



# 2024 MLK Day March and Celebration Vendor Application Form

Monday, January 15, 2024 – 10:00am – 2:00pm  
Old Town Leander, 105 N Brushy St.

Applicant/Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ DOB: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Please list items to be sold and prices: \_\_\_\_\_

Will you be using a generator?  Yes  No

Will you be utilizing a food truck or trailer?  Yes  No  
If yes, list the length of the food truck or trailer \_\_\_\_\_

Do you have a Temporary Food Establishment Permit for this event?  Yes  No  
If yes, list the permit number \_\_\_\_\_  
Be prepared to show proof of your permit at the event.

### Vendor Fees:

Food Vendors	One day	\$75.00
Event Vendors	One day	\$40.00

Once the vendor application has been received and approved, an online account will be created for the vendor to track and pay vendor fees. Parks and Recreation staff will send the applicant their username and initial password information via email. Accounts can be accessed by visiting [LeanderTX.gov/fun](http://LeanderTX.gov/fun).

The vendor application deadline is December 29, 2023, at 5 p.m. No applications will be accepted after this time.

### Set Up Time:

On January 15<sup>th</sup>, vendors will be able to set up at 8 a.m. and must complete setup by no later than 9 a.m. All vehicles must be out of the grounds by 9 a.m.

*The undersigned hereby understands and agrees to provide vending services according to the Vending Rules & Regulations and that failure to comply will result in removal and disqualification for future event vending opportunities.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>For Office Use Only:</b>		
App. Received: _____	Payment Received: _____	App. Processed: _____