



# City of Leander, Texas

## REQUEST FOR QUOTE

### COMPUTER EQUIPMENT

1. **PURPOSE:** The City of Leander, herein after "City", seeks to hire a qualified Individual, Firm, or Corporation, hereafter referred to as "Respondent", to supply specified Computer Equipment as detailed herein. **Respondents may quote on all or part of the items specified.**
2. **CLARIFICATION:** For questions or clarification of specifications, you may contact:  
**Joy Simonton**  
**City of Leander**  
**Telephone: 512-528-2730**  
[jsimonton@leandertx.gov](mailto:jsimonton@leandertx.gov)
3. **ATTACHMENTS:** Attachment A is herein made a part of this solicitation:
  - 3.1. Attachment A: Quote Form
4. **GOODS:** Respondent warrants and agrees that all materials supplied hereunder shall be new and manufactured and produced in compliance with the laws, regulations, codes, terms, standards, and/or requirements of Underwriter's Laboratories Incorporated, all Federal, State, and local authorities, and all other authorities having jurisdiction, and that performance of goods shall be in accordance with the above laws, regulations, codes, terms, standards, and/or requirements, and agrees upon request, to furnish the City a certificate of compliance therewith in such form as the City may require.
5. **ALTERNATE EQUIVALENT:** The City seeks to utilize equipment that supports and is compatible with existing computer systems. With this goal in mind specific example brands and part numbers of products have been specified herein to establish the City's minimum critical requirements, compatibility and performance standards.
  - 5.1. Alternate equivalent products will be considered. Specifications and requests for alternate equivalent product consideration must be submitted via e-mail no later than **5:00 pm on June 27, 2014** to:  
**Joy Simonton**  
[jsimonton@leandertx.gov](mailto:jsimonton@leandertx.gov)Written approval or denial of alternate equivalent shall be provided to Respondent no later than **July 11, 2014** via the e-mail on the request.
6. **QUOTE DUE DATE:** Quotes are due no later than **5:00 PM**, on **July 18, 2014** to the Purchasing Department. E-mail quotes to: [jsimonton@leandertx.gov](mailto:jsimonton@leandertx.gov).



7. **RESPONSE REQUIREMENTS:** Failure to provide all or part of the required information with the response may automatically disqualify the response from consideration for award. Completed documentation shall include, at a minimum:
  - 7.1. Attachment A: Quote Form. **Failure to itemize and sign quote form may result in disqualification.**
  - 7.2. Warranty information.

### **SPECIFICATIONS**

1. **ITEM SPECIFICATION:** The City seeks fulfillment and delivery of the items indicated on the Quote Form Attachment A.
2. **WARRANTY:** The goods shall be warranted against defects in material and workmanship for a period of not less than three (3) years beginning with the date of acceptance. If manufacturer's warranty exceeds three years, manufacturer's warranty shall apply.
3. **ORDER QUANTITY:** The quantities shown herein are estimates only. No guarantee of any minimum or maximum purchase is made or implied. The City will only order the quantity of goods and or services needed to satisfy operating requirements within budgetary constraints, which may be more or less than indicated.
4. **SHIPPING AND DELIVERY:** Shipping charges, if any, shall be itemized on Quote Form Attachment A. Shipping and delivery charges shall cover the cost for delivery of total quantity specified. No additional charges shall be permitted.



**ATTACHMENT A  
CITY OF LEANDER QUOTE FORM  
PURCHASING DEPARTMENT  
200 W. Willis Street • Leander, Texas 78641**

<b>SOLICITATION INFORMATION</b>	Quote Number: <b>#14-019 Computer Equipment</b>	<b>RESPONDENT INFORMATION</b>	Tax ID Number: _____
	Due Date: July 18, 2014		Business Name: _____
	Time: On or Before 5:00 PM CST		Address: _____
	Submit to: City of Leander Purchasing Division 200 W. Willis Street Leander, TX 78641 <a href="mailto:jsimonton@leandertx.org">jsimonton@leandertx.org</a>		Address: _____
			Contact: _____
			Telephone: _____
			Entity Type: _____
			E-mail: _____

<b>HOW DID YOU HEAR ABOUT THIS SOLICITATION?</b>	<input type="checkbox"/> Newspaper	<input type="checkbox"/> City's Website	<input type="checkbox"/> E-mail Announcement	<input type="checkbox"/> ESB	<input type="checkbox"/> Other _____
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<b>FIRST TIME RESPONDING TO CITY OF LEANDER?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>IS YOUR BUSINESS REGISTERED WITH TEXAS BID SYSTEM?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No Register at: <a href="http://www.texasbidsystem.com">http://www.texasbidsystem.com</a>
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<b>AUTHORIZED SIGNATURE</b>	Print Authorized Individual Name: _____
	Authorized Signature: _____
	Date: _____

**ATTACHMENT A: CITY OF LEANDER QUOTE FORM #Q14-019 COMPUTER EQUIPMENT**

**Vendor Name:**

Module	Description	DELL Part Number	DELL SKU	Alternate Equivalent Product & Part Number	Unit of Measre	Price per Unit	Qty	Total Price	Total Shipping
OptiPlex 3020 Minitower BTX	OptiPlex 3020 Minitower BTX	3020MX	[210-ABDW]		EA		54		
Operating System	Windows 7 Professional 64-bit English/French (Includes Windows 8 Pro license and media)	DW7P6C	[619-ADLR]		EA		54		
memory	4GB (1x4G) 1600MHz DDR3 Memory	4G1D	[370-AAJE]		EA		54		
Keyboard	US English (QWERTY) Dell KB212-B QuietKey USB Keyboard Black	8KBUS	[580-AAQX]		EA		54		
Dell monitor	No Monitor Selected	NOMON	[480-ABFW]		EA		54		
Video Card	Intel® Integrated Graphics	INT	[490-BBFG]		EA		54		
Driver	No Wireless Lan Card	NOWIRE	[555-BBNI]		EA		54		
Hard Drive	500GB 3.5inch SATA (7.200 RPM) Hard Drive	500G	[400-AANO]		EA		54		
Media Card Reader	No Media Card Reader Selected	NOMCR	[385-BBCR]		EA		54		
Mouse	Dell USB Optical Mouse MS111	MS111	[570-AADU]		EA		54		
Bluetooth	No Additional Network Card (Integrated NIC Included)	NONETWK	[555-BBJO]		EA		54		
CD ROM/DVD ROM	16X DVD+/-RW	16RWHH	[429-AAED]		EA		54		
Dell speakers	Internal Speaker	SPKR	[520-AABP]		EA		54		
Wireless LAN (802.11)	No Wireless Included	NOWRLS	[555-BBNG]		EA		54		
Power Cord	English System Power Cord	US125V	[450-AAOJ]		EA		54		
Documentation/Disks	Safety/Environment and Regulatory Guide (English/French Multi-language)	EFDOC	[340-AGIK]		EA		54		
Hardware Support Services	3 Year Basic Hardware Service with 3 Year NBD Limited Onsite Service After Remote Diagnosis	U3OS	[936-2417] [939-6538] [939-6748] [939-7288]		EA		54		
Systems Management	Systems Management	SYSMGMT	[340-AGMO]		EA		54		
System Recovery	No Resource DVD	NORDVD	[340-ABJI]		EA		54		
Placemat	No Quick Reference Guide	NOTSH	[340-ABKW]		EA		54		
Canada Ship Options	US No Canada Ship Charge	USNONE	[332-1286]		EA		54		
Chassis Options	OptiPlex 3020 Mini Tower for Standard Power Supply	CHASM	[321-BBEL]		EA		54		

Energy Efficient Option	No ENERGY STAR Selected	NOESMRT	[387-BBCG]		EA		54		
Processor	Intel® Core™ i5-4570 Processor (Quad Core, 6MB Cache, 3.2GHz, w/HD Graphics 4600)	I54570	[338-BCCE]		EA		54		
Encryption Software	No DDPE Encryption Software	NODDPE	[954-3465]		EA		54		
Intrusion Switch	Chassis Intrusion Switch	NTRSN	[461-AAAZ]		EA		54		
UPC Label	UPC403 3020MT UPC Label	UPC403	[389-BDRD]		EA		54		
Thermal Cooling	Heatsink, Performance, Minitower	THMT9	[412-AAAV]		EA		54		
Packaging	Shipping Material for System, Minitower	MTSHIP	[340-ABVE]		EA		54		
FGA Module	TGRMT14H2_004/BTS	FG0017	[730-7749]		EA		54		
DVI to VGA Adapter	No Accessories	NOACCES	[461-AABV]		EA		54		
Optical Software	PowerDVD Software not included	NOPDVD	[632-BBBJ]		EA		54		
Additional Hard Drive	No Additional Hard Drive	NOHDDA	[401-AA DF]		EA		54		
Regulatory Label	Regulatory Label	REG	[389-BDMC]		EA		54		
Processor Branding	Intel® Core™ I5 Label	ICI5SML	[389-BBWP]		EA		54		
Productivity Software	Microsoft Office Trial	13T	[630-AABO]		EA		54		
Non-Microsoft Application Software	Windows 7 Downgrade	DWIN7	[340-AAUC] [421-5334] [421-9982] [422-0008] [422-0052] [632-BBBZ] [632-BBCB] [640-BBDF] [640-BBEV] [658-BBMQ] [658-BBNH]		EA		54		
Protect your new PC	McAfee® Security Center 36 Month Subscription	MSBC36M	[525-0015]		EA		54		
Operating System Recovery Options	Windows 8 Home and Professional, 64Bit Media Kit (Multi-Language)	8HP64	[620-AABF]		EA		54		
Dell Backup and Recovery	Dell Backup and Recovery Basic	DBRBSIC	[637-AAAS]		EA		54		
Dell speakers	No External Speaker	NOESPK	[817-BBBC]		EA		54		

**TOTALS** \$   \$