

Leander Police Department

705 Leander Dr
Leander, Texas 78641
(512) 528-2800

Identity Theft Information and Affidavit

The attached Identity Theft Affidavit packet has been given to you because you may have been a victim of identity theft. Identity theft is defined as the theft or misuse of personal or financial identifiers in order to gain something of value and/or to facilitate other criminal activity. Identity theft is a violation of the Texas Penal Code section 32.51 and is a State Jail Felony. Please note that due to criminal jurisdiction, we may not pursue charges against violators. All cases will be referred to the proper jurisdiction if such charges are possible.

The Leander Police Department is diligent in its efforts to apprehend and stop those individuals responsible for committing identity theft. This packet is essential in helping the investigator understand, evaluate, and ultimately bring your case to close. It is important that you take the time to complete this packet and return it to the Leander Police Department. Upon the return of your completed, signed, and notarized affidavit, it will be assigned to an investigating officer and a case number will be assigned. However, if it is determined that the Leander Police Department is not the appropriate agency to investigate your case or the department does not have jurisdiction, then the affidavit will be forwarded to the appropriate agency. You will be notified of the transfer of the affidavit.

The attached Identity Theft Affidavit is a sworn statement and will be used as evidence in court should an arrest be made. It is essential that the information you provide be accurate and true. The last two pages, the Personal Statement of Fact, are the description of your case and will initially serve as a summary. The Complaint Form and Personal Statement of Fact Affidavits must be signed in front of a Notary.

If you believe you are the victim of Identity Theft, take the following steps to protect yourself and your credit. Keep a log of all conversations with authorities and financial entities. Also know that businesses may release information to you, the victim, but law enforcement will be required to subpoena the information. Faster investigation and resolution may occur if you obtain as much information as possible. The sooner you take action to limit the fraudulent use of personal information, the easier it will be to correct any damage already done. Please bring credit reports with you to the police department to assist in the investigation.

Complete the attached Identity Theft Affidavit and return it to the Leander Police Department

- Contact all three major credit bureaus and place a "security freeze" on your credit. A "security freeze" must be requested in writing. This must be done with each bureau separately. This should be free with a police report. A "security freeze" will allow only current creditor access to your credit reports. A "security alert" is not as restrictive. A free credit report from each is available once a year, look-up on-line. Phone numbers are:
Equifax 1 800 685-1111 Experian 1 877 322-8228 Trans Union 1 800 888-4213
- Obtain a copy of your credit history and check it for unauthorized accounts or lines of credit.
- Contact the Federal Trade Commission and make a report of Identity Theft. You may call the identity theft hotline 1 877 438-4338 or file at <http://www.consumer.gov/idtheft/>. Contacting the FTC is just one step in the process. They process reports from across the country and will not respond quickly to report.
- Contact the fraud department at each creditor, bank, or service where unauthorized credit was obtained. If you believe your personal checks or bank account information has been compromised, you may need to contact the following organizations.
National Check Fraud Services 1 843 571-2143 TeleCheck 1 800 710-9898
Equifax Fraud Division 1 800 525-6285 CrossCheck 1 800 843-0760
- Go to the Texas Attorney General's web site www.oag.state.tx.us and click on Identity Theft Victim's Kit for assistance on correcting problems created by the identity theft.

Detach this page from the Identity Theft Affidavit and retain it for your records. Keep a copy of the entire packet and deliver the completed Identity Theft Affidavit original to the Leander Police Department. If you have any questions, please contact the Leander Police Department at 512 528-2800.

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Identity Theft Complaint Form

Please fill out this form and return it to the Police Department as soon as possible. The form should be notarized and delivered to the above address with a copy of your credit report. The information provided will be used to understand what occurred, organize the investigative case, determine where evidence might be found, and determine what financial institutions should be contacted in the course of the investigation.

Victim (Complainant) Information

Full Name _____ DOB _____ Race/Sex _____
Address _____ City _____ State _____
Home phone # _____ Cell phone # _____ Work phone # _____
Eyes _____ Hair _____ Height _____ Weight _____
State ID/DL # _____ State _____ SS# _____ POB _____
Occupation/School _____ Employer/Grade _____

Suspect Information

Full Name _____ DOB _____ Race/Sex _____
Address _____ City _____ State _____
Home phone # _____ Cell phone # _____ Work phone # _____
Eyes _____ Hair _____ Height _____ Weight _____
State ID/DL # _____ State _____ SS# _____ POB _____
Occupation/School _____ Employer/Grade _____

1. Do you know the suspect? No Yes, relationship to suspect? _____
2. How did you become aware of the identity crime? _____

3. I found fraudulent charges on the following (check all that apply – include company name and account #)
 Credit card bill Company _____ Account # _____
 Cellular phone bill Company _____ Phone # _____
 Received bills for account(s) I did not open Specify _____
 A creditor demanded payment Specify _____
 A bank's fraud department contacted me regarding charges Bank _____
 I was sued for debt I did not incur Specify _____

Bank _____ Account # _____ Exp Date _____

Bank _____ Account # _____ Exp Date _____

Bank _____ Account # _____ Exp Date _____

Bank _____ Account # _____ Exp Date _____

ATM Card Bank _____ Account # _____

Checks and/or checking account number; list bank name and account #

Bank _____ Account # _____ Check #s _____

Bank _____ Account # _____ Check #s _____

Passport Issued by (country) _____

Driver license Number _____ State _____

State identity card Number _____ State _____

Social Security card or number

Birth certificate State of issue _____ Municipality of issue _____

Resident alien card, green card, other immigration document; specify _____

Other, describe _____

Unknown

9. To the best of your knowledge at this point, what identity crimes have been committed?

Purchase(s) made using my credit cards or without authorization

New credit card accounts opened in my name

Utility and/or telephone accounts opened in my name

Unauthorized withdrawals from my bank accounts

New bank accounts opened in my name

Unauthorized loans taken in my name

Unauthorized access to my securities or investment accounts

Government benefits obtained in my name

Employment obtained in my name

Medical services or insurance obtained in my name

Check fraud

Other; specify _____

10. To assist in pinpointing when and by whom your information was compromised, retrace your actions in recent months with regard to your personal information. What circumstances and activities have occurred in the last six months; including activities done by you and on your behalf by a family member or friend. This

information is not solicited to “blame the victim” for the crime, but to further the investigation toward who might have stolen your personal or financial identifiers. Check all that apply.

- A legitimate lease was applied for/closed in my name.
- License/permit was applied for legitimately in my name.
- A legitimate loan was applied for/closed in my name.
- Carried my social security card in my wallet.
- Carried my bank account passwords, PINs, or codes in my wallet.
- Government benefits were applied for legitimately in my name.
- Gave out my Social Security Number; to whom? _____
- Personal information was included in an email.
- My name and personal information were mentioned in the press (newspaper, magazine, web site).
- I released personal information to a friend or family member.
- Legitimate utility accounts were applied for or opened in my name.
- Mail was diverted from my home; legitimate forwarding unknown method.
- I went away and my mail was held at the post office or collected by someone else.
- My mail was stolen; when approximately? _____
- Bills I was paying were left in an unlocked mailbox for pickup by the postal service.
- The following were thrown out without being shredded: ATM, credit card receipts
 - Credit card bills, pre-approved credit card offer, or credit card “convenience checks in my name
 - Documentation with my personal information
- I did not receive a bill as usual (such as a credit card bill) Specify _____
- I did not receive a new credit card I expected in the mail Specify _____
- The fraudulent activity occurred after I traveled to _____
- The fraudulent activity occurred after a legitimate credit card purchase was made out my sight.
Specify _____
- My credit report was queried by someone claiming to be a legitimate business interest; not authorized.
Specify _____
- I applied for credit and/or authorized a business to obtain my credit report; specify _____

- My personal information was given to a telemarketer or a telephone solicitor; specify _____

- My personal information was given to a door-to-door salesperson or charity fundraiser; specify _____

A charitable donation was made using my personal information; specify _____

Online purchases were made using my credit card. Specify through which companies: _____

For any items checked explain in as much detail as possible, the circumstances of the situation. Attach additional sheets if necessary. _____

11. How many purchases over the Internet have you made in the last six months? _____

12. What Internet sites have you bought from? List all, attach additional sheets if necessary _____

13. In the last six months, whom has your Social Security Number been given to? List all, attach additional sheets if necessary _____

14. Do your checks have your Social Security Number or Driver License Number imprinted on them? No
 Yes; list retailer names where checks have been tendered _____

15. Have you written your Social Security Number or Driver License Number on any checks in the last six months? No Yes; list retailer names where checks have been tendered _____

16. Do you own a business that may be affected by the identity crimes? No Yes; list name of business(es)_____

17. Do you have any information on a suspect in this identity crime case? How do you believe the theft occurred?_____

18. List all the banks where you have accounts; place an (*) by accounts that have fraudulent charges. Specify bank name, type of account, and account number:

19. List all your credit cards and the issuing bank name; place an (*) by cards that have fraudulent charges:

20. List all your utility companies; place an (*) by accounts that have fraudulent charges:

21. List all the financial institutions where you have loans, leases or mortgages; place an (*) by accounts that have fraudulent charges. Specify type of account and account number:

22. Please list any merchant credit accounts (department stores, retailers); place an (*) by accounts that have fraudulent charges:

23. List any other financial institutions where fraudulent accounts were opened in your name or using your personal identifiers:

24. Specify any documents fraudulently obtained in your name (driver license, social security card, etc.)

25. When did you contact the following organizations and request the “security freeze” or fraud alert be placed on your account?

Equifax; date_____ TransUnion; date_____ Experian; date_____

Bank; date_____ Name of bank_____

Bank; date_____ Name of bank_____

Social Security Administration; date_____

Other; date_____ Specify_____

26. Have you requested a credit report from each of three credit bureaus? Check all that you have requested.

Check if you have received and attached. A copy of your credit report must accompany this form.

Equifax copy attached TransUnion copy attached

Experian copy attached

27. Have you contacted any financial institutions concerning either legitimate or fraudulently opened accounts?

Specify the name of the financial institution, the phone number and the name of the person you spoke to:

Remember to keep a detailed log of all your correspondence and contacts since realizing you were the victim of identity crime. Have all account statements, letters, correspondence, phone records, credit reports, and other documents regarding this case available for review by the detective. Remember to make a copy of this completed form for your records.

Initial if you agree with the following:

_____ I am willing to assist in the prosecution of the person(s) who committed this fraud.

_____ I am authorizing the release of any information to law enforcement for the purpose of assisting them in the investigation and prosecutions of the person(s) who committed this fraud.

_____ I have not or have spoken to the IRS about the identity theft.

_____ I contacted IRS or was contacted by the IRS.

IRS officer name _____

Phone number _____

Case number _____

Date of report _____

_____ I have not or have reported the events described in this affidavit to other law enforcement agencies.

_____ The other police agency did not or did generate a report.

Agency # 1

Agency name _____

Phone number _____

Case number _____

Date of report _____

Officer name _____

Agency # 2

Agency name _____

Phone number _____

Case number _____

Date of report _____

Officer name _____

Agency # 3

Agency name _____

Phone number _____

Case number _____

Date of report _____

Officer name _____

