

## Driveway Permit Application

- Please provide the listed information below when applying for a driveway.
- Please use the Residential Application for a residential project or the Commercial Application for a commercial project on MyPermitNow (MPN) when applying.
- Driveways proposed on state roads need to submit a copy of the approved permit from Texas Department of Transportation (TxDOT).

Apply

A green rectangular button with a blue border and a slight gradient, containing the text "Customer Portal" in white.

# Driveway – Required Documents when Submitting an Application

## Type I Driveway – Residential

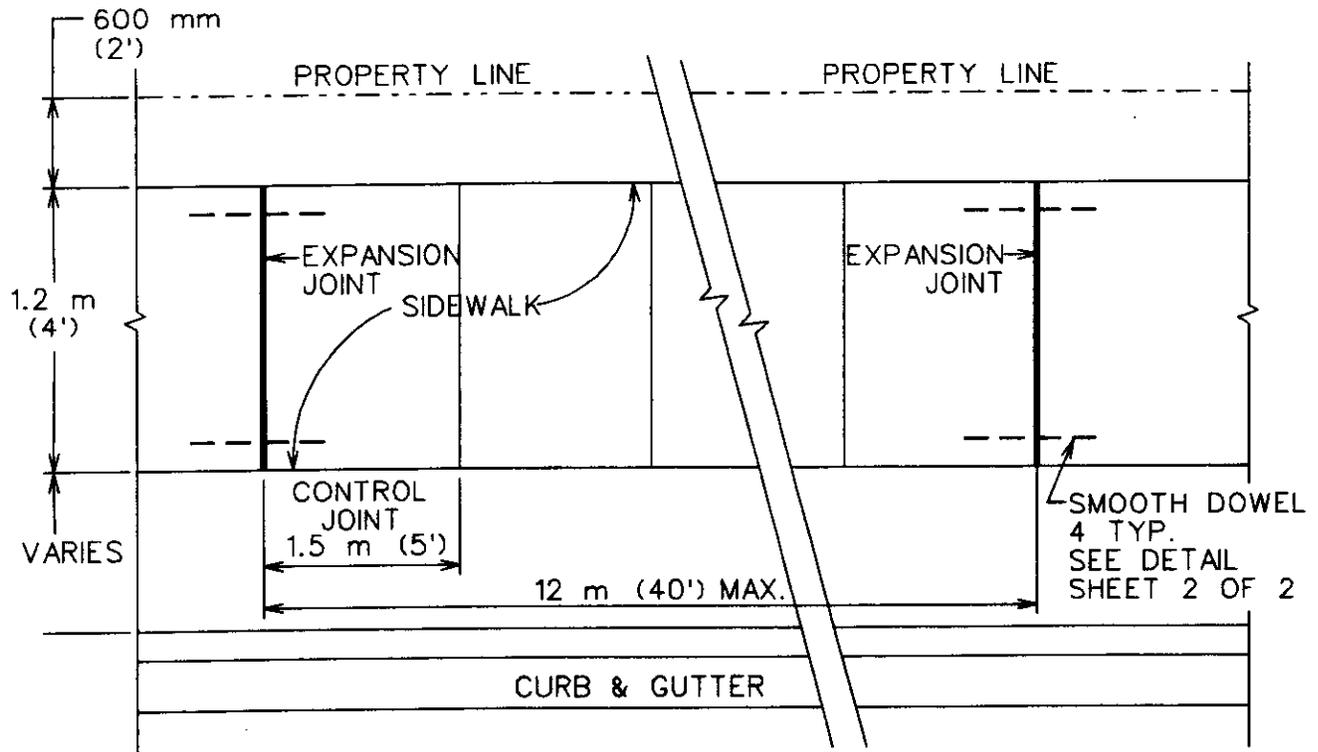
- Name of street driveway will access
- Location of proposed driveway
- Width of proposed driveway
- Distance from driveway to property lines
- Type of pavement surface to be used
- Curb radius on driveway entrance
- Location of streets/driveways within 100 ft.
- Existing or proposed sidewalks
- Type and size of proposed drainage culvert
- Location of existing inlets
- Location of utilities and/ or utility easements
- Location of trees > 8 caliper inches
- Any special site conditions
- Other information as needed to complete review

## Type II Driveway – Commercial

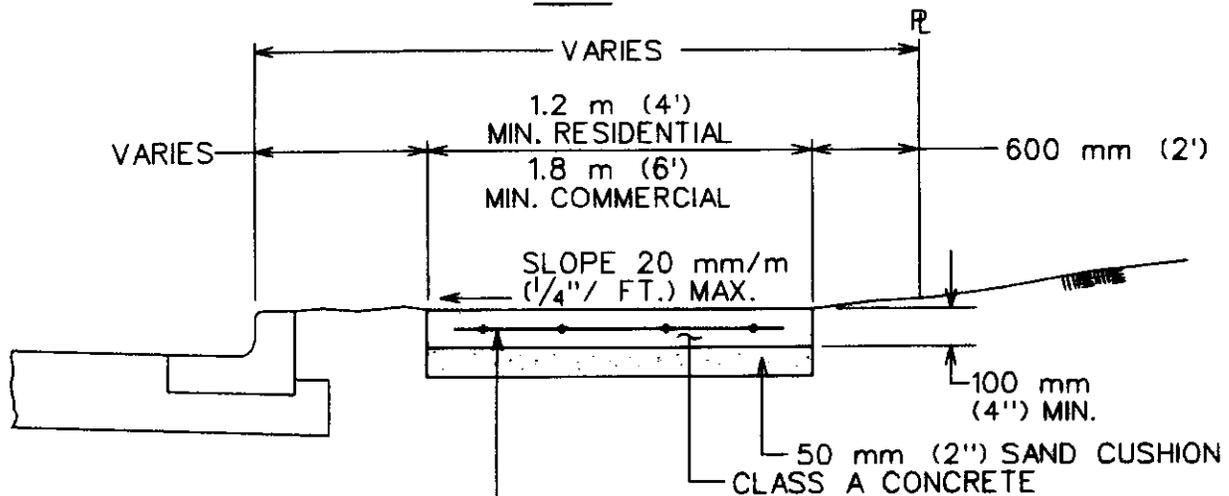
- Name of street driveway will access
- Location of proposed driveway
- Width of proposed driveway
- Throat length of proposed driveway
- Distance from driveway to property lines
- Type of pavement surface to be used
- Curb radius on driveway entrance
- Proposed slope of driveway
- Width of street to be accessed
- Location of street/driveways within 300 ft.
- Existing parking layout
- Existing or proposed sidewalks
- Type and size of proposed drainage culvert
- Location of existing inlets
- Location of utilities and/or utility easements
- Location of medians/median openings, if any
- Location of trees > 8 caliper inches
- Any special conditions
- Other information as needed to complete review

## Special Notes:

- Driveway design and construction must comply with the City of Austin standard specifications (Diagrams provided below) and all other applicable City of Leander ordinances. All traffic control shall be in accordance with the **Texas Manual on Uniform Traffic Control Devices**.
- It is the applicant's responsibility to contact all utility companies for the location of underground utilities. The applicant is responsible for any damage to existing utilities.



**PLAN**



**SECTION**

POLYPROPYLENE FIBRILLATED FIBERS, OR 150 mm X 150 mm X MW9 X MW9 (6\"/>

REINFORCEMENT SHALL ACCURATELY BE PLACED AT SLAB MID-DEPTH AND HELD FIRMLY IN PLACE BY MEANS OF BAR SUPPORTS OF ADEQUATE STRENGTH AND NUMBER THAT WILL PREVENT DISPLACEMENT AND KEEP THE STEEL AT ITS PROPER POSITION DURING THE PLACEMENT OF THE P.C. CONCRETE. IN NO INSTANCE SHALL THE STEEL BE PLACED DIRECTLY ON THE SUBGRADE OR SAND CUSHION LAYER.

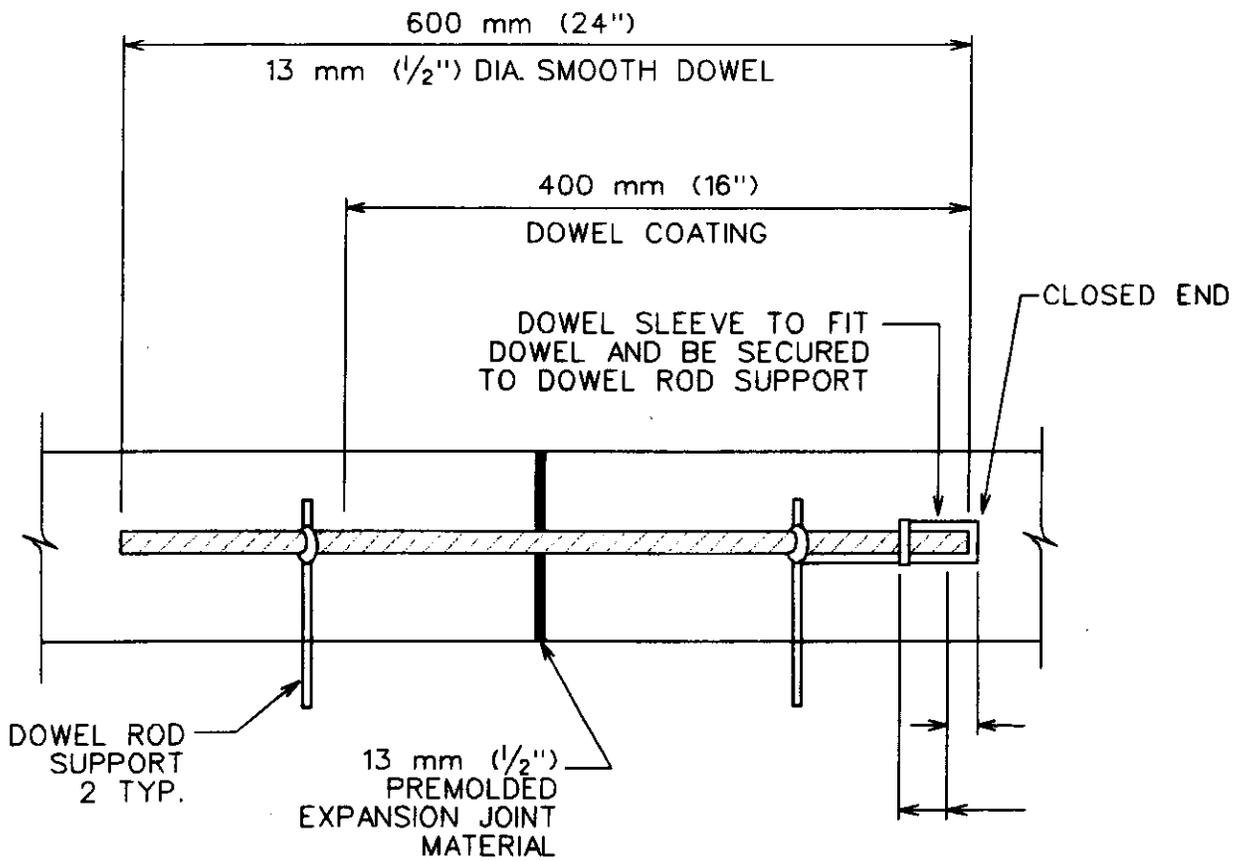
CITY OF AUSTIN  
DEPARTMENT OF PUBLIC WORKS

SIDEWALK

*Bill Anderson* 3/26/08  
ADOPTED

THE ARCHITECT/ENGINEER ASSUMES RESPONSIBILITY FOR APPROPRIATE USE OF THIS STANDARD.

STANDARD NO.  
432S-1  
1 OF 3



DOWEL DETAIL

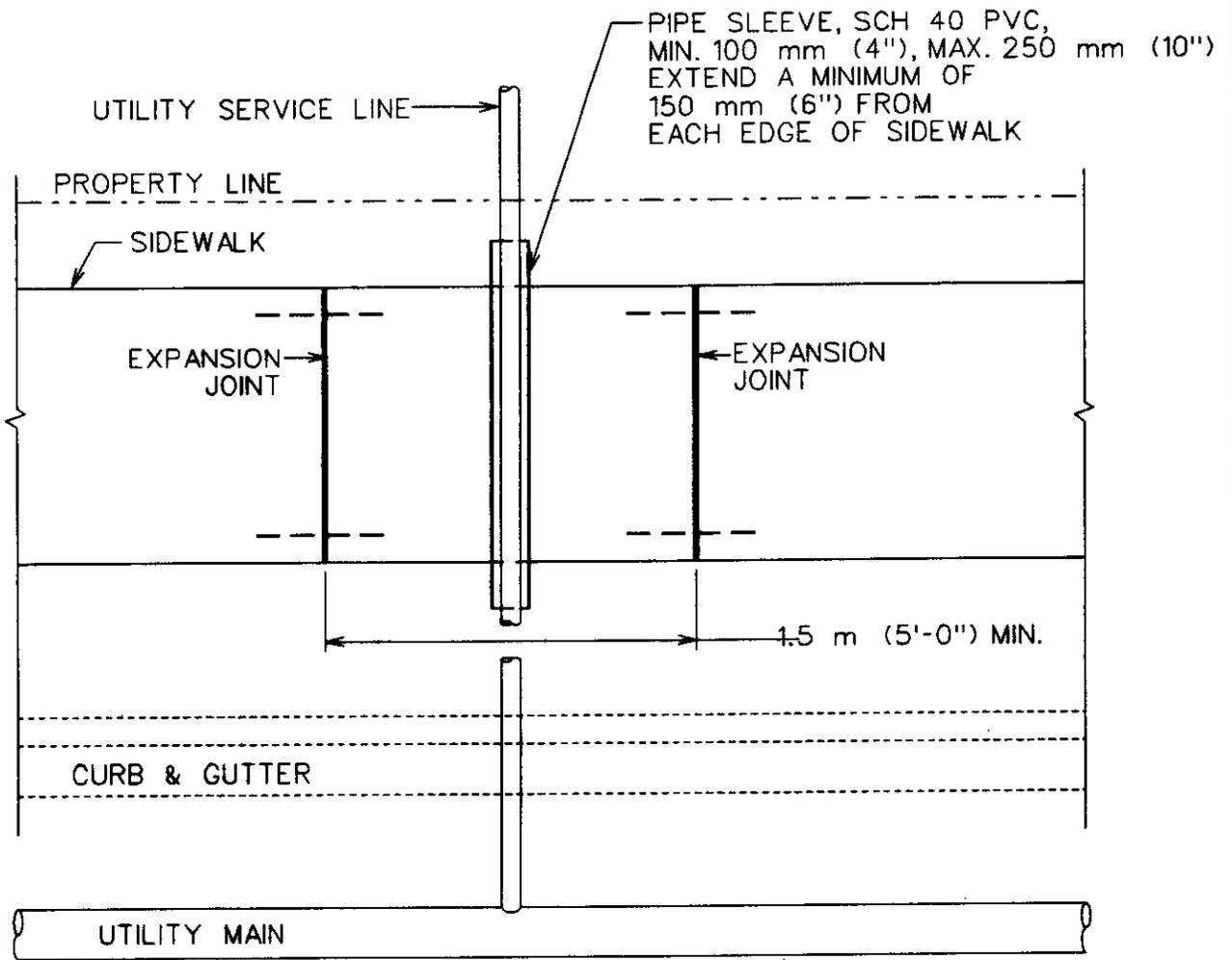
CITY OF AUSTIN  
DEPARTMENT OF PUBLIC WORKS

SIDEWALK

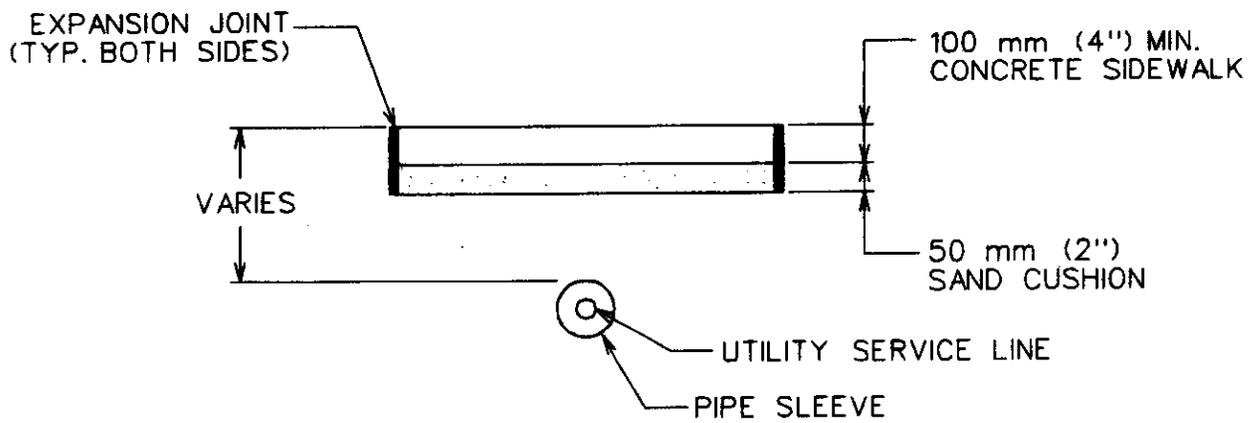
*Bill Gardner* 3/26/08  
ADOPTED

THE ARCHITECT/ENGINEER ASSUMES  
RESPONSIBILITY FOR APPROPRIATE USE  
OF THIS STANDARD.

STANDARD NO.  
432S-1  
2 OF 3



**SIDEWALK OVER UTILITY SERVICE LINE PLAN**



**SECTION OF SIDEWALK OVER  
UTILITY SERVICE LINES**

**NOTES:**

1. THIS STANDARD APPLIES TO THE INSTALLATION OF NEW UTILITIES OR UTILITIES BEING REPLACED BY A NEW LINE.
2. NO JOINTS IN UTILITY SERVICE PIPE TO BE LOCATED INSIDE PVC PIPE SLEEVE.

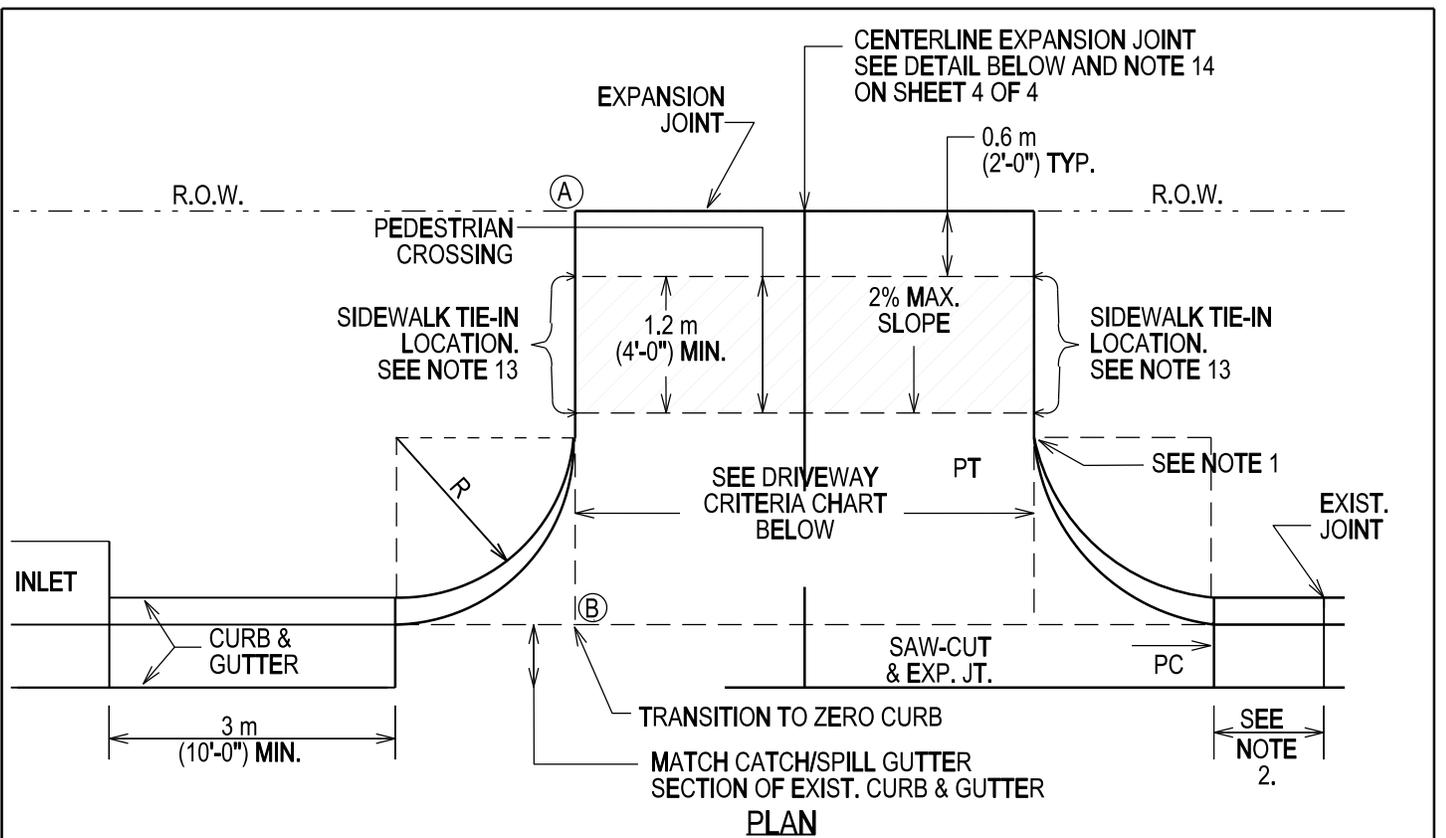
CITY OF AUSTIN  
DEPARTMENT OF PUBLIC WORKS

SIDEWALK

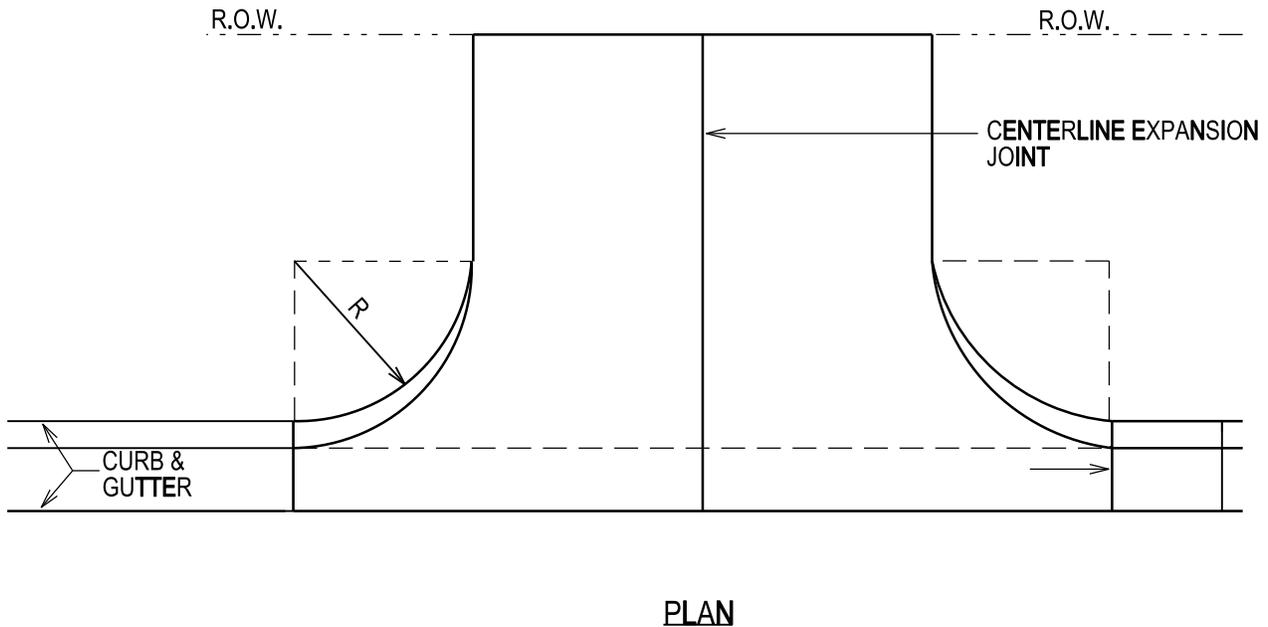
*Bill Gardner* 3/26/05  
ADOPTED

THE ARCHITECT/ENGINEER ASSUMES  
RESPONSIBILITY FOR APPROPRIATE USE  
OF THIS STANDARD.

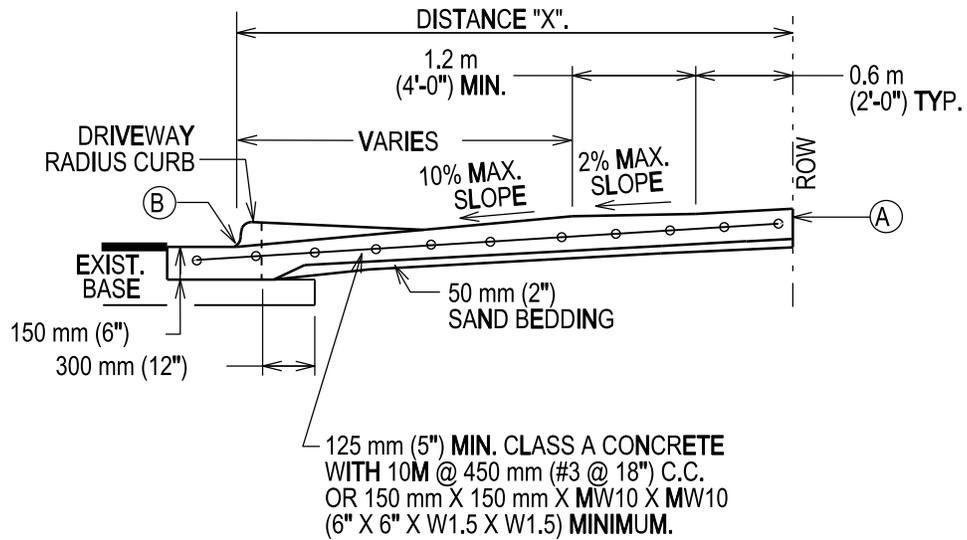
STANDARD NO.  
**432S-1**  
3 OF 3



**NOTE: ALL DRIVEWAYS SHALL BE SLOPED TOWARDS THE STREET FROM THE R.O.W. LINE. ELEVATION OF POINT (A) ABOVE POINT (B) IS, TYPICALLY A MINIMUM OF 150 mm (6") PLUS 20 mm/m (1/4" RISE/FOOT) OVER DISTANCE "X" IN METERS (FEET).**



<p><b>CITY OF AUSTIN</b> DEPARTMENT OF PUBLIC WORKS</p>		<p><b>TYPE I DRIVEWAY</b> (1 &amp; 2 FAMILY RESIDENTIAL USE ONLY)</p>	
<p><i>RECORD COPY SIGNED BY SAM ANGOORI</i></p>		<p>STANDARD NO. <b>433S-1</b></p>	
<p>10/19/09</p>		<p>1 OF 4</p>	
<p>ADOPTED</p>		<p>THE ARCHITECT/ENGINEER ASSUMES RESPONSIBILITY FOR APPROPRIATE USE OF THIS STANDARD.</p>	



**REINFORCEMENT SHALL ACCURATELY PLACED AT SLAB MID-DEPTH AND HELD FIRMLY IN PLACE BY MEANS OF BAR SUPPORTS OF ADEQUATE STRENGTH AND NUMBER THAT WILL PREVENT DISPLACEMENT AND KEEP THE STEEL AT ITS PROPER POSITION DURING THE PLACEMENT OF THE P.C. CONCRETE. IN NO INSTANCE SHALL THE STEEL BE PLACED DIRECTLY ON THE SUBGRADE OR SAND CUSHION LAYER.**

**CROSS SECTION**

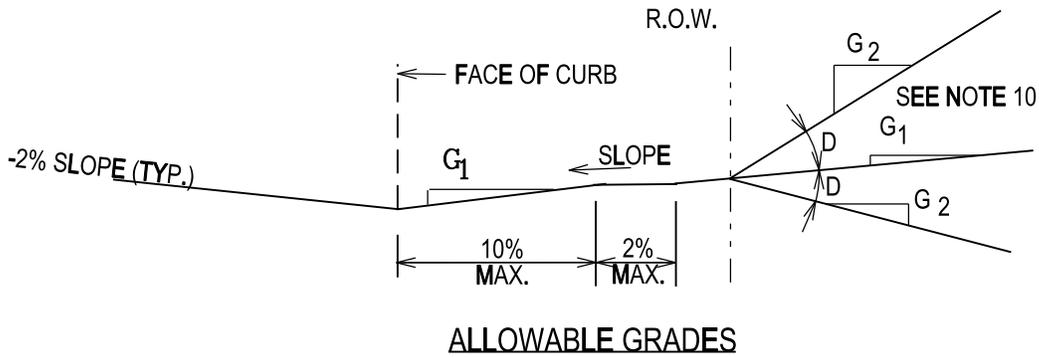
<p><b>CITY OF AUSTIN</b> DEPARTMENT OF PUBLIC WORKS</p>		<p><b>TYPE I DRIVEWAY</b> (1 &amp; 2 FAMILY RESIDENTIAL USE ONLY)</p>	
<p><i>RECORD COPY SIGNED BY SAM ANGOORI</i></p>		<p>THE ARCHITECT/ENGINEER ASSUMES RESPONSIBILITY FOR APPROPRIATE USE OF THIS STANDARD.</p>	<p>STANDARD NO. <b>433S-1</b></p>
<p>10/19/09 ADOPTED</p>		<p>2 OF 4</p>	

DRIVEWAY CRITERIA	WIDTH METERS (FEET)		
	MIN.	*OPT.	MAX.
SIN. FAMILY	3.66 (12)	5.50 (18)	11.80 (25)
DUPLEX	4.56 (15)	5.50 (18)	11.80 (25)
TOWN HOME	4.56 (15)	5.50 (18)	11.80 (25)

\*OPTIMUM

USE	RADIUS DIMENSION METERS (FEET)		
	MIN.	*OPT.	MAX.
SINGLE FAMILY	1.5 (5)	1.5 (5)	3.0 (10)
DUPLEX	1.5 (5)	2.4 (8)	3.0 (10)
TOWN HOME	1.5 (5)	2.4 (8)	3.0 (10)

\*OPTIMUM

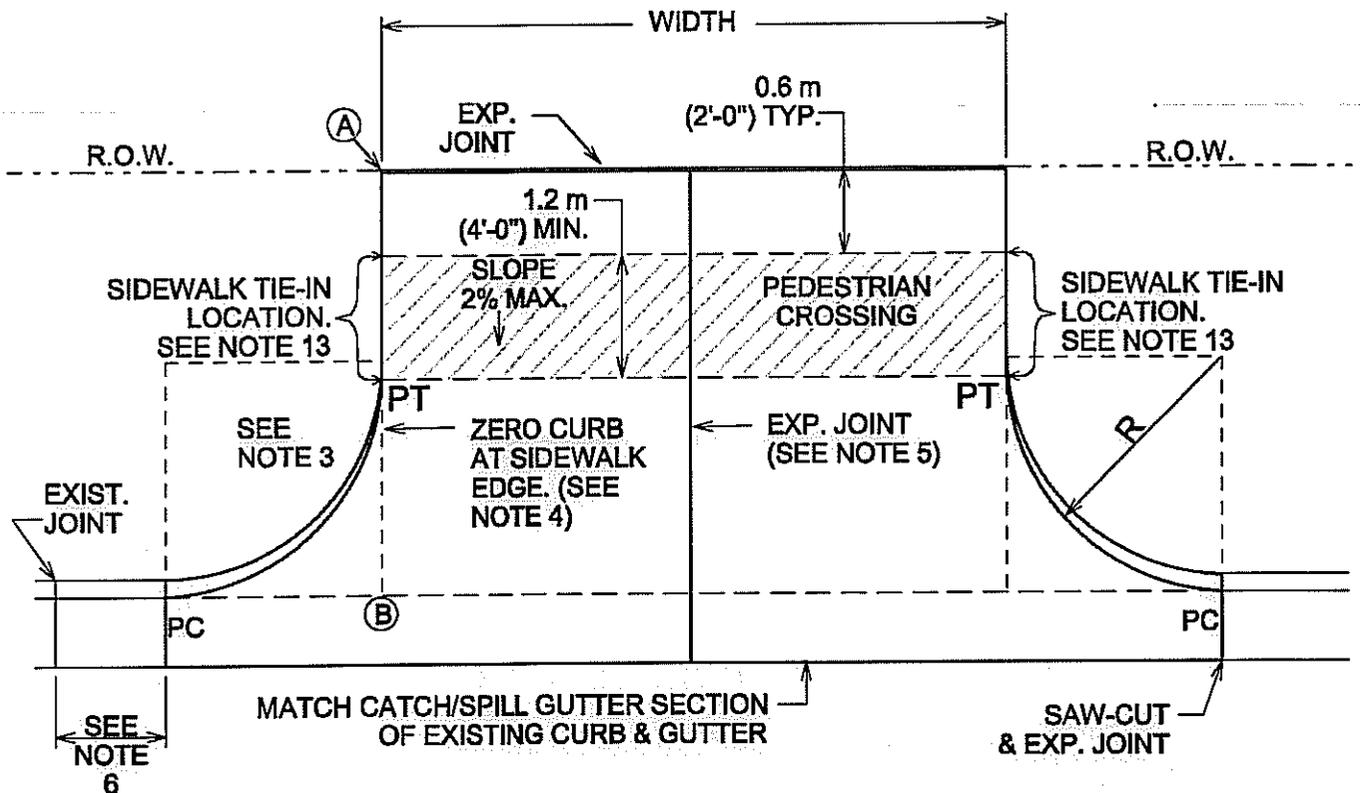


<b>CITY OF AUSTIN</b> DEPARTMENT OF PUBLIC WORKS	<b>TYPE I DRIVEWAY</b> <b>(1 &amp; 2 FAMILY RESIDENTIAL USE ONLY)</b>	STANDARD NO. <b>433S-1</b>
<i>RECORD COPY SIGNED</i> <i>BY SAM ANGOORI</i>	THE ARCHITECT/ENGINEER ASSUMES RESPONSIBILITY FOR APPROPRIATE USE OF THIS STANDARD.	3 OF 4
10/19/09 ADOPTED		

**NOTES:**

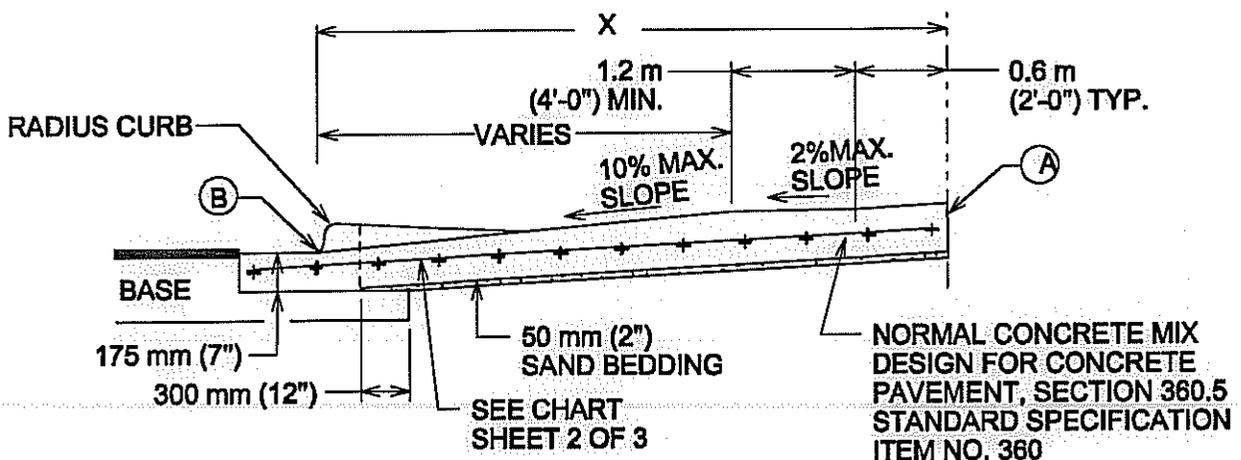
1. "ZERO" CURB AT PT OR SIDEWALK EDGE, WHICHEVER IS ENCOUNTERED FIRST. THE DRIVEWAY EDGE SHALL BE SMOOTHLY TRANSITIONED INTO THE SIDEWALK BEGINNING AT THE RADIUS PC LINE.
2. IF DIMENSION IS LESS THAN 1.5 METERS (5 FEET), REMOVE CURB AND GUTTER TO EXISTING JOINT AND POUR MONOLITHICALLY WITH THE DRIVEWAY.
3. IF THE BASE IS OVER EXCAVATED WHERE THE CURB AND GUTTER WAS REMOVED, BACKFILL WITH CONCRETE MONOLITHICALLY WITH THE DRIVEWAY.
4. ALL DRIVEWAYS MUST BE CONSTRUCTED WITHIN THE STREET FRONTAGE OF THE SUBJECT PROPERTY AS DETERMINED BY EXTENDING THE SIDE PROPERTY LINES TO THE CURB.
5. DRIVEWAYS SHALL NOT EXCEED 70% OF A LOTS' STREET FRONTAGE.
6. TYPE I DRIVEWAYS ARE TO BE LOCATED NO CLOSER TO THE CORNER OF INTERSECTING RIGHTS-OF-WAY THAN 60% OF PARCEL FRONTAGE OR 15 METERS (50 FEET); WHICHEVER IS LESS.
7. DRIVEWAYS SHALL NOT BE CONSTRUCTED WITHIN THE CURB RETURN OF A STREET INTERSECTION.
8. SINGLE FAMILY LOTS LIMITED TO ONE DRIVEWAY EXCEPT FOR APPROVED SEMICIRCULAR DRIVES.
9. WHEN TWO DRIVEWAYS ARE USED (ONE PER UNIT; TWO MAXIMUM) FOR DUPLEXES AND TOWN HOMES, SINGLE FAMILY STANDARDS SHALL APPLY.
10. WHILE THE PROPERTY OWNER REMAINS RESPONSIBLE FOR GRADE BREAKS WITHIN PRIVATE PROPERTY, THE FIRE DEPARTMENT SHOULD BE CONSULTED WHERE THE DRIVEWAY IS ESSENTIAL TO EMERGENCY VEHICLE ACCESS AND "G2" IS GREATER THAN 15%. "G1" PLUS "D" SHOULD NOT EXCEED 15%.
11. SEE TRANSPORTATION MANUAL SECTION 5 FOR OTHER DRIVEWAY REQUIREMENTS.
12. USE 12 mm ( $\frac{1}{2}$ ") ASPHALT BOARD, OR OTHER APPROVED MATERIAL, FOR CURB AND GUTTER EXPANSION JOINTS.
13. THE SIDEWALK, REGARDLESS OF ITS LOCATION WITH RESPECT TO THE CURB OR PROPERTY LINE, SHALL BE CONNECTED TO THE DRIVEWAY AT THESE LOCATIONS.
14. PLACE AN EXPANSION JOINT DOWN THE CENTER OF ALL DRIVEWAYS.
15. WATER METER BOXES AND WASTEWATER CLEAN OUTS ARE PROHIBITED FROM BEING LOCATED IN DRIVEWAY AREAS.

<b>CITY OF AUSTIN</b> DEPARTMENT OF PUBLIC WORKS		<b>TYPE I DRIVEWAY</b> (1 & 2 FAMILY RESIDENTIAL USE ONLY)	
<i>RECORD COPY SIGNED</i> <i>BY SAM ANGOORI</i>		THE ARCHITECT/ENGINEER ASSUMES RESPONSIBILITY FOR APPROPRIATE USE OF THIS STANDARD.	STANDARD NO. <b>433S-1</b>
10/19/09 ADOPTED	4 OF 4		



**PLAN**

NOTE: ALL DRIVEWAYS SHALL BE SLOPED TOWARDS THE STREET FROM THE R.O.W. LINE. ELEVATION OF POINT (A) ABOVE POINT (B) IS, TYPICALLY A MINIMUM OF 150 mm (6") PLUS 20 mm/m (¼" RISE/FOOT) OVER DISTANCE "X" IN METERS (FEET).



**CROSS SECTION**

CITY OF AUSTIN  
DEPARTMENT OF PUBLIC WORKS

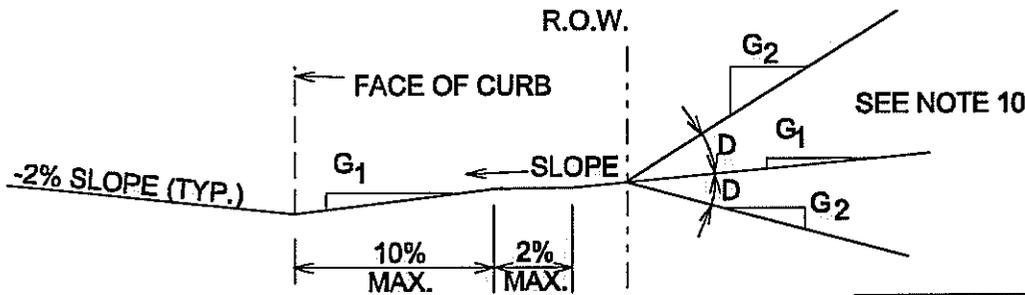
**TYPE II DRIVEWAY**

*[Signature]*  
2/24/16  
ADOPTED

THE ARCHITECT/ENGINEER ASSUMES RESPONSIBILITY FOR APPROPRIATE USE OF THIS STANDARD.

STANDARD NO.  
**433S-2**  
1 OF 2

USE	THICKNESS	REINFORCEMENT
DRIVEWAYS FOR PASSENGER VEHICLE PARKING LOTS	150 mm (6") MIN.	125 mm (5") MIN. CONCRETE WITH ONE LAYER OF 13M (#4) BARS PLACED ON CHAIRS AT MIDDEPTH OF SLAB AT NO MORE THAN 450 mm (18") O.C. BOTH DIRECTIONS
ALL OTHERS	175 mm (7") MIN.	125 mm (5") MIN. CONCRETE WITH ONE LAYER OF 13M (#4) BARS PLACED ON CHAIRS AT MIDDEPTH OF SLAB AT NO MORE THAN 450 mm (18") O.C. BOTH DIRECTIONS



### ALLOWABLE GRADES

DRIVEWAY VOLUME (ADT)	D=GRADE CHANGE	
	STD.	MAX
>1500	0%	3%
500-1500	3%	6%
< 500	6%	15%

#### NOTES:

- ALL TYPE II DRIVEWAYS SHALL HAVE RADIUS ENDS.
- DRIVEWAY WIDTHS AND RADII DIMENSIONS, ONE/TWO WAY TRAVEL REQUIREMENTS, AND GEOMETRIC LAY-OUT ARE HIGHLY VARIABLE, SUBJECT TO SITE SPECIFIC CONDITIONS AND REQUIREMENTS. SEE TRANSPORTATION CRITERIA MANUAL, SECTION 5 "DRIVEWAYS".
- THE DRIVEWAY EDGE SHALL BE SMOOTHLY TRANSITIONED INTO THE SIDEWALK TIE-IN LOCATION BEGINNING AT THE RADIUS PC LINE.
- "ZERO" CURB AT PT OR SIDEWALK EDGE, WHICHEVER IS ENCOUNTERED FIRST.
- PLACE AN EXPANSION JOINT DOWN THE CENTER OF DRIVEWAY ALL DRIVEWAYS.
- IF DIMENSION IS LESS THAN 1.5 METERS (5 FEET), REMOVE CURB AND GUTTER TO EXISTING JOINT AND POUR MONOLITHICALLY WITH DRIVEWAY.
- IF THE BASE IS OVER-EXCAVATED WHERE THE CURB AND GUTTER WERE REMOVED, BACKFILL WITH CONCRETE MONOLITHICALLY WITH THE DRIVEWAY.
- TYPE II DRIVEWAYS ARE TO BE LOCATED NO CLOSER TO THE CORNER OF INTERSECTING RIGHT OF WAY THAN 60% OF PARCEL FRONTAGE AT 30 METERS (100 FEET); WHICHEVER IS LESS.
- DRIVEWAY SHALL NOT BE CONSTRUCTED WITHIN THE CURB RETURN OF A STREET INTERSECTION.
- WHILE THE PROPERTY OWNER REMAINS RESPONSIBLE FOR GRADE BREAKS WITHIN PRIVATE PROPERTY, THE FIRE DEPARTMENT SHALL BE CONSULTED WHERE THE DRIVEWAY IS ESSENTIAL TO EMERGENCY VEHICLE ACCESS AND "G2 IS GREATER THAN 15%".
- USE 12 MM (1/2") ASPHALT BOARD OR OTHER APPROVED MATERIAL FOR CURB AND GUTTER EXPANSION JOINTS. SIDEWALK, AT THE R.O.W. LINE AND AT MIDWIDTH, SEE NOTE 5.
- SEE TRANSPORTATION CRITERIA MANUAL, SECTION 5 FOR OTHER DRIVEWAY REQUIREMENTS.
- THE SIDEWALK, REGARDLESS OF ITS LOCATION WITH RESPECT TO THE CURB OR PROPERTY LINE, SHALL BE CONNECTED TO THE DRIVEWAY AT THESE LOCATIONS.
- WATER METER BOXES AND WASTEWATER CLEAN OUTS ARE PROHIBITED FROM BEING LOCATED IN DRIVEWAY AREAS.

CITY OF AUSTIN DEPARTMENT OF PUBLIC WORKS		TYPE II DRIVEWAY	
 2/24/10 ADOPTED		THE ARCHITECT/ENGINEER ASSUMES RESPONSIBILITY FOR APPROPRIATE USE OF THIS STANDARD.	STANDARD NO. <b>433S-2</b> 2 OF 2