

Leander Police Department

705 Leander Dr
Leander, Texas 78641
(512) 528-2800

Identity Theft Information and Affidavit

The attached Identity Theft Affidavit packet has been given to you because you may have been a victim of identity theft. Identity theft is defined as the theft or misuse of personal or financial identifiers in order to gain something of value and/or to facilitate other criminal activity. Identity theft is a violation of the Texas Penal Code section 32.51 and is a State Jail Felony. Please note that due to criminal jurisdiction, we may not pursue charges against violators.

The Leander Police Department is diligent in its efforts to apprehend and stop those individuals responsible for committing identity theft. This packet is essential in helping the investigator understand, evaluate, and ultimately bring your case to close. It is important that you take the time to complete this packet and return it to the Leander Police Department. Upon the return of your completed, signed, and notarized affidavit, it will be assigned to an investigating officer and an incident number will be assigned. However, if it is determined that the Leander Police Department is not the appropriate agency to investigate your incident or the department does not have jurisdiction, then the affidavit may be forwarded to the appropriate agency. You will be notified of the transfer of the affidavit.

The attached Identity Theft Affidavit is a sworn statement and will be used as evidence in court should an arrest be made. It is essential that the information you provide be accurate and true. The last two pages, the Personal Statement of Fact, are the description of your incident and will initially serve as a summary. The Complaint Form and Personal Statement of Fact Affidavits must be signed in front of a Notary.

If you believe you are the victim of Identity Theft, take the following steps to protect yourself and your credit. Keep a log of all conversations with authorities and financial entities. Also know that businesses may release information to you, the victim, but law enforcement will be required to subpoena the information. Faster investigation and resolution may occur if you obtain as much information as possible. The sooner you take action to limit the fraudulent use of personal information, the easier it will be to correct any damage already done.

Complete the attached Identity Theft Affidavit and return it to the Leander Police Department

- Contact all three major credit bureaus and place a “security freeze” on your credit. A “security freeze” must be requested in writing. This must be done with each bureau separately. This should be free with a police report. A “security freeze: will allow only current creditor access to your credit reports. A “security alert” is not as restrictive. A free credit report from each is available once a year, look-up on-line. Phone numbers are:
Equifax 1 800 685-1111 Experian 1 877 322-8228 Trans Union 1 800 888-4213
- Obtain a copy of your credit history and check it for unauthorized accounts or lines of credit.
- Contact the Federal Trade Commission and make a report of Identity Theft. You may call the identity theft hotline 1 877 438-4338 or file at <https://www.identitytheft.gov/#/>. Contacting the FTC is just one step in the process. They process reports from across the country and will not respond quickly to report.
- Contact the fraud department at each creditor, bank, or service where unauthorized credit was obtained. If you believe your personal checks or bank account information has been compromised, you may need to contact the following organizations.
National Check Fraud Services 1 843 571-2143 TeleCheck 1 800 710-9898
Equifax Fraud Division 1 800 525-6285 CrossCheck 1 800 843-0760
- Go to the Texas Attorney General’s web site www.oag.state.tx.us and click on Consumer Protection, and then Identity Theft for assistance on correcting problems created by the identity theft.

Detach this page from the Identity Theft Affidavit and retain it for your records. Keep a copy of the entire packet and deliver the completed Identity Theft Affidavit original to the Leander Police Department. If you have any questions, please contact the Leander Police Department at 512 528-2800.

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Identity Theft Complaint Form

Please fill out this form and return it to the Police Department as soon as possible. The form should be notarized and delivered to the above address with a copy of your credit report. The information provided will be used to understand what occurred, organize the investigative incident, determine where evidence might be found, and determine what financial institutions should be contacted in the course of the investigation.

Victim (Complainant) Information

Full Name _____ DOB _____ Race/Sex _____
Address _____ City _____ State _____
Home phone # _____ Cell phone # _____ Work phone # _____
Eyes _____ Hair _____ Height _____ Weight _____
State ID/DL # _____ State _____ SS# _____ POB _____
Occupation/School _____ Employer/Grade _____

Suspect Information

Full Name _____ DOB _____ Race/Sex _____
Address _____ City _____ State _____
Home phone # _____ Cell phone # _____ Work phone # _____
Eyes _____ Hair _____ Height _____ Weight _____
State ID/DL # _____ State _____ SS# _____ POB _____
Occupation/School _____ Employer/Grade _____

1. Do you know the suspect? No Yes, relationship to suspect? _____
2. How did you become aware of the identity crime? _____

3. I found fraudulent charges on the following (check all that apply – include company name and account #)

- Cellular phone bill Company _____ Phone # _____
 Received bills for account(s) I did not open Specify _____
 A creditor demanded payment Specify _____
 I was sued for debt I did not incur Specify _____
 I was not receiving bills regularly for a legitimate account Specify _____
 Found irregularities on credit report

Other, describe _____

Unknown

9. To the best of your knowledge at this point, what identity crimes have been committed?

New credit card accounts opened in my name

Utility and/or telephone accounts opened in my name

New bank accounts opened in my name

Unauthorized loans taken in my name

Unauthorized access to my securities or investment accounts

Government benefits obtained in my name

Employment obtained in my name

Medical services or insurance obtained in my name

Other; specify _____

10. List any other financial institutions where fraudulent accounts were opened in your name or using your personal identifiers:

11. Specify any documents fraudulently obtained in your name (driver license, social security card, etc.)

12. When did you contact the following organizations and request the “security freeze” or fraud alert be placed on your account?

Equifax; date _____ TransUnion; date _____ Experian; date _____

Bank; date _____ Name of bank _____

Bank; date _____ Name of bank _____

Social Security Administration; date _____

Other; date _____ Specify _____

13. Have you requested a credit report from each of three credit bureaus? Check all that you have requested.

Check if you have received and attached. A copy of your credit report must accompany this form.

Equifax copy attached

TransUnion copy attached

Experian copy attached

14. Have you contacted any financial institutions concerning either legitimate or fraudulently opened accounts?

Specify the name of the financial institution, the phone number and the name of the person you spoke to:

Remember to keep a detailed log of all your correspondence and contacts since realizing you were the victim of identity crime. Have all account statements, letters, correspondence, phone records, credit reports, and other documents regarding this incident available for review by the detective. Remember to make a copy of this completed form for your records.

Initial if you agree with the following:

_____ I am willing to assist in the prosecution of the person(s) who committed this fraud.

_____ I am authorizing the release of any information to law enforcement for the purpose of assisting them in the investigation and prosecutions of the person(s) who committed this fraud.

_____ I contacted IRS or was contacted by the IRS.

IRS officer name _____

Phone number _____

Incident number _____

Date of report _____

_____ I have not or have reported the events described in this affidavit to other law enforcement agencies.

_____ The other police agency did not or did generate a report.

Agency # 1

Agency name _____

Phone number _____

Incident number _____

Date of report _____

Officer name _____

Agency # 2

Agency name _____

Phone number _____

Incident number _____

Date of report _____

Officer name _____

Agency # 3

Agency name _____

Phone number _____

Incident number _____

Date of report _____

Officer name _____

