



City of Leander Utilities
PO Box 317
Leander, TX 78646-0317

Office Hours: 8 a.m. to 5 p.m., M-F
Office: (512) 259-1142
Email: leanderutilities@leandertx.gov
After Hours Emergencies Call: (512) 528-2800

TRANSFER SERVICE FORM

TODAY'S DATE _____ ACCOUNT NAME _____

HOME PHONE # _____ MOBILE PHONE # _____

WORK PHONE # _____ EMAIL _____

TRANSFER FROM:

ACCOUNT ADDRESS _____

ACCOUNT # _____

DISCONNECT DATE _____

TRANSFER TO:

ACCOUNT ADDRESS _____

START DATE _____

CUSTOMER SIGNATURE _____

PLEASE NOTE:

Transfer service forms must be submitted at least 24 hours prior to your requested disconnect date. Photo identification is required. Same-day service is not available.

Accounts with past-due balances must be paid in full before utility services can be transferred to a new address.

After services are transferred to a new address, a transfer fee of \$20 will be added to the next month's utility bill.