



## MINUTES

**PLANNING & ZONING COMMISSION MEETING  
CITY OF LEANDER, TEXAS  
Pat Bryson Municipal Hall ~ 201 North Brushy Street  
Leander, Texas**

**Thursday ~ January 14, 2016 at 7:00 pm**

**Place 1 Chris Schwendenmann  
Place 2 Morgan Cotten  
Place 3 Jason Anderson  
Place 4 Sid Sokol - Chair**

**Place 5 Richard Allen – Vice Chair  
Place 6 Angela Means  
Place 7 Marshall Hines**

1. Call to Order  
**Meeting called to order at 7:00 pm**
2. Roll Call  
**All Commissioners were present.**
3. Approval of Minutes:  
Regular Planning & Zoning Meeting: December 22, 2015  
**Motion made by Commissioner Hines to approve the minutes, seconded by Vice Chair Allen. Motion passed unanimously.**
4. Director's report to P & Z Commissioners on actions taken by the City Council at the January 7, 2016 meeting. **Tom Yantis, Assistant City Manager, reported on actions taken by the City Council at the January 7, 2016 meeting.**
5. Review meeting protocol  
**Chairman Sokol referred to the printed meeting protocol.**

6. Citizen Communications - Three (3) minutes of time is allowed, per speaker  
**Mike Sanders spoke about HOA's**

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| <b>Public Hearing</b> |
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7. Zoning Case 15-Z-018: Hold a public hearing and consider action on the rezoning of several parcels of land located at 1445 CR 270; 220 acres more or less: WCAD Parcels R032109 and R032201. Currently, the property is zoned interim SFR-1-B (Single-Family Rural). The applicant is proposing to zone the property to PUD (Planned Unit Development) with the following base zoning district of SFC-2-A (Single Family Compact), SFU-2-A (Single family Urban), SFS-2-A (Single Family Suburban), and MF-2-A (Multi-Family), Leander, Williamson County, Texas. Applicant Blake Magee on behalf of Ernest Loyd and Nancy Toungate, and Mark and Laura Toungate.

**Applicant withdrew zoning case 15-Z-018**

8. Zoning Case 15-Z-036: Hold a public hearing and consider action on the rezoning of a lot located at 10970, 10980, and 10974 Crystal Falls Pkwy; 6.69 acres more or less; legally described as Lot 1, Blk A, Anderson Commercial, WCAD Parcel R542627. Currently, the property is zoned Interim SFR-1-B (Single-Family Rural) and Interim SFS-2-B (Single-Family Suburban). The applicant is proposing to zone the property to GC-3-C (General Commercial), Leander, Williamson County, Texas. Applicant: City of Leander on behalf of Anderson, Dorothy Jean Stephenson.

**Applicant withdrew zoning case 15-Z-036**

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| <b>Regular Agenda</b> |
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9. Planning & Zoning Commission Training Session
- Review of P&Z duties and responsibilities
  
  - Overview of the municipal planning process
    - Comprehensive Plan
    - Annexation
    - Zoning
    - Subdivision
  
  - Review P&Z progress report for fiscal year 2014-15 and discuss work plan for 2015-16
  
  - Review statutorily required training on Open Meetings Act and Public Information Act
  
  - Technology training/questions
  
  - Discuss future workshops and training opportunities

**Staff and City Attorney presented training materials.**

10. Meeting Adjourned **at 8:30 pm**

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Chairman Sokol

ATTEST:

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Ellen Pizalate, Secretary