



City of Leander Utilities
PO Box 317
Leander, TX 78646-0317

Office Hours: 8 a.m. to 5 p.m., M-F
Office: (512) 259-1142
Email: customer@leandertx.gov
After Hours Emergencies, Call: (512) 259-2640

NEW SERVICE FORM

APPLICANT _____

CO-APPLICANT _____

SERVICE ADDRESS _____

MAILING ADDRESS _____

HOME PHONE # _____ WORK PHONE # _____

MOBILE PHONE # _____ SOCIAL SECURITY (last 4 digits) # _____

DRIVERS LICENSE, ID # (Photo Rqd.) _____ ST ISSUED _____ TAX ID # _____

DATE OF SERVICE _____ EMAIL _____

Service connections are Monday - Friday only. 24-hour notice is required. No service provided on holidays.

Information in your City of Leander Utilities customer account record is generally considered public information under Texas Government Code, Chapter 552 (Public Information Act). However, the Texas Utilities Code, Chapter 182.052 (DISCLOSURE OF PERSONAL INFORMATION), provides that a government-operated utility may not disclose personal information (address, telephone number, and social security number) or any information relating to the volume or units of utility usage, or the amounts billed to or collected from the individual for utility usage, unless the customer requests that the government-operated utility disclose the information. If you wish your personal utility account information to be disclosed to the public via a public information request, please make the below selection.

_____ I request that all personal information provided to City of Leander Utilities, as defined under Texas Utilities Code, Chapter 182.052, be disclosed to the public, thus causing this information to be subject to open records provisions.

Texas Utilities Code, Chapter 182, provides that if you are a residential utility customer who is 60 years of age or older and occupies the entire premises, you will not be billed a penalty for nonpayment of your utility account until the 25th day after which the bill is issued.

_____ I am 60 years of age or older and will bring proof to the City of Leander Utilities office within three business days. I understand that if I do not submit valid proof, I will not be granted delayed payment as described.

*By city ordinance, persons that are disabled (SSI eligible) or at least 65 years old shall receive a 20% discount on the monthly base customer charge and 10% discount on the monthly customer charge for wastewater and garbage services provided to a single housing unit occupied by such disabled person or senior citizen. Such discount shall be applicable only to water delivered through a water meter that serves one living unit.

_____ I am at least 65 years old or receiving SSI disability and I have provided valid proof to City of Leander Utilities.

LANDLORD ACCOUNTS: _____ I would like to establish a landlord account and hold the deposit

PLEASE NOTE: Landlord accounts automatically revert to landlord when a tenant disconnects service or when tenant accounts are disconnected for non-payment.

CUSTOMER SIGNATURE _____ DATE _____

THIS FORM MUST BE RETURNED TO CITY OF LEANDER UTILITIES WITH A COPY OF YOUR IDENTIFICATION, SIGNATURE, AND DEPOSIT. THIS APPLICATION WILL NOT BE PROCESSED UNTIL ALL REQUIRED INFORMATION IS SUBMITTED.