



City of Leander Utilities
PO Box 317
Leander, TX 78646-0317

Office Hours: 8 a.m. to 5 p.m., M-F
Office: (512) 259-1142
Email: customer care@leandertx.gov
After Hours Emergencies, Call: (512) 259-2640

DISCONNECT SERVICE FORM

TODAY'S DATE _____ UTILITY ACCOUNT # _____

ACCOUNT NAME _____

ACCOUNT ADDRESS _____

HOME PHONE # _____ MOBILE PHONE # _____

WORK PHONE # _____ EMAIL _____

FORWARDING ADDRESS _____

IF YOU ARE REQUESTING TO PULL A TEMPORARY HYDRANT METER, PLEASE PROVIDE THE CORRESPONDING METER NUMBER OR ACCOUNT NUMBER BELOW:

**** I acknowledge that if less than \$5 remains on my final account balance, I must contact the City of Leander Utilities to request a refund. I will not receive an automatic refund. ****

DISCONNECT DATE _____

Note: Service Connections are Monday – Friday. A 24-hour notice is required. No service is provided on holidays.

CUSTOMER SIGNATURE _____

Please check here if your account also needs to be removed from Landlord Status _____

Disconnect service forms must be submitted at least 24 hours prior to your requested disconnect date. Photo identification is required. Same-day service is not available.

THIS FORM WILL NOT BE PROCESSED UNTIL ALL INFORMATION IS SUBMITTED.