-way mowing and drainage areas.
- Completed the Leander High School Pedestrian Crossing Sidewalk Improvements.
- Rebuilt 11 driveway culverts in County Glen

FY 2014-15 OBJECTIVES

- Continue to expand the amount of mowing performed by outside contractors as the City grows.
- Complete a city-wide pavement management study of all public streets.
- Begin a street sweeping contract.
- Continue drainage maintenance and improvements in older subdivisions.
- Respond to emergency service requests within two hours
- Respond to non-emergency service requests within 24 hours.
- Respond to requests for information within 48 hours.

SUMMARY OF SIGNIFICANT CHANGES

The budget reflects an increase in the street maintenance budget for several local streets as well as increased contract mowing of public rights-of-ways. In addition, an additional 12 cubic yard dump truck is included.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
DIRECTOR OF PUBLIC WORKS	1	1	1	1
PUBLIC WORKS SUPERVISOR	1	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1	1
MAINTENANCE II / CREWLEADER	4	4	3	3
MAINTENANCE I	5	5	6	6
MECHANIC	1	1	1	1
MECHANIC / MAINTENANCE I	1	1	1	1
TOTAL	**14**	**14**	**14**	**14**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Street/Utility Cut Repairs	18	19	22
• Signs Installed	639	647	675
• Traffic Stripes (linear feet)	22,704	3,940	10,000
• Sidewalk Repairs (square feet)	450	450	450
• Concrete Repairs (cubic yards)	149	130	140
• Asphalt Placed (tons)	204	208	220
• Vehicle Repairs	247	226	235

PROGRAM & SERVICES CONTACT INFORMATION		
Public Works Business Hours: 7:30 a.m. to 4:30 p.m.	www.leandertx.gov/publicworks	(512) 259-2640
Police Dispatch After Hours (non-emergency)		(512) 528-2800

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
PUBLIC WORKS						
PERSONNEL						
01-21-5110 SUPERVISION	103,359	106,357	104,745	104,745	111,480	110,573
01-21-5120 OPERATIONS	420,308	431,815	448,306	448,306	427,587	480,939
01-21-5140 OVERTIME	822	6,745	6,000	6,000	11,400	6,000
01-21-5152 PHONE ALLOWANCE	1,800	1,800	1,800	1,800	1,800	1,800
01-21-5153 LONGEVITY	3,300	4,080	5,135	5,135	4,320	5,735
01-21-5155 CAR ALLOWANCE	4,800	5,040	4,800	4,800	4,800	4,800
01-21-5180 FICA	31,973	32,843	34,740	34,740	33,400	36,260
01-21-5182 HEALTH, DENTAL & LIFE	78,891	78,470	79,464	79,464	71,650	80,825
01-21-5186 MDC	7,298	7,860	8,125	8,125	7,813	8,536
01-21-5188 TMRS	61,950	64,292	61,986	61,986	61,832	65,460
01-21-5190 UNEMPLOYMENT INSURANCE	3,734	275	1,980	1,980	3,147	3,036
01-21-5192 WORKERS COMP	16,410	21,151	20,858	20,858	18,197	21,958
TOTAL PERSONNEL	**734,644**	**760,728**	**777,939**	**777,939**	**757,426**	**825,922**
SUPPLIES/MINOR EQUIPMENT						
01-21-5201 TRAFFIC CONTROL SUPPLIES	21,392	29,570	31,000	31,000	31,000	32,000
01-21-5214 CHEMICALS	7,127	4,194	8,000	8,000	5,000	8,000
01-21-5217 MINOR EQUIPMENT	7,819	12,422	13,600	13,600	13,600	13,600
01-21-5221 MATERIALS & SUPPLIES	40,938	61,843	42,000	42,000	52,000	44,000
01-21-5240 GAS & OIL	40,701	34,685	40,500	40,500	40,500	40,500
01-21-5250 OFFICE SUPPLIES	1,127	1,835	1,710	1,710	1,710	1,710
01-21-5252 SOFTWARE	855	1,983	0	0	0	8,520
01-21-5280 UNIFORMS	7,587	8,143	10,000	10,000	8,000	11,000
TOTAL SUPPLIES/MINOR EQUIPMENT	**127,546**	**154,675**	**146,810**	**146,810**	**151,810**	**159,330**
MAINTENANCE & REPAIRS						
01-21-5485 SOFTWARE MAINTENANCE	1,925	0	1,925	1,925	1,925	1,925
01-21-5503 BUILDING MAINTENANCE	3,042	3,486	6,000	6,000	5,250	10,000
01-21-5510 DRAINAGE MAINTENANCE	3,949	240	17,500	17,500	12,500	7,500
01-21-5520 EQUIPMENT REPAIRS & MAINT	27,033	23,334	22,500	22,500	24,500	24,000
01-21-5530 GROUND MAINTENANCE	59	0	0	0	0	0
01-21-5555 MAINTENANCE CONTRACTS	5,114	4,900	5,200	5,200	5,200	5,200
01-21-5575 TRAFFIC LIGHT MAINTENANCE	3,823	1,739	5,000	5,000	30,000	10,000
01-21-5580 VEHICLE REPAIRS & MAINT	7,310	14,052	18,000	18,000	12,500	18,000
TOTAL MAINTENANCE & REPAIRS	**52,255**	**47,750**	**76,125**	**76,125**	**91,875**	**76,625**
CONTRACTUAL SERVICES						
01-21-5600 CONTRACT LABOR	99,898	195,938	467,350	467,350	467,350	946,322
01-21-5626 EQUIPMENT LEASES	0	0	0	0	0	4,200
TOTAL CONTRACTUAL SERVICES	**99,898**	**195,938**	**467,350**	**467,350**	**467,350**	**950,522**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
PUBLIC WORKS (cont'd)						
UTILITIES,PERMITS & FEES						
01-21-5807 CELL PHONE / PAGER	4,673	4,562	4,900	4,900	4,900	4,900
01-21-5810 TELEPHONE	7,272	7,576	7,860	7,860	7,860	6,840
01-21-5811 STREET LIGHTS	(2,939)	891	2,000	2,000	2,000	4,000
01-21-5914 PERMIT FEES	0	0	350	350	350	350
01-21-5915 POSTAGE	65	271	150	150	150	150
TOTAL UTILITIES,PERMITS & FEES	**9,071**	**13,301**	**15,260**	**15,260**	**15,260**	**16,240**
SPECIAL EXPENSE/OTHER						
01-21-6201 DUES & SUBSCRIPTIONS	606	580	1,200	1,200	1,200	1,200
01-21-6202 ADVERTISING & PRINTING	217	2,356	1,000	1,000	1,000	1,000
01-21-6230 MEDICAL SCREENING	303	450	1,000	1,000	520	1,000
01-21-6308 LEANDER CLEAN UP	8,983	7,217	0	0	7,500	15,625
01-21-6380 TRAVEL & TRAINING	1,516	4,757	4,500	4,500	4,500	4,500
01-21-6850 FLEET RESERVE FUND	0	0	0	0	3,000	15,825
TOTAL SPECIAL EXPENSE/OTHER	**11,624**	**15,360**	**7,700**	**7,700**	**17,720**	**39,150**
CAPITAL OUTLAY						
01-21-7000 VEHICLES	0	0	3,000	3,000	0	118,620
01-21-7100 MAJOR EQUIPMENT	0	0	16,000	16,000	14,500	25,000
01-21-7105 CAPITAL LEASE - EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**19,000**	**19,000**	**14,500**	**143,620**
CAPITAL PROJECTS						
			0			
01-21-8338 LHS PEDESTRIAN CROSSING	17,525	95,475	0	0	1,502	0
TOTAL CAPITAL PROJECTS	**17,525**	**95,475**	**0**	**0**	**1,502**	**0**
INTEREST						
01-21-9226 INTEREST CAPITAL LEASE	0	0	0	0	0	0
TOTAL INTEREST	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL PUBLIC WORKS	**1,052,563**	**1,283,227**	**1,510,184**	**1,510,184**	**1,517,443**	**2,211,409**

ENGINEERING

The mission of the Engineering Department is to provide the community with safe, reliable, and adequate water supply; wastewater collection and treatment facilities; storm water collection and treatment systems; and transportation infrastructure that includes roadways, sidewalks, and traffic control devices. The department administers each phase of the City's capital improvements projects including professional planning, design, construction, and inspection. The department develops, manages, maintains reviews, approves, and inspects, as applicable, design and construction standards; all public works and private sector subdivision, commercial, and industrial infrastructure projects; statutory mapping including zoning, addressing, emergency services, city limits, ETJ, CCN, floodplain, aerial, water system, wastewater system, storm sewer system, and topography; infrastructure development and service agreements; and comprehensive water, wastewater, drainage, and thoroughfare master plans.

FY 2013-14 ACCOMPLISHMENTS

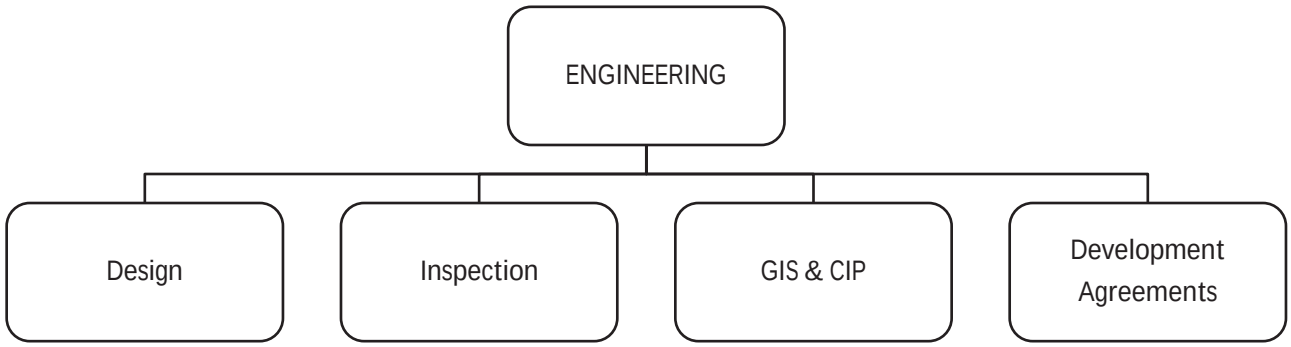
- Completed East Crystal Falls Phase 2B roadway improvements
- Completed 1.25 million gallon Crystal Falls Elevated Storage Tank
- Continued roadway design and right-of-way acquisition for Hero Way from US183 to Lakeline
- Began update to Bagdad Road design and bid documents
- Continued regional partnership to secure sites for Phase Two Deep Water Intake for BCRUA
- Continued progress on Raw Water Contingency project
- Adopted Quiet Zone at Hero Way
- Completed construction of waterline from Sandy Creek WTP to BCRUA plant
- Completed design for Ridgmar Landing waterline project
- Completed design and construction of 30/24-in waterline extension across San Gabriel River
- Completed County Glen/Hernandos Loop street and drainage project
- Completed Journey Parkway roadway widening and reconstruction
- Commenced construction of Hero Way waterline extension
- Completed updates to Roadway, Water, and Wastewater master plans

FY 2014-15 OBJECTIVES

- Update Water and Wastewater CIP and Impact Fee Study
- Let construction bids for Hero Way Roadway project
- Update Bagdad Road design and bid documents for construction
- Continue updating all GIS data sets and maps. Continue to provide development reviews, data, support, and information for all Departments
- Maintain regional partnerships in BCRUA and BCRWWS
- Complete outstanding BCRUA WTP construction-related tasks and finalize all open contracts

SUMMARY OF SIGNIFICANT CHANGES

The budget includes funding for a FEMA Mapping update ($100,000) for the County Glen subdivision as a result of the prior year capital improvement project for County Glen / Hernandos Loop.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
ENGINEERING DIRECTOR	1	1	1	1
ASSISTANT CITY ENGINEER	1	1	1	1
GIS COORDINATOR	1	1	1	1
ENGINEERING INSPECTOR	1	1	2	2
ENGINEER EIT	1	1	1	1
ADMINISTRATIVE ASSISTANT	0	0	1	1
TOTAL	**5**	**5**	**7**	**7**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• % of subdivision reviews completed within two weeks of receipt • % of public works project reviews completed within two weeks of receipt • % of responses to citizen inquiries made within two business days • % of responses to consultant or contractor requests for information made within two business days • % of responses to City Council or staff requests for information made within two business days			

PROGRAM & SERVICES CONTACT INFORMATION		
Engineering	www.leandertx.gov/engineering	(512) 528-2721

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
ENGINEERING						
PERSONNEL						
01-22-5110 SUPERVISION	174,793	149,069	193,455	193,455	195,285	199,258
01-22-5120 OPERATIONS	180,546	186,048	278,104	278,104	297,300	302,309
01-22-5140 OVERTIME	0	0	0	0	187	0
01-22-5152 PHONE ALLOWANCE	1,800	1,800	1,800	1,800	1,800	1,800
01-22-5153 LONGEVITY	1,200	1,500	1,885	1,885	1,800	2,185
01-22-5155 CAR ALLOWANCE	4,800	8,460	9,000	9,000	9,000	9,000
01-22-5156 FUEL ALLOWANCE	2,400	0	0	0	0	0
01-22-5180 FICA	21,870	20,483	27,578	27,578	29,580	31,647
01-22-5182 HEALTH, DENTAL & LIFE	24,321	22,976	34,567	34,567	34,750	40,964
01-22-5186 MDC	4,987	4,919	6,460	6,460	6,920	7,461
01-22-5188 TMRS	41,798	40,005	49,829	49,829	55,720	57,218
01-22-5190 UNEMPLOYMENT INSURANCE	1,336	45	810	810	1,465	1,449
01-22-5192 WORKERS COMP	1,157	1,536	1,610	1,610	1,375	2,614
TOTAL PERSONNEL	**461,007**	**436,840**	**605,098**	**605,098**	**635,182**	**655,905**
SUPPLIES/MINOR EQUIPMENT						
01-22-5217 MINOR EQUIPMENT	2,189	2,332	10,500	10,500	10,500	10,500
01-22-5221 MATERIALS & SUPPLIES	3,835	2,613	3,000	3,000	3,000	3,000
01-22-5240 GAS & OIL	2,224	2,752	5,000	5,000	5,500	5,000
01-22-5250 OFFICE SUPPLIES	806	916	1,650	1,650	1,650	1,650
TOTAL SUPPLIES/MINOR EQUIPMENT	**9,054**	**8,613**	**20,150**	**20,150**	**20,650**	**20,150**
MAINTENANCE & REPAIRS						
01-22-5485 SOFTWARE MAINTENANCE	12,765	7,326	8,660	8,660	8,660	17,510
01-22-5580 VEHICLE REPAIRS & MAINT	736	1,426	3,000	3,000	1,500	1,500
TOTAL MAINTENANCE & REPAIRS	**13,502**	**8,752**	**11,660**	**11,660**	**10,160**	**19,010**
CONTRACTUAL SERVICES						
01-22-5600 CONTRACT LABOR	12,113	6,907	0	0	0	115,000
01-22-5604 AERIAL PHOTOGRAPHY	0	4,181	4,181	4,181	4,180	4,621
01-22-5677 SUBDIVISION/COMMERCIAL REVIEW	1,229	11,174	0	0	9,000	0
01-22-5678 SUBDIVISION CONSTRUCTION EXP	37,430	73,401	80,000	116,000	140,000	180,000
TOTAL CONTRACTUAL SERVICES	**50,773**	**95,663**	**84,181**	**120,181**	**153,180**	**299,621**
UTILITIES,PERMITS & FEES						
01-22-5807 CELL PHONE / PAGER	2,350	1,941	2,740	2,740	1,600	2,810
01-22-5810 TELEPHONE	1	0	0	0	0	0
01-22-5915 POSTAGE	9	759	4,000	4,000	1,000	1,000
TOTAL UTILITIES,PERMITS & FEES	**2,359**	**2,701**	**6,740**	**6,740**	**2,600**	**3,810**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
ENGINEERING (cont'd)						
SPECIAL EXPENSE/OTHER						
01-22-6201 DUES & SUBSCRIPTIONS	900	1,568	1,250	1,250	1,250	2,000
01-22-6202 ADVERTISING & PRINTING	973	1,173	2,000	2,000	2,000	1,000
01-22-6380 TRAVEL & TRAINING	3,126	2,612	2,000	2,000	3,500	5,000
01-22-6850 FLEET RESERVE FUND	0	0	3,000	3,000	3,043	2,688
TOTAL SPECIAL EXPENSE/OTHER	**4,999**	**5,353**	**8,250**	**8,250**	**9,793**	**10,688**
CAPITAL OUTLAY						
01-22-7000 VEHICLES	0	0	25,000	25,000	23,502	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**25,000**	**25,000**	**23,502**	**0**
TOTAL ENGINEERING	**541,694**	**557,922**	**761,079**	**797,079**	**855,067**	**1,009,184**

PARKS & RECREATION

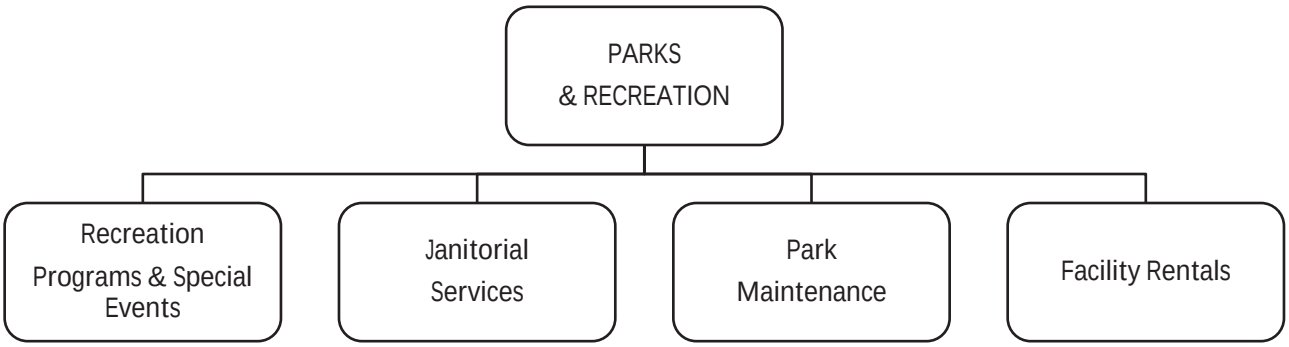
The Parks & Recreation Department (PARD) manages and maintains 9 parks encompassing 268 acres with facilities that include an amphitheater, lighted basketball court, the historic Mason Homestead, two lighted multi-purpose athletic fields, 4 pavilions, a skate park, the Bledsoe Park swimming pool, 5 playscapes, 5 soccer/football fields, 5 picnic areas, a softball/baseball field, trails, water playscape, a concession building, and restroom facilities. Special events include - Kite Festival; Spring Egg-Stravaganza; LIberty Fest; Bluegrass Festival; and Christmas Parade and Tree Lighting. Recreation programs include - swimming lessons; zumba toning and piloxing; New Year-new You Leander; Lego Art & Science camps; Active Adult day trips; Movies in the Park; and Christmas Tree recycling. The department also maintains municipal building landscaping. The director is responsible for oversight of the Leander Public Library and Crystal Falls Golf Club as well as staff liaison to the Parks & Recreation Advisory Board, Public Arts Commission and Library Foundation Board.

FY 2013-14 ACCOMPLISHMENTS

- Completed improvements at the Mason Homestead (pergola, walkways, fencing, etc)
- Established Veterans Park Advisory Committee
- Completed Lakewood Community Master Plan and applied for TPWD grant
- Increased program and facility use revenues
- Solicited bids for construction of the Benbrook Ranch Park Baseball Complex
- Completed various trail segments - Bagdad Heritage, Lakeline and Mason Creek, Brushy Creek Main Branch (Sarita Valley)
- Accepted parkland dedication adjacent to Bledsoe Park; North Brushy Creek Trail; and Mason Hills detention/recreation area (23.7 acres)
- Continued to expand and enhance Liberty Fest event
- Implemented facility rental and program registration management software system
- Applied for grants to construct Bagdad Heritage Trail from Crystal Falls to Eagles Way and a sidewalk along Bagdad from Los Vista Drive to Eagles Way
- Completed the Leander Public Arts Master Plan

FY 2014-15 OBJECTIVES

- Complete construction on Phase II Improvements in Benbrook Ranch Park.
- Initiate construction on segments of the North Branch Brushy Creek Trail
- Initiate construction on segments of the Brushy Creek Main Trail and the South Branch Brushy Creek Trail
- Initiate construction in Lakewood and Veterans Parks
- Complete landscaping projects along East Crystal Falls and at City Hall
- Acquire land for future community sports complex and park



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
PARKS & RECREATION DIRECTOR	1	1	1	1
MAINTENANCE SUPERVISOR	1	1	1	1
ATHLETICS/RECREATION PROGRAMMER	1	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1	1
MAINTENANCE II / CREW LEADER	2	2	2	3
MAINTENANCE I - PARKS	4	4	4	5
MAINTENANCE II / JANITORIAL	1	1	1	1
MAINTENANCE I / JANITORIAL	1	1	1	1
TOTAL	**12**	**12**	**12**	**14**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Parks Maintained	5	12	18
• Number of Park Acres	115	185	297
• Special events	5	5	5
• Recreation programs	11	13	12
• Maintenance of Municipal landscapes	7	8	7
• Janitorial Services to Municipal buildings	8	9	9

PROGRAM & SERVICES CONTACT INFORMATION		
General Information	www.leandertx.gov/parksrec	(512) 528-9909
Recreation Programs & Events		(512) 528-9909
Facility Rentals		(512) 528-9909
Park Maintenance		(512) 528-9909
Bledsoe Park Pool (June thru August)		(512) 528-9909
Public Arts Commission		(512) 528-9909
Crystal Falls Golf Club		(512) 259-5855
Leander Public Library		(512) 259-5259

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
01 -GENERAL FUND						
PARKS & RECREATION						
PERSONNEL						
01-23-5110 SUPERVISION	130,929	134,572	133,915	133,915	150,460	150,037
01-23-5120 OPERATIONS	316,085	326,020	321,308	321,308	333,221	389,553
01-23-5140 OVERTIME	2,720	5,224	4,000	4,000	8,000	7,000
01-23-5153 LONGEVITY	2,280	2,940	2,835	2,835	2,760	3,595
01-23-5155 CAR ALLOWANCE	4,800	5,040	4,800	4,800	4,800	4,800
01-23-5180 FICA	28,045	28,772	28,914	28,914	30,813	33,771
01-23-5182 HEALTH, DENTAL & LIFE	58,615	61,908	62,893	62,893	65,185	75,338
01-23-5186 MDC	6,401	6,887	6,762	6,762	7,207	7,898
01-23-5188 TMRS	52,337	54,663	51,591	51,591	55,663	60,452
01-23-5190 UNEMPLOYMENT INSURANCE	3,283	373	1,673	1,673	2,290	2,925
01-23-5192 WORKERS COMP	4,915	6,382	7,098	7,098	6,446	8,431
TOTAL PERSONNEL	**610,411**	**632,781**	**625,789**	**625,789**	**666,845**	**743,800**
SUPPLIES/MINOR EQUIPMENT						
01-23-5214 CHEMICALS	23,751	24,015	23,000	23,000	23,000	23,500
01-23-5215 COMPUTER HARDWARE	0	0	1,000	1,000	0	0
01-23-5217 MINOR EQUIPMENT	4,731	4,152	5,000	5,000	4,500	8,500
01-23-5220 JANITORIAL SUPPLIES	15,392	15,817	15,000	15,000	15,000	15,000
01-23-5221 MATERIALS & SUPPLIES	144	699	33,000	33,000	30,000	33,500
01-23-5240 GAS & OIL	14,850	14,972	14,000	14,000	14,000	14,500
01-23-5250 OFFICE SUPPLIES	2,903	3,564	4,000	4,000	3,500	4,000
01-23-5252 SOFTWARE	0	0	0	0	0	0
01-23-5280 UNIFORMS	7,408	5,912	6,500	6,500	6,500	7,000
01-23-5300 CONCESSIONS	0	0	0	0	0	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**69,179**	**69,132**	**101,500**	**101,500**	**96,500**	**106,000**
MAINTENANCE & REPAIRS						
01-23-5503 BUILDING MAINTENANCE	34,693	46,052	30,000	30,000	30,000	30,500
01-23-5520 EQUIPMENT REPAIRS & MAINT	2,922	4,388	3,500	3,500	3,500	4,000
01-23-5530 GROUNDS MAINTENANCE	29,997	30,384	10,000	10,000	10,000	10,000
01-23-5550 RIGHT-OF-WAY MAINTENANCE	89	0	0	0	0	0
01-23-5580 VEHICLE REPAIRS & MAINT	5,135	2,151	3,500	3,500	3,500	6,200
TOTAL MAINTENANCE & REPAIRS	**72,836**	**82,976**	**47,000**	**47,000**	**47,000**	**50,700**
CONTRACTUAL SERVICES						
01-23-5600 CONTRACT LABOR	91,953	81,034	80,650	80,650	80,650	293,300
01-23-5626 EQUIPMENT LEASES	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**91,953**	**81,034**	**80,650**	**80,650**	**80,650**	**293,300**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
PARKS & RECREATION (cont'd)						
UTILITIES,PERMITS & FEES						
01-23-5807 CELL PHONE / PAGER	3,271	3,786	3,295	3,295	3,295	3,825
01-23-5810 TELEPHONE	7,648	8,010	9,000	9,000	7,740	7,320
01-23-5911 CREDIT CARD MERCHANT FEES	0	421	600	600	800	800
01-23-5915 POSTAGE	147	68	100	100	100	100
TOTAL UTILITIES,PERMITS & FEES	**11,065**	**12,285**	**12,995**	**12,995**	**11,935**	**12,045**
SPECIAL EXPENSE/OTHER						
01-23-6201 DUES & SUBSCRIPTIONS	650	575	1,200	1,200	1,200	1,200
01-23-6202 ADVERTISING & PRINTING	1,892	1,979	2,600	2,600	2,600	4,350
01-23-6313 MOVIES IN THE PARK	2,668	2,636	3,000	3,000	3,000	3,000
01-23-6314 CONCERTS & EVENTS	9,474	8,614	22,700	22,700	22,700	23,700
01-23-6315 SENIOR RECREATION	1,129	545	1,000	1,000	1,000	1,000
01-23-6380 TRAVEL & TRAINING	3,912	4,677	5,900	5,900	5,900	5,900
01-23-6850 FLEET RESERVE FUND	0	0	8,435	8,435	8,435	15,455
TOTAL SPECIAL EXPENSE/OTHER	**19,725**	**19,025**	**44,835**	**44,835**	**44,835**	**54,605**
CAPITAL OUTLAY						
01-23-7000 VEHICLES	0	0	0	0	0	0
01-23-7100 MAJOR EQUIPMENT	6,322	3,436	0	0	0	0
TOTAL CAPITAL OUTLAY	**6,322**	**3,436**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
01-23-8202 BENBROOK RANCH REGIONAL PARK	0	0	0	0	0	0
TOTAL CAPITAL PROJECTS	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL PARKS & RECREATION	**881,491**	**900,670**	**912,769**	**912,769**	**947,765**	**1,260,450**

POLICE
ADMINISTRATION

The Leander Police Department strives to be a full-service public safety agency and is committed to providing a wide range of police services to the community. It is the responsibility of the Police Department to address crime, the fear of crime, public disorder, and neighborhood problems that detract from the overall quality of life in the community. The Police Administration is specifically responsible for overall leadership and staff development, budgetary planning and monitoring, general policy development and implementation, and the oversight of all department operations and administrative functions.

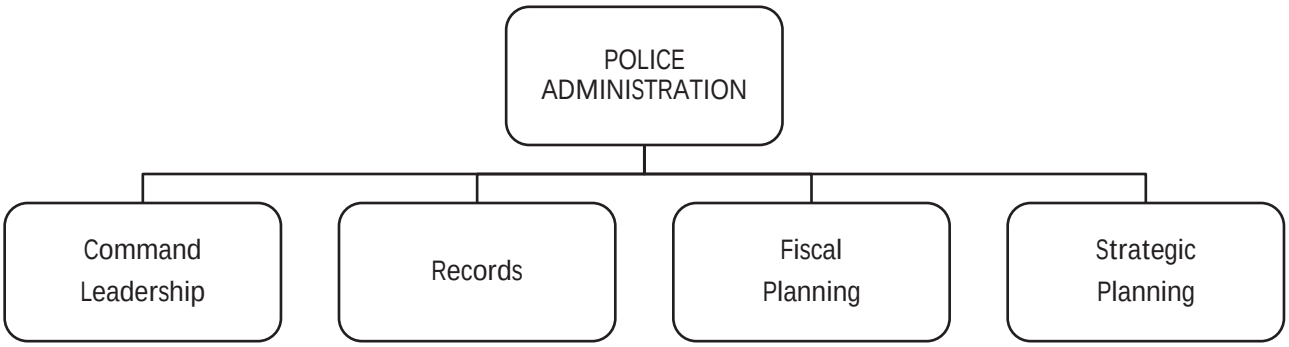
FY 2013-14 ACCOMPLISHMENTS

- Developed Traffic Enforcement & Management Unit (TEAM) to improve compliance, reduce injuries and property damage due to traffic accidents
- Created dedicated Community Services officer position
- Implemented Honor Guard Team to represent the Department in public and special events
- Began needs assessment for future building expansion
- Implemented and/or improved departmental awards policy; officer involved shooting policy; and promotional policy
- Began transition to Sungard OSSI in order to upgrade Computer-Aided Dispatch and Records Management System

FY 2014-15 OBJECTIVES

- Finalize renovations and build-out to second floor in order to relocate command staff and create additional office space for other personnel
- Continue work with city management to develop a competitive pay structure
- Initiate Field Training Officer (FTO) program for officers
- Implement and/or improve complaint investigation policies
- Continue to develop Professional Standards Division to handle recruiting, hiring, training, promotions, and internal investigations.

SUMMARY OF SIGNIFICANT CHANGES



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
CHIEF OF POLICE	1	1	1	1
ASSISTANT POLICE CHIEF	1	1	1	1
ADMINISTRATIVE OFFICE MANAGER	1	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1	1
ADMIN ASSISTANT / RECORDS	0	0	1	1
CALL TAKER	1	1	0	0
FISCAL & LOGISTICS TECHNICIAN	1	0	0	0
TOTAL	**6**	**5**	**5**	**5**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Calls for Police Service	17,840	18,360	18,892
• Sworn Personnel	36	38	45
• Non-sworn Personnel	16	16	18
• Open Records Requests	272	217	244

PROGRAM & SERVICES CONTACT INFORMATION		
Chief of Police	www.leandertx.gov/police	(512) 528-2816
Assistant Chief of Police		(512) 528-2802
Administrative Assistant		(512) 528-2809
Open Records Requests		(512) 528-2806

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
POLICE ADMINISTRATION						
PERSONNEL						
01-40-5110 SUPERVISION	161,340	192,153	191,017	191,017	204,285	203,630
01-40-5120 OPERATIONS	103,528	120,501	130,056	130,056	125,500	134,358
01-40-5140 OVERTIME	314	1,717	0	0	2,300	0
01-40-5152 PHONE ALLOWANCE	600	2,736	2,736	2,736	2,736	2,736
01-40-5153 LONGEVITY	2,640	3,000	3,530	3,530	3,840	3,830
01-40-5154 CERTIFICATION PAY	0	3,000	3,000	3,000	3,000	3,000
01-40-5180 FICA	16,311	19,626	20,448	20,448	20,730	21,432
01-40-5182 HEALTH, DENTAL & LIFE	21,092	27,051	26,206	26,206	29,110	29,394
01-40-5186 MDC	3,840	4,679	4,782	4,782	4,850	5,032
01-40-5188 TMRS	31,022	37,299	36,484	36,484	38,700	38,588
01-40-5190 UNEMPLOYMENT INSURANCE	1,333	306	675	675	1,035	1,035
01-40-5192 WORKERS COMP	2,894	3,596	3,824	3,824	3,266	4,061
01-40-5199 SUPPLEMENTAL BENEFITS	2,061	0	0	0	0	0
TOTAL PERSONNEL	**346,974**	**415,663**	**422,758**	**422,758**	**439,352**	**447,096**
SUPPLIES/MINOR EQUIPMENT						
01-40-5250 OFFICE SUPPLIES	7,176	7,660	7,000	7,000	7,000	7,500
01-40-5280 UNIFORMS	711	620	1,000	1,000	800	1,000
TOTAL SUPPLIES/MINOR EQUIPMENT	**7,887**	**8,279**	**8,000**	**8,000**	**7,800**	**8,500**
MAINTENANCE & REPAIRS						
01-40-5503 BUILDING MAINTENANCE	20,522	23,670	20,300	20,300	20,300	33,300
01-40-5555 MAINTENANCE CONTRACTS	60,044	69,565	76,013	76,013	76,013	133,736
01-40-5580 VEHICLE REPAIRS & MAINT.	0	370	500	500	500	1,000
TOTAL MAINTENANCE & REPAIRS	**80,566**	**93,605**	**96,813**	**96,813**	**96,813**	**168,036**
CONTRACTUAL SERVICES						
01-40-5600 CONTRACT LABOR	0	0	0	0	0	0
01-40-5626 EQUIPMENT LEASES	23,465	9,533	12,309	12,309	12,309	19,110
01-40-5726 CHILDREN'S ADVOCACY CENTER	30,000	30,000	30,000	30,000	30,000	30,000
TOTAL CONTRACTUAL SERVICES	**53,465**	**39,533**	**42,309**	**42,309**	**42,309**	**49,110**
UTILITIES,PERMITS & FEES						
01-40-5807 CELL PHONE / PAGER	1,590	0	0	0	0	0
01-40-5810 TELEPHONE	17,776	14,644	18,240	18,240	500	18,240
01-40-5911 CREDIT CARD MERCHANT FEES	16	0	0	0	0	100
01-40-5915 POSTAGE	1,986	2,399	2,750	2,750	2,750	2,500
TOTAL UTILITIES,PERMITS & FEES	**21,368**	**17,043**	**20,990**	**20,990**	**3,250**	**20,840**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
POLICE ADMINISTRATION (cont'd)						
SPECIAL EXPENSE/OTHER						
01-40-6201 DUES & SUBSCRIPTIONS	1,323	1,422	1,400	1,400	1,482	2,100
01-40-6202 ADVERTISING & PRINTING	3,202	3,040	3,500	3,500	3,500	4,100
01-40-6209 OTHER (MEDICAL VICTIMS)	0	49	0	0	0	0
01-40-6212 RECRUITING	0	0	0	0	0	0
01-40-6380 TRAVEL & TRAINING	2,289	2,676	3,650	3,650	3,650	3,650
TOTAL SPECIAL EXPENSE/OTHER	**6,815**	**7,187**	**8,550**	**8,550**	**8,632**	**9,850**
CAPITAL OUTLAY						
01-40-7000 VEHICLES	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL POLICE ADMINISTRATION	**517,075**	**581,311**	**599,420**	**599,420**	**598,156**	**703,432**

POLICE
UNIFORM SERVICES

The Uniform Patrol Division is easily the most recognizable unit of the Police Department and operates 24/7 every day of the year. Officers drive highly visible patrol vehicles which serve as "mobile offices" that are equipped with advanced audio/visual recording systems; speed detection equipment; and communications/data technology. The officers are first responders who provide proactive police patrols, enforce federal, state, and local laws, as well as provide assistance to citizens in need. The division performs initial investigations into offenses as well as prevents and deters crimes through presence in the community. In order to effectively provide coverage throughout the city, the Uniform Patrol Division utilizes four shifts working in 12-hour rotations for both day and night shift coverage.

FY 2013-14 ACCOMPLISHMENTS

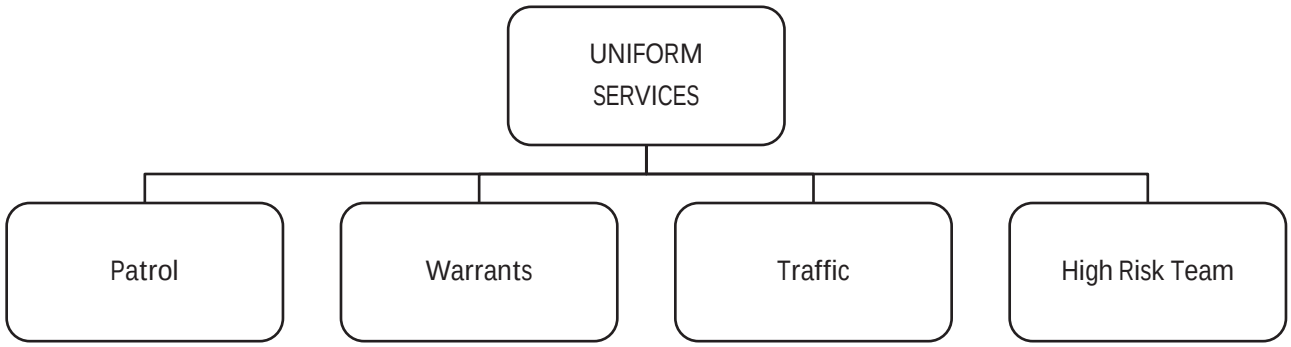
- Deployed a Traffic Enforcement and Management Unit (TEAM) to increase traffic law compliance and reduce collisions on arterial and residential roadways.
- Initiated a TASER equipment replacement program
- Initiated a Mobile Data Terminal replacement program
- Expanded the DigiTICKET (electronic ticket writing) program by four units

FY 2014-15 OBJECTIVES

- Deploy a joint use collision scene/crime scene investigation trailer for both CID and Traffic
- Expand Body Camera program by adding "body cams" for patrol officers
- Initiate required Motorola hand-held and vehicle radio model transition/upgrades
- Maintain Firearm Training Facility

SUMMARY OF SIGNIFICANT CHANGES

The budget includes the addition of two patrol officers including vehicles and related equipment.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
LIEUTENANT	1	1	1	1
CAPTAIN	0	0	0	0
SERGEANT	4	4	5	5
OFFICER I	2	4	4	6
OFFICER I / CHAPLAIN	*	*	*	*
OFFICER II	8	5	4	4
OFFICER III	5	5	7	7
OFFICER III - (WARRANT OFFICER)	0	0	1	1
OFFICER III - CORP	4	4	4	4
CLERK	0	0	0	0
TOTAL	**24**	**23**	**26**	**28**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Speed Compliance - Arterial Roads	35%	37%	40%
• Speed Compliance - Residential Roads	51%	54%	55%
• Total Collisions	501	516	530

PROGRAM & SERVICES CONTACT INFORMATION		
Uniform Services Lieutenant Patrol Shift Sergeants (4)	www.leandertx.gov/police	(512) 528-2810 (512) 528-2820 (512) 528-2826 (512) 528-2842 (512) 528-2825

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
UNIFORM SERVICES						
PERSONNEL						
01-41-5110 SUPERVISION	65,286	67,401	66,918	66,918	68,315	68,424
01-41-5120 OPERATIONS	1,230,446	1,186,907	1,423,474	1,423,474	1,324,386	1,471,378
01-41-5140 OVERTIME	30,860	50,098	54,000	54,000	55,500	65,249
01-41-5141 OVERTIME - STEP	0	0	0	0	0	0
01-41-5142 OVERTIME - SCHOOL	28,776	37,164	40,000	40,000	40,000	40,000
01-41-5151 STIPEND PAY	4,900	4,800	4,800	4,800	0	0
01-41-5152 PHONE ALLOWANCE	0	936	936	936	936	936
01-41-5153 LONGEVITY	8,100	8,040	9,365	9,365	8,880	9,435
01-41-5154 CERTIFICATION PAY	12,186	12,375	13,500	13,500	16,500	18,000
01-41-5180 FICA	83,686	81,242	95,892	95,892	91,745	98,954
01-41-5182 HEALTH, DENTAL & LIFE	153,058	148,439	168,918	168,918	151,380	173,719
01-41-5186 MDC	19,149	19,423	22,443	22,443	21,455	23,152
01-41-5188 TMRS	159,448	161,085	171,578	171,578	171,156	177,212
01-41-5190 UNEMPLOYMENT INSURANCE	6,672	378	5,310	5,310	5,406	5,742
01-41-5192 WORKERS COMP	21,954	25,901	29,705	29,705	26,653	28,341
TOTAL PERSONNEL	**1,824,521**	**1,804,191**	**2,106,839**	**2,106,839**	**1,982,312**	**2,180,542**
SUPPLIES/MINOR EQUIPMENT						
01-41-5215 COMPUTER HARDWARE	0	0	0	0	2,216	0
01-41-5217 MINOR EQUIPMENT	10,586	27,894	53,700	53,700	53,700	47,220
01-41-5221 MATERIALS & SUPPLIES	15,089	13,417	23,180	23,180	23,180	26,698
01-41-5240 GAS & OIL	119,387	112,092	131,700	131,700	120,000	125,000
01-41-5250 OFFICE SUPPLIES	0	132	1,000	1,000	1,000	1,200
01-41-5280 UNIFORMS	28,627	35,964	39,300	42,700	42,700	36,256
TOTAL SUPPLIES/MINOR EQUIPMENT	**173,689**	**189,499**	**248,880**	**252,280**	**242,796**	**236,374**
MAINTENANCE & REPAIRS						
01-41-5484 SHOOTING RANGE MAINTENANCE	946	1,556	2,780	2,780	5,000	5,000
01-41-5520 EQUIPMENT REPAIRS & MAINT	6,059	3,787	8,500	8,500	8,500	8,500
01-41-5580 VEHICLE REPAIRS & MAINT.	31,978	37,829	33,000	33,000	35,000	36,650
TOTAL MAINTENANCE & REPAIRS	**38,984**	**43,171**	**44,280**	**44,280**	**48,500**	**50,150**
CONTRACTUAL SERVICES						
01-41-5600 CONTRACT LABOR	0	6,650	0	0	1,000	0
TOTAL CONTRACTUAL SERVICES	**0**	**6,650**	**0**	**0**	**1,000**	**0**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
UNIFORM SERVICES (cont'd)						
UTILITIES,PERMITS & FEES						
01-41-5807 CELL PHONE / PAGER	936	0	0	0	0	0
01-41-5810 TELEPHONE	0	5	0	0	0	0
01-41-5916 WIRELESS CARDS	5,499	9,702	11,200	11,200	11,500	12,100
TOTAL UTILITIES,PERMITS & FEES	**6,436**	**9,707**	**11,200**	**11,200**	**11,500**	**12,100**
SPECIAL EXPENSE/OTHER						
01-41-6201 DUES & SUBSCRIPTIONS	0	0	0	0	350	350
01-41-6209 OTHER (MEDICAL VICTIMS)	0	198	980	980	0	0
01-41-6212 RECRUITING	1,161	987	8,000	8,000	8,000	13,500
01-41-6316 COMMUNITY POLICING	0	101	0	0	195	0
01-41-6380 TRAVEL & TRAINING	19,400	25,623	29,450	29,450	29,450	31,650
01-41-6382 LEOSE & TRAINING	746	0	0	0	2,902	2,900
01-41-6850 FLEET RESERVE FUND	0	68,252	145,202	145,202	145,202	210,090
TOTAL SPECIAL EXPENSE/OTHER	**21,307**	**95,161**	**183,632**	**183,632**	**186,099**	**258,490**
CAPITAL OUTLAY						
01-41-7000 VEHICLES	153,364	53,046	110,124	110,124	96,543	108,486
01-41-7100 MAJOR EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**153,364**	**53,046**	**110,124**	**110,124**	**96,543**	**108,486**
INTEREST						
01-41-9226 INTEREST CAPITAL LEASE	5,571	1,193	0	0	0	0
TOTAL INTEREST	**5,571**	**1,193**	**0**	**0**	**0**	**0**
TOTAL UNIFORM SERVICES	**2,223,872**	**2,202,617**	**2,704,955**	**2,708,355**	**2,568,750**	**2,846,142**

POLICE
SUPPORT SERVICES

The Support Services Division provides diverse services that include Communications, Community Services, School Resource Officers, Records, Animal Control, and Commission on Accreditation for Law Enforcement Agencies (CALEA) management. Additional administrative functions include recruiting, hiring process, and training. Support Services also coordinates the Citizens Police Academy, Police Explorers youth program, National Night Out, and the Annual Blue Santa, as well as many other crime prevention and community education programs.

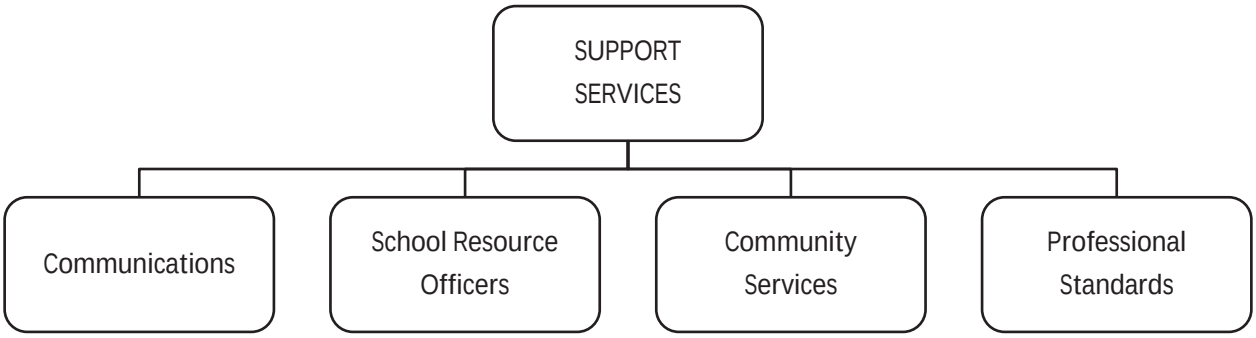
FY 2013-14 ACCOMPLISHMENTS

- Deployed Community Services officer position to expand public education and community interaction
- Conducted two ADVANCED Citizen's Police Academy public education courses
- Began transition to Sungard OSSI in order to upgrade Computer-Aided Dispatch and Records Management System

FY 2014-15 OBJECTIVES

- Establish a Professional Standards Division to centralize functions such as internal investigations, recruiting, hiring, training, and promotions
- Develop Citizens on Patrol program
- Upgrade computer server
- Maintain compliance with State of Texas licensing and certification law changes for Communications staff

SUMMARY OF SIGNIFICANT CHANGES



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
LIEUTENANT	1	1	1	1
COMMUNICATIONS SUPERVISOR	1	1	1	1
DISPATCHER III / CORP	0	2	2	2
DISPATCHER III	2	1	2	2
DISPATCHER II	5	3	3	3
DISPATCHER I	2	3	2	2
SERGEANT	2	2	2	2
OFFICER III - CORP/SRO	0	0	0	0
OFFICER III	0	1	0	0
OFFICER II	1	0	0	0
SCHOOL RESOURCE OFFICER / SGT	0	0	0	0
SCHOOL RESOURCE OFFICER	2	2	2	2
EVIDENCE TECHNICIAN	1	1	0	0
FISCAL & LOGISTICS TECHNICIAN	0	0	0	0
TOTAL	**17**	**17**	**15**	**15**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Increase Applicant Pool for Entry Level positions	61 apps	56	60 apps
• Increase National Night Out Event Participation	11 events	15 events	19 events

PROGRAM & SERVICES CONTACT INFORMATION		
Support Services Lieutenant	www.leandertx.gov/police	(512) 528-2804
Accreditation Manager		(512) 528-2932
Community Services		(512) 528-2932

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
01 -GENERAL FUND						
SUPPORT SERVICES						
PERSONNEL						
01-42-5110 SUPERVISION	65,537	67,144	66,918	66,918	69,105	68,424
01-42-5120 OPERATIONS	685,573	683,814	672,051	672,051	665,000	764,914
01-42-5130 PART-TIME	0	0	0	0	0	0
01-42-5140 OVERTIME	20,218	35,275	6,400	6,400	45,500	6,400
01-42-5151 STIPEND PAY	1,300	3,500	3,600	3,600	0	0
01-42-5152 PHONE ALLOWANCE	0	858	936	936	936	936
01-42-5153 LONGEVITY	4,800	5,400	5,660	5,660	5,040	6,445
01-42-5154 CERTIFICATION PAY	10,813	16,250	16,500	16,500	16,500	16,500
01-42-5180 FICA	46,900	48,671	47,868	47,868	48,190	53,544
01-42-5182 HEALTH, DENTAL & LIFE	93,804	80,801	79,698	79,698	72,075	90,475
01-42-5186 MDC	10,701	11,650	11,195	11,195	11,270	12,569
01-42-5188 TMRS	90,297	93,786	85,410	85,410	89,086	96,000
01-42-5190 UNEMPLOYMENT INSURANCE	4,739	774	2,121	2,121	3,228	3,459
01-42-5192 WORKERS COMP	5,711	7,478	6,597	6,597	5,634	7,895
TOTAL PERSONNEL	**1,040,393**	**1,055,401**	**1,004,954**	**1,004,954**	**1,031,564**	**1,127,561**
SUPPLIES/MINOR EQUIPMENT						
01-42-5215 COMPUTER HARDWARE	0	0	0	0	0	0
01-42-5217 MINOR EQUIPMENT	11,068	6,541	14,460	14,460	14,460	18,285
01-42-5250 OFFICE SUPPLIES	2,889	2,979	3,600	3,600	3,600	3,600
01-42-5251 OFFICE SUPPLIES - PSAP	0	0	750	1,500	1,500	1,500
01-42-5280 UNIFORMS	4,292	4,347	5,500	5,500	5,500	5,500
TOTAL SUPPLIES/MINOR EQUIPMENT	**18,249**	**13,868**	**24,310**	**25,060**	**25,060**	**28,885**
MAINTENANCE & REPAIRS						
01-42-5520 EQUIPMENT REPAIRS & MAINT	52,307	32,373	27,400	27,400	27,400	31,650
01-42-5580 VEHICLE REPAIRS & MAINT.	0	0	0	0	0	0
TOTAL MAINTENANCE & REPAIRS	**52,307**	**32,373**	**27,400**	**27,400**	**27,400**	**31,650**
CONTRACTUAL SERVICES						
01-42-5626 EQUIPMENT LEASES	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**0**	**0**	**0**
UTILITIES,PERMITS & FEES						
01-42-5807 CELL PHONE / PAGER	12,286	10,547	13,500	13,500	1,500	13,500
TOTAL UTILITIES,PERMITS & FEES	**12,286**	**10,547**	**13,500**	**13,500**	**1,500**	**13,500**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
SUPPORT SERVICES (cont'd)						
SPECIAL EXPENSE/OTHER						
01-42-6201 DUES & SUBSCRIPTIONS	0	0	0	0	50	250
01-42-6211 PROFESSIONAL STANDARDS	14,313	13,975	17,500	17,500	17,500	21,550
01-42-6316 COMMUNITY POLICING	3,078	3,992	8,000	8,000	8,000	10,000
01-42-6380 TRAVEL & TRAINING	6,308	8,723	6,300	6,300	6,300	11,000
TOTAL SPECIAL EXPENSE/OTHER	**23,699**	**26,691**	**31,800**	**31,800**	**31,850**	**42,800**
CAPITAL OUTLAY						
01-42-7000 VEHICLES	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL SUPPORT SERVICES	**1,146,933**	**1,138,879**	**1,101,964**	**1,102,714**	**1,117,374**	**1,244,396**

ANIMAL CONTROL

Animal Control is primarily responsible for proactive patrol and control of loose domesticated animals, and for enforcing state laws and local ordinances that protect citizens from dangerous animals. Animal Control investigates reports of animal bites, animal cruelty, and further protects domestic animals from abuse and neglect. The City is a partner in the Williamson County Regional Animal Shelter. The City pays a pro rata share of the Shelter's operating expenses.

FY 2013-14 ACCOMPLISHMENTS

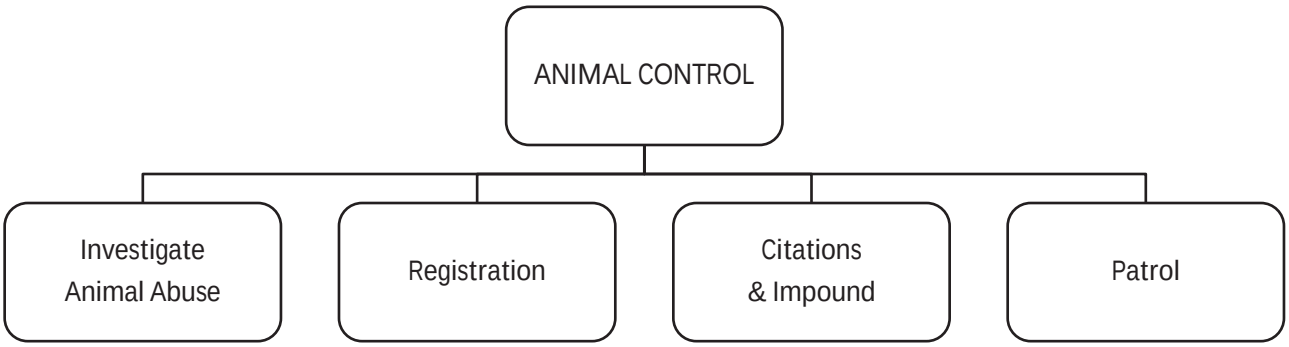
- Reorganized Animal Control staffing and general day-to-day supervision by upgrading an existing officer position to an Animal Control Supervisor position
- Successfully assigned Animal Control under the temporary supervision of the Support Services Sergeant, which resulted in a number of improvements in service and problem resolution

FY 2014-15 OBJECTIVES

- Begin the transition of "Animal Control" to "Animal Services" Division in an effort to modify our approach to service delivery and philosophy for a growing community with changing needs
- Increase training opportunities for ACO personnel beyond basic services, focusing on customer service, problem solving and communication
- Continue to increase animal registrations
- Continue practices that reduce and minimize animals transported to Williamson County Regional Shelter when possible

SUMMARY OF SIGNIFICANT CHANGES

The budget consists primarily of the personnel costs for two animal control positions and the contract with the Williamson County Regional Animal Shelter. The revised FY 2014 budget reclassified an existing officer position to animal control supervisor



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
ANIMAL CONTROL SUPERVISOR	0	0	0	1
ANIMAL CONTROL OFFICER II	1	1	1	0
ANIMAL CONTROL OFFICER III	1	1	1	1
TOTAL	**2**	**2**	**2**	**2**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Animal Registration / Tags	358	141	200
• % Transported to Regional Animal Shelter	16%	16%	17%

PROGRAM & SERVICES CONTACT INFORMATION		
Animal Control Office	www.leandertx.gov/police	(512) 528-1012
Williamson County Regional Animal Shelter	http://pets.wilco.org	(512) 943-3322

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
ANIMAL CONTROL						
PERSONNEL						
01-43-5120 OPERATIONS	1,488	70,102	79,308	79,308	48,766	96,483
01-43-5140 OVERTIME	56	1,451	3,500	3,500	2,000	3,500
01-43-5153 LONGEVITY	0	540	750	750	660	650
01-43-5180 FICA	107	4,244	5,181	5,181	2,843	6,239
01-43-5182 HEALTH, DENTAL & LIFE	1	10,043	10,482	10,482	6,170	12,470
01-43-5186 MDC	0	1,018	1,212	1,212	665	1,459
01-43-5188 TMRS	178	8,321	9,244	9,244	5,566	11,190
01-43-5190 UNEMPLOYMENT INSURANCE	0	18	323	323	240	495
01-43-5192 WORKERS COMP	0	1,529	1,546	1,546	1,320	1,862
TOTAL PERSONNEL	**1,830**	**97,266**	**111,546**	**111,546**	**68,230**	**134,348**
SUPPLIES/MINOR EQUIPMENT						
01-43-5217 MINOR EQUIPMENT	0	0	500	500	500	2,350
01-43-5221 MATERIALS & SUPPLIES	0	421	500	500	500	500
01-43-5250 OFFICE SUPPLIES	0	0	200	200	200	200
01-43-5280 UNIFORMS	0	208	500	500	500	500
TOTAL SUPPLIES/MINOR EQUIPMENT	**0**	**629**	**1,700**	**1,700**	**1,700**	**3,550**
MAINTENANCE & REPAIRS						
01-43-5520 EQUIPMENT REPAIRS & MAINT	0	0	500	500	500	500
01-43-5580 VEHICLE REPAIRS & MAINT.	0	5,545	1,500	1,500	1,500	1,500
TOTAL MAINTENANCE & REPAIRS	**0**	**5,545**	**2,000**	**2,000**	**2,000**	**2,000**
CONTRACTUAL SERVICES						
01-43-5600 CONTRACT LABOR	0	0		0	0	0
01-43-5709 REGIONAL ANIMAL SHELTER	109,166	117,259	124,888	124,888	124,888	153,226
TOTAL CONTRACTUAL SERVICES	**109,166**	**117,259**	**124,888**	**124,888**	**124,888**	**153,226**
SPECIAL EXPENSE/OTHER						
01-43-6201 DUES & SUBSCRIPTIONS	0	0	100	100	100	100
01-43-6380 TRAVEL & TRAINING	0	700	500	500	730	1,000
01-43-6850 FLEET RESERVE FUND	0	0	0	0	0	2,688
TOTAL SPECIAL EXPENSE/OTHER	**0**	**700**	**600**	**600**	**830**	**3,788**
CAPITAL OUTLAY						
01-43-7000 VEHICLES	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ANIMAL CONTROL	**110,996**	**221,398**	**240,734**	**240,734**	**197,648**	**296,912**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

POLICE
CRIMINAL INVESTIGATIONS

The Criminal Investigations Division (CID) conducts follow-up investigations into crimes against people and property. CID is comprised of detective sergeants, investigators, and a crime scene technician who respond to crime scenes to collect, process, and preserve evidence for use in court during the future prosecution of offenses. The division also investigates narcotics related activity and associated crimes, as well as all juvenile crime. CID works closely with other law enforcement agencies and prosecutor offices and is responsible for sex offender registration and criminal intelligence information.

FY 2013-14 ACCOMPLISHMENTS

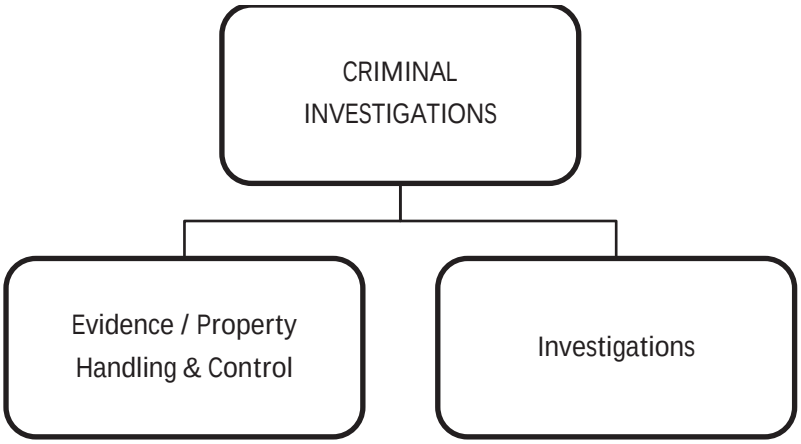
- Maintained case clearance rates, which contribute to regionally low crime rate
- Successfully developed and submitted the Victim Services Coordinator grant which is currently in "pending funding" status
- Utilized a "retired" fleet vehicle to deploy specifically for crime scene response and equipped with forensic equipment and collection materials for critical crime scene processing

FY 2014-15 OBJECTIVES

- Develop the Victims Services Coordinator position and volunteer substructure to provide more immediate and appropriate services to victims of crime
- Equip the Crime Scene / Evidence Tech and Detectives with scene lighting capabilities to allow better scene management and broad lighting coverage of crime scenes

SUMMARY OF SIGNIFICANT CHANGES

The budget reflects the anticipated Victim Services Coordinator grant.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 PROPOSED
LIEUTENANT	1	1	1	1
DETECTIVE SERGEANTS	3	3	3	3
OFFICER III / CORP	0	1	1	1
VICTIM SERVICES COORDINATOR	0	0	0	1
EVIDENCE TECHNICIAN	0	0	1	1
TOTAL	**4**	**5**	**6**	**7**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Cases Assigned to Detectives	249	275	300
• Sex Offender Compliance Checks	28	28	30
• Child Protective Services (CPS) Reports/Referrals	253	275	300

PROGRAM & SERVICES CONTACT INFORMATION		
Lieutenant	www.leandertx.gov/police	(512) 528-2814
Crime Scene / Evidence Control		(512) 528-2818
Crimes Against Persons		
Detective/Sgt Garrett		(512) 528-2812
Detective/Sgt Jones		(512) 528-2839
Property Crime		
Detective/Sgt Mayberry		(512) 528-2817
Williamson County	www.wilco.org	
District Attorney		(512) 943-1234
County Attorney		(512) 943-1111
Travis County	www.co.travis.tx.us	
District Attorney		(512) 854-9400
County Attorney		(512) 854-9415

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
CRIMINAL INVESTIGATION						
PERSONNEL						
01-44-5110 SUPERVISION	68,867	67,145	66,918	66,918	68,445	68,590
01-44-5120 OPERATIONS	176,562	251,353	271,678	271,678	283,735	288,700
01-44-5140 OVERTIME	1,984	5,441	4,395	4,395	5,750	7,065
01-44-5151 STIPEND PAY	0	0	4,000	0	0	4,000
01-44-5152 PHONE ALLOWANCE	0	936	936	936	936	936
01-44-5153 LONGEVITY	2,460	3,000	4,035	4,035	4,020	4,395
01-44-5154 CERTIFICATION PAY	6,063	6,000	6,000	6,000	7,500	7,500
01-44-5180 FICA	14,820	18,949	22,194	22,194	21,030	26,345
01-44-5182 HEALTH, DENTAL & LIFE	28,614	38,787	41,237	41,237	41,650	48,433
01-44-5186 MDC	3,356	4,541	5,190	5,190	4,920	6,161
01-44-5188 TMRS	29,771	38,921	39,599	39,599	41,340	47,134
01-44-5190 UNEMPLOYMENT INSURANCE	1,252	45	876	876	1,242	1,523
01-44-5192 WORKERS COMP	3,622	5,526	5,809	5,809	4,962	6,138
TOTAL PERSONNEL	**337,369**	**440,643**	**472,867**	**468,867**	**485,530**	**516,920**
SUPPLIES/MINOR EQUIPMENT						
01-44-5217 MINOR EQUIPMENT	5,746	5,551	5,880	5,880	5,880	11,950
01-44-5221 MATERIALS & SUPPLIES	2,897	5,145	5,000	5,000	5,000	16,500
01-44-5250 OFFICE SUPPLIES	462	538	1,000	1,000	1,000	1,550
01-44-5280 UNIFORMS	4,090	3,249	5,300	5,900	1,900	7,800
TOTAL SUPPLIES/MINOR EQUIPMENT	**13,195**	**14,483**	**17,180**	**17,780**	**13,780**	**37,800**
MAINTENANCE & REPAIRS						
01-44-5520 EQUIPMENT REPAIRS & MAINT	499	622	1,500	1,500	750	1,500
01-44-5580 VEHICLE REPAIRS & MAINT	2,690	2,051	2,450	2,450	2,450	3,200
TOTAL MAINTENANCE & REPAIRS	**3,189**	**2,673**	**3,950**	**3,950**	**3,200**	**4,700**
UTILITIES,PERMITS & FEES						
01-44-5807 CELL PHONE / PAGER	1,014	0	0	0	0	0
TOTAL UTILITIES,PERMITS & FEES	**1,014**	**0**	**0**	**0**	**0**	**0**
SPECIAL EXPENSE/OTHER						
01-44-6201 DUES & SUBSCRIPTIONS	0	0	1,100	1,100	1,210	1,360
01-44-6206 INVESTIGATIVE EXPENSE	3,022	5,550	5,500	5,500	5,500	5,500
01-44-6209 OTHER (MEDICAL VICTIMS)	1,615	2,400	4,000	4,000	2,400	4,000
01-44-6380 TRAVEL & TRAINING	3,933	7,642	9,000	9,000	9,000	12,500
TOTAL SPECIAL EXPENSE/OTHER	**8,570**	**15,592**	**19,600**	**19,600**	**18,110**	**23,360**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
CRIMINAL INVESTIGATION (cont'd)						
CAPITAL OUTLAY						
01-44-7000 VEHICLES	0	0	0	0	0	25,500
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**25,500**
TOTAL CRIMINAL INVESTIGATION	**363,338**	**473,391**	**513,597**	**510,197**	**520,620**	**608,280**

CODE ENFORCEMENT

Code Enforcement works with property owners to comply with local ordinances that have been established to maintain a clean and safe community. Code Enforcement strives for voluntary compliance from property owners, but will utilize all legal avenues to abate dangerous structures and sites in order to protect the health, safety and welfare of the citizens of Leander.

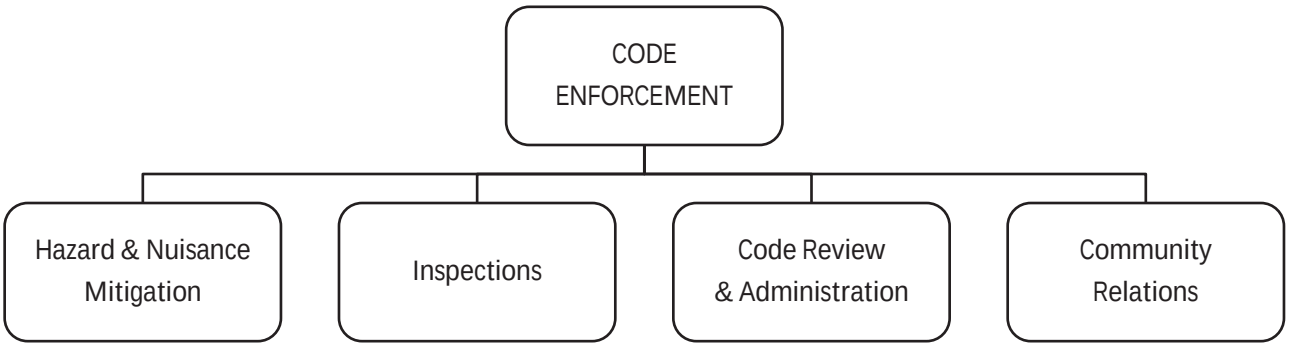
FY 2013-14 ACCOMPLISHMENTS

- Established a core group of volunteers from the community and faith-based groups to support with community cleanup projects.
- Added an additional Code Enforcement Officer
- Continued reduction of cases progressing to municipal court by striving for voluntary compliance.
- Voluntary compliance with a success ratio of 85% compliance after first courtesy notice and personal site visits.
- Continue to abate nuisances with Abatement funding and filing of liens to recover the city's costs.
-

FY 2014-15 OBJECTIVES

- Assign inspectors to specific geographical territories and responsibilities.
- Create a schedule of neighborhoods streets requiring weekly, monthly, or semi-annually spot inspections.
- Implement a records management system to track violations, web-based complaint reporting, and data analysis.

SUMMARY OF SIGNIFICANT CHANGES



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
CODE ENFORCEMENT OFFICER	1	1	2	2
TOTAL	**1**	**1**	**2**	**2**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Complaints resolved without legal action	2409	2500	3,000
• Complaints resolved through Municipal Court	43	50	50
• Vacated property cleaned up and maintained	27	50	50
• Number of nuisances abated	855	900	1000

PROGRAM & SERVICES CONTACT INFORMATION		
Code Enforcement	www.leandertx.gov/ce	(512) 528-2742

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
CODE ENFORCEMENT						
PERSONNEL						
01-48-5110 SUPERVISION	42,413	31,627	0	0	0	0
01-48-5120 OPERATIONS	0	5,873	85,887	85,887	79,860	84,827
01-48-5140 OVERTIME	0	94	500	500	1,430	1,000
01-48-5152 PHONE ALLOWANCE	0	500	1,200	1,200	1,150	1,200
01-48-5153 LONGEVITY	0	60	0	0	0	135
01-48-5180 FICA	2,173	2,133	5,470	5,470	4,960	5,369
01-48-5182 HEALTH, DENTAL & LIFE	8,585	5,580	10,478	10,478	10,754	10,826
01-48-5186 MDC	496	511	1,279	1,279	1,160	1,256
01-48-5188 TMRS	4,911	4,404	9,985	9,985	9,075	9,630
01-48-5190 UNEMPLOYMENT INSURANCE	326	9	428	428	428	704
01-48-5192 WORKERS COMP	170	218	424	424	362	916
TOTAL PERSONNEL	**59,074**	**51,010**	**115,651**	**115,651**	**109,179**	**115,863**
SUPPLIES/MINOR EQUIPMENT						
01-48-5240 GAS & OIL	1,949	1,573	2,800	2,800	3,800	3,800
01-48-5250 OFFICE SUPPLIES	107	1,421	400	400	400	400
01-48-5252 SOFTWARE	1,210	0	1,700	1,700	1,700	400
01-48-5280 UNIFORMS	0	57	750	750	750	400
TOTAL SUPPLIES/MINOR EQUIPMENT	**3,266**	**3,051**	**5,650**	**5,650**	**6,650**	**5,000**
MAINTENANCE & REPAIRS						
01-48-5580 VEHICLE REPAIRS & MAINT	60	1,940	400	400	400	2,000
TOTAL MAINTENANCE & REPAIRS	**60**	**1,940**	**400**	**400**	**400**	**2,000**
CONTRACTUAL SERVICES						
01-48-5620 ABATEMENT	1,955	1,762	14,700	14,700	14,700	14,700
TOTAL CONTRACTUAL SERVICES	**1,955**	**1,762**	**14,700**	**14,700**	**14,700**	**14,700**
UTILITIES,PERMITS & FEES						
01-48-5807 CELL PHONE / PAGERS	600	0	0	0	0	0
01-48-5915 POSTAGE	1,081	438	600	600	600	1,000
01-48-5916 WIRELESS CARDS	0	0	0	0	400	960
TOTAL UTILITIES,PERMITS & FEES	**1,681**	**438**	**600**	**600**	**1,000**	**1,960**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
CODE ENFORCEMENT (cont'd)						
SPECIAL EXPENSE/OTHER						
01-48-6201 DUES & SUBSCRIPTIONS	4	0	300	300	300	200
01-48-6202 ADVERTISING & PRINTING	257	146	400	400	400	400
01-48-6380 TRAVEL & TRAINING	315	426	2,000	2,000	2,000	1,500
01-48-6850 FLEET RESERVE FUND	0	0	3,000	3,000	3,000	2,688
TOTAL SPECIAL EXPENSE/OTHER	**576**	**572**	**5,700**	**5,700**	**5,700**	**4,788**
CAPITAL OUTLAY						
01-48-7000 VEHICLES	0	0	25,000	25,000	25,000	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**25,000**	**25,000**	**25,000**	**0**
TOTAL CODE ENFORCEMENT	**66,612**	**58,773**	**167,701**	**167,701**	**162,629**	**144,311**

PREPAREDNESS & WELLNESS

Preparedness and Wellness is responsible for the education and training of the Fire Department as well as the safety, health, and accident review for fire department events and emergencies. This division serves as Emergency Management and Homeland Security preparing the City as a whole for man- made and natural disasters. The expanded role of this division is to serve in preparedness, response, and mitigation of hazards for the community. This division serves as the liaison with the Williamson County/Cities Health Department for overall wellness and safety of the community in diseases, outbreaks, immunizations, and exposures. In prior years through FY 2014, this budget unit reflected only Emergency Management (non-personnel) expenditures.

FY 2013-14 ACCOMPLISHMENTS

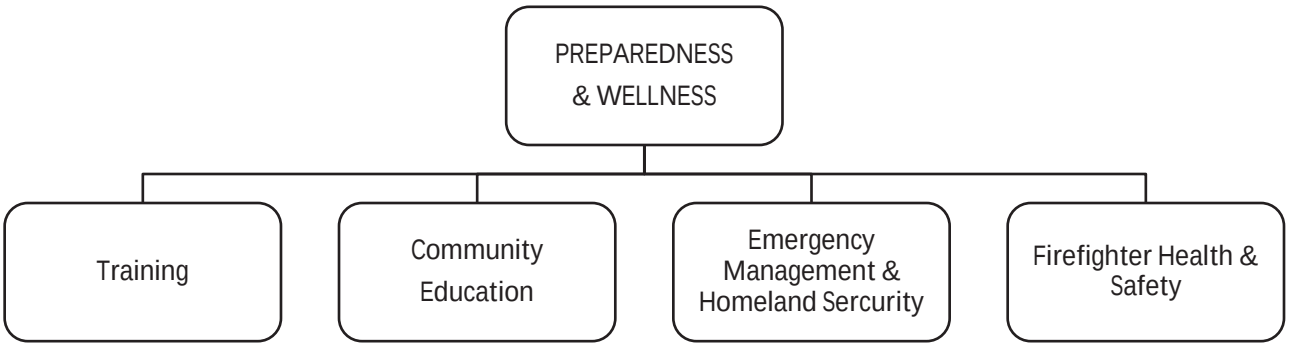
- Completed and implemented a hazard mitigation plan
- Established and worked with Citizen Disaster Preparedness Committee
- Started mosquito abatement plan
- Completed NIMS Train-the-Trainer programs
- Completed training for City staff in Blackboard Notification Process
- Completed Higher Class Education Requirements for Fire Department staff
- Completed new assessments for physical requirement for new and current employees

FY 2014-15 OBJECTIVES

- Review and update the disaster/ emergency plan
- Start Continuity of Operation Planning for major City functions
- Continue required NIMS basic training for all city employees
- Perform Community Risk Reduction Study
- Upgrade and complete new format for Volunteer Academy
- Start Fire Department Health and Safety Committee
- Establish High School EMT Program with LISD
- Develop Return to Work and Fit for Duty program

SUMMARY OF SIGNIFICANT CHANGES

The FY 2015 budget reflects a budgetary reorganization and consolidation of functions under the responsibility of the Administrative Battalion Chief which include emergency preparedness, training, and employee fitness for duty. In mid-year 2014, the Department received a federal grant a portion of which allowed the funding of a full-time volunteer coordinator position.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
ADMINISTRATIVE BATTALION CHIEF	1	1	1	1
TRAINING INSTRUCTOR	1	1	1	1
VOLUNTEER COORDINATOR	0	0	1	1
FIREFIGHTER (PT)	0.5	0.5	0.5	0.5
TOTAL	**2.5**	**2.5**	**3.5**	**3.5**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Meet all NIMS training requirements	43%	43%	60%
• EOC activations	1	10	15
• Hours of Training Delivered	7000	7700	7700
• Community CPR/First Aid Training Provided	167	75	150
• Community Fire Extinguisher Training Provided	11	40	50
• Disaster Awareness/Education Programs	New	New	New
• Lost Time Injury of Firefighters	New	New	0
• Cadets In Recruit Class	15	12	15
• Cadets Completing Recruit Class	12	10	13

PROGRAM & SERVICES CONTACT INFORMATION		
Fire Department	www.leandertx.gov/fire	(512) 528-2848

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
PREPAREDNESS & WELLNESS						
PERSONNEL						
01-49-5110 SUPERVISION	0	0	0	0	0	82,481
01-49-5120 OPERATIONS	0	0	0	0	0	94,097
01-49-5130 PART-TIME	0	0	0	0	0	14,658
01-49-5140 OVERTIME	0	0	0	0	0	0
01-49-5152 PHONE ALLOWANCE	0	0	0	0	0	1,356
01-49-5153 LONGEVITY	0	0	0	0	0	1,075
01-49-5154 CERTIFICATION PAY	0	0	0	0	0	3,000
01-49-5180 FICA	0	0	0	0	0	12,193
01-49-5182 INSURANCE BENEFITS	0	0	0	0	0	24,676
01-49-5186 MDC	0	0	0	0	0	2,852
01-49-5188 TMRS	0	0	0	0	0	20,216
01-49-5190 UNEMPLOYMENT INSURANCE	0	0	0	0	0	828
01-49-5192 WORKERS COMP	0	0	0	0	0	2,570
TOTAL PERSONNEL	**0**	**0**	**0**	**0**	**0**	**260,002**
SUPPLIES/MINOR EQUIPMENT						
01-49-5202 COMPUTER SUPPLIES	0	0	0	0	0	2,100
01-49-5215 COMPUTER HARDWARE	2,164	1,500	22,173	22,173	350	4,300
01-49-5217 MINOR EQUIPMENT	33	0	0	0	0	6,200
01-49-5221 MATERIALS & SUPPLIES	0	0	0	0	0	12,225
01-49-5222 MEDICAL SUPPLIES	0	0	0	0	0	0
01-49-5230 RADIO EQUIPMENT	5,950	1,662	500	500	500	0
01-49-5240 GAS & OIL	0	0	0	0	0	0
01-49-5250 OFFICE SUPPLIES	0	118	2,000	2,000	2,000	7,500
01-49-5252 SOFTWARE	0	0	0	0	0	0
01-49-5280 UNIFORMS	0	0	0	0	0	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**8,147**	**3,280**	**24,673**	**24,673**	**2,850**	**32,325**
MAINTENANCE & REPAIRS						
01-49-5485 SOFTWARE MAINTENANCE	0	731	1,800	1,800	22,175	25,700
01-49-5520 EQUIPMENT REPAIRS & MAINT	0	0	0	0	0	1,000
01-49-5555 MAINTENANCE CONTRACTS	0	0	0	0	0	11,500
01-49-5580 VEHICLE REPAIRS & MAINT	0	0	0	0	0	1,500
TOTAL MAINTENANCE & REPAIRS	**0**	**731**	**1,800**	**1,800**	**22,175**	**39,700**
CONTRACTUAL SERVICES						
01-49-5600 CONTRACT LABOR	0	0	0	0	50,000	1,750
01-49-5663 PHYSICALS/WELLNESS CONTRACT	0	0	0	0	0	20,300
01-49-5771 COUNTY RADIO COMMUNICATIONS	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**0**	**50,000**	**22,050**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
PREPAREDNESS & WELLNESS (cont'd)						
UTILITIES,PERMITS & FEES						
01-49-5807 CELL PHONE / PAGER	0	0	0	0	0	0
01-49-5810 TELEPHONE	0	4,647	10,430	10,430	10,430	10,680
01-49-5915 POSTAGE	0	0	0	0	0	550
01-49-5916 WIRELESS CARDS	0	0	0	0	0	0
TOTAL UTILITIES,PERMITS & FEES	**0**	**4,647**	**10,430**	**10,430**	**10,430**	**11,230**
SPECIAL EXPENSE/OTHER						
01-49-6201 DUES & SUBSCRIPTIONS	0	100	850	850	850	12,365
01-49-6202 ADVERTISING & PRINTING	0	2,695	3,300	3,300	3,300	4,000
01-49-6306 EMERGENCY MGMT FIRES	988	0	0	0	0	0
01-49-6380 TRAVEL & TRAINING	2,922	650	4,350	4,350	4,350	55,930
01-49-6381 TRAINING SCHOOL EXPENSE	0	0	0	0	0	5,630
TOTAL SPECIAL EXPENSE/OTHER	**3,910**	**3,445**	**8,500**	**8,500**	**8,500**	**77,925**
TOTAL PREPAREDNESS & WELLNESS	**12,056**	**12,104**	**45,403**	**45,403**	**93,955**	**443,232**

FIRE ADMINISTRATION

The Leander Fire Department is a values driven organization dedicated to protecting lives and property from fire or other types of disaster. Its organizational values are – Compassion, Courtesy, Respect, Professionalism, Loyalty, Teamwork, Innovation, Honesty and Open Communication. The Department consists of both full-time paid staff and volunteers; three stations located throughout the community; and a modern training facility. The department also serves as the City's Emergency Operations Center in the event of an emergency. The department provides first responder services and maintains a close working relationship with Williamson County EMS. The Department also provides fire protection service in the City's extra-territorial jurisdiction under a contract with Williamson County. It also works with neighboring jurisdictions via mutual aid agreements.

FY 2013-14 ACCOMPLISHMENTS

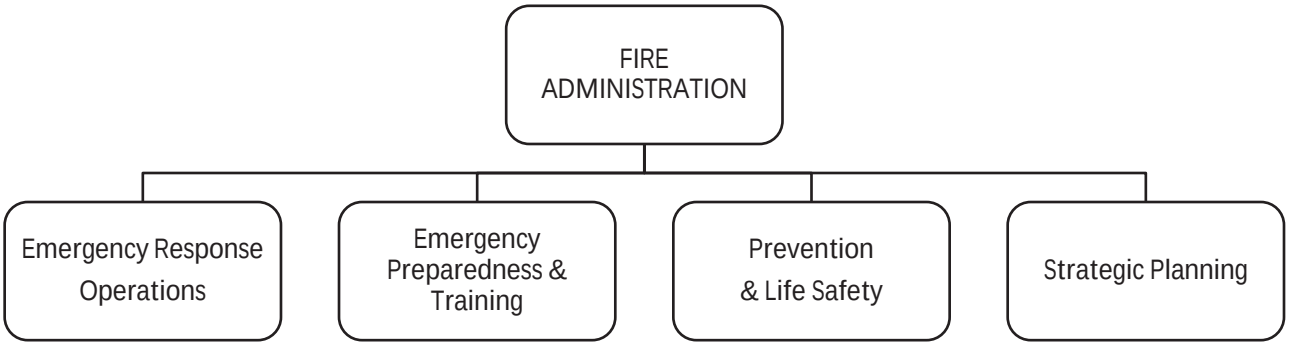
- Place new fire engine in service.
- Priority response on non-emergency calls to decrease the risk of emergency vehicles being involved in traffic accident.
- Implement additional standards to ongoing physical assessments for new and current employees to decrease work-related injuries and decrease risk of illness or injury.
- Review and update probation clearance requirements for promotions and new employees.
- Implement electronic permit and plan review for all fire inspections and permits.

FY 2014-15 OBJECTIVES

- Develop new multiyear strategic plan
- Plan for implement new fire station locations
- Develop and monitor long term funding sources from grant, contracts, and cost recovery programs
- Update Master Planning Documents
- Evaluate additional service needs for a changing community and determine the response for those needs.

SUMMARY OF SIGNIFICANT CHANGES

As a result of the budgetary reorganization, the Fire Administration unit now includes only two positions – that of the fire chief and administrative assistant. Prior year expenditures reflect the entire Fire Department.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
FIRE CHIEF	1	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1	1
TOTAL	**2**	**2**	**2**	**2**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
Response times:			
• Master Plan updated to match growth rates.			New
• Budget matches cost of services.			New
• Monthly reports to City Manager			New
• Meet Obligation and reporting for grants			New
•			

PROGRAM & SERVICES CONTACT INFORMATION		
Fire Department	www.leandertx.gov/fire	(512) 528-2848

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED

01 -GENERAL FUND
FIRE ADMINISTRATION

PERSONNEL

01-50-5110 SUPERVISION	94,471	404,394	527,138	527,138	536,054	114,395
01-50-5120 OPERATIONS	1,455,800	1,297,110	1,275,992	1,275,992	1,450,336	42,638
01-50-5130 PART-TIME	0	0	19,422	19,422	19,586	0
01-50-5140 OVERTIME	277,829	224,718	158,198	158,198	185,000	500
01-50-5151 STIPEND PAY	3,000	0	0	0	0	0
01-50-5152 PHONE ALLOWANCE	0	5,868	7,068	7,068	6,900	1,800
01-50-5153 LONGEVITY	7,500	8,880	11,170	11,170	10,380	845
01-50-5154 CERTIFICATION PAY	23,096	38,767	25,300	25,300	25,200	1,500
01-50-5180 FICA	110,579	114,917	122,553	122,553	131,265	9,949
01-50-5182 HEALTH, DENTAL & LIFE	173,435	196,203	205,015	205,015	203,700	10,826
01-50-5186 MDC	25,184	27,553	28,662	28,662	30,700	2,337
01-50-5188 TMRS	212,348	226,724	217,477	217,477	245,650	17,915
01-50-5190 UNEMPLOYMENT INSURANCE	8,234	534	6,542	6,542	7,269	414
01-50-5192 WORKERS COMP	25,828	27,212	31,581	31,581	28,316	1,885
TOTAL PERSONNEL	**2,417,304**	**2,572,881**	**2,636,118**	**2,636,118**	**2,880,356**	**205,004**

SUPPLIES/MINOR EQUIPMENT

01-50-5202 COMPUTER SUPPLIES	0	0	500	500	500	500
01-50-5214 CHEMICALS	353	1,300	1,300	1,300	1,300	0
01-50-5215 COMPUTER HARDWARE	0	0	16,968	16,968	16,968	600
01-50-5216 EMERGENCY MANAGEMENT	0	0	0	0	0	0
01-50-5217 MINOR EQUIPMENT	31,941	86,772	72,672	72,672	72,672	4,600
01-50-5220 JANITORIAL SUPPLIES	0	1,017	0	0	0	0
01-50-5221 MATERIALS & SUPPLIES	3,302	3,716	6,225	6,225	6,225	300
01-50-5222 MEDICAL SUPPLIES	3,821	17,592	23,950	23,950	22,500	0
01-50-5240 GAS & OIL	46,069	38,776	44,100	44,100	40,500	0
01-50-5250 OFFICE SUPPLIES	4,602	2,712	5,800	5,800	5,800	3,800
01-50-5252 SOFTWARE	10,256	12,637	2,350	2,350	2,350	1,550
01-50-5280 UNIFORMS	17,092	8,254	19,525	19,525	19,525	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**117,437**	**172,777**	**193,390**	**193,390**	**188,340**	**11,350**

MAINTENANCE & REPAIRS

01-50-5485 SOFTWARE MAINTENANCE	0	1,495	11,595	11,595	11,595	500
01-50-5520 EQUIPMENT REPAIRS & MAINT	1,038	227	5,000	5,000	5,000	0
01-50-5525 FIRE STATION MAINTENANCE	29,380	24,382	184,400	184,400	75,000	21,700
01-50-5555 MAINTENANCE CONTRACTS	25,648	30,433	45,372	45,372	45,372	0
01-50-5570 RADIO REPAIRS & MAINTENANCE	3,505	5,192	12,500	12,500	12,500	0
01-50-5580 VEHICLE REPAIRS & MAINT	28,792	31,777	31,000	31,000	50,000	1,500
TOTAL MAINTENANCE & REPAIRS	**88,362**	**93,506**	**289,867**	**289,867**	**199,467**	**23,700**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
FIRE ADMINISTRATION (cont'd)						
CONTRACTUAL SERVICES						
01-50-5600 CONTRACT LABOR	19,300	0	7,500	7,500	7,500	10,500
01-50-5626 EQUIPMENT LEASES	14,466	28,552	0	0	9,060	9,060
01-50-5663 PHYSICALS/WELLNESS CONTRACT	10,507	17,348	14,300	14,300	14,300	0
01-50-5675 INOCULATIONS	1,047	1,050	2,000	2,000	2,000	5,500
01-50-5771 RADIO COMMUNICATIONS - COUNTY	22,260	24,948	32,000	32,000	31,262	0
TOTAL CONTRACTUAL SERVICES	**67,580**	**71,898**	**55,800**	**55,800**	**64,122**	**25,060**
UTILITIES,PERMITS & FEES						
01-50-5807 CELL PHONE / PAGER	5,868	0	0	0	0	0
01-50-5810 TELEPHONE	24,809	32,274	32,655	32,655	32,655	30,740
01-50-5915 POSTAGE	231	227	300	300	600	300
01-50-5916 WIRELESS CARDS	10,506	9,481	10,485	10,485	10,485	0
TOTAL UTILITIES,PERMITS & FEES	**41,414**	**41,982**	**43,440**	**43,440**	**43,740**	**31,040**
SPECIAL EXPENSE/OTHER						
01-50-6201 DUES & SUBSCRIPTIONS	8,262	3,297	12,954	12,954	12,954	1,089
01-50-6202 ADVERTISING & PRINTING	2,663	1,729	3,500	3,500	3,500	1,700
01-50-6302 APPRECIATION OF VOLUNTEERS	2,500	125	3,200	3,200	3,200	3,200
01-50-6380 TRAVEL & TRAINING	27,307	36,377	32,997	32,997	32,997	0
01-50-6381 TRAINING SCHOOL	5,296	3,933	5,630	5,630	5,630	0
01-50-6850 FLEET RESERVE FUND	0	0	70,392	70,392	70,392	0
TOTAL SPECIAL EXPENSE/OTHER	**46,027**	**45,461**	**128,673**	**128,673**	**128,673**	**5,989**
CAPITAL OUTLAY						
01-50-7305 CAPITAL LEASE - FIRE VEHICLES	22,796	23,963	109,015	109,015	109,015	0
01-50-7311 PERSONAL PROTECTIVE WEAR LEASE	33,100	34,908	38,825	38,825	38,825	0
TOTAL CAPITAL OUTLAY	**55,896**	**58,871**	**147,840**	**147,840**	**147,840**	**0**
TRANSFERS						
01-50-9000 TRANSFER OUT	0	0	88,710	88,710	88,710	87,371
TOTAL TRANSFERS	**0**	**0**	**88,710**	**88,710**	**88,710**	**87,371**
INTEREST						
01-50-9226 INTEREST CAPITAL LEASE	8,116	5,142	0	0	0	0
TOTAL INTEREST	**8,116**	**5,142**	**0**	**0**	**0**	**0**
TOTAL FIRE ADMINISTRATION	**2,842,137**	**3,062,517**	**3,583,838**	**3,583,838**	**3,741,248**	**389,514**

EMERGENCY OPERATIONS

Emergency Operations Division is responsible for responding to emergency events to the citizens, guest, and neighboring communities when requested. The Emergency Operations Division deals with fires, wildfires, medical emergencies, technical rescues, vehicle accidents, and daily functions. Daily functions include preplanning for fires, hydrant testing, and equipment testing/maintenance.

FY 2013-14 ACCOMPLISHMENTS

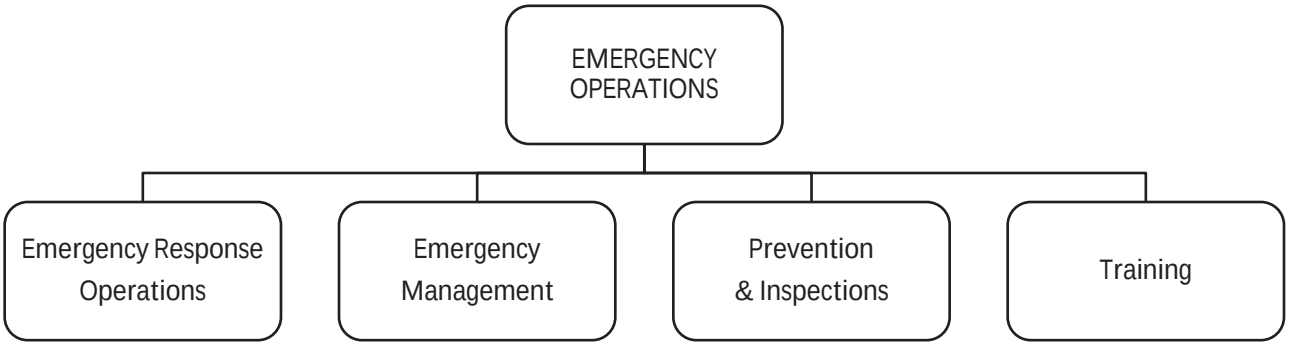
- Place new fire engine in service.
- Priority response on non-emergency calls to decrease the risk of emergency vehicles being involved in traffic accident.
- Higher class program to cover vacation and sick time
- Updated preplans at commercial building and schools
- Designated special teams for Technical Rescues and Wildfire Taskforce.

FY 2014-15 OBJECTIVES

- Place in-service new fire apparatus
- Prepare for opening of new fire station
- Update system for documentation and tracking of fiscal assets for better maintenance
- Evaluate current structural fire suppression techniques to apply new research
- Expand CAD and RMS improvements

SUMMARY OF SIGNIFICANT CHANGES

This budget includes the addition of twelve new positions in the latter part of the fiscal year in anticipation of opening new Station No. 4 in the southeastern quadrant of the city. In addition, a new engine is budgeted and will be located at Station No. 4.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
ASSISTANT CHIEF	0	0	1	1
BATTALION CHIEF	3	3	3	3
LIEUTENANT	7	7	6	9
DRIVER / PUMP OPERATOR	9	8	9	12
FIREFIGHTER	6	10	9	15
FIREFIGHTER (PT)	0.5	0.5	0.5	0.5
TOTAL	**25.5**	**28.5**	**28.5**	**40.5**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
Response times:			
• Arrival within 4 minutes 90% of the time for population density at least 1,000/sq. mile.	52%	26%	75%
• Arrival within 5 minutes 80% of the time for population density 500-999 persons/sq. mile.	62%	34%	80%
• Arrival within 9 minutes 80% of the time for population density 0-499 persons/sq. mile.	79%	82%	80%
• Number Preplans Completed	New	New	New

PROGRAM & SERVICES CONTACT INFORMATION		
Fire Department	www.leandertx.gov/fire	(512) 528-2848

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
EMERGENCY OPERATIONS						
PERSONNEL						
01-55-5110 SUPERVISION	0	0	0	0	0	258,387
01-55-5120 OPERATIONS	0	0	0	0	0	1,423,892
01-55-5140 OVERTIME	0	0	0	0	0	163,978
01-55-5152 PHONE ALLOWANCE	0	0	0	0	0	3,744
01-55-5153 LONGEVITY	0	0	0	0	0	10,655
01-55-5154 CERTIFICATION PAY	0	0	0	0	0	21,100
01-55-5180 FICA	0	0	0	0	0	115,601
01-55-5182 INSURANCE BENEFITS	0	0	0	0	0	178,282
01-55-5186 MDC	0	0	0	0	0	27,036
01-55-5188 TMRS	0	0	0	0	0	207,007
01-55-5190 UNEMPLOYMENT INSURANCE	0	0	0	0	0	6,156
01-55-5192 WORKERS COMP	0	0	0	0	0	27,765
TOTAL PERSONNEL	**0**	**0**	**0**	**0**	**0**	**2,443,603**
SUPPLIES/MINOR EQUIPMENT						
01-55-5202 COMPUTER SUPPLIES	0	0	0	0	0	300
01-55-5214 CHEMICALS	0	0	0	0	0	1,300
01-55-5215 COMPUTER HARDWARE	0	0	0	0	0	18,739
01-55-5217 MINOR EQUIPMENT	0	0	0	0	0	247,983
01-55-5221 MATERIALS AND SUPPLIES	0	0	0	0	0	1,220
01-55-5222 MEDICAL SUPPLIES	0	0	0	0	0	22,752
01-55-5240 GAS AND OIL	0	0	0	0	0	42,500
01-55-5250 OFFICE SUPPLIES	0	0	0	0	0	2,000
01-55-5252 SOFTWARE	0	0	0	0	0	500
01-55-5280 UNIFORMS	0	0	0	0	0	30,550
TOTAL SUPPLIES/MINOR EQUIPMENT	**0**	**0**	**0**	**0**	**0**	**367,844**
MAINTENANCE & REPAIRS						
01-55-5485 SOFTWARE MAINTENANCE	0	0	0	0	0	6,885
01-55-5520 EQUIPMENT REPAIRS AND MAINT	0	0	0	0	0	5,000
01-55-5525 FIRE STATION MAINTENANCE	0	0	0	0	0	33,200
01-55-5555 MAINTENANCE CONTRACTS	0	0	0	0	0	43,950
01-55-5570 RADIO REPAIRS AND MAINTENANCE	0	0	0	0	0	39,356
01-55-5580 VEHICLE REPAIRS AND MAINT	0	0	0	0	0	32,500
TOTAL MAINTENANCE & REPAIRS	**0**	**0**	**0**	**0**	**0**	**160,891**
CONTRACTUAL SERVICES						
01-55-5600 CONTRACT LABOR	0	0	0	0	0	0
01-55-5626 EQUIPMENT LEASES	0	0	0	0	0	0
01-55-5771 COUNTY RADIO COMMUNICATIONS	0	0	0	0	0	33,580
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**0**	**0**	**33,580**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
EMERGENCY OPERATIONS (cont'd)						
UTILITIES,PERMITS & FEES						
01-55-5807 CELL PHONE / PAGER	0	0	0	0	0	0
01-55-5810 TELEPHONE	0	0	0	0	0	0
01-55-5915 POSTAGE	0	0	0	0	0	300
01-55-5916 WIRELESS CARDS	0	0	0	0	0	12,160
TOTAL UTILITIES,PERMITS & FEES	**0**	**0**	**0**	**0**	**0**	**12,460**
SPECIAL EXPENSE/OTHER						
01-55-6201 DUES AND SUBSCRIPTIONS	0	0	0	0	0	1,934
01-55-6202 ADVERTISING AND PRINTING	0	0	0	0	0	3,350
01-55-6380 TRAVEL AND TRAINING	0	0	0	0	0	500
01-55-6850 FLEET RESERVE FUND	0	0	0	0	0	441,875
TOTAL SPECIAL EXPENSE/OTHER	**0**	**0**	**0**	**0**	**0**	**447,659**
CAPITAL OUTLAY						
01-55-7305 FIRE VEHICLES	0	0	0	0	0	580,000
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**580,000**
TOTAL EMERGENCY OPERATIONS	**0**	**0**	**0**	**0**	**0**	**4,046,037**

PREVENTION & LIFE SAFETY

Prevention and Life Safety Division is the proactive approach to keep the City of Leander a safe and sustainable city. This division manages the review, planning, and permitting of construction projects under the fire codes and ordinances. The division also does inspections of construction and existing buildings for safety. This division also handles fire investigations, arson cases, and works with customers to get recovery started after a fire in their home or business. This division also oversee the community outreach, prevention education, and fire department support teams.

FY 2013-14 ACCOMPLISHMENTS

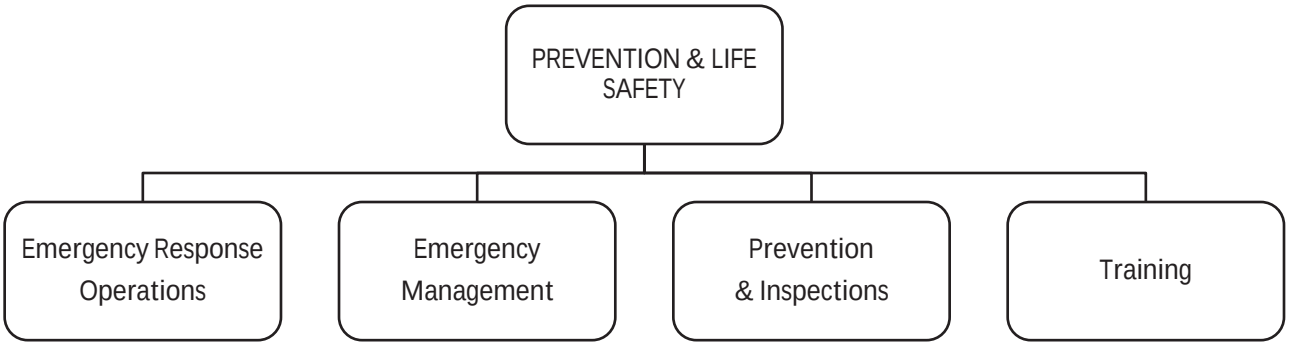
- Completed a Community Wildfire Protection Plan
- Prepared and started and electronic review process with the builders.
- Started a process to keep building inspections current especially day cares, schools, and churches.
- Began the process for After the Fire care
- Work to create a county wide fire investigation team

FY 2014-15 OBJECTIVES

- Expand capabilities for annual fire investigations
- Expand capabilities for electronic permit and plan submission by builders and developers
- Increase fire investigation resources
- Improve education programs in the elementary schools
- Develop a more comprehensive community fire prevention and awareness program.
- Update processes and policies for division
- Review and make current Fire Codes compared to regional codes

SUMMARY OF SIGNIFICANT CHANGES

The FY 2015 budget reflects a budgetary reorganization and consolidation of functions under the responsibility of the Fire Marshal. An additional part-time inspector is included in the budget.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
FIRE MARSHAL	1	1	1	1
SENIOR FIRE INSPECTOR	0	0	1	1
FIRE INSPECTOR (PART-TIME)	0	0	0	0.5
TOTAL	**1**	**1**	**2**	**2.5**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
Response times:			
• Inspections Performed.	251	819	910
• Plan Reviews Performed	382	714	700
• Investigation Conducted	9	9	9
• Cause of fire or ignition determined	New	New	New
• Public Education Program Participants	7090	6800	7000

PROGRAM & SERVICES CONTACT INFORMATION		
Fire Department	www.leandertx.gov/fire	(512) 528-2848

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
PREVENTION & LIFE SAFETY						
PERSONNEL						
01-56-5110 SUPERVISION	0	0	0	0	0	96,325
01-56-5120 OPERATIONS	0	0	0	0	0	53,282
01-56-5130 PART TIME	0	0	0	0	0	29,940
01-56-5140 OVERTIME	0	0	0	0	0	4,300
01-56-5152 PHONE ALLOWANCE	0	0	0	0	0	936
01-56-5153 LONGEVITY	0	0	0	0	0	530
01-56-5154 CERTIFICATION PAY	0	0	0	0	0	2,400
01-56-5180 FICA	0	0	0	0	0	11,498
01-56-5182 INSURANCE BENEFITS	0	0	0	0	0	14,114
01-56-5186 MDC	0	0	0	0	0	2,400
01-56-5188 TMRS	0	0	0	0	0	15,953
01-56-5190 UNEMPLOYMENT INSURANCE	0	0	0	0	0	621
01-56-5192 WORKERS COMP	0	0	0	0	0	2,787
TOTAL PERSONNEL	**0**	**0**	**0**	**0**	**0**	**235,086**
SUPPLIES/MINOR EQUIPMENT						
01-56-5202 COMPUTER SUPPLIES	0	0	0	0	0	500
01-56-5215 COMPUTER HARDWARE	0	0	0	0	0	5,900
01-56-5217 MINOR EQUIPMENT	0	0	0	0	0	4,423
01-56-5221 MATERIALS AND SUPPLIES	0	0	0	0	0	3,800
01-56-5240 GAS AND OIL	0	0	0	0	0	800
01-56-5250 OFFICE SUPPLIES	0	0	0	0	0	300
01-56-5252 SOFTWARE	0	0	0	0	0	550
01-56-5280 UNIFORMS	0	0	0	0	0	150
TOTAL SUPPLIES/MINOR EQUIPMENT	**0**	**0**	**0**	**0**	**0**	**16,423**
MAINTENANCE & REPAIRS						
01-56-5485 SOFTWARE MAINTENANCE	0	0	0	0	0	1,000
01-56-5520 EQUIPMENT REPAIRS AND MAINT	0	0	0	0	0	500
01-56-5555 MAINTENANCE CONTRACTS	0	0	0	0	0	0
01-56-5570 RADIO REPAIRS AND MAINTENANCE	0	0	0	0	0	0
01-56-5580 VEHICLE REPAIRS AND MAINT	0	0	0	0	0	1,500
TOTAL MAINTENANCE & REPAIRS	**0**	**0**	**0**	**0**	**0**	**3,000**
CONTRACTUAL SERVICES						
01-56-5600 CONTRACT LABOR	0	0	0	0	0	0
01-56-5626 EQUIPMENT LEASES	0	0	0	0	0	0
01-56-5771 COUNTY RADIO COMMUNICATIONS	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**0**	**0**	**0**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
PREVENTION & LIFE SAFETY (cont'd)						
UTILITIES,PERMITS & FEES						
01-56-5807 CELL PHONE / PAGER	0	0	0	0	0	0
01-56-5810 TELEPHONE	0	0	0	0	0	0
01-56-5915 POSTAGE	0	0	0	0	0	50
01-56-5916 WIRELESS CARDS	0	0	0	0	0	0
TOTAL UTILITIES,PERMITS & FEES	**0**	**0**	**0**	**0**	**0**	**50**
SPECIAL EXPENSE/OTHER						
01-56-6201 DUES AND SUBSCRIPTIONS	0	0	0	0	0	4,665
01-56-6202 ADVERTISING AND PRINTING	0	0	0	0	0	600
01-56-6380 TRAVEL & TRAINING	0	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**0**	**0**	**0**	**0**	**0**	**5,265**
TOTAL PREVENTION & LIFE SAFETY	**0**	**0**	**0**	**0**	**0**	**259,824**
FUND TOTAL EXPENDITURES	**17,546,995**	**17,006,055**	**20,542,936**	**21,537,031**	**21,949,787**	**24,807,881**

BUILDING
INSPECTIONS

The Building Inspections Department reviews commercial and residential plans for building code and ordinance compliance, as well as maintains all construction activity records. The department is responsible for issuing permits, collecting water and wastewater capital recovery (impact) fees, water tap fees and deposits for all new and remodel construction. The department's primary function is to inspect buildings, plumbing, electrical and mechanical systems within the city limits for compliance with adopted building codes and standards.

FY 2013-14 ACCOMPLISHMENTS

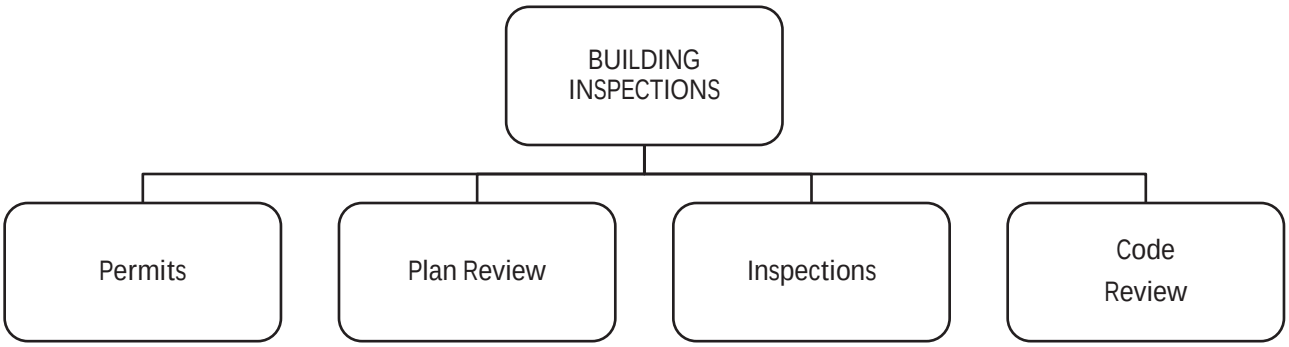
- Building Official continues to serve on the Texas State Board of Plumbing Examiners.
- Building Officials in Central Texas region created local training by starting the Building Professional Institute in Austin.
- Maintained one business day turnaround from request to inspection, 96 % of the time.
- Residential staff successful reviewed and approved 95% of single family new application within ten business days.
- Permit Technicians processed 3481 permits last year an increase of 108% from the previous year.
- Inspectors performed 29015 inspection last year and in increase of 123% from the previous year.

FY 2014-15 OBJECTIVES

- Update sign ordinance in conjunction with to match the city growth pattern.
- Implement web-based permit request and issuance.
- Increase web-based plan review submissions
- Assign geographic territory to inspectors and redistribution of work load.
- Commence process to adopt 2015 codes.

SUMMARY OF SIGNIFICANT CHANGES

The budget includes funds for a new receptionist position.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
BUILDING OFFICIAL	1	1	1	1
SENIOR INSPECTOR	1	1	3	3
PLAN REVIEWER	1	1	1	1
PERMITS CLERK	2	2	2	2
RECEPTIONIST	0	0	0	1
TOTAL	**5**	**5**	**7**	**8**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• New Single-family Residential Permits	666	800	1,000
• New Commercial Permits	13	20	25
• Remodel Permits (Commercial and Residential)	12	54	60
• Inspections with 24 hours (percent)	99%	96%	99%
• Turnaround time for commercial plan review (workdays)	20-days	28-days	21-days
• Turnaround time for residential plan review (workdays)	10-days	10-days	15-days

PROGRAM & SERVICES CONTACT INFORMATION		
Permits	www.leandertx.gov/permits	(512) 528-2748

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
BUILDING INSPECTIONS						
PERSONNEL						
01-51-5110 SUPERVISION	73,424	75,514	75,281	75,281	77,130	77,351
01-51-5120 OPERATIONS	169,576	172,985	174,423	206,908	208,400	308,031
01-51-5140 OVERTIME	45	178	2,000	2,000	1,000	2,000
01-51-5152 PHONE ALLOWANCE	0	2,292	2,292	2,592	2,550	2,292
01-51-5153 LONGEVITY	1,380	1,380	1,725	1,725	1,620	1,625
01-51-5180 FICA	14,727	15,352	15,855	18,355	17,584	24,260
01-51-5182 HEALTH, DENTAL & LIFE	21,950	20,535	20,990	23,690	25,640	44,726
01-51-5186 MDC	3,360	3,675	3,708	3,708	4,113	5,674
01-51-5188 TMRS	28,158	29,129	28,289	31,829	31,940	43,454
01-51-5190 UNEMPLOYMENT INSURANCE	1,338	276	705	705	1,324	1,675
01-51-5192 WORKERS COMP	815	1,056	1,051	1,051	898	1,621
TOTAL PERSONNEL	**314,774**	**322,372**	**326,319**	**367,844**	**372,199**	**512,709**
SUPPLIES/MINOR EQUIPMENT						
01-51-5202 COMPUTER SUPPLIES	0	0	0	0	0	0
01-51-5215 COMPUTER HARDWARE	0	0	1,500	2,900	2,900	2,050
01-51-5217 MINOR EQUIPMENT	0	250	0	0	0	0
01-51-5240 GAS & OIL	3,864	4,401	4,500	5,300	6,200	6,200
01-51-5250 OFFICE SUPPLIES	3,472	2,913	2,700	2,700	2,700	3,500
01-51-5252 SOFTWARE	2,195	0	0	0	0	200
01-51-5280 UNIFORMS	90	585	500	850	850	500
TOTAL SUPPLIES/MINOR EQUIPMENT	**9,621**	**8,149**	**9,200**	**11,750**	**12,650**	**12,450**
MAINTENANCE & REPAIRS						
01-51-5485 SOFTWARE MAINTENANCE	0	0	26,000	26,000	26,000	26,000
01-51-5503 BUILDING MAINTENANCE	2,398	2,242	2,680	2,680	2,680	2,680
01-51-5555 MAINTENANCE CONTRACTS	1,945	1,991	2,000	2,000	2,000	2,000
01-51-5580 VEHICLE REPAIRS & MAINT	1,003	1,932	1,200	1,200	1,200	1,200
TOTAL MAINTENANCE & REPAIRS	**5,346**	**6,165**	**31,880**	**31,880**	**31,880**	**31,880**
CONTRACTUAL SERVICES						
01-51-5600 CONTRACT LABOR	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**0**	**0**	**0**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
BUILDING INSPECTIONS (cont'd)						
UTILITIES,PERMITS & FEES						
01-51-5807 CELL PHONE / PAGER	2,292	0	0	0	0	0
01-51-5810 TELEPHONE	0	448	0	0	0	0
01-51-5911 CREDIT CARD MERCHANT FEES	9,539	6,345	5,000	5,000	4,000	5,000
01-51-5915 POSTAGE	147	64	100	100	100	100
01-51-5916 WIRELESS CARDS	0	0	0	0	0	3,000
TOTAL UTILITIES,PERMITS & FEES	**11,979**	**6,856**	**5,100**	**5,100**	**4,100**	**8,100**
SPECIAL EXPENSE/OTHER						
01-51-6201 DUES & SUBSCRIPTIONS	918	285	1,100	1,100	1,100	1,100
01-51-6202 ADVERTISING & PRINTING	308	303	800	800	800	800
01-51-6380 TRAVEL & TRAINING	3,738	2,980	6,000	6,000	6,000	6,000
01-51-6850 FLEET RESERVE FUND	0	0	3,570	3,570	3,570	10,751
TOTAL SPECIAL EXPENSE/OTHER	**4,964**	**3,568**	**11,470**	**11,470**	**11,470**	**18,651**
CAPITAL OUTLAY						
01-51-7000 VEHICLES	0	2,083	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**2,083**	**0**	**0**	**0**	**0**
TOTAL BUILDING INSPECTIONS	**346,683**	**349,193**	**383,969**	**428,044**	**432,299**	**583,790**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
01 -GENERAL FUND						
NON DEPARTMENTAL						
PERSONNEL						
01-53-5005 EAP PROGRAM	4,472	4,387	4,800	4,800	4,800	4,800
01-53-5010 SECTION 125 EXPENSE	5,231	5,002	5,100	5,100	5,100	5,100
01-53-5120 OPERATIONS	0	0	0	37,500	32,745	0
01-53-5152 PHONE ALLOWANCE	0	0	0	470	450	0
01-53-5155 CAR ALLOWANCE	0	0	0	0	2,000	0
01-53-5180 FICA	0	0	0	2,870	1,715	0
01-53-5182 HEALTH, DENTAL & LIFE INSURANC	6,427	10,769	5,500	8,060	13,000	5,500
01-53-5186 MDC	0	0	0	0	400	0
01-53-5188 TMRS	0	0	0	4,125	3,575	0
01-53-5199 SUPPLEMENTAL BENEFITS	0	0	383,642	383,642	0	240,090
TOTAL PERSONNEL	**16,131**	**20,158**	**399,042**	**446,567**	**63,785**	**255,490**
SUPPLIES/MINOR EQUIPMENT						
01-53-5202 COMPUTER SUPPLIES	137	0	0	0	420	0
01-53-5215 COMPUTER HARDWARE	0	0	0	1,400	1,400	0
01-53-5217 MINOR EQUIPMENT	0	735	0	0	0	0
01-53-5240 GAS & OIL	144	169	250	250	250	250
TOTAL SUPPLIES/MINOR EQUIPMENT	**281**	**904**	**250**	**1,650**	**2,070**	**250**
MAINTENANCE & REPAIRS						
01-53-5485 SOFTWARE MAINTENANCE	0	3,442	0	0	4,000	0
01-53-5502 HVAC MAINTENANCE	0	2,657	1,000	1,000	1,000	700
01-53-5503 BUILDING MAINTENANCE	0	7,523	14,000	14,000	14,000	60,000
01-53-5504 ADAMS HOUSE EXPENSE	60	0	0	0	0	0
01-53-5555 MAINTENANCE CONTRACTS	0	26,164	33,201	33,201	33,201	0
01-53-5580 VEHICLE REPAIRS & MAINT	739	170	1,000	1,000	1,000	1,000
TOTAL MAINTENANCE & REPAIRS	**799**	**39,956**	**49,201**	**49,201**	**53,201**	**61,700**
CONTRACTUAL SERVICES						
01-53-5600 CONTRACT LABOR	0	14,000	25,000	25,000	25,000	25,000
01-53-5607 AUDITOR FEES	31,125	32,050	33,050	33,050	35,515	33,050
01-53-5619 WEBSITE	5,476	30,685	25,000	25,000	275	20,000
01-53-5626 EQUIPMENT LEASES	4,233	4,947	4,680	4,680	4,800	11,955
01-53-5629 GARBAGE COLLECTION EXPENSE	1,183,699	1,234,060	1,280,000	1,280,000	1,310,000	1,852,000
01-53-5650 LEGAL FEES	141,839	152,407	131,250	131,250	165,000	110,000
01-53-5680 APPRAISAL & TAX COLLECTION	94,537	102,859	98,950	98,950	98,950	113,033
01-53-5713 CAMPO	1,800	900	1,800	1,800	1,945	1,945
01-53-5719 CHAMBER OF COMMERCE	15,000	15,000	15,000	15,000	15,000	15,000
01-53-5725 WILLIAMSON CO. HEALTH DISTRICT	0	0	62,611	62,611	62,611	69,607
01-53-5740 DEVELOPMENT AGREEMENTS	75,845	25,876	25,000	25,000	45,000	25,000
01-53-5743 HEB REBATE	123,499	0	0	0	0	0
01-53-5747 GATEWAY SHOPPING CTR. REBATE	213,349	217,988	225,500	225,500	230,000	250,000
01-53-5790 WBCO	5,000	5,000	5,000	5,000	9,000	5,000
TOTAL CONTRACTUAL SERVICES	**1,895,401**	**1,835,772**	**1,932,841**	**1,932,841**	**2,003,096**	**2,531,590**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
NON DEPARTMENTAL (cont'd)						
UTILITIES,PERMITS & FEES						
01-53-5800 UTILITIES	272,454	264,678	285,000	285,000	275,000	283,080
01-53-5802 UTILITIES PUBLIC SAFETY BLDG	39,233	41,284	33,600	33,600	42,000	33,600
01-53-5810 TELEPHONE	14,433	7,805	10,800	10,800	30,600	21,600
01-53-5811 STREET LIGHTS	153,112	148,658	170,100	170,100	186,000	190,000
01-53-5910 BANK FEES	7,211	9,012	9,600	9,600	8,000	9,600
TOTAL UTILITIES,PERMITS & FEES	**486,442**	**471,436**	**509,100**	**509,100**	**541,600**	**537,880**
SPECIAL EXPENSE/OTHER						
01-53-6203 ANNEXED TERRITORY DEBT	8,303	0	0	0	0	0
01-53-6205 INSURANCE (PROP & LIABILITY)	81,973	97,060	102,000	102,000	116,304	127,500
01-53-6304 COMMUNITY ACTIVITIES	1,894	1,680	2,300	2,300	2,300	3,500
01-53-6309 LIBERTY FEST	23,878	51,829	60,000	60,000	70,000	70,000
01-53-6901 BAD DEBT EXPENSE	(14,495)	38,128	0	0	0	0
01-53-6999 CONTINGENCY	0	0	180,000	180,000	0	585,000
TOTAL SPECIAL EXPENSE/OTHER	**101,554**	**188,696**	**344,300**	**344,300**	**188,604**	**786,000**
TRANSFERS						
01-53-9000 TRANSFER OUT	982,434	905,000	350,000	350,000	350,000	350,000
01-53-9005 TRANSFER OUT - GOLF	1,505,000	195,000	0	0	200,000	0
01-53-9008 TRANSFER TO CIP	0	0	1,744,750	2,498,095	3,145,645	917,000
TOTAL TRANSFERS	**2,487,434**	**1,100,000**	**2,094,750**	**2,848,095**	**3,695,645**	**1,267,000**
TOTAL NON DEPARTMENTAL	**4,988,042**	**3,656,923**	**5,329,484**	**6,131,754**	**6,548,001**	**5,439,910**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Golf Fund-05						
Beginning Fund Balance	(1,293,880)	(24,808)	(14,822)	(14,822)	(11,393)	(13,194)
Revenues	2,554,885	1,362,151	1,332,600	1,332,600	1,343,640	1,369,021
Expenditures						
GROUNDS MAINTENANCE	528,584	527,403	565,294	565,294	557,217	550,316
GRILL	192,134	194,153	168,770	168,770	173,010	169,616
PRO SHOP	545,929	577,758	582,388	582,388	594,239	606,664
NON-DEPARTMENTAL	19,166	49,422	61,680	61,680	20,975	42,425
Total Expenditures	1,285,813	1,348,736	1,378,132	1,378,132	1,345,441	1,369,021
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	1,285,813	1,348,736	1,378,132	1,378,132	1,345,441	1,369,021
Current Operating surplus/(deficit)	1,269,072	13,415	(45,532)	(45,532)	(1,801)	0
Ending Fund Balance	(24,808)	(11,393)	(60,354)	(60,354)	(13,194)	(13,194)
Net Available	(24,808)	(11,393)	(60,354)	(60,354)	(13,194)	(13,194)

Fund Summary: The Golf Fund is an enterprise fund that has been establised to be self-sufficient. The revenue it earns through green fees, merchandise and food and beverage sales remain in the fund to pay the expenses related to operating the Golf Course.

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
05 -GOLF COURSE FUND						
REVENUES						
SPECIAL FEES						
05-00-4300 BEER REVENUES	79,386	86,743	86,000	86,000	79,000	86,000
05-00-4301 ATM REVENUE	0	114	500	500	30	250
05-00-4305 BUSINESS DEVELOPMENT	500	0	0	0	70	0
05-00-4310 CART RENTAL	239,476	238,731	302,000	302,000	240,000	308,460
05-00-4320 DRINKS	40,332	43,297	45,000	45,000	41,000	45,000
05-00-4325 DRIVING RANGE REVENUES	24,643	29,387	27,000	27,000	30,000	30,000
05-00-4330 FOOD SALES	61,284	66,640	66,000	66,000	60,000	66,000
05-00-4340 GPS SYSTEM	57,630	53,299	69,000	69,000	57,000	69,000
05-00-4342 HANDICAP FEES	1,655	1,618	1,800	1,800	1,800	1,800
05-00-4345 GREEN FEES	429,611	455,206	560,000	560,000	456,750	577,911
05-00-4347 LOCKER ROOM FEES	190	480	300	300	1,100	1,100
05-00-4350 MEMBERSHIPS	37,154	41,572	40,000	40,000	50,000	50,000
05-00-4360 PRO SHOP SALES	82,368	83,392	83,500	83,500	76,000	83,500
05-00-4365 RAINCHECKS REDEEMED	0	1,718	0	0	1,500	0
05-00-4370 RENTAL CLUBS	5,725	5,145	4,500	4,500	4,500	4,500
05-00-4380 TOURNAMENT FEES	31,035	54,848	46,500	46,500	40,000	45,000
05-00-4381 TOURNAMENTS FOOD & BEVERAGE	1,124	0	0	0	0	0
TOTAL SPECIAL FEES	**1,092,112**	**1,162,188**	**1,332,100**	**1,332,100**	**1,138,750**	**1,368,521**
MISCELLANEOUS						
05-00-4405 CAPITAL CONTRIBUTIONS	683,190	0	0	0	0	0
05-00-4415 CASH OVER/UNDER	20	(30)	0	0	0	0
05-00-4449 INTEREST INCOME	64	2	0	0	0	0
05-00-4452 LIBERTYFEST REVENUES	0	0	0	0	0	0
05-00-4466 OUTSIDE EVENTS	1,400	723	500	500	1,200	500
05-00-4467 OTHER REVENUE	1,843	1,006	0	0	3,690	0
TOTAL MISCELLANEOUS	**686,517**	**1,700**	**500**	**500**	**4,890**	**500**
TAXES						
05-00-4880 SALES TAX 1%	2,841	3,263	0	0	0	0
TOTAL TAXES	**2,841**	**3,263**	**0**	**0**	**0**	**0**
TRANSFERS						
05-00-4900 TRANSFER IN - GENERAL FUND	1,505,000	195,000	0	0	200,000	0
TOTAL TRANSFERS	**1,505,000**	**195,000**	**0**	**0**	**200,000**	**0**
TOTAL REVENUES	**3,286,470**	**1,362,151**	**1,332,600**	**1,332,600**	**1,343,640**	**1,369,021**

CRYSTAL FALLS
GOLF CLUB

Crystal Falls Golf Club is an 18-hole golf course encompassing 120 acres owned and operated by the City of Leander with a mission to offer a unique Hill Country golf course that is consistently in good shape, while delivering excellent customer service, all at a fair price. Crystal Falls Golf Club promotes the game of golf while holding on to the traditions and values that make golf a great sport. Open to the public, every person who comes through the doors is offered fun activities in a unique family atmosphere. Whether it's an individual, a group of 100, or regular guests, the focus is on making their experience enjoyable, memorable, and consistent.

FY 2013-14 ACCOMPLISHMENTS

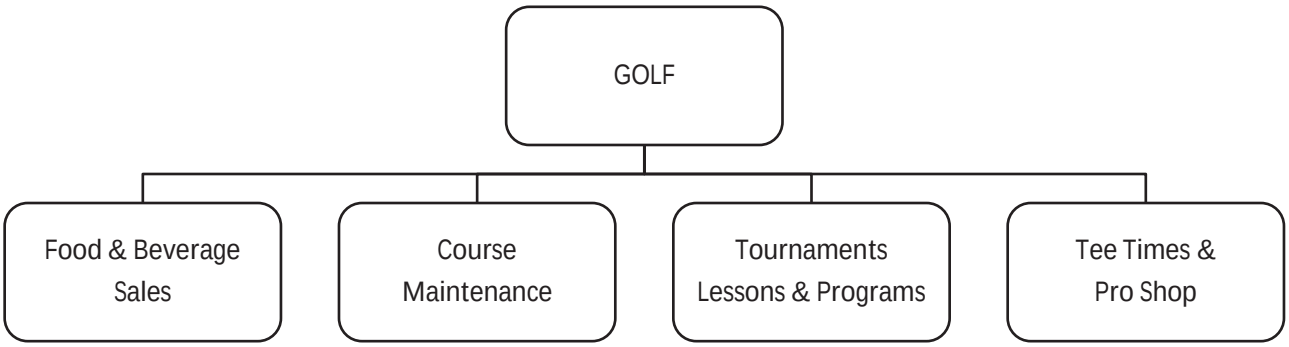
- Received 4 star rating from GolfNow.com, a golf channel network.
- Provided excellent customer service by delivering a quality product at a reasonable price.
- Maintained a 4.5 hour pace of play standard.
- Continued the successful and growing Hill Country Amateur Championship.
- Offered two junior camps to accommodate growing interest in the junior program.
- Continued the "Kids Play Free" promotion to showcase Crystal Falls as a "family friendly" golf course.
- Maintained consistent growth in the Senior Golf Association.
- Increased availability of making tee times online.
- Maintained golf course in excellent condition during drought.
- Completed several improvement projects.

FY 2014-15 OBJECTIVES

- Continue to improve customer service.
- Increase the number of rounds played.
- Increase food/beverage sales.
- Offer more social events at the club for golfers and non- golfers.
- Promote the grill to residents of Crystal Falls.
- Continue improvements on pace of play.

SUMMARY OF SIGNIFICANT CHANGES

There are no significant changes to the FY 2014-15 budget other than personnel costs have increased slightly due to the implementation of the City's pay for performance plan and the results of the market-based compensation study.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
MAINTENANCE				
GOLF COURSE SUPERINTENDENT	1	1	1	1
ASSISTANT COURSE SUPERINTENDENT	1	1	1	1
GREENSKEEPER I	4	4	4	4
MECHANIC - GOLF MAINTENANCE	1	1	1	1
GRILL				
GRILL MANAGER	1	1	1	1
GRILL ATTENDANT	2.1	2.1	2.1	2.1
GRILL ATTENDANT - SEASONAL	0.4	0.4	0.4	0.4
PRO SHOP				
RETAIL OPERATIONS MANAGER	1	1	1	1
HEAD GOLF PRO	1	1	1	1
ASSISTANT GOLF PRO	1	1	1	1
PRO SHOP ATTENDANT	3.0	3.0	2.7	2.7
CART ATTENDANT	2.5	2.5	3.3	3.3
TOTAL	**19**	**19**	**19.5**	**19.5**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Rounds Played	24,270	21,000	24,000
• Course Revenue	$763,868	$802,000	$971,000
• Merchandise sales and Food/Beverage	$264,590	$275,000	$280,500

PROGRAM & SERVICES CONTACT INFORMATION		
Crystal Falls Golf Course	www.leandertx.gov/golf	(512) 259-5855

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
05 -GOLF COURSE FUND						
GROUNDS MAINTENANCE						
PERSONNEL						
05-01-5110 SUPERVISION	101,038	104,923	103,676	103,676	112,150	111,430
05-01-5120 OPERATIONS	137,040	137,810	141,767	141,767	122,400	120,567
05-01-5130 PART-TIME	0	0	0	0	0	11,569
05-01-5140 OVERTIME	23	0	0	0	3,500	0
05-01-5153 LONGEVITY	1,620	840	1,350	1,350	1,200	1,610
05-01-5180 FICA	14,325	14,220	15,301	15,301	14,360	15,201
05-01-5182 HEALTH, DENTAL & LIFE	32,330	32,890	36,061	36,061	29,460	30,379
05-01-5186 MDC	3,285	3,391	3,578	3,578	3,360	3,555
05-01-5188 TMRS	32,422	32,694	27,301	27,301	26,585	25,977
05-01-5190 UNEMPLOYMENT INSURANCE	1,935	418	945	945	1,268	1,449
05-01-5192 WORKERS COMP	4,344	5,618	5,440	5,440	4,646	5,404
TOTAL PERSONNEL	**328,362**	**332,804**	**335,419**	**335,419**	**318,929**	**327,141**
SUPPLIES/MINOR EQUIPMENT						
05-01-5214 CHEMICALS	16,499	20,596	18,000	18,000	18,000	18,000
05-01-5217 MINOR EQUIPMENT	500	732	800	800	800	800
05-01-5218 FERTILIZER	20,786	20,038	18,000	18,000	18,000	18,000
05-01-5221 MATERIALS & SUPPLIES	5,056	5,444	5,000	5,000	5,000	5,000
05-01-5224 SAND & SOIL	7,057	5,660	7,000	7,000	7,000	7,000
05-01-5226 SEED & SOIL	8,027	2,860	6,000	6,000	6,000	6,000
05-01-5240 GAS & OIL	7,906	11,060	9,000	9,000	9,000	9,000
05-01-5250 OFFICE SUPPLIES	64	37	250	250	250	250
05-01-5280 UNIFORMS	0	0	500	500	500	500
TOTAL SUPPLIES/MINOR EQUIPMENT	**65,895**	**66,428**	**64,550**	**64,550**	**64,550**	**64,550**
MAINTENANCE & REPAIRS						
05-01-5460 MAJOR EQUIPMENT	0	(1,000)	0	0	0	0
05-01-5480 PUMP STATION MAINTENANCE	0	0	3,000	3,000	3,000	3,000
05-01-5520 EQUIPMENT REPAIRS & MAINT	11,671	22,497	7,000	7,000	14,000	7,000
05-01-5530 GROUNDS MAINTENANCE	6,717	6,624	7,000	7,000	7,000	7,000
05-01-5545 IRRIGATION REPAIRS & MAINT	7,795	6,269	7,000	7,000	7,000	7,000
05-01-5580 VEHICLE REPAIRS & MAINT	872	898	900	900	900	900
05-01-5590 WATER WELL MAINTENANCE	0	1,357	5,000	5,000	1,060	5,000
TOTAL MAINTENANCE & REPAIRS	**27,055**	**36,645**	**29,900**	**29,900**	**32,960**	**29,900**
CONTRACTUAL SERVICES						
05-01-5600 CONTRACT LABOR	3,609	217	3,500	3,500	3,500	3,500
05-01-5626 EQUIPMENT LEASES	40,121	38,243	67,000	67,000	67,000	60,300
TOTAL CONTRACTUAL SERVICES	**43,729**	**38,460**	**70,500**	**70,500**	**70,500**	**63,800**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
GROUNDS MAINTENANCE (cont'd)						
UTILITIES,PERMITS & FEES						
05-01-5800 UTILITIES	29,028	18,941	32,000	32,000	20,000	32,000
05-01-5805 UTILITIES - WATER	29,683	28,250	29,000	29,000	35,000	29,000
05-01-5807 CELL PHONE / PAGER	50	0	0	0	0	0
05-01-5810 TELEPHONE	1,582	1,512	1,560	1,560	1,560	1,560
TOTAL UTILITIES,PERMITS & FEES	**60,343**	**48,702**	**62,560**	**62,560**	**56,560**	**62,560**
SPECIAL EXPENSE/OTHER						
05-01-6201 DUES & SUBSCRIPTIONS	766	882	965	965	965	965
05-01-6380 TRAVEL & TRAINING	2,434	3,480	1,400	1,400	1,400	1,400
TOTAL SPECIAL EXPENSE/OTHER	**3,199**	**4,362**	**2,365**	**2,365**	**2,365**	**2,365**
CAPITAL OUTLAY						
05-01-7100 MAJOR EQUIPMENT	0	0	0	0	11,353	0
05-01-7105 CAPITAL LEASE - EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**11,353**	**0**
TOTAL GROUNDS MAINTENANCE	**528,584**	**527,403**	**565,294**	**565,294**	**557,217**	**550,316**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
05 -GOLF COURSE FUND						
GRILL						
PERSONNEL						
05-21-5110 SUPERVISION	36,097	38,307	37,725	37,725	39,745	39,329
05-21-5130 PART-TIME	36,551	43,418	41,650	41,650	43,250	43,332
05-21-5140 OVERTIME	0	0	0	0	0	0
05-21-5153 LONGEVITY	60	120	180	180	180	240
05-21-5180 FICA	4,710	5,272	4,951	4,951	5,050	5,159
05-21-5182 HEALTH, DENTAL & LIFE	5,206	5,241	5,241	5,241	5,220	5,413
05-21-5186 MDC	1,073	1,261	1,158	1,158	1,175	1,206
05-21-5188 TMRS	4,231	9,115	8,835	8,835	8,675	4,434
05-21-5190 UNEMPLOYMENT INSURANCE	960	339	627	627	718	977
05-21-5192 WORKERS COMP	1,467	1,920	1,753	1,753	1,497	1,826
TOTAL PERSONNEL	**90,356**	**104,993**	**102,120**	**102,120**	**105,510**	**101,916**
SUPPLIES/MINOR EQUIPMENT						
05-21-5217 MINOR EQUIPMENT	0	0	200	200	200	150
05-21-5221 MATERIALS & SUPPLIES	3,060	2,956	3,000	3,000	3,000	3,000
05-21-5250 OFFICE SUPPLIES	0	57	0	0	0	0
05-21-5280 UNIFORMS	0	0	0	0	0	0
05-21-5301 CONDIMENTS	1,225	2,062	2,000	2,000	2,000	2,000
05-21-5302 DRINKS	23,065	18,833	16,000	16,000	16,000	16,000
05-21-5303 BEERS	26,588	31,895	20,000	20,000	20,000	20,000
05-21-5304 FOOD	45,275	27,861	23,000	23,000	23,000	23,000
TOTAL SUPPLIES/MINOR EQUIPMENT	**99,213**	**83,664**	**64,200**	**64,200**	**64,200**	**64,150**
MAINTENANCE & REPAIRS						
05-21-5503 BUILDING MAINTENANCE	1,661	1,761	150	150	150	150
05-21-5520 EQUIPMENT REPAIRS & MAINT	677	1,245	1,800	1,800	1,800	1,800
TOTAL MAINTENANCE & REPAIRS	**2,338**	**3,006**	**1,950**	**1,950**	**1,950**	**1,950**
CONTRACTUAL SERVICES						
05-21-5600 CONTRACT LABOR	0	1,150	0	0	850	0
05-21-5626 EQUIPMENT LEASES	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**0**	**1,150**	**0**	**0**	**850**	**0**
UTILITIES,PERMITS & FEES						
05-21-5810 TELEPHONE	0	0	0	0	0	0
TOTAL UTILITIES,PERMITS & FEES	**0**	**0**	**0**	**0**	**0**	**0**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
GRILL (cont'd)						
SPECIAL EXPENSE/OTHER						
05-21-6201 DUES & SUBSCRIPTIONS	228	1,340	400	400	400	1,500
05-21-6312 TOURNAMENT EXPENSE	0	0	0	0	0	0
05-21-6380 TRAVEL & TRAINING	0	0	100	100	100	100
TOTAL SPECIAL EXPENSE/OTHER	**228**	**1,340**	**500**	**500**	**500**	**1,600**
TOTAL GRILL	**192,134**	**194,153**	**168,770**	**168,770**	**173,010**	**169,616**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
05 -GOLF COURSE FUND						
PRO SHOP						
PERSONNEL						
05-31-5110 SUPERVISION	71,727	73,766	72,681	72,681	76,535	75,804
05-31-5120 OPERATIONS	205,237	205,269	162,363	162,363	188,840	182,874
05-31-5130 PART-TIME	0	15,959	56,224	56,224	47,186	56,546
05-31-5140 OVERTIME	0	0	0	0	0	0
05-31-5153 LONGEVITY	2,700	3,360	3,825	3,825	3,720	4,185
05-31-5156 FUEL ALLOWANCE	1,800	1,890	1,800	1,800	1,800	1,800
05-31-5180 FICA	16,885	17,753	18,407	18,407	18,465	19,915
05-31-5182 HEALTH, DENTAL & LIFE	33,936	32,918	33,558	33,558	32,500	34,807
05-31-5186 MDC	3,851	4,250	4,305	4,305	4,320	4,658
05-31-5188 TMRS	26,493	33,109	32,844	32,844	31,855	29,430
05-31-5190 UNEMPLOYMENT INSURANCE	2,412	627	1,485	1,485	1,838	2,273
05-31-5192 WORKERS COMP	5,037	6,666	6,302	6,302	5,382	6,828
TOTAL PERSONNEL	**370,077**	**395,567**	**393,794**	**393,794**	**412,441**	**419,120**
SUPPLIES/MINOR EQUIPMENT						
05-31-5215 COMPUTER HARDWARE	515	2,500	1,000	1,000	600	1,000
05-31-5217 MINOR EQUIPMENT	591	375	500	500	500	500
05-31-5221 MATERIALS & SUPPLIES	1,111	1,810	2,500	2,500	2,500	2,750
05-31-5240 GAS & OIL	15,933	17,342	15,000	15,000	16,000	17,000
05-31-5250 OFFICE SUPPLIES	1,114	787	1,000	1,000	700	1,000
05-31-5280 UNIFORMS	0	0	0	0	0	0
05-31-5305 MERCHANDISE	56,549	54,337	58,450	58,450	53,200	58,450
05-31-5306 RANGE BALLS	541	384	500	500	500	500
TOTAL SUPPLIES/MINOR EQUIPMENT	**76,353**	**77,535**	**78,950**	**78,950**	**74,000**	**81,200**
MAINTENANCE & REPAIRS						
05-31-5503 BUILDING MAINTENANCE	1,161	1,032	3,000	3,000	2,000	2,500
05-31-5505 CART REPAIRS & PARTS	459	149	1,000	1,000	250	700
05-31-5520 EQUIPMENT REPAIRS & MAINT	313	1,120	2,000	2,000	2,000	2,000
05-31-5555 MAINTENANCE CONTRACTS	2,429	2,400	2,400	2,400	2,400	2,400
TOTAL MAINTENANCE & REPAIRS	**4,362**	**4,701**	**8,400**	**8,400**	**6,650**	**7,600**
CONTRACTUAL SERVICES						
05-31-5611 GHIN - HANDICAP SERVICES	1,046	1,035	1,200	1,200	1,100	1,100
05-31-5626 EQUIPMENT LEASES	52,714	52,714	54,504	54,504	54,504	52,800
TOTAL CONTRACTUAL SERVICES	**53,760**	**53,749**	**55,704**	**55,704**	**55,604**	**53,900**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
PRO SHOP (cont'd)						
UTILITIES,PERMITS & FEES						
05-31-5800 UTILITIES	10,299	10,883	12,000	12,000	12,500	12,000
05-31-5810 TELEPHONE	699	7,374	8,336	8,336	7,540	7,540
05-31-5915 POSTAGE	0	0	0	0	0	0
TOTAL UTILITIES,PERMITS & FEES	**10,998**	**18,257**	**20,336**	**20,336**	**20,040**	**19,540**
SPECIAL EXPENSE/OTHER						
05-31-6201 DUES & SUBSCRIPTIONS	2,033	2,032	1,900	1,900	2,000	2,000
05-31-6202 ADVERTISING & PRINTING	6,161	2,615	0	0	200	0
05-31-6380 TRAVEL & TRAINING	0	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**8,194**	**4,647**	**1,900**	**1,900**	**2,200**	**2,000**
CAPITAL OUTLAY						
05-31-7601 GPS SYSTEM	22,184	23,304	23,304	23,304	23,304	23,304
TOTAL CAPITAL OUTLAY	**22,184**	**23,304**	**23,304**	**23,304**	**23,304**	**23,304**
TOTAL PRO SHOP	**545,929**	**577,758**	**582,388**	**582,388**	**594,239**	**606,664**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
05 -GOLF COURSE FUND						
NON DEPARTMENTAL						
PERSONNEL						
05-53-5010 SECTION 125 EXPENSE	478	385	625	625	625	625
05-53-5199 SUPPLEMENTAL BENEFITS	0	0	38,555	38,555	0	23,300
TOTAL PERSONNEL	**478**	**385**	**39,180**	**39,180**	**625**	**23,925**
UTILITIES,PERMITS & FEES						
05-53-5911 CREDIT CARD MERCHANT FEES	18,688	18,194	22,500	22,500	20,350	18,500
TOTAL UTILITIES,PERMITS & FEES	**18,688**	**18,194**	**22,500**	**22,500**	**20,350**	**18,500**
SPECIAL EXPENSE/OTHER						
05-53-6901 BAD DEBT EXPENSE	0	0	0	0	0	0
05-53-6902 AMORTIZATION EXPENSE	5,719	0	0	0	0	0
05-53-6903 COMPENSATED ABSENCES	5,763	1,414	0	0	0	0
05-53-6904 DEPRECIATION EXPENSE	48,625	66,030	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**60,107**	**67,444**	**0**	**0**	**0**	**0**
TOTAL NON DEPARTMENTAL	**79,273**	**86,023**	**61,680**	**61,680**	**20,975**	**42,425**
FUND TOTAL EXPENDITURES	**1,345,920**	**1,385,336**	**1,378,132**	**1,378,132**	**1,345,441**	**1,369,021**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Utility Fund-20						
Beginning Fund Balance	7,625,135	9,178,938	5,541,573	5,541,573	7,151,400	4,119,800
Revenues	15,164,793	16,482,076	17,216,645	17,216,645	17,029,575	17,747,700
Expenditures						
UTILITY BILLING	661,543	751,920	725,255	725,255	824,138	912,880
WATER MAINTENANCE	4,897,440	5,417,535	7,202,440	7,202,440	6,987,706	5,244,365
WASTEWATER MAINTENANCE	1,461,087	1,675,834	1,597,970	1,597,970	1,659,884	1,930,478
NON-DEPARTMENTAL	6,422,376	10,381,458	10,364,615	10,364,615	10,313,110	11,599,062
REGIONAL WATER PLANT	168,545	282,867	276,365	276,365	276,337	280,915
Total Expenditures	13,610,990	18,509,614	20,166,645	20,166,645	20,061,175	19,967,700
(less) Transfers Out / Non-recurring	0	0	(2,258,300)	(2,258,300)	(2,608,300)	(725,000)
Current Operating Expenditures	13,610,990	18,509,614	17,908,345	17,908,345	17,452,875	19,242,700
Current Operating surplus/(deficit)	1,553,803	(2,027,538)	(2,950,000)	(2,950,000)	(3,031,600)	(2,220,000)
Ending Fund Balance	9,178,938	7,151,400	2,591,573	2,591,573	4,119,800	1,899,800
(less) Reserve Policy	3,402,748	4,627,404	4,477,086	4,477,086	4,363,219	4,810,675
Net Available	5,776,191	2,523,997	(1,885,513)	(1,885,513)	(243,419)	(2,910,875)

Fund Summary: The Utility Fund is an enterprise fund intended to be self-sufficient. Revenues derived from water and sewer charges to customers pay for operating the City's utility system which includes water and wastewater treatment systems, water distribution and wastewater collection systems. Rates are also calculated to generate sufficient revenue to pay for any utility system debt.

CITY OF LEANDER
ESTABLISHED 1882
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STATE OF TEXAS

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
20 -UTILITY FUND						
REVENUES						
ADMINISTRATIVE						
20-00-4014 BCRUA REIMBURSEMENT	181,734	661,014	335,000	335,000	325,000	335,000
20-00-4015 BCRWWS REIMBURSEMENT	37,668	31,133	0	0	23,225	0
20-00-4030 BULK WATER SALES	1,005	560	500	500	500	500
20-00-4040 LATE CHARGES/PENALTY FEES	345,035	206,760	280,000	280,000	320,000	320,000
20-00-4060 SEWER SALES	3,171,364	3,337,902	3,500,000	3,500,000	3,650,000	3,650,000
20-00-4075 WASTEWATER TAP FEES	35,917	55,625	25,000	25,000	71,500	70,000
20-00-4080 WATER CONNECTIONS	120,684	232,151	120,000	120,000	165,000	160,000
20-00-4087 WATER RESERVE	610,490	708,618	735,000	735,000	735,000	805,000
20-00-4090 WATER SALES	10,436,708	10,612,298	12,000,000	12,000,000	11,250,000	12,000,000
20-00-4095 WATER TAP FEES	144,526	225,623	125,000	125,000	350,000	300,000
TOTAL ADMINISTRATIVE	**15,085,131**	**16,071,684**	**17,120,500**	**17,120,500**	**16,890,225**	**17,640,500**
MISCELLANEOUS						
20-00-4406 CAPITAL CONTRIBUTIONS-GLTD	0	0	0	0	0	0
20-00-4415 CASH OVER/UNDER	(158)	(105)	0	0	0	0
20-00-4427 CREDIT CARD FEES COLLECTED	31,038	35,558	32,000	32,000	40,000	40,000
20-00-4437 DEVELOPMENT AGREEMENT	0	0	0	0	0	0
20-00-4447 GAIN/LOSS OF DISPOS OF ASSET	0	0	0	0	0	0
20-00-4449 INTEREST INCOME	11,949	8,778	4,945	4,945	14,500	8,000
20-00-4467 OTHER REVENUE	15,833	76,135	0	0	25,650	0
20-00-4489 SALE OF ASSETS	21,000	28	0	0	0	0
TOTAL MISCELLANEOUS	**79,663**	**120,393**	**36,945**	**36,945**	**80,150**	**48,000**
PERMITS & LICENSES						
20-00-4545 LEGAL FEES REVENUE	0	0	0	0	0	0
TOTAL PERMITS & LICENSES	**0**	**0**	**0**	**0**	**0**	**0**
TRANSFERS						
20-00-4900 TRANSFER IN	4,813,252	4,010,736	59,200	59,200	59,200	59,200
TOTAL TRANSFERS	**4,813,252**	**4,010,736**	**59,200**	**59,200**	**59,200**	**59,200**
TOTAL REVENUES	**19,978,045**	**20,202,813**	**17,216,645**	**17,216,645**	**17,029,575**	**17,747,700**

UTILITY BILLING

The Utility Billing division provides billing and collection for water, wastewater and residential solid waste services. The Utility Fund is a self-supporting enterprise fund. Rates adopted by the City Council are established to ensure financial stability and self-sufficiency. Utility Billing is often the first point of contact for new residents with the City of Leander. This division handles all utility account related services including new utility services, billing, collection, customer service, transfers and account closures.

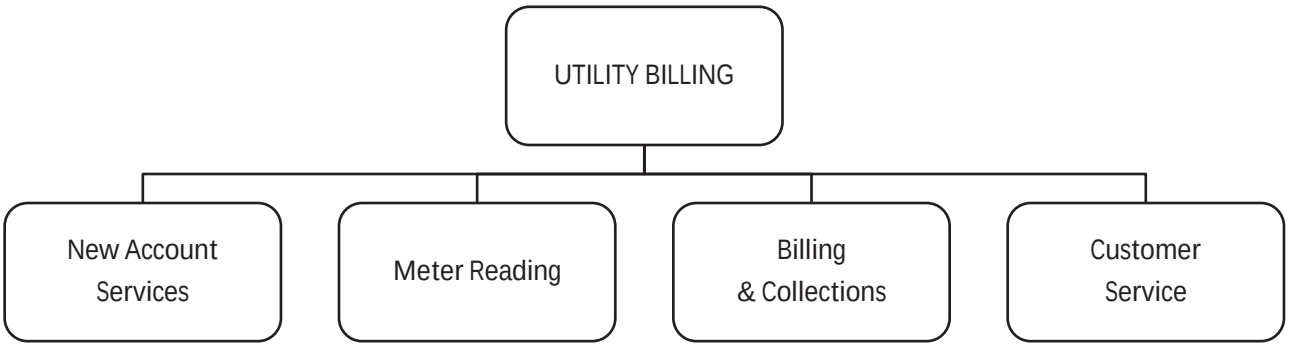
FY 2013-14 ACCOMPLISHMENTS

- Successful selection and training of Field Technician and Utility Billing Assistant.
- Maintained up-to-date meter reading routes to accommodate new subdivisions.
- Improved specific billing structure for delinquent customer accounts.
- Updated solid waste rates.
- Improved solid waste reporting to include detailed information.
- Coordinated with the purchasing agent to solicit meter proposals.
- Established E-Billing for customer convenience.
- Incorporated an updated meter reading process using a drive-by unit.

FY 2014-15 OBJECTIVES

- Continue to improve internal daily operations.
- Maintain the correct sequencing of routes to accommodate growth.
- Update departmental policies and procedures.
- Update utility ordinances in accordance with specific costs/fees.
- Conduct office space utilization evaluation.

SUMMARY OF SIGNIFICANT CHANGES



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
UTILITY BILLING SUPERVISOR	1	1	1	1
BILLING ASSISTANT	0	0	1	1
UTILITY CLERK	4	4	3	3
METER READER	3	3	3	3
FIELD TECHNICIAN	0	0	1	1
TOTAL	**8**	**8**	**9**	**9**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Utility Bills Printed	135,666	127,296	133,661
• Water Accounts	9,702	9,999	10,400
• Sewer Accounts	8,740	9,159	9,600

PROGRAM & SERVICES CONTACT INFORMATION		
Account Services	www.leandertx.gov/utilities	(512) 259-1142
Online Payments	www.leandertx.gov/payments	
After Hours – Non Emergency		(512) 528-2800
Al Clawson Disposal, Inc.	www.clawsondisposal.com	(512) 259-1709
Pedernales Electric (PEC)	www.peci.com	(512) 331-8883

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
20 -UTILITY FUND						
UTILITY BILLING						
PERSONNEL						
20-01-5110 SUPERVISION	46,760	48,161	47,932	47,932	55,245	57,200
20-01-5120 OPERATIONS	178,115	178,612	229,131	229,131	234,002	244,620
20-01-5140 OVERTIME	1,081	7,902	2,500	2,500	11,900	8,000
20-01-5153 LONGEVITY	840	1,080	985	985	900	1,485
20-01-5154 CERTIFICATION PAY	0	0	0	0	200	0
20-01-5180 FICA	14,049	14,228	17,391	17,391	17,245	19,340
20-01-5182 HEALTH, DENTAL & LIFE	35,796	34,899	41,953	41,953	41,340	45,659
20-01-5186 MDC	3,216	3,397	4,070	4,070	4,257	4,523
20-01-5188 TMRS	34,070	34,310	31,013	31,013	33,160	34,684
20-01-5190 UNEMPLOYMENT INSURANCE	2,141	216	1,253	1,253	1,880	2,047
20-01-5192 WORKERS COMP	1,602	2,155	2,667	2,667	2,278	3,325
TOTAL PERSONNEL	**317,672**	**324,961**	**378,895**	**378,895**	**402,407**	**420,883**
SUPPLIES/MINOR EQUIPMENT						
20-01-5215 COMPUTER HARDWARE	0	3,042	5,000	5,000	5,000	21,000
20-01-5217 MINOR EQUIPMENT	0	872	0	0	275	0
20-01-5221 MATERIALS & SUPPLIES	2,429	1,031	2,000	2,000	3,000	3,000
20-01-5240 GAS & OIL	6,605	10,471	8,000	8,000	8,300	10,320
20-01-5250 OFFICE SUPPLIES	7,233	4,010	7,800	7,800	5,000	7,800
20-01-5252 SOFTWARE	0	0	0	0	0	0
20-01-5280 UNIFORMS	1,882	1,315	1,500	1,500	1,750	1,600
20-01-5298 WATER METERS	101,114	145,778	122,400	122,400	195,000	244,774
TOTAL SUPPLIES/MINOR EQUIPMENT	**119,263**	**166,521**	**146,700**	**146,700**	**218,325**	**288,494**
MAINTENANCE & REPAIRS						
20-01-5485 SOFTWARE MAINTENANCE	0	0	0	0	11,500	8,000
20-01-5503 BUILDING MAINTENANCE	6,099	279	10,000	10,000	2,500	13,500
20-01-5555 MAINTENANCE CONTRACTS	73,034	87,009	73,105	73,105	73,105	67,028
20-01-5580 VEHICLE REPAIRS & MAINT	0	44	0	0	1,000	1,000
20-01-5585 WATER METER REPAIRS	1,870	1,440	2,000	2,000	2,000	2,500
TOTAL MAINTENANCE & REPAIRS	**81,003**	**88,771**	**85,105**	**85,105**	**90,105**	**92,028**
CONTRACTUAL SERVICES						
20-01-5600 CONTRACT LABOR	0	9,625	0	0	0	10,200
20-01-5626 EQUIPMENT LEASES	3,633	3,081	3,120	3,120	3,120	6,480
TOTAL CONTRACTUAL SERVICES	**3,633**	**12,706**	**3,120**	**3,120**	**3,120**	**16,680**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
UTILITY BILLING (cont'd)						
UTILITIES,PERMITS & FEES						
20-01-5800 UTILITIES	6,088	6,435	12,000	12,000	8,000	12,000
20-01-5807 CELL PHONE / PAGER	1,278	1,209	1,695	1,695	3,500	3,120
20-01-5810 TELEPHONE	9,465	5,069	7,725	7,725	7,725	7,275
20-01-5910 BANK FEES	100	0	0	0	0	0
20-01-5915 POSTAGE	51,665	42,187	45,000	45,000	53,000	52,800
TOTAL UTILITIES,PERMITS & FEES	**68,595**	**54,901**	**66,420**	**66,420**	**72,225**	**75,195**
SPECIAL EXPENSE/OTHER						
20-01-6201 DUES & SUBSCRIPTIONS	0	25	0	0	0	0
20-01-6202 ADVERTISING & PRINTING	704	3,555	2,600	2,600	2,600	2,150
20-01-6380 TRAVEL & TRAINING	2,387	595	3,000	3,000	3,500	3,500
20-01-6850 FLEET RESERVE FUND	0	0	11,175	11,175	10,316	10,750
20-01-6901 BAD DEBT EXPENSE	61,008	91,673	3,240	3,240	3,240	3,200
20-01-6999 CONTINGENCY	1,098	40	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**65,197**	**95,887**	**20,015**	**20,015**	**19,656**	**19,600**
CAPITAL OUTLAY						
20-01-7000 VEHICLES	6,180	8,173	25,000	25,000	18,300	0
20-01-7100 MAJOR EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**6,180**	**8,173**	**25,000**	**25,000**	**18,300**	**0**
TOTAL UTILITY BILLING	**661,543**	**751,920**	**725,255**	**725,255**	**824,138**	**912,880**

PUBLIC WORKS
WATER MAINTENANCE

The Water Maintenance division within the Public Works Department maintains the city's utility infrastructure to protect public health and safety while conserving natural resources. This division operates and maintains the water distribution system and is responsible for the Sandy Creek Water Treatment Plant owned by the City, but operated by the Brazos River Authority (BRA). The water distribution system includes 184 miles of transmission and distribution lines, storage tanks, pumps, valves, hydrants, meters and other associated appurtenances. The City also is a partner in the Brushy Creek Regional Utility Authority (BCRUA) which operates a regional water treatment plant.

FY 2013-14 ACCOMPLISHMENTS

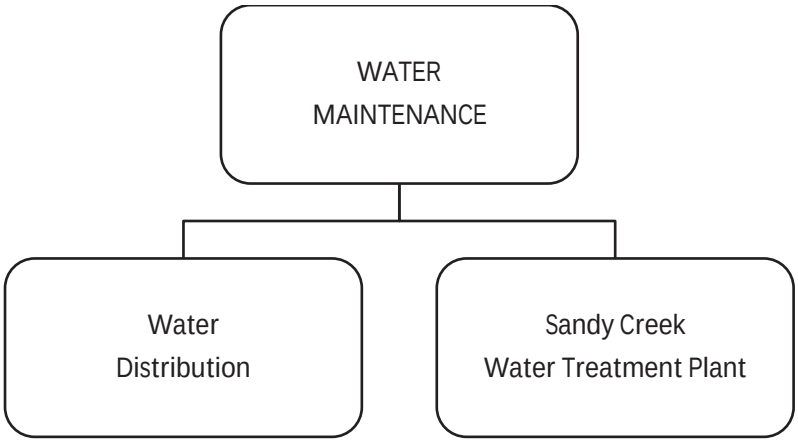
- Placed the new 1.25MG Crystal Falls elevated storage tank, including three new pumps, and eleven distribution pressure reducing valves into operation.
- Constructed a new perimeter fence at the Crystal Falls Pump Station.
- Placed Reagan's Overlook Booster Station into operation.
- Demolished the ground storage tank and pump station near the Hwy 183/183-A intersection
- Demolished the obsolete Falcon Oaks pump station
- Replaced four defective fire hydrants
- Conducted bi-weekly safety and professional training sessions.

FY 2014-15 OBJECTIVES

- Implement a fire hydrant painting program.
- Resume waterline leak detection surveys and repairs.
- Respond to emergency service requests within two hours.
- Respond to non-emergency service requests within 24 hours.
- Respond to requests for information within 48 hours.

SUMMARY OF SIGNIFICANT CHANGES

The budget includes funds for a new water and wastewater superintendent position the costs of which is split evenly (50%) between this unit and Wastewater Maintenance.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
PUBLIC WORKS SUPERINTENDENT	0.5	0.5	0.5	0.5
WATER & WASTEWATER SUPT.	0	0	0	0.5
UTILITY OPERATIONS SUPERVISOR	0.5	0.5	0.5	0.5
CREW LEADER I	0.5	1.0	1	1
UTILITY MAINTENANCE I	1.5	1	1	1
W/WW SERVICE TECH	0.5	1	1	1
TOTAL	**3.5**	**4**	**4**	**4.5**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Major Water Leak Repairs	10	25	28
• Minor Water Leak Repairs	158	30	35
• Fire Hydrant Repairs	86	12	18
• Fire Hydrants Painted			500

PROGRAM & SERVICES CONTACT INFORMATION		
Public Works Business Hours: 7:30 a.m. to 4:30 p.m.	www.leandertx.gov/publicworks	(512) 259-2640
Police Dispatch After Hours (non-emergency)		(512) 528-2800

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
20 -UTILITY FUND						
WATER MAINTENANCE						
PERSONNEL						
20-02-5110 SUPERVISION	69,621	70,201	69,635	69,635	72,455	143,219
20-02-5120 OPERATIONS	87,847	108,626	104,120	104,120	97,248	108,834
20-02-5140 OVERTIME	8,319	12,683	18,000	18,000	15,330	18,000
20-02-5153 LONGEVITY	270	480	820	820	720	1,300
20-02-5154 CERTIFICATION PAY	0	3,638	1,950	1,950	2,160	2,150
20-02-5180 FICA	10,485	11,535	12,700	12,700	11,820	17,008
20-02-5182 HEALTH, DENTAL & LIFE	22,047	23,067	22,769	22,769	22,440	29,698
20-02-5186 MDC	2,375	2,775	2,970	2,970	2,765	3,977
20-02-5188 TMRS	19,865	22,486	22,661	22,661	22,170	30,347
20-02-5190 UNEMPLOYMENT INSURANCE	1,799	305	1,215	1,215	1,656	2,043
20-02-5192 WORKERS COMP	3,080	4,298	4,212	4,212	3,790	5,635
TOTAL PERSONNEL	**225,709**	**260,094**	**261,052**	**261,052**	**252,554**	**362,211**
SUPPLIES/MINOR EQUIPMENT						
20-02-5214 CHEMICALS	2,675	0	3,000	3,000	3,000	3,000
20-02-5217 MINOR EQUIPMENT	4,156	2,221	3,000	3,000	3,000	3,000
20-02-5221 MATERIALS & SUPPLIES	44,735	55,539	80,000	80,000	65,000	80,000
20-02-5223 SAFETY EQUIPMENT	40	1,308	2,000	2,000	2,000	2,000
20-02-5228 FIRE HYDRANT MATERIALS	13,483	19,163	12,000	12,000	12,000	37,000
20-02-5229 NEW INSTALLATIONS	0	0	0	0	0	0
20-02-5240 GAS & OIL	33,173	35,539	39,000	39,000	33,500	39,000
20-02-5250 OFFICE SUPPLIES	1,119	566	1,000	1,000	1,500	1,000
20-02-5280 UNIFORMS	2,732	3,632	5,000	5,000	4,000	5,600
20-02-5298 WATER METERS	0	0	0	0	300	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**102,114**	**117,968**	**145,000**	**145,000**	**124,300**	**170,600**
MAINTENANCE & REPAIRS						
20-02-5485 SOFTWARE MAINTENANCE	0	0	0	0	785	785
20-02-5520 EQUIPMENT REPAIRS & MAINT	8,332	4,012	7,000	7,000	7,000	7,000
20-02-5555 MAINTENANCE CONTRACTS	710	1,361	5,790	5,790	5,790	7,790
20-02-5580 VEHICLE REPAIRS & MAINT	6,020	8,151	10,000	10,000	10,000	10,000
20-02-5585 WATER METER REPAIRS	8,074	6,066	5,000	5,000	5,000	5,000
TOTAL MAINTENANCE & REPAIRS	**23,136**	**19,590**	**27,790**	**27,790**	**28,575**	**30,575**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
WATER MAINTENANCE (cont'd)						
CONTRACTUAL SERVICES						
20-02-5600 CONTRACT LABOR	32,695	15,260	30,000	30,000	40,000	48,750
20-02-5609 EQUIPMENT RENTAL	314	757	2,500	2,500	2,500	2,500
20-02-5626 EQUIPMENT LEASES	24,198	(8,076)	25,000	25,000	2,017	0
20-02-5670 RATE STUDY CONSULTING	19,365	0	20,000	20,000	20,000	0
20-02-5688 WATER SUPPLY CHARGES	2,079,396	2,216,457	2,378,250	2,378,250	2,140,000	2,490,000
20-02-5698 WATER TESTING TDH	9,640	12,405	10,000	10,000	10,000	12,000
20-02-5757 SANDY CREEK WTP O&M	965,702	981,889	975,228	975,228	910,000	1,122,071
20-02-5760 REGIONAL WATER SYSTEM	515,822	583,394	905,000	905,000	675,000	800,000
20-02-5765 LCRA ANNUAL CAPITAL COSTS	762,923	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**4,410,055**	**3,802,086**	**4,345,978**	**4,345,978**	**3,799,517**	**4,475,321**
UTILITIES,PERMITS & FEES						
20-02-5800 UTILITIES	97,852	99,183	110,000	110,000	105,000	110,000
20-02-5807 CELL PHONE / PAGER	3,961	3,681	4,000	4,000	4,000	4,000
20-02-5810 TELEPHONE	2,196	2,370	2,000	2,000	2,000	2,000
20-02-5914 PERMIT FEES	21,668	26,650	25,000	25,000	21,140	25,000
20-02-5915 POSTAGE	277	239	200	200	200	200
TOTAL UTILITIES,PERMITS & FEES	**125,954**	**132,123**	**141,200**	**141,200**	**132,340**	**141,200**
SPECIAL EXPENSE/OTHER						
20-02-6201 DUES & SUBSCRIPTIONS	1,001	10,375	1,000	1,000	20,000	12,500
20-02-6202 ADVERTISING & PRINTING	2,067	470	2,675	2,675	2,675	2,675
20-02-6380 TRAVEL & TRAINING	3,535	3,151	5,000	5,000	5,000	5,000
20-02-6850 FLEET RESERVE FUND	0	1,973	6,945	6,945	6,945	14,783
TOTAL SPECIAL EXPENSE/OTHER	**6,603**	**15,968**	**15,620**	**15,620**	**34,620**	**34,958**
CAPITAL OUTLAY						
20-02-7000 VEHICLES	0	0	0	0	0	25,500
20-02-7100 MAJOR EQUIPMENT	3,750	102	0	0	0	0
20-02-7701 SCADA EQUIPMENT	119	2,450	7,500	7,500	7,500	4,000
TOTAL CAPITAL OUTLAY	**3,869**	**2,552**	**7,500**	**7,500**	**7,500**	**29,500**
CAPITAL PROJECTS						
20-02-8305 42" BCRUA TRANSMISSION MAIN	0	0	0	0	0	0
20-02-8320 HERO WAY WATERLINE	0	0	706,000	706,000	706,000	0
20-02-8365 SANDY CREEK WTP	0	0	0	0	0	0
20-02-8385 RAW WATER INTAKE CONTINGENCY	0	0	1,552,300	1,552,300	1,552,300	0
20-02-8605 WATER DISTRIBUTION IMPROVEMENT	0	0	0	0	0	0
20-02-8620 TRAVISSO MUD 21 WATERLINE	0	0	0	0	350,000	0
20-02-8627 RIDGMAR LANDING WATERLINE	0	0	0	0	0	0
TOTAL CAPITAL PROJECTS	**0**	**0**	**2,258,300**	**2,258,300**	**2,608,300**	**0**
TOTAL WATER MAINTENANCE	**4,897,440**	**4,350,381**	**7,202,440**	**7,202,440**	**6,987,706**	**5,244,365**

PUBLIC WORKS
WASTEWATER MAINTENANCE

The Wastewater Maintenance division within the Public Works Department maintains the city's utility infrastructure to protect public health and safety while conserving natural resources. This division operates and maintains the wastewater collection and treatment systems. The wastewater collection system includes 123 miles of collection lines, 11 lift stations, and 1,940 manholes. The wastewater treatment plant is rated for 2.25 million gallons per day (mgd). A second wastewater treatment plant located on the City's western boundary is planned for 2014. The City is also a partner in the Brushy Creek Regional Wastewater System (BCRWWS).

FY 2013-14 ACCOMPLISHMENTS

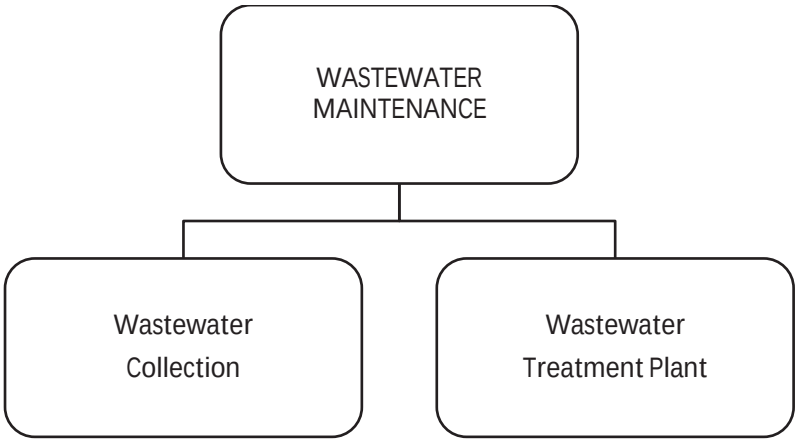
- Employed a Class A License WWTP (Lead Operator) in September 2013.
- Performed smoke testing of approximately 20% of the wastewater collection system to reduce infiltration and inflow.
- Two WWTP Operators obtained Class C wastewater treatments licenses from the TCEQ.
- Implemented a stand-by generator preventative maintenance program.
- Conducted bi-weekly safety and professional training sessions.

FY 2014-15 OBJECTIVES

- Place four new lift stations into operation.
- Continue smoke testing the wastewater collection system to reduce infiltration and inflow.
- Place second wastewater treatment plant into operation in Travisso.
- Respond to emergency service requests within 2 hours.
- Respond to non-emergency service requests within 24 hours.
- Respond to requests for information within 24 hours.

SUMMARY OF SIGNIFICANT CHANGES

The budget includes funds for a new water and wastewater superintendent position the costs of which is split evenly (50%) between this unit and Water Maintenance.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
PUBLIC WORKS SUPERINTENDENT	0.5	0.5	0.5	0.5
WATER & WASTEWATER SUPT.	0	0	0	0.5
UTILITY OPERATIONS SUPERVISOR	0.5	0.5	0.5	0.5
WASTEWATER PLANT OPERATOR	4	3	3	4
CREW LEADER I	0.5	1	1	1
UTILITY MAINTENANCE I	1.5	1	1	1
W/WW SERVICE TECH	0.5	1	1	1
TOTAL	**7.5**	**7**	**7**	**8.5**

PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Wastewater force main repairs		15	20
• Wastewater Service Repairs	137	18	22
• Wastewater Service Stoppages Cleared	48	32	40
• Lift Station Pump Repairs		7	10

PROGRAM & SERVICES CONTACT INFORMATION		
Public Works Business Hours: 7:30 a.m. to 4:30 p.m.	www.leandertx.gov/publicworks	(512) 259-2640
Police Dispatch After Hours (non-emergency)		(512) 528-2800

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
20 -UTILITY FUND						
WASTEWATER MAINTENANCE						
PERSONNEL						
20-03-5110 SUPERVISION	68,721	70,201	69,635	69,635	72,455	71,542
20-03-5120 OPERATIONS	221,071	207,035	214,832	214,832	238,028	280,140
20-03-5140 OVERTIME	18,411	21,766	20,000	20,000	27,200	23,000
20-03-5153 LONGEVITY	330	720	1,565	1,565	960	2,230
20-03-5154 CERTIFICATION PAY	0	6,816	2,550	2,550	4,350	4,350
20-03-5180 FICA	18,087	18,125	19,597	19,597	20,160	23,638
20-03-5182 HEALTH, DENTAL & LIFE	41,637	37,841	38,493	38,493	39,615	44,200
20-03-5186 MDC	4,097	4,372	4,583	4,583	4,635	5,529
20-03-5188 TMRS	34,838	35,185	34,967	34,967	37,880	42,287
20-03-5190 UNEMPLOYMENT INSURANCE	1,076	27	1,620	1,620	630	2,664
20-03-5192 WORKERS COMP	5,115	5,745	6,058	6,058	5,366	7,048
TOTAL PERSONNEL	**413,384**	**407,834**	**413,900**	**413,900**	**451,279**	**506,628**
SUPPLIES/MINOR EQUIPMENT						
20-03-5214 CHEMICALS	130,904	113,151	120,000	120,000	115,000	150,000
20-03-5217 MINOR EQUIPMENT	6,012	21,468	20,000	5,500	5,500	20,000
20-03-5221 MATERIALS & SUPPLIES	18,527	23,820	30,000	30,000	30,000	36,000
20-03-5223 SAFETY EQUIPMENT	88	358	2,000	2,000	2,000	2,000
20-03-5250 OFFICE SUPPLIES	517	421	500	500	500	500
20-03-5280 UNIFORMS	1,969	3,335	2,500	2,500	3,500	3,100
TOTAL SUPPLIES/MINOR EQUIPMENT	**158,017**	**162,551**	**175,000**	**160,500**	**156,500**	**211,600**
MAINTENANCE & REPAIRS						
20-03-5503 BUILDING MAINTENANCE	853	2,550	4,000	4,000	4,000	14,000
20-03-5520 EQUIPMENT REPAIRS & MAINT	65,145	251,415	150,000	150,000	110,000	160,000
20-03-5555 MAINTENANCE CONTRACTS	9,855	0	26,470	26,470	26,470	14,750
20-03-5580 VEHICLE REPAIR & MAINTENANCE	425	872	3,000	3,000	3,000	3,000
TOTAL MAINTENANCE & REPAIRS	**76,279**	**254,837**	**183,470**	**183,470**	**143,470**	**191,750**
CONTRACTUAL SERVICES						
20-03-5600 CONTRACT LABOR	14,960	66,294	20,000	20,000	35,000	45,000
20-03-5609 EQUIPMENT RENTAL	1,146	2,390	2,500	2,500	2,500	0
20-03-5622 BRUSHY CREEK WASTEWATER	430,329	357,333	400,000	400,000	400,000	450,000
20-03-5626 EQUIPMENT LEASES	(19,419)	9,868	42,143	42,143	3,530	0
20-03-5630 DISPOSAL SERVICES	0	0	0	0	500	0
20-03-5631 CONTRACT-SLUDGE HAULING	87,267	44,459	40,000	40,000	85,000	120,000
20-03-5650 LEGAL FEES	0	0	0	0	0	0
20-03-5698 WATER TESTING TDH	26,893	28,888	27,500	27,500	25,000	30,000
20-03-5725 WILLIAMSON CO. HEALTH DISTRICT	20,000	20,000	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**561,177**	**529,233**	**532,143**	**532,143**	**551,530**	**645,000**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
WASTEWATER MAINTENANCE (cont'd)						
UTILITIES,PERMITS & FEES						
20-03-5800 UTILITIES	232,024	233,236	224,607	224,607	240,000	275,000
20-03-5807 CELL PHONE / PAGER	1,254	1,242	2,000	2,000	1,500	2,000
20-03-5810 TELEPHONE	0	0	750	750	750	750
20-03-5914 PERMIT / CCN FEES	7,728	10,685	10,100	10,100	9,000	10,100
20-03-5915 POSTAGE	0	6	0	0	100	150
TOTAL UTILITIES,PERMITS & FEES	**241,006**	**245,169**	**237,457**	**237,457**	**251,350**	**288,000**
SPECIAL EXPENSE/OTHER						
20-03-6201 DUES & SUBSCRIPTIONS	333	222	2,500	2,500	2,500	2,500
20-03-6202 ADVERTISING & PRINTING	649	283	2,000	2,000	2,000	2,000
20-03-6380 TRAVEL & TRAINING	4,146	1,907	10,000	10,000	5,000	5,000
20-03-6850 FLEET RESERVE FUND	0	0	3,000	3,000	3,000	0
TOTAL SPECIAL EXPENSE/OTHER	**5,128**	**2,412**	**17,500**	**17,500**	**12,500**	**9,500**
CAPITAL OUTLAY						
20-03-7000 VEHICLES	0	0	0	0	0	28,000
20-03-7100 MAJOR EQUIPMENT	0	0	0	14,500	54,755	0
20-03-7701 SCADA EQUIPMENT	6,097	22,143	38,500	38,500	38,500	50,000
20-03-7801 WASTEWATER LINES	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**6,097**	**22,143**	**38,500**	**53,000**	**93,255**	**78,000**
TOTAL WASTEWATER MAINTENANCE	**1,461,087**	**1,624,179**	**1,597,970**	**1,597,970**	**1,659,884**	**1,930,478**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
20 -UTILITY FUND						
NON DEPARTMENTAL						
PERSONNEL						
20-04-5010 SECTION 125 EXPENSE	125	442	420	420	700	420
20-04-5199 SUPPLEMENTAL BENEFITS	0	0	40,050	40,050	65	37,721
TOTAL PERSONNEL	**125**	**442**	**40,470**	**40,470**	**765**	**38,141**
CONTRACTUAL SERVICES						
20-04-5607 AUDITOR FEES	10,375	10,700	11,010	11,010	11,010	11,010
20-04-5650 LEGAL FEES	8,353	4,835	15,000	15,000	15,000	40,000
TOTAL CONTRACTUAL SERVICES	**18,728**	**15,535**	**26,010**	**26,010**	**26,010**	**51,010**
UTILITIES,PERMITS & FEES						
20-04-5911 CREDIT CARD MERCHANT FEES	44,499	38,751	45,000	45,000	46,125	45,000
20-04-5914 PERMIT FEES	0	0	0	0	0	0
TOTAL UTILITIES,PERMITS & FEES	**44,499**	**38,751**	**45,000**	**45,000**	**46,125**	**45,000**
SPECIAL EXPENSE/OTHER						
20-04-6205 INSURANCE (PROP & LIABILITY)	62,014	73,221	76,880	76,880	63,955	70,500
20-04-6303 CENTRAL TEXAS UTILITIES D.A.	29,000	0	0	0	0	0
20-04-6383 CTSUD CCN EXPENSE	0	0	0	0	0	0
20-04-6811 BOND INSURANCE & ISSUANCE	0	0	0	0	0	0
20-04-6812 PAYING AGENT FEES	0	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**91,014**	**73,221**	**76,880**	**76,880**	**63,955**	**70,500**
CAPITAL OUTLAY						
20-04-7710 CTSUD CCN	0	0	0	0	0	725,000
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**725,000**
TRANSFERS						
20-04-9000 TRANSFER OUT	1,460,000	1,360,000	1,360,000	1,360,000	1,360,000	1,360,000
20-04-9006 TRANSFER TO BCRUA DEBT SVC	3,123,851	5,592,398	5,272,360	5,272,360	5,272,360	5,743,721
20-04-9007 TRANSFER TO BCRWWS DEBT SVC	0	343,732	770,139	770,139	770,139	770,139
20-04-9008 TRANSFER TO CIP	3,000,000	51,992	0	0	0	0
20-04-9010 TRANSFER TO UT DEBT SERVICE	1,499,586	2,115,898	2,773,756	2,773,756	2,773,756	2,795,551
TOTAL TRANSFERS	**9,083,437**	**9,464,019**	**10,176,255**	**10,176,255**	**10,176,255**	**10,669,411**
INTEREST						
20-04-9200 INTEREST PAYMENTS	184,571	208,954	0	0	0	0
TOTAL INTEREST	**184,571**	**208,954**	**0**	**0**	**0**	**0**
TOTAL NON DEPARTMENTAL	**9,422,375**	**9,800,922**	**10,364,615**	**10,364,615**	**10,313,110**	**11,599,062**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

REGIONAL
WATER PLANT

The City of Leander is a partner with the cities of Cedar Park and Round Rock in the Brushy Creek Regional Utility Authority (BCRUA). The BCRUA placed the initial 17mgd water treatment plant into operation in the summer of 2012. By interlocal agreement among the parties, City of Leander employs the superintendent and plant operators. The City's Engineering Director oversees this division.

FY 2013-14 ACCOMPLISHMENTS

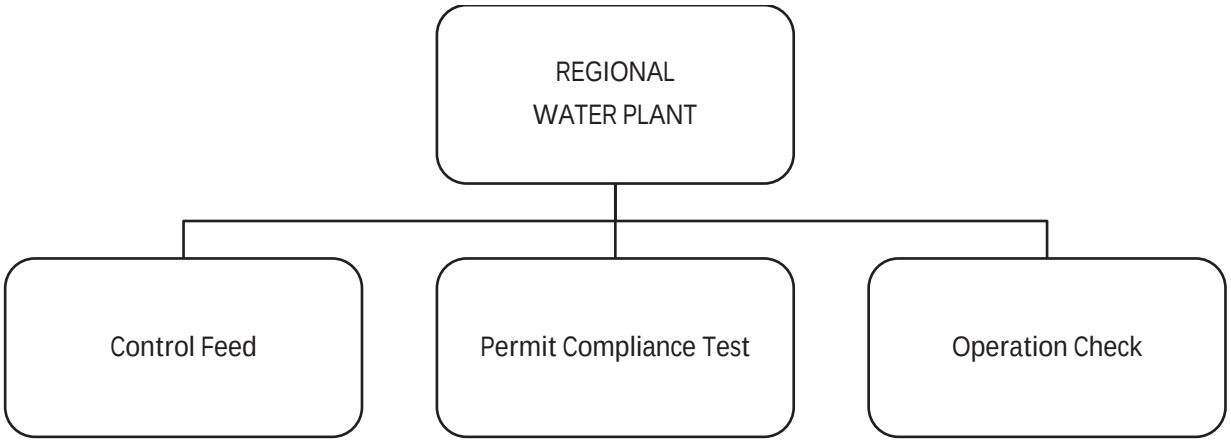
- Placed 17.8mgd water treatment facility into full operation.
- Assumed operator responsibilities for the raw water pump station; raw water transmission main; water plant facility; and treated water transmission main (including two delivery stations – one in Leander and the other in Cedar Park.)
- Delivered treated water at target goal date.
- Identified, coordinated, and repaired 78" water main leak.

FY 2014-15 OBJECTIVES

- Resolve outstanding punch list and warranty items relating to plant construction.
- Coordinate relocation of the temporary floating intake barge due to lake levels.

SUMMARY OF SIGNIFICANT CHANGES

The budget provides for the personnel costs to employ a plant superintendent and three water treatment plant operators. The City is reimbursed by the BCRUA for these expenses.



PERSONNEL SUMMARY	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET
SUPERINTENDENT	1	1	1	1
WATER PLANT OPERATORS	3	3	3	3
TOTAL	**4**	**4**	**4**	**4**

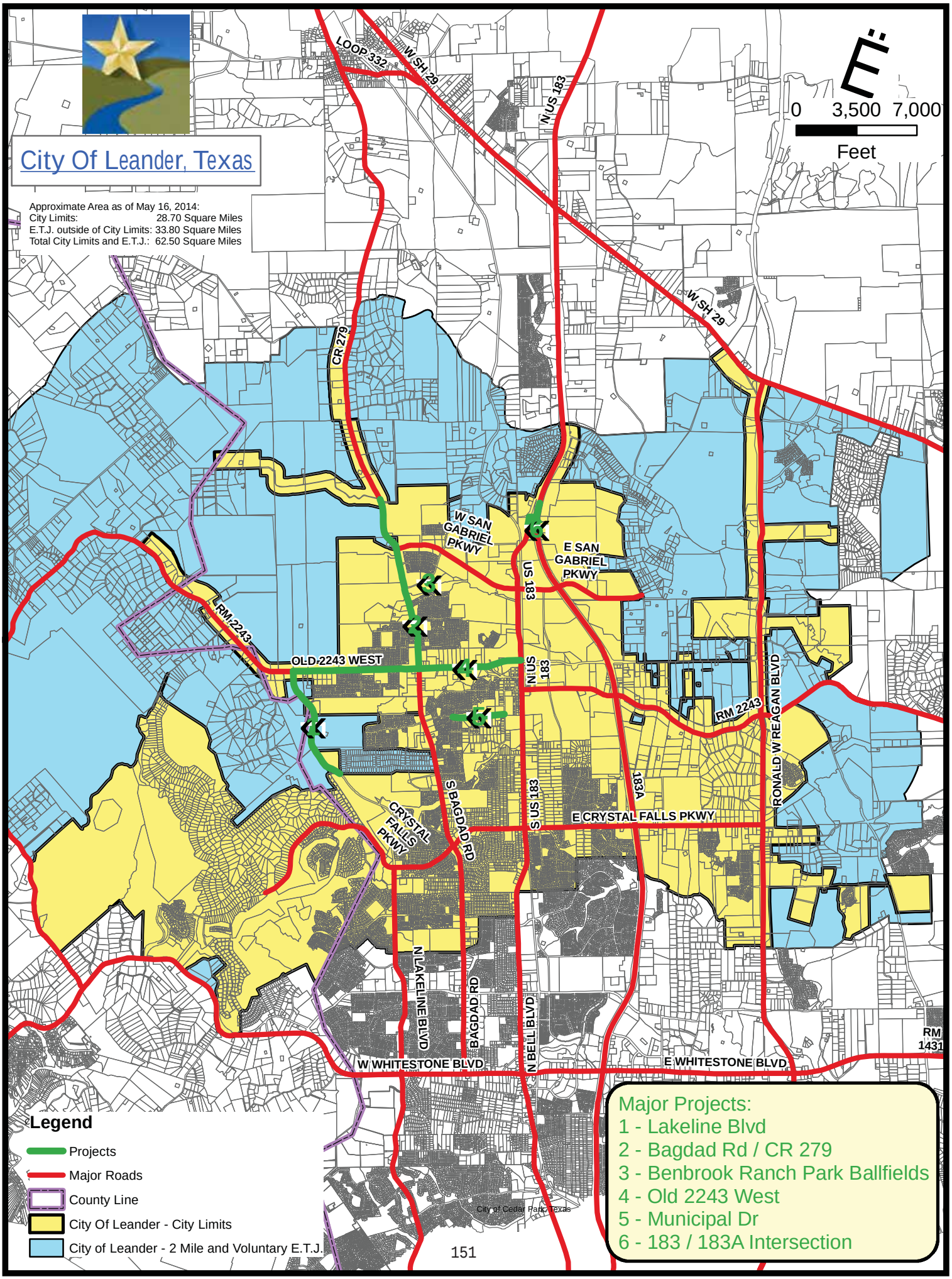
PERFORMANCE INDICATORS	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 PROPOSED
• Treatment Production			

PROGRAM & SERVICES CONTACT INFORMATION		
Engineering Department	www.leandertx.gov/engineering	(512) 528-2760
Brushy Creek Regional Utility Authority	www.bcrua.org	(512) 218-3234

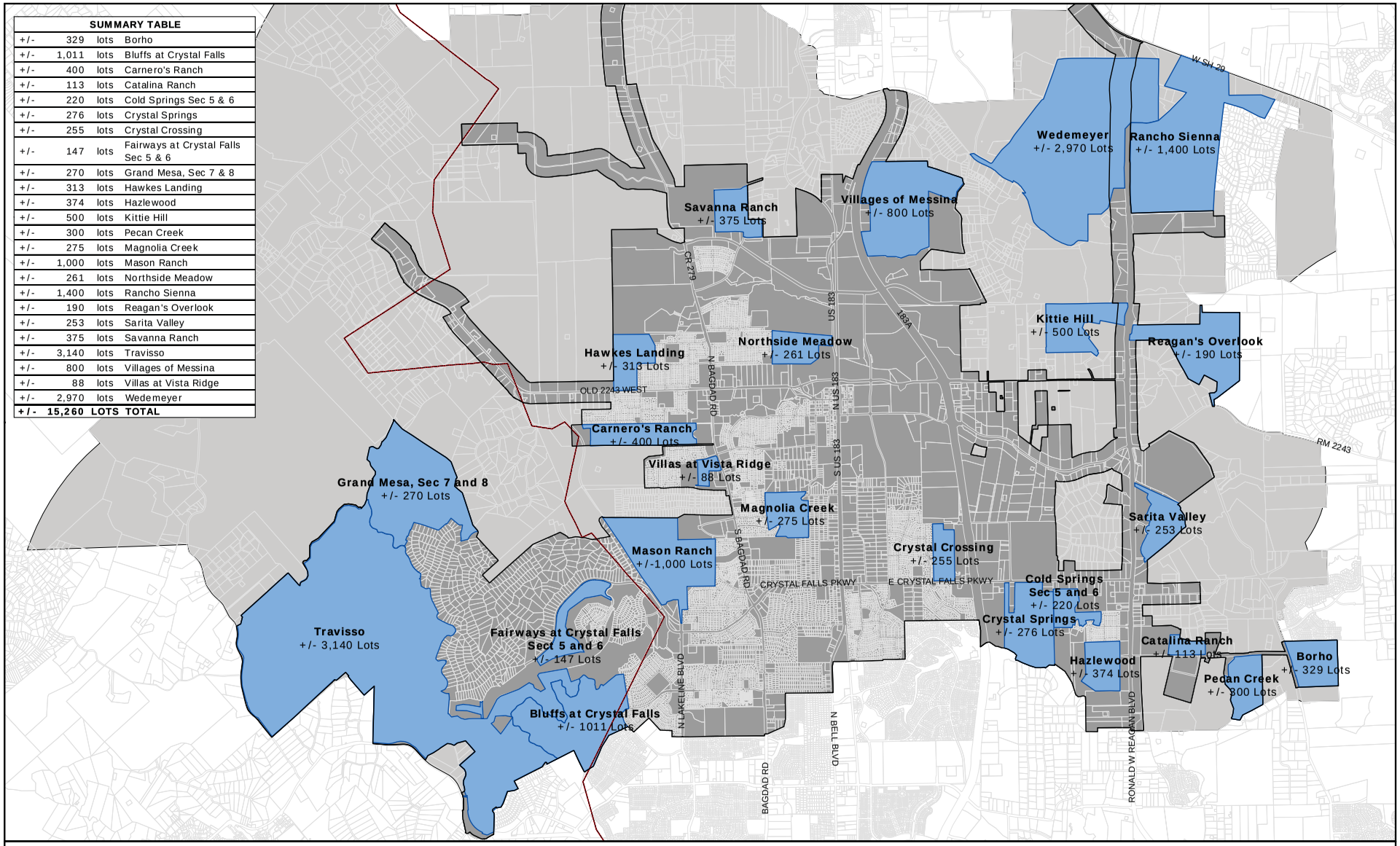
DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
20 -UTILITY FUND						
REGIONAL WATER PLANT						
PERSONNEL						
20-05-5110 SUPERVISION	70,910	73,767	72,681	72,681	75,475	74,861
20-05-5120 OPERATIONS	50,147	129,475	127,001	127,001	129,870	130,141
20-05-5140 OVERTIME	2,541	1,147	0	0	0	0
20-05-5153 LONGEVITY	0	60	410	410	300	650
20-05-5154 CERTIFICATION PAY	0	6,026	3,000	3,000	3,000	3,000
20-05-5180 FICA	7,314	11,849	12,592	12,592	12,305	12,936
20-05-5182 HEALTH, DENTAL & LIFE	15,857	27,416	26,165	26,165	24,030	27,377
20-05-5186 MDC	1,619	2,862	2,945	2,945	2,880	3,025
20-05-5188 TMRS	14,370	24,122	22,467	22,467	23,020	23,202
20-05-5190 UNEMPLOYMENT INSURANCE	719	433	540	540	828	828
20-05-5192 WORKERS COMP	1,408	4,190	4,764	4,764	4,069	4,895
TOTAL PERSONNEL	**164,885**	**281,347**	**272,565**	**272,565**	**275,777**	**280,915**
SUPPLIES/MINOR EQUIPMENT						
20-05-5221 MATERIALS & SUPPLIES	1,975	(346)	2,000	2,000	0	0
20-05-5240 GAS & OIL	277	0	0	0	0	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**2,253**	**(346)**	**2,000**	**2,000**	**0**	**0**
UTILITIES,PERMITS & FEES						
20-05-5807 CELL PHONE / PAGER	0	0	1,800	1,800	560	0
TOTAL UTILITIES,PERMITS & FEES	**0**	**0**	**1,800**	**1,800**	**560**	**0**
SPECIAL EXPENSE/OTHER						
20-05-6201 DUES & SUBSCRIPTIONS	111	0	0	0	0	0
20-05-6202 ADVERTISING & PRINTING	463	1,520	0	0	0	0
20-05-6380 TRAVEL & TRAINING	833	346	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**1,407**	**1,866**	**0**	**0**	**0**	**0**
TOTAL REGIONAL WATER PLANT	**168,545**	**282,867**	**276,365**	**276,365**	**276,337**	**280,915**
FUND TOTAL EXPENDITURES	**16,610,989**	**16,810,269**	**20,166,645**	**20,166,645**	**20,061,175**	**19,967,700**

FY 2014-15
ANNUAL BUDGET

CAPITAL PROJECT FUNDS


City Of Leander, Texas
Approximate Area as of May 16, 2014:
City Limits: 28.70 Square Miles
E.T.J. outside of City Limits: 33.80 Square Miles
Total City Limits and E.T.J.: 62.50 Square Miles
0 3,500 7,000
Feet
LOOP 332
W SH 29
N US 183
CR 279
W SAN GABRIEL PKWY
E SAN GABRIEL PKWY
US 183
RM 2243
OLD 2243 WEST
N US 183
RM 2243
RONALD W REAGAN BLVD
183A
S US 183
E CRYSTAL FALLS PKWY
CRYSTAL FALLS PKWY
S BAGDAD RD
N LAKELINE BLVD
BAGDAD RD
N BELL BLVD
W WHITESTONE BLVD
E WHITESTONE BLVD
RM 1431
Legend
Projects
Major Roads
County Line
City Of Leander - City Limits
City of Leander - 2 Mile and Voluntary E.T.J.
City of Cedar Park, Texas
Major Projects:
1 - Lakeline Blvd
2 - Bagdad Rd / CR 279
3 - Benbrook Ranch Park Ballfields
4 - Old 2243 West
5 - Municipal Dr
6 - 183 / 183A Intersection

SUMMARY TABLE			
+/-	329	lots	Borho
+/-	1,011	lots	Bluffs at Crystal Falls
+/-	400	lots	Carnero's Ranch
+/-	113	lots	Catalina Ranch
+/-	220	lots	Cold Springs Sec 5 & 6
+/-	276	lots	Crystal Springs
+/-	255	lots	Crystal Crossing
+/-	147	lots	Fairways at Crystal Falls Sec 5 & 6
+/-	270	lots	Grand Mesa, Sec 7 & 8
+/-	313	lots	Hawkes Landing
+/-	374	lots	Hazlewood
+/-	500	lots	Kittie Hill
+/-	300	lots	Pecan Creek
+/-	275	lots	Magnolia Creek
+/-	1,000	lots	Mason Ranch
+/-	261	lots	Northside Meadow
+/-	1,400	lots	Rancho Sienna
+/-	190	lots	Reagan's Overlook
+/-	253	lots	Sarita Valley
+/-	375	lots	Savanna Ranch
+/-	3,140	lots	Travisso
+/-	800	lots	Villages of Messina
+/-	88	lots	Villas at Vista Ridge
+/-	2,970	lots	Wedemeyer
+/-	**15,260**	**LOTS**	**TOTAL**



CITY OF LEANDER, TEXAS

Future Residential Development Map
Updated July 19, 2013

E

2,000 0 2,000 4,000 6,000 Feet

Active Subdivisions
City Limits
ETJ

Lot counts shown are from preliminary data. Final lot counts may differ upon final plat of the property.

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

FY 2014-15
ANNUAL BUDGET

GENERAL PURPOSE CAPITAL PROJECTS

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
TIA Fund-12						
Beginning Fund Balance	756,691	1,407,600	228,199	228,199	26,157	448,208
Revenues	844,552	2,183,764	0	900,059	1,093,276	45,000
Expenditures						
CAPITAL IMPROVEMENTS	193,643	3,565,207	0	670,000	671,225	45,000
Total Expenditures	193,643	3,565,207	0	670,000	671,225	45,000
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	193,643	3,565,207	0	670,000	671,225	45,000
Current Operating surplus/(deficit)	650,909	(1,381,443)	0	230,059	422,051	0
Ending Fund Balance	1,407,600	26,157	228,199	458,258	448,208	448,208
Net Available	1,407,600	26,157	228,199	458,258	448,208	448,208

Fund Summary: The Traffic Impact Fee fund was established by ordinance to provide developers the option to pay the City an "in-lieu of" fee rather than construct improvements to a substandard street if that street abutted the property being developed. The fund also establishes a fee to be paid by developers for the impact their development will have on traffic conditions.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
12 -TIA FUND						
REVENUES						
ADMINISTRATIVE						
12-00-4062 TIA FEE IN LIEU	509,749	129,396	0	0	121,954	45,000
TOTAL ADMINISTRATIVE	**509,749**	**129,396**	**0**	**0**	**121,954**	**45,000**
MISCELLANEOUS						
12-00-4449 INTEREST INCOME	959	966	0	0	175	0
12-00-4486 SUBSTANDARD STREET IMPROVEMENT	333,844	83,403	0	0	35,186	0
12-00-4499 WILLIAMSON COUNTY	0	1,000,000	0	500,000	500,000	0
TOTAL MISCELLANEOUS	**334,803**	**1,084,369**	**0**	**500,000**	**535,361**	**0**
POLICE SPECIAL REVENUE						
12-00-4625 LISD - INTERLOCAL AGREEMENT	0	600,000	0	400,059	435,961	0
TOTAL POLICE SPECIAL REVENUE	**0**	**600,000**	**0**	**400,059**	**435,961**	**0**
TRANSFERS						
12-00-4900 TRANSFER IN	0	370,000	0	0	0	0
TOTAL TRANSFERS	**0**	**370,000**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**844,552**	**2,183,764**	**0**	**900,059**	**1,093,276**	**45,000**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
12 -TIA FUND						
CAPITAL IMPROVEMENTS						
CONTRACTUAL SERVICES						
12-01-5600 CONTRACT LABOR	0	0	0	5,000	6,225	45,000
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**5,000**	**6,225**	**45,000**
CAPITAL PROJECTS						
12-01-8001 TIA FEE ALL QUADS	0	0	0	0	0	0
12-01-8005 LAKELINE BLVD IMPROVEMENTS	0	0	0	0	0	0
12-01-8334 CR 179 RECONSTRUCTION	193,643	3,565,207	0	665,000	665,000	0
TOTAL CAPITAL PROJECTS	**193,643**	**3,565,207**	**0**	**665,000**	**665,000**	**0**
TOTAL CAPITAL IMPROVEMENTS	**193,643**	**3,565,207**	**0**	**670,000**	**671,225**	**45,000**
FUND TOTAL EXPENDITURES	**193,643**	**3,565,207**	**0**	**670,000**	**671,225**	**45,000**

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
General Purpose CIP-40						
Beginning Fund Balance	392,187	444,645	(17,912)	(17,912)	(416,285)	561,150
Revenues	731,201	4,330,025	1,649,946	2,298,095	4,199,816	0
Expenditures						
CAPITAL PROJECTS	0	0	0	0	0	0
GRANTS	678,743	5,185,768	0	302,420	282,310	0
CAPITAL PROJECTS	0	5,187	1,544,750	2,312,075	2,940,071	561,150
Total Expenditures	678,743	5,190,955	1,544,750	2,614,495	3,222,381	561,150
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	678,743	5,190,955	1,544,750	2,614,495	3,222,381	561,150
Current Operating surplus/(deficit)	52,458	(860,930)	105,196	(316,400)	977,435	(561,150)
Ending Fund Balance	444,645	(416,285)	87,284	(334,312)	561,150	0
Net Available	444,645	(416,285)	87,284	(334,312)	561,150	0

Fund Summary: The General Purpose Capital Projects fund is used to account for a variety of capital projects in which the source of funds is restricted to that purpose. Recent projects include the construction of Mel Mathis Avenue, East Crystal Falls intersection at US 183 and design for improvements to 2243.

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
40 -GENERAL CAP PROJ						
REVENUES						
MISCELLANEOUS						
40-00-4403 C/O 2,715M 2004-A						
40-00-4410 CAPITAL METRO BCT SIDEWALK	0	0	0	0	0	0
40-00-4413 CAPITAL METRO WEST ST SIDEWALK	0	0	0	0	0	0
40-00-4432 DAVIS PROPERTY	0	0	0	0	0	0
40-00-4436 DEVELOPERS CONTRIBUTION	0	0	0	0	0	0
40-00-4438 DRAINAGE MASTER PLAN TOD	400,000	0	0	0	1,254,121	0
40-00-4449 INTEREST INCOME	0	0	0	0	0	0
40-00-4455 KEY DEER RANCH MITIGATION	272	25	0	0	50	0
40-00-4456 LAKELINE BLVD ROW	0	0	0	0	0	0
40-00-4457 MM PRJT CR273 & SAN GABRIEL T	180,000	0	0	0	0	0
40-00-4476 PROCEEDS FROM 12,779M BOND	928	4,030,000	0	0	0	0
40-00-4480 STREET LIGHT IMPROVEMENTS	0	0	0	0	0	0
40-00-4492 TAX NOTE 2004 600K	0	0	0	0	0	0
40-00-4493 TOD CONCEPT PLAN & PUD REVIEW	0	0	0	0	0	0
40-00-4494 TOD-TRANSIT ORIENTED DEVELOP	0	0	0	0	0	0
TOTAL MISCELLANEOUS	0	0	0	0	0	0
	581,201	**4,030,025**	**0**	**0**	**1,254,171**	**0**
TRANSFERS						
40-00-4900 TRANSFER IN						
TOTAL TRANSFERS	150,000	300,000	1,649,946	2,298,095	2,298,095	0
	150,000	**300,000**	**1,649,946**	**2,298,095**	**2,298,095**	**0**
TOTAL REVENUES						
	731,201	**4,330,025**	**1,649,946**	**2,298,095**	**3,552,266**	**0**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
40 -GENERAL CAP PROJ						
CAPITAL PROJECTS						
CAPITAL OUTLAY						
40-02-7364 LAKELINE BLVD EXTENSION ROW						
TOTAL CAPITAL OUTLAY	456,525	49,680	0	0	0	0
	456,525	**49,680**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
40-02-8335 LEANDER T						
TOTAL CAPITAL PROJECTS	222,219	5,136,088	0	302,420	0	0
	222,219	**5,136,088**	**0**	**302,420**	**0**	**0**
TOTAL CAPITAL PROJECTS						
	678,743	**5,185,768**	**0**	**302,420**	**0**	**0**
40 -GENERAL CAP PROJ						
CAPITAL PROJECTS						
CAPITAL OUTLAY						
40-04-7400 LAND, EASEMENTS, ROW						
40-04-7501 POLICE CAD SYSTEM	0	0	0	165,000	237,550	0
40-04-7902 TRAFFIC CONTROL IMPROVEMENTS	0	0	0	0	400,000	140,000
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
	0	**0**	**0**	**165,000**	**637,550**	**140,000**
CAPITAL PROJECTS						
40-04-8005 LAKELINE EXTENSION						
40-04-8026 US183/183A INTERSECTION	0	0	0	0	34,445	0
40-04-8028 BAGDAD (N) STREET AND DRAINAGE	0	0	0	0	1,250,000	0
40-04-8342 E. CRYSTAL FALLS ROADWAY	0	0	100,000	302,000	302,000	0
40-04-8385 OLD 2243 WEST / HERO WAY	0	0	730,000	1,073,925	648,386	0
TOTAL CAPITAL PROJECTS	0	5,187	714,750	771,150	350,000	421,150
	0	**5,187**	**1,544,750**	**2,147,075**	**2,584,831**	**421,150**
TOTAL CAPITAL PROJECTS						
	0	**5,187**	**1,544,750**	**2,312,075**	**3,222,381**	**561,150**
FUND TOTAL EXPENDITURES						
	678,743	**5,190,955**	**1,544,750**	**2,614,495**	**3,222,381**	**561,150**

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
$21M 2007 GO Bonds-52						
Beginning Fund Balance	419,036	244,640	0	0	0	
Revenues	429,862	48,627	0	0	0	0
Expenditures						
2007 BOND PROJECTS	604,258	293,267	0	0	0	0
Total Expenditures	604,258	293,267	0	0	0	0
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	604,258	293,267	0	0	0	0
Current Operating surplus/(deficit)	(174,396)	(244,640)	0	0	0	0
Ending Fund Balance	244,640	0	0	0	0	0
Net Available	244,640	0	0	0	0	0

Fund Summary: In 2006, voters approved bonds for the construction of various roadway, public safety, and municipal facilty improvements. The City issued bonds in 2007 and this fund was established to account for the expenditure of those funds.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
52 -21M BOND SERIES 2007						
REVENUES						
MISCELLANEOUS						
52-00-4401 BAGDAD RD NORTH IMPROVEMENTS	0	0	0	0	0	0
52-00-4419 E.CRYSTAL FALLS P1 DRIVEWAY IM	0	0	0	0	0	0
52-00-4420 E.CRYSTAL FALLS P2 DRAINAGE IM	0	0	0	0	0	0
52-00-4436 DEVELOPER CONTRIBUTION E CRY F	0	48,587	0	0	0	0
52-00-4449 INTEREST INCOME	272	39	0	0	0	0
52-00-4467 OTHER REV-BAGDAD SIDEWALK GRAN	576	0	0	0	0	0
52-00-4488 SIDEWALKS EAST CRYSTAL FALLS	0	0	0	0	0	0
52-00-4495 TxDOT E. CRYSTAL FALLS PKWY	0	0	0	0	0	0
52-00-4499 WILLIAMSON COUNTY	429,014	0	0	0	0	0
TOTAL MISCELLANEOUS	**429,862**	**48,627**	**0**	**0**	**0**	**0**
TRANSFERS						
52-00-4900 TRANSFER IN	0	0	0	0	0	0
TOTAL TRANSFERS	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**429,862**	**48,627**	**0**	**0**	**0**	**0**
52 -21M BOND SERIES 2007						
21M BOND SERIES 2007						
CAPITAL PROJECTS						
52-07-8021 SAN GABRIEL PKWY INTERSECTION	604,258	293,267	0	0	0	0
TOTAL CAPITAL PROJECTS	**604,258**	**293,267**	**0**	**0**	**0**	**0**
TOTAL 21M BOND SERIES 2007	**604,258**	**293,267**	**0**	**0**	**0**	**0**
FUND TOTAL EXPENDITURES	**604,258**	**293,267**	**0**	**0**	**0**	**0**

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
$6M 2010 GO Bonds-53						
Beginning Fund Balance	4,603,215	4,113,939	1,250,460	1,250,460	2,056,621	0
Revenues	4,942	139,092	0	0	500	0
Expenditures						
2010 BOND PROJECTS	494,218	2,196,410	1,160,000	2,032,520	2,057,121	0
Total Expenditures	494,218	2,196,410	1,160,000	2,032,520	2,057,121	0
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	494,218	2,196,410	1,160,000	2,032,520	2,057,121	0
Current Operating surplus/(deficit)	(489,276)	(2,057,318)	(1,160,000)	(2,032,520)	(2,056,621)	0
Ending Fund Balance	4,113,939	2,056,621	90,460	(782,060)	0	0
Net Available	4,113,939	2,056,621	90,460	(782,060)	0	0

Fund Summary: In 2010, the City issued the remaining $6,000,000 of voter-approved bonds from the 2006 election to finish various roadway projects. This fund was established to account for those projects.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
53 -6M BOND SERIES 2010						
REVENUES						
MISCELLANEOUS						
53-00-4449 INTEREST INCOME	4,942	4,092	0	0	500	0
53-00-4475 PREMIUM ON BOND ISSUANCE	0	0	0	0	0	0
TOTAL MISCELLANEOUS	**4,942**	**4,092**	**0**	**0**	**500**	**0**
TRANSFERS						
	0	0	0	0	0	0
53-00-4900 TRANSFER IN	0	135,000	0	0	0	0
TOTAL TRANSFERS	**0**	**135,000**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**4,942**	**139,092**	**0**	**0**	**500**	**0**
53 -6M BOND SERIES 2010						
6M BOND SERIES 2010						
SPECIAL EXPENSE/OTHER						
53-01-6811 BOND ISSUANCE COSTS	0	0	0	0	0	0
53-01-6812 PAYING AGENT FEES	0	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**0**	**0**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
53-01-8325 BAGDAD/CASTLEWOOD SIDEWALK/RWA	9,500	0	0	0	0	0
53-01-8327 COUNTY GLEN DRAINAGE	128,017	1,800,064	0	102,520	102,520	0
53-01-8335 LEANDER T	0	122,300	0	770,000	770,000	0
53-01-8342 E.CRYSTAL FALLS ROADWAY	272,232	64,873	1,160,000	1,160,000	1,192,718	0
53-01-8384 LAKELINE/OSAGE INTERSECTION	0	0	0	0	0	0
53-01-8385 OLD 2243	0	8,117	0	0	(8,117)	0
53-01-8386 SAN GABRIEL PARKWAY	2,000	201,054	0	0	0	0
53-01-8390 SONNY DRIVE EXTENSION	82,468	0	0	0	0	0
TOTAL CAPITAL PROJECTS	**494,218**	**2,196,410**	**1,160,000**	**2,032,520**	**2,057,121**	**0**
TOTAL 6M BOND SERIES 2010	**494,218**	**2,196,410**	**1,160,000**	**2,032,520**	**2,057,121**	**0**
FUND TOTAL EXPENDITURES	**494,218**	**2,196,410**	**1,160,000**	**2,032,520**	**2,057,121**	**0**

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
2015 Bond Series-54						
Beginning Fund Balance	0	0	0	0	0	0
Revenues	0	0	0	0	0	45,615,366
Expenditures						
CAPITAL PROJECTS	0	0	0	0	0	45,615,366
Total Expenditures	0	0	0	0	0	45,615,366
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	0	0	0	0	0	45,615,366
Current Operating surplus/(deficit)	0	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0	0
Net Available	0	0	0	0	0	0

Fund Summary: In 2015, the City anticipates issuing $26 million in Certificates of Obligation for various capital projects including major roadways, two fire stations, parkland and park improvements. The City anticipates project cost sharing with Williamson County for the construction of two of the roadway projects - 2243 from US 183 to Lakeline and Bagdad north from 2243 to new LISD High School #6. This fund was established to account for these projects.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
54 -BOND SERIES 2015						
REVENUES						
ADMINISTRATIVE						
54-00-4013 BOND PROCEEDS	0	0	0	0	0	28,012,966
TOTAL ADMINISTRATIVE	**0**	**0**	**0**	**0**	**0**	**28,012,966**
MISCELLANEOUS						
54-00-4499 WILLIAMSON COUNTY	0	0	0	0	0	15,500,000
TOTAL MISCELLANEOUS	**0**	**0**	**0**	**0**	**0**	**15,500,000**
OTHER REVENUE						
54-00-4625 LISD - INTERLOCAL AGREEMENT	0	0	0	0	0	2,102,400
TOTAL POLICE SPECIAL REVENUE	**0**	**0**	**0**	**0**	**0**	**2,102,400**
TOTAL REVENUES	**0**	**0**	**0**	**0**	**0**	**45,615,366**
CAPITAL PROJECTS						
CAPITAL OUTLAY						
54-01-7420 PARKLAND ACQUISITION	0	0	0	0	0	2,000,000
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**2,000,000**
CAPITAL PROJECTS						
54-01-8202 BENBROOK RANCH REGIONAL PARK	0	0	0	0	0	1,000,000
54-01-8282 BAGDAD (N) STREET & DRAINAGE	0	0	0	0	0	11,000,000
54-01-8352 FIRE STATION #1	0	0	0	0	0	2,947,091
54-01-8354 FIRE STATION #4	0	0	0	0	0	2,668,275
54-01-8385 OLD 2243 WEST / HERO WAY	0	0	0	0	0	20,000,000
54-01-8387 MUNICIPAL DRIVE	0	0	0	0	0	4,000,000
54-01-8388 EAST STREET	0	0	0	0	0	1,000,000
54-01-8627 RIDGMAR LANDING WATERLINE	0	0	0	0	0	1,000,000
TOTAL CAPITAL PROJECTS	**0**	**0**	**0**	**0**	**0**	**43,615,366**
TOTAL CAPITAL PROJECTS	**0**	**0**	**0**	**0**	**0**	**45,615,366**
FUND TOTAL EXPENDITURES	**0**	**0**	**0**	**0**	**0**	**45,615,366**

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Park Dedication-75						
Beginning Fund Balance	28,154	46,297	356,346	356,346	449,607	777,302
Revenues	39,632	467,956	453,100	453,100	407,425	1,495,000
Expenditures						
PARKS & RECREATION	21,489	64,646	677,000	677,000	79,730	1,533,000
Total Expenditures	21,489	64,646	677,000	677,000	79,730	1,533,000
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	21,489	64,646	677,000	677,000	79,730	1,533,000
Current Operating surplus/(deficit)	18,143	403,310	(223,900)	(223,900)	327,695	(38,000)
Ending Fund Balance	46,297	449,607	132,446	132,446	777,302	739,302
Net Available	46,297	449,607	132,446	132,446	777,302	739,302

Fund Summary: The Park Dedication Fund was established to account for funds collected during the subdivision platting process. The City's subdivision ordinance requires developers of residential property to set aside parkland ("parkland dedication") or pay an "in-lieu of" fee. The City then can use these funds for the future acquisition of parkland or for improvements to existing parks.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
75 -PARK DEDICATION FUND						
REVENUES						
DONATIONS						
75-00-4263 DONATIONS VETERANS MEMORIAL	0	38	0	0	500	100,000
TOTAL DONATIONS	**0**	**38**	**0**	**0**	**500**	**100,000**
MISCELLANEOUS						
75-00-4449 INTEREST INCOME	32	140	0	0	25	0
TOTAL MISCELLANEOUS	**32**	**140**	**0**	**0**	**25**	**0**
RECREATION FEES						
75-00-4775 PARK ORDINANCE DEDICATION	39,600	367,778	253,100	253,100	206,900	500,000
TOTAL RECREATION FEES	**39,600**	**367,778**	**253,100**	**253,100**	**206,900**	**500,000**
TRANSFERS						
75-00-4900 TRANSFER IN	0	100,000	200,000	200,000	200,000	895,000
TOTAL TRANSFERS	**0**	**100,000**	**200,000**	**200,000**	**200,000**	**895,000**
TOTAL REVENUES	**39,632**	**467,956**	**453,100**	**453,100**	**407,425**	**1,495,000**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
75 -PARK DEDICATION FUND						
PARK DEDICATION FUND						
SUPPLIES/MINOR EQUIPMENT						
75-23-5312 BENBROOK RANCH REG PARK	3,117	60,119	0	0	35,730	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**3,117**	**60,119**	**0**	**0**	**35,730**	**0**
SPECIAL EXPENSE/OTHER						
75-23-6317 ESCROW - VETERANS MEMORIAL	0	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**0**	**0**	**0**	**0**	**0**	**0**
CAPITAL OUTLAY						
75-23-7420 PARKLAND ACQUISITION	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
PARK DEDICATION FUND (cont'd)						
CAPITAL PROJECTS						
75-23-8202 BENBROOK RANCH EXPENSE	0	0	600,000	600,000	0	1,290,000
75-23-8203 SKATE PARK	0	0	63,000	0	0	0
75-23-8204 PARK CONSTRUCTION - RESTRICTED	18,373	4,527	0	63,000	30,000	38,000
75-23-8205 ESTATES AT NORTH CREEK PARK	0	0	0	0	0	0
75-23-8208 LAKEWOOD PARK	0	0	0	0	0	0
75-23-8210 VETERAN'S PARK	0	0	0	0	0	205,000
TOTAL CAPITAL PROJECTS	**18,373**	**4,527**	**663,000**	**663,000**	**30,000**	**1,533,000**
TRANSFERS						
75-23-9000 TRANSFER OUT	0	0	14,000	14,000	14,000	0
TOTAL TRANSFERS	**0**	**0**	**14,000**	**14,000**	**14,000**	**0**
TOTAL PARK DEDICATION FUND	**21,489**	**64,646**	**677,000**	**677,000**	**79,730**	**1,533,000**
FUND TOTAL EXPENDITURES	**21,489**	**64,646**	**677,000**	**677,000**	**79,730**	**1,533,000**

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UTILITY FUND
CAPITAL PROJECTS

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
Water Impact Fee Fund-25						
Beginning Fund Balance	(1,680,318)	(404,219)	933,021	933,021	1,476,386	3,260,026
Revenues	1,339,993	2,652,897	1,489,500	1,489,500	3,634,250	3,880,000
Expenditures						
CIP PROJECTS	0	622,760	625,321	625,321	625,321	625,928
WATER IMPACT FEE	63,894	149,532	720,000	1,229,604	1,225,289	4,352,500
Total Expenditures	63,894	772,292	1,345,321	1,854,925	1,850,610	4,978,428
(less) Transfers Out	0	0	(250,000)	(250,000)	(250,000)	(975,000)
Current Operating Expenditures	63,894	772,292	1,095,321	1,604,925	1,600,610	4,003,428
Current Operating surplus/(deficit)	1,276,099	1,880,605	394,179	(115,425)	2,033,640	(123,428)
Ending Fund Balance	(404,219)	1,476,386	1,077,200	567,596	3,260,026	2,161,598
Net Available	(404,219)	1,476,386	1,077,200	567,596	3,260,026	2,161,598

Fund Summary: The Water Impact Fee fund has been established in accordance with state law that allows a municipality to assess impact fees on development to pay for the offsite impacts of that development on the municipality's utility system. The City periodically updates the capital improvements plan which is required by state law before a fee can be established.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
25 -UTILITY PROJ WATER IMPACT REVENUES						
ADMINISTRATIVE						
25-00-4085 WATER IMPACT FEES	1,339,993	2,652,677	1,489,500	1,489,500	3,630,000	3,880,000
TOTAL ADMINISTRATIVE	**1,339,993**	**2,652,677**	**1,489,500**	**1,489,500**	**3,630,000**	**3,880,000**
MISCELLANEOUS						
25-00-4449 INTEREST INCOME	0	220	0	0	4,250	0
TOTAL MISCELLANEOUS	**0**	**220**	**0**	**0**	**4,250**	**0**
TRANSFERS						
25-00-4900 TRANSFER IN	0	0	0	0	0	0
TOTAL TRANSFERS	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**1,339,993**	**2,652,897**	**1,489,500**	**1,489,500**	**3,634,250**	**3,880,000**
25 -UTILITY PROJ WATER IMPACT PRINCIPAL & INTEREST						
TRANSFERS						
25-01-9000 TRANSFER OUT	0	583,000	0	0	0	0
TOTAL TRANSFERS	**0**	**583,000**	**0**	**0**	**0**	**0**
INTEREST						
25-01-9236 INTEREST $3.0M TAX NOTES 2012	0	39,760	34,321	34,321	34,321	25,928
TOTAL INTEREST	**0**	**39,760**	**34,321**	**34,321**	**34,321**	**25,928**
PRINCIPAL						
25-01-9632 PRINCIPAL 3.0M TAX NOTES 2012	0	0	591,000	591,000	591,000	600,000
TOTAL PRINCIPAL	**0**	**0**	**591,000**	**591,000**	**591,000**	**600,000**
TOTAL PRINCIPAL & INTEREST	**0**	**622,760**	**625,321**	**625,321**	**625,321**	**625,928**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
25 -UTILITY PROJ WATER IMPACT						
WATER IMPACT FEE PROJECTS						
CONTRACTUAL SERVICES						
25-31-5624 CCN EXPENSE	0	0	0	0	0	0
25-31-5681 WATER MASTER PLAN	16,230	0	0	0	0	17,500
25-31-5695 TOD IMPACT FEE	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**16,230**	**0**	**0**	**0**	**0**	**17,500**
CAPITAL PROJECTS						
25-31-8306 RONALD REAGAN 24" WATERLINE	0	0	0	176,753	176,753	0
25-31-8320 HERO WAY WATERLINE	0	0	0	0	0	600,000
25-31-8328 CRYSTAL FALL EST	0	0	305,000	581,851	581,851	0
25-31-8606 IMPACT FEE EXPENSE - WATER	0	0	0	0	55,725	0
25-31-8609 IMPACT FEES - GRAND MESA VI	0	0	0	56,000	0	0
25-31-8610 COUNTY GLEN WATER TANK IMPS/TI	0	0	0	0	0	0
25-31-8611 BRUSHY CREEK REGIONAL UT AUTH	0	0	0	0	0	0
25-31-8612 IMPACT FEE REFUND-SARITA VALLE	47,664	91,376	165,000	165,000	160,960	0
25-31-8620 TRAVISSO MUD 21 WATERLINE	0	0	0	0	0	0
25-31-8621 LIBERTY HILL CONNECTION	0	0	0	0	0	0
25-31-8622 REAGAN TRANSMISSION 42"	0	0	0	0	0	0
25-31-8623 LAKELINE EXTENSION ENCASEMENTS	0	0	0	0	0	0
25-31-8624 SAN GABRIEL WATERLINE 24"	0	0	0	0	0	60,000
25-31-8625 REAGAN EST/GST/BOOSTER STATION	0	0	0	0	0	500,000
25-31-8626 GRAND MESA 8 / HIGH LONESOME	0	0	0	0	0	50,000
25-31-8627 RIDGMAR LANDING WATERLINE	0	0	0	0	0	0
25-31-8628 CRESCENT DEVELOPMENT WATER	0	0	0	0	0	0
25-31-8629 NAMELESS ROAD DEVELOPMENT	0	0	0	0	0	0
25-31-8630 REAGAN WATERLINE 24"	0	0	0	0	0	2,150,000
25-31-8631 PALMERA RIDGE WATER	0	0	0	0	0	0
TOTAL CAPITAL PROJECTS	**47,664**	**91,376**	**470,000**	**979,604**	**975,289**	**3,360,000**
TRANSFERS						
25-31-9000 TRANSFER OUT	0	0	250,000	250,000	250,000	975,000
TOTAL TRANSFERS	**0**	**0**	**250,000**	**250,000**	**250,000**	**975,000**
TOTAL WATER IMPACT FEE PROJECTS	**63,894**	**91,376**	**720,000**	**1,229,604**	**1,225,289**	**4,352,500**
FUND TOTAL EXPENDITURES	**63,894**	**714,136**	**1,345,321**	**1,854,925**	**1,850,610**	**4,978,428**

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Wastewater Impact Fee Fund-26						
Beginning Fund Balance	1,063,984	921,185	1,710,837	1,710,837	1,953,010	1,710,837
Revenues	832,550	1,106,656	859,500	859,500	1,355,000	1,292,000
Expenditures						
WASTEWATER IMPACT FEE	975,349	74,831	250,000	268,000	267,775	1,150,000
Total Expenditures	975,349	74,831	250,000	268,000	267,775	1,150,000
(less) Transfers Out	0	0	(250,000)	(250,000)	(250,000)	(250,000)
Current Operating Expenditures	975,349	74,831	0	18,000	17,775	900,000
Current Operating surplus/(deficit)	(142,799)	1,031,825	609,500	591,500	1,087,225	142,000
Ending Fund Balance	921,185	1,953,010	2,320,337	2,302,337	3,040,235	1,852,837
Net Available	921,185	1,953,010	2,320,337	2,302,337	3,040,235	1,852,837

Fund Summary: The Wastewater Impact Fee fund has been established in accordance with state law that allows a municipality to assess impact fees on development to pay for the offsite impacts of that development on the municipality's utility system. The City periodically updates the capital improvements plan which is required by state law before a fee can be established.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
26 -UTILITY PROJ WW IMPACT REVENUES						
ADMINISTRATIVE						
26-00-4011 BLOCK HOUSE CREEK INTERCEPTOR1	0	0	0	0	0	0
26-00-4070 WASTEWATER IMPACT FEES	680,262	1,105,839	859,500	859,500	1,350,000	1,292,000
TOTAL ADMINISTRATIVE	**680,262**	**1,105,839**	**859,500**	**859,500**	**1,350,000**	**1,292,000**
MISCELLANEOUS						
26-00-4404 BRUSHY CRK WW INTERCEPTOR EXT	0	0	0	0	0	0
26-00-4436 DEVELOPERS CONTRIBUTION	151,191	0	0	0	0	0
26-00-4449 INTEREST INCOME	1,098	817	0	0	5,000	0
TOTAL MISCELLANEOUS	**152,289**	**817**	**0**	**0**	**5,000**	**0**
TOTAL REVENUES	**832,550**	**1,106,656**	**859,500**	**859,500**	**1,355,000**	**1,292,000**
26 -UTILITY PROJ WW IMPACT WASTEWATER CIF						
CONTRACTUAL SERVICES						
26-01-5624 CCN EXPENSE	0	0	0	0	0	0
26-01-5650 LEGAL FEES	0	0	0	0	0	0
26-01-5682 WASTEWATER MASTER PLAN	19,435	0	0	0	0	0
26-01-5695 TOD IMPACT FEE	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**19,435**	**0**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
26-01-8701 BLOCK HOUSE CREEK IMPACT WW	0	0	0	0	0	0
26-01-8702 BRUSHY CREEK WW INTERCEPTOR	0	0	0	0	0	0
26-01-8703 COUNTY GLEN INTERCEPTOR	0	0	0	18,000	17,775	0
26-01-8704 HORIZON PARK LIFT STATION PH2	0	0	0	0	0	0
26-01-8705 KEY DEER OFFSITE IMPROVEMENTS	0	0	0	0	0	0
26-01-8720 NAMELESS ROAD DEVELOPMENT WW	0	0	0	0	0	0
26-01-8721 WEDEMEYER WWTP	0	0	0	0	0	750,000
26-01-8722 PALMERA RIDGE WW	0	0	0	0	0	150,000
26-01-8723 CRESCENT DEVELOPMENT WW	0	0	0	0	0	0
26-01-8750 WWTP EXPANSION	0	0	0	0	0	0
TOTAL CAPITAL PROJECTS	**0**	**0**	**0**	**18,000**	**17,775**	**900,000**
TRANSFERS						
26-01-9000 TRANSFER OUT	5,016,550	2,887,393	250,000	250,000	250,000	250,000
TOTAL TRANSFERS	**5,016,550**	**2,887,393**	**250,000**	**250,000**	**250,000**	**250,000**
TOTAL WASTEWATER CIF	**5,035,985**	**2,887,393**	**250,000**	**268,000**	**267,775**	**1,150,000**
FUND TOTAL EXPENDITURES	**5,035,985**	**2,887,393**	**250,000**	**268,000**	**267,775**	**1,150,000**

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
Utility CIP-27						
Beginning Fund Balance	0	2,895,132	97,632	97,632	466,789	0
Revenues	3,000,790	2,700	0	0	100	0
Expenditures						
CONSTRUCTION COSTS	18,804	0	0	0	0	0
CONSTRUCTION PROJECTS	86,854	2,431,043	0	530,000	466,889	0
Total Expenditures	105,658	2,431,043	0	530,000	466,889	0
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	105,658	2,431,043	0	530,000	466,889	0
Current Operating surplus/(deficit)	2,895,132	(2,428,343)	0	(530,000)	(466,789)	0
Ending Fund Balance	2,895,132	466,789	97,632	(432,368)	0	0
Net Available	2,895,132	466,789	97,632	(432,368)	0	0

Fund Summary: The Utility CIP fund is used for the purpose of funding Utility Fund capital improvement projects with the use of debt proceeds. In 2012, the City borrowed $3,000,000 for the construction of a new Crystal Falls Elevated Storage Tank and related facilities.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
27 -UTILITY CAP PROJ REVENUES						
ADMINISTRATIVE						
27-00-4013 BOND PROCEEDS	3,000,000	0	0	0	0	0
TOTAL ADMINISTRATIVE	**3,000,000**	**0**	**0**	**0**	**0**	**0**
MISCELLANEOUS						
27-00-4449 INTEREST INCOME	790	2,700	0	0	100	0
27-00-4467 OTHER REVENUE	0	0	0	0	0	0
TOTAL MISCELLANEOUS	**790**	**2,700**	**0**	**0**	**100**	**0**
27-00-4680 TRANSFER FROM UTILITY FUND	0	0	0	0	0	0
TOTAL POLICE SPECIAL REVENUE	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**3,000,790**	**2,700**	**0**	**0**	**100**	**0**
27 -UTILITY CAP PROJ UTILITY DEVELOPMENT						
SPECIAL EXPENSE/OTHER						
27-01-6811 BOND ISSUANCE COST						
TOTAL SPECIAL EXPENSE/OTHER	0	0	0	0	0	0
	0	**0**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
27-01-8613 NW WATERLINE IMPROVEMENTS						
TOTAL CAPITAL PROJECTS	0	0	0	0	0	0
	0	**0**	**0**	**0**	**0**	**0**
TRANSFERS						
27-01-9000 TRANSFER OUT						
27-01-9011 TRANSFER TO UTILITY FUND	0	0	0	0	0	0
TOTAL TRANSFERS	18,804	0	0	0	0	0
	18,804	**0**	**0**	**0**	**0**	**0**
TOTAL UTILITY DEVELOPMENT						
	18,804	**0**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
27-02-8614 CRYSTAL FALLS ELEVATED STORAGE						
TOTAL CAPITAL PROJECTS	0	0	0	530,000	466,889	0
	0	**0**	**0**	**530,000**	**466,889**	**0**
TOTAL WATER IMPACT DEVELOPMENT						
	0	**0**	**0**	**530,000**	**466,889**	**0**
FUND TOTAL EXPENDITURES						
	18,803	0	**0**	530,000	466,889	0

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
$9.2M 2007 Utility CO's-28						
Beginning Fund Balance	1,233,331	-51,595	(51,594)	(51,594)	0	0
Revenues	290,304	52,777	0	0	0	0
Expenditures						
REGIONAL WATER SYSTEM	1,575,230	1,182	0	0	0	0
REGIONAL WASTEWATER SYSTEM	0	0	0	0	0	0
NON-DEPARTMENTAL	0	0	0	0	0	0
Total Expenditures	1,575,230	1,182	0	0	0	0
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	1,575,230	1,182	0	0	0	0
Current Operating surplus/(deficit)	(1,284,926)	51,595	0	0	0	0
Ending Fund Balance	(51,595)	0	(51,594)	(51,594)	0	0
Net Available	(51,595)	0	(51,594)	(51,594)	0	0

Fund Summary: In 2007, the City borrowed $9,200,000 for water and wastewater projects - principally upfront costs relating to the formation of the Brushy Creek Regional Utility Authority. In 2009, after the BCRUA was officially formed and was able to borrow funds from the Texas Water Development Board to design and construct the regional water treatment plant, the City was reimbursed for these upfront costs. The funds were then applied to other City projects such as the 42" water main along Ronald Reagan Boulevard and the purchase of wastewater capacity in the City of Cedar Park's North Brushy Creek Interceptor which allowed the City of Leander to join the Brushy Creek Regional Wastewater System.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
28 -SERIES 2007 9.2M CO'S REVENUES						
ADMINISTRATIVE						
28-00-4013 BOND PROCEEDS						
TOTAL ADMINISTRATIVE	0	0	0	0	0	0
	0	**0**	**0**	**0**	**0**	**0**
MISCELLANEOUS						
28-00-4449 INTEREST INCOME						
28-00-4467 OTHER REVENUE	1,645	785	0	0	0	0
TOTAL MISCELLANEOUS	15,412	0	0	0	0	0
	17,057	**785**	**0**	**0**	**0**	**0**
TRANSFERS						
28-00-4900 TRANSFER IN						
TOTAL TRANSFERS	273,247	51,992	0	0	0	0
	273,247	**51,992**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**290,304**	**52,777**	**0**	**0**	**0**	**0**
28 -SERIES 2007 9.2M CO'S REGIONAL WATER SYSTEM						
CAPITAL PROJECTS						
28-01-8305 42" BCRUA TRANSMISSION MAIN						
28-01-8615 RAW WATER INTAKE CONTINGENCY	0	0	0	0	0	0
28-01-8616 REG WATER DEEP WATER INTAKE P2	(301,062)	0	0	0	0	0
28-01-8617 REGIONAL WATER TREATMENT	0	0	0	0	0	0
28-01-8708 10" WASTEWATER OVERSIZING	0	0	0	0	0	0
TOTAL CAPITAL PROJECTS	0	0	0	0	0	0
	(301,062)	**0**	**0**	**0**	**0**	**0**
TRANSFERS						
28-01-9000 TRANSFER OUT						
TOTAL TRANSFERS	0	225,459	0	0	0	0
	0	**225,459**	**0**	**0**	**0**	**0**
TOTAL REGIONAL WATER SYSTEM	**(301,062)**	**225,459**	**0**	**0**	**0**	**0**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
28 -SERIES 2007 9.2M CO'S REGIONAL WASTEWATER SYS						
CONTRACTUAL SERVICES						
28-02-5681 WATER MASTER PLAN						
28-02-5682 WASTEWATER MASTER PLAN	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	0	0	0	0	0	0
	0	**0**	**0**	**0**	**0**	**0**
CAPITAL OUTLAY						
28-02-7702 LISD MASTER METERS						
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
	0	**0**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
28-02-8706 N. BRUSHY INTERCEPTOR						
28-02-8707 N.BRUSHY INTERCEPTOR EXTENSION	0	0	0	0	0	0
TOTAL CAPITAL PROJECTS	0	0	0	0	0	0
	0	**0**	**0**	**0**	**0**	**0**
TRANSFERS						
28-02-9000 TRANSFER OUT						
TOTAL TRANSFERS	0	0	0	0	0	0
	0	**0**	**0**	**0**	**0**	**0**
TOTAL REGIONAL WASTEWATER SYS	**0**	**0**	**0**	**0**	**0**	**0**
FUND TOTAL EXPENDITURES	**(301,062)**	**225,459**	**0**	**0**	**0**	**0**

FY 2014-15
ANNUAL BUDGET

INTERNAL SERVICE FUNDS

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
Equipment Fund-13						
Beginning Fund Balance	0	28,309	21,857	21,857	21,868	0
Revenues	50,037	2,034	2,023	2,023	2,066	0
Expenditures						
ADMINISTRATION	21,728	8,475	23,880	23,880	23,934	0
Total Expenditures	21,728	8,475	23,880	23,880	23,934	0
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	21,728	8,475	23,880	23,880	23,934	0
Current Operating surplus/(deficit)	28,309	(6,441)	(21,857)	(21,857)	(21,868)	0
Ending Fund Balance	28,309	21,868	0	0	0	0
Net Available	28,309	21,868	0	0	0	0

Fund Summary: The Equipment Reserve fund was established as a means to plan for significant technology purchases that occur on a regular basis.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
13 -EQUIPMENT RESERVE FUND REVENUES						
SPECIAL FEES						
13-00-4344 INTERNAL CHARGES	0	2,023	2,023	2,023	2,066	0
TOTAL SPECIAL FEES	**0**	**2,023**	**2,023**	**2,023**	**2,066**	**0**
MISCELLANEOUS						
13-00-4449 INTEREST INCOME	37	11	0	0	0	0
TOTAL MISCELLANEOUS	**37**	**11**	**0**	**0**	**0**	**0**
TRANSFERS						
13-00-4900 TRANSFER IN	50,000	0	0	0	0	0
TOTAL TRANSFERS	**50,000**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**50,037**	**2,034**	**2,023**	**2,023**	**2,066**	**0**
13 -EQUIPMENT RESERVE FUND ADMINISTRATIVE						
SUPPLIES/MINOR EQUIPMENT						
13-01-5215 COMPUTER HARDWARE	8,532	0	23,880	23,880	23,934	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**8,532**	**0**	**23,880**	**23,880**	**23,934**	**0**
MAINTENANCE & REPAIRS						
13-01-5485 SOFTWARE MAINTENANCE	13,195	8,475	0	0	0	0
TOTAL MAINTENANCE & REPAIRS	**13,195**	**8,475**	**0**	**0**	**0**	**0**
TOTAL ADMINISTRATIVE	**21,728**	**8,475**	**23,880**	**23,880**	**23,934**	**0**
FUND TOTAL EXPENDITURES	**21,728**	**8,475**	**23,880**	**23,880**	**23,934**	**0**

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Vehicle Reserve Fund-14						
Beginning Fund Balance	0	152,570	647,813	647,813	647,777	378,220
Revenues	439,750	659,615	555,100	625,700	643,853	1,052,060
Expenditures						
PUBLIC WORKS	0	0	25,000	25,000	25,861	0
ENGINEERING	0	0	0	0	0	25,000
PARKS & RECREATION	7,860	0	52,000	52,000	50,000	0
UNIFORM SERVICES	167,552	141,892	128,220	128,220	119,952	200,000
CODE ENFORCEMENT	0	0	0	0	0	0
FIRE DEPARTMENT	111,768	0	565,000	605,455	717,597	645,000
BLDG INSEPCTIONS	0	22,516	0	0	0	0
Total Expenditures	287,180	164,408	770,220	810,675	913,410	870,000
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	287,180	164,408	770,220	810,675	913,410	870,000
Current Operating surplus/(deficit)	152,570	495,207	(215,120)	(184,975)	(269,557)	182,060
Ending Fund Balance	152,570	647,777	432,693	462,838	378,220	560,280
Net Available	152,570	647,777	432,693	462,838	378,220	560,280

Fund Summary: The Vehicle Reserve Fund was established as a means to plan for the eventual vehicle replacement needs of the City's fleet. The fund allows a more predictable budgetary process and allows the City to avoid using debt to purchase vehicles.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
14 -VEHICLE RESERVE FUND REVENUES						
ADMINISTRATIVE						
14-00-4013 BOND PROCEEDS	0	565,000	0	0	0	0
TOTAL ADMINISTRATIVE	**0**	**565,000**	**0**	**0**	**0**	**0**
SPECIAL FEES						
14-00-4344 INTERNAL CHARGES	39,524	94,504	205,100	205,100	205,100	702,060
TOTAL SPECIAL FEES	**39,524**	**94,504**	**205,100**	**205,100**	**205,100**	**702,060**
MISCELLANEOUS						
14-00-4449 INTEREST INCOME	225	111	0	0	200	0
14-00-4479 PROPERTY DAMAGE CLAIMS	0	0	0	0	17,953	0
14-00-4489 SALE OF ASSETS	0	0	0	70,600	70,600	0
TOTAL MISCELLANEOUS	**225**	**111**	**0**	**70,600**	**88,753**	**0**
TRANSFERS						
14-00-4900 TRANSFER IN	400,000	0	350,000	350,000	350,000	350,000
TOTAL TRANSFERS	**400,000**	**0**	**350,000**	**350,000**	**350,000**	**350,000**
TOTAL REVENUES	**439,750**	**659,615**	**555,100**	**625,700**	**643,853**	**1,052,060**
14 -VEHICLE RESERVE FUND PUBLIC WORKS						
CAPITAL OUTLAY						
14-21-7000 VEHICLES	0	0	25,000	25,000	25,861	0
14-21-7100 MAJOR EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**25,000**	**25,000**	**25,861**	**0**
TOTAL PUBLIC WORKS	**0**	**0**	**25,000**	**25,000**	**25,861**	**0**
14 -VEHICLE RESERVE FUND ENGINEERING						
CAPITAL OUTLAY						
14-22-7000 VEHICLES	0	0	0	0	0	25,000
14-22-7100 MAJOR EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**25,000**
TOTAL ENGINEERING	**0**	**0**	**0**	**0**	**0**	**25,000**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
14 -VEHICLE RESERVE FUND PARKS						
CAPITAL OUTLAY						
14-23-7000 VEHICLES	0	0	52,000	52,000	50,000	0
14-23-7100 MAJOR EQUIPMENT	7,860	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**7,860**	**0**	**52,000**	**52,000**	**50,000**	**0**
TOTAL PARKS	**7,860**	**0**	**52,000**	**52,000**	**50,000**	**0**
14 -VEHICLE RESERVE FUND UNIFORM SERVICES						
CAPITAL OUTLAY						
14-41-7000 VEHICLES	167,552	141,892	128,220	128,220	119,952	200,000
14-41-7100 MAJOR EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**167,552**	**141,892**	**128,220**	**128,220**	**119,952**	**200,000**
TOTAL UNIFORM SERVICES	**167,552**	**141,892**	**128,220**	**128,220**	**119,952**	**200,000**
14 -VEHICLE RESERVE FUND CODE ENFORCEMENT						
CAPITAL OUTLAY						
14-48-7000 VEHICLES	0	0	0	0	0	0
14-48-7100 MAJOR EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL CODE ENFORCEMENT	**0**	**0**	**0**	**0**	**0**	**0**
14 -VEHICLE RESERVE FUND FIRE DEPARTMENT						
CONTRACTUAL SERVICES						
14-50-5600 CONTRACT LABOR	0	0	0	4,830	4,830	0
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**4,830**	**4,830**	**0**
CAPITAL OUTLAY						
14-50-7100 MAJOR EQUIPMENT	111,768	0	0	0	112,142	0
14-50-7300 FIRE VEHICLES	0	0	565,000	600,625	600,625	645,000
TOTAL CAPITAL OUTLAY	**111,768**	**0**	**565,000**	**600,625**	**712,767**	**645,000**
TOTAL FIRE DEPARTMENT	**111,768**	**0**	**565,000**	**605,455**	**717,597**	**645,000**

	FY 2012	FY 2013	FY 2014			FY 2015
DEPARTMENT	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
14 -VEHICLE RESERVE FUND						
BUILDING INSPECTIONS						
CAPITAL OUTLAY						
14-51-7000 VEHICLES	0	22,516	0	0	0	0
14-51-7100 MAJOR EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**22,516**	**0**	**0**	**0**	**0**
TOTAL BUILDING INSPECTIONS	**0**	**22,516**	**0**	**0**	**0**	**0**
FUND TOTAL EXPENDITURES	**287,180**	**164,408**	**770,220**	**810,675**	**913,410**	**870,000**

CITY OF LEANDER
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ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Utility Vehicle Reserve Fund-21						
Beginning Fund Balance	0	55,043	40,310	55,044	40,334	26,272
Revenues	106,188	10,175	21,120	21,120	21,225	25,534
Expenditures						
UTILITY BILLING	51,145	0	0	0	0	0
WATER MAINTENANCE	0	24,884	25,000	25,000	17,775	0
WASTEWATER MAINTENANCE	0	0	25,000	25,000	17,512	0
Total Expenditures	51,145	24,884	50,000	50,000	35,287	0
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	51,145	24,884	50,000	50,000	35,287	0
Current Operating surplus/(deficit)	55,043	(14,709)	(28,880)	(28,880)	(14,062)	25,534
Ending Fund Balance	55,043	40,334	11,430	26,164	26,272	51,806
Net Available	55,043	40,334	11,430	26,164	26,272	51,806

Fund Summary: The Utility Vehicle Reserve Fund was established to provide a means to plan for the eventual replacement Utility Fund vehicles. By doing so, the City is able to avoid incurring debt to purchase vehicles.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
21 -VEHICLE RESERVE FUND REVENUES						
SPECIAL FEES						
21-00-4344 INTERNAL CHARGES	6,130	10,146	21,120	21,120	21,120	25,534
TOTAL SPECIAL FEES	**6,130**	**10,146**	**21,120**	**21,120**	**21,120**	**25,534**
MISCELLANEOUS						
21-00-4449 INTEREST INCOME	59	29	0	0	105	0
21-00-4489 SALE OF ASSETS	0	0	0	0	0	0
TOTAL MISCELLANEOUS	**59**	**29**	**0**	**0**	**105**	**0**
TRANSFERS						
21-00-4900 TRANSFER IN	100,000	0	0	0	0	0
TOTAL TRANSFERS	**100,000**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**106,188**	**10,175**	**21,120**	**21,120**	**21,225**	**25,534**
21 -VEHICLE RESERVE FUND UTILITY BILLING						
SPECIAL EXPENSE/OTHER						
21-01-6200 TRANSFER OUT	51,145	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**51,145**	**0**	**0**	**0**	**0**	**0**
CAPITAL OUTLAY						
21-01-7000 VEHICLES	0	0	0	0	0	0
21-01-7100 MAJOR EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL UTILITY BILLING	**51,145**	**0**	**0**	**0**	**0**	**0**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
21 -VEHICLE RESERVE FUND WATER						
CAPITAL OUTLAY						
21-02-7000 VEHICLES	0	0	25,000	25,000	17,775	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**25,000**	**25,000**	**17,775**	**0**
TRANSFERS						
21-02-9000 TRANSFER OUT	0	24,884	0	0	0	0
TOTAL TRANSFERS	**0**	**24,884**	**0**	**0**	**0**	**0**
TOTAL WATER	**0**	**24,884**	**25,000**	**25,000**	**17,775**	**0**
21 -VEHICLE RESERVE FUND WASTEWATER						
CAPITAL OUTLAY						
21-03-7000 VEHICLES	0	0	25,000	25,000	17,512	0
21-03-7100 MAJOR EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**25,000**	**25,000**	**17,512**	**0**
TOTAL WASTEWATER	**0**	**0**	**25,000**	**25,000**	**17,512**	**0**
FUND TOTAL EXPENDITURES	**51,145**	**24,884**	**50,000**	**50,000**	**35,287**	**0**

FY 2014-15
ANNUAL BUDGET

SPECIAL
REVENUE FUNDS

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Bryson Farmstead-03						
Beginning Fund Balance	0	25,086	690,594	690,594	685,202	685,248
Revenues	37,445	300,053	0	0	46	0
Expenditures						
ADMINISTRATION	12,359	302,502	0	0	0	0
Total Expenditures	12,359	302,502	0	0	0	0
(less) Transfers Out	0	(300,000)	0	0	0	0
Current Operating Expenditures	12,359	2,502	0	0	0	0
Current Operating surplus/(deficit)	25,086	297,551	0	0	46	0
Ending Fund Balance	25,086	22,637	690,594	690,594	685,248	685,248
Net Available	25,086	22,637	690,594	690,594	685,248	685,248

Fund Summary: The Bryson Farmstead Fund was established as part of the Memorandum of Understanding that was executed between the City of Leander, the Central Texas Regional Mobility Authority (CTRMA) and TxDOT. The purpose of the MOU was to establish conditions under which the CTRMA could extend the 183A tollway project northward. The project had been on hold when the Bryson Farmstead property was discovered to be an historical property. The CTRMA agreed to place $1,000,000 in escrow to be used by the City of Leander for historical preservation and related activities for the property.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
03 -BRYSON FARMSTEAD HISTORIC REVENUES						
MISCELLANEOUS						
03-00-4449 INTEREST INCOME	11	53	0	0	46	0
TOTAL MISCELLANEOUS	**11**	**53**	**0**	**0**	**46**	**0**
TRANSFERS						
03-00-4900 TRANSFER IN	37,434	300,000	0	0	0	0
TOTAL TRANSFERS	**37,434**	**300,000**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**37,445**	**300,053**	**0**	**0**	**46**	**0**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
03 -BRYSON FARMSTEAD HISTORIC ADMINISTRATIVE						
CONTRACTUAL SERVICES						
03-01-5600 CONTRACT LABOR	12,359	2,502	0	0	0	0
TOTAL CONTRACTUAL SERVICES	**12,359**	**2,502**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
03-01-8335 LEANDER T	0	300,000	0	0	0	0
TOTAL CAPITAL PROJECTS	**0**	**300,000**	**0**	**0**	**0**	**0**
TOTAL ADMINISTRATIVE	**12,359**	**302,502**	**0**	**0**	**0**	**0**
FUND TOTAL EXPENDITURES	**12,359**	**302,502**	**0**	**0**	**0**	**0**

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Leander Clean Up Fund-04						
Beginning Fund Balance	0	0	0	0	2,595	2,595
Revenues	9,143	11,280	9,885	9,885	10,182	10,690
Expenditures						
ADMINISTRATION	9,143	8,685	9,885	9,885	10,182	10,690
Total Expenditures	9,143	8,685	9,885	9,885	10,182	10,690
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	9,143	8,685	9,885	9,885	10,182	10,690
Current Operating surplus/(deficit)	0	2,595	0	0	0	0
Ending Fund Balance	0	2,595	0	0	2,595	2,595
Net Available	0	2,595	0	0	2,595	2,595

Fund Summary: The Leander Clean Up fund was established to provide an additional source of funds for the City's annual Spring Clean Up day which is typically held in May of each year. The revenue comes from a $1 assessment on residential garbage bills one time a year in March.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
04 -LEANDER CLEAN UP REVENUES						
MISCELLANEOUS						
04-00-4449 INTEREST INCOME	1	0	0	0	0	0
04-00-4453 LEANDER CLEAN UP REVENUE	9,142	11,279	9,885	9,885	10,182	10,690
TOTAL MISCELLANEOUS	**9,143**	**11,280**	**9,885**	**9,885**	**10,182**	**10,690**
TOTAL REVENUES	**9,143**	**11,280**	**9,885**	**9,885**	**10,182**	**10,690**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
04 -LEANDER CLEAN UP ADMINISTRATIVE						
SPECIAL EXPENSE/OTHER						
04-01-6308 LEANDER CLEAN UP	9,143	8,685	9,885	9,885	10,182	10,690
TOTAL SPECIAL EXPENSE/OTHER	**9,143**	**8,685**	**9,885**	**9,885**	**10,182**	**10,690**
TOTAL ADMINISTRATIVE	**9,143**	**8,685**	**9,885**	**9,885**	**10,182**	**10,690**
0						
FUND TOTAL EXPENDITURES	**9,143**	**8,685**	**9,885**	**9,885**	**10,182**	**10,690**

CITY OF LEANDER
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ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Public Arts Fund-10						
Beginning Fund Balance	10,878	5,131	3,601	3,601	3,208	800
Revenues	398	754	1,020	1,020	305	300
Expenditures						
ADMINISTRATION	6,145	2,677	4,200	4,200	2,713	1,100
Total Expenditures	6,145	2,677	4,200	4,200	2,713	1,100
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	6,145	2,677	4,200	4,200	2,713	1,100
Current Operating surplus/(deficit)	(5,747)	(1,923)	(3,180)	(3,180)	(2,408)	(800)
Ending Fund Balance	5,131	3,208	421	421	800	0
Net Available	5,131	3,208	421	421	800	0

Fund Summary: The Public Arts fund was established by the City Council to eventually be a sustainable and significant source of funds to promote the arts in Leander. By ordinance, the City contributes 1% of the cost of certain capital projects to the fund. The Council has appointed an advisory commission that makes recommendations regarding promoting the arts in Leander.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
10 -PUBLIC ARTS FUND REVENUES						
MISCELLANEOUS						
10-00-4435 DONATIONS PUBLIC ARTS FUND	73	752	1,020	1,020	300	300
10-00-4436 DONATIONS - JUNIOR ARTISAN WS	318	0	0	0	0	0
10-00-4449 INTEREST INCOME	7	2	0	0	5	0
TOTAL MISCELLANEOUS	**398**	**754**	**1,020**	**1,020**	**305**	**300**
TRANSFERS						
10-00-4900 TRANSFER IN	0	0	0	0	0	0
TOTAL TRANSFERS	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**398**	**754**	**1,020**	**1,020**	**305**	**300**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
10 -PUBLIC ARTS FUND ADMINISTRATIVE						
SUPPLIES/MINOR EQUIPMENT						
10-01-5221 MATERIALS & SUPPLIES	829	14	4,200	4,200	500	100
TOTAL SUPPLIES/MINOR EQUIPMENT	**829**	**14**	**4,200**	**4,200**	**500**	**100**
GRANTS						
10-01-6006 ART COMMITTEE GRANTS	0	0	0	0	0	0
TOTAL GRANTS	**0**	**0**	**0**	**0**	**0**	**0**
SPECIAL EXPENSE/OTHER						
10-01-6307 JUNIOR ARTISAN WORKSHOP	318	0	0	0	0	0
10-01-6314 CONCERTS & EVENTS	4,998	2,663	0	0	2,213	1,000
TOTAL SPECIAL EXPENSE/OTHER	**5,316**	**2,663**	**0**	**0**	**2,213**	**1,000**
TOTAL ADMINISTRATIVE	**6,145**	**2,677**	**4,200**	**4,200**	**2,713**	**1,100**
FUND TOTAL EXPENDITURES	**6,145**	**2,677**	**4,200**	**4,200**	**2,713**	**1,100**

CITY OF LEANDER
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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Hotel-Motel Tax-11						
Beginning Fund Balance	416	472	472	472	472	472
Revenues	56	0	0	0	0	0
Expenditures						
ADMINISTRATION	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	0	0	0	0	0	0
Current Operating surplus/(deficit)	56	0	0	0	0	0
Ending Fund Balance	472	472	472	472	472	472
Net Available	472	472	472	472	472	472

Fund Summary: The City's hotel-motel occupancy tax ordinance mirrors the state's occupancy tax and originally included establishments in the City's ETJ. During that time a small amount of revenue was collected from one establishment that was within the City's ETJ. The ordinance has since been amended to only apply to businesses within the city limits.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
11 -HOTEL OCCUPANCY TAX REVENUES						
MISCELLANEOUS						
11-00-4449 INTEREST INCOME	0	0	0	0	0	0
TOTAL MISCELLANEOUS	**0**	**0**	**0**	**0**	**0**	**0**
TAXES						
11-00-4860 HOTEL OCCUPANCY TAX	56	0	0	0	0	0
TOTAL TAXES	**56**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**56**	**0**	**0**	**0**	**0**	**0**
11 -HOTEL OCCUPANCY TAX ADMINISTRATIVE						
SPECIAL EXPENSE/OTHER						
11-01-6202 ADVERTISING & PRINTING	0	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ADMINISTRATIVE	**0**	**0**	**0**	**0**	**0**	**0**
FUND TOTAL EXPENDITURES	**0**	**0**	**0**	**0**	**0**	**0**

CITY OF LEANDER
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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Park Grants-41						
Beginning Fund Balance	20,454	0	0	0	11	14,017
Revenues	6	11	70,000	70,000	14,006	258,000
Expenditures						
CIP PARK GRANTS	20,460	0	70,000	70,000	0	272,000
Total Expenditures	20,460	0	70,000	70,000	0	272,000
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	20,460	0	70,000	70,000	0	272,000
Current Operating surplus/(deficit)	(20,460)	0	(70,000)	(70,000)	0	(272,000)
Ending Fund Balance	0	11	0	0	14,017	17
Net Available	0	11	0	0	14,017	17

Fund Summary: The Parks Grant fund is used to account for grants that the City's Park and Recreation department may be awarded. The FY 2014-15 budget reflects a $56,000 grant awarded in the prior year (and $14,000 local match) from the Texas Parks & Wildlife Department for construction of a pedestrian trail as well as anticipated funding from Williamson County CDBG sidewalk program. These projects are anticipated to be complete in FY 2015.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
41 -G/F CIP PARK GRANTS						
REVENUES						
GRANTS						
41-00-4110 CAPCOG SOLID WASTE GRANT	0	0	0	0	0	0
TOTAL GRANTS	**0**	**0**	**0**	**0**	**0**	**0**
SPECIAL FEES						
41-00-4382 TPWD BENBROOK RANCH	0	0	56,000	56,000	0	56,000
TOTAL SPECIAL FEES	**0**	**0**	**56,000**	**56,000**	**0**	**56,000**
MISCELLANEOUS						
41-00-4449 INTEREST INCOME	6	11	0	0	6	0
41-00-4498 WMS COUNTY - CDBG	0	0	0	0	0	180,000
TOTAL MISCELLANEOUS	**6**	**11**	**0**	**0**	**6**	**180,000**
TRANSFERS						
41-00-4900 TRANSFER IN	0	0	14,000	14,000	14,000	22,000
TOTAL TRANSFERS	**0**	**0**	**14,000**	**14,000**	**14,000**	**22,000**
TOTAL REVENUES	**6**	**11**	**70,000**	**70,000**	**14,006**	**258,000**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
41 -G/F CIP PARK GRANTS						
G/F CAPITAL PROJECTS						
GRANTS						
41-01-6001 SOLID WASTE GRANT EXPENSE	0	0	0	0	0	0
TOTAL GRANTS	**0**	**0**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
41-01-8013 BAGDAD SIDEWALK	20,460	0	0	0	0	202,000
41-01-8202 BENBROOK RANCH REGIONAL PARK	0	0	70,000	70,000	0	70,000
TOTAL CAPITAL PROJECTS	**20,460**	**0**	**70,000**	**70,000**	**0**	**272,000**
TOTAL G/F CAPITAL PROJECTS	**20,460**	**0**	**70,000**	**70,000**	**0**	**272,000**
FUND TOTAL EXPENDITURES	**20,460**	**0**	**70,000**	**70,000**	**0**	**272,000**

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Police Grants-70						
Beginning Fund Balance	35	35	0	0	2,205	0
Revenues	0	11,805	0	0	0	0
Expenditures						
CID/HRT INV PROGRAM	0	0	0	0	0	0
WILLIAMSON COUNTY GRANT	0	9,635	0	0	0	0
Total Expenditures	0	9,635	0	0	0	0
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	0	9,635	0	0	0	0
Current Operating surplus/(deficit)	0	2,170	0	0	0	0
Ending Fund Balance	35	2,205	0	0	2,205	0
Net Available	35	2,205	0	0	2,205	0

Fund Summary: The Police Grants fund has been established to account for various grants that the Police Department receives.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
70 -POLICE DEPT. GRANTS REVENUES						
MISCELLANEOUS						
70-00-4449 INTEREST INCOME	0	1	0	0	0	0
70-00-4489 SALE OF ASSETS	0	2,209	0	0	0	0
TOTAL MISCELLANEOUS	**0**	**2,210**	**0**	**0**	**0**	**0**
POLICE SPECIAL REVENUE						
70-00-4610 CID/HRT INV PRGRM REVENUE	0	0	0	0	0	0
70-00-4690 WMS COUNTY GRANT	0	9,595	0	0	0	0
TOTAL POLICE SPECIAL REVENUE	**0**	**9,595**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**0**	**11,805**	**0**	**0**	**0**	**0**
70 -POLICE DEPT. GRANTS CID/HRT INVESTMENT PRGRM						
SUPPLIES/MINOR EQUIPMENT						
70-01-5217 MINOR EQUIPMENT	0	0	0	0	0	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL CID/HRT INVESTMENT PRGRM	**0**	**0**	**0**	**0**	**0**	**0**
70 -POLICE DEPT. GRANTS WMS COUNTY GRANT FY10						
GRANTS						
70-02-6005 WILLIAMSON COUNTY GRANT	0	9,635	0	0	0	0
TOTAL GRANTS	**0**	**9,635**	**0**	**0**	**0**	**0**
TOTAL WMS COUNTY GRANT FY10	**0**	**9,635**	**0**	**0**	**0**	**0**
FUND TOTAL EXPENDITURES	**0**	**9,635**	**0**	**0**	**0**	**0**

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Court Security-71						
Beginning Fund Balance	18,413	23,603	23,103	23,103	28,665	31,440
Revenues	9,654	11,192	10,000	10,000	12,775	10,000
Expenditures						
MUNICIPAL COURT	4,464	6,130	10,000	10,000	10,000	10,000
Total Expenditures	4,464	6,130	10,000	10,000	10,000	10,000
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	4,464	6,130	10,000	10,000	10,000	10,000
Current Operating surplus/(deficit)	5,190	5,062	0	0	2,775	0
Ending Fund Balance	23,603	28,665	23,103	23,103	31,440	31,440
Net Available	23,603	28,665	23,103	23,103	31,440	31,440

Fund Summary: The Court Security Fee fund was established to account for fees assessed on certain citations filed in municipal court. The fee is restricted by state law to certain purposes - primarily for expenditures relating to providing security for court personnel.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
71 -COURT SECURITY FUND						
REVENUES						
FINES						
71-00-4130 COURT SECURITY FEES	9,636	11,178	10,000	10,000	12,750	10,000
TOTAL FINES	**9,636**	**11,178**	**10,000**	**10,000**	**12,750**	**10,000**
MISCELLANEOUS						
71-00-4449 INTEREST INCOME	18	13	0	0	25	0
TOTAL MISCELLANEOUS	**18**	**13**	**0**	**0**	**25**	**0**
TOTAL REVENUES	**9,654**	**11,192**	**10,000**	**10,000**	**12,775**	**10,000**
71 -COURT SECURITY FUND						
COURT SECURITY FUND						
SPECIAL EXPENSE/OTHER						
71-11-6215 SECURITY FUND - COURT	4,464	6,130	10,000	10,000	10,000	10,000
TOTAL SPECIAL EXPENSE/OTHER	**4,464**	**6,130**	**10,000**	**10,000**	**10,000**	**10,000**
TOTAL COURT SECURITY FUND	**4,464**	**6,130**	**10,000**	**10,000**	**10,000**	**10,000**
FUND TOTAL EXPENDITURES	**4,464**	**6,130**	**10,000**	**10,000**	**10,000**	**10,000**

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Court Technology-72						
Beginning Fund Balance	14,362	17,697	19,447	19,447	24,555	23,426
Revenues	12,858	14,912	13,000	13,000	16,950	16,900
Expenditures						
MUNICIPAL COURT	9,523	8,054	13,000	13,000	18,079	16,900
Total Expenditures	9,523	8,054	13,000	13,000	18,079	16,900
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	9,523	8,054	13,000	13,000	18,079	16,900
Current Operating surplus/(deficit)	3,335	6,858	0	0	(1,129)	0
Ending Fund Balance	17,697	24,555	19,447	19,447	23,426	23,426
Net Available	17,697	24,555	19,447	19,447	23,426	23,426

Fund Summary: The Court Technology Fee fund was established to account for fees assessed on certain citations filed in municipal court. The fee is restricted by state law to certain purposes - primarily for technology related expenditures that are essential and/or contribute to improving the efficiency of the court system.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
72 -COURT TECHNOLOGY FUND REVENUES						
FINES						
72-00-4135 COURT TECHNOLOGY FEES	12,848	14,905	13,000	13,000	16,900	16,900
TOTAL FINES	**12,848**	**14,905**	**13,000**	**13,000**	**16,900**	**16,900**
MISCELLANEOUS						
72-00-4449 INTEREST INCOME	10	8	0	0	50	0
TOTAL MISCELLANEOUS	**10**	**8**	**0**	**0**	**50**	**0**
TOTAL REVENUES	**12,858**	**14,912**	**13,000**	**13,000**	**16,950**	**16,900**
COURT TECHNOLOGY FUND						
MAINTENANCE & REPAIRS						
72-11-5485 SOFTWARE MAINTENANCE	0	0	0	0	6,079	0
TOTAL MAINTENANCE & REPAIRS	**0**	**0**	**0**	**0**	**6,079**	**0**
CONTRACTUAL SERVICES						
72-11-5626 EQUIPMENT LEASES	0	0	0	0	0	635
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**0**	**0**	**635**
SPECIAL EXPENSE/OTHER						
72-11-6219 TECHNOLOGY FUND - COURT	9,523	8,054	13,000	13,000	12,000	16,265
TOTAL SPECIAL EXPENSE/OTHER	**9,523**	**8,054**	**13,000**	**13,000**	**12,000**	**16,265**
TOTAL COURT TECHNOLOGY FUND	**9,523**	**8,054**	**13,000**	**13,000**	**18,079**	**16,900**
FUND TOTAL EXPENDITURES	**9,523**	**8,054**	**13,000**	**13,000**	**18,079**	**16,900**

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	ACTUAL	ACTUAL	ADOPTED	REVISED	ESTIMATED	PROPOSED
Parks & Recreation Special Revenue-73						
Beginning Fund Balance	0	0	4,550	4,550	6,062	7,087
Revenues	0	28,406	29,000	29,000	30,025	30,750
Expenditures						
PARKS & RECREATION	0	22,344	29,000	29,000	29,000	30,750
Total Expenditures	0	22,344	29,000	29,000	29,000	30,750
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	0	22,344	29,000	29,000	29,000	30,750
Current Operating surplus/(deficit)	0	6,062	0	0	1,025	0
Ending Fund Balance	0	6,062	4,550	4,550	7,087	7,087
Net Available	0	6,062	4,550	4,550	7,087	7,087

Fund Summary: The Parks & Recreation Special Revenue fund was established to serve as a quasi-enterprise fund for recreation programming. Participant fees for certain recreation programs are put back into the fund to pay for the cost of the programs and generate income for other programs.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
73 -PARKS SPECIAL REVENUE						
REVENUES						
MISCELLANEOUS						
73-00-4449 INTEREST INCOME	0	2	0	0	25	0
TOTAL MISCELLANEOUS	**0**	**2**	**0**	**0**	**25**	**0**
RECREATION FEES						
73-00-4720 CONCESSIONS/VENDING MACHINE	0	577	1,000	1,000	500	750
73-00-4765 MASON HOUSE RENTALS	0	1,350	3,000	3,000	6,000	5,000
73-00-4772 RECREATION PROGRAMS	0	26,476	25,000	25,000	23,500	25,000
TOTAL RECREATION FEES	**0**	**28,403**	**29,000**	**29,000**	**30,000**	**30,750**
TOTAL REVENUES	**0**	**28,406**	**29,000**	**29,000**	**30,025**	**30,750**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
73 -PARKS SPECIAL REVENUE						
PARK SPECIAL REVENUE						
SUPPLIES/MINOR EQUIPMENT						
73-23-5221 MATERIALS & SUPPLIES	0	2,223	4,000	4,000	4,000	2,750
73-23-5252 SOFTWARE	0	0	0	0	0	0
73-23-5300 CONCESSIONS	0	140	0	0	0	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**0**	**2,363**	**4,000**	**4,000**	**4,000**	**2,750**
MAINTENANCE & REPAIRS						
73-23-5485 SOFTWARE MAINTENANCE	0	0	0	0	0	0
TOTAL MAINTENANCE & REPAIRS	**0**	**0**	**0**	**0**	**0**	**0**
CONTRACTUAL SERVICES						
73-23-5600 CONTRACT LABOR	0	19,981	25,000	25,000	25,000	28,000
TOTAL CONTRACTUAL SERVICES	**0**	**19,981**	**25,000**	**25,000**	**25,000**	**28,000**
TOTAL PARK SPECIAL REVENUE	**0**	**22,344**	**29,000**	**29,000**	**29,000**	**30,750**
FUND TOTAL EXPENDITURES	**0**	**22,344**	**29,000**	**29,000**	**29,000**	**30,750**

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Fire Rescue Revenue-74						
Beginning Fund Balance	25,283	27,629	35,000	35,000	41,852	21,432
Revenues	28,172	16,652	15,000	15,000	9,580	15,000
Expenditures						
FIRE REVENUE RESCUE	25,826	2,429	50,000	50,000	30,000	35,000
Total Expenditures	25,826	2,429	50,000	50,000	30,000	35,000
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	25,826	2,429	50,000	50,000	30,000	35,000
Current Operating surplus/(deficit)	2,346	14,223	(35,000)	(35,000)	(20,420)	(20,000)
Ending Fund Balance	27,629	41,852	0	0	21,432	1,432
Net Available	27,629	41,852	0	0	21,432	1,432

Fund Summary: The City Council by ordinance established the Fire Rescue Revenue fund to account for funds collected by the Fire Department for certain incidents for which an insurance claim can be filed. Use of the funds collected is restricted by ordinance to Fire Department equipment, supplies, and training.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
74 -FIRE RESCUE REVENUE FUND REVENUES						
MISCELLANEOUS						
74-00-4444 REVENUE RESCUE	28,147	16,635	15,000	15,000	9,500	15,000
74-00-4449 INTEREST INCOME	25	17	0	0	80	0
TOTAL MISCELLANEOUS	**28,172**	**16,652**	**15,000**	**15,000**	**9,580**	**15,000**
TRANSFERS						
74-00-4900 TRANSFER IN	0	0	0	0	0	0
TOTAL TRANSFERS	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**28,172**	**16,652**	**15,000**	**15,000**	**9,580**	**15,000**
REVENUE RESCUE FUND						
SUPPLIES/MINOR EQUIPMENT						
74-50-5217 MINOR EQUIPMENT	20,059	193	15,000	15,000	2,700	20,000
74-50-5221 MATERIALS & SUPPLIES	0	0	0	0	0	0
TOTAL SUPPLIES/MINOR EQUIPMENT	**20,059**	**193**	**15,000**	**15,000**	**2,700**	**20,000**
SPECIAL EXPENSE/OTHER						
74-50-6380 TRAVEL & TRAINING	5,768	2,236	15,000	15,000	27,300	15,000
74-50-6850 FLEET RESERVE FUND	0	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**5,768**	**2,236**	**15,000**	**15,000**	**27,300**	**15,000**
CAPITAL OUTLAY						
74-50-7000 VEHICLES	0	0	0	0	0	0
74-50-7300 FIRE VEHICLES	0	0	20,000	20,000	0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**20,000**	**20,000**	**0**	**0**
TOTAL REVENUE RESCUE FUND	**25,826**	**2,429**	**50,000**	**50,000**	**30,000**	**35,000**
FUND TOTAL EXPENDITURES	25,826	2,429	**50,000**	50,000	30,000	35,000

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Police STEP-76						
Beginning Fund Balance	0	34,753	94,618	94,618	86,432	174,372
Revenues	78,974	98,477	105,000	105,000	115,200	105,000
Expenditures						
ADMINISTRATION	44,221	46,798	25,000	25,000	27,260	50,000
Total Expenditures	44,221	46,798	25,000	25,000	27,260	50,000
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	44,221	46,798	25,000	25,000	27,260	50,000
Current Operating surplus/(deficit)	34,753	51,679	80,000	80,000	87,940	55,000
Ending Fund Balance	34,753	86,432	174,618	174,618	174,372	229,372
Net Available	34,753	86,432	174,618	174,618	174,372	229,372

Fund Summary: The Step fund was established to provide a funding mechanism to allow more proactive traffic enforcement in the community as well as creating the ability for the Police Department to compete for traffic enforcement grants that have a local match requirement.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
76 -STEP FUND REVENUES						
FINES						
76-00-4155 MUNICIPAL COURT FINES	63,956	98,451	105,000	105,000	115,000	105,000
TOTAL FINES	**63,956**	**98,451**	**105,000**	**105,000**	**115,000**	**105,000**
MISCELLANEOUS						
76-00-4449 INTEREST INCOME	18	26	0	0	200	0
TOTAL MISCELLANEOUS	**18**	**26**	**0**	**0**	**200**	**0**
TRANSFERS						
76-00-4900 TRANSFER IN	15,000	0	0	0	0	0
TOTAL TRANSFERS	**15,000**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**78,974**	**98,477**	**105,000**	**105,000**	**115,200**	**105,000**
76 -STEP FUND ADMINISTRATIVE						
PERSONNEL						
76-01-5140 OVERTIME	14,042	19,661	25,000	20,500	18,500	25,000
TOTAL PERSONNEL	**14,042**	**19,661**	**25,000**	**20,500**	**18,500**	**25,000**
SUPPLIES/MINOR EQUIPMENT						
76-01-5217 MINOR EQUIPMENT	30,179	26,137	0	4,500	4,440	20,500
TOTAL SUPPLIES/MINOR EQUIPMENT	**30,179**	**26,137**	**0**	**4,500**	**4,440**	**20,500**
MAINTENANCE & REPAIRS						
76-01-5485 SOFTWARE MAINTENANCE	0	1,000	0	0	4,320	4,500
TOTAL MAINTENANCE & REPAIRS	**0**	**1,000**	**0**	**0**	**4,320**	**4,500**
TOTAL ADMINISTRATIVE	**44,221**	**46,798**	**25,000**	**25,000**	**27,260**	**50,000**
FUND TOTAL EXPENDITURES	**44,221**	**46,798**	**25,000**	**25,000**	**27,260**	**50,000**

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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Police Forfeiture-77						
Beginning Fund Balance	3,513	3,516	5,725	5,725	2,968	0
Revenues	3	2	0	0	4	0
Expenditures						
POLICE FORFEITURE	0	550	5,725	5,725	2,972	0
Total Expenditures	0	550	5,725	5,725	2,972	0
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	0	550	5,725	5,725	2,972	0
Current Operating surplus/(deficit)	3	(548)	(5,725)	(5,725)	(2,968)	0
Ending Fund Balance	3,516	2,968	0	0	0	0
Net Available	3,516	2,968	0	0	0	0

Fund Summary: State law requires that certain funds or assets forfeited to the municipality after adjudiction by a court must be used for law enforcement purposes.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
77 -POLICE FORFEITURE FUND REVENUES						
MISCELLANEOUS						
77-00-4449 INTEREST INCOME	3	2	0	0	5	0
77-00-4483 ASSET FORFEITURE	0	0	0	0	0	0
TOTAL MISCELLANEOUS	**3**	**2**	**0**	**0**	**5**	**0**
TOTAL REVENUES	**3**	**2**	**0**	**0**	**5**	**0**
77 -POLICE FORFEITURE FUND POLICE FORFEITURE						
SPECIAL EXPENSE/OTHER						
77-40-6210 POLICE FORFEITURE EXPENSE	0	550	5,725	5,725	2,972	0
TOTAL SPECIAL EXPENSE/OTHER	**0**	**550**	**5,725**	**5,725**	**2,972**	**0**
TOTAL POLICE FORFEITURE	**0**	**550**	**5,725**	**5,725**	**2,972**	**0**
FUND TOTAL EXPENDITURES	**0**	**550**	**5,725**	**5,725**	**2,972**	**0**

CITY OF LEANDER
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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Police Special Revenue-78						
Beginning Fund Balance	10,298	22,110	34,110	34,110	37,004	40,084
Revenues	11,812	16,119	12,000	12,000	15,080	12,000
Expenditures						
POLICE SPECIAL REVENUE	0	1,225	12,000	12,000	12,000	12,000
Total Expenditures	0	1,225	12,000	12,000	12,000	12,000
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	0	1,225	12,000	12,000	12,000	12,000
Current Operating surplus/(deficit)	11,812	14,894	0	0	3,080	0
Ending Fund Balance	22,110	37,004	34,110	34,110	40,084	40,084
Net Available	22,110	37,004	34,110	34,110	40,084	40,084

Fund Summary: The City Council established the fund by ordinance to account for the collection of alarm system permitting fees. Use of the funds is restricted to expenditures relating to the operation of the alarm permitting program.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
78 -POLICE SPECIAL REVENUE REVENUES						
MISCELLANEOUS						
78-00-4449 INTEREST INCOME	12	14	0	0	80	0
TOTAL MISCELLANEOUS	**12**	**14**	**0**	**0**	**80**	**0**
PERMITS & LICENSES						
78-00-4510 ALARM FEES REVENUE	11,800	16,105	12,000	12,000	15,000	12,000
TOTAL PERMITS & LICENSES	**11,800**	**16,105**	**12,000**	**12,000**	**15,000**	**12,000**
TOTAL REVENUES	**11,812**	**16,119**	**12,000**	**12,000**	**15,080**	**12,000**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
78 -POLICE SPECIAL REVENUE POLICE SPECIAL REVENUE F						
SPECIAL EXPENSE/OTHER						
78-40-6301 FALSE ALARM PROGRAM	0	1,225	12,000	12,000	12,000	12,000
TOTAL SPECIAL EXPENSE/OTHER	**0**	**1,225**	**12,000**	**12,000**	**12,000**	**12,000**
TOTAL POLICE SPECIAL REVENUE F	**0**	**1,225**	**12,000**	**12,000**	**12,000**	**12,000**
FUND TOTAL EXPENDITURES	**0**	**1,225**	**12,000**	**12,000**	**12,000**	**12,000**

CITY OF LEANDER
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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Tax Reinvestment Zone-79						
Beginning Fund Balance	342,215	236,917	(7,841)	(7,841)	(5,516)	144
Revenues	207,436	186,903	200,000	200,000	192,960	251,800
Expenditures						
ADMINISTRATION	312,734	429,336	200,200	200,200	187,300	231,250
Total Expenditures	312,734	429,336	200,200	200,200	187,300	231,250
(less) Transfers Out	(130,000)	(420,000)	0	(189,200)	(177,700)	(189,200)
Current Operating Expenditures	182,734	9,336	200,200	11,000	9,600	42,050
Current Operating surplus/(deficit)	24,702	177,567	(200)	189,000	183,360	209,750
Ending Fund Balance	236,917	(5,516)	(8,041)	(8,041)	144	20,694
Net Available	236,917	(5,516)	(8,041)	(8,041)	144	20,694

Fund Summary: The Tax Reinvestment Zone No. 1 was created by the City Council in 2006. The district has a separate board of directors who are charged with implementing the Financing Plan that accompanied creation of the zone. Both the City and Williamson County contribute 50% of their respective tax collections on the "incremental" value of property within the district to the TIRZ fund.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
79 -TIRZ #1						
REVENUES						
FRANCHISE FEES						
79-00-4220 CONTRIBUTION - SAN GABRIEL "T"	0	0	0	0	0	0
TOTAL FRANCHISE FEES	**0**	**0**	**0**	**0**	**0**	**0**
MISCELLANEOUS						
79-00-4449 INTEREST INCOME	473	190	0	0	0	0
TOTAL MISCELLANEOUS	**473**	**190**	**0**	**0**	**0**	**0**
TAXES						
79-00-4838 CURRENT TAX REVENUE	122,281	110,945	120,000	120,000	105,726	145,000
79-00-4850 DELINQUENT PROPERTY TAX	0	0	0	0	8,804	0
79-00-4870 PENALTY & INTEREST	0	0	0	0	0	0
79-00-4890 TAX REVENUE - COUNTY	84,681	75,768	80,000	80,000	78,430	106,800
TOTAL TAXES	**206,962**	**186,712**	**200,000**	**200,000**	**192,960**	**251,800**
TRANSFERS						
79-00-4900 TRANSFER IN	0	0	0	0	0	0
TOTAL TRANSFERS	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUES	**207,436**	**186,903**	**200,000**	**200,000**	**192,960**	**251,800**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
79 -TIRZ #1						
TIRZ #1						
CONTRACTUAL SERVICES						
79-01-5600 CONTRACT LABOR	0	0	0	0	0	0
79-01-5650 LEGAL FEES	0	0	0	0	0	0
79-01-5740 DEVELOPMENT AGREEMENTS	0	0	0	0	0	0
79-01-5744 CRESCENT PROPERTY PAYMENT ACCT	0	0	0	0	0	29,000
TOTAL CONTRACTUAL SERVICES	**0**	**0**	**0**	**0**	**0**	**29,000**
SPECIAL EXPENSE/OTHER						
79-01-6202 TRANSFER TO CIP	150,000	0	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**150,000**	**0**	**0**	**0**	**0**	**0**
CAPITAL PROJECTS						
79-01-8335 LEANDER T	22,252	0	0	0	0	0
TOTAL CAPITAL PROJECTS	**22,252**	**0**	**0**	**0**	**0**	**0**
TRANSFERS						
79-01-9000 TRANSFER OUT	130,000	420,000	189,200	189,200	177,700	189,200
79-01-9002 TRANSFER OUT-LEANDER DEV AUTH	10,477	9,336	11,000	11,000	9,600	13,050
TOTAL TRANSFERS	**140,477**	**429,336**	**200,200**	**200,200**	**187,300**	**202,250**
TOTAL TIRZ #1	**312,729**	**429,336**	**200,200**	**200,200**	**187,300**	**231,250**
FUND TOTAL EXPENDITURES	**312,729**	**429,336**	**200,200**	**200,200**	**187,300**	**231,250**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

CITY OF LEANDER
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	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Leander Development Authority-96						
Beginning Fund Balance	0	0	0	0	0	0
Revenues	10,477	9,336	11,000	11,000	9,487	13,050
Expenditures						
ADMINISTRATION	10,477	9,336	11,000	11,000	9,487	13,050
Total Expenditures	10,477	9,336	11,000	11,000	9,487	13,050
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	10,477	9,336	11,000	11,000	9,487	13,050
Current Operating surplus/(deficit)	0	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0	0
Net Available	0	0	0	0	0	0

Fund Summary: The Leander Development Authority (LDA) was created by the City Council at the same time as the Tax Reinvestment Zone No. 1. The LDA acts as the "contracting arm" for the TIRZ district.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
96 -LEANDER DEVELOPMENT AUTH. REVENUES						
TRANSFERS						
96-00-4900 TRANSFER IN	10,477	9,336	11,000	11,000	9,487	13,050
TOTAL TRANSFERS	**10,477**	**9,336**	**11,000**	**11,000**	**9,487**	**13,050**
TOTAL REVENUES	**10,477**	**9,336**	**11,000**	**11,000**	**9,487**	**13,050**
96 -LEANDER DEVELOPMENT AUTH. LEANDER GOVERNMENT AUTH						
CONTRACTUAL SERVICES						
96-01-5740 DEVELOPMENT AGREEMENTS	0	0	0	0	0	0
96-01-5741 RB270 PARTNERSHIP DEV AGR	5,192	4,668	5,500	5,500	4,668	6,525
96-01-5742 VILLAGE @ LEANDER ST DEV AGR	5,285	4,668	5,500	5,500	4,819	6,525
TOTAL CONTRACTUAL SERVICES	**10,477**	**9,336**	**11,000**	**11,000**	**9,487**	**13,050**
TOTAL LEANDER GOVERNMENT AUTH	**10,477**	**9,336**	**11,000**	**11,000**	**9,487**	**13,050**
FUND TOTAL EXPENDITURES	**10,477**	**9,336**	**11,000**	**11,000**	**9,487**	**13,050**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
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DEBT
SERVICE FUNDS

CITY OF LEANDER
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ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Interest & Sinking Fund-80						
Beginning Fund Balance	773,978	452,414	482,879	482,879	604,817	829,728
Revenues	4,512,552	4,396,268	4,730,000	4,730,000	5,019,710	5,495,000
Expenditures						
DEBT SERVICE	4,834,116	4,243,865	4,730,000	4,730,000	4,794,799	5,495,000
Total Expenditures	4,834,116	4,243,865	4,730,000	4,730,000	4,794,799	5,495,000
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	4,834,116	4,243,865	4,730,000	4,730,000	4,794,799	5,495,000
Current Operating surplus/(deficit)	(321,564)	152,403	0	0	224,911	0
Ending Fund Balance	452,414	604,817	482,879	482,879	829,728	829,728
Net Available	452,414	604,817	482,879	482,879	829,728	829,728

Fund Summary: The Interest & Sinking fund is legally required to account for the portion of property taxes collected by the City to pay its debt obligations. Each year, the City Council adopts a tax rate on all property within the city limits. However, the tax rate has two components - a Maintenance & Operations rate which supports the General Fund; and an Interest & Sinking rate which goes to this fund to be available to pay the City's debt.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
80 -GENERAL I&S FUND						
REVENUES						
ADMINISTRATIVE						
80-00-4013 BOND PROCEEDS	23,795,000	0	0	0	0	0
TOTAL ADMINISTRATIVE	**23,795,000**	**0**	**0**	**0**	**0**	**0**
MISCELLANEOUS						
80-00-4449 INTEREST INCOME	58,155	2,700	0	0	1,000	629
80-00-4467 OTHER REVENUE	10	0	0	0	0	0
80-00-4475 PREMIUM ON BOND ISSUANCE	1,195,451	0	0	0	0	0
TOTAL MISCELLANEOUS	**1,253,615**	**2,700**	**0**	**0**	**1,000**	**629**
TAXES						
80-00-4838 CURRENT TAX REVENUE	3,886,730	4,310,501	4,665,000	4,665,000	4,865,000	5,342,000
80-00-4852 DELINQUENT TAX REVENUE	49,096	43,210	40,000	40,000	40,000	40,000
80-00-4870 PENALTY & INTEREST	38,562	39,856	25,000	25,000	25,000	25,000
TOTAL TAXES	**3,974,388**	**4,393,568**	**4,730,000**	**4,730,000**	**4,930,000**	**5,407,000**
TRANSFERS						
80-00-4900 TRANSFER IN	480,000	0	0	0	88,710	87,371
TOTAL TRANSFERS	**480,000**	**0**	**0**	**0**	**88,710**	**87,371**
TOTAL REVENUES	**29,503,003**	**4,396,268**	**4,730,000**	**4,730,000**	**5,019,710**	**5,495,000**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
80 -GENERAL I&S FUND						
I&S EXPENDITURES						
SPECIAL EXPENSE/OTHER						
80-01-6810 ARBITRAGE FEES	14,295	7,890	10,000	10,000	7,420	17,500
80-01-6811 BOND ISSUANCE COSTS	366,083	0	0	0	0	0
80-01-6812 PAYING AGENT FEES	2,887	3,940	3,115	3,115	4,000	4,413
TOTAL SPECIAL EXPENSE/OTHER	**383,265**	**11,830**	**13,115**	**13,115**	**11,420**	**21,913**
INTEREST						
80-01-9205 INTEREST 390K / 2006	0	0	0	0	0	0
80-01-9207 INTEREST 27,655M GO & REF 2010	814,900	814,900	814,900	814,900	814,900	809,600
80-01-9208 INTEREST 2,715M / 2004-A	0	0	0	0	0	0
80-01-9209 INTEREST 4,630M GO REFND 2009	141,000	124,375	102,625	102,625	102,625	73,050
80-01-9212 INTEREST 21M/2007 GO REF	374,680	47,893	47,892	47,892	25,675	0
80-01-9218 INTEREST 2,560M / 2002-A	0	0	0	0	0	0
80-01-9222 INTEREST 4,245M/2005 REFUNDING	144,868	134,268	126,668	126,668	126,668	118,666
80-01-9223 INTEREST 6,165M / 2006	1,850	0	0	0	0	0
80-01-9225 INTEREST 5M / 2002 32%	7,040	0	0	0	0	0
80-01-9227 INTEREST 6,290M / 2002	16,060	0	0	0	0	0
80-01-9232 INTEREST $19,165M GO RFG 2012A	319,217	521,225	521,225	521,225	521,225	521,225
80-01-9233 INTEREST 14,310M SERIES 2012	219,983	324,375	308,575	308,575	308,575	293,175
80-01-9239 INTEREST PPFC 2013	0	0	0	0	9,961	7,975
TOTAL INTEREST	**2,039,598**	**1,967,035**	**1,921,885**	**1,921,885**	**1,909,629**	**1,823,691**
PRINCIPAL						
80-01-9604 PRINCIPAL 27,655M GO & REF2010	0	0	265,000	265,000	265,000	1,785,000
80-01-9606 PRINCIPAL 2,560M / 2002-A	0	0	0	0	0	0
80-01-9609 PRINCIPAL 4,245M/2005 REFUNDIN	265,000	190,000	200,000	200,000	200,000	205,000
80-01-9610 PRINCIPAL 21M/2007 GO REF	980,000	560,000	650,000	650,000	650,000	0
80-01-9614 PRINICIPAL 6,165M / 2006	50,000	0	0	0	0	0
80-01-9617 PRINCIPAL 6,290M / 2002	365,000	0	0	0	0	0
80-01-9621 PRINCIPAL 5M / 2002 32%	160,000	0	0	0	0	0
80-01-9623 PRINCIPAL 4,630M GO REFND 2009	700,000	725,000	910,000	910,000	910,000	950,000
80-01-9624 PRINCIPAL 6.3M SERIES 2010	0	0	0	0	0	0
80-01-9625 PRINCIPAL 10M / 2004	0	0	0	0	0	0
80-01-9631 PRINCIPAL 14,310M SERIES 2012	280,000	790,000	770,000	770,000	770,000	615,000
80-01-9641 PAYMENT TO REFUNDING BONDS	24,601,705	0	0	0	0	0
80-01-9642 PRINCIPAL PPFC 2013	0	0	0	0	78,750	79,396
80-01-9645 CONTRACT REVENUE - NAMELESS VA	0	0	0	0	0	15,000
TOTAL PRINCIPAL	**27,401,705**	**2,265,000**	**2,795,000**	**2,795,000**	**2,873,750**	**3,649,396**
TOTAL I&S EXPENDITURES	**29,824,568**	**4,243,865**	**4,730,000**	**4,730,000**	**4,794,799**	**5,495,000**
FUND TOTAL EXPENDITURES	**29,824,568**	**4,243,865**	**4,730,000**	**4,730,000**	**4,794,799**	**5,495,000**

CITY OF LEANDER
ESTABLISHED 1882
INCORPORATED 1978
STATE OF TEXAS

CITY OF LEANDER
FY 2014-15
ANNUAL BUDGET

	FY 2012	FY 2013	FY 2014			FY 2015
FUND	**ACTUAL**	**ACTUAL**	**ADOPTED**	**REVISED**	**ESTIMATED**	**PROPOSED**
Utility Fund Debt Service-85						
Beginning Fund Balance	150,983	151,155	151,156	151,156	151,698	151,733
Revenues	1,593,836	2,116,041	3,273,756	3,273,756	3,273,791	10,534,411
Expenditures						
DEBT SERVICE	1,593,664	2,115,498	3,273,756	3,273,756	3,273,756	10,534,411
Total Expenditures	1,593,664	2,115,498	3,273,756	3,273,756	3,273,756	10,534,411
(less) Transfers Out	0	0	0	0	0	0
Current Operating Expenditures	1,593,664	2,115,498	3,273,756	3,273,756	3,273,756	10,534,411
Current Operating surplus/(deficit)	172	543	0	0	35	0
Ending Fund Balance	151,155	151,698	151,156	151,156	151,733	151,733
Net Available for bond covenant	151,155	151,698	151,156	151,156	151,733	151,733

Fund Summary: The City issues debt periodically for water or wastewater capital projects. This fund has been established to account for the debt service related to these projects. Revenues from utility operations (rate payers) are transferred to this fund so that sufficient revenue is available to make the payments when due. In prior years, the debt owed for the BCRUA Regional Water Treatment Plant and the BCRWWS wastewater system was expensed directly from the Utility Fund. The FY 2015 budget reflects funds transferred from the Utility Fund to the Debt Service fund for those obligations.

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
85 -UTILITY I&S FUND						
REVENUES						
MISCELLANEOUS						
85-00-4449 INTEREST INCOME	94,250	144	0	0	35	0
TOTAL MISCELLANEOUS	**94,250**	**144**	**0**	**0**	**35**	**0**
TRANSFERS						
85-00-4920 TRANSFER IN CIF FUND	0	0	500,000	500,000	500,000	1,225,000
85-00-4980 TRANSFER FROM UTILITY FUND	1,499,586	2,115,898	2,773,756	2,773,756	2,773,756	9,309,411
TOTAL TRANSFERS	**1,499,586**	**2,115,898**	**3,273,756**	**3,273,756**	**3,273,756**	**10,534,411**
TOTAL REVENUES	**1,593,836**	**2,116,041**	**3,273,756**	**3,273,756**	**3,273,791**	**10,534,411**

DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2014 ESTIMATED	FY 2015 PROPOSED
85 -UTILITY I&S FUND						
UTILITY I&S EXPENDITURES						
85-01-6810 ARBITRAGE REBATES	0	0	0	0	0	0
85-01-6812 PAYING AGENT FEES	400	550	0	0	0	0
TOTAL SPECIAL EXPENSE/OTHER	**400**	**550**	**0**	**0**	**0**	**0**
INTEREST						
85-01-9210 INTEREST 2,155M / 2003	58,630	53,460	48,168	48,168	48,168	42,768
85-01-9213 INTEREST 14,310M SERIES 2012	80,525	119,688	119,588	119,588	119,588	119,486
85-01-9215 INTEREST 10M / 2004	0	0	0	0	0	0
85-01-9228 INTEREST 9.2M/2007 CO TAX/REV	143,796	0	0	0	0	0
85-01-9230 INTEREST 36,270M SERIES 2012	955,983	1,419,275	1,398,475	1,398,475	1,398,475	1,350,774
85-01-9232 INTEREST $19,165M GO RFG 2012A	68,329	236,525	236,525	236,525	236,525	236,525
85-01-9238 INTEREST 27,655M GO & REF 2010	286,000	286,000	286,000	286,000	286,000	286,000
85-01-9240 INTEREST BCRUA	0	0	0	0	0	4,243,720
85-01-9241 INTEREST BCRWWS	0	0	0	0	0	317,763
TOTAL INTEREST	**1,593,264**	**2,114,948**	**2,088,756**	**2,088,756**	**2,088,756**	**6,597,036**
PRINCIPAL						
85-01-9604 PRINCIPAL 27.655 GO & REF 2010	0	0	0	0	0	745,000
85-01-9611 PRINCIPAL 14,310M SERIES 2012	0	0	5,000	5,000	5,000	5,000
85-01-9613 PRINCIPAL 2,155M / 2003	0	0	120,000	120,000	120,000	130,000
85-01-9634 PRINCIPAL $19,165M GO RF 2012A	0	0	0	0	0	0
85-01-9636 PRINCIPAL 36,270M SERIES 2012	0	0	1,060,000	1,060,000	1,060,000	1,105,000
85-01-9637 PRINCIPAL 9.2M/2007 CO TAX/REV	0	0	0	0	0	0
85-01-9643 PRINCIPAL BCRUA	0	0	0	0	0	1,500,000
85-01-9644 PRINCIPAL BCRWWS	0	0	0	0	0	452,375
TOTAL PRINCIPAL	**0**	**0**	**1,185,000**	**1,185,000**	**1,185,000**	**3,937,375**
TOTAL UTILITY I&S EXPENDITURES	**1,593,664**	**2,115,498**	**3,273,756**	**3,273,756**	**3,273,756**	**10,534,411**
FUND TOTAL EXPENDITURES	**1,593,664**	**2,115,498**	**3,273,756**	**3,273,756**	**3,273,756**	**10,534,411**

FY 2014-15
ANNUAL BUDGET

SCHEDULES

POSITION SUMMARY
General Fund

Department / Position	FTE
Administration	
City Manager	1
Human Resources Director	1
HR Generalist	1
Information Technology Manager	1
Total	**4.0**
City Secretary	
City Secretary	1
Administrative Assistant	**1**
Total	**2.0**
Finance	
Finance Director	1
Senior Accountant	1
Assistant to Finance Director	1
Purchasing Agent	1
Accounting Clerk	1
Total	**5.0**
Economic Development	
Economic Development Director	1
Economic Development Manager	1
Total	**2.0**
Municipal Court	
Court Administrator	1
Deputy Court Clerk	3
Total	**4.0**
Planning	
Assistant City Manager	1
Senior Planner	1
Planner	1
Planning Coordinator	1
Total	**4.0**
Public Works – Streets	
Public Works Director	1
Public Works Supervisor	1
Administrative Assistant	1
Crew Leader	3
Maintenance I, II	6
Mechanic	1
Mechanic / Maintenance I	1
Total	**14.0**
Engineering	
Engineering Director	1
Assistant City Engineer	1
GIS Coordinator	1
Administrative Assistant	1
Inspector / Field Rep	2
Engineer EIT	1
Total	**7.0**

Department / Position	FTE
Parks & Recreation	
Parks & Recreation Director	1
Maintenance Supervisor	1
Athletics/Recreation Programmer	1
Administrative Assistant	1
Maintenance II / Crew Leader	3
Maintenance I	5
Maintenance II / Janitorial	1
Maintenance I / Janitorial	1
Total	**14.0**
Police	
Administration	
Chief of Police	1
Assistant Chief of Police	1
Administrative Office Manager	1
Administrative Assistant	1
Records Clerk	1
Sub-total	**5.0**
Uniform Services	
Lieutenant	1
Sergeant	5
Officer I, II, III	16
Warrant Officer	1
Corporal	4
Sub-total	**27.0**
Support Services	
Lieutenant	1
Community Services Officer	1
TCO Manager	1
TCO Supervisor	2
Telecommunications Officers	7
Sergeant	2
School Resource Officer	2
Sub-total	**16.0**
Animal Control	
Animal Control Supervisor	1
Animal Control Officer II, III	1
Sub-total	**2.0**
Criminal Investigations	
Lieutenant	1
Sergeant	3
Officer III / Corp	1
Victim Services Coordinator	1
Evidence Technician	1
Sub-total	**7.0**
Police Department Total	**57**

POSITION SUMMARY
General Fund (cont'd)

Department / Position	FTE
Fire	
Administration	
Fire Chief	1
Administrative Assistant	1
Total	**2.0**
Preparedness & Wellness	
Admin Battalion Chief	1
Training Instructor	1
Volunteer Coordinator	1
Firefighter (PT)	0.5
Total	**3.5**
Prevention & Life Safety	
Fire Marshal	1
Senior Fire Inspector	1
Fire Inspector (PT)	0.5
Total	**2.5**
Emergency Operations	
Assistant Fire Chief	1
Battalion Chief	3
Lieutenant	9
Driver / Pump Operator	12
Firefighter	15
Firefighter (PT)	0.5
Total	**40.5**
Fire Department Total	**48.5**

Department / Position	FTE
Building Inspections	
Building Official	1
Senior Inspector	3
Plan Reviewer	1
Permits Clerk	2
Total	**7.0**
Code Enforcement	
Code Enforcement Officer	2
Total	**2.0**
GENERAL FUND TOTAL	**170.5**

Golf Fund

Department / Position	FTE
Grounds Maintenance	
Golf Course Superintendent	1
Assistant Course Superintendent	1
Greenskeeper	4
Mechanic	1
Total	**7.0**
Grill	
Grill Manager	1
Grill Attendant	2.5
Total	**3.5**

Department / Position	FTE
Pro Shop	
Retail Operations Manager	1
Head Golf Pro	1
Assistant Golf Pro	1
Pro Shop Attendant	2.7
Cart Attendant	3.3
Total	**9.0**
GOLF FUND TOTAL	**19.5**

Utility Fund

Department / Position	FTE
Utility Billing	
Utility Billing Supervisor	1
Billing Assistant	1
Utility Clerk	3
Meter Reader	3
Field Technician	1
Total	**9.0**
Water Maintenance	
Public Works Superintendent	0.5
Water & Wastewater Supt.	0.5
Utility Operations Supervisor	0.5
Crew Leader	1
Utility Maintenance I	1
W/WW Service Tech	1
Total	**4.5**

Department / Position	FTE
Wastewater Maintenance	
Public Works Superintendent	0.5
Water & Wastewater Supt.	0.5
Utility Operations Supervisor	0.5
Wastewater Plant Operator	4
Crew Leander I	1
Utility Maintenance I	1
W/WW Service Tech	1
Total	**8.5**
Regional Water Plant	
Superintendent	1
Water Plant Operators	3
Total	**4.0**
UTILITY FUND TOTAL	**26.0**

LEANDER
LEANDER PUBLIC LIBRARY
City of Leander
HOME FOR SALE
Wedges
STORM SEWER
FIRE

Executive Summary

September 18, 2014

Agenda Subject: Zoning Case 14-Z-019: Hold a public hearing and consider action on the rezoning of two tracts of land located at 523 Powell Drive for 6.95 acres more or less, WCAD Parcels R036452 and R036453. Currently, the property is zoned SFU/MH-2-B (Single Family Urban/Manufactured Home) and the applicant is proposing to zone the property PUD (Planned Unit Development), Leander, Williamson County, Texas.

Background: This request is the second step in the rezoning process.

Origination: Applicant: Gary EIi Jones and David Singleton on behalf of Lexor Homes.

Financial Consideration: None

Recommendation: See Planning Analysis. The Planning & Zoning Commission unanimously recommended approval of the request at the September 11, 2014 meeting with the following changes to the PUD:

1. Fencing shall be limited to wrought iron or decorative tubular metal.

Attachments:

1. Planning Analysis
2. Current Zoning Map
3. Proposed Zoning Map
4. Aerial Map
5. Proposed PUD
6. Letter of Intent
7. Ordinance
8. Minutes–Planning & Zoning Commission September 11, 2014

Prepared By: Tom Yantis

PLANNING ANALYSIS

ZONING CASE 14-Z-019
LEANDER HEIGHTS PUD – 523 POWELL DR

GENERAL INFORMATION

Owner: Lexor Homes

Current Zoning: SFU/MH-2-B (Single Family Urban/Manufactured Home)

Proposed Zoning: PUD (Planned Unit Development)

Size and Location: The property located is located at 523 Powell Drive and includes approximately 6.95 acres.

Staff Contact: Robin M. Griffin, AICP
Senior Planner

ABUTTING ZONING AND LAND USE:

The table below lists the abutting zoning and land uses.

	ZONING	LAND USE
NORTH	SFU/MH-2-B	Established single-family home
EAST	SFU/MH-2-B	Established single-family home
SOUTH	SFU-2-B	Proposed Magnolia Creek Subdivision
WEST	SFL-2-B	Established single-family neighborhood, Mason Creek North

COMPOSITE ZONING ORDINANCE & SMARTCODE INTENT STATEMENTS

PUD – PLANNED UNIT DEVELOPMENT:

The purpose and intent of the Planned Unit Development (PUD) district is to design unified standards for development in order to facilitate flexible, customized zoning and subdivision standards which encourage imaginative and innovative designs for the development of property within the City. The intent of this zoning request is to provide for the design of a development which permits the development of a four-plex or six-plex condominium project. The intent of this zoning district is to cohesively regulate the development to assure compatibility with adjacent single-family residences, neighborhoods, and commercial properties within the region.

COMPREHENSIVE PLAN STATEMENTS:

The following Comprehensive Plan statements may be relevant to this case:

- Plan for continued growth and development that improves the community's overall quality of life and economic viability.
- Provide for a variety of sustainable housing options for all age groups and economic levels. Determine ways to successfully integrate this variety within neighborhoods so as to accommodate the different needs of families throughout their life cycle. Create more desirable and livable neighborhoods while respecting the goal of maintaining stable real estate values and housing marketability.

ANALYSIS:

The applicant is requesting the PUD (Planned Unit Development) district in order to allow for the development of a 96 unit four-plex and six-plex condominium project. This request was previously reviewed by the Planning & Zoning Commission on July 24, 2014. The applicant withdrew the request and resubmitted an application for a PUD as recommended by the Planning & Zoning Commission.

The properties to the north and east are currently developed as single-family homes. The property to the west is developed as the Mason Creek North subdivision and the neighborhood park is adjacent to the proposed development. The property to the south is part of the Magnolia Creek Subdivision that is currently under development.

The applicant is proposing a condominium style project that would include approximately fourteen units per acre. The base zoning district for this PUD is MF-1-B (Multi-Family).

A PUD district is an appropriate district in this situation because it offers the applicant the opportunity to design a zoning district that will provide for a condominium style residential development with limits to the permitted density. The intent of the multi-family use component is to serve as a buffer between single family neighborhoods and more intensive uses including commercial uses and roadways. In addition, one of the goals of the use component includes

limiting the amount of contiguous land zoned for multi-family to twenty five acres. Another goal is to provide for a variety of housing opportunities throughout the community.

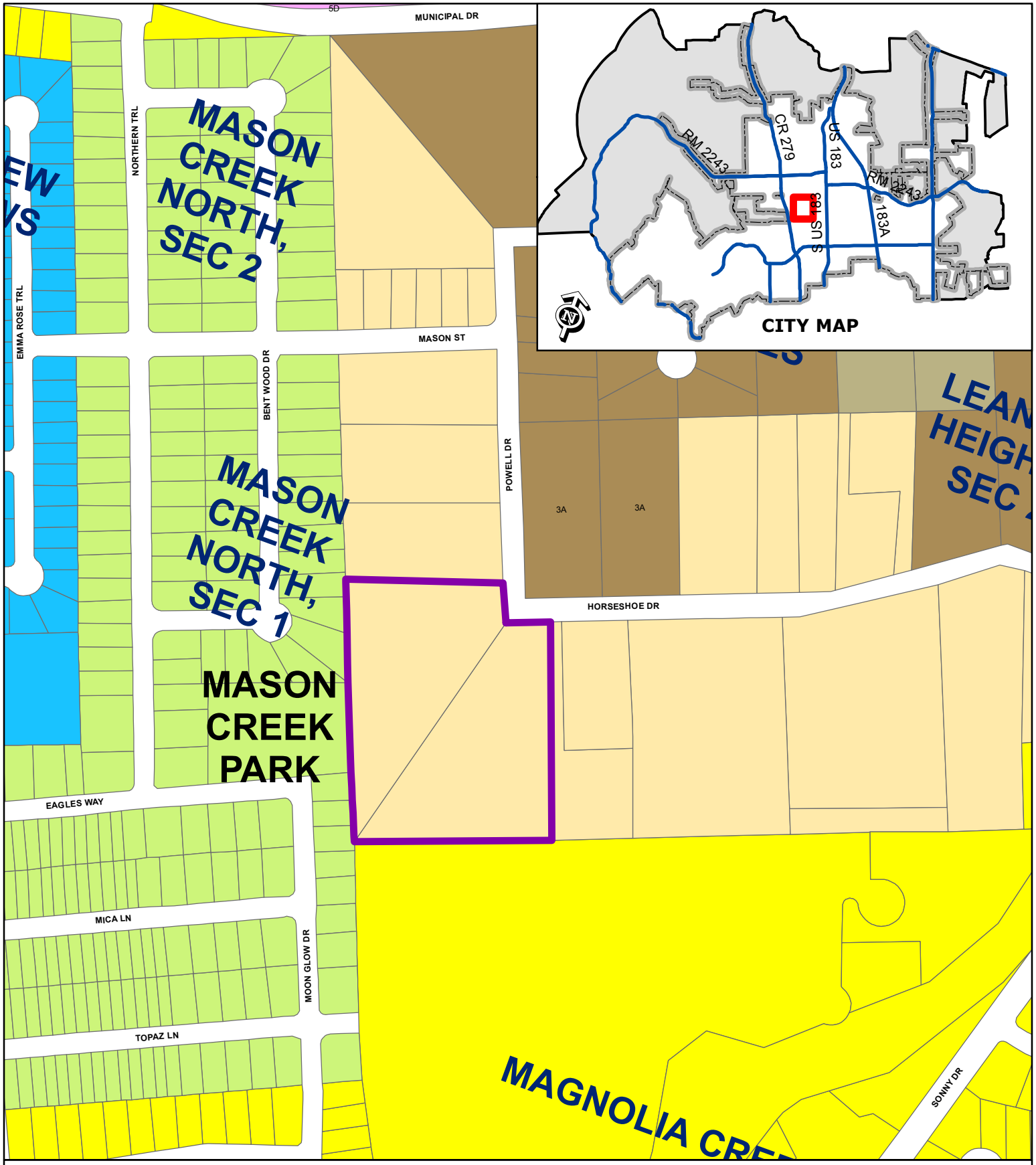
The Type 1 site component is intended for multi-family developments that are bounded by single-family development on at least one side. This component ensures that a development will not have large buildings and that the scale is compatible with residential neighborhoods. The following standards would apply from the Type 1 Site Component as modified by the PUD:

- No parking modules, drive aisles, driveways, garages or similar facilities are permitted between the buildings closest to the street and the street frontage.
- Parking areas shall be no wider than two parking modules wide.
- At least eighty-five percent (85%) of the units are required to have at least one enclosed garage parking space.
- Buildings shall be constructed to a residential scale. No first floor gross building area shall exceed 7,000 gross square feet. No building shall contain more than 14,000 gross square feet of floor area.
- No building shall be constructed to a height of greater than thirty-five feet.

Type B architectural component requires that 85% of the first story walls and 50% overall (all stories) are masonry. The Type A architectural component requires that 85% of the entire building is masonry.

STAFF RECOMMENDATION:

Staff recommends approval of PUD (Planned Unit Development) district with the condition that the driveway location is conceptual and still needs to be reviewed as part of the site development process. The added requirements that limit the scale and form of the project will assist with the integration of this project into the existing development. The maximum height will be limited to thirty-five feet and the building size will be limited to 7,000 gross square feet for the first floor and a total of 14,000 gross square feet. The staff recommendation follows the intent statements of the Composite Zoning Ordinance.



ZONING CASE 14-Z-019

Attachment #2

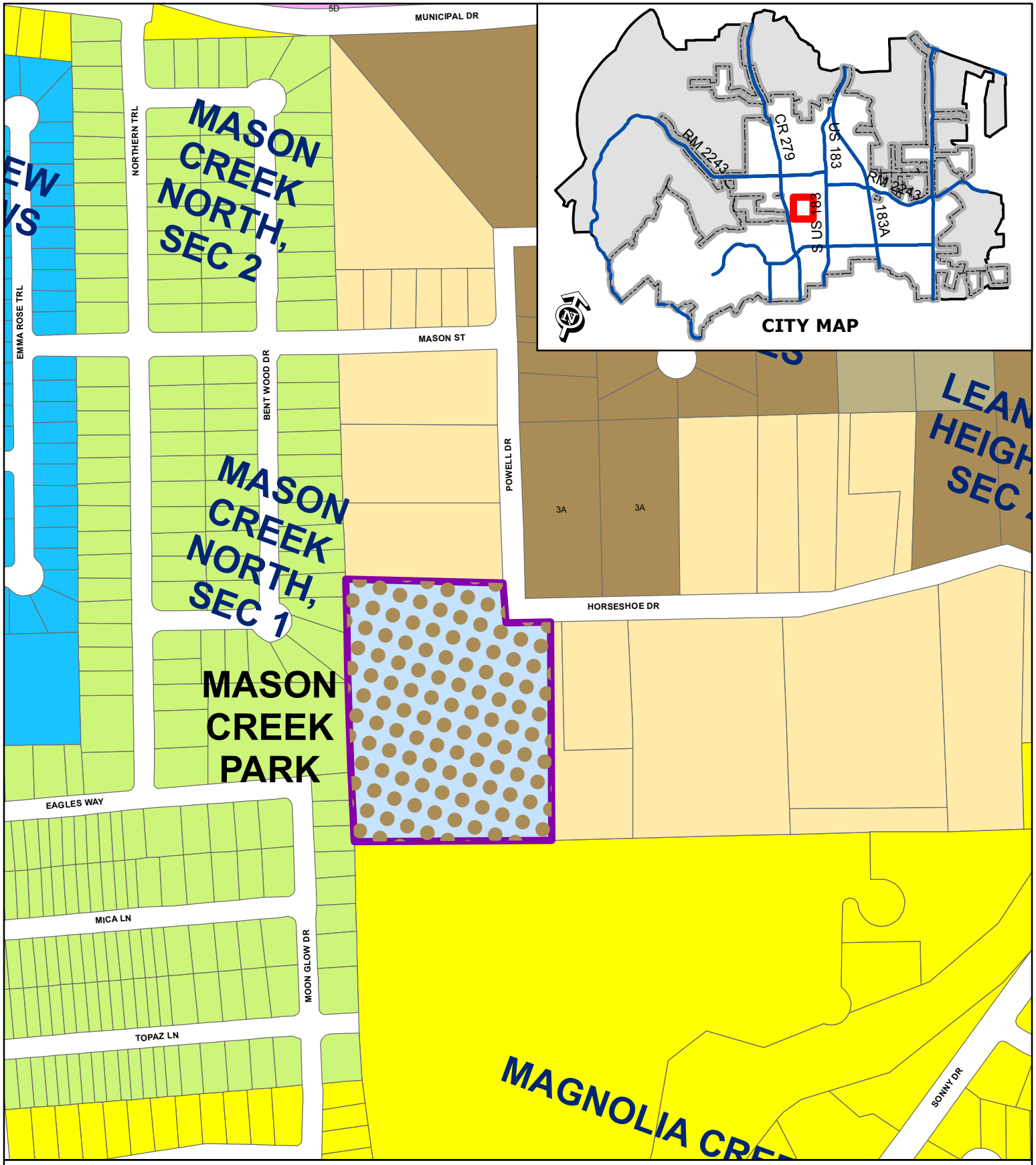
Current Zoning Map
523 Powell Drive

N

Subject Property
City Limits
Future Annexation Per DA
Involuntary Annexation
Voluntary Annexation

SFR
SFE
SFS
SFU
SFC
SFL
SFT
SFU/MH
TF
MF
LO
LC
GC
HC
HI
PUD

0 200
Feet



ZONING CASE 14-Z-019

Attachment #3

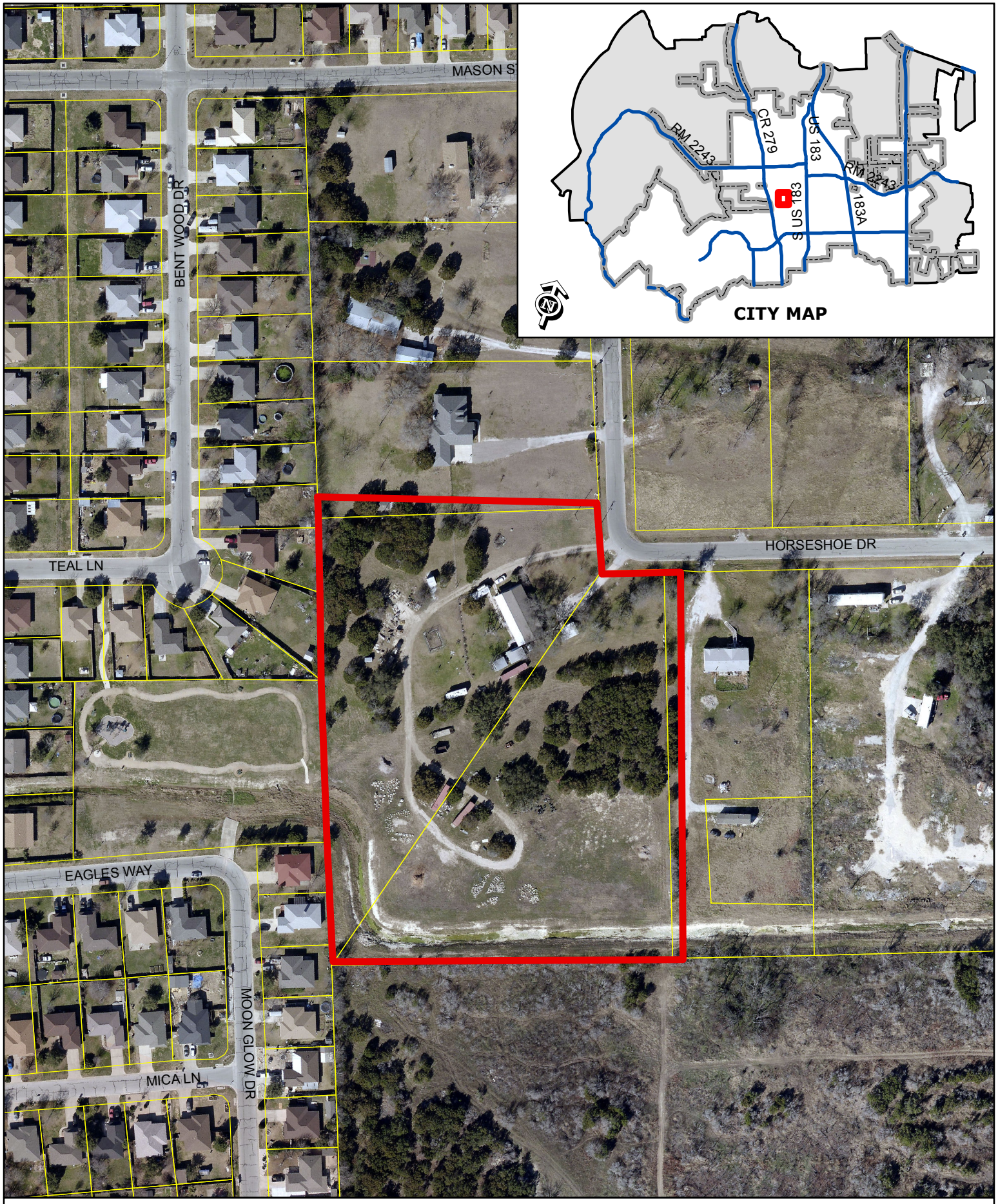
Proposed Zoning Map
523 Powell Drive

N

Subject Property
City Limits
Future Annexation Per DA
Involuntary Annexation
Voluntary Annexation

SFR
SFE
SFS
SFU
SFC
SFL
SFT
SFU/MH
TF
MF
LO
LC
GC
HC
HI
PUD

0 200
Feet



ZONING CASE 14-Z-019 Attachment #4

Aerial Exhibit - Approximate Boundaries
523 Powell Drive

0 200
Feet

Subject Property
City Limits

EXHIBIT A
Leander Heights - PUD

1. Base zoning districts: The base-zoning district for the PUD is MF-1-B.

2. PUD Area = 6.95 Acres

3. The use shall be an attached residential condominium regime development.

4. The maximum area of the first floor of any individual building shall be 7,000 square feet and the total area of any individual building shall be limited to 14,000 square feet. Garages shall not count towards the total gross floor area. A maximum of six units may be connected.

5. MAXIMUM UNIT COUNT: The project shall be limited to 96 residential units.

6. LIGHTING: Streetlights will not be required but are permitted.

7. RESIDENTIAL SETBACKS: Building separation shall be a minimum of 10-feet. Rear building separation (defined as the condition when rears of two units are immediately adjacent to one another) shall be a minimum of 20-feet. Roof overhangs, fireplaces, bay windows and similar projections may extend into any 10-foot building separation a maximum of two feet on any side. Porches, patios, balconies and similar projections may extend into the front or rear 10-foot building separation a maximum distance of seven feet if there are no walls within such extension.

8. PERIMETER SETBACKS: All buildings will be setback a minimum of 15-feet from the perimeter lot line.

9. PARKING/GARAGES: All units shall have a two car garage and shall comply with the SFT (Single-Family Townhome) use component parking requirements. Garage doors may be located on the fronts of buildings and may protrude in front of the dwelling no more than five feet.

10. LANDSCAPE: The intent for this development is to save as many of the existing trees as possible through the site planning process. Landscaping shall meet the requirements of Article VI, Section 1 of the Composite Zoning Ordinance.

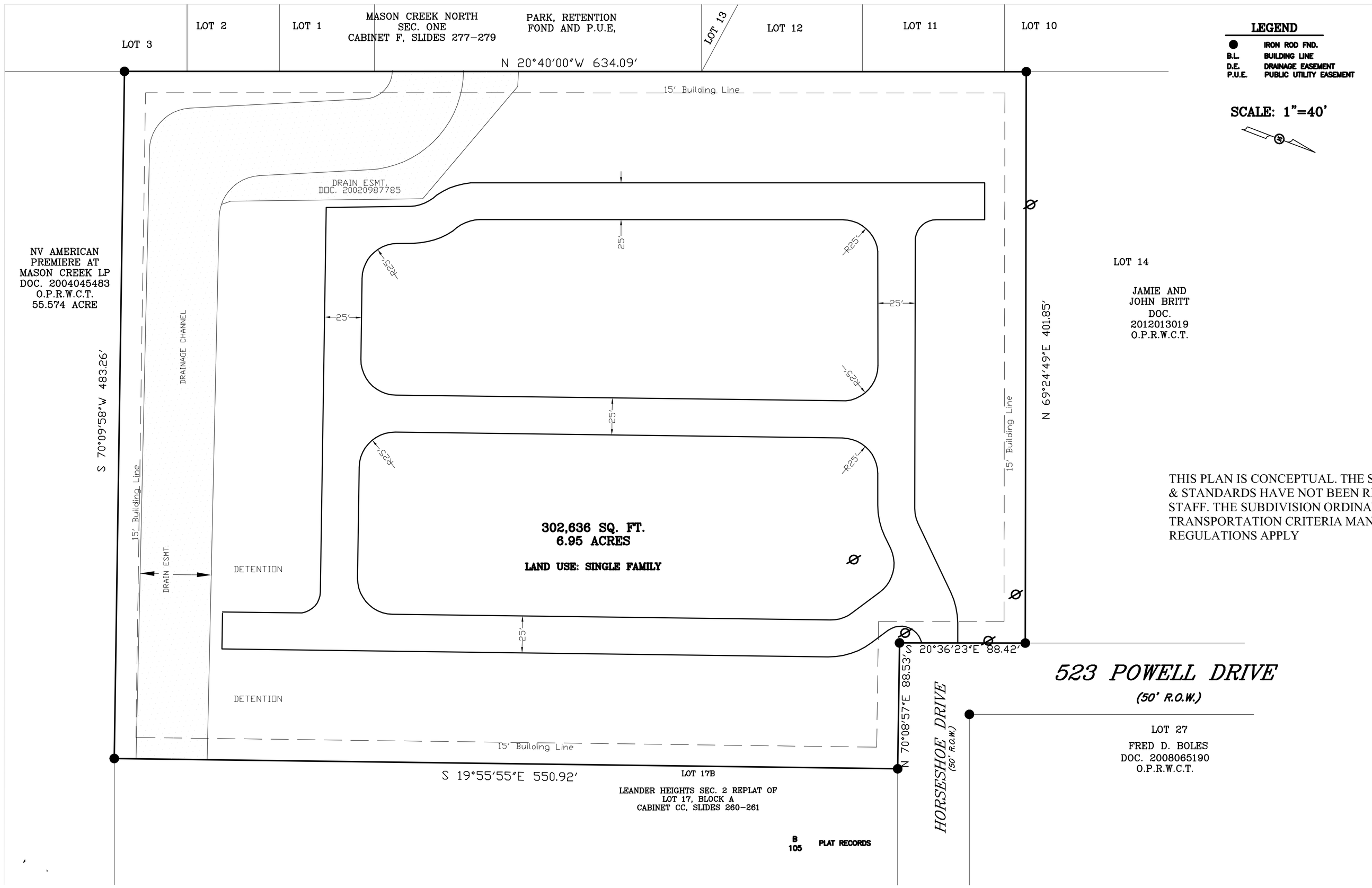
11. LOCATION OF BUILDINGS: Buildings may be oriented to the interior of the site and multiple buildings may front a common green. Building setbacks and separations shall be designed in accordance with the standards previously specified.

12. FRONT DOOR ACCESS: Separate front doors for each unit may be located on the front of the buildings and may face a public street, common green or internal to the site.

13. WATER QUALITY/DETENTION PONDS: The required detention/water quality ponds shall meet the requirements of Article VI, Section 7 of the Composite Zoning Ordinance.

14. Each building shall generally comply in scale and massing with the elevations shown in Exhibit 1. The units are not required to be designed to appear to be one large single-family structure (mansion).

EXHIBIT 1



LEGEND

●	IRON ROD FND.
B.L.	BUILDING LINE
D.E.	DRAINAGE EASEMENT
P.U.E.	PUBLIC UTILITY EASEMENT

SCALE: 1"=40'

THIS PLAN IS CONCEPTUAL. THE STREET LAYOUT & STANDARDS HAVE NOT BEEN REVIEWED BY STAFF. THE SUBDIVISION ORDINANCE & TRANSPORTATION CRITERIA MANUAL REGULATIONS APPLY

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NOT FOR CONSTRUCTION

NO.	DATE	REVISION	BY
1			
2			
3			

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GARY ELI JONES
79198
ON THE DATE SHOWN. THIS DOCUMENT SHALL NOT BE USED FOR CONSTRUCTION.
Sep 03, 2014

TBPE FIRM No. 10967
CARTEX ENGINEERING SERVICES, INC.
700 THERESA COVE, CEDAR PARK, TX 78613
512-918-0819 (F) 512-532-0560
gej@texas@gmail.com

CITY OF LEANDER, WILLIAMSON COUNTY, TX

EXHIBIT "B"

CONCEPTUAL SITE LAYOUT & LAND USE PLAN

LEANDER HEIGHTS PUD

DRAWING SCALE:	HORIZ.= VERT.=
SURVEYED:	A.S.
FILE NAME:	
DATE:	
DRAWN:	CTEI
DESIGNED:	CTEI

SHEET 1 OF 1

August 29, 2014

To: Ms. Robin Griffin, AICP
Senior Planner
City of Leander Planning Department
P.O. Box 3169
Leander, TX 78646

From: David Singleton, Southwest Land Services, Inc.

Re: Zoning Change Application - Amended
523 Powell
Lot 15A, Block A
Leander Heights Section Two

On behalf of Lexar Homes, we are submitting the enclosed Zoning Application to rezone the referenced property from SFU/MH to PUD zoning with the underlying zoning of MF-1B. The Owner wishes to develop a combination of four and six unit buildings on the property.

We believe the negotiated PUD notes (attached) adequately address staff's concerns and accurately outlines the applicants intent for the project. Specifically, the project is designed to be an attached residential condominium development with a unit count not to exceed 96 units and will limit the number of units to 6 units per building (or less). Further, two (2) enclosed garage spaces will be provided per unit and additional parking will be provided to meet the townhome standards of the City.

The boundary of the proposed zoning change is defined as Lot 15A, Block "A" of the Leander Heights Section 2 Final Plat recorded in Cabinet 5, Slides 105-106, Williamson County Official Records.

The topography of the site is relatively flat with slopes of less than two (2) percent. The property has numerous oak trees that will be cataloged in accordance with the City's Site Development Ordinance. The southern boundary of the tract has a drainage channel of varying widths from 60-90 feet that conveys flows from the Mason Creek subdivision. There is an existing manufactured home on the property that will be removed coincidental to re-development of the tract.

A water line extension along Powell from its intersection with Mason to the property will be required to provide fire flows for the development. Wastewater service is currently available at the rear of the property.

We respectfully solicit Staff's recommendation for approval of the request and welcome any questions you have in regard to the request.

Sincerely,

David Singleton

ORDINANCE NO #

ORDINANCE OF THE CITY OF LEANDER, TEXAS, AMENDING THE ZONING ORDINANCE BY REZONING SEVERAL PARCELS OF LAND FROM SFU/MH-2-B (SINGLE-FAMILY URBAN/MANUFACTURED HOME) TO PUD (PLANNED UNIT DEVELOPMENT); MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.

Whereas, the owner of the property described herein after (the "Property") has requested that the Property be rezoned;

Whereas, after giving at least ten days written notice to the owners of land within two hundred feet of the Property, the Planning & Zoning Commission held a public hearing on the proposed rezoning and forwarded its recommendation on the rezoning to the City Council;

Whereas, after publishing notice of the public hearing at least fifteen days prior to the date of such hearing, the City Council at a public hearing has reviewed the request and the circumstances of the Property and finds that a substantial change in circumstances of the Property, sufficient to warrant a change in the zoning of the Property, has transpired;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Amendment of Zoning Ordinance. Ordinance No. 05-018, as amended, the City of Leander Composite Zoning Ordinance (the "Zoning Ordinance" or "Code"), is hereby modified and amended by rezoning the Property as set forth in Section 3.

Section 3. Applicability. This ordinance applies to the following parcels of land, which is herein referred to as the "Property:" That certain parcels of land being 6.95 acres, more or less, located at 523 Powell Drive in Leander, Williamson County, Texas, being legally described as Lots 15 & 16, Block A, Leander Heights Section Two Amended, being more particularly described in Exhibit "C"; and identified by Williamson County tax identification numbers R036452 and R036453.

Section 4. Property Rezoned. The Zoning Ordinance is hereby amended by changing the zoning district for the Property from SFU/MH-2-B (Single-Family Urban/Manufactured Home) to PUD (Planned Unit Development) known as the Leander Heights PUD. The PUD shall be developed and occupied in accordance with this Ordinance, the PUD plan attached as Exhibits "A" and "B", which are hereby adopted and incorporated herein for all purposes, and the Composite Zoning Ordinance to the extent not amended by this Ordinance. In the event of a conflict between the Composite Zoning Ordinance and the requirements for the Property set forth in this Ordinance, this Ordinance shall control.

Section 5. Recording Zoning Change. The City Council directs the City Secretary to record this zoning classification on the City's official zoning map with the official notation as prescribed by the City's zoning ordinance.

Section 6. Severability. Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 7. Open Meetings. That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Loc. Gov't. Code.

PASSED AND APPROVED on First Reading this the 18th day of September, 2014.
FINALLY PASSED AND APPROVED on this the 2nd day of October, 2014.

THE CITY OF LEANDER, TEXAS	**ATTEST:**
_____	_____
Christopher Fielder, Mayor	Debbie Haile, City Secretary

EXHIBIT A
Leander Heights - PUD

1. Base zoning districts: The base-zoning district for the PUD is MF-1-B.

2. PUD Area = 6.95 Acres

3. The use shall be an attached residential condominium regime development.

4. The maximum area of the first floor of any individual building shall be 7,000 square feet and the total area of any individual building shall be limited to 14,000 square feet. Garages shall not count towards the total gross floor area. A maximum of six units may be connected.

5. MAXIMUM UNIT COUNT: The project shall be limited to 96 residential units.

6. LIGHTING: Streetlights will not be required but are permitted.

7. RESIDENTIAL SETBACKS: Building separation shall be a minimum of 10-feet. Rear building separation (defined as the condition when rears of two units are immediately adjacent to one another) shall be a minimum of 20-feet. Roof overhangs, fireplaces, bay windows and similar projections may extend into any 10-foot building separation a maximum of two feet on any side. Porches, patios, balconies and similar projections may extend into the front or rear 10-foot building separation a maximum distance of seven feet if there are no walls within such extension.

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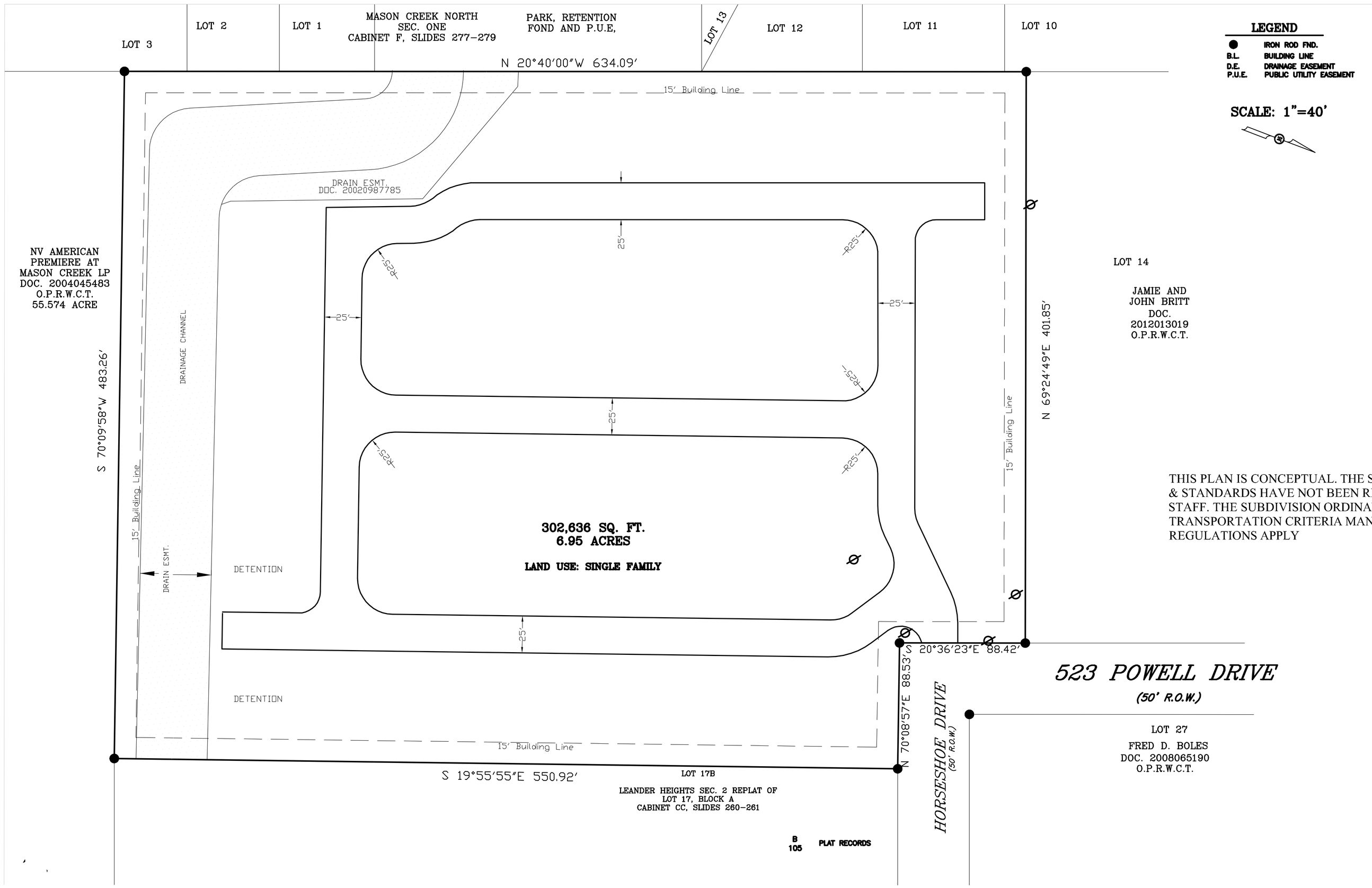

LEGEND

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B.L.	BUILDING LINE
D.E.	DRAINAGE EASEMENT
P.U.E.	PUBLIC UTILITY EASEMENT

SCALE: 1"=40'

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CITY OF LEANDER, WILLIAMSON COUNTY, TX

EXHIBIT "B"

CONCEPTUAL SITE LAYOUT & LAND USE PLAN

LEANDER HEIGHTS PUD

DRAWING SCALE:	HORIZ.= VERT.=
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SHEET 1 OF 1

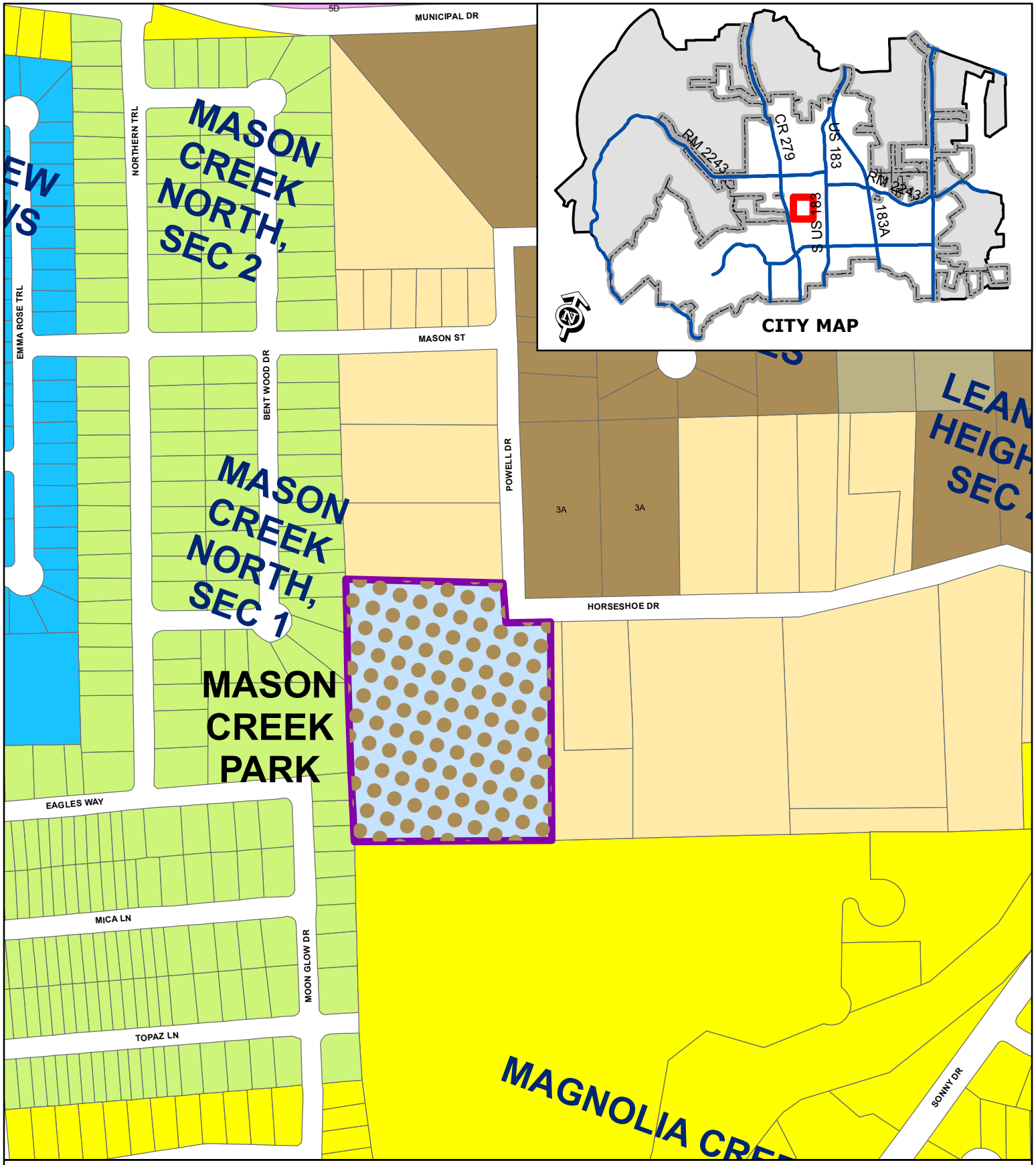

EXHIBIT C

Zoning Case 14-Z-019

Proposed Zoning Map
523 Powell Drive

N

Subject Property
City Limits
Future Annexation Per DA
Involuntary Annexation
Voluntary Annexation

SFR
SFE
SFS
SFU
SFC
SFL
SFT
SFU/MH
TF
MF
LO
LC
GC
HC
HI
PUD

0 200
Feet

a) Staff Presentation

Robin Griffin, Senior Planner stated that staff reviewed the request and it has staff approval with recommendations as stated in the executive summary with the condition that street name Hidden Trace is changed to Hidden Trail.

b) Applicant Presentation

Agent Brian Williams was present for questions.

c) Open Public Hearing

Chairman Seiler opened the public hearing
No one wished to speak.

d) Close Public Hearing

Chairman Seiler closed the public hearing

e) Discussion

No discussion took place.

f) Consider Action

Vice Chairman Stephenson moved to approve with staff recommendations and the condition that street name Hidden Trace is changed to Hidden Trail.
Commissioner Anderson seconded the motion. Motion passed unanimously

12. Zoning Case 14-Z-019: Hold a public hearing and consider action on the rezoning of two tracts of land located at 523 Powell Drive for 6.95 acres more or less, WCAD Parcels R036452 and R036453. Currently, the property is zoned SFU/MH-2-B (Single Family Urban/Manufactured Home) and the applicant is proposing to zone the property PUD (Planned Unit Development), Leander, Williamson County, Texas. Applicant: Gary Eli Jones and David Singleton on behalf of Lexor Homes.

a) Staff Presentation

Robin Griffin, Senior Planner stated that staff reviewed the request and it has staff approval and clarified the zoning districts requested.

b) Applicant Presentation

David Singleton, Agent explained the purpose for the zoning change.

c) Open Public Hearing

No one wished to speak.

d) Close Public Hearing

Chairman Seiler closed the public hearing.

e) Discussion

Commissioners held a discussion

f) Consider Action

Commissioner Allen moved to approve the zoning request with the following changes to the PUD, Vice Chairman Stephenson seconded the motion.

1. **Fencing shall be limited to wrought iron or decorative tubular metal.**

13. Adjournment **Meeting adjourned at 7:35 pm**

_____
Chairman Seiler

ATTEST: _____
Ellen Pizalate, P & Z Secretary

Executive Summary

September August 18, 2014

Subject: Consider Adoption of the 2014-2019 Leander Public Arts Master Plan

Background: In January 2013 the Leander Public Arts Commission began the process of creating a five-year public arts vision for the Leander Community. The process included a community-wide needs survey, two open houses, a six week public review and hours of work.

Tonight the Public Arts Commission will make a short presentation of the plan highlights and request Council approval of an ordinance adopting the Public Arts Master Plan.

Commission Chair, Stan Holcomb, will make the presentation and other members of the Commission will be in attendance.

Financial Consideration: None

Recommendation: The Leander Pubic Arts Commission respectfully requests approval of an ordinance adopting the 2011-2021 Parks, Recreation & Open Space Master Plan.

Attachments: 2014-2019 Public Arts Master Plan and approval ordinance

Prepared by: Stephen Bosak, Parks & Recreation Director

ORDINANCE _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS ADOPTING THE 2014-2019 PUBLIC ARTS MASTER PLAN

WHEREAS, the City Council appointed the Leander Public Arts Commission to promote public are and art education to help create a sense of community in Leander; and

WHEREAS, the Leander City Council desires to enhance the community with a variety of public art for the enjoyment of its citizens; and

WHEREAS, the City Council desires to establish priorities for public art in Leander.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS THAT:

Section 1: Findings. The foregoing recitals are hereby found to be true and correct, and are hereby adopted by the City Council and made part hereof for all purposes as findings of fact.

Section 2: 2014-2019 City of Leander Public Arts Public Arts Master Plan adopted. The City Council hereby adopts the 2014-19 City of Leander Public Arts Master Plan that is spread upon in the minutes of the meeting. The Master Plan shall be kept in the office of the City Secretary and shall be available for public inspection during normal office hours.

Section 3: Effective Date. The Ordinance shall be in force and effect from and after its passage on the date shown below.

Section 4: Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the *Open Meetings Act, Chapter 551, Texas Government Code.*

PASSED AND APPROVED by the City Council of the City of Leander, Texas on the 18th day of September 2014.

THE CITY OF LEANDER **Attest:**

_____ _____

Christopher Fielder, Mayor Debbie Haile, City Secretary

THIS PAGE IS RESERVED FOR THE CITY COUNCIL ADOPTION ORDINANCE

2014-2019 Public Arts Master Plan

City of Leander

Leander Public Arts Commission

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- Public Arts Commission

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APPENDICES
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- Open House Questionnaire Results 20
- Ordinances Creating the Public Arts Commission 21

ACKNOWLEDGEMENTS

The Leander Public Arts Commission, in partnership with the City Parks & Recreation Department, prepared *the 2014-2019 Public Arts Master Plan*. We thank the following individuals for their guidance, support and involvement.

CITY COUNCIL

Mayor	Christopher Fielder
Mayor Pro Tem	Simon Garcia
Place 1	Andrea Navarrette
Place 2	Kirsten Lynch
Place 4	Ron Abruzzese
Place 5	Jason Dishongh
Place 6	David Siebold

PUBLIC ARTS COMMISSION

Chair	Stan Holcomb
Vice Chair	
Secretary	Cindy Tauer-Eckart
Commissioners	Jen Daugherty
	Ashli Williamson
City Council Liaison	Simon Garcia

CITY STAFF

City Manager, Kent Cagle

Development Services Director, Tom Yantis

Parks & Recreation Director, Stephen Bosak

EXECUTIVE SUMMARY

The planning process began in January 2013. A needs survey was available for public input in March and April 2013 and the survey results were then incorporated into draft goals and objectives. Open houses were held in October and November to receive public input on the goals and objectives, and in December the Commission reviewed the input and began drafting the Plan. Each section was drafted and discussed at monthly meetings, and in September 2014, a final draft was forwarded to the City Council for consideration of adoption. The Public Arts Master Plan is a five-year vision adopted by the City Council September ___, 2014.

Plan Goals

- Goal 1 – Bring performing and visual art to public places
- Goal 2 – Bring art projects, programs and features to Leander
- Goal 3 – Increase communication & awareness of art in Leander

Implementation Action Plan

- High Priority Action Items
  - Seek out private sector donations and resources to purchase public art
  - Secure public art displays through sponsorships and partnerships
  - Host one theme festival involving art, food, wine and/or craft beers each year
  - Promote local artists and the Leander Public Arts Commission
  - Support and promote art education
- Medium Priority Action Items
  - Host one musical event every year
  - Support the incorporation of art into the design of city infrastructure
- Low Priority Action Items
  - Encourage interactive playscapes in parks
  - Encourage young artists in public and private schools

INTRODUCTION

LEANDER PUBLIC ARTS COMMISSION

The Leander Public Arts Commission was established by Ordinance by the City Council in 2008. The Commission's mission is to promote public art and education that contributes to a sense of community. Commissioners are appointed by the Council and the Commission may consist of up to seven members, each of which serves a four-year term.

Commission funding sources include utility bill donations, a percentage of certain City capital improvement projects, voluntary donations by private capital improvement project developers and other private donations or grants.

MASTER PLAN PURPOSE & PROCESS

The purpose of the plan is to provide a five-year vision for public art in Leander. The vision was developed through the efforts of service-minded volunteers on the Public Arts Commission, public input and the support of the City Council.

The process began in January 2013 when the Commission crafted a community-wide survey that was implemented in March and April. The survey was publicized in the print media and city website, and hard copies were made available at City Hall, the Leander Public Library, Parks & Recreation Office and the Chamber of Commerce Office.

Draft goals and objectives were developed from public input received through the survey and open houses were held November 14 and 19, 2013 to allow public comment on the draft goals and objectives.

A draft Master Plan was then prepared based on input received and made available to the public for comment. The plan was endorsed by the Public Arts Commission July 14, 2014 and adopted by the City Council _____ 2014.

ABOUT LEANDER

Location

Leander lies on the northeast edge of the Texas Hill Country, roughly ten miles west of Interstate 35 on US 183, approximately 30 miles northwest of Austin, Texas. The city has grown from 7,600 residents in 1995 to more than 32,000 in 2014.

Affordability and the quality of life have been the historical drivers for the community's growth. Single-family homes run the gamut from starter homes to executive-style living. The Leander Independent School District (LISD) provides schools for Leander and LISD is one of the fastest growing school districts in the state, educating more than 35,000 students at its 38 campuses.

Climate

Leander gets an average of 34 inches of rain per year while the US average is 37 inches. The number of days with measurable precipitation is 78. On average there are 229 sunny days each year with July being the hottest month (96 degrees) and January the coolest (36 degrees).

History

The City of Leander was originally called Bagdad when it was established July 17, 1882. The first settlers arrived in the area in 1845, receiving bounty land grants in exchange for military service during the Texas Revolution. These settlers lived in log cabins and were frequently subjected to being attached by Indians that also called the area home. If it had not been for the many Indian attacks, the area of Bagdad would probably have been settled earlier. The frequent attacks required Texas Ranger protection, so one of the first buildings constructed in Williamson County was built to house the Texas Rangers.

During the 1850's, the town of Bagdad was surveyed and many businesses began opening. One of the first stores was a blacksmith shop. The first post office was opened in 1858. Although Leander's location was somewhat isolated, an abundance of water and timber attracted many settlers. Farming became the mainstay of the area with settlers growing much of their own food and making most of their own clothing.

During the Civil War many men left to join the Confederate forces. At the end of the war most of the men returned to the community along with many freed slaves. Bagdad Cemetery was established in 1857 with the burial of three-year old John Babcock whose father gave the community the tract of land where the cemetery now exists. Other earlier burials included Civil War veterans. The United Methodist Church was established in 1860.

Bagdad was also a stop on the stage line from Austin to Lampasas. By the 1870's, Bagdad had a hotel, school, several general stores, two blacksmith shops and several churches. In 1871 the first school was started by the Masonic Lodge and it was the only free school in the area. Church socials played an important role in the lives of the settlers and they were the main form of entertainment at that time.

The Railroad Comes Through

By the 1880's many changes were on the way. The railroad industry expanded to Texas with plans to build tracks through Bagdad's downtown area. Citizens opposed the railroad, so the Austin & Northwestern Railroad officials decided instead to build the tracks one mile east of town. Soon after the railroad was completed and the townspeople realized they had made a mistake and relocated the town next to the railroad tracks.

The area was surveyed, lots were sold by the railroad and the new town of Leander was established in 1882. The town was named after Leander "Catfish" Brown, who was one of the men who was responsible for completion of the railroad line. The post office was brought from Bagdad to Leander in 1882 and the first bank, Humble & Chapman, was established. Doctor and lawyers' offices and a drug store joined the new community, and in 1883 the Leander Presbyterian Church was established. The cedar post business was prospering with most of the posts being shipped out on the railway. Ranching and farming were increasing, cotton was the main crop and soon Wesley Craven and J.Sampley built cotton gins.

The population in Leander in the early 1890's was estimated to be around 329 people. In 1893 the first public schools opened in both Leander and Bagdad. On June 7, 1899 the Leander High School Association incorporated under Texas law and the school was formed without profit for a period of 50 years.

The population in the 1890's dropped to 283 and mules moved the Methodist Church to its present location in 1901. Farming was still the main activity and life was centered on the schools and churches. Baseball teams and community theater were both quite popular at this time. School only went to the 10th grade and if you wanted to study further you had to go to Liberty Hill or Georgetown. In 1919 A.K. Davis went to Mexico to bring workers to the Leander area. He brought back many families – some of which became American citizens and Williamson County's earliest Hispanic settlers.

The Depression Hits Leander

When the depression hit the population dropped to 200. The schools continued to grow and they consolidated with Pleasant Hill in 1928. After the school burned down in 1938 the district continued growing and consolidated with Round Mountain and Volente in 1938 and then with Nameless. Whitestone joined the district in 1952. The school was still the most important part of the community and churches provided the social life where gatherings were held.

Many young men left to join the war effort during World War II. Locals had to adjust to sugar rationing and they organized watch groups to report any sightings of enemy aircraft to authorities. During this time traveling shows would set up at Brushy and Willis Streets for entertaining the townspeople. Three more churches were established during the 1940's (St. Mary Margaret Catholic Church, Leander Church of Christ, First Baptist Church of Leander). Citizens banked at the 1st State Bank of Leander and Barnes & Jones Lumber Company well a well-established business. During the 1950's the population had risen back to around 300. There were three stores that provided groceries and goods (MacFarland Grocery, The Red & White Store, Hub Powell's). Housing subdivisions began to develop in the late 1950's and early 1960's. A new high school was built in 1969, but the population was still only around 300. Many citizens worked in Austin with Highway 183 being a major thoroughfare for commutes to Austin and shopping trips to Austin were becoming common by this time.

On January 21, 1978 the City of Leander was incorporated, Joe Bates was the first mayor and the city was continuing to grow more rapidly. Subdivisions were being built west of the city where the water and sewer systems were available. The city continued to grow into the 1980's and additional schools were built in the Cedar Park area. LISD was experiencing tremendous growth and a new city

hall was established along with some new additions in the downtown area. With all of this growth Leander continued to be a mostly rural community.

With more homes being build in west Leander the population was 3,398 by 1990. LISD was growing rapidly and build its second high school in Cedar Park. Service shops and fast food establishments began to locate in Leander and the Crystal Falls Municipal golf Course was built.

Leander Today

Leander presently has a population is estimated at over 33,000. LISD has grown into the largest school district in Williamson County and the fastest growing district in the State of Texas. It presently has five high schools, eight middle schools, 24 elementary schools and two alternative schools. It encompasses the Cities of Leander, Cedar Park, Jonestown and parts of northwest Austin. New businesses are on their way and the residential growth experienced over the past few years is phenomenal. A long-term water supply is now secure for City residents and an expanded wastewater treatment plant is on-line. The city continues to expand its roadway network, including the 183A Tollway. Three new parks are in the planning stages, and numerous high-end residential developments are being constructed throughout the city.

GOALS & OBJECTIVES

GOAL 1 - BRING PERFORMING & VISUAL ART TO PUBLIC PLACES

A. Support musical events and concerts throughout the community
B. Bring permanent and/or temporary visual art to parks, Old Town and municipal buildings

GOAL 2 - BRING ART PROJECTS, PROGRAMS & FEATURES TO LEANDER

A. Support the creation of art, food and/or wine festivals
B. Support the incorporation of art into the design of city infrastructure (i.e.: park benches, light posts, signage, bridges, buildings, etc.)
C. Encourage interactive playscapes in public and private parks
D. Support and promote art education

GOAL 3 – INCREASE COMUNICATION & AWARENESS OF ART IN LEANDER

A. Promote local art and artists
B. Encourage young artists in public and private schools
C. Secure resources to bring art into the community

IMPLEMENTATION ACTION PLAN

High Priority Action Items

- ✓ Seek out private sector donations and resources to purchase public art
- ✓ Secure public art displays through sponsorships and partnerships
- ✓ Host one theme-festival involving art, food, wine and/or craft beers each year
- ✓ Promote local artists and the Leander Public Arts Commission
- ✓ Support and promote art education

Medium Priority Action Items

- ✓ Host one musical event every year
- ✓ Support the incorporation of art into the design of city infrastructure

Low Priority Action Items

- ✓ Encourage interactive playscapes in parks
- ✓ Encourage young artists in public and private schools

APPENDICES

Community Wide Survey Results

Open House Questionnaire Results

Ordinances Creating the Public Arts Commission

COMMUNITY WIDE SURVEY RESULTS

(130 respondents)

INDICATE THE TYPES OF ART YOU WOULD LIKE TO SEE IN PUBLIC SPACES.

- I would like to see DANCE AND/OR THEATER in our public spaces.
  - Strongly Agree 52%
  - Somewhat Agree 35%
  - No Opinion 5%
  - Somewhat disagree 3%
  - Strongly disagree 5%

- I would like to see INTERACTIVE EXHIBITS in our public spaces.
  - Strongly Agree 49%
  - Somewhat Agree 37%
  - No Opinion 8%
  - Somewhat Disagree 1%
  - Strongly Disagree 5%

- I would like to see MUSICAL CONCERTS FEATURING ROCK, POP, COUNTRY, JAZZ OR OTHER TYPES OF POPULAR MUSIC in our public spaces.
  - Strongly Agree 78%
  - Somewhat Agree 15%
  - No Opinion 4%
  - Somewhat Disagree 2%
  - Strongly Disagree 1%

- I would like to see SYMPHONY, OPERA, CLASSICAL AND/OR CHAMBER MUSIC in our public spaces.
    - Strongly Agree 58%
    - Somewhat Agree 25%
    - No Opinion 7%
    - Somewhat Disagree 5%
    - Strongly Disagree 5%

- I would like to see VISUAL ART SUCH AS SCULPTURE, PAINTING, MURALS AND/MOSAICS in our public spaces.
    - Strongly Agree 69%
    - Somewhat Agree 23%
    - No Opinion 2%
    - Somewhat Disagree 3%
    - Strongly Disagree 3%

- I would like to see OTHER TYPES OF ART in our public spaces.
    - Poetry reading.
    - The draw to Leander is its proximity to Austin while being affordable for families. I think this area would support a great deal more culture than is being offered – especially if it is affordable.
    - There's room for a farmer's market type area as well (though I'm not sure you all mean the foodie culture).
    - I have a book on Texas outdoor sculptures organized by town. My sister's city, Farmersville, is in it. Leander is not, but Leander is larger than Farmersville.
    - Need both permanent and temporary exhibits.
    - I miss seeing the fabulous themed displays at City Hall in the Council Chambers. Hope you are able to return these themed displays for all to see.
    - Thank you for all that you do sharing your many talents with the public. We are very blessed to have you.
    - I'd like to see art at bus/metro stops. Art inspires and empowers everyone.

- <u>I would like to see OTHER TYPES OF ART in our public spaces (Continued).</u>
    - Anything that brings community together is good.
    - We much prefer visual arts to concerts and audio arts. Let's leave those to Austin and the Cedar Park Center unless you want to build a building.
    - Take a note from the Benini Sculpture in ranch in Johnson City.
    - It would be nice to have weekend festivals in conjunction with the arts - like the Bluegrass Festival, etc.
    - Would like to see arts and crafts, oil paintings.
    - Children's hands-on learning experiences!
    - Would like to see Leander host various themed art exhibits, especially featuring local artists.
    - Different cultures, sand painting and wood sculpture too.
    - Manufacturing, martial art exhibitions, car shows, motorcycles, animal shows, gardening plants, native cultures and building skills.
    - Ballet, cultural art, and environmental awareness
    - I do not want any of our public funds (and there are no such things – only tax payer funds) providing these items. With only 24% of people actually paying taxes you should be looking at better business encouragement services, lessening the burden of regulation on small business, and getting rid of the eyesores in our community – not wasting money on these items.
    - Children art summer camps.
    - Quilt and craft exhibits
    - It's my opinion that our fine city should not spend money on art in public places. It is a fantastic waste of resources. Rather allow individuals who would want to provide art to the city the opportunity to display for a time in existing buildings. Also, permanent installations are a mistake. Our city needs infrastructure that will bring in more business, not a face lift.
    - Would like to see comedy type concerts.
    - The more art in Leander the better our community will be. Include children's are as well. Involve or schools and teacher.

RATE THE BENEFIT OF THE FOLLOWING POTENTIAL PROJECTS, PROGRAMS OR FEATURES.

- Art Festival
  - Strongly Agree 61%
  - Somewhat Agree 30%
  - No Opinion 5%
  - Somewhat Disagree 2%
  - Strongly Disagree 2%

- Wine & Food Festival
  - Strongly Agree 65%
  - Somewhat Agree 24%
  - No Opinion 7%
  - Somewhat Disagree 2%
  - Strongly Disagree 2%

- Art Shows & Lectures from Well-Known Artists
  - Strongly Agree 36%
  - Somewhat Agree 41%
  - No Opinion 17%
  - Somewhat Disagree 2%
  - Strongly Disagree 4%

- City Art Competitions
  - Strongly Agree 42%
  - Somewhat Agree 42%
  - No Opinion 14%
  - Somewhat Disagree 1%
  - Strongly Disagree 1%

RATE THE BENEFIT OF THE FOLLOWING POTENTIAL PROJECTS, PROGRAMS OR FEATURES (Continued).

- City Sponsored Sculpture Garden
  - Strongly Agree 46%
  - Somewhat Agree 40%
  - No Opinion 6%
  - Somewhat Disagree 4%
  - Strongly Disagree 4%

- Art Museum
  - Strongly Agree 44%
  - Somewhat Agree 29%
  - No Opinion 13%
  - Somewhat Disagree 9%
  - Strongly Disagree 5%

RATE THE BENEFIT OF THE FOLLOWING POTENTIAL PROJECTS, PROGRAMS OR FEATURES (Continued).

- Private Loaned Art Collection Displayed in a Public Place
  - Strongly Agree 53%
  - Somewhat Agree 30%
  - No Opinion 11%
  - Somewhat Disagree 5%
  - Strongly Disagree 1%

RATE THE BENEFIT OF THE FOLLOWING POTENTIAL PROJECTS, PROGRAMS OR FEATURES (Continued).

- City Owned Art Collection Displayed in a Public Space
  - Strongly Agree 47%
  - Somewhat Agree 26%
  - No Opinion 16%
  - Somewhat Disagree 5%
  - Strongly Disagree 6%

- Art as Architecture Incorporated in Public Buildings
  - Strongly Agree 59%
  - Somewhat Agree 27%
  - No Opinion 9%
  - Somewhat Disagree 2%
  - Strongly Disagree 3%

- Civic Infrastructure that includes Art Such as Park Benches, Lampposts, Signs, etc.
  - Strongly Agree 62%
  - Somewhat Agree 29%
  - No Opinion 5%
  - Somewhat Disagree 2%
  - Strongly Disagree 2%

- Education & Interactive Art Programs
  - Strongly Agree 61%
  - Somewhat Agree 34%
  - No Opinion 2%
  - Somewhat Disagree 1%
  - Strongly Disagree 2%

RATE THE BENEFIT OF THE FOLLOWING POTENTIAL PROJECTS, PROGRAMS OR FEATURES (Continued).

- Interactive Play Space
  - Strongly Agree 62%
  - Somewhat Agree 27%
  - No Opinion 7%
  - Somewhat Disagree 0%
  - Strongly Disagree 4%

TELL US THE BEST PLACES FOR THE PLACEMENT OF PUBLIC ARE PIECES.

- Along Major Streets/Corridors
  - Strongly Agree 38%
  - Somewhat Agree 39%
  - No Opinion 12%
  - Somewhat Disagree 7%
  - Strongly Disagree 4%

- Parks
  - Strongly Agree 74%
  - Somewhat Agree 21%
  - No Opinion 1%
  - Somewhat Disagree 2%
  - Strongly Disagree 2%

TELL US THE BEST PLACES FOR THE PLACEMENT OF PUBLIC ARE PIECES (Continued).

- At Gateways to the City
  - Strongly Agree 48%
  - Somewhat Agree 36%
  - No Opinion 7%
  - Somewhat Disagree 5%
  - Strongly Disagree 4%

- At Municipal Facilities
  - Strongly Agree 49%
  - Somewhat Agree 37%
  - No Opinion 8%
  - Somewhat Disagree 3%
  - Strongly Disagree 3%

- At the Capital Metro Train Station
  - Strongly Agree 48%
  - Somewhat Agree 32%
  - No Opinion 12%
  - Somewhat Disagree 3%
  - Strongly Disagree 5%

- Leander Old Town Area
  - Strongly Agree 65%
  - Somewhat Agree 27%
  - No Opinion 5%
  - Somewhat Disagree 1%
  - Strongly Disagree 2%

FINANCING OF PUBLIC ART

- Would you be willing to support a bond election to acquire and promote public art (paintings, sculpture, music, plays, etc.) in Leander?
  - Yes 67%
  - No 22%
  - No opinion 11%

ARE YOU A LEANDER RESIDENT?

- Yes 75%
- No 25%

WHAT IS YOUR AGE GROUP?

- 0 to 18 years 0%
- 19 to 35 years 18%
- 36 to 50 years 43%
- 51+ years 39%

OPEN HOUSE QUESTIONNAIRE RESULTS

Open houses were held November 14 and 19, 2013 at the Leander Public Library to public solicit input. The open house consisted of a PowerPoint presentation and attendees were asked to comment on results of the community wide survey and the draft goals and objectives. After the presentation there was an open discussion and attendees were asked to complete a questionnaire relative to the proposed plan goals and objectives. Results of the questionnaire are as follow.

	Strongly Agree	***Agree***	***No Opinion***	***Disagree***	***Strongly Disagree***
GOAL ONE: TO BRING PERFORMING AND VISUAL ART TO PUBLIC PLACES	2	1	1		
Objective 1: To support musical and concert events	2	1			
Objective 2: Continue funding for Leander Car Show concerts	1	2			
Objective 3: Seek new opportunities and partnerships for new music events	1	1	1		
GOAL TWO: TO BRING ART PROJECTS, PROGRAMS & FEATURES TO LEANDER		1			
Objective 1: Support the creation of art, food and wine festivals	3				
Objective 2: Support the incorporation of art into the design of city infrastructure (park benches, light posts, signage, bridges, buildings, etc.)	1	1	1		
Objective 3: Encourage interactive playscapes in public and private parks	1	1	1		
Objective 4: Support and promote art education	2				
GOAL THREE: TO INCREASE COMMUNICATION & AWARENESS OF ART IN LEANDER	1				
Objective 1: Promote local art and artists	1	2			
Objective 2: Encourage young artists in public and private school	2		1		
Objective 3: Secure resources to bring art into the community	2	1			
Comments: Charity – Design Doghouse/chair/sandcastle/building, etc.; Have Chamber teams – architect/designers/shindigs; Objective 1.2 (Like 1st Thursday – we need to grow more retail/restaurants); Objective 2.2 (Consistent message w/light posts, signs, buildings. Appear organized.					

ORDINANCE NO. 08-017-00

AN ORDINANCE OF THE CITY OF LEANDER, TEXAS, ADOPTING ARTICLE 1.1400 OF CHAPTER 1 OF THE CODE OF ORDINANCES; PROVIDING FOR A PUBLIC ART COMMITTEE; PROVIDING CERTAIN DUTIES AND RESPONSIBILITIES OF THE PUBLIC ART COMMITTEE; FOR A PUBLIC ARTS FUND AND FOR CONTRIBUTIONS TO THAT FUND; PROVIDING FOR ART IN PUBLIC PLACES; PROVIDING FOR SEVERABILITY, OPEN MEETINGS AND RELATED MATTERS

Whereas, the City of Leander ("City") has identified a need for a Public Art Committee to encourage public programs to develop the fine and performing arts;

Whereas, the Public Art Committee will make recommendations to the City Manager, Mayor and City Council in connection with cultural and artistic endeavors involving the City;

Whereas, this Public Art Committee will act as the City's advocate and advisor in connection with cultural and artistic endeavors involving the City;

Whereas, the Public Art Committee will encourage donations, grants and other support to expand the arts in the community;

Whereas, the Committee will assist, advise the City Manager, Mayor and City Council, and monitor the Public Art initiative, as approved by the City Council, throughout the City;

Whereas, it is the intent of this ordinance to establish a policy for the City, in keeping with the vision for which it is nationally recognized, and in order to enhance its aesthetic environment, to encourage private developers/owners of commercial properties to provide a work of art for each new development or mall or commercial structure or, in lieu thereof, to donate monies to the City for the Public Art Fund;

Whereas, the private developers/owners should be encouraged to invest time, effort and money into the art displayed on their sites, recognizing that the art not only will become integral, lasting components of the cityscape but will be of intrinsic value to their developments; and

Whereas, the City, desiring to expand public experience and exposure to culture through various art forms and to enhance the appearance of public facilities and improve the environment of the City on behalf of its citizens, intends to provide for the incorporation of visual art in the design and construction of public facilities within the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. Chapter of the City of Leander Code of Ordinances is hereby amended to add Article 1.1400, to read as follows:

Article 1.1400 Public Art Committee

Sec. 1 Public Art Committee Established. (a) The Public Art Committee is hereby established and shall be composed of seven (7) members who shall be residents of the City and who shall be appointed by the Mayor and approved by the City Council. Each member of the Public Art Committee shall be appointed for a term of four (4) years, and no member shall serve more than two (2) terms. If a vacancy shall occur on the Public Art Committee, a successor shall be appointed to serve for the remainder of the unexpired term of the member previously appointed to the vacant position. Any member of the committee that consistently fails to attend meetings without good cause shown (as determined by the committee), or without prior approval of the chair of the committee (based on the good cause criteria established by the committee) may be referred by the committee to the City Council for removal from the committee. The City Council shall consider the referral and committee recommendation and may, in its sole discretion by majority vote, remove the referred member of the committee. The committee shall be composed of the following members:

(1) One (1) City Council member;

(2) One (1) Executive Director of an active local Arts Non Profit Corporation;

(3) One (1) landscape architect, architect, urban planner, or related design professional.

(4) One (1) active professional artist, and;

(5) Three (3) citizens, supportive of and educated or active in the field of public art, education or community affairs

Sec. 2 Organization, Support, Meetings and Reports.

(a). Expense Reimbursement. Members of the Public Art Committee shall receive reimbursement for reasonable expenses, for travel outside the corporate limits and extraterritorial jurisdiction of the City, that are incurred with the advance approval of the Committee. Such reimbursement shall not be inconsistent with City policy.

(b) Quorum and Conduct of Meetings.

(1) Organization. The presence of four (4) or more members of the Public Art Committee shall constitute a quorum.

(2) Conduct of meetings. The Public Art Committee may adopt rules to govern the conduct of its meetings in accordance with the provisions of this chapter and the City Charter.

(3) The officers of the Committee shall be a chair, a vice-chair and a secretary. The first officers shall be appointed by the Mayor and approved by the City Council, provided that the City Council member shall not serve as an officer of the Committee. Thereafter, the Committee shall elect the officers of the Committee. The only limitation on the number of terms of office to which the officers may be appointed is the limitation of the number of terms each member of the Committee may serve.

(4) The chair of the Committee may call meetings of the Committee. Meetings may also be called by notice signed by two (2) members of the Committee.

(5) The Committee shall convene no less frequently than once each month, unless deemed unnecessary by a majority of the Committee voting at a Committee meeting. The Committee may meet more often, should the need arise.

(6) The Committee shall comply with the Open Meetings Act.

(7) The Committee may, at any meeting, set a future meeting date(s).

(8) Minutes shall be kept of all meetings, including the vote taken by each member upon any action by the Committee.

(9) The City shall furnish administrative support and office space to the Committee for the purpose of assisting in the implementation of recommendations and advice of the Committee; and, the City Manager shall provide for the employment or assistance of an administrator and staff members to assist the Committee, as required.

(10) Any policy decision requiring approval by the Committee shall be by motion and shall require the approval by a majority of those members present and voting, provided that at least four (4) members must vote for the action to be approved.

(11) The Public Art Committee shall provide monthly reports to the City Council with recommendations of policy(s) the Committee recommends the City Council consider and implement.

(12) Legal counsel. The legal department shall provide legal counsel as may be reasonably required by the Committee for the performance of its functions.

(c) It is specifically provided that no word, term, phrase or provision of this Article shall be interpreted or construed in a manner to be inconsistent with, or to conflict with, the City Charter of the City. In the event of the appearance of any inconsistency or conflict, this Article shall be read and construed consistent with the City Charter.

Sec. 3. Rules of Procedure. The Public Art Committee may adopt procedural rules governing the transaction of its business. The rules may include provisions for the date, time and place of regular meetings of the Committee, maintaining minutes of meetings, and records of all Committee reports, conclusions recommendations. After the expiration of the one year term of the initial officers, the Committee shall elect officers annually. The officers shall include a Chair, Vice-Chairperson and Secretary who shall each be elected to serve a one year term All Committee meetings shall be open to the public except as provided by the Open Meetings Act, and notice of meetings shall comply with the Open Meetings Act. The Committee may adopt procedures that address the receipt and processing of citizen proposals and requests.

Sec. 4Authority of Public Art Committee. The purpose, functions and responsibilities of the Public Art Committee are as follows:

(a) On behalf of the City, to encourage, conduct, sponsor or cosponsor public nonprofit programs to further the development and public awareness of, and interest in, fine arts and the performing arts;

(b) To provide recommendations to the Mayor and City Council in connection with cultural and artistic endeavors and projects in which the City may become involved, and act as a representative of the community in such matters;

(c) To encourage donations, grants and other financial support to further expand the arts and cultural services and programs available to citizens of Leander and members of the Leander community;

(d) To review and make recommendations to the City Council with respect to all public and private banner proposals that request to utilize City of Leander graphics

(e) To work diligently and aggressively to receive funding from state and national endowments to provide for continuous funding for the City's Public Art Programs.

(f) To create and recommend guidelines to the City Council regarding any area or activity of a public arts program, and once the guidelines are approved by the City Council, to distribute, manage, and allocate funding to applicants with a high level of accountability pursuant to the Committee's guidelines, and which. place priority on projects that meet more than one community need, e.g., Art for youth outreach and services; provided that all funds shall be subject to the budget and audit process.

(g) The Committee shall prepare implementation guidelines, selection procedures and organizational policies to facilitate Art in Public Places, subject to the approval of the Mayor and the City Council.

(h) The Committee shall be responsible for program planning; designation of sites for Public Art; determining project scope and budget for Council approval; overseeing the artist selection process; commissioning artworks; reviewing design, execution and placement of artworks; and overseeing maintenance of the artworks and the process for removal of artworks from the City's Public Art collection, provided, however, that any decision to contract, purchase or remove artwork shall all be subject to the City Manager's recommendation and final review and approval by the City Council.

(i) The Committee, acting on behalf of the Mayor and City Council, shall include within its scope of authority and activities, the invitation of professionals in the visual arts and design fields, to serve (as reviewers and an advisory panel) in the artist selection process in order to ensure works of highest quality, or to assist in the determination or artistic merit of works of art offered to the City as a donation or for purchase. The Committee shall also establish guidelines for appropriate community participation in this process and public education activities as part of the Public Art projects.

(j) The Committee shall coordinate, investigate, review and recommend to the Mayor and City Council other means by which artworks may be obtained, including but not limited to, donations to the Public Art fund, gifts of artwork, and grant applications for Public Art projects.

(k) The Committee shall act as the liaison with private developers to encourage and facilitate private contributions and private art installations within corporate construction and reconstruction projects.

(l) The Committee shall include in its mission the encouragement of Public Art throughout the City and shall seek through its programs to educate and stimulate the participation of all citizens in a joint public and private effort to promote art in public places.

(m) Prior to the recommendations to the City Council for the selection and commissioning of artists, review of design and the recommendation of the acceptance of works of art relative to municipal construction projects, the Committee shall submit the action proposed to be taken to the Mayor for his recommendation to the City Council..

(n) The Committee shall record, over the chairman of the Committee's signature, its recommendations on each matter considered and submitted to the City Council.

(o) The Committee shall adopt rules and regulations, including the creation of subcommittees, to implement this chapter of the City Code.
(p) The Committee shall take such other actions as the City Council may direct from time to time.

Sec. 5. Implementation and Funding

(a) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(1) "Commercial Structure" means any building or structure, all or part of which is to be used as an auditorium, private convention center, professional or commercial office, bank, private library (other than school), manufacturing plant, factory, assembly plant, processing plant, mill, warehouse, shopping mall, store, shop, market, hotel, storage building, freight depot, and/or private automobile parking structure which is not connected to or incorporated in other structures.

(A) "Commercial Structure" shall include developmental projects that involve more than one (1) phase of construction.

(B) "Phase", when used with respect to a Commercial Structure, shall mean that portion of a developmental project that represents a completed portion of the entire commercial structure.

(2) "Construction Costs" means the total value of the construction of, or reconstruction work on, commercial structures as determined by the chief building inspector in issuing a building permit for the construction or reconstruction. Relative to a municipal construction project, construction costs shall include architectural and engineering fees, site work and contingency allowances. It does not include land acquisition cost and/or subsequent cost changes to the construction contract. All construction costs shall be calculated as of the date the contract [which contract?] is executed.

(3) "Municipal Construction Project" means any project to be paid for wholly or in part by the City, regardless of the source of the monies, to construct, remodel or reconstruct any public buildings, decorative or commemorative structures, parking facilities and/or parks, or any portion of any of such buildings, structures, facilities or parks, belonging to the City within its geographical boundaries as they now exist or shall exist in the future.

(4) "Reconstruction" means alterations or repairs made to a Commercial Structure or Municipal Construction Project within any twelve-month period in which alterations or repairs exceed fifty (50) percent of the value of the existing structure, so that such structure is required to conform to the requirements for new buildings pursuant to this Code.

(5) "Works of Art" or "Artworks" means tangible creations by artists exhibiting the high quality of skill and aesthetic principles, including but not limited to paintings, sculptures, stained glass, statues, bas reliefs, engravings, carvings, frescoes, mobiles, murals, collages, mosaics, tapestries, photographs, drawings, monuments and fountains.

(b) Public Art Fund.

(1) There is hereby created a Public Art Fund which shall be a separate account set up by the City to receive monies appropriated for the Public Art program. The Public Art Fund shall consist of the following:

(A) One (1) percent of the construction cost of a Municipal Building Project as bid, contracted and accepted by the City. Unexpended monies in this fund may be used for works of art at existing public properties and facilities as deemed appropriate by the Public Art Committee and approved by the City Council.

(B) All funds donated to the Public Art Fund by the private sector.

(C) Other funds allocated by the City for Public Art through the budgetary process.

(D) The Public Art Fund shall be used solely for the selection, commission, acquisition, installation, maintenance, administration and insurance of the works of art or in relation thereto; and the administration of such funds shall be recommended to the Mayor and City Council by the City Manager after the City Manager receives the recommendation of the Public Arts Committee. The decision of the Mayor and City Council shall be final.

(2) Appropriations for Municipal Construction Projects.

(A) All appropriations for Municipal Construction Projects shall include an amount of up to one (1) percent of the construction cost of a Municipal Construction Project as bid, contracted and accepted by the City, but not to exceed the sum of two hundred thousand dollars ($200,000.00) for any single Municipal Construction Project; provided that the Public Arts Committee may recommend to the Mayor and City Council an increased expenditure for those projects of exceptional size or unique function, however, in no event shall the appropriation exceed one (1) percent.

(B) The Public Art Committee shall recommend to the Mayor and the City Council the amount of monies to be allocated for selection, commissioning, acquisition and installation of individual works of art to be incorporated as a part of a Municipal Construction Project for which monies are appropriated under C(1) above.

(C) Monies appropriated pursuant to this section as part of a Municipal Construction Project but not spent in connection with the project may be utilized to supplement other appropriations for the acquisition of works of art or to place works of art in, on or near either existing City facilities or other City properties.

3) Commercial Structures.

(A) Any private developer/owner who applies to the City for a building permit to construct or reconstruct a Commercial Structure shall be encouraged to commit one (1) percent of the construction or reconstruction costs of the Commercial Structure, up to, but not limited to, the sum of two hundred thousand dollars ($200,000.00), for the acquisition of fine art to be included on the same property as the Commercial Structure or to be contributed to the Public Art Fund)

(B) Private developers/owners constructing Commercial Structures, to be accomplished in phases, will be encouraged to contribute only one (1) percent of construction or reconstruction costs up to but not limited to two hundred thousand dollars ($200,000.00) for the Phase.

(C) If the private developer/owner constructing or reconstructing a Commercial Structure does not wish to have fine art located on the property with the Commercial Structure, he/she may donate to the Public Art Fund an amount equal to the percentage of the construction cost of the commercial structure as a charitable donation.

(D) Each building permit issued by the City for any Commercial will include data relative to the developer/owner participating in the Public Art program.

(E) The Building Official shall report building permits issued for the construction or reconstruction of a Commercial Structure to the Public Art Committee.

Sec. 6. Ownership and Maintenance of Public Art.

(a) Ownership of all works of art acquired by the City shall be vested in the City which shall obtain title to each work of art. The Public Art Committee shall develop a process for acceptance of any and all works of art and for cataloging all such works.

(b)

(b) Artists, as a part of any contractual agreement with the City for the provision of a work of art, shall be required to submit to the Public Art Committee a "Maintenance and Inventory Sheet," including annual cost projections, which details the maintenance and ongoing care of the artwork.

(c) All donations of art or funds shall be subject to acceptance and approval by the City Council.

Sec 7. Meetings and Staff Services. Subject to the directions of the City Manager, the Parks Department shall be responsible for providing administrative and staff services for the Committee and may assign Parks Department staff to provide services to the Committee.

Sec. 8. Budget. The Public Art Committee programs and operating expenses shall be funded from the City General Fund, grants, donations and admission charges. The Parks Department shall be responsible for submitting the annual operating budget to the City Manager for submission and recommendation to and Mayor and City Council. Donations, receipts and monies contributed

to the Public Art Fund shall be expended only as authorized by the budget and appropriations approved by the City Council.

Section 2 Amendment of Ordinances. All ordinances or parts thereof conflicting or inconsistent with the provisions of this Article are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this Article and any other code or ordinance of the City, the terms and provisions of this Article shall govern.

Section 3. Severability. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Article are severable and, if any phrase, sentence, paragraph or section of this Article should be found to conflict with the City Charter, or declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Article, since the same would have been enacted by the City Council without the incorporation in this Article of any such invalid phrase, clause, sentence, paragraph or section. If any provision of this Article shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Article which can be given effect without the invalid provision, and to this end the provisions of this Article are declared to be severable. This Article shall be read, construed and interpreted in a manner consistent with the City Charter of the City, and, if any term, provision or condition of this Article is inconsistent with or conflicts with any term, provision or condition of the City Charter, the City Charter shall govern and control.

Section 4. Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of an approved summary consisting of the title.

Section 5. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code.*

PASSED AND APPROVED on First Reading this the 18th day December 2008.

THE CITY OF LEANDER, TEXAS

John D. Cowman

John D. Cowman, Mayor

Attest:

Debbie Haile

Debbie Haile, City Secretary

ORDINANCE NO. 12-004-00

AN ORDINANCE OF THE CITY OF LEANDER, TEXAS, AMENDING ARTICLE 1.1400 OF CHAPTER 1 OF THE CITY OF LEANDER CODE OF ORDINANCES; PROVIDING FOR RENAMING THE PUBLIC ARTS COMMITTEE AS THE PUBLIC ARTS COMMISSION; AND PROVIDING FOR CONFLICTING ORDINANCES, SEVERABILITY, EFFECTIVE DATE, OPEN MEETINGS, AND RELATED MATTERS

Whereas, the City of Leander, Texas (the "City") identified the need for a Public Arts Committee to encourage public programs to develop the fine and performing arts;

Whereas, an ordinance was adopted by the City Council for the City of Leander creating a Public Arts Committee and establishing relevant rules and regulations;

Whereas, the Public Arts Committee should be renamed in order to be consistent with the names of other similar bodies and organizations;

Whereas, the Public Arts Committee should be renamed as the Public Arts Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. Findings of Fact. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Amendment to Article 1.1400 of the Leander Code of Ordinances. Change of Name of Public Arts Committee to Public Arts Commission. The Public Arts Committee is renamed as the Public Arts Commission. All references to Public Arts Committee in Article 1.1400 of the Leander Code of Ordinances are amended to read "Public Arts Commission."

Section 3. **Conflicting Ordinances.** Article 1.1400, Leander Code of Ordinances is amended as provided herein. All ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance as adopted herein, are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this Ordinance and any other code or ordinance of the City, the terms and provisions of this Ordinance shall govern.

Section 4. **Severability.** Should any section or part of this Ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this Ordinance are declared to be severable.

Section 5. **Effective Date.** This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Tex. Loc. Gov't. Code.

Section 6. **Open Meetings.** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on this the 19th day January 2012.

THE CITY OF LEANDER, TEXAS

John D. Cowman

John D. Cowman, Mayor

Attest:

Debbie Haile

Debbie Haile, City Secretary

Executive Summary

September 18, 2014

Subject: Consider Contract Award for Benbrook Ranch Park Improvements

Background: Two bids were received for the Benbrook Ranch Park Improvements Project on September 4th. Please recall that the project was initially bid in June, but the bids were rejected and staff was directed to repackage and rebid the project.

Foreman Equipment & Contracting is the lowest qualified bidder. References have been checked and found satisfactory.

Please note that there are additional costs for work not included in the bid submissions. The costs are for field lighting (Base Bid - $227,005; Alternate 1 - $83,000; Alternate 2 - $76,500) and for electric service from the Pedernales Electric Cooperative/PEC ($40,000.55). Field lighting is proposed under a separate contract that will be secured through the BuyBoard with Musco Lighting. The BuyBoard meets State bidding requirements and allows the City to save from 10% to15% on the contractor markup. Musco Lighting and PEC work would be performed under separate contracts, if approved.

Financial Consideration: Parkland Dedication Funds ($600,000); General Fund ($690,000); 2015 Certificate of Obligation Bonds ($1,000,000); Texas Parks & Wildlife Trail Grant ($56,000); Sean Hayes Memorial Fund Donation ($9,090). Total funds available ($2,355,090)

Recommendation: Staff respectfully recommends awarding the following contracts:

1. Foreman Equipment & Contracting for the Base Bid and Alternate Bids 2, 3 and 4 in the amount of $1,932,040; and
2. Pedernales Electric Cooperative in the amount of $40,000.55;and
3. Musco Lighting in the amount of $303,505.

The total amount recommended for all contract awards is $2,275,545.55.

It is further recommended that the Council authorize the City Manager to execute all approved contracts.

Attachments: Bid Tabulation; Musco & PEC Contracts

Prepared by: Stephen Bosak, Parks & Recreation Director

AGENDA ITEM # 21

BID TABULATION
BENBROOK RANCH PARK IMPROVEMENTS
Opened: September 4, 2014

BIDDER	**BASE BID** (2 Fields, Grant Trail, Restroom, Parking Lot, Batting Cage, Trees & Shrubs)	**ALTERNATE 1** (1 Field, Trees & Shrubs)	**ALTERNATE 2** (1 Field, Trees & Shrubs)	**ALTERNATE 3** (Pavilion)	**ALTERNATE 4** (Spectator Shade Structures)	**TOTAL**
Barr Company	$1,670,000	$351,000	$206,000	$104,500	$140,000	$2,471,500
Foreman Equipment & Contracting	$1,579,390	$257,800	$147,300	$86,700	$118,650	$2,189,840

ADDITIONAL PROJECT COSTS NOT INCLUDED THE BIDS SHOWN ABOVE						
Pedernales Electric	$40,000.55	0	0	0	0	$40,000.55
Musco Lighting	$227,005	$83,000	$76,500	0	0	$386,505

Quote

Benbrook Ranch Park
Leander, Texas
Date: August 4, 2014

Texas Buy Board
Master Project: 146396
Contract Number: 423-13
Expiration: 09/30/2014
Commodity: Parks/Rec & Field Lighting

Quotation Price: Materials and Pole in Air Installation

Musco's Light Structure Green™ lighting system as described below:

- Option 1: Baseball & Softball 1……...$227,005
- Option 2: Softball 2(assumes the purchase of the softball 1).....…….$76,500
- Option 3: Softball 3 ……$83,000

- *Option 4: All fields purchased together……..….$377,800*
  ($8,705 in savings if purchased all at once)

Equipment Description

Light Structure Green™ System delivered to your site in Five Easy Pieces™

Option 1: Baseball & Softball 1

Baseball

- (6) Pre-cast concrete bases
- (6) Galvanized steel poles
- Electrical component enclosures
- Pole length wire harness
- (40) 1500watt Factory-aimed and assembled luminaires
- (2) 400watt MH factory aimed and assembled Luminaires

Softball 1

- (4) Pre-cast concrete bases
- (4) Galvanized steel poles
- Electrical component enclosures
- Pole length wire harness
- (18) 1500watt Factory-aimed and assembled luminaires
- (2) 400watt MH factory aimed and assembled Luminaires
- Pole A4 is sized as a common pole for sale of future fixtures for softball field 2

Option 2: Softball 2 (assumes the purchase of the softball 1)

- (3) Pre-cast concrete bases
- (3) Galvanized steel poles
- Electrical component enclosures
- Pole length wire harness
- (20) 1500watt Factory-aimed and assembled luminaires
- (2) 400watt MH factory aimed and assembled Luminaires

Option 3: Softball 3

- (4) Pre-cast concrete bases
- (4) Galvanized steel poles
- Electrical component enclosures
- Pole length wire harness
- (20) 1500watt Factory-aimed and assembled luminaires
- (2) 400watt MH factory aimed and assembled Luminaires
- Pole A4 is sized as a common pole for sale of future fixtures for softball field 2

Also Includes:

- Energy savings of more than 50% over a standard lighting system
- 50% less spill and glare light than Musco's prior industry leading technology
- Musco Constant 25™ product assurance and warranty program that eliminates 100% of your maintenance costs for 25 years, including labor and materials
- Guaranteed constant light level of 50footcandled infield and 30footcandles outfield for 25 years
- (1)One group re-lamp at the end of the lamps' rated life, 5000 hours for 1500watt fixtures
- (1)One group re-lamp at the end of the lamps' rated life, 20,000 hours for 400watt fixtures
- Reduced energy consumption
- Control Link® Control & Monitoring System for flexible control and solid management of your lighting system
- Lighting Contactors sized for site voltage& phasing
- Installation of equipment-including unloading, drilling and installation of concrete bases, pole assembling/standing (Does not include electrical to poles). **Please see attached scope of work for project specifics**

Not included: Extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.). Standard soils are defined as soils that can be excavated using standard earth auguring equipment. All fields must be installed at the same time or additional mobilization charges may be incurred.

Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential. Divulging technical or pricing information to competitive vendors will result in removal from the bid list.

Payment Terms to be determined between Musco Credit department and purchasing entity

Fax or e-mail a copy of your Purchase Order to:

BuyBoard Cooperative Purchasing
Fax: 800-211-5454
E-mail: info@buyboard.com

Musco Sports Lighting, LLC
Fax: 800-374-6402
musco.contracts@musco.com

All purchase orders and/or Musco PA's should note the following:
BuyBoard Purchase
Master Project: 146396
Contract Number: 423-13

The contract balance is due upon terms approved by Musco's Credit department.
Late payment will be subject to service charges of 1 ½ % per month (18% APR).

Musco will make every effort to coordinate shipment so that delivery corresponds with the customer's payment schedule. We will expect payment within the terms described above unless there is a written statement from Musco's corporate headquarters stating the acceptance of different terms.

Delivery to the job site from the time of order, submittal approval, and confirmation of order details including voltage and phase, pole locations is approximately 30-45 days. Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location
- Field sizes as depicted on Scan 159574R1 dated 12/05/13
- Electrical system requirement sized for site voltage& phasing
- Structural code and wind speed = 2009 IBC, 90 MPH Exposure C.
- Confirmation of pole locations prior to production

Thank you for considering Musco for your sports lighting needs. Please contact me with any questions.

Brant Troutman
Sales Representative
Musco Sports Lighting, LLC

Phone: 866/786-1841, ext. 1123
E-mail: brant.troutman@musco.com
Cell: 512/914-9500

P.O. Box 1 Johnson City, Texas 78636-0001
(830) 868-7155 / 1-888-554-4732
www.pec.coop

STATEMENT OF ESTIMATED CHARGES

Mail to:

Pedernales Electric Co-op - Liberty Hill
PO Box 2048
Liberty Hill TX 78642
Attn: District Planning Department

Fax :

Estimate is good for 90 days from the date on this quotation.
Amount must be received before work will be scheduled.

Bill to:

City of Leander
PO Box 319
Leander TX 78646

Customer # : 902402
Quotation # : 20005366
Date : 06/18/2014
Notification # : 50009533
CU Design # : 1000012844

Physical Address of Work Location : BENBROOK RANCH PARK URD
BENBROOK RANCH PARK RISER
1100 HALSEY DR
LEANDER, TX 78641

Quantity	Description	Total
1	Total Construction	40,326.35
1	Total Construction	1,951.77
1	PEC Contribution	2,277.57-
	Sub Total	40,000.55
	Tax	0.00
	Total Due Upon Receipt	$40,000.55

Note:

We look forward to beginning your project to install underground facilities. We have enclosed an Underground Agreement and an Electric Utility Easement. Please complete, sign, and have the easement notarized. Return the original easement with your payment. This estimate does not include application fees of $275.00 to establish new service. Once payment and documents are received, the construction will be scheduled. Please keep a copy for your records. If you have any questions, please contact Becki Sadler or Marsha Price at 1-877-372-0391, Option 8, Monday through Friday between 8 a.m. and 5 p.m.

Please detach and return payment stub with payment. Disregard if payment has been made.

Cut Here

Payment Stub

Quotation # :20005366

Customer # :902402

Customer Name: City of Leander

Please pay total amount now due $40,000.55

Thank you for paying promptly **DUE UPON RECEIPT**

Enter the amount you paid: $

Remit to:

Pedernales Electric Co-op - Liberty Hill
PO Box 2048
Liberty Hill TX 78642

Make check payable to Pedernales Electric Cooperative Inc.

Pay by Credit Card at any PEC office or by Phone (888) 554-4732.

Please include Quotation # on the check.

UNDERGROUND AGREEMENT

PEDERNALES ELECTRIC COOPERATIVE, INC.

THE STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF Williamson §

WHEREAS, City of Leander

(hereinafter called Developer) is desirous that electric service to Benbrook Ranch Park Underground 1100 Halsey Drive.
be served by an underground electrical distribution system as shown on Exhibit A.

WHEREAS, Pedernales Electric Cooperative, Inc. (hereinafter called PEC) will install a portion of said underground electric distribution system and Developer will install a portion of said system:

NOW, THEREFORE, for and in consideration of TEN DOLLARS ($10.00) and other good and valuable consideration, Developer and PEC hereby agree as follows:

1. Developer will provide the trench, purchase and install the conduits, concrete transformer pads, above ground sectionalizing enclosures, sectionalizing enclosure pads, secondary enclosures or pads, ground rods, ground rod clamps, cap ends of all conduits, install approved pulling cord in conduits, and electric caution tape in accordance with plans and specifications.

2. PEC will invoice the Developer for the installed cost of primary and secondary URD cable in accordance with plans and specifications, including primary termination equipment. PEC shall provide, at its discretion, either transformer termination cabinets or transformers at each transformer pad as cable is installed.

3. If agreement and payment are not returned within ninety (90) days, a new cost estimate will be generated to reflect current material costs.

4. PEC, through its inspections, will ascertain that the plans and specifications are complied with during all phases of construction. In the event PEC finds any part of said system that has not been completed in accordance with the plans and specifications, PEC shall notify Developer of any such deficiencies. Notification shall be given three (3) days prior to commencement of initial trenching.

5. Developer will correct any and all deficiencies within ninety (90) days of notification from PEC.

6. Developer will show proof that the labor and materials installed have been paid in full and that all liens against said labor and materials are released.

7. Developer will furnish PEC easement rights as required for the purpose of operation and maintenance of said underground electrical system. Developer will ensure that all conduits, pads, etc. are installed within said easement and, thereby, assumes responsibility for the placement of all pads.

8. Developer hereby agrees to save and hold PEC harmless from any and all claims, judgments, causes of action, or any other type damages which may arise or result, either directly or indirectly, from any of the actions connected with the installation of said electrical distribution system.

9. Developer shall instruct all lot owners in the sections covered by this agreement who will be served by the underground system that they shall install a 3" conduit, in accordance with PEC

specifications, from a stub or pad, installed by the utility contractor, to a meter socket located on the residence, or meter pedestal, and that PEC shall be notified before installation begins.

10. PEC agrees that it will complete the system as an underground electrical distribution system in segments as required to furnish electrical service to qualified applicants in said sections provided Developer has completed its part of said system in accordance with this agreement.

11. All applications for service will be subject to the policies established by PEC which are in effect at the time the applications for electric service are made.

12. After Developer and the individuals applying for electric service have completed their portions of the underground electric installation in accordance with all PEC requirements, PEC will complete said portion of the electric underground facility by installing, when appropriate, transformers, terminations, and cable.

13. Any changes to the electrical system required because of re-subdivision by present or future owner shall be at the sole expense of the party desirous of the re-subdivision.

14. Upon completion and inspection of the underground electric facility, Developer agrees, in accordance with PEC's Tariff, that PEC shall at all times have complete ownership and control of the entire electric underground distribution system without any obligation to refund any part of the contribution made by the Developer and that the underground electric system shall be and become the property of Pedernales Electric Cooperative, Inc., upon the completion of the terms outlined above. Further, Developer hereby grants, gives and transfers the conduit and related electrical equipment to PEC free from any lien, security interest or other encumbrance.

15. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Texas, exclusive of conflicts of law provisions.

Executed in duplicate originals this _____ day of _____, _____.

[NAME OF DEVELOPER]

_____

BY: _____

Name: _____

Title: _____

Pedernales Electric Cooperative, Inc.

BY: _____

Name: Ed Kepner

Title: URD Inspector

Exhibit A

DESCRIPTION AND LOCATION OF FACILITIES

Benbrook Ranch Park URD, 100 Halsey Drive, Leander, Williamson County, Texas

Exhibit A - Conveyance of Conduit

DESCRIPTION AND LOCATION OF CONDUIT

Section 1 (To be completed by PEC upon initial signing of Underground Agreement)

Include project name, property description, and location:

City of Leander is donating conduit to service the Benbrook Ranch Park at 100 Halsey Drive, in Leander, Texas.

Section 2 (To be completed by PEC upon inspection of conduit)

Actual Conduit Footage:

4" primary footage _____

3" primary footage ____3,000'_____

3" secondary footage _____

Inspected by: _____

Title: _____

Date: _____

Section 3 (To be completed by PEC when conduit is recorded on monthly Summary of Donated Conduit worksheet)

Month included on conduit worksheet: _____

Work Order Number_____

AGENDA ITEM # 22

Executive Summary

September 18, 2014

Agenda Subject: Subdivision Ordinance Case 14-OR-006: Consider action on amending sections of the Subdivision Ordinance, to remove public hearing requirements for the Preliminary Plat and Final Plat approvals.

Background: The Planning & Zoning Commission discussed removing the requirement for a public hearing associated with preliminary plats and final plats due to the requirements of the Texas Local Government Code. Pursuant to Section 212.005 of the Texas Local Government Code, approval by municipality is required if the preliminary or final plat satisfies the applicable regulations without requesting any variances that require approval of the Planning & Zoning Commission.

Origination: City of Leander Planning Department

Financial Consideration: None

Recommendation: Staff recommends approval of the amendment to the Subdivision Ordinance.

Attachments:
1. Summary of Proposed Amendments
2. Ordinance

Prepared By: Tom Yantis, AICP
Development Services Director 09/08/2014

SUBDIVISION ORDINANCE

ARTICLE II – PROCEDURE

SECTION 22. PRELIMINARY PLAT

(f) **Approval.** The Commission~~, after holding public hearings in accordance with City ordinances and codes,~~ shall act on the request for Preliminary Plat approval.

SECTION 24. FINAL PLAT

(f) **Approval.** The Commission~~, after holding a public hearing,~~ shall act on the request for Final Plat approval.

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF LEANDER, TEXAS AMENDING SECTIONS OF CHAPTER 10, THE SUBDIVISION ORDINANCE, TO REMOVE PUBLIC HEARING REQUIREMENTS ASSOCIATED WITH THE PRELIMINARY PLAT AND FINAL PLAT APPROVAL, PROVIDING A SEVERABILITY CLAUSE, PROVIDING SAVINGS, EFFECTIVE DATE AND OPEN MEETINGS CLAUSES, AND PROVIDING FOR RELATED MATTERS.

Whereas, the City Council held a public hearing on the proposed amendments to Chapter 10, Leander Code of Ordinances; and

Whereas, the City Council at a public hearing has considered the proposed amendments and finds that the amendments are reasonable and necessary to protect the health, safety, and welfare of the present and future residents of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. **Findings of Fact.** The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. **Amendment of Article II, Section 22 (f).** Article II, Section 22 (f) of Chapter 10, Exhibit A of the Code of Ordinances (the "Subdivision Ordinance") is hereby amended in its entirety to read as follows:

(f) **Approval.** The Commission shall act on the request for Preliminary Plat approval.

(1) The failure of the Commission to act within thirty (30) days of the Preliminary Plat filing date shall be deemed an approval of the plat, except as otherwise agreed to by the developer.

(2) Approval of the Preliminary Plat shall not constitute approval of the Final Plat, but shall constitute a vesting of the right to develop under City ordinances, codes and policies in effect on the date of the approval provided that neither the Preliminary Plat nor any subsequent plat or permit has been, or is allowed, to expire.

(3) The developer should be aware that specific approvals from other agencies may be required.

(4) A preliminary plat shall not be approved if it is not in conformance with the Composite Zoning Ordinance.

Section 3. **Amendment of Article II, Section 24 (f).** Article II, Section 24 (f) of Chapter 10, Exhibit A of the Code of Ordinances (the "Subdivision Ordinance") is hereby amended in its entirety to read as follows:

(f) **Approval.** The Commission shall act on the request for Final Plat approval.

(1) The failure of the Commission to act within thirty (30) days of the Final Plat filing date shall be deemed an approval of the plat, except as otherwise agreed to by the

developer.

(2) For Final Plats submitted simultaneously with Construction Plans, the failure of the Commission to act within thirty (30) days of the later of the filing date or the Construction Plan approval date shall be deemed an approval of the Final Plat, except as otherwise agreed to by the developer.

(3) A final plat shall not be approved if:

(i) The tract is not in conformance with the Composite Zoning Ordinance or the Subdivision Ordinance.

(ii) Fees in-lieu of park land dedication as required by this Ordinance, if applicable, have not been paid.

(iii) Written acceptance of all improvements required by this Ordinance by the City Engineer or, in lieu of acceptance, assurance of completion of said improvements pursuant to this Ordinance, has not been received by the City.

(iv) Applicable fees required by this Ordinance have not been paid.

(v) Notes describing any variances approved by the Commission have not been added to the plat.

(vi) Three (3) copies of record drawings have not been submitted to and approved by the City Engineer, along with a statement prepared by a licensed professional engineer.

(vii) Diskette(s) containing computer generated drawings of all public improvements shown on the Construction Plans, and all lot lines shown on the Final Plat, have not been submitted to the City Engineer to update City record drawings.

(viii) Three (3) copies of Maintenance bonds meeting the requirements of this Ordinance have not been provided.

(ix) An affidavit of all bills paid and a release of liens have not been provided.

(x) Any and all other requirements identified in the Final Plat process have not been satisfied.

(4) The developer should be aware that specific approvals from other agencies may be required.

Section 4. **Conflicting Ordinances.** Exhibit "A", Chapter 10, Leander Code of Ordinances is amended as provided herein. All ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance as adopted herein, are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this ordinance and any other code or ordinance of the City, the terms and provisions of this ordinance shall govern.

Section 5. **Savings Clause.** All rights and remedies of the City of Leander are expressly saved as to any and all violations of the provisions of any ordinances affecting subdivision within the City which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

Section 6. **Effective Date.** This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Tex. Loc. Gov't. Code and the City Charter.

Section 7. **Severability**. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable and, if any phrase, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this ordinance of any such invalid phrase, clause, sentence, paragraph or section. If any provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision, and to this end the provisions of this Ordinance are declared to be severable.

Section 8. **Open Meetings.** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on the 18th day of September, 2014.

THE CITY OF LEANDER, TEXAS	**ATTEST:**
_____	_____
Christopher Fielder, Mayor	Debbie Haile, City Secretary

Executive Summary

September 18, 2014

Agenda Subject: First Reading of an Ordinance levying ad valorem taxes for the use and support of the municipal government of the City of Leander, Texas for FY 2014-15.

Background: The City Charter requires two readings for any ordinance levying taxes. The proposed tax rate is $0.65292 which is equal to the current rate. Since the recommended rate exceeds the effective rate of $0.602966 (8.3%), state law also requires that adoption of the tax rate ordinance be made by specific motion. *

Origination: Robert G. Powers, Finance Director

Financial Consideration:

Recommendation: * Approve the following motion "I move that the property tax rate be increased by the adoption of a tax rate of $0.65292 which is effectively an 8.3 % increase in the tax rate."

Attachments: Ordinance Levying Ad Valorem Taxes

Prepared by: Robert G. Powers, Finance Director

ORDINANCE NO.

AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LEANDER, TEXAS, FOR THE FISCAL YEAR 2014-2015; PROVIDING FOR AND APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID.

WHEREAS, the City Council of the City of Leander, Texas, has approved the municipal budget for the fiscal year beginning October 1, 2014, and ending September 30, 2015; and

WHEREAS, it is necessary that an ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Leander, Texas in accordance with such budget and the Texas Tax Code.

NOW, THERFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. There is hereby levied and there shall be collected for the use, support and operation of the municipal government of the City of Leander and to provide an interest and sinking fund for the fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City subject to taxation, a tax of $0.65292 for each $100.00 valuation of property, said tax being so levied and apportioned for the following specific purposes;

(a) For the current expenses, maintenance and operation of the general government (General Fund), $0.41864 on each $100.00 valuation for property, and

(b) For the interest and sinking fund, $0.23428 on each $100.00 valuation of property.

Section 2. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.0 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $31.01.

Section 3. Taxes levied under this ordinance shall be due October 1, 2014 and if not paid on or before January 31, 2015, shall immediately become delinquent.

Section 4. Taxes shall become a lien upon the property against which assessed, and the Travis County Tax Assessor/Collector within Travis County, and the Williamson County Tax Assessor/Collector within Williamson County, respectively, as the assessor and collector of taxes for the City of Leander, are hereby authorized and empowered to enforce the collection of such taxes, according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, and, by virtue of the tax rolls, fix and establish a lien by levying upon such property whether real, personal or mixed for the payment of said taxes, penalty and interest. The penalty and interest collected from such delinquent taxes shall be apportioned between the General Fund and the Interest and Sinking Fund of the City of Leander. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by state law.

Section 5. That this ordinance shall take effect and be in full force from and after its passage.

PASSED AND APPROVED THIS THE 18th DAY OF SEPTEMBER, 2014 by the

following motion “I move that the property tax rate be increased by the adoption of a tax rate of $0.65292 which is effectively an 8.3% increase in the tax rate.” which was made by _____ and seconded by Council Member _____ to approve this ordinance having received ___ votes for; 0 against and 0 abstain, ___ absent.

FINALLY PASSED AND APPROVED THIS THE 22nd DAY OF SEPTEMBER, 2014 by the following motion “I move that the property tax rate be increased by the adoption of a tax rate of $0.65292 which is effectively an 8.3% increase in the tax rate.” which was made by _____ and seconded by _____ to approve this ordinance having received ___ votes for; 0 against and ___ abstain.

CITY OF LEANDER, TEXAS

_____
Christopher Fielder, Mayor

ATTEST:

_____

Debbie Haile, City Secretary

September 18, 2014

Council Agenda Subject: Consideration of Award of Construction Contract for Hero Way 12-inch Waterline Project

Background: Bids were received and opened on Tuesday, August 26, 2014, for the Hero Way 12-inch Waterline Project. Twelve bid proposals were received, opened, and read aloud. The proposals from the three lowest bidders are summarized in the attached bid tabulation. Facilities Rehabilitation, Inc., is the low bidder with a bid of $681,735.00. Facilities Rehabilitation, Inc., has verified project experience for water line projects of comparable size and scope along with extensive wastewater line construction experience. The consultant's recommendation of award letter is attached.

Origination: Wayne S. Watts, P.E., CFM, City Engineer

Financial Consideration: $681,735.00 from Water Impact Fee Fund, GL# 20-02-8320

Recommendation: Staff recommends award of the construction contract for the Hero Way 12-inch Waterline Project to Facilities Rehabilitation, Inc., in the amount of $681,735.00.

Attachments: Consultant's Recommendation of Award and Bid Tabulation (for three lowest bidders only).

Prepared by: Wayne S. Watts, P.E., CFM, City Engineer

klotz associates

901 South MoPac Expressway
Building V, Suite 220
Austin, Texas 78746
T 512.328.5771 F 512.328.5774
austin.office@klotz.com

September 4, 2014

Mr. Wayne Watts, P.E., CFM
City Engineer
City of Leander
200 W. Willis Street
Leander, Texas 78641

Re: Recommendation of Award
Hero Way 12-Inch Waterline Project
Klotz Associates Project No. 0950.002.000

Dear Mr. Watts,

We have reviewed the three lowest bids that were received by the City of Leander (City) on Tuesday, August 26, 2014 for the above referenced project. A total of 12 bids were received. There were no calculation errors found in the three lowest bids.

The bids ranged from $681,735 to $1,077,305. The low bid of $681,735 was received from Facilities Rehabilitation Inc. The second low bid of $682,231.71 was received from Skyblue Utilities, Inc. The low bid compares favorably with the engineer's opinion of $825,000.

We reviewed the references submitted with the low bid and additional references provided by Facilities Rehabilitation Inc. for similar projects. Based on our review of the documents and references, it is our recommendation that Facilities Rehabilitation Inc. be awarded this contract with a low bid of $681,735.

Please contact me at 512.328.5771 if you should have any questions regarding our recommendation. We look forward to working with you through the construction phase of this project.

Sincerely,

Anthony D. Buonodono, P.E., PMP
Public Works Manager
TBPE Firm No. 929

ADB:mk

Attachment

BID TABULATION

JOB NAME: Hero Way 12-Inch Waterline
JOB LOCATION: Leander, Texas
OWNER: City of Leander, Texas
BID OPENING: 8/26/2014

PROJECT MANAGER: Wayne Watts, P.E., CFM
PROJECT CONSULTANTS: Klotz Associates
TBPE Firm No. 929
RESPONSES: 12

Liquidated Damages: $500/DAY
Duration: 180 Calendar Days (Substantial)

BASE BID: Hero Way Waterline					Average of 3 low bidders		Facilities Rehabilitation Inc.		Skyblue Utilities Inc.		JKB Construction Company LLC	
BID ITEM	ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE $	AMOUNT $	UNIT PRICE $	AMOUNT $	UNIT PRICE $	AMOUNT $	UNIT PRICE $	AMOUNT $
1	501S-24	24' CASED BORE	LF	105.0	$ 358.75	$ 37,668.40	$ 400.00	$ 42,000.00	$ 321.24	$ 33,730.20	$ 355.00	$ 37,275.00
2	505S-A	CONCRETE ENCASEMENT	LF	20	$ 93.60	$ 1,872.00	$ 50.00	$ 1,000.00	$ 44.80	$ 896.00	$ 186.00	$ 3,720.00
3	509S	EXCAVATION SAFETY SYSTEMS	LF	6,835	$ 0.69	$ 4,693.37	$ 1.00	$ 6,835.00	$ 0.56	$ 3,827.60	$ 0.50	$ 3,417.50
4	510-AW12	PIPE, 12' DIA. PVC C900 DR 14 200 PSI (ALL DEPTHS), INCLUDING EXCAVATION AND BACKFILL	LF	6,940	$ 52.17	$ 362,036.67	$ 52.00	$ 360,880.00	$ 52.25	$ 367,615.00	$ 52.25	$ 362,615.00
5	510-BW	INSTALLING OR RECONNECTION LATERAL SERVICIE TO EXISTING OR REPLACED PIPE (5/8' OR 1" DIA. SINGLE WATER SERVICE)	EA	2	$ 1,312.96	$ 2,625.92	$ 1,500.00	$ 3,000.00	$ 1,188.88	$ 2,377.76	$ 1,250.00	$ 2,500.00
6	510-IW12	12X12 PRESSURE TAP	EA	2	$ 7,514.40	$ 15,028.80	$ 6,300.00	$ 12,600.00	$ 9,643.20	$ 19,286.40	$ 6,600.00	$ 13,200.00
7	510-KW	DUCTILE IRON FITTINGS	TON	1.5	$ 17,365.51	$ 26,048.27	$ 15,000.00	$ 22,500.00	$ 13,096.53	$ 19,644.80	$ 24,000.00	$ 36,000.00
8	511S-A8	VALVES, GATE TYPE, 8" DIAMETER	EA	4	$ 1,292.45	$ 5,169.81	$ 1,200.00	$ 4,800.00	$ 1,277.36	$ 5,109.44	$ 1,400.00	$ 5,600.00
9	511S-A12	VALVES, GATE TYPE, 12" DIAMETER	EA	25	$ 2,135.13	$ 53,378.33	$ 1,800.00	$ 45,000.00	$ 2,290.40	$ 57,260.00	$ 2,315.00	$ 57,875.00
10	511S-B	FIRE HYDRANT ASSEMBLY	EA	29	$ 4,179.78	$ 121,213.72	$ 3,500.00	$ 101,500.00	$ 4,639.35	$ 134,541.15	$ 4,400.00	$ 127,600.00
11	511S-F2	AUTOMATIC COMBINATION AIR/VACUUM AIR RELEASE VALVE ASSEMBLY 2"	EA	2	$ 3,329.01	$ 6,658.02	$ 4,000.00	$ 8,000.00	$ 3,213.28	$ 6,426.56	$ 2,773.75	$ 5,547.50
12	605S-A	SOIL RETENTION BLANKET CLASS 2, TYPE H	SY	870	$ 6.83	$ 5,939.20	$ 10.00	$ 8,700.00	$ 4.48	$ 3,897.60	$ 6.00	$ 5,220.00
13	610S-B	TREE PROTECTION TYPE B WOOD FENCE	LF	90	$ 12.73	$ 1,146.00	$ 20.00	$ 1,800.00	$ 11.20	$ 1,008.00	$ 7.00	$ 630.00
14	642S	SILT FENCE FOR EROSION CONTROL	LF	3,280	$ 2.91	$ 9,555.73	$ 4.00	$ 13,120.00	$ 2.74	$ 8,987.20	$ 2.00	$ 6,560.00
15	639S	ROCK BERM	LF	160	$ 33.53	$ 5,365.33	$ 50.00	$ 8,000.00	$ 33.60	$ 5,376.00	$ 17.00	$ 2,720.00
16	700S	MOBILIZATION	LS	1	$ 21,733.33	$ 21,733.33	$ 30,000.00	$ 30,000.00	$ 11,200.00	$ 11,200.00	$ 24,000.00	$ 24,000.00
17	803S-CD	BARRICADES, SIGNS AND TRAFFIC	DAY	120	$ 57.13	$ 6,856.00	$ 100.00	$ 12,000.00	$ 50.40	$ 6,048.00	$ 21.00	$ 2,520.00
	Project Total					$ 686,988.90		$ 681,735.00		$ 687,231.71		$ 697,000.00

Executive Summary

September 18, 2014

Council Agenda Subject: Consideration of Interlocal Agreement for Cost Sharing of Roadway Improvements for Municipal Drive from S. West Drive to Northern Trail

Background: This Interlocal Agreement for Cost Sharing of Roadway Improvements to Municipal Drive from S. West Drive to Northern Trail between the City of Leander and Leander Independent School District (LISD) establishes the terms of cost participation for the proposed improvements. The improvements consist of new roadway construction extending Municipal Drive from its current terminus east of the Public Works facilities to Northern Trail and the reconstruction of the existing section of Municipal Drive from a two lane, open drainage roadway to a three lane roadway with two 12' travel lanes, a 13' center turn lane with curb, gutter, and storm sewers. The City of Leander's cost participation shall not to exceed $2,500,000.00. The proposed Interlocal Agreement. which was approved and executed by the LISD Board of Trustees on September 4, 2014, is attached.

Origination: Wayne S. Watts, P.E., CFM, City Engineer

Financial Consideration: $2,500,000.00 from 2015 Certificates of Obligation

Recommendation: Staff recommends approval of the Interlocal Agreement for Cost Sharing of Roadway Improvements for Municipal Drive from S. West Drive to Northern Trail.

Attachments: Interlocal Agreement for Cost Sharing of Roadway Improvements for Municipal Drive from S. West Drive to Northern Trail with Exhibit A and Exhibit B.

Prepared by: Wayne S. Watts, P.E., CFM, City Engineer

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is made and entered into effective the date of the last entity to sign below, between the CITY OF LEANDER, TEXAS (the "City") and LEANDER INDEPENDENT SCHOOL DISTRICT (the "District"), both political subdivisions of the State of Texas and are sometimes collectively referred to as "the Parties".

WITNESSETH:

WHEREAS, V.T.C.A., Government Code, Chapter 791, the Texas Interlocal Cooperation Act, provides that any one or more public agencies may contract with each other for the performance of governmental functions and for the joint use of facilities or services for the promotion and protection of the health and welfare of the inhabitants of this State and the mutual benefit of the parties; and

WHEREAS, the City and the District now desire to cooperate in the cost sharing of the funding of improvements to Municipal Drive from SW Dr. to Northern Trail, as shown on Exhibit "A", attached hereto, and the construction of water quality, detention, and drainage facilities to serve the right-of-way and roadway improvements for Municipal Drive and the District Property (collectively the "Project"), the District offering its participation because the Project will benefit property owned by the District immediately adjacent to the Project;

WHEREAS, the total estimated cost of the entire Project (the "Project Costs"), including Design, engineering, surveying, geotechnical, environmental, Construction, construction testing, utility relocation, and Water Quality & Detention, is estimated to be $7,220,615.00; and

WHEREAS, the City and District have agreed to commit the funds necessary to complete the Project as set forth below, and in the proportions as set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the Parties agree as follows:

I.
Definitions

The "Project" shall include three lanes (two driving lanes and a 13 foot center turn lane) for the entire length of the Project, with appropriate intersection improvements. It shall also include all necessary utility relocation, and the Water Quality & Detention improvements.

The term "Design" for the purposes of this agreement means engineering, surveying, geotechnical, environmental and any other professional or technical service required to produce bidding documents, plans and specifications for the Project.

The term "District Property" means the approximately 20.23 acre site owned by the District, and shown on the attached Exhibit "A".

The term "Water Quality & Detention" means the engineering, design, and construction of water quality and detention facilities, with drainage facilities and improvements to Mason Creek, necessary to serve not only the Project, but also the anticipated construction on the District Property. The Water Quality & Detention facility shall be constructed on the District Property, except to the extent drainage is necessary. Attached hereto is Exhibit "B", which shows the calculations used to determine the proportionate sharing ratio of the Water Quality & Detention between the City and the District.

The term "Construction" means the provision of all materials, equipment, labor, surveying, mitigation expenses, testing and inspection necessary to construct the Project according to the plans and specifications approved by both parties.

II.
City and District Obligations and Agreement

The District agrees to serve as Project Manager and administer all aspects of Design for the Project including consultant selection with approval by City staff, preparation of construction plans, competitive bidding, construction and inspection of the Project. All professional services for the Project including but not limited to the Engineering Consultant shall be procured in accordance with all applicable State laws.

The District shall design the Project and obtain competitive bids for the construction of the Project. The design shall be subject to the reasonable approval by the City. All Project Costs (except for Water Quality & Detention) shall be shared proportionately by the City and the District in a ratio of 47.44% for the City and 52.56% for the District. The Project Costs associated with Water Quality & Detention shall be shared proportionately by the City and the District in a ratio of 17.69% for the City and 82.31% for the District.

The City's contribution amount shall not exceed $2,500,000.00. If the City's Total Project Costs exceeds $2,500,000.00, then the District will be required to cover the amount that exceeds the $2,500,000.00 if the District elects to proceed with the Project.

Each party agrees to grant necessary easements or right of way to the other to allow Construction and operation of the Project.

III.
Payment

The City shall, within 30 days of the of the receipt of proceeds from the anticipated sale of Certificates of Obligation for the Project, deposit 50% of its total obligation into a fund to be established and administered by the District (the "Construction Fund"). Within three months

after this Interlocal Agreement is approved by both Parties, the City shall deposit 25% of its total obligation into the Construction Fund. The remaining balance shall be deposited in to the Construction Fund upon the earlier of (i) six months after this Interlocal Agreement is approved by both Parties or (ii) notification by the District of reaching substantial completion of the Project. Any overruns must be approved in writing in advance by the City, such approval not to be unreasonably withheld.

Any unused funds paid by the City shall be used to reimburse the District for any funds the District used to cover the City's Total Project Cost that exceeded $2,500,000.00. If there are still unused funds paid by the City after the District has been reimbursed for covering the Cities Total Project Cost that exceeded $2,500,000.00, they shall be returned to the City (for example, for unused contingency or negative quantity adjustments in the contract) upon completion of the Project. Under no circumstance shall the City contribute more than $2,500,000.00.

In the event the City does not sell Certificates of Obligation for the Project, then the City's obligation hereunder shall be payable in full upon notification by the District of substantial completion of the Project.

IV.
Miscellaneous

The District agrees that the City and its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of the District which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. The District agrees that the City shall have access during normal working hours to all necessary District facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. The City shall give the District reasonable advance notice of intended audits.

The parties agree that in the event any provision of this Agreement is held by a court of competent jurisdiction to be in contradiction of any laws of the State or the United states, the parties will immediately rectify the offending portions of this Agreement. The remainder of the Agreement shall be in full force and effect.

This Agreement constitutes the entire agreement between the parties hereto, and supersedes all their oral and written negotiations, agreements and understandings of every kind. The parties understand, agree and declare that no promise, warranty, statement or representation of any kind whatsoever, which is not expressly stated in this Agreement, has been made by any party hereto or its officers, employees or other agents to induce execution of this Agreement.

This Agreement shall terminate if a contract for the Project is not awarded by the District within 30 days after the Parties execute this Agreement.

The Project is not a joint venture between the City and the District.

This Agreement shall be performable in Williamson County, Texas.

Executed this _____ day of _____, 2014

_____
Chris Fielder, Mayor
City of Leander, Texas

ATTEST:

_____
City Secretary

Executed this 4th day of Sept., 2014

Pamela Waggoner
Pamela Waggoner, President
Leander Independent School District

Don Hisle
Don Hisle, Secretary

LEANDER INDEPENDENT SCHOOL DISTRICT - CITY OF LEANDER

9/3/2014

Municipal Drive and Sites Impervious Cover Calculation and Cost Summary

Exhibit B

City of Leander 6.23 ac total IC - **NOT INCLUDED**

1.65 ac site

- .24 ac existing ic
- 1.49 ac proposed impervious cover (90%) -

4.99 ac site

- 1.16 ac existing ic
- 4.74 ac proposed impervious cover (95%)

LISD 10.12 ac total IC

20.23 ac site

- 0 ac existing ic
- 10.12 ac proposed impervious cover (50%)

Cost Summary

City of Leander		**$2,542,383**
Municipal Drive	$1,941,404	
Pond-Muni	$525,979	
Contingency	$75,000	
Pond-City Land	$0	
LISD		**$4,678,232**
Municipal Drive	$2,150,908	
Pond-Muni	$247,775	
Contingency	$80,000	
Pond-Elem 25	$2,199,549	
Total		**$7,220,615**
BC Contract Amt:	$6,891,115	
LISD Soft Cost:	$329,500	

Municipal Drive 3.56 ac total IC **$4,092,312**

Construction Cost	$3,327,812
Engineering, Mat Test	$140,000
Fiber Relocation	$64,500
CM Contingency	$45,000
Landscape & Irr	$110,000
Site Paving & Utilities	$60,000
Utility Comp Com.	$320,000
Permitting Fees	$25,000

47.44% 1,390 LF COL Frontage $1,941,404

- .44 ac existing ic
- .73 ac existing ic
- 1.25 ac proposed ic increase
- 2.42 ac total ic

52.56% 1,540 LF LISD Frontage $2,150,908

- 1.14 ac proposed ic increase
- 1.14 ac total ic

Pond and Downstream Drainage Cost

City-Existing + increase in front of property City

$2,973,303

Construction Cost	$2,703,303
Engineering, Mat Test	$125,000
CM Contingency	$30,000
Landsca Allow Amt	$15,000
Site Paving & Utilities	$80,000
TxDot Comments	$20,000

	COL	LISD
Site	0	10.12
Muni Dr	0.44	1.14
	0.73	
	1.25	
Total	2.42	11.26
	$525,979	$2,447,324
	17.69%	82.31%

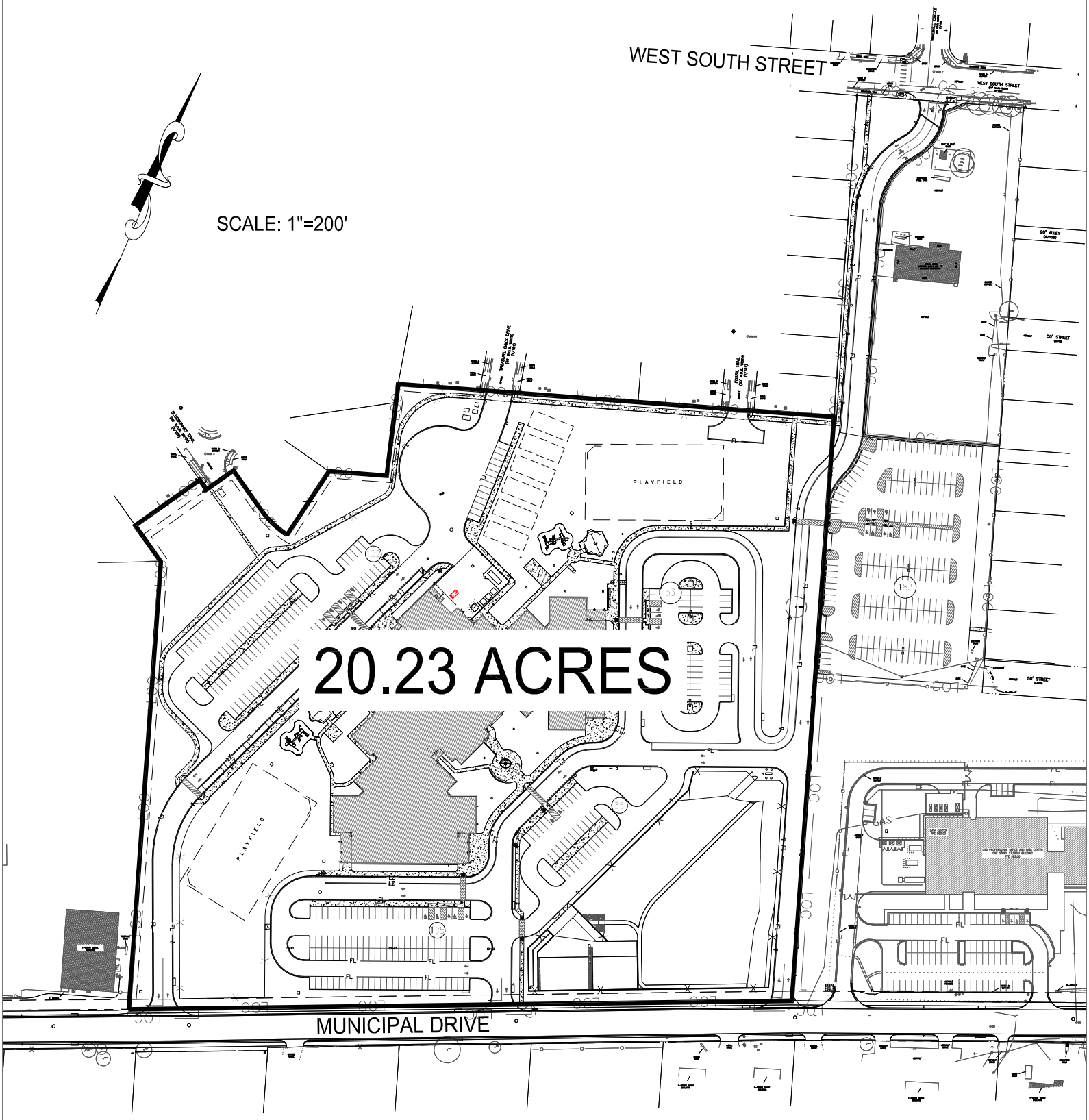
WEST SOUTH STREET
SCALE: 1"=200'
PLAYFIELD
20.23 ACRES
PLAYFIELD
MUNICIPAL DRIVE

EXHIBIT "A"