



Parks & Recreation ATHLETIC FIELD RENTAL AGREEMENT

GENERAL INFORMATION

Please call the Leander Parks and Recreation Department at 512-528-9909 in advance to determine availability for your desired date and time. Once availability is determined, you must complete the **Athletic Field Rental Agreement** and submit payment. Each field rental request is considered independent of previous requests, and any requests for ongoing weekly or monthly uses must also complete an **Ongoing Field Rental Request** form.

Acceptable forms of payment include cash, check or credit card (Visa, Master Card and Discover). Each credit card transaction includes an additional \$2 convenience fee. Rental agreements are not final until all paperwork is received and payment is made in full. Payment information is not saved from previous transactions, and individual payment is required for each rental agreement.

Athletic Fields Robin Bledsoe Park is home to the Gabriel and Jayne Serna Fields, consisting of a lighted, synthetic multipurpose field with the flexibility to be rented as an entire field, half field or smaller field sizes.

Baseball Fields Benbrook Ranch Park is home to three baseball fields that opened in 2016. All three baseball fields are irrigated, lighted, and kept up to a high quality standard. Each field is equipped with dugouts and bull pens. The batting cages are available for use on a first come first serve basis.

Baseball Field 1 – Large “Regulation” sized field with 90’ bases.

Baseball Fields 2 & 3 – Youth sized fields with 60’ bases.

Practice Fields 1 & 2 – Youth sized, all grass, irrigated practice fields with 60’ bases.

Park Location	Park Facility	Rental Fees	
Robin Bledsoe Park Gabriel & Jayne Serna Athletic Fields	Entire Field	Resident Fee per field: \$125 / 90 minutes Non-Resident Fee per field: \$200 / 90 minutes	
	Field Light Fee: \$30 / 90 minutes		
	Half-Field North or South	Resident Fee per field: \$65 / 90 minutes Non-Resident Fee per field: \$100 / 90 minutes	
	Field Light Fee: \$20 / 90 minutes		
	Middle Fields U12 (225’x141’)	Resident Fee per field: \$40 / 90 minutes Non-Resident Fee per field: \$75 / 90 minutes	
	Field Light Fee: \$30 / 90 minutes		
	South Fields U10 (141’x90’)	Resident Fee per field: \$35 / 90 minutes Non-Resident Fee per field: \$65 / 90 minutes	
	Field Light Fee: \$20 / 90 minutes		
	North Fields U6 (90’x60’)	Resident Fee per field: \$25 / 90 minutes Non-Resident Fee per field: \$50 / 90 minutes	
	Field Light Fee: \$20 / 90 minutes		
	Benbrook Ranch Park Baseball Fields	Baseball Field 1	\$40
		Baseball Fields 2 & 3	\$35
Light Fee: \$20 / 90 minutes			
Practice Fields 1 & 2		\$10	
Lighting Not Available			

Reservations are allowed no more than two (2) weeks prior to the desired date of use.

Athletic field rentals are based on 90-minute rental periods.



Parks & Recreation
ATHLETIC FIELD RENTAL AGREEMENT

Ph. 512-528-9909 Fax. 512-528-9228 Email. parkrentals@leandertx.gov Website. leandertx.gov/parksrec

Renter Name Today's Date

Renter Group Name Paid by Renter Paid by Renter Group

Phone Email

Address City, State, Zip

Rental Purpose Rental Date(s)

Table with columns: FACILITIES, LIGHTING FEES, Fee Assessment. Rows include Robin Bledsoe Park, Benbrook Ranch Park, and Practice Fields.

PAYMENT DUE: Rental Fees + Lighting Fees + Credit Card Fee = TOTAL DUE

By signing below, the Renter has read and agrees to the Rental Agreement Terms, Park Rules, Cancellation and Refund Policy, and also agrees to be held personally responsible for any damages or problems caused by the Renter Group.

Renter Signature Date City Employee Signature Date



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ATHLETIC FIELD RENTAL AGREEMENT TERMS

Facilities are rented on a first come, first served basis. The undersigned agreement is between the "City of Leander" and "Renter."

1. Renters and their guests must adhere to all *City Park Rules & Regulations* (Ordinance 05-036-01).
2. Special Permits are required for organized exhibits, performances/plays, movies, radio/television broadcasts, fairs, circus, music events, inflatable use, parades, political meetings, gatherings involving 100 or more persons, activities using amplified sound, to sell, offer or solicit goods or merchandise, to post or affix printed or written matter, samples or devices and to distribute printed or written matter advertising or providing information about a business, commodity, service, product or other commercial activity.
3. Rentals wishing to use inflatables must go through approved vendors OR be able to meet the following criteria:
 - a) Show documentation of the State Certification for each inflatable to be used,
 - b) Provide proof of adequate liability insurance stating the City of Leander as an additional insured, and c. Use water barrels or sand bags for securing inflatables. **NO STAKES CAN BE USED IN THE PARKS!**

VENDORS, SOLICITORS, ADVERTISING

4. All vendors or solicitors interested in doing business on park grounds must be approved by the City of Leander and must possess a valid permit at the time of operation. Food vendors must also comply with Williamson County and Cities Health District requirements. Commercial advertising of any kind that is not approved by the City of Leander is strictly prohibited on park grounds.

PET RESTRICTIONS

5. Animals other than registered service animals are not allowed on city athletic fields. Owners with pets on park grounds must keep pets leashed and under control at all times, and all pet waste must be removed.

PROTECTION OF CITY PROPERTY

6. Any alteration to or defacement of city property is prohibited. Examples include, but are not limited to, affixing signs to light posts or fences, changes to field markings, destruction of landscaping, graffiti, littering, hitting or driving golf balls, and staking tents. Installation of temporary equipment for field use must also be approved by the City of Leander. Examples include, but are not limited to, bounce houses, dunk booths, hot air balloons, livestock enclosures, portable goals and tents.

PROTECTION OF ATHLETIC FIELDS

7. The following items are prohibited on city athletic fields: alcoholic or other flavored beverages, bicycles, campfires, chewing gum (synthetic), fireworks, gas-powered vehicles, glass containers, generators, grills, shoes with metal cleats or spikes, skateboards, tent stakes or other ground piercing equipment, and tobacco products. All coolers and storage containers are subject to inspection by city officials.
8. The use of piñatas and confetti eggs are prohibited and their use will be cause for forfeiture of your litter and damage deposit. The facility will be checked before and after your rental time.
9. Motorized vehicles must remain on designated park roads and parking lots.
10. Rental activities can only occur during regular park hours (6 a.m. to 10 p.m. daily).
11. Renters must be 18 years or older and be present on-site during the entire rental event. Renters are responsible for the conduct and behavior of their group and for enforcing the terms of the *Rental Agreement*.
12. There is no guarantee that adjacent park facilities will be operational on the day of the rental.
13. Renters must submit the *Rental Agreement* and full payment at the time of rental. The *Rental Agreement* may be submitted by mail, fax, email, or in person at 406 Municipal Dr, Leander, TX 78641.

CANCELLATIONS & REFUNDS

14. Athletic Fields: Refunds and/or rescheduling of athletic field rentals will be made when the Parks & Recreation department closes the fields due to inclement weather, when the fields are deemed unplayable, or for maintenance. Refunds will not be given because adjacent facilities are not operational on the day of rental (i.e. water playscape, swimming pool, etc.). All refunds are issued at the sole discretion of the City of Leander.
15. Your Rental Reservation will be posted at the rental site. **For assistance after normal office hours (Monday-Friday, 8 a.m. to 5 p.m.) please call 512-585-7619.**
16. Failure to comply with *Rental Agreement* terms may result in a forfeiture of your deposit and the right to use City recreation facilities in the future.