Purchasing Division
200 W. Willis Street
Leander, TX 78641
www.leandertx.gov

Solicitation #S16-024

REQUEST FOR QUALIFICATIONS ARCHITECTURAL AND ENGINEERING SERVICES FOR FIRE STATION #1 RELOCATION

Responses Due: 3:00 PM, July 20, 2016

CITY OF LEANDER

REQUEST FOR QUALIFICATIONS
ARCHITECTURAL AND ENGINEERING SERVICES FOR FIRE STATION #5

PART I

GENERAL

1. **PURPOSE**: The City of Leander, herein after "City", seeks an agreement with a qualified Individual, Firm, or Corporation, herein "Respondent", to provide Professional Architectural and Engineering Services, herein "Services", for the design and construction administration of Fire Station #1 Relocation, herein "Station".

   The new construction of the Station will be built on City-owned property at a location to be determined but is estimated at 2 acres.

   Professional services for this project include but are not limited to:

   1.1. Programming;

   1.2. Schematic Design;

   1.3. Design Development;

   1.4. FF&E, IT and Security

   1.5. Construction Documents;

   1.6. Competitive Sealed Proposal Administration; and

   1.7. Construction Administration Services;

   The City shall also issue a solicitation for a Construction Manager at Risk to work in collaboration with the successful respondent on Fire Station #1 Relocation.

2. **DEFINITIONS, TERMS AND CONDITIONS**: By submitting a response to this solicitation, the Respondent agrees that the City's standard Definitions, Terms and Conditions, in effect at the time of release of the solicitation, shall govern unless specifically provided otherwise in a separate agreement or on the face of a purchase order. It is the sole responsibility of Respondents to stay apprised of changes. The City's Definitions, Terms and Conditions can be obtained from the City's **webpage at: http://www.leandertx.gov/finance/page/purchasing**.

   2.1. Any acceptance to or additional terms and conditions attached to the response will not be considered unless Respondent specifically references them on the front of the Solicitation Document. WARNING: Exception to or additional terms and conditions may result in disqualification of the response.

3. ATTACHMENTS: Attachment A is herein made a part of this solicitation:

   3.1. Attachment A: CIQ Form

   3.2. Attachment B: Crystal Falls Fire Station

4. **CLARIFICATION**: For questions or clarifications of specifications, you may contact:

   Joy Simonton, Purchasing Agent
   Purchasing Department
   City of Leander

Telephone: 512-528-2730
jsimonton@leandertx.gov

The individual listed above may be contacted by telephone or visited for clarification of the specifications only. No authority is intended or implied that specifications may be amended or alterations accepted prior to solicitation opening without written approval of the City of Leander through the Purchasing Department.

5. **RESPONDENT REQUIREMENTS**: The opening of a solicitation shall not be construed as the City's acceptance of such as qualified and responsive.

   5.1. Respondents shall be firms, corporations, individuals or partnerships normally engaged in the design and construction of municipal fire stations.

   5.2. In order to assure the City does not encounter shipping delays, service delays or other unforeseen problems that can occur with out-of-area or foreign vendors, Respondent shall be located within the State of Texas.

   5.3. **Persons and firms practicing Architectural and Engineering Services in the State of Texas must possess proper licensing and registration in accordance with Texas laws**.

6. **COMMITTEE REVIEW AND SELECTION:** An evaluation committee will review each response to determine the most highly qualified Respondent on the basis of demonstrated competence and qualifications using the following weighted criteria. A consensus score will be assigned to each response.

   Respondents may be required to make an oral presentation to the selection team to further present their qualifications. These presentations will provide the Respondent the opportunity to clarify their qualifications and ensure a mutual understanding of the services to be provided and the approach to be used.

6.1.	Relevant Qualifications and Experience	**40 Points**
6.2.	Available Resources	**20 Points**
6.3.	Methodology, Approach and Timeline	**20 Points**
6.4.	Work Samples and References	**20 Points**

   The evaluation process may reveal additional information for consideration. The City reserves the right to modify, without notice, the evaluation structure and weighted criteria to accommodate these additional considerations to serve the best interest of the City.

7. **AGREEMENT TERM**: The initial term of the resulting agreement shall be determined by the proposed and agreed upon project timeline.

   7.1. If the Respondent fails to perform its duties in a reasonable and competent manner, the City shall give written notice to the Respondent of the deficiencies and the respondent shall have thirty (30) days to correct such deficiencies. If the Respondent fails to correct the deficiencies within the thirty (30) days, the City may terminate the agreement by giving the Respondent written notice of termination and the reason for the termination.

   7.2. If the agreement is terminated, for any reason, the respondent shall turn over all records, to include but not be limited to the following: drawings, plans and estimates, to the City within fifteen (15) working days after completion of duties contained in the agreement.

8. **AWARD**: The City reserves the right to enter into an agreement or a purchase order with a single award, split awards, non-award, or use any combination that best serves the interest and at the sole discretion of the City. Award announcement will be made upon City Council approval of staff recommendation and executed agreement. Award announcement will appear on the City's website at **http://www.leandertx.gov/rfps.**

8.1. The City reserves the right to reject any or all responses, or delete any portion of the response, or to accept any response deemed most advantageous, or to waive any irregularities or informalities in the response received that best serves the interest and at the sole discretion of the City.

8.2. Chapter 176, Texas Local Government Code requires that disclosures of certain relationships be made in relation to certain contracts with the City. Local government officers are the members of the City Council, the City Manager, and other City employees or agents who exercise discretion in planning, recommending, selecting and contracting of a vendor. Please contact the City Secretary for a list of additional City employees and agents who may qualify as local government officers. Click here **Chapter 176, Texas Local Government Code**, to review this requirement.

8.2.1. The Local Government Officers that may be involved in the selection and recommendation of this award are:

Christopher Fielder, Mayor
Andrea Navarrette, Council Member Place 1
Michelle Stephenson, Council Member Place 2
Shanan Shepherd, Council Member, Place 3
Ron Abruzzese, Council Member Place 4
Jeff Seiler, Council Member Place 5
Troy Hill, Council Member Place 6
Kent Cagle, City Manager
Tom Yantis, Assistant City Manager
Bill Gardner, Fire Cheif
Joy Simonton, Purchasing Agent
Paige Saenz, City Attorney

8.2.2. A completed CIQ Form, herein Attachment C, is required with each response.

8.2.3. Once a selection is made and the City has the intent to award, the successful respondent will be required to submit Form 1295 to the State of Texas electronically prior to executing the agreement or purchase order.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

9. **PROMPT PAYMENT POLICY**: Payments will be made in accordance with the Texas Prompt Payment Law, Texas Government Code, Subtitle F, Chapter 2251. The City will pay Successful Respondent within thirty days after the acceptance of the supplies, materials, equipment, or the day on which the performance of services was completed or the day, on which the City receives a correct invoice for the supplies, materials, equipment or services, whichever is later. The Successful Respondent may charge a late fee (fee shall not be greater than that which is permitted by Texas law) for payments not made in accordance with this prompt payment policy; however, this policy does not apply to payments made by the City in the event:

9.1. There is a bona fide dispute between the City and Successful Respondent concerning the supplies, materials, services or equipment delivered or the services performed that causes the payment to be late; or

9.2. The terms of a federal agreement, grant, regulation, or statute prevent the City from making a timely payment with Federal Funds; or

9.3. The is a bona fide dispute between the Successful Respondent and a subcontractor or between a subcontractor and its suppliers concerning supplies, material, or equipment delivered or the services performed which caused the payment to be late; or

9.4. The invoice is not mailed to the City in strict accordance with instructions, if any, on the purchase order or agreement or other such contractual agreement.

10. **NON-APPROPRIATION**: The resulting Agreement is a commitment of the City's current revenues only. It is understood and agreed the City shall have the right to terminate the Agreement at the end of any City fiscal year if the governing body of the City does not appropriate funds sufficient to purchase the estimated yearly quantities, as determined by the City's budget for the fiscal year in question. The City may affect such termination by giving successful Respondent a written notice of termination at the end of its then current fiscal year.

PART II

SCHEDULE

1. **SOLICITATION SCHEDULE**: It is the City's intention to comply with the following solicitation timeline:

1.1.	Solicitation released	**June 23, 2015**
1.2.	Deadline for questions	**July 12, 2015**
1.3.	City responses to all questions or addendums	**July 14, 2015**
1.4.	Responses for solicitation due by **3:00 PM**	**July 20, 2015**
1.5.	Oral Presentation (if necessary)	**TBD**

Respondents may be required to make an oral presentation to the selection team to further present their qualifications. These presentations will provide the Respondent the opportunity to ensure a mutual understanding of the services to be provided and the approach to be used.

All questions regarding the solicitation shall be submitted in writing by 5:00 PM on the due date noted above. A copy of all the questions submitted and the City's response to the questions shall be posted on our webpage at: **http://www.leandertx.gov/rfps**. Questions shall be submitted to the City contact named herein.

The City reserves the right to modify these dates. Notice of date change will be posted to the City's website.

2. **SOLICITATION UPDATES**: Respondents shall be responsible for monitoring the City's website at: **http://www.leandertx.gov/rfps** for any updates pertaining to the solicitation described herein. Various updates may include addendums, cancelations, notifications, and any other pertinent information necessary for the submission of a correct and accurate response. The City will not be held responsible for any further communication beyond updating the website.

3. **RESPONSE DUE DATE**: Signed and sealed responses are due no later than **3:00 PM,** on the date noted above to the Purchasing Department. Mail or carry sealed responses to:

FedEx, UPS or Hand Deliver to:

City of Leander
Purchasing Department
200 W. Willis
Leander, Texas 78641

Mail to:

City of Leander
Purchasing Department
PO Box 319
Leander, TX 78646

3.1. Responses received after this time and date shall not be considered.

3.2. Sealed responses shall be clearly marked on the outside of packaging with the Solicitation title, number, due date and **"DO NOT OPEN"**.

3.3. Facsimile or electronically transmitted responses will **not be accepted**.

3.4. Late responses will be returned to Respondent unopened if return address is provided.

3.5. Responses cannot be altered or amended after opening.

3.6. No response can be withdrawn after opening without written approval from the City for an acceptable reason.

3.7. The City will not be bound by any oral statement or offer made contrary to the written specifications.

4. **AGREEMENT NEGOTIATIONS**: In establishing an agreement as a result of the solicitation process, the City may:

4.1. Review all submittals and determine which Respondents are reasonable qualified for award of the agreement.

4.2. Determine the Respondent whose submittal is most advantageous to the City considering the evaluation criteria.

4.3. Attempt to negotiate with the most responsive, qualified Respondent an agreement at fair and reasonable terms, conditions and cost.

4.4. If negotiations are successful, enter into an agreement or issue a purchase order.

4.5. If not successful, formally end negotiations with that Respondent. The City may then:

4.5.1. Select the next most highly qualified Respondent and attempt to negotiate an agreement at fair and reasonable terms, conditions and cost with that Respondent.

4.5.2. The City shall continue this process until an agreement is entered into or all negotiations are terminated.

4.6. The City also reserves the right to reject any or all submittals, or to accept any submittal deemed most advantageous, or to waive any irregularities or informalities in the submittal received.

5. **POST AWARD MEETING**: The City and Respondent shall have a post award meeting to discuss, but not be limited to the following:

5.1. Provide City contact(s) information for implementation of agreement.

5.2. Identify specific milestones, goals and strategies to meet objectives.

PART III

SPECIFICATIONS

1. **SCOPE OF WORK:** Successful respondent shall provide Professional Architectural and Engineering Services for the design and construction administration of the Station using the Construction Manager at Risk delivery method.

The new construction of the Station will be built on City-owned property at a location to be determined but is estimated at 2 acres.

Professional services for this project include but are not limited to:

1.1. Programming;

1.2. Schematic Design;

1.3. Design Development;

1.4. FF&E, IT and Security;

1.5. Construction Documents;

1.6. Competitive Sealed Proposal Administration; and

1.7. Construction Administration Services;

Additional Services to City shall encompass the required schematic designs, geotechnical and environmental documents, all required permitting, identification of utility conflicts, required utility installations; coordinating with utility companies, public involvement and any other items or services required to successfully develop the project.

2. **PLANNING MEETINGS**: Successful Respondent shall participate in a series of planning meetings with City staff to assess the City's needs and determine the best design and functionality of the Station.

3. **PROJECT TIMELINE**: The City seeks completion of the project no later than the Fall of 2017. With that goal in mind, City staff has created the following schedule as a guideline to communicate the anticipated activities necessary to complete the project on time but the City seeks Respondent's scheduling recommendations as well. For planning purposes, the anticipated schedule for this project is as follows:

3.1. Architectural Services Procurement	**August 2016**
3.2. Design Phase	**September 2016 – December 2016**
3.3. Competitive Sealed Proposal Phase	**January 2017 – February 2017**
3.4. Construction Phase	**February 2017 – September 2017**

4. **TECHNICAL EXPERTISE**: The City seeks to engage a firm that has a reputation for award-winning and innovative design and is experienced in the functionality of modern fire stations.

5. **APPROACH**: City seeks to engage a firm that provides a tried and true methodology and approach to designing municipal fire stations. City seeks to utilize best practices and lessons learned from successful Respondent's past projects.

6. **ADDITIONAL SPECIFICATIONS AND TECNHICAL INTEGRATION**: The City has acquired the property for the Station that is anticipated to be 2 acres. The conceptual design of the station may be similar to Fire Station #2 at Crystal Falls.

Additionally, the City anticipates:

6.1. A 3 or 4 bay design;

6.2. 85' bays with air motion movement;

6.3. 9,600 – 9,800 square feet of space;

6.4. Weight room;

6.5. Additional officer suite;

6.6. Station alerting;

6.7. Energy efficiencies.

PART IV

RESPONSE REQUIREMENTS

1. **SOLICITATION SUBMISSION REQUIREMENTS**: To achieve a uniform review process and obtain the maximum degree of comparability, the responses shall be organized in the manner specified below. Responses shall not exceed twenty (20) pages in length (excluding title pages(s) and index/table of contents, attachments or dividers). Information in excess of those pages allowed will not be evaluated. One page shall be interpreted as one side of a double-spaced, printed, 8 1/2" X 11" sheet of paper. It is recommended that responses not be submitted in ringed binders or metal spirals to conserve cost for both the Respondent and the City.

   The Respondent shall submit **one (1) original signed paper copy and two (2) copies**, clearly identified as a "COPY" of its Response.

   In addition, the Respondent shall submit one (1) flash drive, each containing a complete copy of Respondent's submission in an acceptable electronic format (PDF, RTF, TXT, DOC, XLS). A complete copy of the Response includes all documents required by this Solicitation. The flash drive shall be titled: "SOLICITATION NUMBER - Complete copy of [Name of Respondent]'s submission." **Failure to provide a flash dive may result in disqualification for award.**

   If supplemental materials are included with the Response, each CD must include such supplemental materials. The Response and accompanying documentation are the property of the City and will not be returned.

   1.1. Title Page (1 page) – Show the solicitation title and number, the name of firm, address, telephone number(s) name of contact person and date.

   TAB #1 1.2. Letter of Transmittal (1 page) – Identify the services for which solicitation has been prepared.

   1.2.1. Briefly state your firm's understanding for the services to be performed and make a positive commitment to provide the services as specified.

   1.2.2. Provide the name(s) of the person(s) authorized to make representations for your firm, their titles, address, telephone numbers and e-mail address.

   1.2.3. The letter shall be signed by a corporate officer or other individual who has the authority to bind the firm. The name and title of the individuals(s) signing the solicitation shall be clearly shown immediately below the signature.

   TAB #2 1.3. Table of Contents (1 page) – Clearly identify the materials by Tab and Page Number.

   TAB #3 1.4. Previous Performance/Experience – Provide detailed information on firm and team experience with providing Services as described in the Scope of Work.

   1.4.1. Respondent shall identify key project staff, task leaders and sub-consultants along with their respective field and expected services to the City for the Scope of Work on behalf of the firm. Information shall include education and professional registrations. Resumes shall be included for each of the individuals and sub-consultants referenced which demonstrate their qualifications to satisfy all the critical and service requirement areas. The City reserves the right to approve or disapprove all sub-consultants prior to any work being performed. **RESUMES SHALL NOT COUNT TOWARD THE 20-PAGE CONTENT LIMIT.**

   1.4.2. Respondent shall provide a representative list of similar completed projects in the past 3-4 years with a scale and complexity similar to the project being considered by the City. The list shall include the location, client, services provided by your firm, term of services and an owner contact name, telephone and **e-mail address**. Include a

brief overview of each project with, at a minimum, a short description of the services provided and methodology used for projects.

1.4.3. **Proof of licensure shall be required with submittal. Persons and firms practicing Architectural Services in the State of Texas must possess proper licensing and registration in accordance with Texas laws.**

TAB #4 1.5. Available Resources and Consultant Location – Provide information on size, resources and business history of the firm.

TAB #5 1.6. Methodology – Respondent shall define the method and approach to be used.

TAB #6 1.7. Timeline – Respondent shall provide a timeline to complete the project as per the Scope of Work contained herein.

TAB #7 1.8. Work Samples – Respondent shall provide work samples of designs successfully completed for similar spaces. Work samples can include but are not limited to drawings, renderings and photography.

PART V

1. **CONFIDENTIALITY OF CONTENT:** All documents submitted in response to a solicitation shall be subject to the Texas Public Information Act. Following an award, responses are subject to release as public information unless the response or specific parts of the response can be shown to be exempt from the Texas Public Information Act. Pricing is not considered to be confidential under any circumstances.

   1.1 Information in a submittal that is legally protected as a trade secret or otherwise confidential must be clearly indicated with stamped, bold red letters stating "CONFIDENTIAL" on that section of the document. The City will not be responsible for any public disclosure of confidential information if it is not clearly marked as such.

   1.2 If a request is made under the Texas Public Information Act to inspect information designated as confidential, the Respondent shall, upon request from the City, furnish sufficient written reasons and information as to why the information should be protected from disclosure. The matter will then be presented to the Attorney General of Texas for final determination.

2. **ETHICS ORDINANCE AND DISCLOSURE STATEMENTS**: The City's Ethics Ordinance requires persons seeking to enter discretionary contracts with the City or appearing before the City Council or another City board or body to disclose certain conflicts of interest. The relevant sections of the Ethics Ordinance are set forth below. The Ethics Ordinance can be found in Article 9.05, Chapter 9 of the City's Code of Ordinances at the following link:
   http://z2codes.franklinlegal.net/franklin/Z2Browser2.html?showset=leanderset

   Sec. 9.05.007 Persons doing business with the city

   (a) Persons seeking discretionary contracts.

   (1) For the purpose of assisting the city in the enforcement of provisions contained in this article, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract any conflict of interest. This is set forth in sections 9.05.004 and 9.05.005 of this article. Further, the individual or business entity agree to abide by the same ethical standards as set forth for public servants in this article.

(2) Subsection (a) of this section will become a permanent footnote on documents contained in city bid packets for discretionary contracts.

(b) Disclosure of conflicts of interest by persons appearing before a board or city body. A person appearing before any city board or other city body for the purpose of doing business with the city shall disclose to that board or body any facts known to such person which may show or establish that:

(1) An employee or officer of the city that advises or makes presentations to the board or city body; or

(2) Any member of the board or city body; has or may have a conflict of interest pursuant to chapter 171, Tex. Loc. Gov't. Code, or an interest which would violate the ethical standards set forth in this article, if he or she were to participate in the processing or consideration of the subject matter.

Sec. 9.05.009(f) Disclosure by persons appearing before a city body. Any person who appears before any city body who has had business dealings within the preceding 12-month period involving one or more transactions of five hundred dollars ($500.00) or more each quarter, or for a total of twenty-five hundred dollars ($2,500.00) or more, within the preceding 12-month period with a councilmember, commissioner, or business entity in which a councilmember or commissioner has a substantial interest, shall disclose such business dealings at the time of the appearance. Any person who shall intentionally or knowingly fail to make the aforesaid disclosure shall be guilty of a misdemeanor and shall be fined in accordance with this article.

ATTACHMENT A

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information in this section is being disclosed.**

_____

Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes ☐ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

4

_____ _____

Signature of vendor doing business with the governmental entity Date

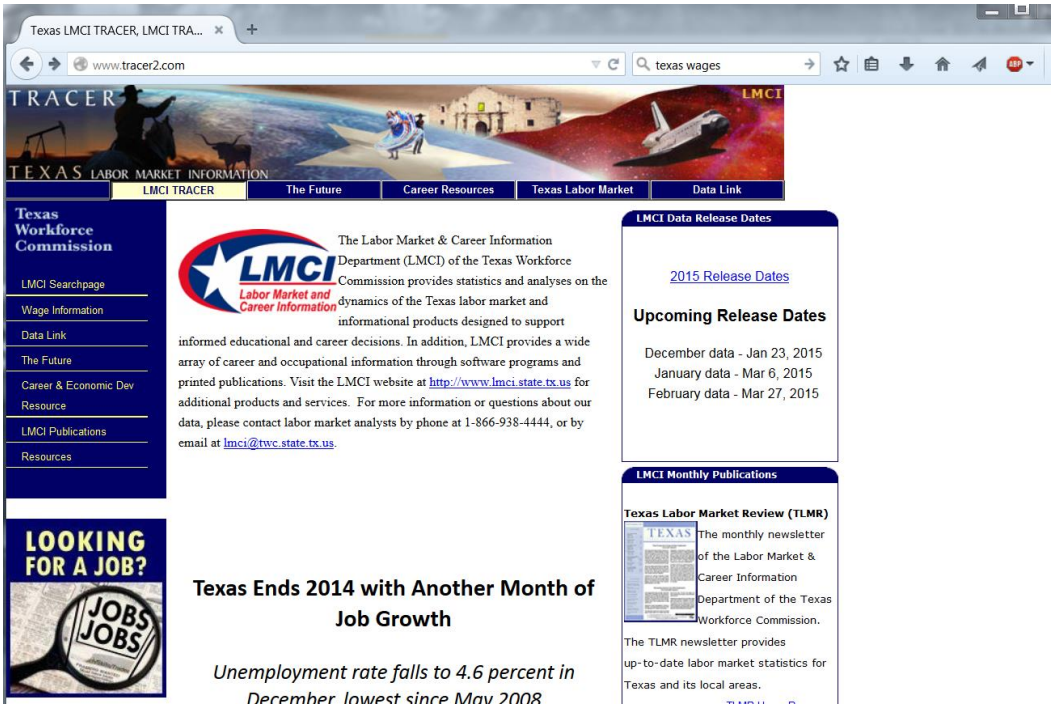
ATTACHMENT B

Crystal Falls Fire Station
1950 Crystal Falls, Leander, TX 78641

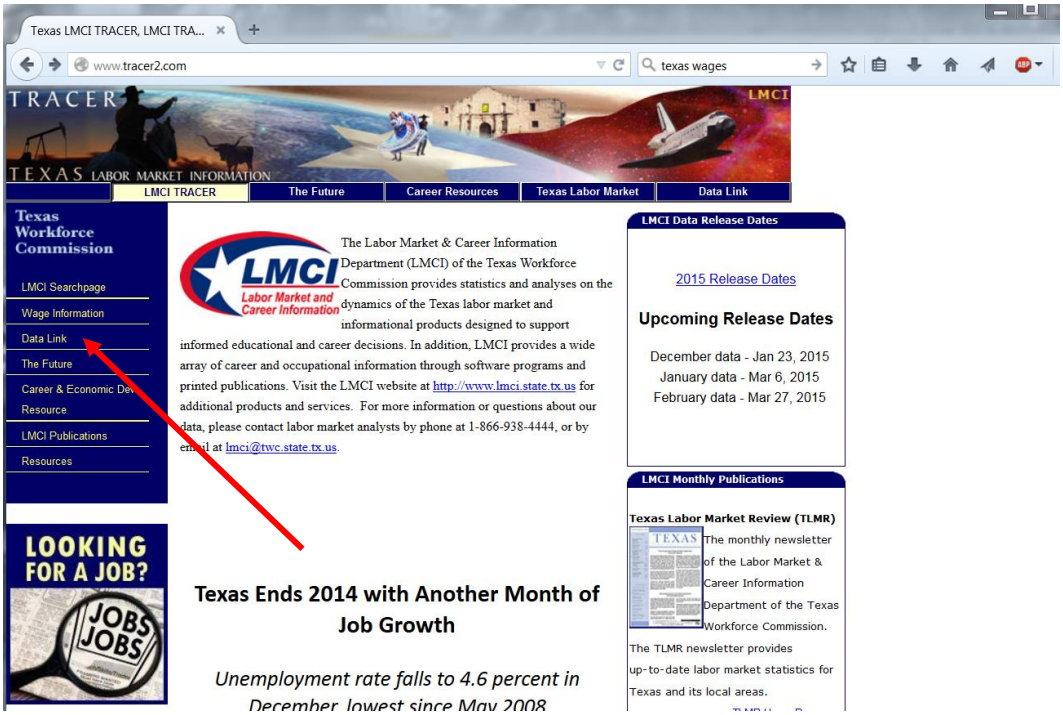
ATTACHMENT B

Texas Workforce Commission Wage Rate Survey Information

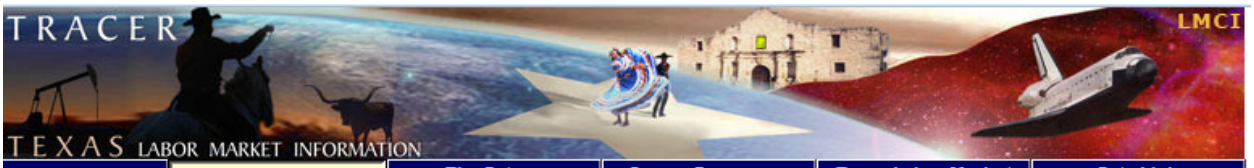
Step 1: Go to www.tracer2.com

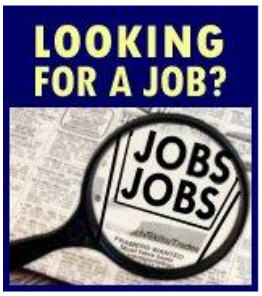


Step 2 – Click “Data Link”



Step 3: Click “Wages by Profession”





LABOR MARKET & CAREER

INFORMATION

"Data Link"

Welcome to the LMCI Data Link. The links below offer the ability to create custom reports for all LMCI data and other important information like Population, Consumer Price Index (CPI), and Income. These specific reports can then be downloaded to a comma delimited text file for use on your computer.

Click here to be transferred to the LMCI Searchpage . Searchpage items are assorted by program category and are available for download in Excel or PDF.

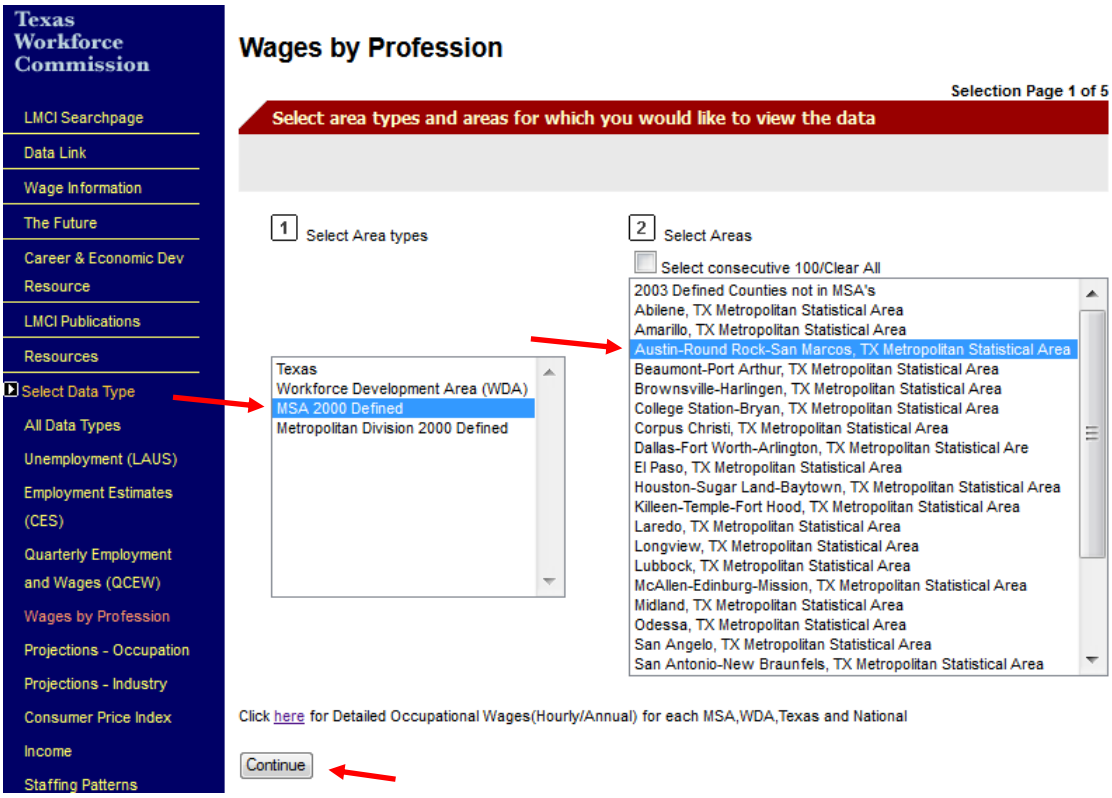
If you experience any problems with the data or have any questions or comments, please call 1-866-938-4444 or e-mail us atlmci@twc.state.tx.us.

Data Types

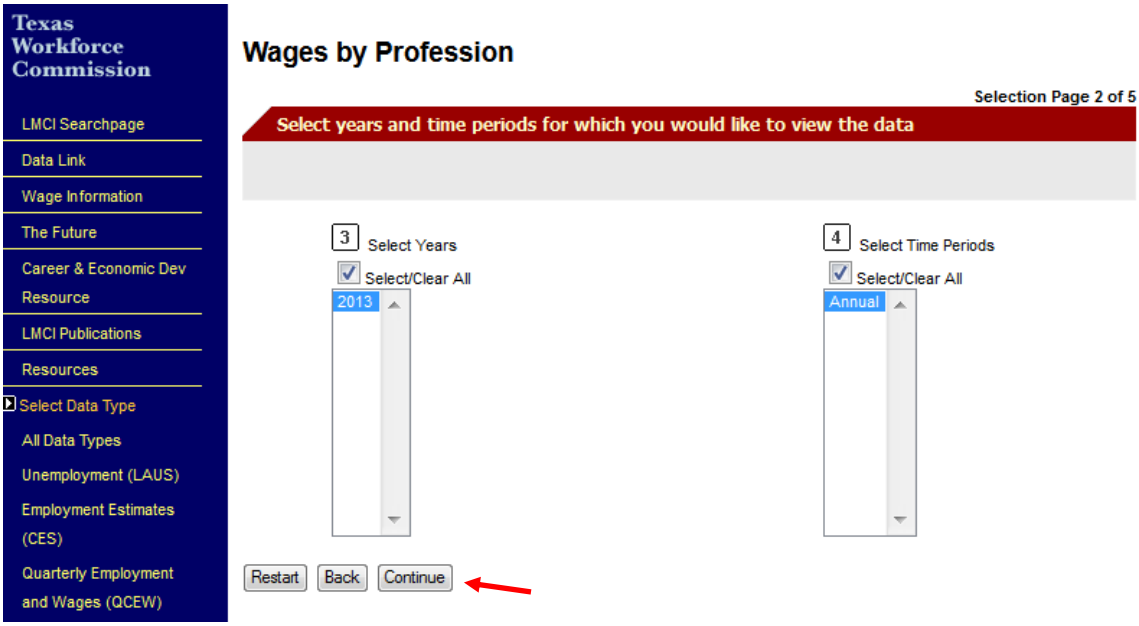
Council of Government Manufacturing Wages for HB3390

- Unemployment Rates & Labor Force Statistics
- Wages by Profession
- Future Job Growth by Industry (Projections)
- Staffing Patterns
- Population
- Building Permits
- Current Employment Statistics (CES)
- Quarterly Census of Employment & Wages (QCEW)
- Future Job Growth by Occupation (Projections)
- Consumer Price Index (CPI)
- Income
- Revenue Sales

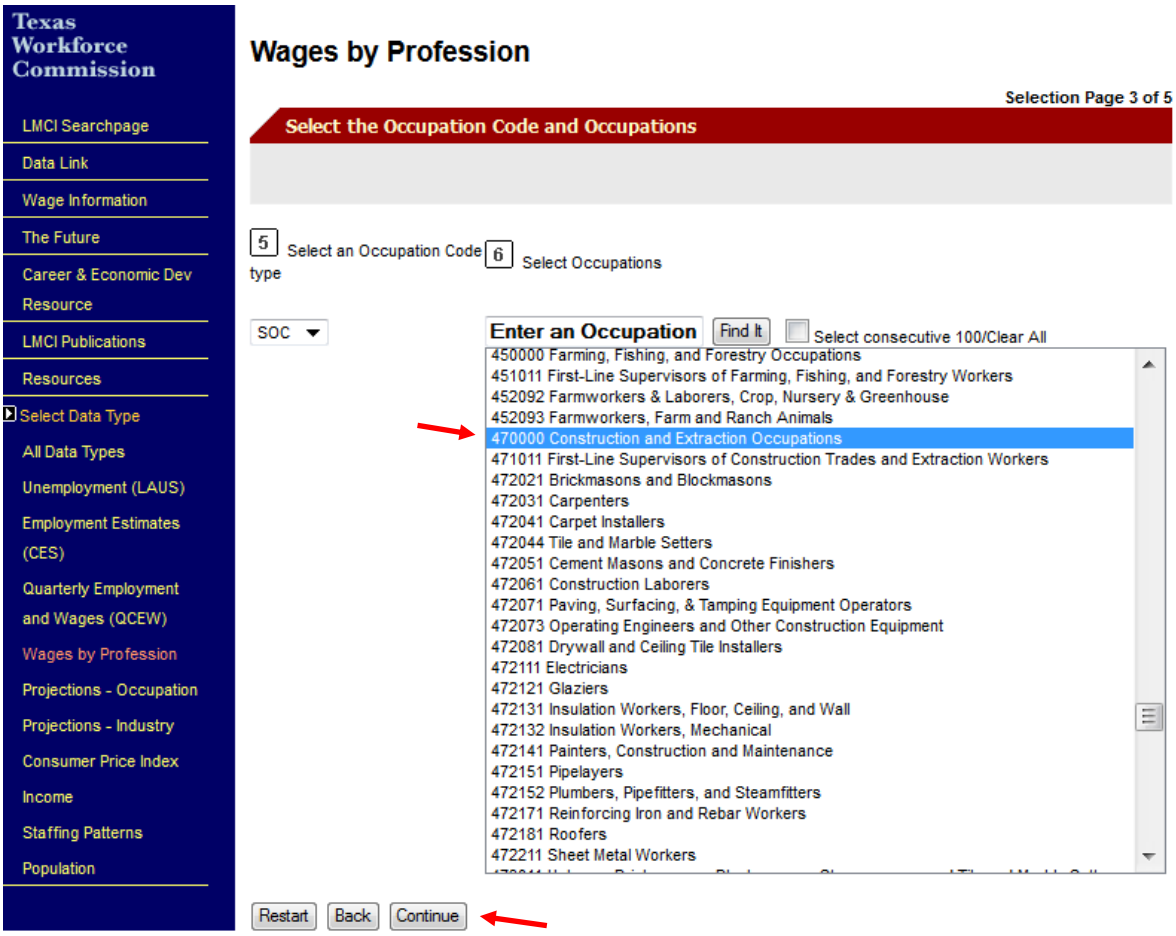
Step 4: Select Area: “MSA 2000 defined” then “Austin-Round Rock-San Marcos, TX Metropolitan Statistical Area” then click “Continue”



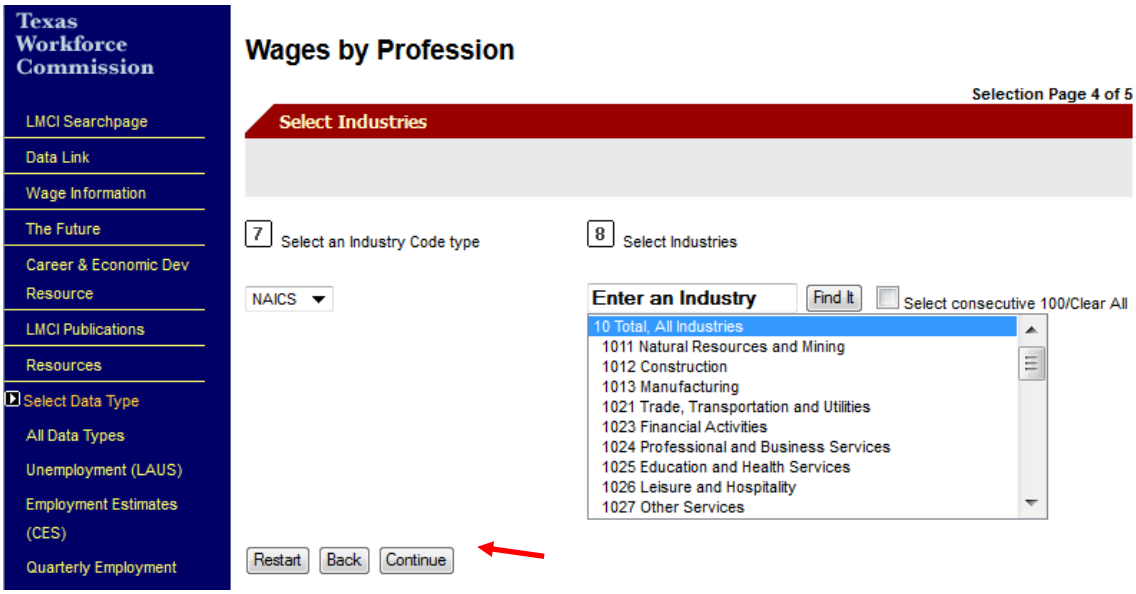
Step 5: Click “Continue”.



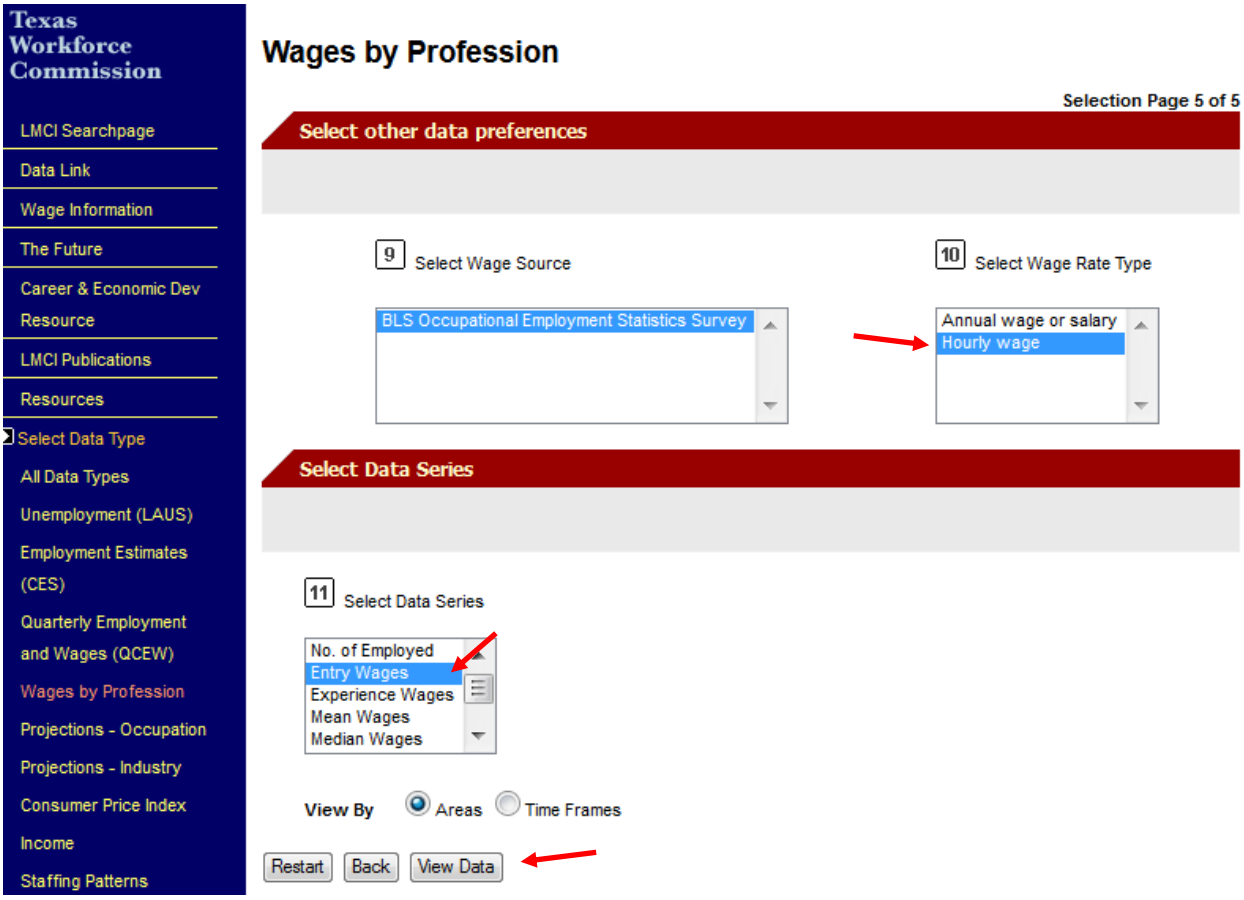
Step 6: Scroll down and click “470000 Construction and Extraction Occupations” then click box for “Select consecutive 100/clear all” then click “Continue”



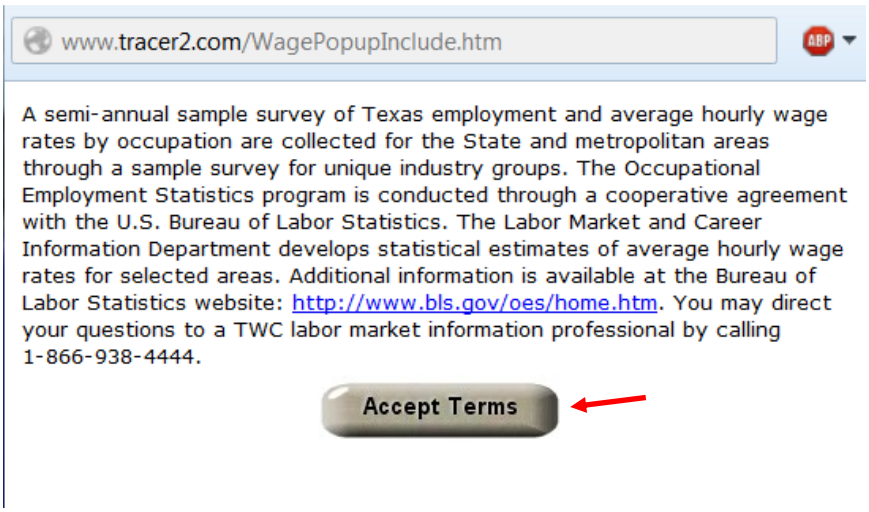
Step 7: Select “Continue”



Step 8: Select “Hourly Wage” and “Entry Wages” then click “View Data”



Step 9: Click “Accept Terms”



The data list will appear and the wage information for the desired job occupations can be obtained from the list produced. It can be downloaded into excel if needed.

ATTACHMENT C

CMR Cost Proposal Form

Part A: Pre-Construction Fee: Respondent to provide flat, lump sum fee for pre-construction services as specified herein. $_____

Part B: Construction Management Fee: Respondent shall provide fee for construction management services as a percentage of the Cost of the Work. The Cost of the Work shall mean the sum of actual costs of the direct work performed by trade or sub-contractors. _____%

Part C: Performance and Payment Bond Rates: Respondent shall provide anticipated bond rates as a percentage of the Guaranteed Maximum Price or project budget. _____%

Part D: General Conditions: Respondent shall provide monthly price for all additional "on-site" employees and project expenses.

Project Manager $_____/Mo.

Superintendent $_____/Mo.

Project Engineer $_____/Mo.

On-site employees and expenses to include but not be limited to, insurance, job office, storage trailers, dumpsters, project electricity, monthly telephone, internet service, barricade rental, fencing, walkways, water, water meter, electricity, erosion control, temporary toilets, fire protection, survey, office supplies, office equipment, furniture and courier service. **No other costs, with the exception of the Cost of Work shall be permitted.** $_____/Mo.

Total Monthly Cost (Part D Only) **$_____/Mo.**

Estimated months to completion: Shall mean the months Required on the job site to construct and deliver the fire station. This does not apply to the time spent in the Pre-construction Phase. _____ Months