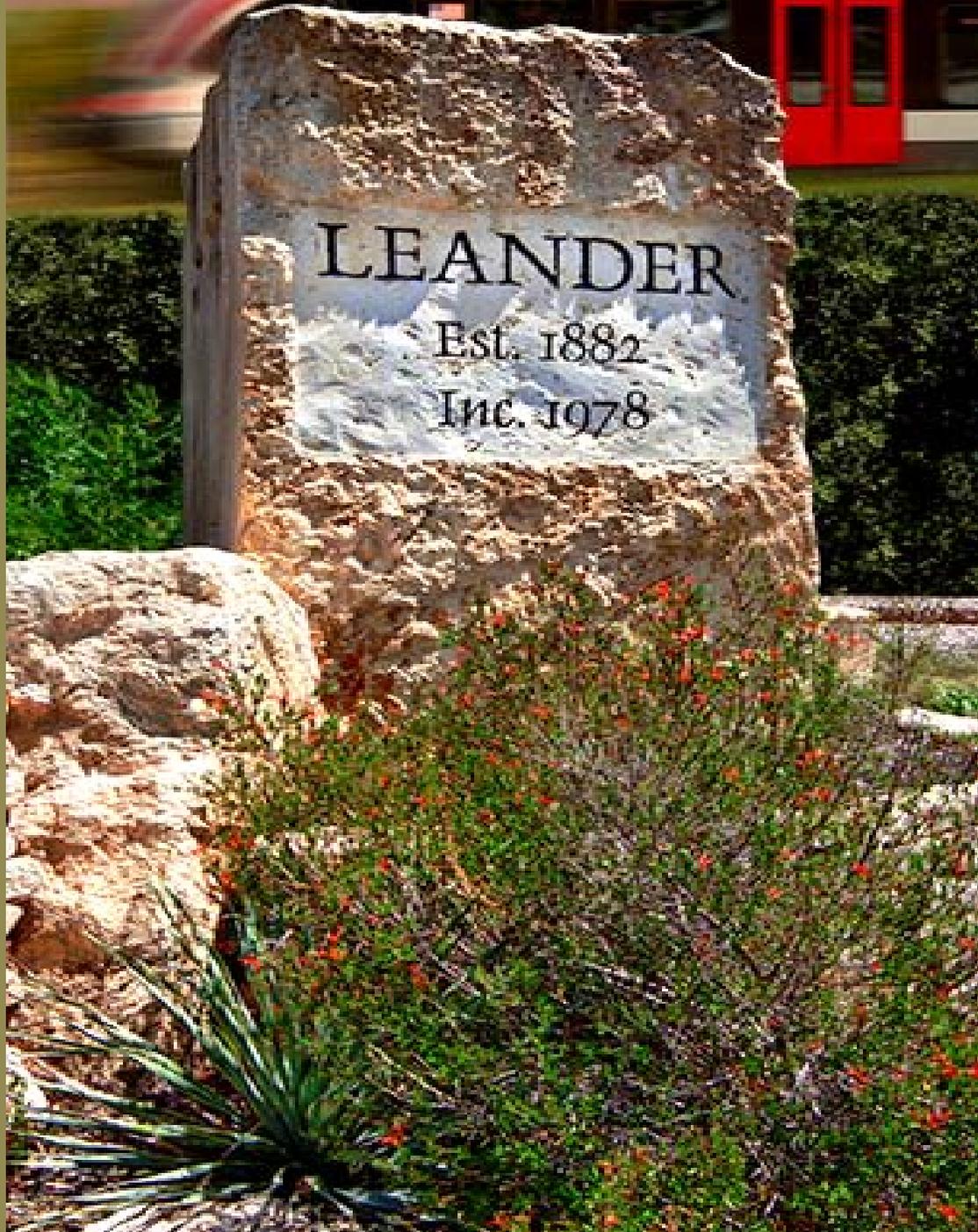


# City of Leander

Annual Budget

Fiscal Year 2012 ~ 2013

Adopted September 6, 2012







**(Left to Right):** Simon Garcia – Council Member, Place 3; Kirsten Lynch – Council Member, Place 2; Jason Dishongh – Council Member, Place 5; Mayor Chris Fielder; Michell Cantwell – Council Member, Place 4 & Mayor Pro Tem; Andrea Navarette – Council Member, Place 1; David Siebold – Council Member, Place 6

## **CITY OF LEANDER**

### **Mayor and City Council**

The Leander City Council regularly meets the 1st and 3rd Thursday of each month at 7:00 pm in the Council Chambers of the Pat Bryson Municipal Hall located at 201 N. Brushy Street in Leander, Texas. For directions, or questions regarding meetings, please contact the City Secretary's Office at (512) 528-2743

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Ed Kelley Photography  
1704 Alamo Bound  
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# City of Leander, Texas



October 1, 2012

The Honorable Mayor and City Council  
Leander City Hall  
Leander, Texas 78641

I am pleased to present to you the adopted budget for fiscal year beginning October 1, 2012 and ending September 30, 2013. The budget has been prepared to meet basic needs and continue the existing service levels of our fast growing community while being ever mindful that the world and national economy may be entering another recession. The first priority for this budget is to fund year one of our three year plan to deal with the 2015 General Fund Debt Bubble. After that, our priorities include maintaining current service levels, infrastructure maintenance and funding our long term water supply and water treatment capabilities. Finally, we expect to see completion of the 2007 Bond Program and other important projects that include: County Road 179, Hero Way, San Gabriel Parkway, Lakeline Boulevard, Mel Mathis Boulevard, the US 183 and 183A intersection and the long awaited Crystal Falls Parkway at US 183 intersection.

The extremely difficult task facing us through FY 2015 is to maintain existing service levels, meet the service demands of new residents, fund escalating debt service payments and maintain a competitive pay plan for our employees with a revenue stream that has not kept pace with the City's growth. After 2015 we will have some relief in debt service, but we will be faced with a service level deficit that can only be addressed through more debt and a bond election. We do indeed live in interesting times.

## GENERAL FUND REVENUES

Forecasted General Fund revenues are down \$58,385 or 0.4% from the 2011-12 amended budget. The budget maintains the existing tax rate of \$0.67042 cents per \$100 valuation, but the M&O rate is reduced to \$0.43592 and the I&S rate is increased to \$0.23450. Under our current plan we will continue to reduce the M&O rate and increase the I&S rate for the next two years in order to meet our debt service requirements that peak in 2015. The result of this plan is that the largest revenue source in the General Fund, property tax, will be essentially flat through the 2014-15 Fiscal Year.

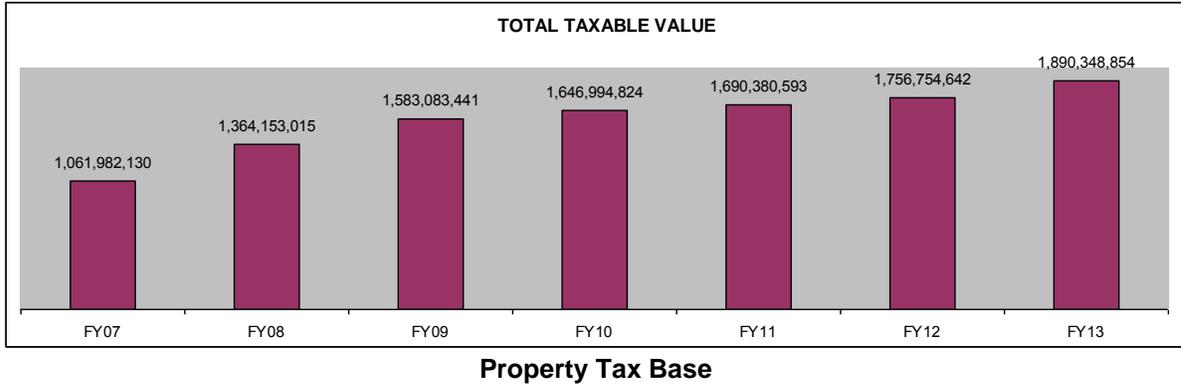
**(In accordance with HB 3195 passed in the 2007 Legislative Session, the following statement is required: This budget will raise more total property taxes than last year's budget by \$847,000 or 7.5%, and of that amount, \$505,016 is tax revenue to be raised from new property added to the tax roll this year.)**

The City added over \$75 million in new property this past year and the overall tax base increased by 7.6% from \$1.756 billion to \$1.890 billion in taxable value. It appears that existing values have bottomed out and small increases are starting to appear in current property.

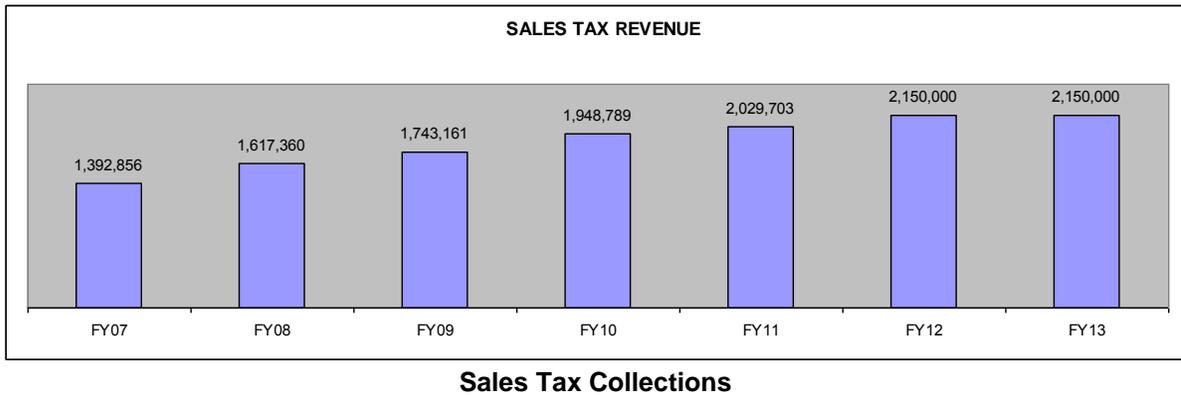
Despite the good news in property values, total General Fund revenues are *technically* down \$58,385 or 0.4%. The reduction is primarily due to a \$425,000 loss of grant revenue that consisted of \$85,000 for the last installment of the federal SAFER grant to add firefighters and an internal transfer of \$340,000 from the CTRMA escrow.

Since the CTRMA funds are for one-time projects, we can safely say that ongoing revenues are up in the General Fund. Property tax revenue is up \$308,500 as new construction and increases in existing property values outweighed the reduction in the M&O tax rate.

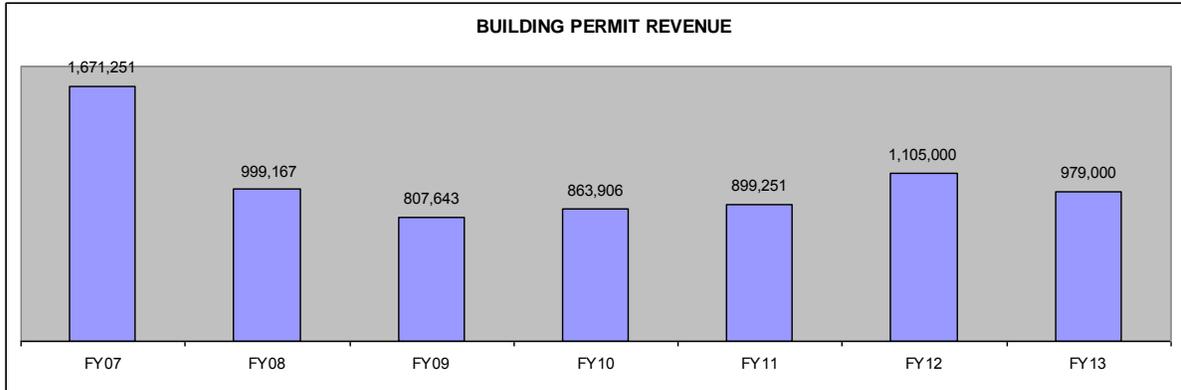
The following chart illustrates growth in the property tax base over the past several years.



Sales taxes have continued to show modest, but steady growth, and in keeping with our conservative philosophy and with concern about the national economy, we are forecasting flat growth in our second largest revenue. Sales tax revenues are projected to remain consistent with the current FY 2012 estimate. However, the FY 2013 budget estimate of \$2,150,000 is 9% above the original FY 2012 adopted budget amount of \$1,965,000.



As the following chart reveals, building permits peaked in FY 2006-07. However, new construction has begun to rebound from FY 2009 and should remain stable for the foreseeable future.



**Building Permit Revenue**

The remaining General Fund revenues show small variations, but as a whole, they are essentially flat.

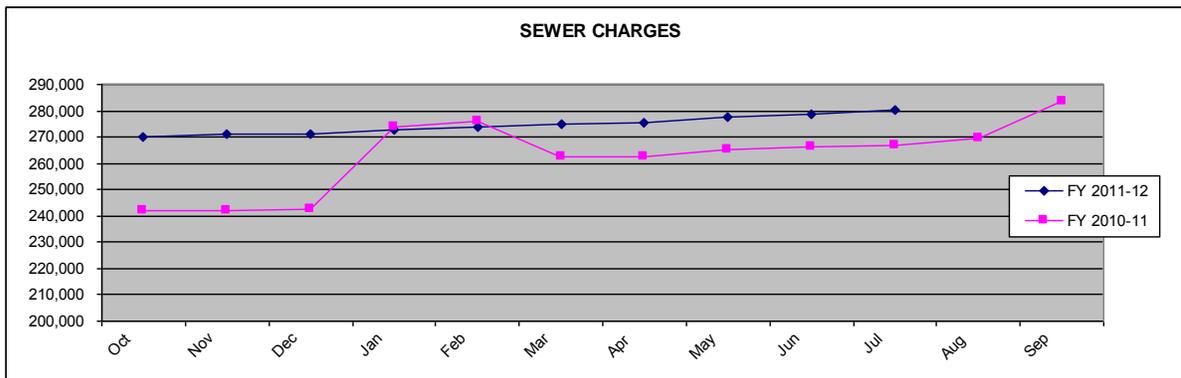
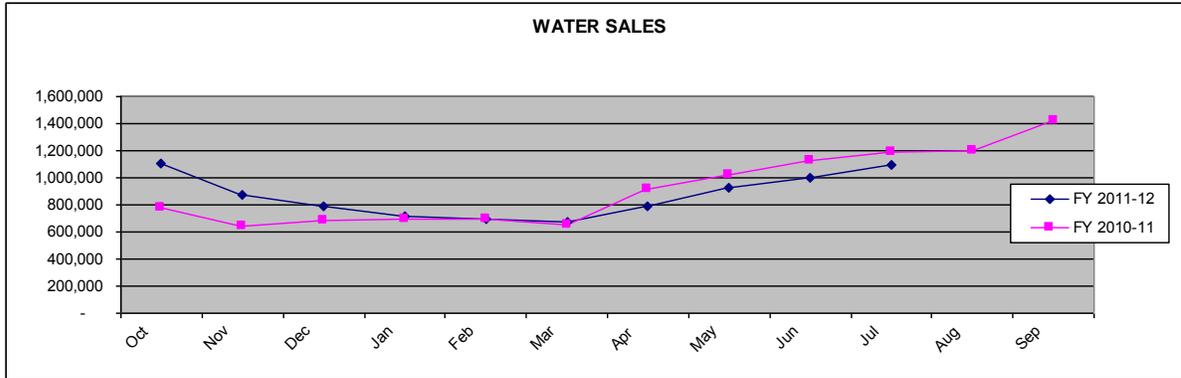
### GENERAL FUND EXPENDITURES

General Fund expenditures for FY 2013 are recommended at \$16,298,840 which is a decrease of 12% compared to the amended 2011-12 budget. However, the 2011-12 budget included transfers of \$450,000 in reserves to establish a vehicle and equipment replacement fund, \$15,000 for start-up capital to begin our own local STEP (selective traffic enforcement program), \$337,434 for the Bryson Farmstead and \$480,000 to reduce future debt service. When the transfers are removed and we compare operations from 2011-12 to 2012-13, expenditures are up by \$429,049 or 3.0%. With this, the budget is balanced between projected revenue and proposed expenditures. For FY 2012-13, the General Fund projected ending fund balance is \$4,439,498. This represents approximately 27.4% of budgeted expenditures and compares favorably to our target fund balance of 25%.

Significant increases in General Fund expenditures include \$270,000 for a 3% compensation adjustment comprised of a COLA and merit increase, \$57,000 for the 1st of 15 annual payments for a replacement fire engine, \$110,000 increase in street and right-of-way maintenance, \$180,000 contingency, \$100,000 transfer to the Park Improvements fund for future ballfields at Benbrook Ranch Park, \$50,000 for employee compensation system study, \$27,000 for a new website design, \$20,000 for new budgeting software, and a \$10,000 increase for code enforcement abatement. There are no new positions added in the budget and one position, Executive Assistant to the City Manager, was eliminated.

### UTILITY FUND REVENUES

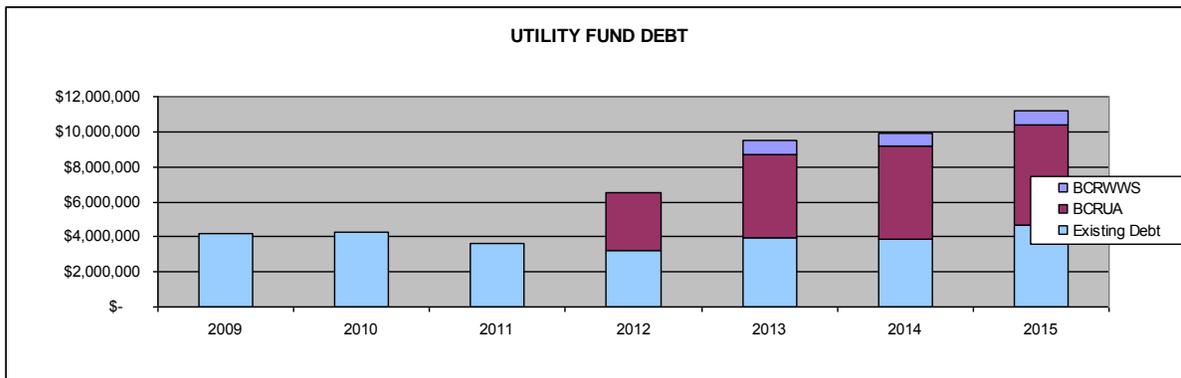
Revenues in the Utility Fund are projected to increase approximately \$933,000 or 6.3%, from the adopted FY 2011-2012 Budget. The increase is based on new customers and no rate increase is needed for FY 2012-13, but, unless growth in our customer base equals or exceeds 7.5% we will need a series of rate increases beginning in 2013-14 and beyond. As you know, our annual debt service requirements have increased from \$3.6 million in 2011 to their peak of \$12.8 million in 2020. In addition to this incredible increase in debt service, we must deal with ordinary inflation in electricity, chemicals and repairs to infrastructure that will age over that time period.



## UTILITY FUND EXPENDITURES

Utility Fund expenditures are expected to increase by \$245,628 or 1.4%. That increase is a bit misleading since our debt service payments increase by \$2,900,899 due to the Brushy Creek Regional Utility Authority (BCRUA) regional water treatment facility, initial debt service payment related to entry into the Brushy Creek Regional Wastewater System (BCRWWS) and additional debt with the purchase of the Sandy Creek water treatment facility. These increased costs are partially offset by elimination of payments to the Lower Colorado River Authority (LCRA) for the operations and debt service costs when LCRA operated the Sandy Creek Plant and one-time expenses for the BCRUA transmission line.

Below is the current and future debt service for the Utility Fund showing the impact of the BCRUA contract revenue debt that began in FY 2012 and the Brushy Creek Regional Wastewater System (BCRWWS) which will begin in FY 2013.



**Utility System Debt**

## GOLF FUND

The recommended budget for the Golf Fund is based upon anticipated play of 25,000 rounds. No rate adjustments are requested at this time since the rates were just increased in August of 2012. However, we are committed to bringing the course to a break even status rather than relying on annual General Fund subsidies. Further rate increases may be requested if financial performance does not improve. Staff remains committed to increasing the quality of the course while improving financial performance. We will evaluate the impact of the August rate increase in the next few months and bring a plan to the Council that will achieve the goal of self sustaining operations at the golf course.

## CAPITAL IMPROVEMENT PROJECTS

As I mentioned at the beginning of this letter, we will complete many long term projects in FY 2013 and all bond funds from the 2007 Bond Program will be expended. The main emphasis has been on transportation projects as the following narrative will evidence.

Mel Mathis Boulevard, or the "T" as the project is known, is waiting on final bid approval from TxDOT and should be completed by the end of FY 2013. The final link of Hero Way is the extension of the roadway over the Capital Metro Rail Line and completing the intersection with US 183. That project should be completed in the first quarter of FY 2013. County Road 179 from Ronald Reagan Boulevard to Sam Bass Road will convert a two lane county road to a four lane urban roadway with ribbon curbs and be completed by the end of FY 2013.

The most frustrating project in perhaps the City's entire history has been the expansion of Crystal Falls from Ronald Reagan to US 183. The remaining leave out is the Capital Metro rail crossing and the US 183 intersection. This project *will* be completed in FY 2013 and bring an end to a vexing traffic problem for many Leander drivers. San Gabriel Parkway from Halsey to Bagdad Road will also be completed in 2013, completing another project that has experienced irritating delays.

Hernandos Loop and County Glen Road from Bagdad to US 183 will be reconstructed with the addition of ribbon curbs and these roadways should be completed by mid-2013. It is significant to note that this project constitutes the most significant infrastructure replacement project in the City's history. As a fast growing community, most of our focus has been on new construction, but these projects remind us that we are aging even as we grow and we are correctly maintaining all of our infrastructure while building a fast growing city.

Lakeline Boulevard from Crystal Falls to Nameless Road will be a two lane asphalt roadway with ribbon curbs and is new construction through undeveloped land. This much anticipated project will start construction the first quarter of FY 2013 and should be completed by December of 2013. This project will open up the Lakeline/Crystal Falls intersection and should kick off commercial and retail construction in that area.

The final roadway project is the complicated intersection of US 183 and 183A. This project is funded by TxDOT, the CTRMA and private landowners, but it is critical to the development of the northern section of the Transit Oriented Development and a significant residential project is awaiting completion of this intersection. The City's Urban Design Officer has worked diligently to keep all parties engaged to ensure that this project starts construction in the Fall of 2013.

On the Utility Fund side, many projects of historic significance were completed in 2012 and 2013 will see much less activity. The one exception will be the removal and replacement of the Crystal Falls elevated storage tank. This project will add much needed pressure to our system and will also upgrade our pumping capacity. Funding is provided by a five-year note to be repaid with water impact fees.

## TRANSIT-ORIENTED DEVELOPMENT DISTRICT (T.O.D.)

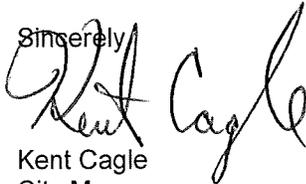
In 2010, Capital Metro successfully opened the 32-mile commuter rail line between Leander and downtown Austin (Red Line). Since then, Austin Community College has acquired a 100-acre site for future campus location and several roadways are nearing completion, including Hero Way and San Gabriel Parkway. As mentioned above, Mel Mathis Boulevard will start construction soon and its completion will put in place the initial transportation infrastructure for the TOD.

As you know, the City and Williamson County are partnering to achieve the goals outlined in the T.O.D. plan via the Tax Increment Financing Agreement. This agreement stipulates that the City and County will contribute fifty percent (50%) of our respective tax "increments" to the Tax Increment Reinvestment Zone No. 1 to fund eligible projects within the T.O.D. The City and the Leander TIRZ also entered into development agreements with a number of landowners for reimbursement through the TIRZ for infrastructure projects in the TOD, such as, roadways, bridges and other critical elements of the TOD.

## CONCLUSION

I want to thank all of the staff that have worked on this document. As I work to complete my first budget for the City of Leander, it is apparent that we have many talented and dedicated employees that make this city operate effectively on a daily basis, despite the many challenges that they face. I look forward to working with the City Council to finalize this budget and set in motion an operational and financial plan to guide us through FY 2012-13 and beyond.

Sincerely,

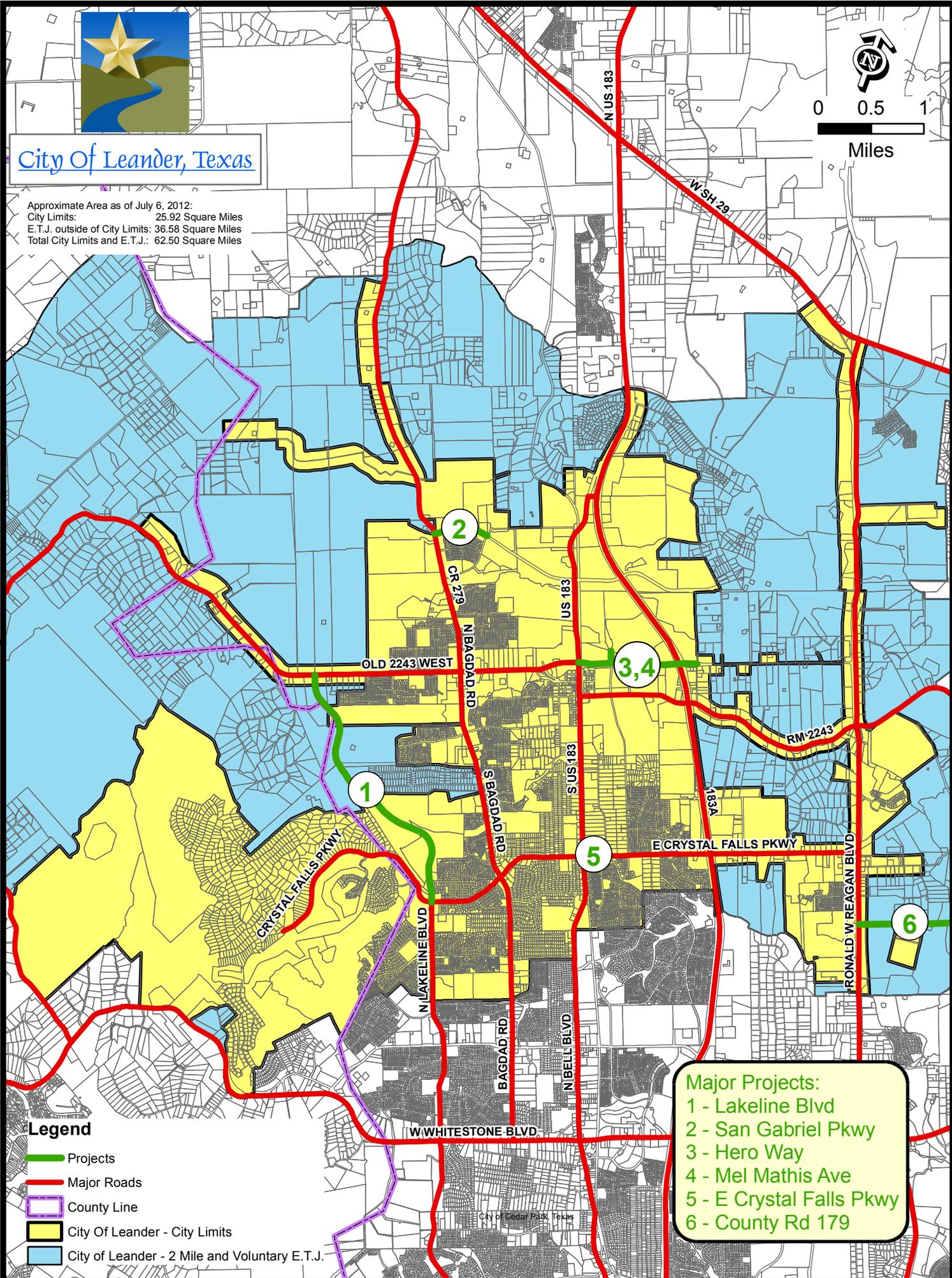
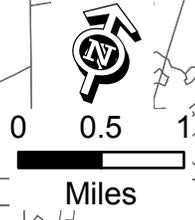
A handwritten signature in black ink that reads "Kent Cagle". The signature is written in a cursive, flowing style.

Kent Cagle  
City Manager



# City Of Leander, Texas

Approximate Area as of July 6, 2012:  
City Limits: 25.92 Square Miles  
E.T.J. outside of City Limits: 36.58 Square Miles  
Total City Limits and E.T.J.: 62.50 Square Miles



### Legend

- Projects
- Major Roads
- County Line
- City Of Leander - City Limits
- City of Leander - 2 Mile and Voluntary E.T.J.

- Major Projects:**
- 1 - Lakeline Blvd
  - 2 - San Gabriel Pkwy
  - 3 - Hero Way
  - 4 - Mel Mathis Ave
  - 5 - E Crystal Falls Pkwy
  - 6 - County Rd 179



# Texas Comptroller Gold Leadership Circle

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## City of Leander

For setting the bar for financial transparency and opening your books to the public.

The Texas Comptroller's Leadership Circle program recognizes local governments across Texas that are striving to meet a high financial transparency online. By providing citizens with a clear, consistent picture of spending and sharing information in a user-friendly format, you are setting a strong example for other governmental entities to follow.

April 30, 2012

## **THE CITY ORGANIZATION**

The City of Leander is a home rule City which operates under a Council-Manager form of government. All powers of the City shall be vested in the elective Council which enacts local legislation, adopts budgets, determines policies and employs the City Manager. The City Council consists of a Mayor and six council members with the appointment of a Mayor Pro Tem. The City Manager shall execute the laws and administer the government of the City.

At the end of the next section are the demographics and miscellaneous statistics for the City of Leander.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department). A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the city. Directors have supervision and control of a Department and the Division within it, but are subject to supervision and control of the City Manager. A Department Head may supervise more than one Department.

## **THE BUDGET PROCESS**

The City Charter establishes the fiscal year, which begins the first day of October and ends on the last day of September of each calendar year. Such fiscal year shall constitute the budget and accounting year. In order to have an adopted budget in place by the first day in October, the budget process must begin months before. In March, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department including historical expenditure amounts, current expenditure and budget amounts.

After receiving the budget requests from the Departments, the City Manager and Finance Director conduct a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings assist the City Manager to formulate his priorities.

With guidance from the City Council, the City Manager then formulates a proposed budget. At the City Councils' mid year retreat in July a preliminary budget outline was previewed by staff and input received for inclusion in the final proposed budget.

The budget calendar that follows outlines the adoption process.

FY 2012-13  
BUDGET & TAX ADOPTION  
CALENDAR

- August 1** City Manager Proposed Budget Due to City Council
- August 2** Regular City Council Meeting to Discuss Proposed Tax Rate & Schedule Two Public Hearings
- August 16** Regular City Council Meeting – 1<sup>st</sup> Public Hearing on Proposed Tax Rate
- August 23** Special Called Council Meeting – 2<sup>nd</sup> Public Hearing on Proposed Tax Rate
- September 6** Regular City Council Meeting – Hold Public Hearing on Budget; Vote on Budget & First Reading on Tax Rate
- September 20** Regular City Council Meeting – Second (& Final) Reading on Tax Rate; Adopt Tax Rate

# The History of the City of Leander

## Early History

### The History of Leander High School

#### Did you know?

- The first school in Leander was created in 1855.
- In 1871, the citizens of Bagdad constructed a two-story rock building. The bottom floor was a school, and the second floor served as the Masonic Hall.
- The first public school was founded in December 5, 1893.
- In 1899, the citizens of Leander formed a voluntary association to create a new school district.



- School was held in one building in one year and in the other building the next, with the same teachers traveling to each. This was done so that the same students did not have to travel long distances every year.
- The new Bagdad school burned on June 24, 1938.
- In 1907, Leander provided an 8-month school term in 10 grades.
- Many students could attend only when they were not needed in the fields to help with the farm work, but attendance was stressed whenever possible.

- Students had to go to Georgetown or Liberty Hill to complete state graduation requirements.
- Examinations were to be spontaneous whenever possible, and students should be prepared whenever called on.
- A new school was built and completed on November 16, 1938.



The City of Leander, originally called Bagdad, was established on July 17, 1882. The first settlers arrived in the area around 1845, receiving bounty land grants in exchange for service in the Texas Revolution. These settlers lived in log cabins and were frequently subjected to being attacked by Indians that also called this area of central Texas their home. If it had not been for the many Indian attacks, the area of Bagdad would probably have been settled earlier.

Although, because of these frequent attacks, the Texas Rangers were called in to protect the settlers and they constructed a building that would house up to sixty men. This was one of the first buildings of what is now Williamson County.

During the 1850's, the town of Bagdad was surveyed and many businesses began opening. One of the first stores was a blacksmith shop. The first post office was opened in 1858. Although the location was isolated the abundance of water and timber attracted many settlers. Farming became the mainstay of the area, with the settlers growing much of their own food and making most of their own clothing.

During the Civil war many men left to join the Southern forces. At the end of the war most of the men returned to the local community, as well as many of the freed slaves. Bagdad Cemetery was established in 1857 with the burial of three-year-old John Babcock whose father gave the tract of land where the cemetery now exists, to the community. Other earlier burials were Civil War veterans. The United Methodist church was established in 1860.

Bagdad was also a stop on the stage line from Austin to Lampasas; the settlers were now able to have goods delivered to them from Austin. By the 1870's, Bagdad had a hotel, school, several general stores, two blacksmith shops, and several churches. In 1871, the first school was started in Bagdad by the Masonic Lodge; it was the only free school in the area. Church socials played a very important role in the lives of the settlers and were the main entertainment for the early residents of Bagdad.

### **The Railroad Comes Through**

By the 1880's many changes were on the way. The railroad industry expanded to Texas with plans to build tracks through Bagdad's downtown area. The citizens opposed the railroad and the Austin & Northwestern Railroad officials decided instead to build the tracks one mile east of town. Soon after the railroad was completed the townspeople realized they had made a mistake and it could be of great benefit to their businesses to be located near the railroad. The original Bagdad settlers started moving their businesses and homes nearer to the railroad tracks.

The area was surveyed, lots were sold by the railroad and the new town of Leander was established in 1882. The town of Leander was named after Leander "Catfish" Brown, who was one of the men who was responsible for completion of the rail line. The post office was brought from Bagdad to Leander in 1882 and the first bank, Humble & Chapman, was established. Doctors' offices, lawyers' offices, and a drug store had also joined this new community. In 1883, the Leander Presbyterian Church was established. The cedar post business was prospering, with most of the posts being shipped out by railway. Ranching and farming were increasing. Cotton was the main crop and soon Wesley Craven and J. Sampley built cotton gins.

The population of Leander in the early 1890's was estimated to be around 329 people. In 1893, the first public schools were opened both in Leander and Bagdad. On June 7, 1899, the Leander High School Association incorporated under Texas law. The school was formed without profit for a period of fifty years.

The population of Leander in the 1900's had dropped to 283. Mules moved the Leander Methodist Church to its present location in 1901. Farming was still the main activity and life had become centered on the schools and churches. Baseball teams were quite popular at this time, as well as community theatre. School only went to the 10th grade and if you wanted to go any higher, you had to go to Liberty Hill or Georgetown. In 1919 A. K. Davis went to Mexico to bring workers to the Leander area. He brought back many families, some of which became American citizens and also Williamson County's earliest Hispanic settlers.

### **The Depression Hits Leander**

When the depression hit, the population dropped to 200. The schools continued to grow and were consolidated with Pleasant Hill in 1928. After the school burned down in 1938 the district continued growing, consolidating with Round Mountain and Volente in 1938, and then with Nameless. Whitestone joined the district in 1952. The school was still the most important part of the community. Churches provided the social life where many community gatherings were held.

Many young men left to join the war effort during World War Two. The local citizens had to adjust to such things as sugar rationing. They also organized watch groups to report any sightings of enemy aircraft to authorities. During this time traveling shows would set up at Brushy and Willis streets for entertaining the townspeople. Three more churches were established during the 1940's, St. Mary Margaret Catholic Church, Leander Church of Christ, and First Baptist Church of Leander. Many citizens banked at the 1st State Bank of Leander and Barnes & Jones Lumber Company was a well-established business. During the 1950's the population had risen back up to around 300 people. There were three stores that provided the community with groceries and goods, MacFarland Grocery, The Red and White Store, and Hub Powell's. Housing subdivisions began to develop in the area in the late 1950's and early 1960's. A new high school was built in 1969, but at this time the population was still around 300 people. Many citizens worked in the Austin area with Highway 183 being a major thoroughfare to assist in their commute in to the Austin area. Shopping trips to Austin were common for residents of Leander by this time.

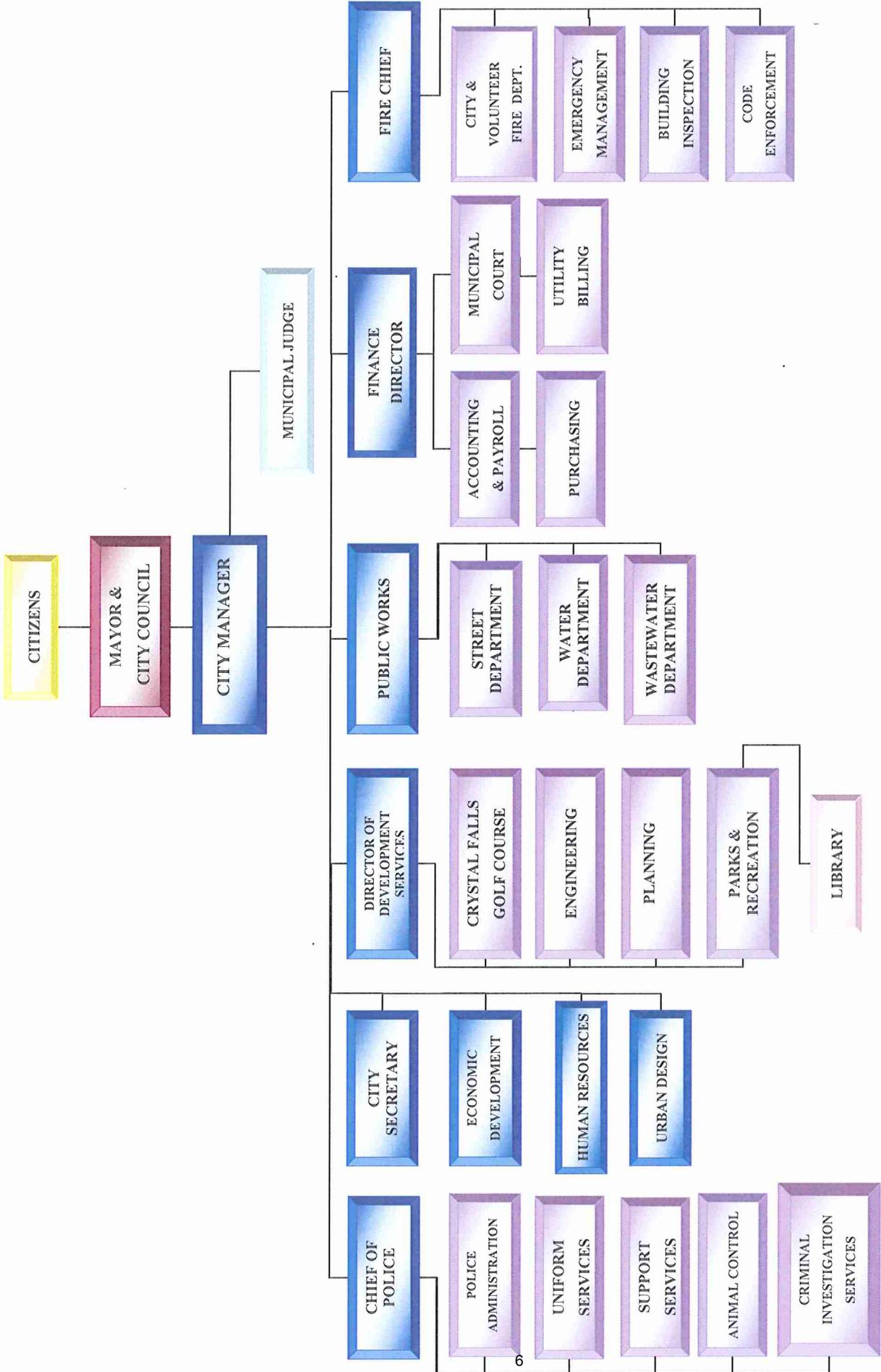
On January 21, 1978 the City of Leander was incorporated and Joe Bates was its first mayor. The City was continuing to grow more rapidly. Subdivisions were being developed west of the city where the water and sewer system was available. As the city continued to grow into the 1980's additional schools were being built in the Cedar Park area. The Leander School district was experiencing tremendous growth. A new city hall was established along with some new additions in the old downtown area. With all of this growth, Leander still continued to be mostly a rural community.

With more homes being built in the west part of Leander, the population by the 1990's was 3,398. The school district was growing rapidly and built its second High School in Cedar Park. Many businesses such as service shops and fast food establishments began to locate to the Leander area. The Crystal Falls Municipal Golf Course was built and has proven to be one of the most beautiful and challenging golf courses in the area.

### **Leander Today**

Leander, presently, has a population estimated at over 30,000. The Leander Independent School District has grown into the largest school district in Williamson County and one of the fastest growing districts in the state of Texas. It presently has a total of five high schools, six middle schools and twenty-three elementary schools. It encompasses the cities of Leander, Cedar Park, Jonestown, and parts of Northwest Austin. New businesses are on their way and the residential growth that has been experienced over the past few years is phenomenal. The long-term water supply is now secure for the city's residents and a newly expanded wastewater treatment plant is on-line. The city continues to expand its roadway network to assist the residents of Leander in traveling into the Austin area.

Many changes have occurred since the little town of Bagdad opposed the building of the railroad and the unwanted disruption of their peaceful lives. The City of Leander continues to grow and prosper and we invite everyone to come and experience our extraordinary hill-country city.



**CITY OF LEANDER**  
**PAID PERSONNEL**  
**( in full-time equivalents)**

<b>DEPARTMENT</b>	<b>FY2009-10</b>	<b>FY2010-11</b>	<b>FY2011-12</b>	<b>FY2012-13</b>
Administration	6.0	6.0	6.0	5.0
Building Inspections	5.0	5.0	5.0	5.0
Code Enforcement	1.0	1.0	1.0	1.0
Economic Development	1.0	2.0	2.0	2.0
Engineering	5.0	5.0	5.0	5.0
Finance	6.0	5.0	4.0	4.0
Fire	32.5	32.5	31.0	31.0
Golf Course	18.5	18.5	19.0	19.0
Municipal Court	3.5	3.5	3.5	3.5
Parks & Recreation	10.0	10.0	12.0	12.0
Planning	3.0	3.0	3.0	3.0
Police / Animal Control	50.5	50.5	52.0	52.0
Public Works / Streets	12.5	13.0	14.0	14.0
Urban Design	1.0	1.0	1.0	1.0
Utility	4.0	17.0	22.0	23.0
	<b>159.5</b>	<b>173.0</b>	<b>180.5</b>	<b>180.5</b>

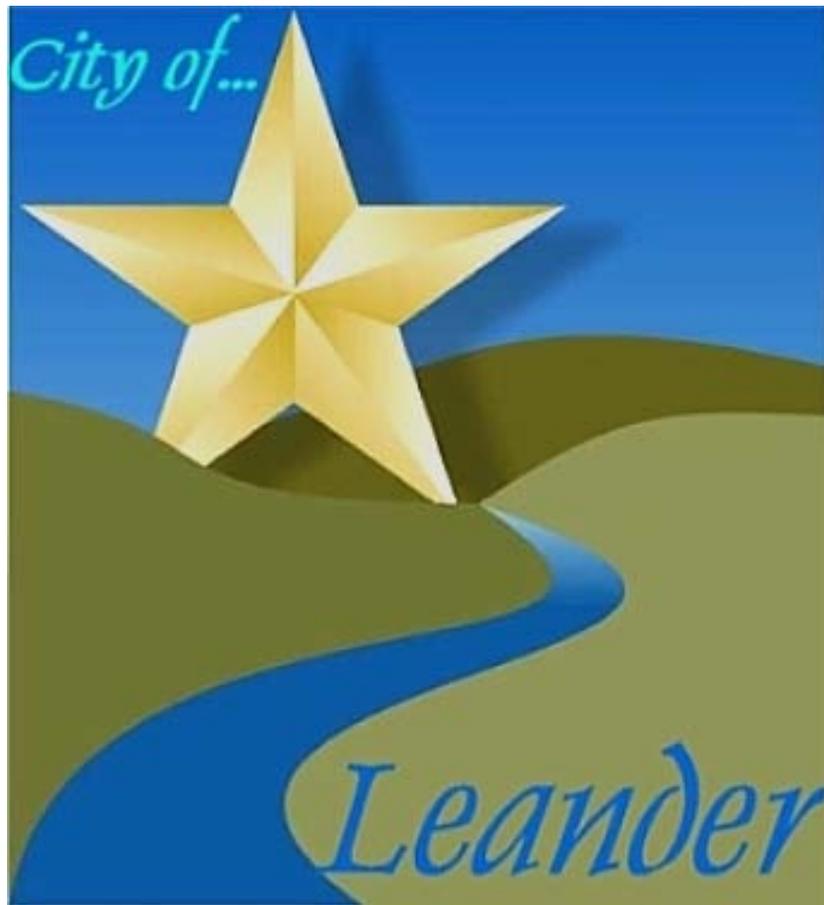
## FY2012-13 DETAIL PERSONNEL LISTING

DEPARTMENT POSITION	FTE	DEPARTMENT POSITION	FTE
<b>Administration</b>		<b>Parks &amp; Recreation</b>	
City Manager	1.0	Parks Director	1.0
Development Services Director	1.0	Recreation Programmer	1.0
City Secretary	1.0	Administrative Assistant	1.0
HR Administrator	1.0	Maintenance Supervisor	1.0
Admin Asst/Receptionist	1.0	Maintenance II	1.0
<b>Total</b>	<b><u>5.0</u></b>	Maintenance II / Crew Leader	1.0
		Maintenance II / Janitorial	1.0
<b>Building Inspections</b>		Maintenance I / Janitorial	1.0
Building Official Supervisor	1.0	Maintenance I	4.0
Senior Bldg Inspector	1.0	<b>Total</b>	<b><u>12.0</u></b>
Plan Reviewer	1.0		
Permit Clerk	2.0	<b>Planning</b>	
<b>Total</b>	<b><u>5.0</u></b>	Director of Planning	1.0
		City Planner	1.0
<b>Code Enforcement</b>		Planning Coordinator	1.0
Code Enforcement Officer	1.0	<b>Total</b>	<b><u>3.0</u></b>
<b>Total</b>	<b><u>1.0</u></b>		
		<b>Police Administration</b>	
<b>Economic Development</b>		Police Chief	1.0
Economic Development Director	1.0	Assistant Chief	1.0
Economic Development Mgr	1.0	Admin Assistant	1.0
<b>Total</b>	<b><u>2.0</u></b>	Admin Office Manager	1.0
		Call Taker	1.0
<b>Engineering</b>		<b>Sub-Total</b>	<b><u>5.0</u></b>
Engineering Director	1.0		
Assistant City Engineer	1.0	<b>Police Uniform Services</b>	
Engineering Inspector	1.0	Lieutenant	1.0
GIS Coordinator	1.0	Sergeant	4.0
Engineer EIT	1.0	Officer III - Corporal	4.0
<b>Total</b>	<b><u>5.0</u></b>	Officer III	5.0
		Officer II	5.0
<b>Finance</b>		Officer I	4.0
Finance Director	1.0	<b>Sub-Total</b>	<b><u>23.0</u></b>
Purchasing Agent	1.0		
Administrative Assistant	1.0	<b>Police Support Services</b>	
Accounting Clerk	1.0	Lieutenant	1.0
<b>Total</b>	<b><u>4.0</u></b>	Sergeant	2.0
		Communication Supervisor	1.0
<b>Fire Department</b>		SRO Corporal	1.0
Fire Chief	1.0	Officer III - Corporal	1.0
Fire Administrative Asst	1.0	Dispatcher - Corporal	2.0
Battalion Chief	3.0	Dispatcher III	1.0
Fire Lieutenant	8.0	Dispatcher II	3.0
Training Officer	1.0	Dispatcher I	3.0
Fire Marshal	1.0	Evidence Tech	1.0
Firefighter (7 FT, 2 PT)	8.0	Officer III (Warrant Officer)	1.0
Fire Driver / Pump Operator	8.0	<b>Sub-Total</b>	<b><u>17.0</u></b>
<b>Total</b>	<b><u>31.0</u></b>		
		<b>ACO</b>	
<b>Municipal Court</b>		Animal Control Officer III	1.0
Court Administrator	1.0	Animal Control Officer I	1.0
SR Deputy Court Clerk	2.0	<b>Sub-Total</b>	<b><u>2.0</u></b>
Clerk (part time)	0.5		
<b>Total</b>	<b><u>3.5</u></b>	<b>CID</b>	
		Lieutenant	1.0
		Officer III	1.0
		Sergeant - Detective	3.0
		<b>Sub-Total</b>	<b><u>5.0</u></b>
		<b>Total Police</b>	<b><u>52.0</u></b>





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**ANNUAL BUDGET  
2012 - 2013**

**GENERAL FUND  
SUMMARY  
COMPARISON**

**CITY OF LEANDER, TEXAS**  
**GENERAL FUND, DEBT SERVICE & GENERAL CAPITAL PROJECTS**  
**SUMMARY COMPARISON**

	2011/2012 ADOPTED	2011/2012 BUDGET AMENDMENTS	2011/2012 REVISED BUDGET	2011/2012 ESTIMATED	2012/2013 ADOPTED
<b>GENERAL FUND REVENUE</b>					
BEGINNING FUND BALANCE	5,553,763	0	5,553,763	5,799,087	4,363,131
GENERAL FUND REVENUE	15,639,791	717,434	16,357,225	16,741,499	16,298,840
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$21,193,554</b>	<b>\$717,434</b>	<b>\$21,910,988</b>	<b>\$22,540,586</b>	<b>\$20,661,971</b>
<b>GENERAL FUND EXPENDITURES</b>					
ADMINISTRATIVE	638,976	0	638,976	608,398	598,436
CITY SECRETARY	108,549	15,000	123,549	124,801	107,340
FINANCE	352,450	5,000	357,450	350,130	378,211
CITY COUNCIL	139,854	(101,904)	37,950	31,770	35,250
PUBLIC LIBRARY	523,950	1,350	525,300	525,350	529,472
URBAN DESIGN	154,611	33,030	187,641	196,139	191,310
ECONOMIC DEVELOPMENT	248,693	0	248,693	231,681	243,049
MUNICIPAL COURT	196,539	0	196,539	197,133	206,140
MUNICIPAL COURT JUDGE	45,776	0	45,776	42,407	46,607
PLANNING	256,654	0	256,654	173,553	247,181
PUBLIC WORKS	1,081,387	170,000	1,251,387	1,244,061	1,183,435
ENGINEERING	502,264	50,720	552,984	555,342	552,270
PARKS	874,747	3,000	877,747	874,417	888,644
POLICE ADMINISTRATION	455,191	76,505	531,696	515,275	545,420
UNIFORM SERVICES	2,434,469	(76,505)	2,357,964	2,282,584	2,219,424
SUPPORT SERVICES	1,232,001	0	1,232,001	1,191,323	1,201,598
ANIMAL CONTROL	0	101,904	101,904	101,900	227,206
CRIMINAL INVESTIGATION SERVICE	357,645	0	357,645	361,372	431,663
CODE ENFORCEMENT	69,482	0	69,482	73,109	82,686
EMERGENCY MANAGEMENT	18,800	0	18,800	17,835	17,300
FIRE DEPARTMENT	2,838,270	30,000	2,868,270	2,838,639	2,937,792
BUILDING INSPECTIONS	351,458	6,600	358,058	352,382	352,024
NON-DEPARTMENTAL	3,223,025	2,037,734	5,260,759	5,287,854	3,076,382
<b>TOTAL GENERAL FUND EXPENSE</b>	<b>\$16,104,791</b>	<b>\$2,352,434</b>	<b>\$18,457,225</b>	<b>\$18,177,455</b>	<b>\$16,298,840</b>
<b>LESS FUND BALANCE RESERVE 25%</b>	<b>(\$4,026,198)</b>		<b>(\$4,614,306)</b>	<b>(\$4,544,364)</b>	<b>(\$4,074,710)</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>\$1,062,565</b>		<b>(\$1,160,543)</b>	<b>(\$181,233)</b>	<b>\$288,421</b>

**CITY OF LEANDER, TEXAS**  
**GENERAL FUND, DEBT SERVICE & GENERAL CAPITAL PROJECTS**  
**SUMMARY COMPARISON**

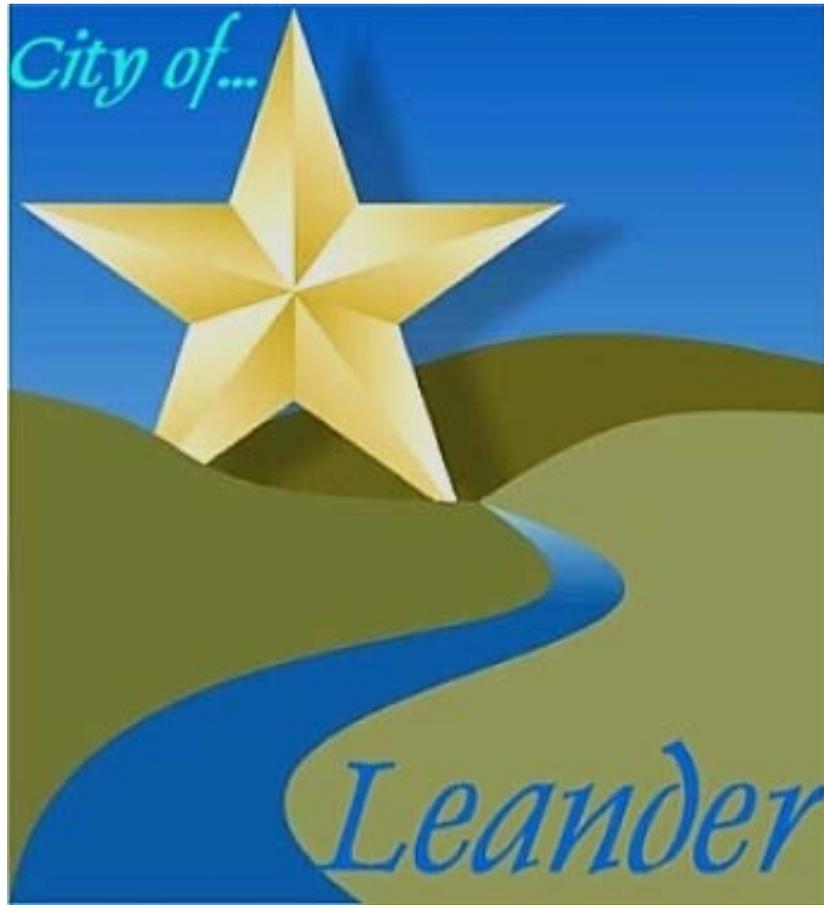
	2011/2012 ADOPTED	2011/2012 BUDGET AMENDMENTS	2011/2012 REVISED BUDGET	2011/2012 ESTIMATED	2012/2013 ADOPTED
<b>GF CAPITAL PROJECTS REVENUE</b>					
BEGINNING FUND BALANCE COMBINED	5,516,969	0	5,516,969	6,171,128	5,700,977
TIA FUND REVENUE	0	3,130,000	3,130,000	855,750	2,300,000
EQUIPMENT RESERVE FUND	50,000	0	50,000	50,250	0
VEHICLE RESERVE FUND	467,030	0	467,030	425,200	98,417
GENERAL CAPITAL PROJECTS REV	0	0	0	380,200	5,330,000
CIP PARK GRANT REVENUE	75,000	0	75,000	6	0
ENERGY EFFICIENCY GRANT REVENUE	0	0	0	0	0
CIP 12M/2004 BOND FUND REVENUE	0	0	0	0	0
CIP 21M/2007 BOND FUND REVENUE	800,000	0	800,000	429,104	0
CIP 6 M/2010 BOND FUND REVENUE	8,000	0	8,000	3,000	0
<b>TOTAL GF CAPITAL PROJECTS REV</b>	<b>\$6,916,999</b>	<b>\$3,130,000</b>	<b>\$10,046,999</b>	<b>\$8,314,638</b>	<b>\$13,429,394</b>
<b>GF CAPITAL PROJECTS EXPENDITURES</b>					
TIA FUND EXPENSE	0	3,710,000	3,710,000	280,740	3,429,260
EQUIPMENT RESERVE FUND EXPENSE	0	20,000	20,000	19,986	30,000
VEHICLE RESERVE FUND EXPENSE	253,235	43,400	296,635	287,554	145,750
GENERAL CAPITAL PROJECTS EXPENSE	0	552,485	552,485	452,485	5,881,980
CIP PARK GRANT EXPENSE	123,425	0	123,425	21,201	0
ENERGY EFFICIENCY GRANT EXPENSE	0	0	0	0	0
CIP 12M/2004 BOND FUND EXPENSE	0	0	0	0	0
CIP 21M/2007 BOND FUND EXPENSE	1,030,000	0	1,030,000	890,000	0
CIP 6M/2010 BOND FUND EXPENSE	4,580,000	(250,020)	4,329,980	661,695	3,831,980
<b>TOTAL CAPITAL PROJECTS EXPENSE</b>	<b>\$5,986,660</b>	<b>\$4,075,865</b>	<b>\$10,062,525</b>	<b>\$2,613,661</b>	<b>\$13,318,970</b>
<b>GRAND TOTAL CAPITAL PROJECTS</b>	<b>\$930,339</b>	<b>(\$945,865)</b>	<b>(\$15,526)</b>	<b>\$5,700,977</b>	<b>\$110,424</b>

**CITY OF LEANDER, TEXAS**  
**GENERAL FUND, DEBT SERVICE & GENERAL CAPITAL PROJECTS**  
**SUMMARY COMPARISON**

	2011/2012 ADOPTED	2011/2012 BUDGET AMENDMENTS	2011/2012 REVISED BUDGET	2011/2012 ESTIMATED	2012/2013 ADOPTED
<b>SPECIAL RESTRICTED FUNDS REVENUE</b>					
BEGINNING FUND BALANCE	808,741	0	808,741	449,602	665,754
BRYSON FARMSTEAD FUND REVENUE	0	0	0	340,000	0
LEANDER CLEAN UP REVENUE	0	9,150	9,150	9,142	9,500
PUBLIC ARTS FUND REVENUE	0	0	0	378	0
HOTEL OCCUPANCY TAX FUND REVENUE	0	0	0	0	0
POLICE GRANTS REVENUE	0	0	0	0	0
COURT SECURITY FUND REVENUE	10,000	0	10,000	8,525	8,500
COURT TECHNOLOGY FUND REVENUE	12,000	0	12,000	11,520	11,500
FIRE RESCUE REVENUE FUND	0	0	0	18,525	21,000
PARK DEDICATION FUND REVENUE	0	0	0	39,625	311,500
STEP FUND REVENUE	15,000	50,000	65,000	63,525	50,000
POLICE FORFEITURE FUND REVENUE	0	0	0	5	0
POLICE SPECIAL REVENUE	0	0	0	12,500	12,000
TIRZ #1 FUND REVENUE	180,500	0	180,500	207,062	195,000
LEANDER DEVELOPMENT AUTHORITY REV	0	10,485	10,485	0	11,000
<b>TOTAL RESTRICTED FUNDS REVENUE</b>	<b>\$1,026,241</b>	<b>\$69,635</b>	<b>\$1,095,876</b>	<b>\$1,160,409</b>	<b>\$1,295,754</b>
<b>SPECIAL RESTRICTED FUNDS EXPENDITURES</b>					
BRYSON FARMSTEAD EXPENSE	0	340,000	340,000	40,000	300,000
LEANDER CLEAN UP EXPENSE	0	9,150	9,150	9,142	9,500
PUBLIC ARTS FUND EXPENSE	10,000	0	10,000	5,818	4,900
HOTEL OCCUPANCY TAX FUND EXPENSE	0	0	0	0	416
POLICE GRANTS EXPENSE	0	0	0	0	0
COURT SECURITY FUND EXPENSE	10,000	0	10,000	10,000	10,000
COURT TECHNOLOGY FUND EXPENSE	12,000	0	12,000	12,000	11,500
FIRE RESCUE REVENUE EXPENSE	20,000	0	20,000	19,218	21,000
PARK DEDICATION FUND EXPENSE	20,000	0	20,000	18,500	356,500
STEP FUND EXPENSE	15,000	50,000	65,000	53,500	50,000
POLICE FORFEITURE FUND EXPENSE	0	0	0	0	3,500
POLICE SPECIAL REVENUE EXPENSE	0	0	0	1,000	12,000
TIRZ #1 FUND EXPENSE	130,000	195,485	325,485	325,477	141,000
LEANDER DEVELOPMENT AUTHORITY EXP	0	10,485	10,485	0	11,000
<b>TOTAL RESTRICTED FUNDS EXPENSE</b>	<b>\$217,000</b>	<b>\$605,120</b>	<b>\$822,120</b>	<b>\$494,655</b>	<b>\$931,316</b>
<b>GRAND TOTAL RESTRICTED FUNDS</b>	<b>\$809,241</b>	<b>(\$535,485)</b>	<b>\$273,756</b>	<b>\$665,754</b>	<b>\$364,438</b>
<b>GF DEBT SERVICES REVENUE</b>					
BEGINNING FUND BALANCE	774,891	0	774,891	773,980	335,743
GENERAL FUND I&S REVENUE	3,832,152	480,000	4,312,152	4,389,152	4,249,535
<b>TOTAL GF DEBT SVC REVENUE</b>	<b>\$4,607,043</b>	<b>\$480,000</b>	<b>\$5,087,043</b>	<b>\$5,163,132</b>	<b>\$4,585,278</b>
<b>GF DEBT SERVICE EXPENDITURES</b>					
GENERAL FUND I&S DEBT SERVICE	3,832,152	980,000	4,812,152	4,827,389	4,249,535
<b>GF DEBT SERVICE EXPENSE</b>	<b>\$3,832,152</b>	<b>\$980,000</b>	<b>\$4,812,152</b>	<b>\$4,827,389</b>	<b>\$4,249,535</b>
<b>GRAND TOTAL GF DEBT SVC</b>	<b>\$774,891</b>	<b>(\$500,000)</b>	<b>\$274,891</b>	<b>\$335,743</b>	<b>\$335,743</b>



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**ANNUAL BUDGET  
2012 - 2013**

**GENERAL FUND  
REVENUES**

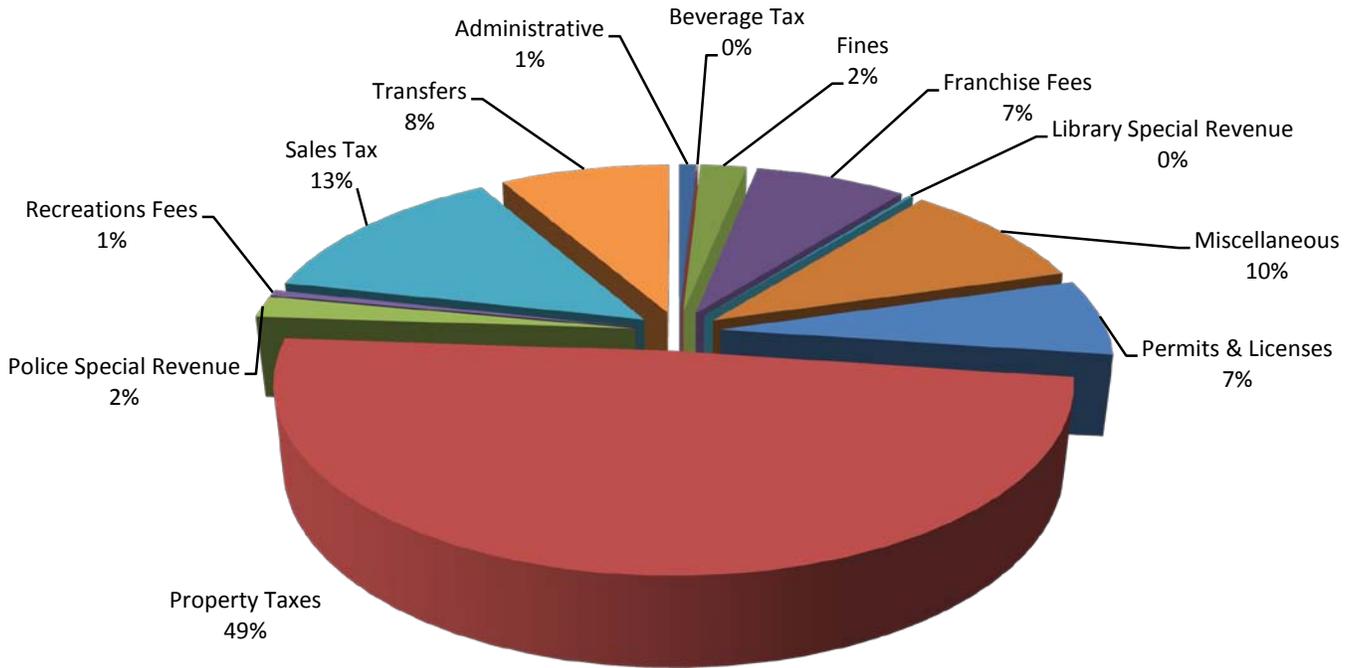
**CITY OF LEANDER, TEXAS  
GENERAL FUND REVENUES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>ADMINISTRATIVE</b>						
01-00-4002	ANIMAL CONTROL REDEMPTION FEES	0	3,630	6,000	6,000	6,000
01-00-4010	ANIMAL REGISTRATION FEES	639	748	800	800	800
01-00-4020	CTRMA / BRYSON MOU	0	0	337,434	340,000	0
01-00-4062	TIA FEE IN-LIEU ALL QUADS	0	0	0	0	0
01-00-4069	TIRZ REIMBURSEMENT	1,967	130,000	130,000	130,000	130,000
01-00-4080	WMS CO. ANIMAL SHELTER	5,216	0	0	0	0
<b>TOTAL ADMINISTRATIVE</b>		<b>7,831</b>	<b>134,378</b>	<b>474,234</b>	<b>476,800</b>	<b>136,800</b>
<b>FINES</b>						
01-00-4110	CHILD SAFETY FEES	13	12	10	0	0
01-00-4120	CITY PERCENTAGE-STATE COSTS	17,103	14,055	24,000	16,000	16,000
01-00-4140	JUVENILE CASE MANAGER FEE	13,147	13,758	15,000	15,000	15,000
01-00-4155	MUNICIPAL COURT RECEIPTS-FINES	245,304	294,436	285,000	225,000	295,000
01-00-4160	NOTARY FEES	10	10	10	0	0
01-00-4190	SPECIAL COURT FEES	29,461	26,074	30,000	25,000	24,000
01-00-4195	STATE ARREST FEES	19,258	18,617	20,000	20,000	20,000
<b>TOTAL FINES</b>		<b>324,296</b>	<b>366,962</b>	<b>374,020</b>	<b>301,000</b>	<b>370,000</b>
<b>FRANCHISE FEES</b>						
01-00-4230	FRANCHISE FEES	1,100,005	1,085,498	1,100,000	1,100,000	1,150,000
01-00-4250	MUNICIPAL FEES	69,105	66,783	67,500	67,500	67,500
<b>TOTAL FRANCHISE FEES</b>		<b>1,169,110</b>	<b>1,152,281</b>	<b>1,167,500</b>	<b>1,167,500</b>	<b>1,217,500</b>
<b>SPECIAL FEES</b>						
01-00-4302	BOOK / MDSE SALES	1,571	843	1,500	850	1,000
01-00-4316	CONTRIBUTIONS - LIBRARY	1,564	1,000	1,000	2,000	1,000
01-00-4317	COPIER / PRINTER FEES	8,927	9,636	9,000	9,000	9,000
01-00-4327	FINES & FEES LIBRARY	15,098	13,960	15,000	12,500	12,500
01-00-4343	INTER LIBRARY LOANS	264	410	250	250	250
01-00-4346	LIBRARY CARDS	4,038	3,870	3,500	3,500	3,500
01-00-4348	LONE STAR	8,530	7,306	0	0	0
01-00-4371	RENTAL FEES	4,765	4,030	4,000	4,000	4,000
<b>TOTAL SPECIAL FEES</b>		<b>44,757</b>	<b>41,055</b>	<b>34,250</b>	<b>32,100</b>	<b>31,250</b>
<b>MISCELLANEOUS</b>						
01-00-4400	ACCIDENT REPORT COPIES	1,697	1,863	1,500	1,500	1,500
01-00-4412	ASPHALT PENALTIES	0	0	0	9,200	0
01-00-4415	CASH OVER/UNDER	(50)	32	0	0	0
01-00-4420	CONSTRUCTION INSPECTION FEES	78,001	420,567	300,000	355,000	200,000
01-00-4421	COPIES & OPEN RECORDS REQUEST	(86)	81	0	105	0
01-00-4426	COUNTY GLEN ROW VACATE	0	288	0	576	0
01-00-4427	CREDIT CARD FEES COLLECTED	4,722	4,824	6,000	6,000	5,000
01-00-4435	DONATIONS 4TH OF JULY	14,983	4,036	10,000	12,000	10,000
01-00-4436	DONATIONS	0	60	0	0	0
01-00-4437	DEVELOPMENT AGREEMENT	0	201,000	0	0	0
01-00-4438	DRAINAGE MASTER PLAN T.O.D.	254	0	0	0	0
01-00-4447	FD SAFER GRANT	281,512	180,027	85,000	85,000	0
01-00-4448	GARBAGE COLLECTIONS	1,136,270	1,157,477	1,170,000	1,200,000	1,260,000
01-00-4449	INTEREST INCOME	17,504	10,431	10,000	6,000	6,000
01-00-4453	LEANDER CLEAN UP	0	0	7,900	0	0
01-00-4455	MAPS	160	160	100	380	100
01-00-4460	NOTIFICATION	24	0	200	200	100
01-00-4465	ORDINANCES	0	0	0	30	0
01-00-4467	OTHER REVENUE	49,685	53,907	30,000	15,000	25,000
01-00-4477	PROCEEDS - ISSUANCE OF CAP	253,522	0	0	0	0
01-00-4478	PROFESSIONAL FEES	10,400	14,050	9,000	22,500	12,500
01-00-4479	PROPERTY DAMAGE CLAIMS	7,902	0	0	917	0
01-00-4489	SALE OF ASSETS	4,607	33,409	5,000	5,335	5,000

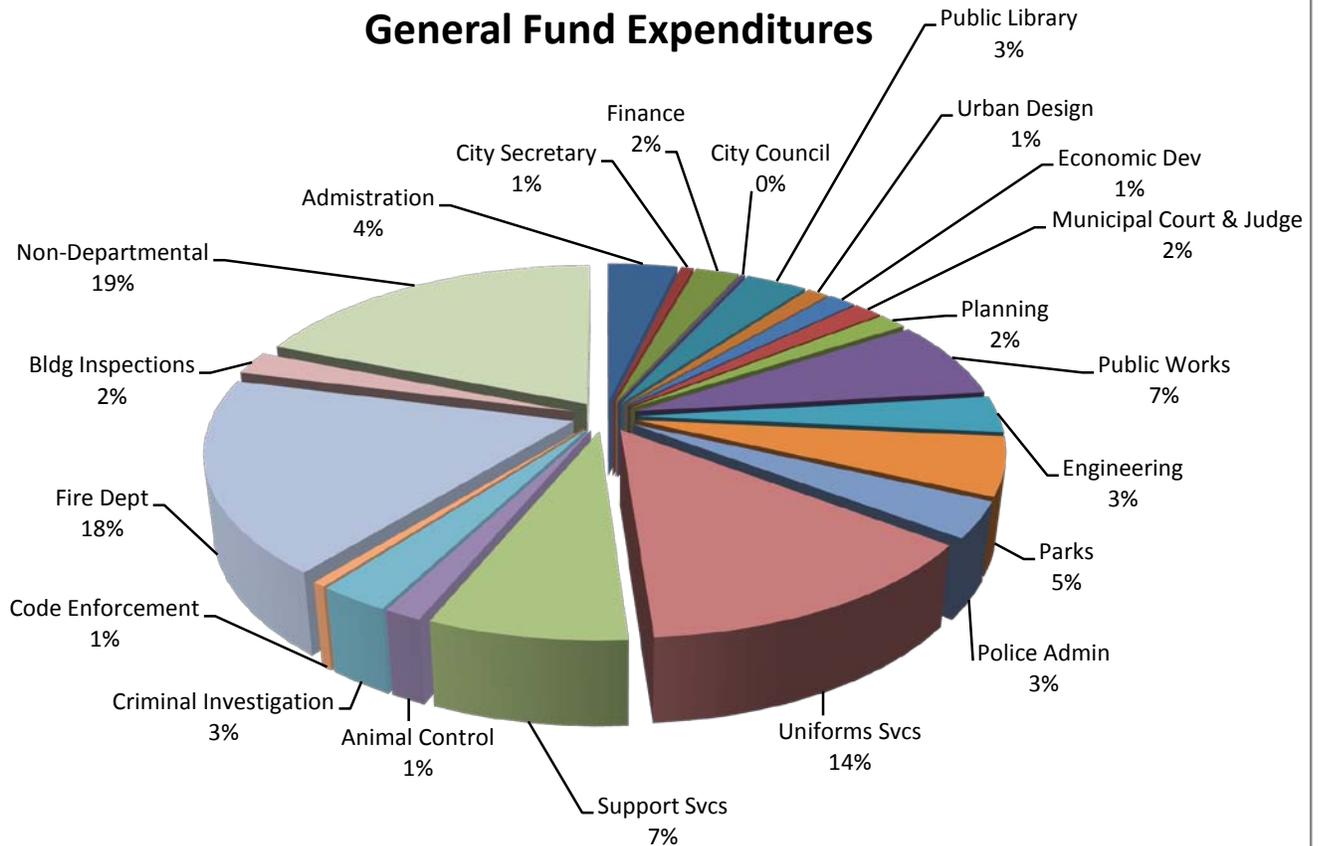
**CITY OF LEANDER, TEXAS  
GENERAL FUND REVENUES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>MISCELLANEOUS CONTINUED</b>						
01-00-4492	TOD UDO REIMBURSEMENT	35,146	17,236	23,500	23,500	27,500
01-00-4494	TOD-PLAN REVIEW FEES	7,700	0	1,000	1,000	1,000
01-00-4498	WILLIAMSON CO. F.D. CONTRIBU	31,000	28,962	28,000	29,000	23,000
<b>TOTAL MISCELLANEOUS</b>		<b>1,934,953</b>	<b>2,128,410</b>	<b>1,687,200</b>	<b>1,773,243</b>	<b>1,576,700</b>
<b>PERMITS &amp; LICENSES</b>						
01-00-4510	ALARM FEES	13,420	0	0	0	0
01-00-4520	BUILDING PERMITS	828,942	848,557	860,000	1,050,000	924,000
01-00-4521	BLDG PLAN REVIEW FEES	34,964	50,693	55,000	55,000	55,000
01-00-4525	FIRE REVIEW FEE	500	2,050	1,000	2,500	2,500
01-00-4530	LIQUOR PERMITS	1,181	1,623	1,621	1,621	1,600
01-00-4545	LEGAL REVIEW FEES	33,080	22,062	45,000	55,000	30,000
01-00-4546	PLAN REVIEW FEE - K.FRIESE	(20)	0	0	0	0
01-00-4555	SITE DEVELOPMENT FILING FEE	22,458	23,963	12,000	22,500	15,000
01-00-4562	SPECIAL EVENTS PD	0	566	0	250	0
01-00-4565	SUBDIVISION FILING FEE	89,343	85,052	80,000	92,000	50,000
01-00-4595	ZONING FILING FEE	10,831	18,741	15,000	86,500	15,000
<b>TOTAL PERMITS &amp; LICENSES</b>		<b>1,034,699</b>	<b>1,053,307</b>	<b>1,069,621</b>	<b>1,365,371</b>	<b>1,093,100</b>
<b>POLICE SPECIAL REVENUE</b>						
01-00-4620	LEOSE-TRAINING	2,615	2,854	2,750	0	0
01-00-4625	LISD - INTERLOCAL AGREEMENT	206,450	209,546	213,525	207,985	213,990
01-00-4630	LISD - POLICE OVERTIME	66,339	60,982	60,000	40,000	50,000
01-00-4640	MEDICAL VICTIMS/AG OFFICE	2,140	1,371	2,000	1,500	1,500
01-00-4655	PSAP SUPPLY RESTRICTED	750	750	750	750	750
01-00-4660	RESTITUTION REVENUE	0	350	0	150	0
01-00-4670	STEP REVENUE (GRANT)	0	0	0	0	0
01-00-4690	WARRANT FEES	25,357	36,196	36,000	30,000	35,000
01-00-4695	WRECKER PERMIT FEE	375	450	375	600	450
<b>TOTAL POLICE SPECIAL REVENUE</b>		<b>304,027</b>	<b>312,499</b>	<b>315,400</b>	<b>280,985</b>	<b>301,690</b>
<b>RECREATION FEES</b>						
01-00-4718	CONCERTS & EVENTS	5,725	4,050	14,500	5,000	12,500
01-00-4720	CONCESSIONS PARKS & REC.	0	0	0	0	1,800
01-00-4730	FIELD RENTAL	11,091	16,709	12,000	40,000	35,000
01-00-4760	MOVIES IN THE PARK REVENUE	1,500	2,200	4,000	4,000	3,000
01-00-4770	PARK FACILITY USE FEES	4,960	4,275	4,500	4,500	5,500
01-00-4772	RECREATION PROGRAMS	6,300	9,900	1,000	8,000	7,500
01-00-4780	SWIMMING POOL FEES	18,100	20,674	20,000	20,000	20,000
<b>TOTAL RECREATION FEES</b>		<b>47,675</b>	<b>57,809</b>	<b>56,000</b>	<b>81,500</b>	<b>85,300</b>
<b>TAXES</b>						
01-00-4821	BEVERAGE TAX	6,645	5,876	7,500	6,000	6,500
01-00-4837	CURRENT PROPERTY TAX	4,963,058	7,280,518	7,591,500	7,635,000	7,900,000
01-00-4850	DELINQUENT PROPERTY TAX	46,833	64,934	45,000	70,000	45,000
01-00-4870	PENALTY & INTEREST	36,149	45,888	25,000	42,000	25,000
01-00-4880	SALES TAX 1%	1,948,789	2,039,486	2,150,000	2,150,000	2,150,000
<b>TOTAL TAXES</b>		<b>7,001,474</b>	<b>9,436,701</b>	<b>9,819,000</b>	<b>9,903,000</b>	<b>10,126,500</b>
<b>TRANSFERS</b>						
01-00-4900	TRANSFER IN	24,316	0	0	0	0
01-00-4969	TRANSFER IN UTILITY ENG. SVCS.	194,914	0	0	0	0
01-00-4970	TRANSFER IN UTILITY FUND	3,220,687	1,680,000	1,360,000	1,360,000	1,360,000
<b>TOTAL TRANSFERS</b>		<b>3,439,917</b>	<b>1,680,000</b>	<b>1,360,000</b>	<b>1,360,000</b>	<b>1,360,000</b>
<b>TOTAL REVENUES</b>		<b>15,308,738</b>	<b>16,363,403</b>	<b>16,357,225</b>	<b>16,741,499</b>	<b>16,298,840</b>

## General Fund Revenues

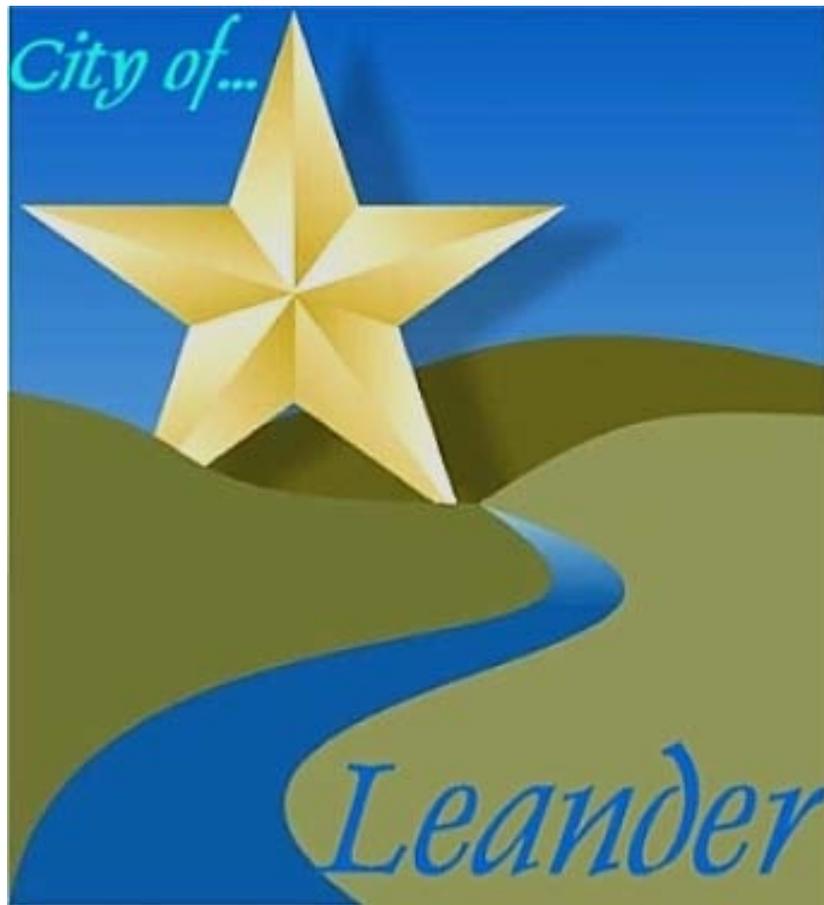


## General Fund Expenditures





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**ANNUAL BUDGET  
2012 - 2013**

**GENERAL FUND  
EXPENDITURES**

**CITY OF LEANDER, TEXAS  
ADMINISTRATION**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
01-01-5101	CITY MANAGER	218,784	146,731	184,426	165,000	180,000
01-01-5102	HUMAN RESOURCES	66,958	66,797	67,209	45,889	0
01-01-5103	ASST CM - ADMINISTRATION	105,899	45,931	0	0	0
01-01-5104	HR - MANAGER	46,621	46,621	46,442	52,500	55,686
01-01-5105	DEVELOPMENT SERVICES DIRECTOR	6,231	91,318	94,485	96,500	94,485
01-01-5107	RECEPTIONIST/ADMIN ASSISTANT	0	557	28,956	30,365	31,177
01-01-5110	ASST CM - OPERATIONS	5,619	0	0	0	0
01-01-5145	CAR ALLOWANCE	17,044	7,149	9,600	6,500	12,600
01-01-5146	PHONE ALLOWANCE	4,261	1,787	2,400	1,500	3,600
01-01-5148	CAR ALLOWANCE	800	4,400	4,800	4,800	0
01-01-5149	CAR ALLOWANCE - ASST CM -ADMIN	4,800	1,200	0	0	0
01-01-5170	PHONE ALLOWANCE - ACM	1,800	450	0	0	0
01-01-5171	PHONE ALLOWANCE	300	1,650	1,800	1,800	0
01-01-5180	FICA	20,452	25,825	21,321	21,700	19,038
01-01-5182	HEALTH, DENTAL & LIFE	22,468	22,822	27,584	30,150	26,148
01-01-5184	LONGEVITY	1,260	1,500	1,140	1,188	780
01-01-5186	MDC	8,052	7,311	6,382	5,500	5,643
01-01-5188	TMRS	56,435	51,942	50,834	41,800	45,067
01-01-5190	UNEMPLOYMENT INSURANCE	756	401	360	1,350	1,044
01-01-5192	WORKERS COMP	1,467	1,138	837	756	808
01-01-5199	SUPPLEMENTAL BENEFITS	101,292	72,048	0	2,000	0
<b>TOTAL PERSONNEL</b>		<b>691,299</b>	<b>597,577</b>	<b>548,576</b>	<b>509,298</b>	<b>476,076</b>
<b>CONTRACTUAL SERVICES</b>						
01-01-5219	CONTRACT LABOR	1,432	1,019	500	8,000	60,800
01-01-5255	MAINTENANCE CONTRACTS	34,124	36,038	35,000	35,000	6,384
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>35,556</b>	<b>37,057</b>	<b>35,500</b>	<b>43,000</b>	<b>67,184</b>
<b>MAINTENANCE</b>						
01-01-5503	BUILDING MAINTENANCE	12,809	23,521	15,000	12,500	0
01-01-5520	EQUIPMENT REPAIRS & MAINT.	1,963	1,680	2,000	1,500	2,000
<b>TOTAL MAINTENANCE</b>		<b>14,772</b>	<b>25,200</b>	<b>17,000</b>	<b>14,000</b>	<b>2,000</b>
<b>OPERATIONS</b>						
01-01-5702	ADVERTISING & PRINTING	6,945	4,976	4,000	4,500	5,900
01-01-5712	CELL PHONE / PAGER	2,523	1,102	1,100	800	576
01-01-5722	CONTINGENCY	31,816	25,645	10,000	20,000	20,000
01-01-5760	MISCELLANEOUS EXPENSES	2,165	0	0	0	0
<b>TOTAL OPERATIONS</b>		<b>43,450</b>	<b>31,723</b>	<b>15,100</b>	<b>25,300</b>	<b>26,476</b>
<b>SUPPLIES</b>						
01-01-6050	OFFICE SUPPLIES	7,731	5,103	4,500	4,500	5,000
01-01-6055	POSTAGE	844	381	300	300	300
<b>TOTAL SUPPLIES</b>		<b>8,575</b>	<b>5,484</b>	<b>4,800</b>	<b>4,800</b>	<b>5,300</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-01-6320	DUES & SUBSCRIPTIONS	3,937	3,771	3,000	6,000	6,400
01-01-6380	TRAVEL & TRAINING	16,245	9,605	15,000	6,000	15,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>20,182</b>	<b>13,376</b>	<b>18,000</b>	<b>12,000</b>	<b>21,400</b>
<b>TOTAL ADMINISTRATION</b>		<b>813,833</b>	<b>710,417</b>	<b>638,976</b>	<b>608,398</b>	<b>598,436</b>

## ADMINISTRATION / CITY MANAGER

Oversee and lead the operation of the City including strategic planning, customer service and total quality management.

### DEPARTMENT DESCRIPTION

The City Manager is the City's chief executive officer and is responsible for the overall day-to-day operations of the City.

### DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander City Hall  
200 W. Willis  
P.O. Box 319  
Leander, TX 78641  
(512) 528-2712  
[www.leandertx.gov](http://www.leandertx.gov)

### FY 2011-12 ACCOMPLISHMENTS

- Implemented plan to address the 2015 debt service bubble.
- Appointed new Police Chief.
- Completed Crystal Falls West Development Agreement.
- Completed Development Agreement for Randall's Shopping Center.
- Opened BCRUA water treatment facility.

### FY 2012-13 OBJECTIVES

- Complete \$6.3M Series 2010 Bond CIP, including County Glen subdivision street and drainage improvements and East Crystal Falls Parkway, Phase 2B.
- Maintain existing Bond Ratings from Moody's (Aa3) and S&P (A+).
- Strengthen working relationship with LISD.
- Implement a pay for performance system.

### STAFF

	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
City Manager	1	1	1
Assistant City Manager	2	0	0
Development Services Director	0	1	1
Exec. Asst. to C.M. / HR Director	1	0	0

HR Administrator	1	1	1
Receptionist (transfer from Finance)	0	1	1

### **PERFORMANCE MEASURES**

- Maintain and operate the City with the highest of ethical standards
- Seek new partnerships and resources
- Maintain professional relationships with other entities

## HUMAN RESOURCES

The Human Resources Department serves our community by maximizing individual and organizational effectiveness. HR partners with departments to hire, compensate, support and develop a diverse workforce dedicated to delivering high-quality services to the community.

The HR Department balances the organization's workforce through building a positive workforce culture and increasing employee engagement. HR operational activities involve the day to day transactional processes necessary to run the organization, make sure the HR component of the organization is legally compliant, ethical policies are practiced and information systems adequately support the business processes.

### DEPARTMENT DESCRIPTION

The Human Resources (HR) Department provides employee and organizational support to attract, retain, and develop quality employees. The department delivers City wide services such as benefits administration, employment, compensation, policy developments and risk management.

### DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander City Hall  
200 W. Willis  
P.O. Box 319  
Leander, TX 78641  
(512) 528-2711  
[www.leandertx.gov](http://www.leandertx.gov)

### FY 2011-12 ACCOMPLISHMENTS

- Conducted benefits open enrollment and all applications were processed with 100% accuracy
- Re-designed website functionality
- Obtained Professional in Human Resources (PHR) certification

### FY 2012-13 OBJECTIVES

- Fund a compensation study, update job descriptions and a template to rate job functions through a consultant
- Fund a consultant to perform an audit of the HR department
- Work with department heads to formulate and execute up-to-date personnel policies
- Provide services, and open dialogues with employees to create a culture where individuals are treated fairly and consistently
- Foster a "customer-oriented" philosophy toward internal departments

- Monitor and improve internal processes to safeguard legal compliance and dept. efficiencies
- Continuation of support and maintenance on the City website
- Staying current with laws and programs while obtaining recertification credits through continued education

**PERFORMANCE MEASURES**

Workload Measures	Actual FY 10/11	Actual FY 2011 to present (4-10-12)
1. Applications processed	370 **++	266 **++
2. # of worker's compensation claims processed	29	16
3. # of FMLA leaves processed	13	6
**Not all applications submitted were counted. ++ Typically Fire & Police applications are submitted to the individual departments.		

Performance Measures	Actual FY 10/11	Actual FY 2011 to present (4-10-12)
1. # of open job postings	22	14
2. Turnover rate	13%	5%
3. # of Worker Comp. injuries/illness requiring days off or modified duty	7	3

**CITY OF LEANDER, TEXAS  
CITY SECRETARY**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
01-02-5101	CITY SECRETARY	67,354	63,280	63,038	64,350	64,613
01-02-5180	FICA	4,051	4,021	3,908	3,908	4,006
01-02-5182	HEALTH, DENTAL & LIFE	4,028	4,533	5,106	5,080	5,237
01-02-5184	LONGEVITY	540	600	660	600	720
01-02-5186	MDC	947	958	914	914	937
01-02-5188	TMRS	6,586	6,685	7,281	7,281	7,482
01-02-5190	UNEMPLOYMENT INSURANCE	189	220	72	261	261
01-02-5192	WORKERS COMP	83	126	120	107	134
<b>TOTAL PERSONNEL</b>		<b>83,777</b>	<b>80,423</b>	<b>81,099</b>	<b>82,501</b>	<b>83,390</b>
<b>CONTRACTUAL SERVICES</b>						
01-02-5219	CONTRACT LABOR	4,910	4,275	4,850	3,500	4,400
01-02-5272	RECORDS MANAGEMENT	3,005	6,109	6,000	6,000	3,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>7,915</b>	<b>10,384</b>	<b>10,850</b>	<b>9,500</b>	<b>7,400</b>
<b>EQUIPMENT</b>						
01-02-5420	COMPUTERS	1,322	534	100	100	0
<b>TOTAL EQUIPMENT</b>		<b>1,322</b>	<b>534</b>	<b>100</b>	<b>100</b>	<b>0</b>
<b>OPERATIONS</b>						
01-02-5702	ADVERTISING & PRINTING	1,459	863	1,000	1,500	2,000
01-02-5712	CELL PHONE / PAGER	1,142	1,397	1,150	1,150	1,150
01-02-5729	DOCUMENT RECORDING	0	252	200	200	100
<b>TOTAL OPERATIONS</b>		<b>2,601</b>	<b>2,512</b>	<b>2,350</b>	<b>2,850</b>	<b>3,250</b>
<b>SUPPLIES</b>						
01-02-6020	ELECTION EXPENSE	8,096	11,192	25,000	25,000	10,000
01-02-6050	OFFICE SUPPLIES	1,007	1,549	1,400	2,000	1,000
01-02-6055	POSTAGE	87	162	100	200	150
<b>TOTAL SUPPLIES</b>		<b>9,191</b>	<b>12,903</b>	<b>26,500</b>	<b>27,200</b>	<b>11,150</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-02-6320	DUES & SUBSCRIPTIONS	98	120	150	150	150
01-02-6380	TRAVEL & TRAINING	2,973	1,656	2,500	2,500	2,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>3,070</b>	<b>1,776</b>	<b>2,650</b>	<b>2,650</b>	<b>2,150</b>
<b>TOTAL CITY SECRETARY</b>		<b>107,876</b>	<b>108,533</b>	<b>123,549</b>	<b>124,801</b>	<b>107,340</b>

## **CITY SECRETARY**

The City Secretary proudly serves the City Council, the City Staff and the public in a manner that values honesty, integrity and trust.

The City Secretary manages and preserves the official records of the City and fulfills the duties of this office in accordance with the City Charter and State Law. The City of Leander is a Home Rule Municipality and operates under a City Charter.

## **DEPARTMENT DESCRIPTION**

The City Secretary serves as custodian of official City records and public documents and provides administrative assistant support as required by the City Manager, Mayor and City Council. The City Secretary also serves as the Records Management Officer and is responsible for the release of all open records for the City in accordance with the Texas Open Records Act. All notices for the City Council and City Boards are posted from this office in accordance with the Texas Open Meetings Act. The City Secretary serves as administrator for all City elections and issues City permits for all businesses in the city limits serving alcohol. All ordinances, resolutions, contracts, easements, deeds, bonds and other documents requiring City certification are sealed and attested by the City Secretary.

## **DEPARTMENT LOCATION, PHONE & WEB ADDRESS**

City of Leander City Hall  
200 W. Willis  
Leander, Texas 78641  
(512) 528-2743  
(512) 528-1605 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

## **FY 2011-2012 ACCOMPLISHMENTS**

- Continued Recertification program for Texas Registered Municipal Clerks (TRMC) through the University of North Texas.
- Taught the Leander Leadership class on Municipal government.
- Continued working all City Boards & Commissions
- Updated Leander Code of Ordinances with Franklin Legal Publishing.
- Continued filling open records requests according to State Law.
- Maintained Records Retention Facility in order to make records easily accessible to staff.
- Remained active with the Capital Chapter of the Texas Municipal Clerks.
- Attended Seminars to keep current of all legislative and election changes.
- Worked with Economic Development Director on the "Cars and Coffee" monthly event.

- Worked with the Greater Leander Chamber of Commerce volunteering service for the monthly luncheons
- Began work with Local Businesswomen to form Women’s Initiative Networking Group

**FY 2012-2013 GOALS**

- Continue working toward Recertification with the Texas Registered Municipal Clerks Program to recertify in 2014
- Continue working with Leander Boards and Commissions
- Attend seminars to keep up to date on updated Legislative Issues and Election Laws concerning Municipalities.
- Update all Boards and Commissions to assure they are in active status.
- Continue to keep Leander Code of Ordinance Book current with Franklin Legal Publishing.
- Continue to keep the City Secretary’s office available to the public for all open records requests.
- Continue to volunteer with other departments as needed for City events.
- Teach Leander Leadership Class on Municipal Government
- Maintain applications to keep all City Boards and Commissions current and full

**FY 2012-2013 BUDGET OBJECTIVES**

- Further my education through seminars to ensure all policies are up to date in accordance with state law.
- Timely processing of open records requests and insures all means of collection are met.
- Keep all alcohol permits current and all fees paid.
- Continue to use electronic methods as much as possible to eliminate waste and work toward a “Green” Leander.

**STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
City Secretary	1	1	1

**PERFORMANCE MEASURES**

- To assure the City Secretary’s Office is run in a professional manner and maintain open communication with the Citizens, City Staff, City Council and City Manager.
- Continue education through courses and seminars offered in order to obtain knowledge of all current legislation concerning municipalities.
- Run a professional and fair election for the City of Leander.

**CITY OF LEANDER, TEXAS  
FINANCE**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
01-03-5101	FINANCE DIRECTOR	91,491	91,869	92,000	92,000	92,000
01-03-5103	ADMIN ASSISTANT TO FINANCE DIR	42,867	42,739	42,509	44,500	44,635
01-03-5104	PURCHASING AGENT	58,299	58,695	58,470	54,000	58,470
01-03-5106	ACCOUNTING CLERK	42,775	42,673	42,509	43,575	43,572
01-03-5107	RECEPTIONIST	29,067	28,510	0	0	0
01-03-5111	OVERTIME	215	238	0	1,500	0
01-03-5145	CAR ALLOWANCE	5,200	4,400	4,800	4,800	4,800
01-03-5146	PHONE ALLOWANCE	0	0	0	0	420
01-03-5180	FICA	15,341	16,418	14,626	14,650	15,122
01-03-5182	HEALTH, DENTAL & LIFE	22,483	24,841	23,433	15,750	20,947
01-03-5184	LONGEVITY	960	1,260	1,380	1,326	1,620
01-03-5186	MDC	3,588	3,874	3,490	3,490	3,537
01-03-5188	TMRS	26,308	28,929	27,802	27,800	28,243
01-03-5190	UNEMPLOYMENT INSURANCE	990	360	288	1,044	1,044
01-03-5192	WORKERS COMP	1,033	550	458	410	507
<b>TOTAL PERSONNEL</b>		<b>340,615</b>	<b>345,356</b>	<b>311,765</b>	<b>304,845</b>	<b>314,917</b>
<b>CONTRACTUAL SERVICES</b>						
01-03-5202	ALARM MONITOR	884	100	500	500	240
01-03-5219	CONTRACT LABOR	5,604	6,500	4,500	4,500	4,500
01-03-5225	BRINKS ARMORED CAR SERVICE	4,319	4,621	4,400	4,700	4,800
01-03-5234	FIXED ASSET INVENTORY SVCS	1,710	0	0	0	0
01-03-5285	SOFTWARE MAINT AGREE INCODE	12,882	12,569	18,834	13,850	13,834
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>25,399</b>	<b>23,789</b>	<b>28,234</b>	<b>23,550</b>	<b>23,374</b>
<b>EQUIPMENT</b>						
01-03-5420	COMPUTERS	671	1,489	1,000	2,000	3,400
<b>TOTAL EQUIPMENT</b>		<b>671</b>	<b>1,489</b>	<b>1,000</b>	<b>2,000</b>	<b>3,400</b>
<b>OPERATIONS</b>						
01-03-5702	ADVERTISING & PRINTING	2,256	734	2,000	2,000	2,000
01-03-5708	BUDGET EXPENSE	758	928	1,000	5,500	21,000
01-03-5712	CELL PHONE / PAGER	994	1,033	996	990	576
01-03-5720	COMPUTER SOFTWARE	6,712	0	0	0	500
01-03-5760	MISCELLANEOUS EXPENSE	187	4,217	0	0	0
01-03-5792	TELEPHONE	2	0	10	0	0
<b>TOTAL OPERATIONS</b>		<b>10,909</b>	<b>6,912</b>	<b>4,006</b>	<b>8,490</b>	<b>24,076</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-03-5923	CREDIT CARD MERCHANT FEES	0	453	400	400	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>0</b>	<b>453</b>	<b>400</b>	<b>400</b>	<b>0</b>
<b>SUPPLIES</b>						
01-03-6050	OFFICE SUPPLIES	3,876	4,461	4,700	5,000	4,204
01-03-6055	POSTAGE	199	1,668	1,200	1,200	1,600
<b>TOTAL SUPPLIES</b>		<b>4,075</b>	<b>6,128</b>	<b>5,900</b>	<b>6,200</b>	<b>5,804</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-03-6320	DUES & SUBSCRIPTIONS	719	953	1,145	1,145	1,145
01-03-6380	TRAVEL & TRAINING	1,743	2,231	5,000	3,500	5,495
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>2,462</b>	<b>3,183</b>	<b>6,145</b>	<b>4,645</b>	<b>6,640</b>
<b>TOTAL FINANCE</b>		<b>384,131</b>	<b>387,311</b>	<b>357,450</b>	<b>350,130</b>	<b>378,211</b>

## **FINANCE DEPARTMENT**

The Finance Department provides financial operations support to all City departments as well as accurate and current financial information to the City Manager and City Council. The Finance Department keeps and maintains the City's financial records in an accurate and efficient manner. Finance provides appropriate, essential, and timely financial reports, as well as assists the City Manager with preparation of the annual operating budget. The Finance Department is also responsible for the City's debt and cash management programs, along with implementation of financial policies for the City.

### **DEPARTMENT DESCRIPTION**

The Finance Department consists of the following:

- Accounting/Budget
- Accounts Payable/Accounts Receivable
- Payroll
- Purchasing

### **DEPARTMENT LOCATION, PHONE & WEB ADDRESS**

City of Leander City Hall  
200 W. Willis  
Leander, TX 78641  
(512) 528-2700  
(512) 528-2829 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### **FY 2011-12 ACCOMPLISHMENTS**

- Purchasing Agent served on TML Board representing Texas Public Purchasing Association
- Participant in inter-departmental technology committee
- Continued promotion of the Texas Bid System - a joint effort with the Cities of Hutto, Cedar Park, Taylor & Pflugerville and Georgetown ISD & Pflugerville ISD to provide a one-stop vendor registration and bid notification system
- Assisted with successful negotiation and closure on purchase of the Sandy Creek WTP from the LCRA
- Completed two debt refinancings to lower the City's overall debt burden
- Completed borrowing of \$3,000,000 for elevated water storage tank at 1.42%
- Received Texas Comptroller's Gold Leadership Circle 2012
- Maintained existing bond credit ratings (Moody's Aa3) and (S&P A+)
- Established vehicle replacement fund

## FY 2012-13 OBJECTIVES

- Maintain progress in achieving City Council Financial Targets established in 2008
- Maintain Texas Comptroller's Gold Leadership Circle Award
- Maintain or improve bond credit rating
- Improve Purchasing Procedures and Effective Cash Management Practices
- Provide excellent customer service and support to departments to achieve excellent financial management and results
- Prepare multi-year financial plan
- Prepare capital improvements financial plan

## STAFF

Title of Position	FY 2010-11 Actual	FY 2011-12 Year End	FY 2012-13 Approved
Finance Director	1	1	1
Admin Assistant/Payroll	1	1	1
Accounting Clerk	1	1	1
Purchasing Agent	1	1	1
Receptionist	1	0*	0*

\* Receptionist moved to Human Resources in FY 2011-12

## PERFORMANCE MEASURES

	FY 2010-11 Actual	FY 2011-12 Estimated	FY 2012-13 Estimated
<b>Finance</b>			
Total Investments (at 9/30)	\$25,000,000	\$32,000,000	\$25,000,000
Earnings	\$ 46,700	\$ 40,000	\$ 35,000
Accounts	14	16	16
<b>Payroll</b>			
Payroll Checks/Direct Deposits	4,803	4,860	4,862
Total Value	\$ 6,367,527	\$ 6,308,129	\$6,310,725
<b>Accounts Payable</b>			
AP Checks Processed	3,111	2,596	2,600
Total Value of AP Checks	\$23,601,077	\$17,523,801	\$35,345,829
Utility Refund Cks Processed	445	359	365
Total Value of Refund Checks	\$ 25,620	\$ 25,287	\$ 25,653
Total Vendors Maintained	2,263	2,353	2,442
<b>Purchasing</b>			
Purchase Orders	1,958	2,202	2,635
Value of Purchase Orders	\$18,375,000	\$21,000,000	\$16,404,361

**CITY OF LEANDER, TEXAS  
CITY COUNCIL**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>EQUIPMENT</b>						
01-05-5465	MINOR EQUIPMENT	0	0	0	0	4,060
<b>TOTAL EQUIPMENT</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,060</b>
<b>MAINTENANCE</b>						
01-05-5520	EQUIPMENT	0	90	500	400	500
<b>TOTAL MAINTENANCE</b>		<b>0</b>	<b>90</b>	<b>500</b>	<b>400</b>	<b>500</b>
<b>OPERATIONS</b>						
01-05-5712	CELL PHONE / PAGER	1,652	1,430	1,500	875	0
01-05-5726	COUNCIL CONTINGENCY	50	1,740	0	0	0
01-05-5760	MISC EXPENSE - MEETINGS	4,181	4,899	10,000	8,000	6,000
<b>TOTAL OPERATIONS</b>		<b>5,883</b>	<b>8,069</b>	<b>11,500</b>	<b>8,875</b>	<b>6,000</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-05-5932	ENVISION CENTRAL TEXAS	5,000	5,000	5,000	5,000	5,000
01-05-5970	OPPORTUNITY AUSTIN	5,000	5,000	5,000	5,000	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>5,000</b>
<b>SUPPLIES</b>						
01-05-6050	OFFICE SUPPLIES	1,881	1,913	1,250	1,250	1,250
01-05-6055	POSTAGE	39	3	100	100	0
<b>TOTAL SUPPLIES</b>		<b>1,920</b>	<b>1,916</b>	<b>1,350</b>	<b>1,350</b>	<b>1,250</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-05-6320	DUES & SUBSCRIPTIONS	2,574	5,321	4,100	2,645	7,940
01-05-6380	TRAVEL & TRAINING	26,880	10,512	10,500	8,500	10,500
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>29,455</b>	<b>15,833</b>	<b>14,600</b>	<b>11,145</b>	<b>18,440</b>
<b>TOTAL CITY COUNCIL</b>		<b>47,258</b>	<b>35,907</b>	<b>37,950</b>	<b>31,770</b>	<b>35,250</b>

## CITY COUNCIL

The primary objective of city government is to provide services to the citizens at the lowest reasonable cost. The City Council further refined this objective into the following mission statement:

“The City Government of Leander is dedicated to providing its citizens with the highest quality of service through the effective and efficient use of all available resources.”

## DEPARTMENT DESCRIPTION

The City of Leander is a home rule municipality which operates under a Council-Manager form of government. All powers of the city shall be vested in the elective Council which enacts legislation, adopts budgets, determines policies and employs the City Manager. The City Council consists of a Mayor and six council members who elect one of their members to serve as Mayor-Pro Tem.

The city government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas.

## DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander City Hall  
200 W. Willis  
Leander, Texas 78641  
(512) 528-2700  
(512) 528-1605 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

## FY 2011-2012 ACCOMPLISHMENTS

- Purchase Sandy Creek Water Treatment Plant
- Creation of Crystal Falls West Municipal Utility Districts
- Opening Brushy Creek Regional Water Treatment Plant
- New City Manager
- Opening San Gabriel Parkway
- Debt Restructuring
- Increased City Limits to 25.92 square miles
- Completion of Hero Way
- Updated Impact Fee Ordinance

## FY 2012-2013 GOALS AND OBJECTIVES

### 1 YEAR GOALS

- Staff Growth and Development
- Regionalism Leadership
- Continue to develop Economic Incentive packages based on market.
- Substantial completion of funded CIP projects

### 5 YEAR GOALS

- Increase Sales Tax Base / Economic Development
- Expand and Maintain Infrastructure
- Improve and Increase City Facilities
- Staff Retention
- Regional Leadership
- Improve Citizen Communication
- Temporary / Immediate solution for Senior Citizens (long term and short term)
- Long range planning and solutions to include people with disabilities
- Become a Leader in the Region on Green Initiative

### LONG TERM GOALS

- Make Leander a great place to be
- Moderate Cost of Living
- Diversity
- Identified as Emerging Technology
- Higher Education
- Intra-City Mobility
- Fully Planned Community
- Green Space
- Culture – Arts, Museums
- Large City with Small Town Atmosphere
- Entertainment District
- A 24 hour City of Leander Availability of Utilities
- Identifiable

**CITY OF LEANDER, TEXAS  
PUBLIC LIBRARY**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>CONTRACTUAL SERVICES</b>						
01-06-5219	CONTRACT LABOR - LSSI	475,425	475,425	485,425	485,425	491,797
01-06-5255	MAINTENANCE CONTRACTS	26,400	26,800	27,600	27,600	27,600
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>501,825</b>	<b>502,225</b>	<b>513,025</b>	<b>513,025</b>	<b>519,397</b>
<b>MAINTENANCE</b>						
01-06-5503	BUILDING MAINTENANCE	6,484	7,426	8,850	8,850	8,000
01-06-5520	EQUIPMENT REPAIRS & MAINT	0	56	0	0	0
<b>TOTAL MAINTENANCE</b>		<b>6,484</b>	<b>7,482</b>	<b>8,850</b>	<b>8,850</b>	<b>8,000</b>
<b>OPERATIONS</b>						
01-06-5722	CONTINGENCY	375	0	1,075	1,075	825
01-06-5792	TELEPHONE	0	0	0	0	0
<b>TOTAL OPERATIONS</b>		<b>375</b>	<b>0</b>	<b>1,075</b>	<b>1,075</b>	<b>825</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-06-5923	CREDIT CARD MERCHANT FEES	0	0	0	50	250
01-06-5963	LONE STAR EXPENSE	8,000	6,375	1,350	1,350	0
01-06-5979	SUMMER READING PROGRAM	895	830	1,000	1,000	1,000
01-06-5980	TEXAS BOOK FESTIVAL EXPENSE	1,873	0	0	0	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>10,767</b>	<b>7,205</b>	<b>2,350</b>	<b>2,400</b>	<b>1,250</b>
<b>SUPPLIES</b>						
01-06-6055	POSTAGE	0	0	0	0	0
<b>TOTAL SUPPLIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PUBLIC LIBRARY</b>		<b>519,452</b>	<b>516,912</b>	<b>525,300</b>	<b>525,350</b>	<b>529,472</b>

## **PUBLIC LIBRARY**

The Mission of the Leander Public Library is to enlighten and enrich the citizens of Leander and the surrounding community by providing services and resources needed for self-directed personal growth, satisfying leisure experiences, and cultural understanding, and to promote literacy, lifelong learning, and love of reading.

### **DEPARTMENT DESCRIPTION**

The Leander Public Library operates in an 18,000 square foot facility that serves the City of Leander and the surrounding areas by providing more than 41,000 books, audiobooks, films, and music for all ages. Additionally, weekly programs offered include five children's story times, our own Bow Wow Buddies Reading Therapy Dog, computer classes, and GED classes, as well as other events on a monthly basis such as, Teen Gaming Nights, Book Clubs for kids, teens, and adults, Leander Writer's Guild, Summer Reading Program, Leander Knitters' Circle, and various special events throughout the year like Teddy Bear Bash, Winter Wonderland, and family movie festivals. Free wi-fi is available along with twenty-four computers for the public to access the Internet, desktop publishing, and online databases including Mango Languages, Chilton's Car Repair, Legal Forms, and TexShare's 49 databases provided by the Texas State Library. Along with two study rooms, the Library has two conference rooms that may be rented for community events. The Library is open 74 hours a week, employs 12 full and part time staff members, has more than 15,000 registered patrons (7,500 active), and averages about 10,000 visitors each month.

### **DEPARTMENT LOCATION, PHONE & WEB ADDRESS**

Leander Public Library  
1011 S. Bagdad Road  
Leander, TX 78641  
(512) 259-5259  
(512) 260-9907 Fax  
[www.leander.lib.tx.us](http://www.leander.lib.tx.us)

### **FY 2011-2012 ACCOMPLISHMENTS**

- Increased number of programs and events offered by 12% to 659.
- Increased collection size by 7% to 41,261 items and added four shelving units.
- Circulated 5.4 items per capita surpassing enhanced collection level of Texas Public Library Standards.
- Migrated to new library management software.
- Awarded grant for teen internship during summer.

## FY 2012-2013 GOALS

- Increase collection size to 50,000 volumes and add shelving units as needed.
- Provide up-to-date computers and technology for community use.
- Provide e-books/downloadable books for patron check-out.
- Continue to offer excellent customer service, resource materials, and programs along with professional, knowledgeable staff.

## FY 2012-2013 BUDGET OBJECTIVES

- Purchase collection materials to enhance basic level of Texas Public Library Standards and meet community need.
- Upgrade and/or replace one-third of staff and patron computers.
- Purchase e-book collection to meet growing patron demand.
- Provide each staff member at least one continuing education and/or training course to offer excellent customer service.

## STAFF

Title of Position LSSI Employee's	FY 2010-11 LSSI	FY 2011-12 LSSI	FY 2012-2013 LSSI
Library Director (MLS) - FT	1	1	1
Youth Services Librarian (MLS) - FT	1	1	1
Public Services Librarian (MLS) – PT	1	1	1
Office Manager – FT	1	1	1
Library Associates – PT	8	8	8

## PERFORMANCE MEASURES

Measures	Indicators
➤ Number of visitors/registered patrons	Gate counter/circulation software
➤ Program/ special events participation	Attendance numbers
➤ Items checked out	Circulation Statistics
➤ Patron satisfaction	Customer surveys/comment cards
➤ Collection enhancement	Cataloging and circulation statistics

CITY OF LEANDER, TEXAS  
URBAN DESIGN

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
<b>PERSONNEL</b>						
01-07-5101	URBAN DESIGN OFFICER	141,276	122,988	125,200	125,200	135,705
01-07-5145	CAR ALLOWANCE	4,800	6,400	7,200	7,200	7,200
01-07-5170	PHONE ALLOWANCE	2,400	2,200	2,400	2,400	2,400
01-07-5180	FICA	5,764	7,308	5,970	5,970	6,826
01-07-5182	HEALTH, DENTAL & LIFE	5,659	6,494	7,162	7,300	7,348
01-07-5184	LONGEVITY	240	300	360	360	420
01-07-5186	MDC	1,791	2,156	1,535	1,600	2,107
01-07-5188	TMRS	14,434	14,171	18,971	15,300	16,826
01-07-5190	UNEMPLOYMENT INSURANCE	189	72	72	261	261
01-07-5192	WORKERS COMP	241	213	201	178	302
<b>TOTAL PERSONNEL</b>		<b>176,794</b>	<b>162,302</b>	<b>169,071</b>	<b>165,769</b>	<b>179,395</b>
<b>CONTRACTUAL SERVICES</b>						
01-07-5219	CONTRACT LABOR	0	0	0	15,000	0
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>
<b>MAINTENANCE</b>						
01-07-5520	EQUIPMENT REPAIRS & MAINTENANC	0	0	500	500	500
<b>TOTAL MAINTENANCE</b>		<b>0</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>OPERATIONS</b>						
01-07-5702	ADVERTISING & PRINTING	7,445	1,278	5,000	5,000	3,500
01-07-5753	MATERIALS & SUPPLIES	0	0	1,000	1,500	500
01-07-5789	URBAN DEVELOPMENT EXPENSE	498	6,500	4,120	4,120	500
<b>TOTAL OPERATIONS</b>		<b>7,944</b>	<b>7,778</b>	<b>10,120</b>	<b>10,620</b>	<b>4,500</b>
<b>SUPPLIES</b>						
01-07-6050	OFFICE SUPPLIES	191	166	1,000	500	500
01-07-6055	POSTAGE	78	156	200	200	200
<b>TOTAL SUPPLIES</b>		<b>269</b>	<b>322</b>	<b>1,200</b>	<b>700</b>	<b>700</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-07-6320	DUES & SUBSCRIPTIONS	160	685	1,250	800	715
01-07-6380	TRAVEL & TRAINING	7,727	2,522	5,500	2,750	5,500
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>7,887</b>	<b>3,207</b>	<b>6,750</b>	<b>3,550</b>	<b>6,215</b>
<b>TOTAL URBAN DESIGN</b>		<b>192,894</b>	<b>173,609</b>	<b>187,641</b>	<b>196,139</b>	<b>191,310</b>

**CITY OF LEANDER, TEXAS  
ECONOMIC DEVELOPMENT**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
01-08-5101	ECONOMIC DEVELOPMENT DIRECTOR	99,899	94,849	94,486	97,965	96,847
01-08-5102	ECONOMIC DEVELOPMENT ASST	0	33,462	50,000	50,000	50,000
01-08-5145	CAR ALLOWANCE	6,000	8,700	10,800	10,800	10,800
01-08-5146	PHONE ALLOWANCE	2,400	3,000	3,600	3,600	3,600
01-08-5180	FICA	6,091	8,561	9,330	9,500	9,997
01-08-5182	HEALTH, DENTAL & LIFE	6,422	11,011	13,221	13,465	13,563
01-08-5184	LONGEVITY	240	300	360	360	480
01-08-5186	MDC	1,424	2,002	2,304	2,304	2,338
01-08-5188	TMRS	10,532	15,140	18,351	18,350	18,672
01-08-5190	UNEMPLOYMENT INSURANCE	189	144	144	522	522
01-08-5192	WORKERS COMP	135	325	302	270	335
<b>TOTAL PERSONNEL</b>		<b>133,332</b>	<b>177,494</b>	<b>202,898</b>	<b>207,136</b>	<b>207,154</b>
<b>CONTRACTUAL SERVICES</b>						
01-08-5219	ECONOMIC IMPACT STUDIES	428	1,132	1,000	200	500
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>428</b>	<b>1,132</b>	<b>1,000</b>	<b>200</b>	<b>500</b>
<b>EQUIPMENT</b>						
01-08-5465	MINOR EQUIPMENT	924	75	3,500	3,500	0
<b>TOTAL EQUIPMENT</b>		<b>924</b>	<b>75</b>	<b>3,500</b>	<b>3,500</b>	<b>0</b>
<b>MAINTENANCE</b>						
01-08-5503	BUILDING MAINTENANCE	0	7	0	500	1,000
01-08-5520	EQUIPMENT REPAIRS & MAINT	250	0	0	0	500
<b>TOTAL MAINTENANCE</b>		<b>250</b>	<b>7</b>	<b>0</b>	<b>500</b>	<b>1,500</b>
<b>OPERATIONS</b>						
01-08-5702	ADVERTISING & PRINTING	15,291	33,005	5,000	5,000	5,000
01-08-5722	CONTINGENCY	6,300	2,499	0	0	0
01-08-5753	MATERIALS & SUPPLIES	570	406	2,300	1,500	2,300
01-08-5760	MISCELLANEOUS EXPENSE	1,420	1,185	0	0	0
01-08-5792	TELEPHONE	1	0	0	0	0
<b>TOTAL OPERATIONS</b>		<b>23,582</b>	<b>37,095</b>	<b>7,300</b>	<b>6,500</b>	<b>7,300</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-08-5927	DEVELOPMENT AGREEMENTS	0	8,144	8,150	0	0
01-08-5931	ECONOMIC DEV. PROMOTIONS	3,382	1,702	0	0	5,000
01-08-5970	OPPORTUNITY AUSTIN	0	0	0	0	5,000
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>3,382</b>	<b>9,846</b>	<b>8,150</b>	<b>0</b>	<b>10,000</b>
<b>SUPPLIES</b>						
01-08-6050	OFFICE SUPPLIES	549	259	500	500	250
01-08-6055	POSTAGE	13,584	4,924	1,000	5,500	1,000
<b>TOTAL SUPPLIES</b>		<b>14,133</b>	<b>5,183</b>	<b>1,500</b>	<b>6,000</b>	<b>1,250</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-08-6320	DUES & SUBSCRIPTIONS	1,699	4,378	3,345	3,345	3,345
01-08-6380	TRAVEL & TRAINING	6,563	8,732	21,000	4,500	12,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>8,262</b>	<b>13,110</b>	<b>24,345</b>	<b>7,845</b>	<b>15,345</b>
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>184,293</b>	<b>243,941</b>	<b>248,693</b>	<b>231,681</b>	<b>243,049</b>

## ECONOMIC DEVELOPMENT

Establish economic development policies that retain, expand and relocate business to the community in a professional manner.

## DEPARTMENT DESCRIPTION

Utilize community resources to enhance strengths, minimize weaknesses, seize opportunities and diminish threats. This will improve employment opportunities, increase capital investment and diversify the economic base.

## DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander  
Economic Development Office  
100 North Brushy Street  
Leander TX 78641  
(512) 528-2852 direct  
(512) 528-2833 fax  
[www.leandertx.gov](http://www.leandertx.gov)

## FY 2011-2012 ACCOMPLISHMENTS

- Maintained 144-month, fifteen-factor, *Economic Indicators Database*
- Updated 60 existing industry *Primary Employer's Directory*
- Maintained 95-site, 8,400-plus acre *Site/Facility Inventory*
- Sent more than 1.4 million individual emails since 5 June 2007
- Submitted more than 75 stories for inclusion in various media outlets
- Co-hosted with the Greater Leander Chamber of Commerce the monthly *Leander Business Circle* and *Real Estate Roundtable* meetings
- Panelist and/or Speaker at five Central Texas professional association meetings
- Maintained Texas Film Commission, *Film Friendly City Status*
- Maintained the *John Eagle European Cars and Coffee – Austin in Leander* event
- Maintained the *Leander Internet Broadcast Network – Internet Television (LIBN-ITV)*
- Continued Leander Public Arts Commission (LPAC) Staff Liaison role
- Visited twenty Primary employers as part of the community's e-Synchronist outreach program
- Initiated conversation with the Leander Garden Club to create botanical & garden spots
- Relocated and expanded M&M Engineering
- Began conversation on development of Leander Farmer's Market and Artisan's Faire
- Expanded social media presence with *Leander Economic Development Department, Leander Public Arts Commission, Leander Business Circle* and *Leander Real Estate Roundtable*

## FY 2012-2013 GOALS

- Maintain fifteen-factor, *Economic Indicators Database*
- Expand 62 existing *Primary Employers*
- Assist with development of 95-site, 8,800-plus acre *Site/Facility Inventory*
- Send over 150,000 individual emails
- Host the annual *Prospector's Bus Tour*
- Submit Leander's story to various media outlets
- Co-host with the Greater Leander Chamber of Commerce the monthly *Leander Business Circle* and *Real Estate Roundtable* meetings
- Expand retail opportunities at the *Gateway at Leander, Forum Shopping Center* and other retail locations in Leander
- Relocate at least two manufacturing facilities
- Retain or expand two manufacturing facilities
- Speak to at least ten different professional association meetings
- Improve John Eagle European's Cars and Coffee – Austin in Leander
- Experience at least two *Film Friendly* projects
- Expand the Leander Public Arts Commission's (LPAC) role
- Improve the LIBN-ITV program offerings and experience
- Continue development of a Leander Garden Club relationship
- Create and maintain Leander Farmer's Market and Artisan's Faire
- Foster relationship with Circuit of the Americas about automotive/motorcycle destination development
- Expand social media presence with *Leander Economic Development Department, Leander Public Arts Commission, Leander Business Circle* and *Leander Real Estate Roundtable*

## FY 2012-2013 BUDGET OBJECTIVES

- Increase property tax, sales tax and permit & fee revenues
- Expand revenue opportunities with more program development

## STAFF

Title of Position	FY 2010-11 Actual	FY 2011-12 Year End	FY 2012-13 Approved
Economic Development Director	1	1	1
Economic Development Manager	0	1	1

## PERFORMANCE MEASURES

Measures	Indicators
➤ Capital Investment	Industrial, Commercial, Retail, Residential
➤ Job Creation	Number(s), Annual Payroll
➤ Sales Tax Generation	Direct, Indirect, Induced

**CITY OF LEANDER, TEXAS  
MUNICIPAL COURT**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
01-11-5101	COURT ADMINISTRATOR	53,602	53,602	53,396	56,065	56,067
01-11-5106	COURT CLERKS	62,148	65,749	80,472	81,500	82,152
01-11-5107	JUVENILE CASE MANAGER	13,147	13,758	0	0	0
01-11-5180	FICA	6,768	7,451	8,300	8,300	8,570
01-11-5182	HEALTH, DENTAL & LIFE	16,512	18,885	20,890	17,650	17,821
01-11-5184	LONGEVITY	1,140	1,320	1,500	1,500	1,680
01-11-5186	MDC	1,583	1,743	1,941	1,940	2,004
01-11-5188	TMRS	11,841	13,067	13,923	13,923	16,006
01-11-5190	UNEMPLOYMENT INSURANCE	649	375	288	905	1,044
01-11-5192	WORKERS COMP	172	263	254	225	287
<b>TOTAL PERSONNEL</b>		<b>167,561</b>	<b>176,212</b>	<b>180,964</b>	<b>182,008</b>	<b>185,631</b>
<b>EQUIPMENT</b>						
01-11-5420	COMPUTERS	0	0	0	0	4,509
<b>TOTAL EQUIPMENT</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,509</b>
<b>OPERATIONS</b>						
01-11-5702	ADVERTISING & PRINTING	2,946	2,408	3,500	4,000	4,000
01-11-5728	COURT INTERPRETERS	500	50	500	500	500
01-11-5748	JURY FEES	186	324	500	500	500
01-11-5792	TELEPHONE	0	8	0	0	0
<b>TOTAL OPERATIONS</b>		<b>3,632</b>	<b>2,790</b>	<b>4,500</b>	<b>5,000</b>	<b>5,000</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-11-5923	CREDIT CARD MERCHANT FEES	0	4,299	5,000	4,000	5,000
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>0</b>	<b>4,299</b>	<b>5,000</b>	<b>4,000</b>	<b>5,000</b>
<b>SUPPLIES</b>						
01-11-6050	OFFICE SUPPLIES	1,521	1,154	1,875	1,875	1,800
01-11-6055	POSTAGE	1,866	2,787	2,200	2,200	2,200
<b>TOTAL SUPPLIES</b>		<b>3,386</b>	<b>3,942</b>	<b>4,075</b>	<b>4,075</b>	<b>4,000</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-11-6320	DUES & SUBSCRIPTIONS	192	156	200	250	200
01-11-6380	TRAVEL & TRAINING	803	1,572	1,800	1,800	1,800
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>995</b>	<b>1,728</b>	<b>2,000</b>	<b>2,050</b>	<b>2,000</b>
<b>TOTAL MUNICIPAL COURT</b>		<b>175,575</b>	<b>188,971</b>	<b>196,539</b>	<b>197,133</b>	<b>206,140</b>

## **MUNICIPAL COURT**

The mission of this Court is to effectively and efficiently provide equal and impartial justice as prescribed by the Texas Code of Criminal Procedure and the Code of Judicial Conduct.

In addition, we strive to facilitate the timely disposition of all cases with patient and courteous service.

### **DEPARTMENT DESCRIPTION**

- Court of non-record.
- Criminal jurisdiction over class “C” misdemeanor offenses that carry a fine only punishment.

### **DEPARTMENT LOCATION, PHONE & WEB ADDRESS**

City of Leander Municipal Court  
200 W. Willis Street  
Leander, TX 78641  
(512) 259-1239  
(512) 528-2713 Fax  
[www.leandertx.org](http://www.leandertx.org)

### **FY 2011-2012 ACCOMPLISHMENTS**

- Successful Warrant Roundup
- Relieved back logged court cases. Possible because of adding a part-time court clerk last year and doubling up on our trials and pre-trial settings.

### **FY 2012-2013 GOALS**

- Implement electronic ticket writers in coordination with Police Department.
- Stay caught up on Trials and Warrants
- Implement new software features that will help in different process functions to free up time for other projects.

**FY 2012-2013 BUDGET OBJECTIVES**

- Paper light – ticket writers will be the beginning of this process
- Efficient Case flow Management

**STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
Presiding Judge (contract)	1	1	1
Associate Judge (contract PT)	1	1	1
Court Administrator (Level II certification)	1	1	1
Senior Deputy Court Clerks (Level I certification)	2	2	2
Court Clerk PT	1	1	1

**PERFORMANCE MEASURES**

**Court Administrator**

Manage and supervise the Municipal Court operations; and to supervise and coordinate the support functions of the municipal court. Work closely with prosecutor to facilitate all cases going to trial. Work closely with Judge to coordinate court docket to process cases in an efficient and timely manner.

**Senior Deputy Court Clerks**

To perform a wide variety of responsible payment processes and clerical work involving heavy public contact; to provide information and assistance to the public regarding court policies and procedures. Inform and give appropriate options for a variety of disposition types to customers. To assist Court Administrator as needed.

**Part-time Deputy Court Clerk**

Public contact work at the counter and on the phone  
 Maintains a cash drawer and receives payments of fines and balances at end of her shift.  
 Other duties as necessary as time permits

**CITY OF LEANDER, TEXAS  
MUNICIPAL COURT JUDGE**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
01-12-5150	JUDGE'S FEES	33,226	33,226	33,226	34,057	34,057
<b>TOTAL PERSONNEL</b>		<b>33,226</b>	<b>33,226</b>	<b>33,226</b>	<b>34,057</b>	<b>34,057</b>
<b>CONTRACTUAL SERVICES</b>						
01-12-5219	CONTRACT LABOR-ASSOCIATE JUDGE	8,900	10,150	12,200	8,000	12,200
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>8,900</b>	<b>10,150</b>	<b>12,200</b>	<b>8,000</b>	<b>12,200</b>
<b>SUPPLIES</b>						
01-12-6050	OFFICE SUPPLIES	0	0	0	0	0
<b>TOTAL SUPPLIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-12-6380	TRAVEL & TRAINING	155	305	350	350	350
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>155</b>	<b>305</b>	<b>350</b>	<b>350</b>	<b>350</b>
<b>TOTAL MUNICIPAL COURT JUDGE</b>		<b>42,281</b>	<b>43,681</b>	<b>45,776</b>	<b>42,407</b>	<b>46,607</b>

**CITY OF LEANDER, TEXA  
PLANNING**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
01-20-5101	DIRECTOR OF PLANNING	77,768	76,626	71,289	10,750	85,000
01-20-5102	CITY PLANNER	53,601	53,601	53,396	55,050	54,731
01-20-5106	PLANNING COORDINATOR	42,836	44,740	46,867	48,150	48,038
01-20-5111	OVERTIME	0	0	500	0	500
01-20-5145	CAR ALLOWANCE	4,800	4,400	4,800	0	0
01-20-5180	FICA	10,668	11,374	10,667	6,480	6,403
01-20-5182	HEALTH, DENTAL & LIFE	12,321	14,855	17,373	10,700	10,474
01-20-5184	LONGEVITY	540	720	480	486	600
01-20-5186	MDC	2,495	2,643	2,564	1,515	1,497
01-20-5188	TMRS	17,410	19,361	20,426	11,650	11,959
01-20-5190	UNEMPLOYMENT INSURANCE	567	216	216	522	783
01-20-5192	WORKERS COMP	234	363	336	300	214
<b>TOTAL PERSONNEL</b>		<b>223,240</b>	<b>228,900</b>	<b>228,914</b>	<b>145,603</b>	<b>220,199</b>
<b>CONTRACTUAL SERVICES</b>						
01-20-5255	MAINTENANCE CONTRACTS	400	900	1,600	1,600	1,682
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>400</b>	<b>900</b>	<b>1,600</b>	<b>1,600</b>	<b>1,682</b>
<b>MAINTENANCE</b>						
01-20-5503	BUILDING MAINTENANCE	1,449	8,012	5,000	5,000	5,000
<b>TOTAL MAINTENANCE</b>		<b>1,449</b>	<b>8,012</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>OPERATIONS</b>						
01-20-5702	ADVERTISING & PRINTING	3,144	1,824	3,500	3,500	3,500
01-20-5712	CELL PHONE / PAGER	516	279	340	0	0
01-20-5736	FINAL PLAT FEES	88	1,532	1,500	1,500	1,500
01-20-5753	MATERIALS & SUPPLIES	785	1,590	3,700	3,250	3,700
01-20-5765	ORDINANCE MANUAL	0	0	500	0	0
<b>TOTAL OPERATIONS</b>		<b>4,533</b>	<b>5,225</b>	<b>9,540</b>	<b>8,250</b>	<b>8,700</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-20-5977	SUBDIVISION/COMMERCIAL REVIEW	4,764	0	0	2,500	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>4,764</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>0</b>
<b>SUPPLIES</b>						
01-20-6050	OFFICE SUPPLIES	730	3,840	1,800	1,800	1,800
01-20-6055	POSTAGE	1,006	857	1,800	1,800	1,800
<b>TOTAL SUPPLIES</b>		<b>1,736</b>	<b>4,697</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-20-6320	DUES & SUBSCRIPTIONS	1,471	0	2,000	2,000	2,000
01-20-6380	TRAVEL & TRAINING	3,705	4,597	6,000	5,000	6,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>5,176</b>	<b>4,597</b>	<b>8,000</b>	<b>7,000</b>	<b>8,000</b>
<b>TOTAL PLANNING DEPARTMENT</b>		<b>241,299</b>	<b>252,330</b>	<b>256,654</b>	<b>173,553</b>	<b>247,181</b>

## PLANNING

The department's primary mission is to ensure and enhance the quality of life in the community while accommodating growth and development. The Planning Department provides comprehensive land use services, both to the public and to the City, in support of the preservation, assistance and regulation of development in the City of Leander and its Extra Territorial Jurisdiction.

### DEPARTMENT DESCRIPTION

The Planning Department is responsible for receiving, processing and reviewing, as well as maintaining official records for all subdivision applications, zoning requests, site development permit applications, variance requests and annexation requests. The Department coordinates interdepartmental review of plans and prepares reports for the Planning and Zoning Commission, City Council and Board of Adjustment. The department is responsible for implementing and supporting periodic updates to the City's Comprehensive Plan and providing land use and development information to the public and to other City Departments. The department is responsible for maintaining advanced level training for all departmental personnel, and for coordinating planning efforts with outside planning agencies. The department also contributes to the 911 addressing process with the GIS Coordinator, the Fire Department and outside agencies for all areas within our planning jurisdiction.

### DEPARTMENT LOCATION, PHONE & WEB ADDRESS

City of Leander Planning Department  
104 N. Brushy Street  
Leander, TX 78641  
(512) 528-2750  
(512) 528-2729 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### FY 2011-2012 ACCOMPLISHMENTS

- Continued to provide high quality customer service.
- Reviewed & updated the development process & associated documents.
- Attended continuing education conferences including American Planning Association Texas Chapter Annual Conference.
- Maintained development review response time of two weeks.
- Provided staff support to and training for the Planning and Zoning Commission.
- Pursued advanced level planning training including AICP continuing maintenance credits.

- Prepared amendments to the Composite Zoning Ordinance, Subdivision Ordinance, and Roadway Plan.
- Organized and facilitated the Development Coordination Meeting in order to improve review times and facilitate communication between departments.
- Coordinated Development Meetings to provide communication between the public and the reviewing departments regarding development projects.
- Assisted the Economic Development Department with the PowerPoint presentation associated with the State of the City Address.
- Provided staff support for the layout and coordination of the Administrative Activity Report.
- Prepared code interpretations to assist with code enforcement.
- Coordinated with area planning agencies to share development information, planning fees, and other planning goals and objectives.
- Maintained the GIS associated with the City Zoning Map.
- Facilitated and processed zoning cases associated with the involuntary annexation of CR 269.
- Hosted an Envision Central Texas Roundtable associated with the Leander Transit Oriented Development (TOD).
- Maintained and organized Development Agreements and License Agreements.
- Worked with Urban Design Officer to assist with development in the TOD.
- Processed 22 Subdivision Cases, 18 Zoning Cases as of April 2012

### **FY 2012-2013 GOALS & OBJECTIVES**

- Continue to provide high quality customer service.
- Continue to revise the development process as needed to improve response time, departmental coordination and review quality.
- Pursue training as needed for Planning and Zoning Commissioners and for staff to better perform duties and to maintain AICP certification.
- Facilitate a Comprehensive Plan Update.
- Update the Composite Zoning Ordinance to improve and clarify the landscape requirements.
- Continue to provide staff support and training to the Planning and Zoning Commission.
- Continue to identify green initiatives for development rules, the planning process and departmental operations.
- Partner with Williamson County to go paperless with the Final Plat recording process.
- Continue to help improve interdepartmental coordination.
- Continue to maintain the GIS associated with the City Zoning Map
- Identify and pursue additional zoning ordinance standards to further goals of creating a walkable and bikeable community.
- Create educational materials to assist community in understanding the Zoning and Subdivision processes.
- Maintain relationship with the Congress for New Urbanism (CNU) and American Planning Association (APA) programs.
- Continue to work with Urban Design Officer to assist with development in the TOD.

<b>STAFF</b>			
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<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
Director of Planning	1	1	1
Planner	1	1	1
Planning Technician	1	1	1

<b>PERFORMANCE MEASURES</b>			
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This department expects to see a marked increase in the number of Zoning, Subdivision and Site Development applications as the City increases its growth pace and as economic recovery continues. Measured performance indicators will include; timely review of applications, compliance with the City's adopted Comprehensive Plan and development codes, and continued responsiveness to the needs of the community.

**CITY OF LEANDER, TEXAS  
PUBLIC WORKS**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
01-21-5100	DIRECTOR OF PUBLIC WORKS	91,962	103,752	102,180	103,360	102,180
01-21-5101	STREET SUPERINTENDENT	52,541	0	0	0	0
01-21-5102	STREET SUPERVISOR	41,188	47,916	48,764	48,764	48,764
01-21-5104	ADMINISTRATIVE ASSISTANT	38,705	38,705	38,557	38,557	38,557
01-21-5107	OPERATIONS	290,698	309,838	342,869	342,869	341,808
01-21-5111	OVERTIME	5,606	4,830	6,000	6,000	6,000
01-21-5145	CAR ALLOWANCE DIRECTOR PW	4,800	4,400	4,800	4,800	4,800
01-21-5146	PHONE ALLOWANCE	1,800	1,650	1,800	1,800	1,800
01-21-5180	FICA	30,121	31,682	33,665	33,665	33,722
01-21-5182	HEALTH, DENTAL & LIFE	55,324	63,759	78,869	79,100	79,403
01-21-5184	LONGEVITY	3,180	2,580	3,360	3,300	4,140
01-21-5186	MDC	7,045	7,409	7,902	7,902	7,887
01-21-5188	TMRS	49,553	55,097	62,944	62,944	62,985
01-21-5190	UNEMPLOYMENT INSURANCE	2,668	1,604	1,008	3,360	3,654
01-21-5192	WORKERS COMP	26,131	18,274	18,569	16,410	20,235
<b>TOTAL PERSONNEL</b>		<b>701,322</b>	<b>691,497</b>	<b>751,287</b>	<b>752,831</b>	<b>755,935</b>
<b>CONTRACTUAL SERVICES</b>						
01-21-5219	CONTRACT LABOR	57,909	108,073	195,000	195,000	210,000
01-21-5255	MAINTENANCE CONTRACTS	777	4,092	5,200	5,200	5,200
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>58,686</b>	<b>112,164</b>	<b>200,200</b>	<b>200,200</b>	<b>215,200</b>
<b>EQUIPMENT</b>						
01-21-5426	EQUIPMENT LEASES	17,835	6,220	0	0	0
01-21-5460	MAJOR EQUIPMENT	4,141	8,242	0	0	0
01-21-5465	MINOR EQUIPMENT	1,975	7,973	10,000	8,000	10,000
01-21-5470	OTHER (SMALL TOOLS)	3,404	4,060	3,600	3,600	3,600
01-21-5487	STREET LIGHTS	0	1,531	3,000	3,000	2,000
01-21-5489	STREET SIGNS	13,417	9,667	20,000	20,000	22,000
<b>TOTAL EQUIPMENT</b>		<b>40,772</b>	<b>37,693</b>	<b>36,600</b>	<b>34,600</b>	<b>37,600</b>
<b>MAINTENANCE</b>						
01-21-5500	BARRICADES/TRAFFIC CONTROL	8,166	3,393	79,000	4,000	4,000
01-21-5503	BUILDING MAINTENANCE	4,292	5,177	6,500	6,500	6,000
01-21-5510	DRAINAGE MAINTENANCE	13,641	6,810	7,500	7,500	7,500
01-21-5520	EQUIPMENT REPAIRS & MAINT	15,811	30,842	15,000	22,500	20,000
01-21-5530	GROUND MAINTENANCE	63	0	0	0	0
01-21-5575	TRAFFIC LIGHT MAINTENANCE	300	966	5,000	5,000	5,000
01-21-5580	VEHICLE REPAIRS & MAINT.	7,102	14,401	26,000	12,500	18,000
<b>TOTAL MAINTENANCE</b>		<b>49,375</b>	<b>61,589</b>	<b>139,000</b>	<b>58,000</b>	<b>60,500</b>
<b>INTEREST</b>						
01-21-5600	INTEREST CAPITAL LEASE	1,239	138	0	0	0
<b>TOTAL INTEREST</b>		<b>1,239</b>	<b>138</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATIONS</b>						
01-21-5702	ADVERTISING & PRINTING	936	1,001	1,000	1,000	1,000
01-21-5712	CELL PHONE / PAGER	3,934	3,694	4,900	4,900	4,900
01-21-5720	COMPUTER SOFTWARE	2,474	3,153	3,200	3,200	0
01-21-5740	GAS & OIL	24,894	39,235	38,000	38,000	38,000
01-21-5752	MATERIALS & CHEMICALS	4,910	1,106	8,000	8,000	8,000
01-21-5753	MATERIALS & SUPPLIES	23,923	35,296	36,000	36,000	36,000
01-21-5756	MEDICAL SCREENING	261	78	1,000	500	1,000
01-21-5792	TELEPHONE	13	133	7,740	7,870	7,740
<b>TOTAL OPERATIONS</b>		<b>61,345</b>	<b>83,698</b>	<b>99,840</b>	<b>99,470</b>	<b>96,640</b>

**CITY OF LEANDER, TEXAS  
PUBLIC WORKS**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
<b>SPECIAL SERVICES &amp; FEES</b>					
01-21-5949 LEANDER CLEAN UP	0	5,478	7,900	8,400	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>	<b>0</b>	<b>5,478</b>	<b>7,900</b>	<b>8,400</b>	<b>0</b>
<b>SUPPLIES</b>					
01-21-6050 OFFICE SUPPLIES	2,163	1,383	1,710	1,710	1,710
01-21-6055 POSTAGE	110	46	150	150	150
01-21-6080 UNIFORMS	7,820	6,711	9,000	8,000	10,000
<b>TOTAL SUPPLIES</b>	<b>10,093</b>	<b>8,139</b>	<b>10,860</b>	<b>9,860</b>	<b>11,860</b>
<b>TRAVEL, TRAINING &amp; DUES</b>					
01-21-6320 DUES & SUBSCRIPTIONS	955	596	1,200	1,200	1,200
01-21-6380 TRAVEL & TRAINING	4,383	3,595	4,500	4,500	4,500
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>	<b>5,338</b>	<b>4,191</b>	<b>5,700</b>	<b>5,700</b>	<b>5,700</b>
<b>BONDS, IMPACT FEE CIP</b>					
01-21-8338 LHS PEDESTRIAN CROSSING	0	0	0	75,000	0
<b>TOTAL BONDS, IMPACT FEE CIP</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>0</b>
<b>TOTAL PUBLIC WORKS</b>	<b>928,169</b>	<b>1,004,587</b>	<b>1,251,387</b>	<b>1,244,061</b>	<b>1,183,435</b>

## **PUBLIC WORKS DEPARTMENT**

The mission of the City's Public Works Department is to efficiently maintain the transportation network of streets, signal lights, signs, and sidewalks; to operate and maintain the utility infrastructure that produces and distributes drinking water, collects and treats wastewater, and conveys storm water. The department also maintains the City's facilities, buildings, vehicles and equipment. The Department's efforts enhance the community's quality of life while conserving natural resources.

### **DEPARTMENT DESCRIPTION**

Public Works performs its mission throughout the 16,591 acre area of the City under the supervision of the Director of Public Works, coordinating closely with other City Departments, especially the Engineering Department. There are two divisions within the Public Works Department.

The nearly two-year old Water & Wastewater Department, with 11 employees under the Public Works Superintendent operates and maintains the water distribution and wastewater collection and treatment infrastructure. The water distribution system includes approximately 164 miles of transmission and distribution pipes, storage tanks, pumps, valves, hydrants, meters and other associated appurtenances. The wastewater utility collection and treatment system includes collection and trunk pipes, the wastewater treatment plant (WWTP), lift (pump) stations, manholes, and service cleanouts. The Brazos River Authority (BRA) operates the recently Sandy Creek Water Treatment Plant (SCWTP) recently acquired by the City and the Brushy Creek Regional Utility Authority (BCRUA) operates a regional water treatment plant on behalf of the three partner Cities of Leander, Cedar Park, and Round Rock. Leander is also a partner in the Brushy Creek Regional Wastewater System (BCRWWS).

The Street Department (including Signs, Facilities, & Vehicle Maintenance) with 14 employees under the Public Works Supervisor maintains over 130 miles of roadways including bridges, guardrails, traffic signs, barricades, signals, sidewalks, 45 miles of storm sewer systems, and drainage detention facilities. This department also mows arterial roadsides and medians, performs routine building maintenance and repairs, as well vehicle repairs and maintenance for the entire City fleet, including the police and fire departments. The Street Department also conducts the annual Spring Clean-Up Day, usually held in April or May at the Public Works facility on Municipal Drive. Public Works also performs additional duties during Liberty Fest and the Christmas Parade.

### **DEPARTMENT LOCATIONS & TELEPHONE NUMBERS**

<u>Dept Mailing Address:</u>	<u>Public Works Physical Address:</u>	<u>WWTP Physical Address:</u>
PO Box 319	607 Municipal Drive	10201 RM2243
Leander, TX 78646	Leander, Texas 78641	Leander, TX 78641
	Tel: (512) 259-2640	<u>SCWTP:</u>
	Fax: (512) 528-8421	10400 Trails End Road
		Leander, TX 78641

## **FY 2011-2012 ACCOMPLISHMENTS**

- Rebuilt 250 linear feet of East Evans Street.
- Installed school zone flashers on West Drive near Leander Middle School and a pedestrian cross-walk with ADA ramps at Whitestone Elementary School.
- Performed drainage maintenance and driveway repairs in the County Glen subdivision along Tipperary Drive
- Re-striped approximately 2 miles of RM 2243 and CR273. Re-striped the Bagdad/Osage intersection near Leander High School.
- Rebuilt 450 linear feet of West Drive near Leander Middle School
- Replaced or installed 475-500 signs throughout the City, including new school zone signs at all schools within the City.
- Repaired sidewalks at 10 locations in the Horizon Park and Ridgewood South subdivisions.
- Repainted the Fire Administration Building on Sonny Drive.
- The Sandy Creek Water Treatment Plant was purchased by the City from the LCRA in January 2012.
- Completed a leak detection survey of half of the city's water distribution system and performed 34 leak repairs.
- Opened the Reagan Blvd. water take-point, Leander's initial connection to the BCRUA regional water treatment plant and integrated the take-point into the City's SCADA monitoring system.
- Retired the obsolete Lift Station 3 and modified Lift Station 2.
- Water/Wastewater Employees obtained five operator's licenses.
- Rebuilt seven deteriorated wastewater manholes near Hazelwood Street.
- Installed seventy feet of 18" diameter stainless steel air-header pipe at the WWTP.

## **FY 2012-2013 OBJECTIVES**

- Continue waterline leak detection surveys in the remaining half of the City.
- Conduct smoke-testing of the wastewater collection system to reduce infiltration and inflow.
- Perform drainage maintenance and improvements throughout the City, with an emphasis in older subdivisions.
- Schedule additional water and wastewater licensing, training and safety courses for the department's employees.
- Continue conducting safety-related training courses for staff throughout the year.
- Add household hazardous waste (HHW) collection to the next city-wide clean-up day.

**PUBLIC WORKS STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Proposed</b>
Director	1	1	1
Administrative Assistant	1	1	1
<u>Streets Department:</u>			
Superintendent	0	0	0
Street Supervisor	1	1	1
Crew Leader	3	3	3
Maintenance II	0	1	1
Maintenance I	5	6	6
Mechanic	1	1	1
<u>Water &amp; Wastewater</u>			
Superintendent	1	1	1
Utility Ops Supervisor	1	1	1
WWTP Operator	3	3	3
Utility Maintenance I	1	1	1
Utility Maintenance II	1	1	1
Crew Leader I	1	1	1
Crew Leader II	1	1	1
Service Technician	2	2	2

**PERFORMANCE MEASURES**

- Respond to emergency work-orders within 2 hours.
- Respond to non-emergency citizen inquiries within 24 hours.
- Respond to City Council or staff requests for information within 24 hours.
- Complete utility locate requests in less than 48 hours.

**CITY OF LEANDER, TEXAS  
ENGINEERING**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
<b>PERSONNEL</b>						
01-22-5101	ENGINEERING DIRECTOR	102,572	102,572	102,180	104,685	104,734
01-22-5102	ENGINEERING INSPECTOR	59,033	58,696	58,471	60,595	59,933
01-22-5103	ASSISTANT CITY ENGINEER	9,612	0	80,000	70,105	84,000
01-22-5104	GIS SALARIES	71,182	71,182	70,909	72,649	72,684
01-22-5105	ENGINEERING INTERN	0	0	0	0	0
01-22-5106	ADMINISTRATIVE ASSISTANT	40,641	27,405	0	0	0
01-22-5107	ENGINEER EIT	653	42,023	46,760	47,300	46,760
01-22-5145	CAR ALLOWANCE	400	4,400	4,800	4,800	9,000
01-22-5146	PHONE ALLOWANCE	0	0	0	0	1,800
01-22-5147	FUEL ALLOWANCE	0	1,600	2,400	2,400	0
01-22-5180	FICA	16,276	19,167	22,651	22,651	23,416
01-22-5182	HEALTH, DENTAL & LIFE	18,930	21,737	23,343	23,735	24,084
01-22-5184	LONGEVITY	1,200	1,440	1,200	1,200	1,500
01-22-5186	MDC	3,807	4,483	5,326	5,326	5,494
01-22-5188	TMRS	27,642	33,219	42,425	42,425	43,878
01-22-5190	UNEMPLOYMENT INSURANCE	756	549	360	1,336	1,305
01-22-5192	WORKERS COMP	1,570	1,257	1,309	1,160	1,472
<b>TOTAL PERSONNEL</b>		<b>354,274</b>	<b>389,732</b>	<b>462,134</b>	<b>460,367</b>	<b>480,060</b>
<b>CONTRACTUAL SERVICES</b>						
01-22-5201	AERIAL PHOTOGRAPHY	0	0	0	0	4,500
01-22-5219	CONTRACT LABOR	2,483	69,232	25,720	25,500	0
01-22-5285	SOFTWARE MAINTENANCE	5,373	4,290	5,000	11,365	6,860
01-22-5288	WARRANTY & MAINT CONTRACTS	0	0	0	1,300	1,300
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>7,856</b>	<b>73,522</b>	<b>30,720</b>	<b>38,165</b>	<b>12,660</b>
<b>EQUIPMENT</b>						
01-22-5465	MINOR EQUIPMENT	3,655	2,806	3,800	3,800	2,800
01-22-5475	PICKUP & RADIO	0	24	0	0	0
<b>TOTAL EQUIPMENT</b>		<b>3,655</b>	<b>2,829</b>	<b>3,800</b>	<b>3,800</b>	<b>2,800</b>
<b>MAINTENANCE</b>						
01-22-5580	VEHICLE REPAIRS & MAINTENANCE	792	155	3,000	1,000	2,000
<b>TOTAL MAINTENANCE</b>		<b>792</b>	<b>155</b>	<b>3,000</b>	<b>1,000</b>	<b>2,000</b>
<b>OPERATIONS</b>						
01-22-5702	ADVERTISING & PRINTING	578	373	500	1,000	500
01-22-5712	CELL PHONE / PAGER	3,196	4,798	3,480	4,560	2,200
01-22-5740	GAS & OIL	3,183	2,244	4,000	1,750	2,500
01-22-5753	MATERIALS & SUPPLIES	2,068	1,028	3,500	3,750	3,000
01-22-5792	TELEPHONE	2	129	0	0	0
<b>TOTAL OPERATIONS</b>		<b>9,027</b>	<b>8,572</b>	<b>11,480</b>	<b>11,060</b>	<b>8,200</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-22-5977	SUBDIVISION/COMMERCIAL REVIEW	3,197	0	0	2,500	0
01-22-5978	SUBDIVISION CONSTRUCTION EXP	6,356	17,351	35,000	30,000	40,000
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>9,553</b>	<b>17,351</b>	<b>35,000</b>	<b>32,500</b>	<b>40,000</b>
<b>SUPPLIES</b>						
01-22-6050	OFFICE SUPPLIES	1,081	1,489	1,500	3,500	1,500
01-22-6055	POSTAGE	272	86	600	200	300
<b>TOTAL SUPPLIES</b>		<b>1,353</b>	<b>1,575</b>	<b>2,100</b>	<b>3,700</b>	<b>1,800</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-22-6320	DUES & SUBSCRIPTIONS	849	800	1,250	1,250	1,250
01-22-6380	TRAVEL & TRAINING	3,101	2,472	3,500	3,500	3,500
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>3,950</b>	<b>3,272</b>	<b>4,750</b>	<b>4,750</b>	<b>4,750</b>
<b>TOTAL ENGINEERING</b>		<b>390,460</b>	<b>497,008</b>	<b>552,984</b>	<b>555,342</b>	<b>552,270</b>

## **ENGINEERING DEPARTMENT**

The mission of the City of Leander Engineering Department is to provide our community with a safe, reliable, adequate water supply, wastewater collection and treatment facilities, storm water collection and treatment systems, and transportation infrastructure including sidewalks, residential streets, collector streets, arterial roadways, and traffic control devices while conserving, protecting, and enhancing public health and safety, the quality of life, and local environmental resources.

### **DEPARTMENT DESCRIPTION**

The Engineering Department carries out its mission through professional planning, design, construction, inspection, and administration of the City's water, wastewater, drainage, and transportation projects. The Department develops, manages, maintains reviews, approves, and inspects, as applicable, design and construction standards; all public works and private sector subdivision, commercial, and industrial infrastructure projects; statutory mapping including zoning, addressing, emergency services, city limits, ETJ, CCN, flood plain, aerial, water system, wastewater system, storm sewer system, and topography; infrastructure development and service agreements; and comprehensive water, wastewater, drainage, and thoroughfare master plans.

### **DEPARTMENT LOCATION, PHONE NUMBERS & WEB ADDRESS**

Engineering Department  
200 W. Willis Street  
Leander, Texas 78641

(512) 582-2760  
(512) 528-2833 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### **FY 2011-2012 ACCOMPLISHMENTS**

- Commenced construction of Phase 2B of E. Crystal Falls Parkway Improvements project converting the roadway from 2-lane county road to 5-lane undivided urban roadway from Leander Drive to U.S. Hwy. 183.
- Completed utility relocations and restarted construction of San Gabriel Parkway from Halsey to Bagdad Road North including intersection improvements at Bagdad Road.

- Commenced and completed re-design and construction of 42-inch Reagan Water Transmission Line from New Hope Drive to Blockhouse Creek and 16-inch Reagan Water Distribution Line from Blockhouse Creek to E. Crystal Falls Parkway.
- Commenced and completed construction of County Glen Wastewater Improvements to eliminate lift station and provide larger wastewater interceptor lines.
- Commenced and completed Water and Wastewater Impact Fee LUA/CIP Study update.
- Completed construction of BCRUA Raw Water Barge and Underwater Treated Water Transmission Lines.
- Completed construction of BCRUA Finished Water Transmissions Line Segment 2C to Reagan.
- Completed construction, testing, and start-up of BCRUA 17.0 MGD Water Treatment Plant.
- Commenced and completed design for reconstruction of CR 179 as an alternate urban section roadway in partnership with Williamson County and LISD.
- Commenced Roadway Impact Fee Study Process.
- Completed water modeling and finalized water system layout for west Crystal Falls areas.
- Commenced and completed design of upper pressure plain Elevated Storage Tank, and Water Pumping Station modifications.
- Commenced and completed design of revised County Street and Drainage Reconstruction Project based on input from community meeting.
- Completed MS4 Storm Water System mapping project.
- Continued partnership with CAPCOG, Williamson, and Travis Counties regarding addressing and 911 information.
- Continued intergovernmental cooperation with neighboring cities.
- Continued providing timely customer service.
- Continued updating all data sets and maps including Roadway Plan, Water System, Wastewater System, Storm water System, Addressing, Roadway Plan, City Limits and ETJ, Floodplain, and others.
- Continued as Leander's representative to the Williamson County GIS Council (WCGISC).
- Continued to provide data, support, and information for all Departments.
- Recruited highly qualified Assistant City Engineer.
- Completed training, testing, and registration of City Engineer as Certified Floodplain Manager.

**FY 2011-2012 OBJECTIVES**

- Complete construction of Phase 2B (final phase) of E. Crystal Falls Parkway Improvements project converting the roadway from 2-lane county road to 5-lane undivided urban roadway from Leander Drive to U.S. Hwy. 183.
- Complete construction of San Gabriel Parkway from Halsey to Bagdad Road North including intersection improvements at Bagdad Road.
- Commence and complete reconstruction of CR 179 as an alternate urban section roadway in partnership with Williamson County and LISD.
- Complete Roadway Impact Fee Study Process.
- Commence and complete construction of upper pressure plain Elevated Storage Tank, and Water Pumping Station modifications.
- Commence and complete construction of County Street and Drainage Reconstruction Project based on input from community meeting.
- Continue to update MS4 Storm Water System mapping project and submit annual report to TCEQ.
- Complete Roadway Impact Fee Study Process.
- Complete wastewater system mapping project.
- Continue cooperation with CAPCOG, Williamson, and Travis Counties regarding addressing and 911 information.
- Continue intergovernmental cooperation with neighboring cities.
- Continue providing timely customer service.
- Continue updating all data sets and maps including Roadway Plan, Water System, Wastewater System, Storm water System, Addressing, Roadway Plan, City Limits and ETJ, Floodplain, and others.
- Continue as Leander’s representative to the Williamson County GIS Council (WCGISC).
- Continue to provide development reviews, data, support, and information for all Departments.

**STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
City Engineer	1	1	1
Assistant City Engineer	0	0	1
GIS Coordinator	1	1	1
Engineering Inspector	1	1	1
Administrative Assistant	1	1	0
Engineering Intern (part time)	0	0	0
Engineering E.I.T.	0	1	1

## PERFORMANCE MEASURES

- Percent of subdivision reviews completed within two weeks of receipt.
- Percent of public works project reviews completed within two weeks of receipt.
- Percent of responses to citizen inquiries made within two business days.
- Percent of responses to consultant or contractor requests for information made within two business days.
- Percent of responses to City Council or staff requests for information made within two business days.

**CITY OF LEANDER, TEXAS  
PARKS & RECREATION**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
01-23-5101	PARKS DIRECTOR	78,537	78,696	85,000	85,300	85,000
01-23-5103	ATHLETICS PROGRAMMER	40,641	42,231	38,557	38,577	38,557
01-23-5105	JANITORIAL MAINTENANCE	61,632	60,999	61,387	57,000	61,387
01-23-5106	ADMINISTRATIVE ASSISTANT PARKS	0	13,236	40,485	41,477	41,496
01-23-5107	PARKS MAINTENANCE SUPERVISOR	44,705	44,705	44,534	45,626	45,648
01-23-5108	OPERATIONS	139,638	146,451	177,195	178,500	177,195
01-23-5111	OVERTIME	3,559	3,560	2,500	2,500	3,500
01-23-5145	CAR ALLOWANCE - DIRECTOR	4,800	4,400	4,800	4,800	4,800
01-23-5180	FICA	21,859	25,097	28,176	28,176	28,370
01-23-5182	HEALTH, DENTAL & LIFE	42,132	46,550	61,266	57,150	57,743
01-23-5184	LONGEVITY	1,140	1,620	2,760	2,280	3,000
01-23-5186	MDC	5,112	5,870	6,590	6,590	6,635
01-23-5188	TMRS	36,573	42,607	49,448	49,448	52,988
01-23-5190	UNEMPLOYMENT INSURANCE	1,924	774	864	3,002	3,132
01-23-5192	WORKERS COMP	6,802	5,381	5,569	4,915	6,108
<b>TOTAL PERSONNEL</b>		<b>489,053</b>	<b>522,176</b>	<b>609,131</b>	<b>605,341</b>	<b>615,559</b>
<b>CONTRACTUAL SERVICES</b>						
01-23-5219	CONTRACT LABOR	76,953	103,702	86,000	86,000	90,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>76,953</b>	<b>103,702</b>	<b>86,000</b>	<b>86,000</b>	<b>90,000</b>
<b>CAPITAL PROJECTS</b>						
01-23-5312	BENBROOK RANCH REGIONAL PARK	3,752	0	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>3,752</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUIPMENT</b>						
01-23-5460	MAJOR EQUIPMENT	9,047	15,661	7,000	7,000	2,435
01-23-5470	OTHER (SMALL TOOLS)	2,896	3,964	4,500	4,500	4,500
<b>TOTAL EQUIPMENT</b>		<b>11,943</b>	<b>19,625</b>	<b>11,500</b>	<b>11,500</b>	<b>6,935</b>
<b>MAINTENANCE</b>						
01-23-5503	BUILDING MAINTENANCE	8,252	19,117	35,000	35,000	40,000
01-23-5520	EQUIPMENT REPAIRS & MAINT.	2,277	2,406	4,000	4,000	4,000
01-23-5530	GROUNDS MAINTENANCE	9,632	15,844	30,000	30,000	30,000
01-23-5580	VEHICLE REPAIRS & MAINT.	2,900	3,693	3,000	5,000	3,000
<b>TOTAL MAINTENANCE</b>		<b>23,060</b>	<b>41,060</b>	<b>72,000</b>	<b>74,000</b>	<b>77,000</b>
<b>OPERATIONS</b>						
01-23-5702	ADVERTISING & PRINTING	832	2,636	2,000	2,000	2,000
01-23-5712	CELL PHONE / PAGER	3,833	2,006	3,050	3,050	3,000
01-23-5740	GAS & OIL	10,316	13,407	13,000	13,000	14,000
01-23-5747	JANITORIAL SUPPLIES	14,633	16,717	15,000	15,000	15,000
01-23-5752	MATERIAL & CHEMICALS	21,943	24,564	23,000	23,000	23,000
01-23-5753	MATERIALS & SUPPLIES	8,098	86	0	0	0
01-23-5792	TELEPHONE	2,867	1,169	7,740	8,200	5,000
<b>TOTAL OPERATIONS</b>		<b>62,522</b>	<b>60,584</b>	<b>63,790</b>	<b>64,250</b>	<b>62,000</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-23-5923	CREDIT CARD MERCHANT FEES	0	0	0	0	400
01-23-5924	CONCERTS & EVENTS	7,439	5,775	14,500	14,500	16,700
01-23-5965	MOVIES IN THE PARK	1,618	2,268	4,000	4,000	3,000
01-23-5974	SENIOR REC	2,320	794	1,200	1,200	1,000
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>11,376</b>	<b>8,837</b>	<b>19,700</b>	<b>19,700</b>	<b>21,100</b>

**CITY OF LEANDER, TEXAS  
PARKS & RECREATION**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>SUPPLIES</b>						
01-23-6050	OFFICE SUPPLIES	1,564	2,474	2,000	2,000	3,500
01-23-6055	POSTAGE	68	97	100	100	100
01-23-6080	UNIFORMS	4,474	4,178	8,000	6,000	6,000
<b>TOTAL SUPPLIES</b>		<b>6,106</b>	<b>6,750</b>	<b>10,100</b>	<b>8,100</b>	<b>9,600</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-23-6320	DUES & SUBSCRIPTIONS	568	300	600	600	1,450
01-23-6380	TRAVEL & TRAINING	3,975	4,070	4,926	4,926	5,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>4,543</b>	<b>4,371</b>	<b>5,526</b>	<b>5,526</b>	<b>6,450</b>
<b>TOTAL PARKS &amp; RECREATION</b>		<b>689,308</b>	<b>767,103</b>	<b>877,747</b>	<b>874,417</b>	<b>888,644</b>

## **PARKS & RECREATION DEPARTMENT**

To manage and maintain City parks and facilities; to provide recreation programs and events that enhance the quality of life in Leander; to expand the parks and recreation system to accommodate for the growing needs of our community; to provide janitorial services for non-recreational City facilities; and to provide management oversight for the Library.

### **DEPARTMENT DESCRIPTION**

PARD operates and maintains seven parks (142.5 acres), municipal building landscapes, and streetscapes. Facilities include: a junior Olympic-size swimming pool, waterplayscape, 2 lighted multi-purpose athletic fields, lighted basketball court, 4 soccer/football fields, softball/baseball field, amphitheater, 7.6 miles of trail, picnic areas, 4 pavilions, BMX track, skate park, 5 playscapes, Mason Homestead, 4 restrooms and one concession/restroom building.

PARD facilitates recreation programs and special events including: Full Moon Concert Series; Movies in the Park;; Adult & Youth Flag Football; Youth Soccer & Baseball; Swimming & Swim Lessons; Christmas Parade & Tree Lighting; Christmas Tree Recycling; Kite Festival; Spring Egg-Stravaganza; Liberty Fest; Bluegrass Festival; Morning Club Activity Center; Active Adult Day Trips & Monthly Movies, Zumba Classes; LEGO Engineering Camps; and facility rentals.

PARD also provides library management oversight.

### **DEPARTMENT LOCATION, PHONE & WEB ADDRESS**

City of Leander Parks & Recreation Department  
406 Municipal Drive – Leander, Texas 78641  
(512) 258-9909 - (512) 528-9228 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### **FY 2011-2012 ACCOMPLISHMENTS**

- Acquired the 24-acre Sarita Valley Greenbelt & Trail
- Acquired and began maintenance of 45 acre Lakewood Community Park
- Opened the Mason Homestead for public use and continued with renovations
- Completed a 250' extension to the Bagdad Heritage Trail in Bledsoe Park
- Secured sponsorship for the Bluegrass Festival, Spring Egg-Stravaganza, Full Moon Concert Series, Liberty Fest and Movies in the Park
- Continued the Dr. John's Sports Center partnership for beginner youth baseball programs
- Established two new recreation programs (Zumba, Active Adult Monthly Movies)

**FY 2012-2013 GOALS & OBJECTIVES**

- Maintain and manage City parks to encourage safe use in a healthy environment.
- Maintain municipal building landscapes
- Provide programs and special events that enhance the quality of life for all ages and to seek ways to expand programming to meet the needs of our growing population
- Work with regional partners to plan for the future and implement projects that benefit Leander and the region
- Secure partnerships and resources to enhance the quality of life in Leander
- Provide staff with continuing education opportunities to enhance their skills and community value

**STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
Director	1	1	1
Athletics Programmer	1	1	1
Maintenance Supervisor	1	1	1
Crew Leader	2	2	2
Maintenance I	4	5	1
Maintenance II	1	1	1
Administrative Assistant	1	1	1

**PERFORMANCE MEASURES**

- To operate and maintain seven city parks
- To facilitate 14 recreation programs and 5 special events
- To maintain City streetscapes and landscapes
- To provide janitorial services to non-recreational City facilities
- To provide management oversight for the library

**CITY OF LEANDER, TEXAS  
POLICE ADMINISTRATION**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
01-40-5101	CHIEF OF POLICE	105,913	105,913	105,507	126,500	98,000
01-40-5102	CAPTAIN	86,588	94,206	78,236	33,400	78,236
01-40-5107	OPERATIONS	42,673	43,225	98,009	103,525	109,527
01-40-5111	OVERTIME	0	77	0	100	0
01-40-5146	PHONE ALLOWANCE	0	0	0	0	2,736
01-40-5180	FICA	14,237	15,889	17,606	17,600	17,887
01-40-5182	HEALTH, DENTAL & LIFE	4,099	6,850	20,561	20,500	26,184
01-40-5184	LONGEVITY	1,980	2,160	2,520	2,640	2,100
01-40-5186	MDC	3,400	3,807	4,201	4,150	4,183
01-40-5188	TMRS	23,910	27,219	33,464	31,225	33,408
01-40-5190	UNEMPLOYMENT INSURANCE	567	288	216	1,263	1,305
01-40-5192	WORKERS COMP	5,417	4,777	3,228	2,895	3,438
01-40-5199	SUPPLEMENTAL BENEFITS	7,731	6,464	5,247	2,060	0
<b>TOTAL PERSONNEL</b>		<b>296,515</b>	<b>310,876</b>	<b>368,795</b>	<b>345,858</b>	<b>377,004</b>
<b>CONTRACTUAL SERVICES</b>						
01-40-5255	MAINTENANCE CONTRACTS	28,695	36,635	62,377	62,377	61,247
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>28,695</b>	<b>36,635</b>	<b>62,377</b>	<b>62,377</b>	<b>61,247</b>
<b>EQUIPMENT</b>						
01-40-5426	EQUIPMENT LEASES	6,725	22,372	21,998	22,000	23,403
<b>TOTAL EQUIPMENT</b>		<b>6,725</b>	<b>22,372</b>	<b>21,998</b>	<b>22,000</b>	<b>23,403</b>
<b>MAINTENANCE</b>						
01-40-5503	BUILDING MAINTENANCE	11,331	22,643	20,000	18,000	19,300
<b>TOTAL MAINTENANCE</b>		<b>11,331</b>	<b>22,643</b>	<b>20,000</b>	<b>18,000</b>	<b>19,300</b>
<b>OPERATIONS</b>						
01-40-5702	ADVERTISING & PRINTING	3,874	3,836	2,900	2,900	2,900
01-40-5704	ALARM EXPENSE	1,743	0	0	0	0
01-40-5712	CELL PHONE / PAGER	1,718	2,508	2,736	2,190	0
01-40-5774	RECRUITING	930	0	0	0	0
01-40-5792	TELEPHONE	1	1	9,540	18,000	18,216
<b>TOTAL OPERATIONS</b>		<b>8,266</b>	<b>6,345</b>	<b>15,176</b>	<b>23,090</b>	<b>21,116</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-40-5926	CHILD ADVOCACY	30,000	30,000	30,000	30,000	30,000
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>SUPPLIES</b>						
01-40-6050	OFFICE SUPPLIES	6,547	5,424	7,000	7,000	7,000
01-40-6055	POSTAGE	3,285	2,753	2,000	2,000	2,000
01-40-6082	UNIFORMS, BADGES & ACCESSORIES	70	1,249	400	900	400
<b>TOTAL SUPPLIES</b>		<b>9,902</b>	<b>9,426</b>	<b>9,400</b>	<b>9,900</b>	<b>9,400</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-40-6320	DUES & SUBSCRIPTIONS	1,129	1,392	1,300	1,400	1,300
01-40-6380	TRAVEL & TRAINING	1,213	2,828	2,650	2,650	2,650
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>2,342</b>	<b>4,220</b>	<b>3,950</b>	<b>4,050</b>	<b>3,950</b>
<b>TOTAL POLICE ADMINISTRATION</b>		<b>393,776</b>	<b>442,516</b>	<b>531,696</b>	<b>515,275</b>	<b>545,420</b>

## **POLICE ADMINISTRATION**

The Leander Police Department is a dynamic, progressive and professional organization dedicated to the principle of community policing which promotes a high quality of life for all citizens.

### **DEPARTMENT DESCRIPTION**

The Leander Police Values are:

- Respect the rights and individuality of all people
- Committed to personal and organizational integrity
- Committed to providing quality service in partnership with our community.

### **DEPARTMENT LOCATION, PHONE & WEB ADDRESS**

Leander Police Administration  
705 Leander Drive  
Leander, TX 78641  
(512) 528-2800  
(512) 528-2888 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### **FY 2011-2012 ACCOMPLISHMENTS**

- Improve and expand bicycle directed patrol
- Improve ability to identify and problem solve traffic safety issues
- Established a Police Department Facebook Page
- Continued success in our Police Explorer Program

### **FY 2012-2013 GOALS & OBJECTIVES**

- Receive our second national re-accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA)
- Enhance current fuel reduction plan
- Implement a Digital Citation Program
- Input personnel files into the Global RMS system. (Paperless)

<b>STAFF</b>
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<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
Police Chief	1	1	1
Asst. Chief-Captain	1	1	1
Admin Office Manager	0	0	1
Admin Assistant	0	0	1
Call Taker	0	0	1

**CITY OF LEANDER, TEXAS  
UNIFORM SERVICES**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
<b>PERSONNEL</b>						
01-41-5102	LIEUTENANT	78,537	72,716	65,286	65,286	65,286
01-41-5107	OPERATIONS	1,434,715	1,248,537	1,295,528	1,250,000	1,207,181
01-41-5108	STIPEND PAY	6,300	6,600	4,800	5,500	4,800
01-41-5111	OVERTIME	26,479	23,291	27,880	28,000	27,880
01-41-5112	OVERTIME - SCHOOL	56,816	49,312	50,077	30,000	50,077
01-41-5113	OVERTIME - STEP	1,152	1,337	0	0	0
01-41-5114	CERTIFICATION PAY	24,604	15,541	25,500	25,500	25,500
01-41-5146	PHONE ALLOWANCE	0	0	0	0	936
01-41-5180	FICA	94,662	89,461	91,141	87,500	85,663
01-41-5182	HEALTH, DENTAL & LIFE	139,917	135,404	145,979	141,100	141,004
01-41-5184	LONGEVITY	7,860	8,160	8,760	8,100	8,700
01-41-5186	MDC	22,139	20,922	21,315	20,500	20,034
01-41-5188	TMRS	158,917	153,143	169,786	176,196	159,996
01-41-5190	UNEMPLOYMENT INSURANCE	5,746	1,926	1,944	6,217	6,003
01-41-5192	WORKERS COMP	38,711	27,280	24,663	21,955	24,781
<b>TOTAL PERSONNEL</b>		<b>2,096,554</b>	<b>1,853,631</b>	<b>1,932,659</b>	<b>1,865,854</b>	<b>1,827,841</b>
<b>CONTRACTUAL SERVICES</b>						
01-41-5233	CAPITAL OUTLAY - LEASE POLICE	253,522	0	0	0	0
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>253,522</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUIPMENT</b>						
01-41-5405	AUTOMOBILES	144,324	181,748	160,000	163,000	124,784
01-41-5410	CID MINOR EQUIPMENT	0	0	0	0	0
01-41-5460	MAJOR EQUIPMENT	2,390	5,661	0	0	0
01-41-5465	MINOR EQUIPMENT	4,991	4,299	10,295	10,395	9,000
<b>TOTAL EQUIPMENT</b>		<b>151,705</b>	<b>191,707</b>	<b>170,295</b>	<b>173,395</b>	<b>133,784</b>
<b>MAINTENANCE</b>						
01-41-5520	EQUIPMENT REPAIRS & MAINT	2,945	5,455	6,225	6,000	6,000
01-41-5580	VEHICLE REPAIRS & MAINT.	28,977	28,063	31,850	31,850	31,850
<b>TOTAL MAINTENANCE</b>		<b>31,922</b>	<b>33,518</b>	<b>38,075</b>	<b>37,850</b>	<b>37,850</b>
<b>INTEREST</b>						
01-41-5600	INTEREST CAPITAL LEASE	13,300	12,520	0	0	0
<b>TOTAL INTEREST</b>		<b>13,300</b>	<b>12,520</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATIONS</b>						
01-41-5712	CELL PHONE / PAGER	702	858	936	936	0
01-41-5740	GAS & OIL	84,437	117,053	125,000	125,000	131,700
01-41-5745	INVESTIGATION EXPENSE	1,140	81	0	100	0
01-41-5753	MATERIALS & SUPPLIES	10,409	18,840	15,680	15,680	15,680
01-41-5763	OTHER MEDICAL	755	1,267	980	980	980
01-41-5774	RECRUITING	104	763	980	980	980
01-41-5784	SHOOTING RANGE	187	1,860	980	980	980
01-41-5792	TELEPHONE	9,395	7,759	0	0	0
01-41-5795	WIRELESS CARDS	0	0	11,179	11,179	11,179
<b>TOTAL OPERATIONS</b>		<b>107,130</b>	<b>148,481</b>	<b>155,735</b>	<b>155,835</b>	<b>161,499</b>
<b>SUPPLIES</b>						
01-41-6082	UNIFORMS, BADGES & ACCESSORIES	24,778	25,085	31,500	26,500	31,500
<b>TOTAL SUPPLIES</b>		<b>24,778</b>	<b>25,085</b>	<b>31,500</b>	<b>26,500</b>	<b>31,500</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-41-6340	LEOSE & TRAINING	1,510	3,498	2,750	650	0
01-41-6380	TRAVEL & TRAINING	15,873	21,986	26,950	22,500	26,950
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>17,383</b>	<b>25,485</b>	<b>29,700</b>	<b>23,150</b>	<b>26,950</b>
<b>TOTAL UNIFORM SERVICES</b>		<b>2,696,292</b>	<b>2,290,426</b>	<b>2,357,964</b>	<b>2,282,584</b>	<b>2,219,424</b>

## UNIFORM DIVISION

The Leander Police Department is a dynamic, progressive and professional organization dedicated to the principle of community policing which promotes a high quality of life for all citizens.

## DEPARTMENT DESCRIPTION

The Leander Police Uniform Division Values are:

- Respect the rights and individuality of all people
- Committed to personal and organizational integrity
- Committed to providing quality service in partnership with our community.

## DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Leander Police Uniform Service  
705 Leander Drive  
Leander, TX 78641  
(512) 528-2800  
(512) 528-2801 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

## FY 2011-2012 ACCOMPLISHMENTS

- Nationally Accredited Police Agency
- Successful National Night Out Program
- Improved and expanded the police bicycle patrol program

## FY 2012-2013 GOALS & OBJECTIVES

- Maintain fleet integrity
- To reduce personal injury and property damage crashes through the use of directed patrol and selective traffic law enforcement (STEP)
- Enhance current fuel reduction plan
- Implement a Digital Citation Program
- Implement an in-car laptop replacement program

<b>STAFF</b>
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<b>Title of Position</b>	<b>FY 2011-12 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
<b>Administration</b>			
Lieutenant	1	1	1
<b>Patrol</b>			
Shift Sergeant	4	4	4
Corporal	4	4	4
Officer III	9	12	5
Officer II	5	2	5
Officer I	4	4	4

**CITY OF LEANDER, TEXAS  
SUPPORT SERVICES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
01-42-5102	LIEUTENANT	65,456	64,784	65,286	65,286	65,286
01-42-5107	COMM SUPERVISOR/OPERATIONS	470,159	698,135	750,423	728,500	733,676
01-42-5108	STIPEND PAY	40	60	1,200	100	3,600
01-42-5111	OVERTIME	3,950	14,353	6,400	9,000	6,400
01-42-5114	CERTIFICATION PAY	1,519	9,367	7,500	7,500	7,500
01-42-5146	PHONE ALLOWANCE	0	0	0	0	936
01-42-5180	FICA	30,999	47,961	51,568	48,500	50,679
01-42-5182	HEALTH, DENTAL & LIFE	55,118	84,513	105,908	94,750	99,702
01-42-5184	LONGEVITY	2,220	4,080	4,680	4,800	5,220
01-42-5186	MDC	7,250	11,217	12,060	11,300	11,852
01-42-5188	TMRS	52,867	84,572	96,066	94,500	94,655
01-42-5190	UNEMPLOYMENT INSURANCE	2,313	1,280	1,296	4,560	4,437
01-42-5192	WORKERS COMP	4,168	7,381	6,398	5,710	7,157
<b>TOTAL PERSONNEL</b>		<b>696,058</b>	<b>1,027,702</b>	<b>1,108,785</b>	<b>1,074,506</b>	<b>1,091,100</b>
<b>EQUIPMENT</b>						
01-42-5465	MINOR EQUIPMENT	1,696	10,323	12,817	12,817	7,460
<b>TOTAL EQUIPMENT</b>		<b>1,696</b>	<b>10,323</b>	<b>12,817</b>	<b>12,817</b>	<b>7,460</b>
<b>MAINTENANCE</b>						
01-42-5520	EQUIPMENT REPAIRS & MAINT	16,103	18,962	51,749	51,750	55,324
<b>TOTAL MAINTENANCE</b>		<b>16,103</b>	<b>18,962</b>	<b>51,749</b>	<b>51,750</b>	<b>55,324</b>
<b>OPERATIONS</b>						
01-42-5712	CELL PHONE / PAGER	12,471	11,889	14,000	14,000	13,064
01-42-5718	COMMUNITY POLICING	242	1,788	4,000	4,000	4,000
01-42-5768	PROFESSIONAL STANDARDS	15,049	22,648	24,900	18,500	14,900
<b>TOTAL OPERATIONS</b>		<b>27,762</b>	<b>36,324</b>	<b>42,900</b>	<b>36,500</b>	<b>31,964</b>
<b>SUPPLIES</b>						
01-42-6050	OFFICE SUPPLIES	2,015	2,337	3,800	3,800	3,800
01-42-6051	OFFICE SUPPLY PSAP RESTRICTED	0	328	750	750	750
01-42-6082	UNIFORMS, BADGES & ACCESSORIES	2,589	4,542	4,400	4,400	4,400
<b>TOTAL SUPPLIES</b>		<b>4,604</b>	<b>7,208</b>	<b>8,950</b>	<b>8,950</b>	<b>8,950</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-42-6380	TRAVEL & TRAINING	3,661	6,691	6,800	6,800	6,800
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>3,661</b>	<b>6,691</b>	<b>6,800</b>	<b>6,800</b>	<b>6,800</b>
<b>TOTAL SUPPORT SERVICES</b>		<b>749,885</b>	<b>1,107,209</b>	<b>1,232,001</b>	<b>1,191,323</b>	<b>1,201,598</b>

## **SUPPORT SERVICE DIVISION**

The Leander Police Department is a dynamic, progressive and professional organization dedicated to the principle of community policing which promotes a high quality of life for all citizens.

### **DEPARTMENT DESCRIPTION**

The Leander Police Support Service Division Values are:

- Respect the rights and individuality of all people
- Committed to personal and organizational integrity
- Committed to providing quality service in partnership with our community.

### **DEPARTMENT LOCATION, PHONE & WEB ADDRESS**

Leander Police Support Service  
705 Leander Drive  
Leander, TX 78641  
(512) 528-2800  
(512) 528-5805 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### **FY 2011-2012 ACCOMPLISHMENTS**

- Prepared for a mock accreditation assessment in preparation for the upcoming CALEA assessment.
- Implementation of suggestions completed before on-site with the CALEA assessor.
- Expanded uses of social media for immediate and effective communication with the public
- Expanded the accident reconstruction team by one officer
- Added a corporal to dispatch to enhance supervision
- Implemented an electronic notification system for juvenile arrests

### **FY 2012-2013 GOALS & OBJECTIVES**

- Addition of second corporal to dispatch to assist in supervision
- Increase warrant service activity
- Provide more training to communications personnel
- Conduct an internal employee job satisfaction survey biannually
- Assign a community policing officer to enhance relationships with citizens
- Add one officer to accident reconstruction team

<b>STAFF</b>
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<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
<b>Administration</b>			
Lieutenant	1	1	1
Sergeant	0	1	1
Warrant / Bailiff	1	1	1
Evidence Technician	0	1	1
<b>Communications</b>			
Communications Supervisor	1	1	1
Dispatcher I	1	2	3
Dispatcher II	6	5	3
Dispatcher III	1	1	1
Dispatcher III – Corporal	0	1	2
<b>School Resource Officer Program</b>			
SRO Sergeant	1	1	1
SRO Corporal	0	0	1
Officer III - SRO	2	2	1

**CITY OF LEANDER, TEXAS  
ANIMAL CONTROL**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
01-43-5107	OPERATIONS	0	0	0	0	75,616
01-43-5111	OVERTIME	0	0	0	0	3,500
01-43-5180	FICA	0	0	0	0	4,905
01-43-5182	HEALTH, DENTAL & LIFE INSURANCE	0	0	0	0	11,973
01-43-5184	LONGEVITY	0	0	0	0	540
01-43-5186	MDC	0	0	0	0	1,147
01-43-5188	TMRS	0	0	0	0	9,162
01-43-5190	UNEMPLOYMENT INSURANCE	0	0	0	0	522
01-43-5192	WORKERS COMP	0	0	0	0	1,464
<b>TOTAL PERSONNEL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>108,829</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-43-5968	REGIONAL ANIMAL SHELTER	112,646	111,486	101,904	101,900	118,377
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>112,646</b>	<b>111,486</b>	<b>101,904</b>	<b>101,900</b>	<b>118,377</b>
<b>TOTAL ANIMAL CONTROL</b>		<b>112,646</b>	<b>111,486</b>	<b>101,904</b>	<b>101,900</b>	<b>227,206</b>

## ANIMAL CONTROL

The Leander Police Department is a dynamic, progressive and professional organization dedicated to the principle of community policing which promotes a high quality of life for all citizens.

### DEPARTMENT DESCRIPTION

The Leander Animal Control Values are:

- Respect the rights and individuality of all people
- Committed to personal and organizational integrity
- Committed to providing quality service in partnership with our community.

### DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Leander Animal Control  
705 Leander Drive  
Leander, TX 78641  
(512) 528-2800  
(512) 528-2801 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### FY 2011-2012 ACCOMPLISHMENTS

- Nationally Accredited Police Agency
- Increased directed patrol
- Improved Customer Service

### FY 2012-2013 GOALS & OBJECTIVES

- Increase ACO Community Service Programs
- Provide positive impact for the success of the Regional Animal Control facility

### STAFF

<b>Title of Position</b>	<b>FY 2011-12 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
ACO Officer III	1	1	1
ACO Officer II	0	1	0
ACO Officer I	1	0	1

**CITY OF LEANDER, TEXAS  
CRIMINAL INVESTIGATION**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
01-44-5102	LIEUTENANT	68,814	68,814	68,550	68,900	66,793
01-44-5107	OPERATIONS	148,290	166,579	173,508	175,325	224,149
01-44-5108	STIPEND PAY	200	0	0	0	0
01-44-5111	OVERTIME	478	2,379	4,395	3,000	4,395
01-44-5114	CERTIFICATION PAY	120	6,237	0	0	0
01-44-5146	PHONE ALLOWANCE	0	0	0	0	936
01-44-5180	FICA	12,731	15,280	15,338	15,338	18,276
01-44-5182	HEALTH, DENTAL & LIFE	17,821	22,243	25,489	27,500	34,474
01-44-5184	LONGEVITY	1,740	2,220	2,460	2,460	2,880
01-44-5186	MDC	2,977	3,574	3,587	3,587	4,274
01-44-5188	TMRS	21,680	26,735	28,573	28,573	34,134
01-44-5190	UNEMPLOYMENT INSURANCE	756	288	288	1,251	1,305
01-44-5192	WORKERS COMP	5,850	4,629	4,061	3,622	5,287
<b>TOTAL PERSONNEL</b>		<b>281,457</b>	<b>318,978</b>	<b>326,249</b>	<b>329,556</b>	<b>396,903</b>
<b>EQUIPMENT</b>						
01-44-5410	MINOR EQUIPMENT CID	7,864	3,082	5,880	6,000	5,880
<b>TOTAL EQUIPMENT</b>		<b>7,864</b>	<b>3,082</b>	<b>5,880</b>	<b>6,000</b>	<b>5,880</b>
<b>MAINTENANCE</b>						
01-44-5520	EQUIPMENT REPAIR & MAINTENANCE	0	0	1,325	1,325	1,325
01-44-5580	VEHICLE REPAIRS & MAINTENANCE	623	774	2,450	2,450	2,450
<b>TOTAL MAINTENANCE</b>		<b>623</b>	<b>774</b>	<b>3,775</b>	<b>3,775</b>	<b>3,775</b>
<b>OPERATIONS</b>						
01-44-5712	CELL PHONE / PAGERS	936	858	936	936	0
01-44-5745	INVESTIGATIVE EXPENSE	3,279	5,505	5,390	5,390	5,390
01-44-5754	MATERIALS & SUPPLIES CID	2,263	2,081	3,775	3,775	3,775
01-44-5764	OTHER - MEDICAL VICTIMS	7,640	1,650	4,000	4,000	4,000
<b>TOTAL OPERATIONS</b>		<b>14,117</b>	<b>10,093</b>	<b>14,101</b>	<b>14,101</b>	<b>13,165</b>
<b>SUPPLIES</b>						
01-44-6050	OFFICE SUPPLIES	389	110	440	440	440
01-44-6084	UNIFORMS	3,445	3,383	3,200	3,500	4,000
<b>TOTAL SUPPLIES</b>		<b>3,835</b>	<b>3,494</b>	<b>3,640</b>	<b>3,940</b>	<b>4,440</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-44-6380	TRAVEL & TRAINING	3,212	3,323	4,000	4,000	7,500
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>3,212</b>	<b>3,323</b>	<b>4,000</b>	<b>4,000</b>	<b>7,500</b>
<b>TOTAL CRIMINAL INVESTIGATION</b>		<b>311,108</b>	<b>339,743</b>	<b>357,645</b>	<b>361,372</b>	<b>431,663</b>

## CRIMINAL INVESTIGATION DIVISION

The Leander Police Department is a dynamic, progressive and professional organization dedicated to the principle of community policing which promotes a high quality of life for all citizens.

### DEPARTMENT DESCRIPTION

The Leander CID Values are:

- Respect the rights and individuality of all people
- Committed to personal and organizational integrity
- Committed to providing quality service in partnership with our community.

### DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Leander Police Dept.  
705 Leander Drive  
Leander, TX 78641  
(512) 528-2800  
(512) 528-2801 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### FY 2011-2012 ACCOMPLISHMENTS

- Increased property crime investigation case load with additional investigator
- Improved customer service by promoting current corporal position in CID to a Sergeant (Detective) position
- Strengthened working relationships and communication with PD staff and outside agencies.

### FY 2012-2013 GOALS & OBJECTIVES

- Improve clearance rates
- Create an investigator position to assist CID with current case load
- Provide better customer service through timely initiation of investigations

### STAFF

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
Lieutenant	1	1	1
Detectives	2	2	3
Officer III - Investigator	0	0	1

**CITY OF LEANDER, TEXAS  
CODE ENFORCEMENT**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
01-48-5102	CODE ENFORCEMENT OFFICER	42,811	39,418	42,413	42,413	42,413
01-48-5111	OVERTIME	153	245	500	500	500
01-48-5146	PHONE ALLOWANCE	0	0	0	0	600
01-48-5180	FICA	2,499	2,395	2,719	2,719	2,698
01-48-5182	HEALTH, DENTAL & LIFE	4,028	4,735	5,106	8,400	8,327
01-48-5184	LONGEVITY	180	240	0	0	60
01-48-5186	MDC	584	560	636	636	631
01-48-5188	TMRS	4,275	4,326	5,065	5,065	5,039
01-48-5190	UNEMPLOYMENT INSURANCE	189	79	72	326	261
01-48-5192	WORKERS COMP	137	201	191	170	207
<b>TOTAL PERSONNEL</b>		<b>54,855</b>	<b>52,199</b>	<b>56,702</b>	<b>60,229</b>	<b>60,736</b>
<b>MAINTENANCE</b>						
01-48-5580	VEHICLE REPAIRS & MAINTENANCE	342	168	700	500	400
<b>TOTAL MAINTENANCE</b>		<b>342</b>	<b>168</b>	<b>700</b>	<b>500</b>	<b>400</b>
<b>OPERATIONS</b>						
01-48-5702	ADVERTISING & PRINTING	179	352	400	400	400
01-48-5712	CELL PHONE / PAGERS	956	668	600	600	0
01-48-5721	COMPUTER UPDATES	1,000	0	950	950	400
01-48-5740	GAS & OIL	934	1,373	1,200	2,000	1,400
01-48-5792	TELEPHONE	0	0	500	0	500
01-48-5798	ABATEMENT	0	2,582	4,700	4,700	14,700
<b>TOTAL OPERATIONS</b>		<b>3,070</b>	<b>4,975</b>	<b>8,350</b>	<b>8,650</b>	<b>17,400</b>
<b>SUPPLIES</b>						
01-48-6050	OFFICE SUPPLIES	384	668	1,000	1,000	1,000
01-48-6055	POSTAGE	430	369	500	500	650
01-48-6082	UNIFORMS	603	397	630	630	400
<b>TOTAL SUPPLIES</b>		<b>1,416</b>	<b>1,434</b>	<b>2,130</b>	<b>2,130</b>	<b>2,050</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-48-6320	DUES & SUBSCRIPTIONS	90	140	150	150	200
01-48-6380	TRAVEL & TRAINING	1,458	1,799	1,450	1,450	1,900
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>1,548</b>	<b>1,939</b>	<b>1,600</b>	<b>1,600</b>	<b>2,100</b>
<b>TOTAL CODE ENFORCEMENT</b>		<b>61,231</b>	<b>60,715</b>	<b>69,482</b>	<b>73,109</b>	<b>82,686</b>

## **CODE ENFORCEMENT**

The Code Enforcement department's mission is to improving the quality of life by maintaining a safe and clean community.

### **DEPARTMENT DESCRIPTION**

The Code Enforcement Department works with property owners to meet the established ordinances to maintain a clean and safe community. The Department strives for voluntary compliance but will abate dangerous structures and sites to protect the citizens of Leander.

### **DEPARTMENT LOCATIONS, PHONE & WEB ADDRESS**

City of Leander Code Enforcement  
101 E. Sonny Drive  
Leander, TX  
(512) 528-2742  
(512) 259-0660 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### **FY 2011-2012 ACCOMPLISHMENTS**

- Abatement letters issued in various locations in conjunction with the City Clean-Up day.
- Establish goals and performance measures
- Creation of a centralized database for letters, notices and reports
- Established scheduled sweeps of subdivisions for code violations

### **FY 2012-2013 GOALS**

- Establish goals and performance measures
- Creation of a centralized database for letters, notices and reports
- Organize a volunteer corps to assist citizen who are unable to maintain their property.

### **FY 2012-13 BUDGET OBJECTIVES**

- Removal of substandard buildings by voluntary compliance or abatement.
- Improvement to the visual image of Leander.

**STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
Code Enforcement Officer	1	1	1

**PERFORMANCE MEASURES**

- Number of Complaints resolved without legal action
- Number of Complaints resolved through Municipal Court
- Number of vacated property clean up and maintained
- Number of abated properties

**CITY OF LEANDER, TEXAS  
EMERGENCY MANAGEMENT**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>EQUIPMENT</b>						
01-49-5420	COMPUTERS	3,000	2,776	3,000	3,000	0
01-49-5425	EQUIPMENT - RESPONSE	7,461	6,619	0	35	0
01-49-5483	RADIO EQUIPMENT	4,205	7,472	6,500	6,500	6,000
<b>TOTAL EQUIPMENT</b>		<b>14,666</b>	<b>16,867</b>	<b>9,500</b>	<b>9,535</b>	<b>6,000</b>
<b>OPERATIONS</b>						
01-49-5702	ADVERTISING & PRINTING	0	308	3,000	1,000	2,000
01-49-5731	EMERGENCY MGMT FIRES	0	8,594	0	1,000	0
<b>TOTAL OPERATIONS</b>		<b>0</b>	<b>8,902</b>	<b>3,000</b>	<b>2,000</b>	<b>2,000</b>
<b>SUPPLIES</b>						
01-49-6050	OFFICE SUPPLIES	0	0	0	0	3,000
<b>TOTAL SUPPLIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-49-6320	DUES & SUBSCRIPTIONS	0	100	300	300	300
01-49-6380	TRAVEL & TRAINING	9,423	3,506	6,000	6,000	6,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>9,423</b>	<b>3,606</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>
<b>TOTAL EMERGENCY MANAGEMENT</b>		<b>24,089</b>	<b>29,375</b>	<b>18,800</b>	<b>17,835</b>	<b>17,300</b>

**CITY OF LEANDER, TEXAS  
FIRE DEPARTMENT**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
<b>PERSONNEL</b>						
01-50-5101	SUPERVISION	94,108	137,625	94,485	94,485	94,485
01-50-5102	DEPUTY CHIEF	81,832	948	0	0	0
01-50-5107	OPERATIONS	1,383,324	1,398,248	1,448,571	1,445,500	1,491,871
01-50-5108	STIPEND PAY	0	2,125	0	1,750	0
01-50-5111	OVERTIME	174,315	215,590	261,600	275,000	230,530
01-50-5114	CERTIFICATION PAY	18,173	20,747	24,000	23,095	22,000
01-50-5146	PHONE ALLOWANCE	0	0	0	0	5,868
01-50-5180	FICA	100,422	110,045	114,163	115,215	104,831
01-50-5182	HEALTH, DENTAL & LIFE	135,064	145,208	176,027	158,000	178,686
01-50-5184	LONGEVITY	5,040	6,300	7,500	7,500	8,880
01-50-5186	MDC	23,486	25,736	26,726	26,945	25,244
01-50-5188	TMRS	170,799	190,283	210,342	215,000	199,618
01-50-5190	UNEMPLOYMENT INSURANCE	5,550	2,331	2,232	7,445	8,091
01-50-5192	WORKERS COMP	35,886	25,153	25,254	25,830	26,034
01-50-5193	WORKERS COMP/INJURY FD VOL	1,968	0	4,000	0	0
<b>TOTAL PERSONNEL</b>		<b>2,229,966</b>	<b>2,280,339</b>	<b>2,394,900</b>	<b>2,395,765</b>	<b>2,396,138</b>
<b>CONTRACTUAL SERVICES</b>						
01-50-5219	CONTRACT LABOR	0	0	19,800	0	0
01-50-5255	MAINTENANCE CONTRACTS	1,400	26,948	32,145	32,145	36,145
01-50-5262	PERSONAL PROTECTIVE WEAR LEASE	36,415	31,386	38,825	38,825	38,825
01-50-5263	PHYSICALS/WELLNESS CONTRACT	6,883	1,766	14,000	14,000	14,000
01-50-5275	REQUIRED INOCULATIONS	0	0	2,000	2,000	2,000
01-50-5287	TRAINING SCHOOL EXPENSE	0	154	6,000	6,000	5,200
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>44,698</b>	<b>60,254</b>	<b>112,770</b>	<b>92,970</b>	<b>96,170</b>
<b>EQUIPMENT</b>						
01-50-5426	EQUIPMENT LEASES	18,402	8,852	23,847	23,847	26,305
01-50-5430	FIRE DEPT. EQUIPMENT	26,803	21,911	37,000	37,000	70,850
01-50-5441	FD TANKER LEASE PMT	20,632	21,687	25,189	25,188	82,188
01-50-5465	MINOR EQUIPMENT	3,895	0	0	0	0
<b>TOTAL EQUIPMENT</b>		<b>69,731</b>	<b>52,450</b>	<b>86,036</b>	<b>86,035</b>	<b>179,343</b>
<b>MAINTENANCE</b>						
01-50-5520	EQUIP. & SMALL TOOL MAINT	7,560	2,038	5,000	5,000	5,000
01-50-5525	FIRE STATION MAINTENANCE	26,856	19,961	29,200	25,000	25,000
01-50-5570	RADIO UPGRADE & MAINTENANCE	1,388	5,212	6,000	6,000	6,000
01-50-5571	RADIO USER FEE - COUNTY WIDE	21,000	22,050	24,000	22,260	24,000
01-50-5580	VEHICLE REPAIRS & MAINT.	29,985	38,851	27,000	35,000	27,000
<b>TOTAL MAINTENANCE</b>		<b>86,789</b>	<b>88,112</b>	<b>91,200</b>	<b>93,260</b>	<b>87,000</b>
<b>INTEREST</b>						
01-50-5600	INTEREST CAPITAL LEASE	7,575	10,939	0	0	0
<b>TOTAL INTEREST</b>		<b>7,575</b>	<b>10,939</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATIONS</b>						
01-50-5702	ADVERTISING & PRINTING	694	1,015	3,000	3,000	3,000
01-50-5706	APPRECIATION OF VOLUNTEERS	1,678	1,014	2,500	2,500	2,500
01-50-5712	CELL PHONE / PAGER	14,101	6,129	5,868	5,868	0
01-50-5714	CHEMICALS	1,399	2	1,300	1,300	1,300
01-50-5721	COMPUTER UPDATES	7,902	9,550	17,255	10,000	10,000
01-50-5740	GAS & OIL	32,838	48,456	42,000	42,000	44,100
01-50-5757	MEDICAL SUPPLIES	11,843	5,566	10,500	8,500	17,800
01-50-5792	TELEPHONE	3,768	744	23,866	23,866	23,866
01-50-5795	WIRELESS CARDS	6,619	12,855	14,000	10,500	9,300
<b>TOTAL OPERATIONS</b>		<b>80,842</b>	<b>85,331</b>	<b>120,289</b>	<b>107,534</b>	<b>111,866</b>

**CITY OF LEANDER, TEXAS  
FIRE DEPARTMENT**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>SUPPLIES</b>						
01-50-6050	OFFICE SUPPLIES	5,384	4,628	5,800	5,800	5,800
01-50-6055	POSTAGE	178	226	300	300	300
01-50-6056	SUPPLIES-REHAB & FIRE PREV & S	659	2,250	3,600	3,600	3,600
01-50-6082	UNIFORMS, BADGES & ACCESSORIES	16,825	15,850	18,775	18,775	18,775
<b>TOTAL SUPPLIES</b>		<b>23,047</b>	<b>22,955</b>	<b>28,475</b>	<b>28,475</b>	<b>28,475</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-50-6320	DUES & SUBSCRIPTIONS	4,005	2,427	9,100	9,100	9,100
01-50-6380	TRAVEL & TRAINING	21,731	26,728	25,500	25,500	29,700
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>25,736</b>	<b>29,155</b>	<b>34,600</b>	<b>34,600</b>	<b>38,800</b>
<b>BONDS, IMPACT FEE CIP</b>						
01-50-8350	FIRE ADMIN & TRAINING FACILITY	79,047	0	0	0	0
<b>TOTAL BONDS, IMPACT FEE CIP</b>		<b>79,047</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FIRE DEPARTMENT</b>		<b>2,647,431</b>	<b>2,629,535</b>	<b>2,868,270</b>	<b>2,838,639</b>	<b>2,937,792</b>

## FIRE DEPARTMENT

“Saving Lives and Property with Commitment and Excellence” - *Mission Statement*

“Our job is solving your problem no matter what it may be.” – *Customer Service*

### *Philosophy*

“To have a safe, educated and efficient customer orientated organization that provides a well balanced, performance driven services to a changing community”-*Vision Statement*

### *Organizational Values:*

Compassion    Courtesy  
Respect        Professionalism  
Loyalty        Teamwork  
Innovation    Honesty  
Open communication

## DEPARTMENT DESCRIPTION

Leander Fire Department is a value driven organization that is in place to protect the lives and property of the area from fire and/or other types of disaster. The Fire Department takes its responsibility to promote the general welfare of the community seriously by serving the community to the best of our abilities and training.

### MANAGEMENT PHILOSOPHY

- People are our most valuable resource.
- We are accountable to those we serve.
- Pride, the pursuit of excellence, and commitment to public service is of paramount importance.
- Compassion, fairness, and integrity are practiced in all of our endeavors.
- Through active leadership, we shall promote the use of quality principles, concepts, and technologies.
- Value to the community is measured in the type and quality of services provided.

## DEPARTMENT LOCATIONS, PHONES & WEB ADDRESS

Fire Administration  
101 E. Sunny Dr.  
Leander, TX  
(512) 528-1664

Central Fire Station  
201 N. Brushy Dr.  
Leander, TX  
(512) 528-2856

Fire Station # 2  
1950 Crystal Falls Parkway  
Leander, TX  
(512) 528-9403

Fire Station # 3  
101 Sonny Dr.  
Leander, TX  
(512) 528-2896

Fire Training Center  
101 Sonny Dr.  
Leander, TX

[www.leandertx.gov](http://www.leandertx.gov)  
[www.leanderfire.org](http://www.leanderfire.org)

## FY 2011-2012 ACCOMPLISHMENTS

### **Prevention and Life Safety**

- Increased education for health and safety issues with the general public and elementary school children with school lunch program
- Update Prevention page of Leanderfire.org; providing an informative and educational portal using simple navigation, for the City of Leander and surrounding communities with electronic forms
- Updated Prevention page of Leanderfire.org; providing an informative and educational portal using simple navigation, for the City of Leander and surrounding communities
- Complete ISO Public Protection Classification review, decreasing fire insurance premiums for residential and commercial properties
- Conducted quality fire inspections and abate all known violations
- Handle all LFD Prevention permits in a competent and efficient manner
- Provide for the safety of occupants of buildings, and make provisions for their evacuation or refuge during a fire or other emergency

### **Training and Development**

- Increased the standards for initial education and meet all continued education needs through master training plan
- Train all personnel involved in the recruiting and hiring process on interviewing techniques.
- Establish Initial EMS education programs in house
- Expand training and credentialing programs

### **Emergency Medical**

- Increase the number of CPR instructors
- Expand Public CPR Program.
- Review current medical guidelines and expand skill levels

### **Fire Operations**

- Upgrade SCBA to meet new standards
- Complete Required Digital upgrade of all VHF Radio equipment for emergency alerting
- Increase use of alternative schedules and staffing to meet current call volume
- Monitor on scene injuries and events to make sure all safety procedures are followed
- Maintain fire loss rate with rapid deployment plans
- Complete and present Master Fire Department Plan
- Increase PPE maintenance to get longer life out of equipment
- Increase ventilation and salvage procedures to decrease fire related damages

## FY 2012-2013 GOALS

### **Prevention and Life Safety**

- Continue education for health and safety issues with the general public and elementary school children.
- Based on ISO Public Protection Classification review, decreasing fire insurance premiums for residential and commercial properties
- Conduct quality fire inspections and abate all known violations
- Handle all LFD Prevention permits in a competent and efficient manner
- Respond with timeliness to all customer and firefighter complaints
- To provide for the safety of occupants of buildings, and to make provisions for their evacuation or refuge during a fire or other emergency

### **Training and Development**

- Delivery of Audio/Video Recorded Training conducted live at Training Center
- Train all personnel involved in the recruiting and hiring process on interviewing techniques.
- Expand training and credentialing programs

### **Emergency Medical**

- Increase the number of CPR instructors
- Expand Public CPR Program
- Review current medical guidelines and expand skill levels

### **Fire Operations**

- Monitor on scene injuries and events to make sure all safety procedures are followed
- Maintain fire loss rate with rapid deployment plans
- Increase PPE maintenance to get longer life out of equipment
- Increase ventilation and salvage procedures to decrease fire related damages

## FY 2012-2013 BUDGET OBJECTIVES

- Place fully-equipped new Engine in service
- Implement Higher Class Education Program to reduce overtime expenses
- Expand electronic updates to Citizens for Emergency Situations and Warnings
- Meet all NIMS training requirements (citywide)

<b>STAFF</b>			
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Title of Position	FY 2010-11 Actual	FY 2011-12 Year End	FY 2012-13 Approved
Fire Chief	1	1	1
Deputy Fire Chief	1	0	0
Battalion Chief	3	3	3
Lieutenant	9	8	8
Training Officer	0	1	1
Fire Marshal	0	1	1
Driver/Pump Operator	9	9	8
Firefighter (7 FT, 2 PT)	6	7	8
Admin Assistant	1	1	1
Volunteers	55	45	38

<b>PERFORMANCE MEASURES</b>
-----------------------------

- Arrive on scene to all alarm types within 4 minutes from time of notification 90% of the time.
- 12 people from the Leander Fire Department on scene of all working structure fires in our fire protection district 90% of the time.
- Total number of fire resources (i.e. engines, command, brush trucks, aerials) that responded to calls but did not necessarily reach the scene.
- Cost per incident responded to by the fire department.
- Percent return of spontaneous circulation after application of Automated External Defibrillators.
- Number of EOC activations.
- Determine Cause of Fires.
- Prevent Further Fire Damage during structure fires.

**CITY OF LEANDER, TEXAS  
BUILDING INSPECTIONS**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
01-51-5101	BUILDING OFFICIAL	53,982	73,706	73,445	73,445	73,424
01-51-5103	PLAN REVIEWER	46,621	46,621	46,442	46,441	46,442
01-51-5106	PERMITS CLERK	64,039	60,111	63,950	62,500	63,340
01-51-5107	SENIOR INSPECTOR	58,696	59,230	58,471	60,650	59,933
01-51-5111	OVERTIME	487	0	2,000	500	2,000
01-51-5146	PHONE ALLOWANCE	0	0	0	0	2,292
01-51-5180	FICA	12,680	14,738	15,289	15,289	15,341
01-51-5182	HEALTH, DENTAL & LIFE	18,382	22,134	28,538	24,250	20,972
01-51-5184	LONGEVITY	840	1,080	1,380	1,380	1,380
01-51-5186	MDC	2,965	3,447	3,576	3,576	3,588
01-51-5188	TMRS	21,975	25,931	28,482	28,482	28,653
01-51-5190	UNEMPLOYMENT INSURANCE	945	360	360	1,281	1,305
01-51-5192	WORKERS COMP	1,254	977	918	1,281	1,009
<b>TOTAL PERSONNEL</b>		<b>282,866</b>	<b>308,336</b>	<b>322,851</b>	<b>319,075</b>	<b>319,679</b>
<b>CONTRACTUAL SERVICES</b>						
01-51-5219	CONTRACT LABOR	0	22,179	0	0	0
01-51-5225	BRINKS ARMORED CAR SERVICE	1,716	0	0	0	0
01-51-5255	MAINTENANCE CONTRACTS	1,806	1,806	2,000	2,000	2,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>3,522</b>	<b>23,985</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>EQUIPMENT</b>						
01-51-5490	VEHICLE	0	0	0	0	3,500
<b>TOTAL EQUIPMENT</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,500</b>
<b>MAINTENANCE</b>						
01-51-5503	BUILDING MAINTENANCE	999	1,509	1,000	2,500	2,680
01-51-5580	VEHICLE REPAIRS & MAINT.	730	1,244	1,800	750	1,800
<b>TOTAL MAINTENANCE</b>		<b>1,729</b>	<b>2,752</b>	<b>2,800</b>	<b>3,250</b>	<b>4,480</b>
<b>OPERATIONS</b>						
01-51-5702	ADVERTISING & PRINTING	515	273	800	800	800
01-51-5712	CELL PHONE / PAGER	1,870	2,101	2,292	2,292	0
01-51-5721	COMPUTER UPDATES	3,000	0	3,000	2,250	1,000
01-51-5740	GAS & OIL	2,661	3,662	3,965	3,965	4,265
01-51-5792	TELEPHONE	0	380	500	0	500
<b>TOTAL OPERATIONS</b>		<b>8,047</b>	<b>6,416</b>	<b>10,557</b>	<b>9,307</b>	<b>6,565</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-51-5923	CREDIT CARD MERCHANT FEES	0	3,315	9,000	9,000	5,000
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>0</b>	<b>3,315</b>	<b>9,000</b>	<b>9,000</b>	<b>5,000</b>
<b>SUPPLIES</b>						
01-51-6050	OFFICE SUPPLIES	2,960	2,716	2,700	3,000	2,700
01-51-6055	POSTAGE	63	77	150	150	100
01-51-6080	UNIFORMS	574	710	900	500	900
<b>TOTAL SUPPLIES</b>		<b>3,597</b>	<b>3,503</b>	<b>3,750</b>	<b>3,650</b>	<b>3,700</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
01-51-6320	DUES & SUBSCRIPTIONS	1,105	1,447	1,100	1,100	1,100
01-51-6380	TRAVEL & TRAINING	4,190	4,861	6,000	5,000	6,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>5,295</b>	<b>6,307</b>	<b>7,100</b>	<b>6,100</b>	<b>7,100</b>
<b>TOTAL BUILDING INSPECTIONS</b>		<b>305,055</b>	<b>354,614</b>	<b>358,058</b>	<b>352,382</b>	<b>352,024</b>

## **BUILDING INSPECTIONS**

Building Inspections maintains the health, safety and general welfare of residents and businesses by obtaining compliance with City adopted codes and ordinances. This function is performed by inspections, education, and customer service.

### **DEPARTMENT DESCRIPTION**

The Building Inspection Department reviews commercial and residential plans for code and ordinance compliance, as well as maintaining all construction activity records. The Department is responsible for the issuance of permits, collection of impact fees, water tap deposits for all new and remodeled building. The Department's primary functions is to inspect buildings, plumbing, electrical, energy and mechanical systems, within the City limits, to verify compliance with the adopted Codes and Standards.

### **DEPARTMENT LOCATION, PHONE & WEB ADDRESS**

Building Inspections  
701 Leander Drive  
Leander TX 78641  
(512) 528-2752  
(512) 259-0660 Fax  
[www.leandertx.gov](http://www.leandertx.gov)

### **FY 2011-12 ACCOMPLISHMENTS**

- Created trend analysis spreadsheets to facilitate resource planning.
- Improved internal communication with other departments.

### **FY 2012-13 GOALS**

- Invest in staff by focusing training for individual growth.
- Collaboration with surrounding Building Officials to create regional code amendments.
- Adoption of the 2012 Editions of the International Codes.

**STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
Building Official	1	1	1
Senior Building Inspector	1	1	1
Plan Reviewer	1	1	1
Commercial Permit Clerk	1	1	1
Residential Permit Clerk	1	1	1

**PERFORMANCE MEASURES**

- Increase number of inspections performed within 24 hours from 95% to 96%
- Decrease commercial initial plan review for residential plans and 20 days to 18 days.

**CITY OF LEANDER, TEXAS  
NON-DEPARTMENTAL**

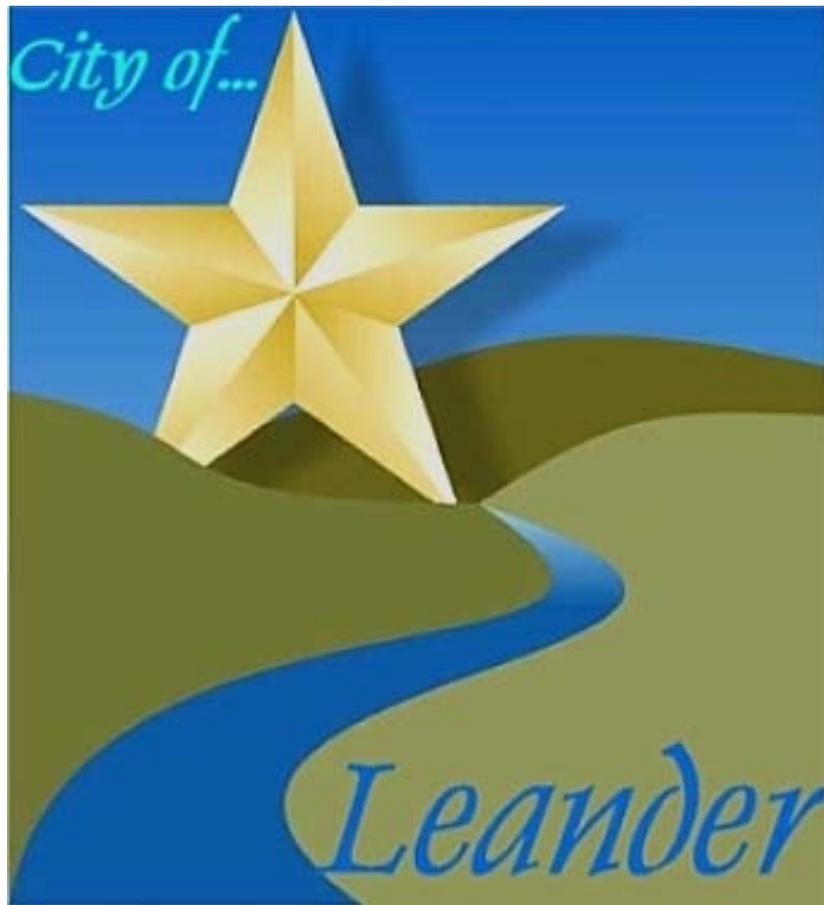
		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>BENEFITS</b>						
01-53-5001	BONUS & BENEFITS	0	0	0	0	270,000
01-53-5005	EAP PROGRAM	3,846	4,405	3,900	4,440	4,800
01-53-5010	FICA	14,830	0	0	0	0
01-53-5015	HEALTH, DENTAL & LIFE INSURANC	(8,302)	6,086	8,820	6,500	7,000
01-53-5030	MDC	3,802	0	0	0	0
01-53-5042	SECTION 125 EXPENSE	5,667	4,754	6,000	5,300	6,000
<b>TOTAL BENEFITS</b>		<b>19,843</b>	<b>15,246</b>	<b>18,720</b>	<b>16,240</b>	<b>287,800</b>
<b>CONTRACTUAL SERVICES</b>						
01-53-5207	AUDITOR FEES	30,600	31,940	31,125	31,125	32,050
01-53-5250	LEGAL FEES	127,635	136,368	135,000	115,000	135,000
01-53-5255	MAINTENANCE CONTRACTS	0	0	0	0	29,128
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>158,235</b>	<b>168,308</b>	<b>166,125</b>	<b>146,125</b>	<b>196,178</b>
<b>CAPITAL PROJECTS</b>						
01-53-5318	ADAM'S HOUSE EXPENSE	25,219	36,406	5,000	1,000	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>25,219</b>	<b>36,406</b>	<b>5,000</b>	<b>1,000</b>	<b>0</b>
<b>EQUIPMENT</b>						
01-53-5426	EQUIPMENT LEASE	0	3,761	3,800	3,935	3,900
01-53-5487	STREET LIGHTS EXPENSE	154,122	149,724	165,000	152,000	165,000
<b>TOTAL EQUIPMENT</b>		<b>154,122</b>	<b>153,485</b>	<b>168,800</b>	<b>155,935</b>	<b>168,900</b>
<b>MAINTENANCE</b>						
01-53-5503	BUILDING MAINTENANCE	0	0	0	0	15,000
01-53-5510	COMPUTER REPAIR PARTS	0	19,388	0	0	0
01-53-5580	VEHICLE MAINTENANCE & REPAIRS	0	36	0	750	1,000
<b>TOTAL MAINTENANCE</b>		<b>0</b>	<b>19,424</b>	<b>0</b>	<b>750</b>	<b>16,000</b>
<b>OPERATIONS</b>						
01-53-5716	CITY VEHICLE FUEL	297	342	300	250	300
01-53-5722	CONTINGENCY	0	0	0	0	180,000
01-53-5791	UTILITIES PUBLIC SAFETY BLDG	20,308	26,768	25,000	35,000	32,000
01-53-5792	TELEPHONE	44,531	45,796	18,480	15,420	11,604
01-53-5794	UTILITIES	194,361	291,889	270,000	290,000	290,000
<b>TOTAL OPERATIONS</b>		<b>259,497</b>	<b>364,796</b>	<b>313,780</b>	<b>340,670</b>	<b>513,904</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
01-53-5906	BAD DEBT EXPENSE	10,396	0	0	0	0
01-53-5910	BANK FEES	1,622	1,578	5,500	8,000	12,000
01-53-5913	CAMPO	3,000	1,800	1,800	1,800	1,800
01-53-5919	CHAMBER OF COMMERCE	15,000	15,000	15,000	15,000	15,000
01-53-5920	COMMUNITY ACTIVITY	2,869	1,520	600	2,000	1,000
01-53-5923	CREDIT CARD FEES	6,449	0	0	0	0
01-53-5927	DEVELOPMENT AGREEMENT- P.R.F.	35,309	24,090	45,000	52,000	30,000
01-53-5937	GARBAGE COLLECTION EXPENSE	1,124,259	1,165,966	1,180,000	1,200,000	1,260,000
01-53-5943	HEB REBATE	114,378	120,005	130,000	123,500	0
01-53-5945	INSURANCE (GEN & LIABILITY)	78,574	76,465	70,000	82,000	85,750
01-53-5947	GATEWAY SHOPPING CTR. REBATE	164,704	195,584	200,000	200,000	210,000
01-53-5949	LEANDER CLEAN UP	4,802	0	0	0	0
01-53-5955	LIBERTY FEST	44,738	50,378	50,000	50,000	50,000
01-53-5980	TAX AUDITS APPRAISAL EXPENSE	90,494	90,982	90,000	95,000	96,050
01-53-5989	WEBSITE	4,060	5,400	8,000	5,400	27,000
01-53-5990	WBCO	5,000	45,000	5,000	5,000	5,000
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>1,705,654</b>	<b>1,793,769</b>	<b>1,800,900</b>	<b>1,839,700</b>	<b>1,793,600</b>

**CITY OF LEANDER, TEXAS  
NON-DEPARTMENTAL**

	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
TRANSFER OUT					
01-53-6200            TRANSFER OUT	236,815	231,865	1,282,434	1,282,434	100,000
01-53-6201            TRANSFER OUT - GOLF	100,000	350,000	1,505,000	1,505,000	0
<b>TOTAL TRANSFER OUT</b>	<b>336,815</b>	<b>581,865</b>	<b>2,787,434</b>	<b>2,787,434</b>	<b>100,000</b>
<b>TOTAL NON DEPARTMENTAL</b>	<b>2,659,385</b>	<b>3,133,299</b>	<b>5,260,759</b>	<b>5,287,854</b>	<b>3,076,382</b>



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**ANNUAL BUDGET  
2012 - 2013**

**GENERAL FUND  
CAPITAL PROJECTS  
FUNDS**

**CITY OF LEANDER, TEXAS  
TIA FUND REVENUES**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
<b>ADMINISTRATIVE</b>						
12-00-4062	TIA FEE IN LIEU ALL QUADS	185,665	48,384	480,000	505,000	0
<b>TOTAL ADMINISTRATIVE</b>		<b>185,665</b>	<b>48,384</b>	<b>480,000</b>	<b>505,000</b>	<b>0</b>
<b>MISCELLANEOUS</b>						
12-00-4449	INTEREST INCOME	83	943	0	750	0
12-00-4486	SUBSTANDARD STREET IMPROVEMENT	99,633	422,540	350,000	350,000	0
12-00-4499	WILLIAMSON COUNTY	0	0	1,500,000	0	1,500,000
<b>TOTAL MISCELLANEOUS</b>		<b>99,716</b>	<b>423,483</b>	<b>1,850,000</b>	<b>350,750</b>	<b>1,500,000</b>
<b>POLICE SPECIAL REVENUE</b>						
12-00-4625	LISD - INTERLOCAL AGREEMENT	0	0	800,000	0	800,000
<b>TOTAL POLICE SPECIAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>800,000</b>	<b>0</b>	<b>800,000</b>
<b>TRANSFERS</b>						
12-00-4900	TRANSFER IN	200,855	0	0	0	0
<b>TOTAL TRANSFERS</b>		<b>200,855</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>486,235</b>	<b>471,867</b>	<b>3,130,000</b>	<b>855,750</b>	<b>2,300,000</b>

**CITY OF LEANDER, TEXAS  
TIA FUND EXPENDITURES**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
<b>CAPITAL PROJECTS</b>						
12-01-5364	LAKELINE BLVD IMPROVEMENTS	193,791	3,540	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>193,791</b>	<b>3,540</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
12-01-5981	TIA FEE ALL QUADS	1,668	2,413	0	0	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>1,668</b>	<b>2,413</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BONDS, IMPACT FEE CIP</b>						
12-01-8335	CR 179 RECONSTRUCTION	0	0	3,710,000	280,740	3,429,260
<b>TOTAL BONDS, IMPACT FEE CIP</b>		<b>0</b>	<b>0</b>	<b>3,710,000</b>	<b>280,740</b>	<b>3,429,260</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>195,459</b>	<b>5,953</b>	<b>3,710,000</b>	<b>280,740</b>	<b>3,429,260</b>

**CITY OF LEANDER, TEXAS  
EQUIPMENT RESERVE FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
MISCELLANEOUS					
13-00-4449 INTEREST INCOME	0	0	0	250	0
<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>0</b>
TRANSFERS					
13-00-4900 TRANSFER IN	0	0	50,000	50,000	0
<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,250</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
EQUIPMENT RESERVE FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
CONTRACTUAL SERVICES					
13-01-5285 SOFTWARE MAINTENANCE	0	0	20,000	17,250	0
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>17,250</b>	<b>0</b>
EQUIPMENT					
13-01-5420 COMPUTERS	0	0	0	2,736	30,000
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,736</b>	<b>30,000</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>19,986</b>	<b>30,000</b>

**CITY OF LEANDER, TEXAS  
VEHICLE RESERVE FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
SPECIAL FEES					
14-00-4344 INTERNAL CHARGES	0	0	67,030	25,000	98,417
<b>TOTAL SPECIAL FEES</b>	<b>0</b>	<b>0</b>	<b>67,030</b>	<b>25,000</b>	<b>98,417</b>
MISCELLANEOUS					
14-00-4449 INTEREST INCOME	0	0	0	200	0
<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>0</b>
TRANSFERS					
14-00-4900 TRANSFER IN	0	0	400,000	400,000	0
<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	<b>400,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>467,030</b>	<b>425,200</b>	<b>98,417</b>

**CITY OF LEANDER, TEXAS  
VEHICLE RESERVE FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
CAPITAL OUTLAY					
14-23-7010 MAJOR EQUIPMENT - PARKS	0	0	16,735	7,860	0
14-41-7050 VEHICLES - UNIFORM SVCS	0	0	167,750	167,552	123,750
14-50-7010 MAJOR EQUIPMENT - FIRE DEPT	0	0	112,150	112,142	0
14-51-7050 VEHICLES - BLDG INSPEC	0	0	0	0	22,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>296,635</b>	<b>287,554</b>	<b>145,750</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>296,635</b>	<b>287,554</b>	<b>145,750</b>

**CITY OF LEANDER, TEXAS  
GENERAL CAPITAL PROJECTS FUND REVENUES**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>MISCELLANEOUS</b>						
40-00-4410	CAPITAL METRO BCT SIDEWALK	87,679	17,536	0	0	0
40-00-4436	DEVELOPERS CONTRIBUTION	0	15,000	0	0	200,000
40-00-4449	INTEREST INCOME	932	251	0	200	0
40-00-4456	LAKELINE BLVD ROW	0	75,000	0	180,000	0
40-00-4457	MM PRJT CR273 & SAN GABRIEL T	0	0	0	200,000	4,030,000
<b>TOTAL MISCELLANEOUS</b>		<b>88,611</b>	<b>107,787</b>	<b>0</b>	<b>380,200</b>	<b>4,230,000</b>
<b>TRANSFERS</b>						
40-00-4900	TRANSFER IN	0	201,000	0	0	1,100,000
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>201,000</b>	<b>0</b>	<b>0</b>	<b>1,100,000</b>
<b>TOTAL REVENUES</b>		<b>88,611</b>	<b>308,787</b>	<b>0</b>	<b>380,200</b>	<b>5,330,000</b>

**CITY OF LEANDER, TEXAS  
GENERAL CAPITAL PROJECTS FUND EXPENDITURES**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>CAPITAL PROJECTS</b>						
40-02-5309	ACO FACILITY (COUNTY)	23,189	0	0	0	0
40-02-5335	CR273 & SAN GABRIEL T" MM-TOD"	301,737	21,582	0	0	0
40-02-5379	MASON HOUSE EXPENSE	28,159	0	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>353,086</b>	<b>21,582</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL PROJECTS</b>						
40-02-7364	LAKELINE BLVD EXTENSION ROW	0	18,515	452,485	452,485	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>0</b>	<b>18,515</b>	<b>452,485</b>	<b>452,485</b>	<b>0</b>
<b>BONDS, IMPACT FEE CIP</b>						
40-02-8335	LEANDER T	0	0	100,000	0	5,881,980
<b>TOTAL BONDS, IMPACT FEE CIP</b>		<b>0</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>5,881,980</b>
<b>TOTAL CAPITAL PROJECTS/SPECIAL</b>		<b>353,086</b>	<b>40,098</b>	<b>552,485</b>	<b>452,485</b>	<b>5,881,980</b>
<b>TRANSFER OUT</b>						
40-03-6200	TRANSFER OUT	105,215	0	0	0	0
<b>TOTAL TRANSFER OUT</b>		<b>105,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>458,301</b>	<b>40,098</b>	<b>552,485</b>	<b>452,485</b>	<b>5,881,980</b>

**CITY OF LEANDER, TEXAS  
CIP PARK GRANT FUND REVENUES**

		2009-10 ACTUAL	2010-11 ACTUAL	2011-12 CURRENT BUDGET	2011-12 PROJECTED	2012-13 ADOPTED
<b>GRANTS</b>						
41-00-4110	CAPCOG SOLID WASTE GRANT	0	13,961	0	0	0
<b>TOTAL GRANTS</b>		<b>0</b>	<b>13,961</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SPECIAL FEES</b>						
41-00-4382	TPWD BENBROOK RANCH	21,793	0	0	0	0
<b>TOTAL SPECIAL FEES</b>		<b>21,793</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>						
41-00-4449	INTEREST INCOME	1	18	0	6	0
41-00-4467	OTHER REVENUE	2,687	0	0	0	0
41-00-4498	WMS COUNTY - CDBG	0	100,000	75,000	0	0
<b>TOTAL MISCELLANEOUS</b>		<b>2,688</b>	<b>100,018</b>	<b>75,000</b>	<b>6</b>	<b>0</b>
<b>TRANSFERS</b>						
41-00-4900	TRANSFER IN	79,930	30,000	0	0	0
<b>TOTAL TRANSFERS</b>		<b>79,930</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>104,411</b>	<b>143,979</b>	<b>75,000</b>	<b>6</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
CIP PARK GRANT FUND EXPENDITURES**

		2009-10 ACTUAL	2010-11 ACTUAL	2011-12 CURRENT BUDGET	2011-12 PROJECTED	2012-13 ADOPTED
<b>CAPITAL PROJECTS</b>						
41-01-5312	BENBROOK RANCH REGIONAL PARK	22,629	0	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>22,629</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PRINCIPAL</b>						
41-01-5812	BAGDAD SIDEWALK	0	127,114	123,425	21,201	0
41-01-5889	SOLID WASTE GRANT EXPENSE	0	13,947	0	0	0
<b>TOTAL PRINCIPAL</b>		<b>0</b>	<b>141,061</b>	<b>123,425</b>	<b>21,201</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>22,629</b>	<b>141,061</b>	<b>123,425</b>	<b>21,201</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
ENERGY EFFICIENCY GRANT FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
ADMINISTRATIVE					
42-00-4060 SECO GRANT REVENUE	0	85,929	0	0	0
<b>TOTAL ADMINISTRATIVE</b>	<b>0</b>	<b>85,929</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>85,929</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
ENERGY EFFICIENCY GRANT FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
CAPITAL PROJECTS					
42-01-5387 SECO GRANT EXPENSE	0	85,929	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>	<b>0</b>	<b>85,929</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>85,929</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
CIP 12M/2004 BOND FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
MISCELLANEOUS					
51-00-4449 INTEREST INCOME	0	0	0	0	0
<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
CIP 12M/2004 BOND FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
TRANSFER OUT					
51-03-6200 TRANSFER TO GENERAL FUND	1,039	0	0	0	0
<b>TOTAL TRANSFER OUT</b>	<b>1,039</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>1,039</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
CIP 21M/2007 BOND FUND REVENUES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>MISCELLANEOUS</b>						
52-00-4419	E.CRYSTAL FALLS P1 DRIVEWAY IM	3,268	0	0	0	0
52-00-4449	INTEREST INCOME	12,651	2,512	0	90	0
52-00-4467	OTHER REV-BAGDAD SIDEWALK GRAN	298,457	0	0	0	0
52-00-4495	TxDOT E. CRYSTAL FALLS PKWY	0	15,780	0	0	0
52-00-4499	WILLIAMSON COUNTY	0	370,986	800,000	429,014	0
<b>TOTAL MISCELLANEOUS</b>		<b>314,376</b>	<b>389,278</b>	<b>800,000</b>	<b>429,104</b>	<b>0</b>
<b>TRANSFERS</b>						
52-00-4900	TRANSFER IN	87,679	0	0	0	0
<b>TOTAL TRANSFERS</b>		<b>87,679</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>402,055</b>	<b>389,278</b>	<b>800,000</b>	<b>429,104</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
CIP 21M/2007 BOND FUND EXPENDITURES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>CAPITAL PROJECTS</b>						
52-07-5311	BAGDAD RD NORTH IMPROVEMENTS	448,231	1,448	0	0	0
52-07-5312	BAGDAD ROAD SIDEWALK PROJECT	386,709	40,079	0	0	0
52-07-5327	COUNTY GLEN DRAINAGE IMP	99,115	1,688	0	0	0
52-07-5342	E.CRYSTAL FALLS ROADWAY IMP	2,015,340	803,024	0	0	0
52-07-5350	FIRE ADMIN & TRAINING FACILITY	3,196,312	319,675	0	0	0
52-07-5364	LAKELINE/OSAGE INTERSECTION IM	207,344	0	0	0	0
52-07-5380	PARKS FACILITY EXPANSION	19,454	25,844	0	0	0
52-07-5384	LAKELINE & OSAGE IMPROVEMENTS	3,512	0	0	0	0
52-07-5385	POLICE & FIRE COMMUNICATIONS	99,397	151,127	0	0	0
52-07-5386	SAN GABRIEL PKWY INTERSECTION	92,165	422,616	1,030,000	890,000	0
52-07-5387	POLICE TRNG FACILITY UPGRADE	186,742	43,896	0	0	0
52-07-5389	PUBLIC WORK FACILITY EXPANSION	47,718	0	0	0	0
52-07-5390	SONNY DR. EXTENSION	62,500	1,275,220	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>6,864,539</b>	<b>3,084,617</b>	<b>1,030,000</b>	<b>890,000</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>6,864,539</b>	<b>3,084,617</b>	<b>1,030,000</b>	<b>890,000</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
CIP 6M/2010 BOND FUND REVENUES**

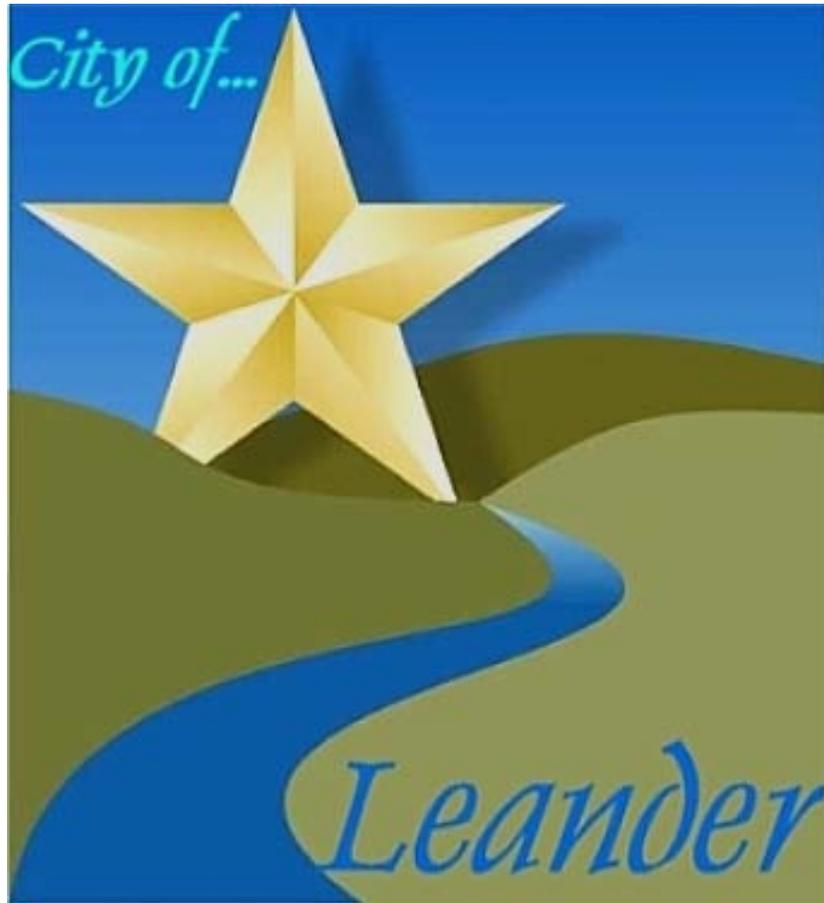
	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
ADMINISTRATIVE					
53-00-4013 BOND PROCEEDS	6,310,000	0	0	0	0
<b>TOTAL ADMINISTRATIVE</b>	<b>6,310,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
MISCELLANEOUS					
53-00-4449 INTEREST INCOME	879	7,762	8,000	3,000	0
53-00-4475 PREMIUM ON BOND ISSUANCE	117,717	0	0	0	0
<b>TOTAL MISCELLANEOUS</b>	<b>118,596</b>	<b>7,762</b>	<b>8,000</b>	<b>3,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>6,428,596</b>	<b>7,762</b>	<b>8,000</b>	<b>3,000</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
CIP 6M/2010 BOND FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
SPECIAL SERVICES & FEES					
53-01-5915 BOND ISSUANCE COSTS	117,717	0	0	0	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>	<b>117,717</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
BONDS, IMPACT FEE CIP					
53-01-8325 BAGDAD/CASTLEWOOD SIDEWALK/RW	0	0	0	9,500	0
53-01-8327 COUNTY GLEN DRAINAGE	32,199	46,268	1,575,500	145,000	1,430,000
53-01-8335 LEANDER T	0	0	901,980	0	901,980
53-01-8342 E.CRYSTAL FALLS ROADWAY	0	1,632,220	1,457,500	257,500	1,200,000
53-01-8385 OLD 2243	0	0	300,000	0	300,000
53-01-8386 SAN GABRIEL PARKWAY	0	0	0	167,195	0
53-01-8390 SONNY DRIVE EXTENSION	735	4,004	0	82,500	0
<b>TOTAL BONDS, IMPACT FEE CIP</b>	<b>32,934</b>	<b>1,682,491</b>	<b>4,234,980</b>	<b>661,695</b>	<b>3,831,980</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>150,651</b>	<b>1,682,491</b>	<b>4,234,980</b>	<b>661,695</b>	<b>3,831,980</b>



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**ANNUAL BUDGET  
2012 - 2013**

**GENERAL FUND  
SPECIAL RESTRICTED  
FUNDS**

**CITY OF LEANDER, TEXAS  
BRYSON FARMSTEAD FUND REVENUES**

	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 CURRENT BUDGET	2011-12 PROJECTED	2012-13 ADOPTED
TRANSFERS					
03-00-4900      TRANSFER IN	0	0	0	340,000	0
<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>340,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>340,000</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
BRYSON FARMSTEAD FUND EXPENDITURES**

	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 CURRENT BUDGET	2011-12 PROJECTED	2012-13 ADOPTED
CONTRACTUAL SERVICES					
03-01-5219      CONTRACT LABOR	0	0	40,000	40,000	0
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>
BONDS, IMPACT FEE CIP					
03-01-8335      LEANDER T EXPENSE	0	0	300,000	0	300,000
<b>TOTAL BONDS, IMPACT FEE CIP</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>340,000</b>	<b>40,000</b>	<b>300,000</b>

**CITY OF LEANDER, TEXAS  
LEANDER CLEAN UP FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
MISCELLANEOUS					
04-00-4453 LEANDER CLEAN UP REVENUE	0	0	9,150	9,142	9,500
<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>9,150</b>	<b>9,142</b>	<b>9,500</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>9,150</b>	<b>9,142</b>	<b>9,500</b>

**CITY OF LEANDER, TEXAS  
LEANDER CLEAN UP FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
SPECIAL SERVICES & FEES					
04-01-5949 LEANDER CLEAN UP	0	0	9,150	9,142	9,500
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>	<b>0</b>	<b>0</b>	<b>9,150</b>	<b>9,142</b>	<b>9,500</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>9,150</b>	<b>9,142</b>	<b>9,500</b>

**CITY OF LEANDER, TEXAS  
PUBLIC ARTS FUND REVENUE**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>MISCELLANEOUS</b>						
10-00-4435	DONATIONS PUBLIC ARTS FUND	0	207	0	50	0
10-00-4436	DONATIONS - JUNIOR ARTISAN WS	0	0	0	318	0
10-00-4449	INTEREST INCOME	65	19	0	10	0
<b>TOTAL MISCELLANEOUS</b>		<b>65</b>	<b>225</b>	<b>0</b>	<b>378</b>	<b>0</b>
<b>TRANSFERS</b>						
10-00-4900	TRANSFER IN	0	865	0	0	0
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>865</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>65</b>	<b>1,090</b>	<b>0</b>	<b>378</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
PUBLIC ARTS FUND EXPENDITURES**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>CAPITAL PROJECTS</b>						
10-01-5310	ART COMMITTEE GRANTS	16,000	0	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>16,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATIONS</b>						
10-01-5753	MATERIALS & SUPPLIES	0	722	0	500	1,000
<b>TOTAL OPERATIONS</b>		<b>0</b>	<b>722</b>	<b>0</b>	<b>500</b>	<b>1,000</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
10-01-5924	CONCERTS & EVENTS	0	4,398	10,000	5,000	3,900
10-01-5945	JUNIOR ARTISAN WORKSHOP	0	0	0	318	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>0</b>	<b>4,398</b>	<b>10,000</b>	<b>5,318</b>	<b>3,900</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>16,000</b>	<b>5,120</b>	<b>10,000</b>	<b>5,818</b>	<b>4,900</b>

**CITY OF LEANDER, TEXAS**  
**HOTEL OCCUPANCY TAX FUND REVENUES**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
TAXES						
11-00-4860	HOTEL OCCUPANCY TAX	105	311	0	0	0
<b>TOTAL TAXES</b>		<b>105</b>	<b>311</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>105</b>	<b>311</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LEANDER, TEXAS**  
**HOTEL OCCUPANCY TAX FUND EXPENDITURES**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
OPERATIONS						
11-01-5702	ADVERTISING & PRINTING	0	0	0	0	416
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>416</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>416</b>

**CITY OF LEANDER, TEXAS  
POLICE GRANTS FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
MISCELLANEOUS					
70-00-4449 INTEREST INCOME	13	0	0	0	0
<b>TOTAL MISCELLANEOUS</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
POLICE SPECIAL REVENUE					
70-00-4610 CID/HRT INV PRGRM REVENUE	9,197	0	0	0	0
70-00-4690 WMS COUNTY GRANT FY10	9,829	0	0	0	0
<b>TOTAL POLICE SPECIAL REVENUE</b>	<b>19,027</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>19,039</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
POLICE GRANTS FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
EQUIPMENT					
70-01-5520 EQUIPMENT	9,197	0	0	0	0
<b>TOTAL EQUIPMENT</b>	<b>9,197</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
EQUIPMENT					
70-02-5520 WILLIAMSON COUNTY GRANT FY10	10,448	(640)	0	0	0
<b>TOTAL EQUIPMENT</b>	<b>10,448</b>	<b>(640)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>19,646</b>	<b>(640)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
COURT SECURITY FUND REVENUES**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
<b>FINES</b>						
71-00-4130	COURT SECURITY FEES	8,362	8,537	10,000	8,500	8,500
<b>TOTAL FINES</b>		<b>8,362</b>	<b>8,537</b>	<b>10,000</b>	<b>8,500</b>	<b>8,500</b>
<b>MISCELLANEOUS</b>						
71-00-4449	INTEREST INCOME	98	41	0	25	0
<b>TOTAL MISCELLANEOUS</b>		<b>98</b>	<b>41</b>	<b>0</b>	<b>25</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>8,460</b>	<b>8,577</b>	<b>10,000</b>	<b>8,525</b>	<b>8,500</b>

**CITY OF LEANDER, TEXAS  
COURT SECURITY FUND EXPENDITURES**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
<b>OPERATIONS</b>						
71-11-5780	SECURITY FUND - COURT	1,970	21,848	10,000	10,000	10,000
<b>TOTAL OPERATIONS</b>		<b>1,970</b>	<b>21,848</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>1,970</b>	<b>21,848</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

**CITY OF LEANDER, TEXAS  
COURT TECHNOLOGY FUND REVENUES**

		<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
FINES						
72-00-4135	COURT TECHNOLOGY FEES	11,141	11,378	12,000	11,500	11,500
<b>TOTAL FINES</b>		<b>11,141</b>	<b>11,378</b>	<b>12,000</b>	<b>11,500</b>	<b>11,500</b>
MISCELLANEOUS						
72-00-4449	INTEREST INCOME	35	13	0	20	0
<b>TOTAL MISCELLANEOUS</b>		<b>35</b>	<b>13</b>	<b>0</b>	<b>20</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>11,177</b>	<b>11,391</b>	<b>12,000</b>	<b>11,520</b>	<b>11,500</b>

**CITY OF LEANDER, TEXAS  
COURT TECHNOLOGY FUND EXPENDITURES**

		<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
OPERATIONS						
72-11-5790	TECHNOLOGY FUND - COURT	8,136	11,475	12,000	12,000	11,500
<b>TOTAL OPERATIONS</b>		<b>8,136</b>	<b>11,475</b>	<b>12,000</b>	<b>12,000</b>	<b>11,500</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>8,136</b>	<b>11,475</b>	<b>12,000</b>	<b>12,000</b>	<b>11,500</b>

**CITY OF LEANDER, TEXAS  
FIRE RESCUE REVENUE FUND REVENUES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>MISCELLANEOUS</b>						
74-00-4444	REVENUE RESCUE	22,578	24,770	0	18,500	21,000
74-00-4446	FIRE REVENUE GRANTS	0	0	0	0	0
74-00-4449	INTEREST INCOME	169	78	0	25	0
<b>TOTAL MISCELLANEOUS</b>		<b>22,746</b>	<b>24,849</b>	<b>0</b>	<b>18,525</b>	<b>21,000</b>
<b>TRANSFERS</b>						
00-4900	TRANSFER IN	0	0	0	0	0
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>22,746</b>	<b>24,849</b>	<b>0</b>	<b>18,525</b>	<b>21,000</b>

**CITY OF LEANDER, TEXAS  
FIRE RESCUE REVENUE FUND EXPENDITURES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>EQUIPMENT</b>						
74-50-5425	EQUIPMENT - FIRE DEPT	0	1,000	4,000	6,218	6,000
74-50-5465	MINOR EQUIPMENT	4,358	5,519	3,000	3,000	0
74-50-5490	VEHICLES	0	52,063	0	0	0
<b>TOTAL EQUIPMENT</b>		<b>4,358</b>	<b>58,582</b>	<b>7,000</b>	<b>9,218</b>	<b>6,000</b>
<b>OPERATIONS</b>						
74-50-5753	MATERIALS & SUPPLIES	0	4,546	3,000	0	5,000
<b>TOTAL OPERATIONS</b>		<b>0</b>	<b>4,546</b>	<b>3,000</b>	<b>0</b>	<b>5,000</b>
<b>TRAVEL &amp; TRAINING</b>						
74-50-6380	TRAVEL & TRAINING	124	6,960	10,000	10,000	10,000
<b>TOTAL TRAVEL &amp; TRAINING</b>		<b>124</b>	<b>6,960</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>4,482</b>	<b>70,088</b>	<b>20,000</b>	<b>19,218</b>	<b>21,000</b>

**CITY OF LEANDER, TEXAS  
PARK DEDICATION FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
MISCELLANEOUS					
75-00-4449 INTEREST INCOME	60	136	0	25	0
<b>TOTAL MISCELLANEOUS</b>	<b>60</b>	<b>136</b>	<b>0</b>	<b>25</b>	<b>0</b>
RECREATION FEES					
75-00-4775 PARK ORDINANCE DEDICATION	145,100	0	0	39,600	211,500
<b>TOTAL RECREATION FEES</b>	<b>145,100</b>	<b>0</b>	<b>0</b>	<b>39,600</b>	<b>211,500</b>
TRANSFERS					
75-00-4900 TRANSFER IN	0	0	0	0	100,000
<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
<b>TOTAL REVENUES</b>	<b>145,160</b>	<b>136</b>	<b>0</b>	<b>39,625</b>	<b>311,500</b>

**CITY OF LEANDER, TEXAS  
PARK DEDICATION FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
OPERATIONS					
75-23-5212 BENBROOK RANCH EXPENSE	0	8,501	0	0	0
75-23-5259 PARK CONSTRUCTION - RESTRICTED	0	1,044	12,000	18,500	5,000
<b>TOTAL OPERATIONS</b>	<b>0</b>	<b>9,545</b>	<b>12,000</b>	<b>18,500</b>	<b>5,000</b>
OPERATIONS					
75-23-5312 BENBROOK RANCH REG PARK	0	0	8,000	0	351,500
75-23-5348 ESTATES AT NORTH CREEK PARK	0	106,472	0	0	0
<b>TOTAL OPERATIONS</b>	<b>0</b>	<b>106,472</b>	<b>8,000</b>	<b>0</b>	<b>351,500</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>116,017</b>	<b>20,000</b>	<b>18,500</b>	<b>356,500</b>

**CITY OF LEANDER, TEXAS  
STEP FUND REVENUES**

			2011-12 CURRENT	2011-12	2012-13
		2009-10	2010-11	BUDGET	PROJECTED
		ACTUAL	ACTUAL		ADOPTED
FINES					
76-00-4155	MUNICIPAL COURT FINES	0	0	50,000	48,500
<b>TOTAL FINES</b>		<b>0</b>	<b>0</b>	<b>50,000</b>	<b>48,500</b>
MISCELLANEOUS					
76-00-4449	INTEREST INCOME	0	0	0	25
<b>TOTAL MISCELLANEOUS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>25</b>
TRANSFERS					
76-00-4900	TRANSFER IN	0	0	15,000	15,000
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>
<b>TOTAL REVENUES</b>		<b>0</b>	<b>0</b>	<b>65,000</b>	<b>63,525</b>

**CITY OF LEANDER, TEXAS  
STEP FUND EXPENDITURES**

			2011-12 CURRENT	2011-12	2012-13
		2009-10	2010-11	BUDGET	PROJECTED
		ACTUAL	ACTUAL		ADOPTED
PERSONNEL					
76-01-5111	OVERTIME	0	0	15,000	13,500
<b>TOTAL PERSONNEL</b>		<b>0</b>	<b>0</b>	<b>15,000</b>	<b>13,500</b>
EQUIPMENT					
76-01-5465	MINOR EQUIPMENT	0	0	50,000	40,000
<b>TOTAL EQUIPMENT</b>		<b>0</b>	<b>0</b>	<b>50,000</b>	<b>40,000</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>65,000</b>	<b>53,500</b>

**CITY OF LEANDER, TEXAS  
POLICE FORFEITURE FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
MISCELLANEOUS					
77-00-4449 INTEREST INCOME	12	5	0	5	0
77-00-4483 ASSET FORFEITURE	0	0	0	0	0
<b>TOTAL MISCELLANEOUS</b>	<b>12</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>12</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
POLICE FORFEITURE FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
OPERATIONS					
77-40-5767 POLICE FORFEITURE EXPENSE	0	0	0	0	3,500
<b>TOTAL OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,500</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,500</b>

**CITY OF LEANDER, TEXAS  
POLICE SPECIAL FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
MISCELLANEOUS					
78-00-4449 INTEREST INCOME	0	3	0	0	0
<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
PERMITS & LICENSES					
78-00-4510 ALARM FEES REVENUE	0	12,045	0	12,500	12,000
<b>TOTAL PERMITS &amp; LICENSES</b>	<b>0</b>	<b>12,045</b>	<b>0</b>	<b>12,500</b>	<b>12,000</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>12,048</b>	<b>0</b>	<b>12,500</b>	<b>12,000</b>

**CITY OF LEANDER, TEXAS  
POLICE SPECIAL FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
OPERATIONS					
78-40-5704 ALARM EXPENSE	0	1,750	0	1,000	12,000
<b>TOTAL OPERATIONS</b>	<b>0</b>	<b>1,750</b>	<b>0</b>	<b>1,000</b>	<b>12,000</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>1,750</b>	<b>0</b>	<b>1,000</b>	<b>12,000</b>

**CITY OF LEANDER, TEXAS  
TIRZ #1 FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
<b>FRANCHISE FEES</b>					
79-00-4220 CONTRIBUTION - SAN GABRIEL T	0	100,000	0	0	0
<b>TOTAL FRANCHISE FEES</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>					
79-00-4449 INTEREST INCOME	535	527	0	100	0
<b>TOTAL MISCELLANEOUS</b>	<b>535</b>	<b>527</b>	<b>0</b>	<b>100</b>	<b>0</b>
<b>TAXES</b>					
79-00-4838 CURRENT TAX REVENUE	97,772	104,621	105,000	122,281	115,000
79-00-4890 TAX REVENUE - COUNTY	75,391	74,920	75,500	84,681	80,000
<b>TOTAL TAXES</b>	<b>173,163</b>	<b>179,542</b>	<b>180,500</b>	<b>206,962</b>	<b>195,000</b>
<b>TOTAL REVENUES</b>	<b>173,698</b>	<b>280,069</b>	<b>180,500</b>	<b>207,062</b>	<b>195,000</b>

**CITY OF LEANDER, TEXAS  
TIRZ #1 FUND EXPENDITURES**

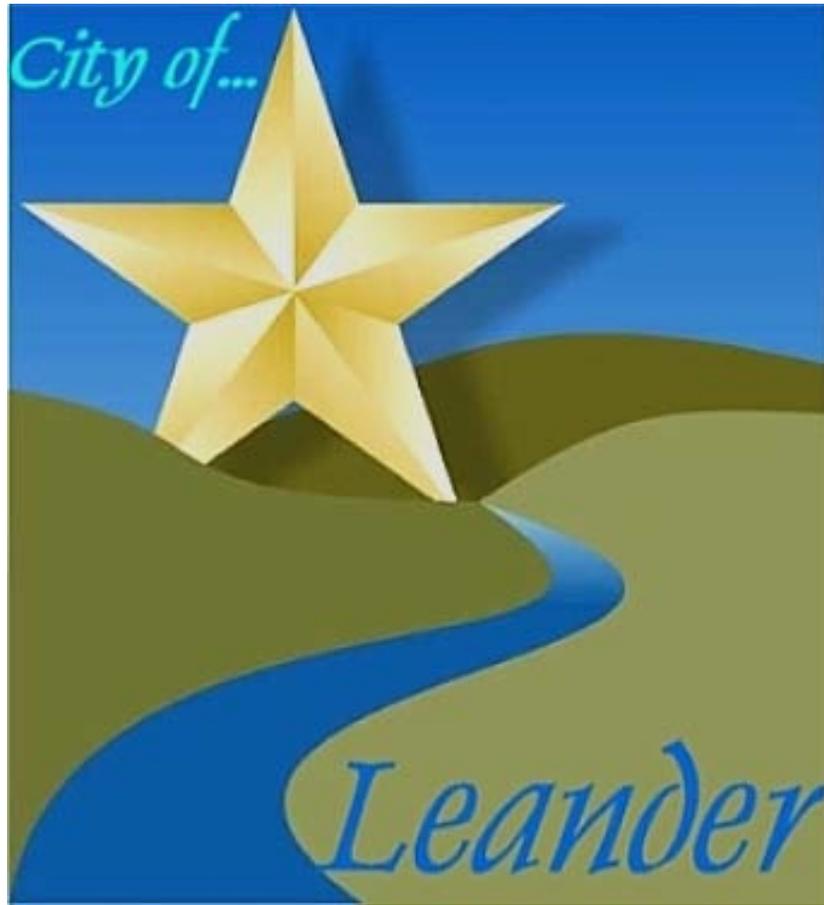
	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
<b>CONTRACT SERVICES</b>					
79-01-5250 LEGAL FEES	1,967	0	0	0	0
<b>TOTAL CONTRACT SERVICES</b>	<b>1,967</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL PROJECTS</b>					
79-015335 LEANDER T	0	216,259	185,000	185,000	0
79-01-5360 RB270 PARTNERSHI DEV AGR	0	0	5,200	5,192	5,500
79-01-5397 VILLAGE @ LEANDER ST DEV AGR	0	0	5,285	5,285	5,500
<b>TOTAL CAPITAL PROJECTS</b>	<b>0</b>	<b>216,259</b>	<b>195,485</b>	<b>195,477</b>	<b>11,000</b>
<b>OPERATIONS</b>					
79-01-5760 MISCELLANEOUS EXPENSE	0	12,000	0	0	0
<b>TOTAL OPERATIONS</b>	<b>0</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS</b>					
79-01-6200 TRANSFER TO G/F	0	130,000	130,000	130,000	130,000
<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>1,967</b>	<b>358,259</b>	<b>325,485</b>	<b>325,477</b>	<b>141,000</b>

**CITY OF LEANDER, TEXAS  
LEANDER DEVELOPMENT AUTHORITY FUND REVENUES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
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TRANSFERS						
96-00-4900	TRANSFER IN	0	0	10,485	0	11,000
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>0</b>	<b>10,485</b>	<b>0</b>	<b>11,000</b>
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<b>TOTAL REVENUES</b>		<b>0</b>	<b>0</b>	<b>10,485</b>	<b>0</b>	<b>11,000</b>
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**CITY OF LEANDER, TEXAS  
LEANDER DEVELOPMENT AUTHORITY FUND EXPENDITURES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
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CAPITAL PROJECTS						
96-01-5360	RB270 PARTNERSHIP DEV AGR	0	0	5,200	0	5,500
96-01-5397	VILLAGE @ LEANDER ST DEV AGR	0	0	5,285	0	5,500
<b>TOTAL CAPITAL PROJECTS</b>		<b>0</b>	<b>0</b>	<b>10,485</b>	<b>0</b>	<b>11,000</b>
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<b>FUND TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>10,485</b>	<b>0</b>	<b>11,000</b>
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**ANNUAL BUDGET  
2012 - 2013**

**GENERAL FUND  
DEBT SERVICE FUND**

**CITY OF LEANDER, TEXAS  
GENERAL FUND I&S DEBT SERVICE REVENUES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
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ADMINISTRATIVE						
80-00-4013	BOND PROCEEDS	18,825,000	0	0	0	0
<b>TOTAL ADMINISTRATIVE</b>		<b>18,825,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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MISCELLANEOUS						
80-00-4449	INTEREST INCOME	36,866	2,577	0	27,000	0
80-00-4467	OTHER REVENUE	0	11,022	0	0	0
80-00-4475	PREMIUM ON BOND ISSUANCE	1,485,023	0	0	0	0
<b>TOTAL MISCELLANEOUS</b>		<b>1,521,889</b>	<b>13,598</b>	<b>0</b>	<b>27,000</b>	<b>0</b>
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TAXES						
80-00-4838	CURRENT TAX REVENUE	4,857,301	3,586,023	3,750,000	3,800,000	4,167,000
80-00-4852	DELINQUENT TAX REVENUE	63,266	51,204	54,000	54,000	54,000
80-00-4870	PENALTY & INTEREST	38,973	28,460	28,152	28,152	28,535
<b>TOTAL TAXES</b>		<b>4,959,539</b>	<b>3,665,687</b>	<b>3,832,152</b>	<b>3,882,152</b>	<b>4,249,535</b>
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TRANSFERS						
80-00-4900	TRANSFER IN	0	0	480,000	480,000	0
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>0</b>	<b>480,000</b>	<b>480,000</b>	<b>0</b>
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<b>TOTAL REVENUES</b>		<b>25,306,428</b>	<b>3,679,285</b>	<b>4,312,152</b>	<b>4,389,152</b>	<b>4,249,535</b>
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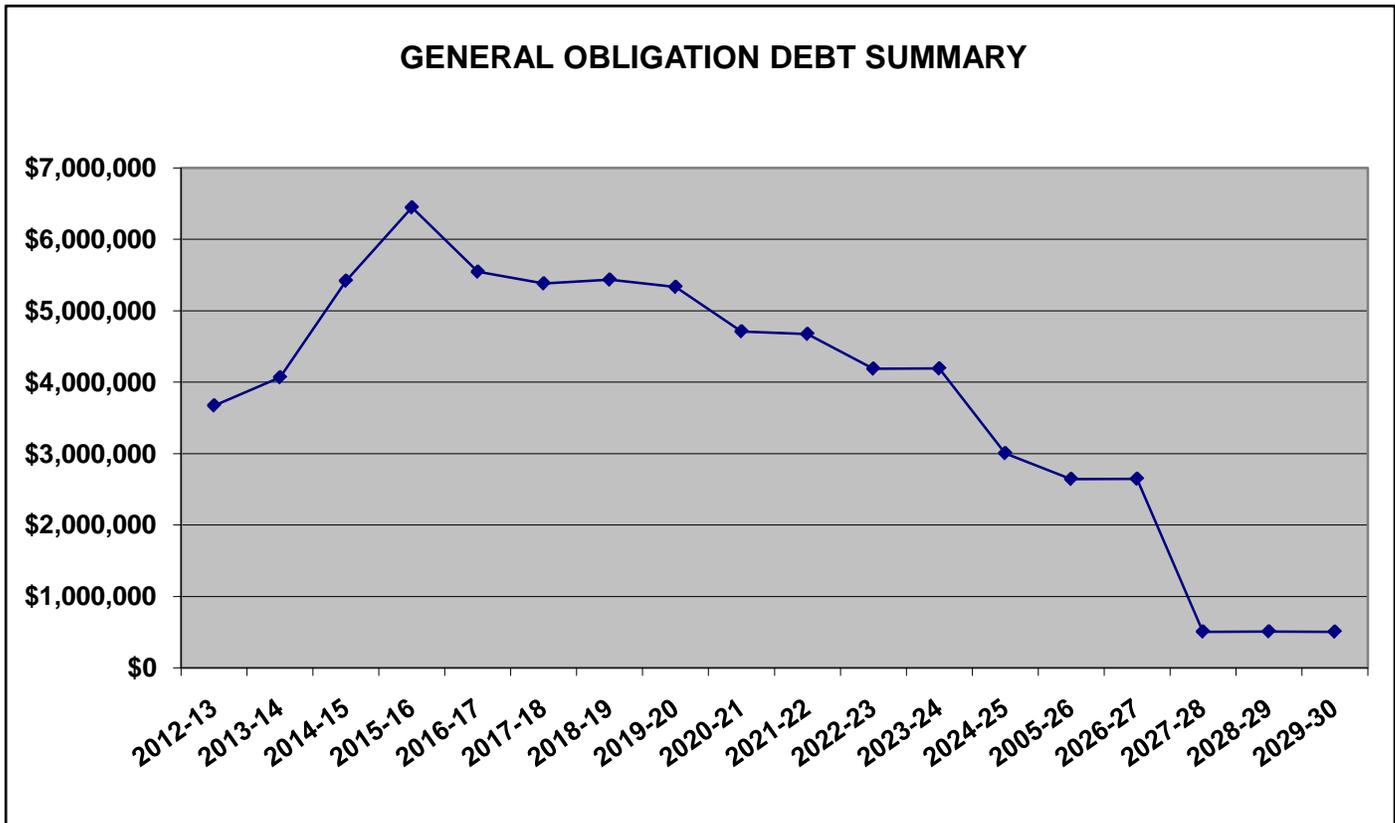
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**CITY OF LEANDER, TEXAS  
GENERAL FUND I&S DEBT SERVICE EXPENDITURES**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>INTEREST</b>						
80-01-5626	INTEREST 12,779M/TAX SUPPORTED	293,080	0	0	0	0
80-01-5627	INTEREST 14,310M SERIES 2012	0	0	0	219,983	324,375
80-01-5628	INTEREST 21M/2007 GO REF	826,453	663,493	663,493	663,493	47,892
80-01-5629	INTEREST \$19,165M GO RFG 2012A	0	0	0	0	521,225
80-01-5635	INTEREST 2,560M / 2002-A	13,351	4,523	0	0	0
80-01-5640	INTEREST 2,715M / 2004-A	92,860	33,403	33,403	0	0
80-01-5643	INTEREST 27,655M GO & REF 2010	0	778,682	814,900	814,900	814,900
80-01-5645	INTEREST 3,140M / 2000	20,000	0	0	0	0
80-01-5646	INTEREST 390K / 2006	13,285	1,488	1,488	0	0
80-01-5647	INTEREST 4,245M/2005 REFUNDING	164,068	154,668	144,868	144,868	134,268
80-01-5649	INTEREST 4,630M GO REFND 2009	113,452	143,813	141,000	141,000	124,375
80-01-5655	INTEREST 4,795M / 1999	0	0	0	0	0
80-01-5665	INTEREST 5M / 2002 32%	154,439	115,614	108,114	7,040	0
80-01-5675	INTEREST 600K / 2004	6,221	0	0	0	0
80-01-5678	INTEREST 6,165M / 2006	253,288	251,538	249,738	1,850	0
80-01-5680	INTEREST 6,290M / 2002	261,893	131,373	116,108	16,060	0
<b>TOTAL INTEREST</b>		<b>2,212,388</b>	<b>2,278,591</b>	<b>2,273,112</b>	<b>2,009,194</b>	<b>1,967,035</b>
<b>PRINCIPAL</b>						
80-01-5826	PRINCIPAL 12,779M/TAX SUPPORTED	510,000	0	0	0	0
80-01-5827	PRINCIPAL 14,310M SERIES 2012	0	0	0	280,000	790,000
80-01-5828	PRINCIPAL 21M/2007 GO REF	815,000	0	980,000	980,000	560,000
80-01-5835	PRINCIPAL 2,560M / 2002-A	265,000	270,000	0	0	0
80-01-5840	PRINCIPAL 2,715M / 2004-A	115,000	0	0	0	0
80-01-5845	PRINCIPAL 3,140M / 2000	135,000	0	0	0	0
80-01-5846	PRINCIPAL 390K / 2006	20,000	0	0	0	0
80-01-5847	PRINCIPAL 4,245M/2005 REFUNDIN	235,000	245,000	265,000	265,000	190,000
80-01-5849	PRINCIPAL 4,630M GO REFND 2009	0	125,000	700,000	700,000	725,000
80-01-5865	PRINCIPAL 5M / 2002 32%	260,000	150,000	160,000	160,000	0
80-01-5875	PRINCIPAL 600K / 2004	115,000	0	0	0	0
80-01-5878	PRINCIPAL 6,165M / 2006	50,000	50,000	50,000	50,000	0
80-01-5880	PRINCIPAL 6,290M / 2002	610,000	355,000	365,000	365,000	0
<b>TOTAL PRINCIPAL</b>		<b>3,130,000</b>	<b>1,195,000</b>	<b>2,520,000</b>	<b>2,800,000</b>	<b>2,265,000</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
80-01-5907	ARBITRAGE FEES	16,300	13,040	13,040	12,195	15,000
80-01-5910	BANK FEES	55	0	0	0	0
80-01-5915	BOND ISSUANCE COSTS	428,964	0	0	0	0
80-01-5970	PAYING AGENT FEES	5,715	2,500	6,000	6,000	2,500
80-01-5972	PAYMENTS TO REFUNDING BONDS	21,124,704	0	0	0	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>21,575,738</b>	<b>15,540</b>	<b>19,040</b>	<b>18,195</b>	<b>17,500</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>26,918,126</b>	<b>3,489,131</b>	<b>4,812,152</b>	<b>4,827,389</b>	<b>4,249,535</b>

## GENERAL OBLIGATION DEBT SUMMARY

YEAR	TOTAL PRINCIPAL	TOTAL INTEREST	GRAND TOTAL
2012-13	1,705,000	1,967,036	3,672,036
2013-14	2,145,000	1,921,886	4,066,886
2014-15	3,555,000	1,863,611	5,418,611
2015-16	4,705,000	1,740,836	6,445,836
2016-17	3,975,000	1,570,593	5,545,593
2017-18	3,955,000	1,426,143	5,381,143
2018-19	4,160,000	1,274,168	5,434,168
2019-20	4,220,000	1,113,567	5,333,567
2020-21	3,760,000	950,617	4,710,617
2021-22	3,875,000	798,804	4,673,804
2022-23	3,560,000	628,027	4,188,027
2023-24	3,715,000	475,862	4,190,862
2024-25	2,655,000	349,399	3,004,399
2025-26	2,420,000	223,275	2,643,275
2026-27	2,505,000	140,875	2,645,875
2027-28	450,000	56,200	506,200
2028-29	470,000	38,200	508,200
2029-30	485,000	19,400	504,400
<b>TOTAL</b>	<b>52,315,000</b>	<b>16,558,499</b>	<b>68,873,499</b>



**GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2005**

<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012-13	190,000	134,268	324,268
2013-14	200,000	126,668	326,668
2014-15	205,000	118,668	323,668
2015-16	210,000	110,468	320,468
2016-17	210,000	102,068	312,068
2017-18	240,000	93,668	333,668
2018-19	250,000	84,068	334,068
2019-20	265,000	74,067	339,067
2020-21	275,000	63,467	338,467
2021-22	285,000	52,054	337,054
2022-23	295,000	40,227	335,227
2023-24	305,000	27,837	332,837
2024-25	350,000	14,874	364,874
<b>TOTAL</b>	<b>\$3,280,000</b>	<b>\$1,042,402</b>	<b>\$4,322,402</b>

**2005 Series: Issued \$4,245,000 Matures 2025**

To Advance Refund certain outstanding debt and to pay the costs of issuance for the Bond.

**GENERAL OBLIGATION & REFUNDING BONDS  
Series 2007**

<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012-13	0	47,893	47,893
2013-14	0	47,893	47,893
2014-15	0	47,893	47,893
2015-16	1,015,000	47,893	1,062,893
2016-17	195,000	7,800	202,800
<b>TOTAL</b>	<b>\$1,210,000</b>	<b>\$199,372</b>	<b>\$1,409,372</b>

**2007 Series: Issued \$21,210,000 Matures 2017**

Street, Drainage and Storm Sewer Improvements, Public Safety Facilities, Expansion of the existing Parks and Public Works Facilities Buildings, current refunding certain outstanding callable debt and paying the costs of issuance for the Bonds.

## GENERAL OBLIGATION REFUNDING BONDS

### Series 2009

YEAR	PRINCIPAL	INTEREST	TOTAL
2012-13	725,000	124,375	849,375
2013-14	910,000	102,625	1,012,625
2014-15	950,000	73,050	1,023,050
2015-16	1,010,000	42,175	1,052,175
2016-17	210,000	6,825	216,825
<b>TOTAL</b>	<b>\$3,805,000</b>	<b>\$349,050</b>	<b>\$4,154,050</b>

**2009 Series: \$4,630,000 GO Refunding Matures 2017**

## GENERAL OBLIGATION & REFUNDING BONDS

### Series 2010

YEAR	PRINCIPAL	INTEREST	TOTAL
2012-13	0	814,900	814,900
2013-14	265,000	814,900	1,079,900
2014-15	1,785,000	809,600	2,594,600
2015-16	1,850,000	738,200	2,588,200
2016-17	2,495,000	664,200	3,159,200
2017-18	3,300,000	564,400	3,864,400
2018-19	3,330,000	432,400	3,762,400
2019-20	3,370,000	299,200	3,669,200
2020-21	345,000	164,400	509,400
2021-22	355,000	150,600	505,600
2022-23	370,000	136,400	506,400
2023-24	385,000	121,600	506,600
2024-25	400,000	106,200	506,200
2025-26	415,000	90,200	505,200
2026-27	435,000	73,600	508,600
2027-28	450,000	56,200	506,200
2028-29	470,000	38,200	508,200
2029-30	485,000	19,400	504,400
<b>TOTAL</b>	<b>\$20,505,000</b>	<b>\$6,094,600</b>	<b>\$26,599,600</b>

**2010 Series: Issued \$27,655,000 GO Obligation & Refunding Bonds Matures 2020**

Texas General Obligation and Refunding Bonds, Series 2010; Authorizing the refunding of certain outstanding obligations; levying a continuing direct annual ad valorem tax on all taxable property within the city for the payment thereof and the assessment and collection of such taxes; creating a sinking fund for the redemption thereof; authoring the sale thereof; authorizing and escrow agreement; and enacting other provisions relating to the purposes of this ordinance.

**GENERAL OBLIGATION REFUNDING BONDS**

**Series 2012**

<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012-13	790,000	324,375	1,114,375
2013-14	770,000	308,575	1,078,575
2014-15	615,000	293,175	908,175
2015-16	620,000	280,875	900,875
2016-17	865,000	268,475	1,133,475
2017-18	415,000	246,850	661,850
2018-19	580,000	236,475	816,475
2019-20	585,000	219,075	804,075
2020-21	1,520,000	201,525	1,721,525
2021-22	1,535,000	155,925	1,690,925
2022-23	1,130,000	79,175	1,209,175
2023-24	1,170,000	42,450	1,212,450
<b>TOTAL</b>	<b>\$10,595,000</b>	<b>\$2,656,950</b>	<b>\$13,251,950</b>

**2012 Series: Issued \$14,310,000 GO Obligation Refunding Bonds Matures 2024**

Refunding certain obligations of the City, Limited Tax Refunding Bonds, Series 2002, Combined Tax & Revenue Certificates of Obligation, Series 2002, Combined Tax & Revenue Certificates of Obligation, Series 2004, Combined Tax & Revenue Certificates of Obligation, Series 2004A, 2006 GO Refunding Bonds, Series 2006 and Combination Tax & Revenue Certificates of Obligation, Series 2006; and the costs of issuance for the Bonds.

**GENERAL OBLIGATION REFUNDING BONDS**

**Series 2012A**

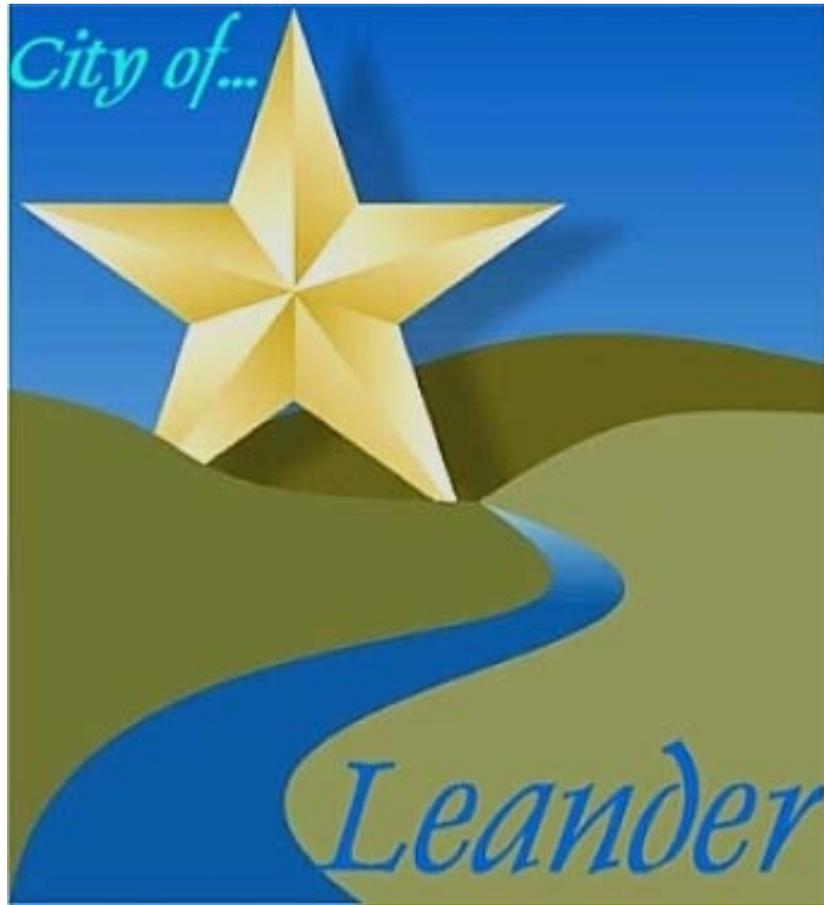
<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012-13	0	521,225	521,225
2013-14	0	521,225	521,225
2014-15	0	521,225	521,225
2015-16	0	521,225	521,225
2016-17	0	521,225	521,225
2017-18	0	521,225	521,225
2018-19	0	521,225	521,225
2019-20	0	521,225	521,225
2020-21	1,620,000	521,225	2,141,225
2021-22	1,700,000	440,225	2,140,225
2022-23	1,765,000	372,225	2,137,225
2023-24	1,855,000	283,975	2,138,975
2024-25	1,905,000	228,325	2,133,325
2025-26	2,005,000	133,075	2,138,075
2026-27	2,070,000	67,275	2,137,275
<b>TOTAL</b>	<b>\$12,920,000</b>	<b>\$6,216,125</b>	<b>\$19,136,125</b>

**2012A Series: Issued \$19,165,000 GO Obligation Refunding Bonds Matures 2027**

Refunding certain obligations of the City, General Obligation & Refunding Bonds, Series 2007, Combination Tax & Revenue Certificates of Obligation, Series 2007; and costs of issuance for the Bonds.



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**ANNUAL BUDGET  
2012 - 2013**

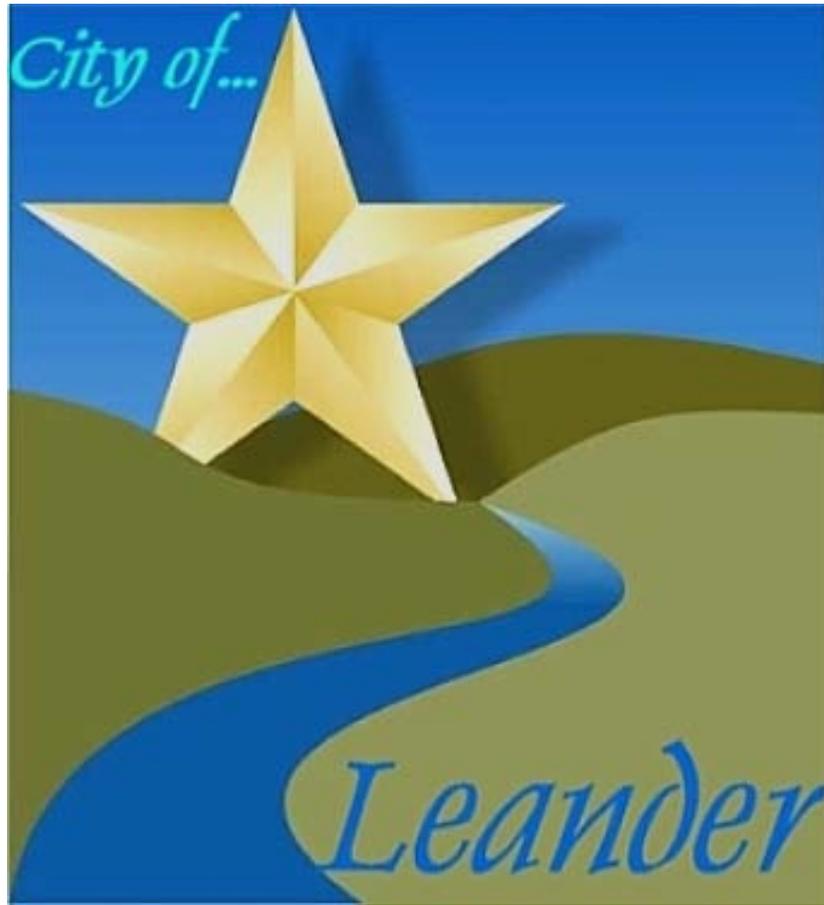
**GOLF COURSE FUND  
SUMMARY COMPARISON**

**CITY OF LEANDER, TEXAS  
GOLF COURSE FUND  
SUMMARY COMPARISON**

	<b>2011/2012 ADOPTED</b>	<b>BUDGET AMENDMENTS</b>	<b>REVISED BUDGET</b>	<b>2011/2012 ESTIMATED</b>	<b>2012/2013 FORECAST</b>
<b>GOLF COURSE REVENUE</b>					
BEGINNING FUND BALANCE	(1,419,237)	0	(1,419,237)	(1,305,017)	(45,320)
GOLF FUND REVENUE	1,281,400	0	1,281,400	2,547,570	1,316,000
<b>TOTAL GOLF COURSE REVENUE</b>	<b>(\$137,837)</b>	<b>\$0</b>	<b>(\$137,837)</b>	<b>\$1,242,553</b>	<b>\$1,270,680</b>
<b>GOLF COURSE EXPENDITURES</b>					
GROUNDS MAINTENANCE	560,542	0	560,542	552,517	560,106
GRILL	155,862	0	155,862	174,475	164,046
PRO SHOP	548,779	0	548,779	544,631	570,263
NON-DEPARTMENTAL	16,217	0	16,217	16,250	21,585
<b>TOTAL GOLF COURSE EXPENSE</b>	<b>\$1,281,400</b>	<b>\$0</b>	<b>\$1,281,400</b>	<b>\$1,287,873</b>	<b>\$1,316,000</b>
<b>YEAR ENDING BALANCE</b>					
	<b>(\$1,419,237)</b>	<b>\$0</b>	<b>(\$1,419,237)</b>	<b>(\$45,320)</b>	<b>(\$45,320)</b>



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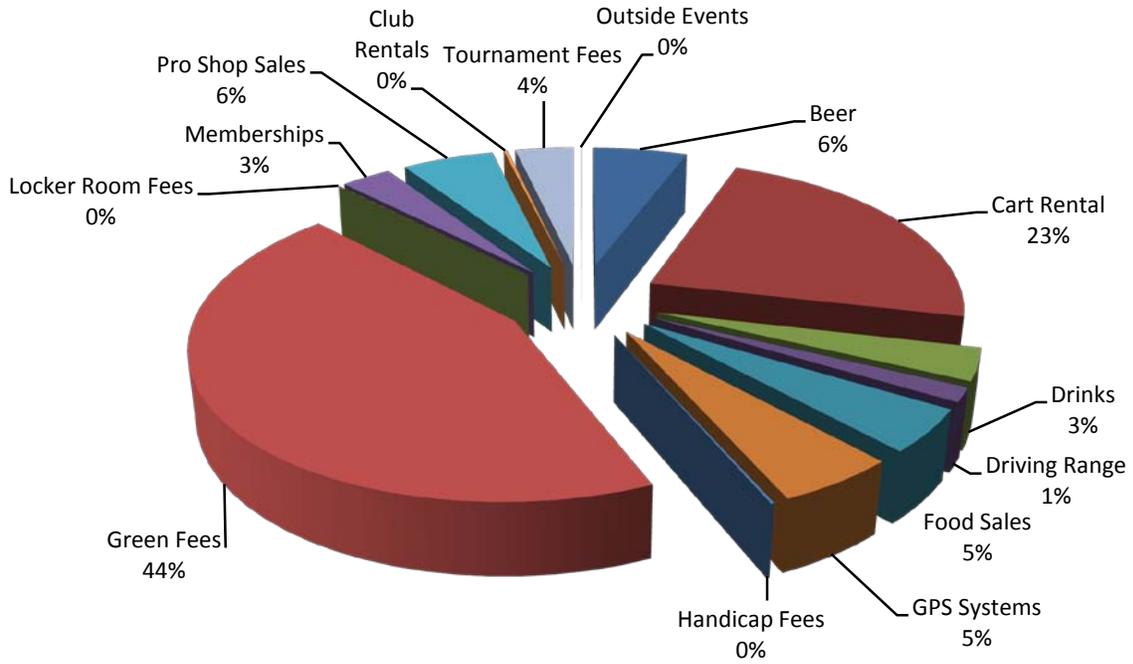
**ANNUAL BUDGET  
2012 - 2013**

**GOLF COURSE FUND  
REVENUES**

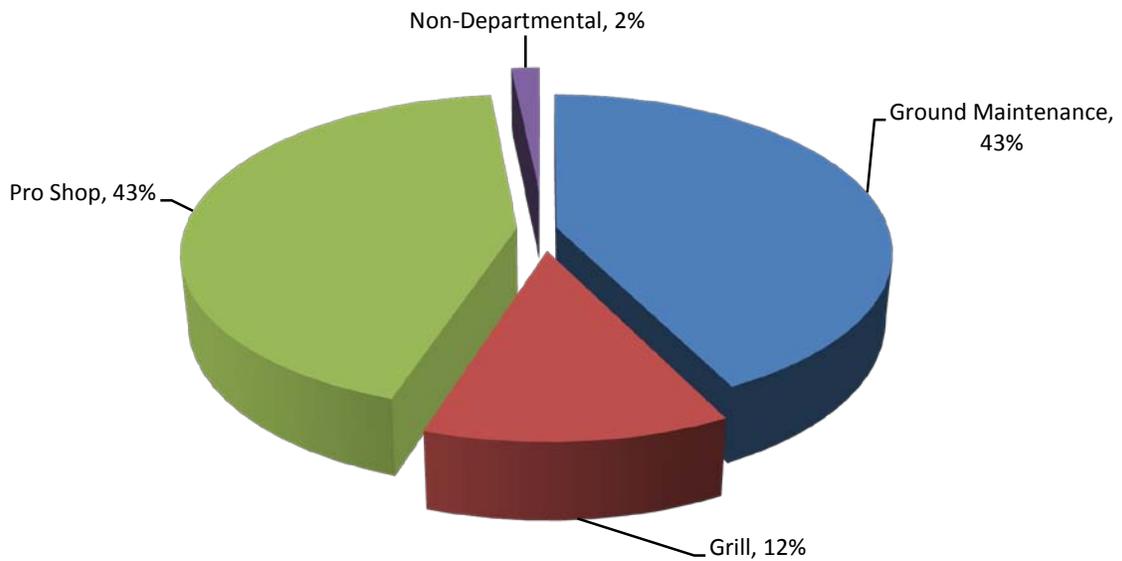
**CITY OF LEANDER, TEXAS  
GOLF FUND REVENUES**

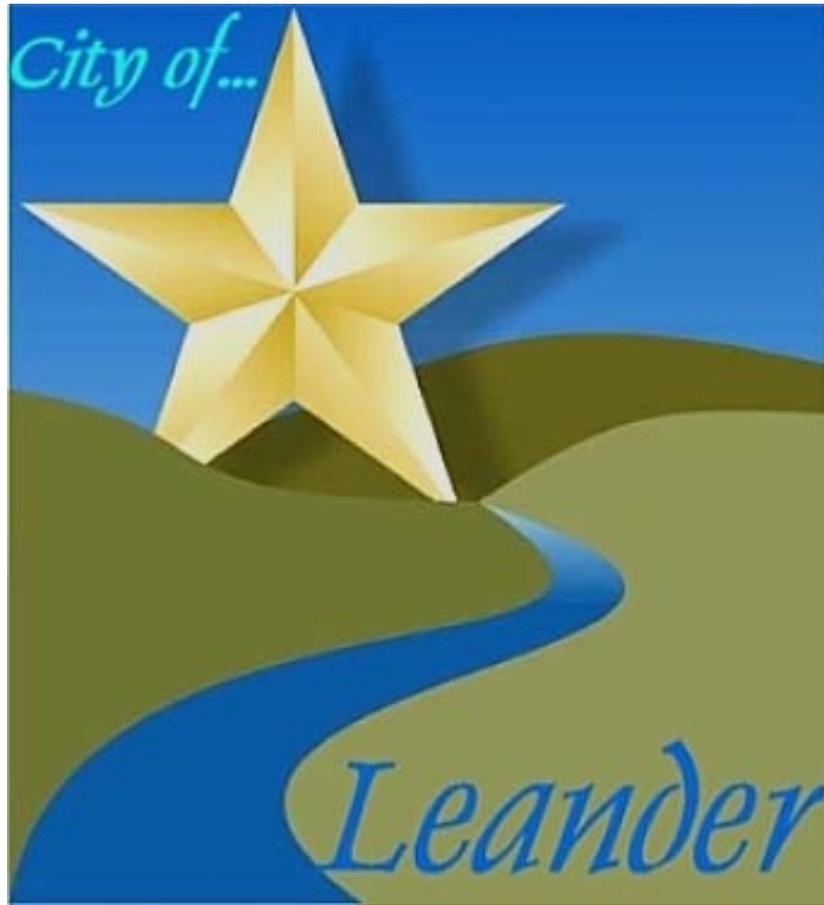
		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>SPECIAL FEES</b>						
05-00-4300	BEER REVENUES	50,907	59,960	60,000	65,000	75,000
05-00-4301	ATM REVENUE	116	0	0	0	0
05-00-4305	BUSINESS DEVELOPMENT	0	378	0	500	0
05-00-4310	CART RENTAL	188,420	212,384	252,000	230,000	302,000
05-00-4320	DRINKS	28,580	34,159	40,000	35,000	45,000
05-00-4325	DRIVING RANGE REVENUES	16,642	17,957	20,000	22,500	20,000
05-00-4330	FOOD SALES	41,529	48,125	55,000	55,000	60,000
05-00-4340	GPS SYSTEM	45,613	51,298	63,000	55,000	69,000
05-00-4342	HANDICAP FEES	1,876	1,835	1,400	1,400	1,800
05-00-4345	GREEN FEES	326,011	366,549	441,000	425,000	580,000
05-00-4347	LOCKER ROOM FEES	166	420	500	400	200
05-00-4350	MEMBERSHIPS	40,199	39,122	35,000	39,500	40,000
05-00-4359	PRO SHOP CHARGE ACCT/PMTS	(130)	(50)	0	0	0
05-00-4360	PRO SHOP SALES	55,208	74,927	65,000	65,000	73,000
05-00-4365	RAINCHECKS REDEEMED	1,970	575	0	1,500	0
05-00-4370	RENTAL CLUBS	1,965	5,115	3,000	5,000	3,000
05-00-4380	TOURNAMENT FEES	34,945	37,641	40,000	40,000	46,500
<b>TOTAL SPECIAL FEES</b>		<b>834,015</b>	<b>950,394</b>	<b>1,075,900</b>	<b>1,040,800</b>	<b>1,315,500</b>
<b>MISCELLANEOUS</b>						
05-00-4415	CASH OVER/UNDER	39	(51)	0	0	0
05-00-4449	INTEREST INCOME	914	0	0	0	0
05-00-4452	LIBERTYFEST REVENUES	5,000	5,000	5,000	0	0
05-00-4466	OUTSIDE EVENTS	1,071	1,188	500	500	500
05-00-4467	OTHER REVENUE	7,237	301	0	1,270	0
<b>TOTAL MISCELLANEOUS</b>		<b>14,262</b>	<b>6,438</b>	<b>5,500</b>	<b>1,770</b>	<b>500</b>
<b>TRANSFERS</b>						
05-00-4900	TRANSFER IN - GENERAL FUND	100,000	350,000	200,000	1,505,000	0
<b>TOTAL TRANSFERS</b>		<b>100,000</b>	<b>350,000</b>	<b>200,000</b>	<b>1,505,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>948,278</b>	<b>1,306,832</b>	<b>1,281,400</b>	<b>2,547,570</b>	<b>1,316,000</b>

## Golf Fund Revenues



## Golf Fund Expenditures





**ANNUAL BUDGET  
2012 - 2013**

**GOLF COURSE FUND  
EXPENDITURES**

**CITY OF LEANDER, TEXAS  
 GROUNDS MAINTENANCE**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
05-01-5101	SUPERINTENDENT	67,947	68,208	67,687	68,500	67,687
05-01-5102	ASSISTANT SUPERINTENDENT	32,955	31,988	31,865	31,865	33,458
05-01-5107	OPERATIONS	125,936	143,166	142,723	140,000	142,590
05-01-5111	OVERTIME	0	0	0	25	0
05-01-5180	FICA	13,328	15,099	15,021	15,021	15,112
05-01-5182	HEALTH, DENTAL & LIFE	25,145	34,416	39,256	34,750	29,324
05-01-5184	LONGEVITY	1,440	1,200	1,620	1,620	1,500
05-01-5186	MDC	3,117	3,531	3,513	3,513	3,534
05-01-5188	TMRS	28,336	32,391	27,983	25,750	28,225
05-01-5190	UNEMPLOYMENT INSURANCE	1,386	700	504	1,485	1,827
05-01-5192	WORKERS COMP	6,833	5,257	4,888	4,345	5,373
<b>TOTAL PERSONNEL</b>		<b>306,423</b>	<b>335,957</b>	<b>335,060</b>	<b>326,874</b>	<b>328,630</b>
<b>CONTRACTUAL SERVICES</b>						
05-01-5219	CONTRACT LABOR	8,006	3,500	4,000	4,000	3,800
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>8,006</b>	<b>3,500</b>	<b>4,000</b>	<b>4,000</b>	<b>3,800</b>
<b>EQUIPMENT</b>						
05-01-5426	EQUIPMENT LEASES	45,275	47,040	69,123	69,123	69,111
05-01-5470	OTHER (SMALL TOOLS)	780	886	1,000	1,000	800
<b>TOTAL EQUIPMENT</b>		<b>46,055</b>	<b>47,926</b>	<b>70,123</b>	<b>70,123</b>	<b>69,911</b>
<b>MAINTENANCE</b>						
05-01-5520	EQUIPMENT REPAIRS & MAINT	7,810	8,994	7,000	7,000	7,000
05-01-5540	IRRIGATION REPAIRS & EQUIPMENT	7,203	11,621	7,000	7,000	7,000
05-01-5580	VEHICLE REPAIRS & MAINT.	1,153	4,112	900	900	900
05-01-5590	WATER WELL MAINTENANCE	2,287	16,669	3,000	8,000	8,000
<b>TOTAL MAINTENANCE</b>		<b>18,453</b>	<b>41,397</b>	<b>17,900</b>	<b>22,900</b>	<b>22,900</b>
<b>OPERATIONS</b>						
05-01-5712	CELL PHONE / PAGER	1,023	427	0	0	0
05-01-5714	CHEMICALS	12,994	19,061	17,000	17,000	18,000
05-01-5734	FERTILIZER	12,736	14,598	21,000	16,000	18,000
05-01-5740	GAS & OIL	8,851	7,854	8,000	8,000	9,000
05-01-5742	GROUNDS IMPROVEMENTS	7,980	47,244	7,000	7,000	7,000
05-01-5753	MATERIALS & SUPPLIES	4,895	6,063	5,000	5,000	5,000
05-01-5778	SAND & SOIL	6,276	7,038	7,000	7,000	7,000
05-01-5781	SEED & SOIL	4,840	0	5,000	5,000	6,000
05-01-5792	TELEPHONE	1,195	1,200	1,400	1,400	1,400
05-01-5794	UTILITIES	20,645	24,942	30,000	26,000	30,845
05-01-5795	UTILITY-WATER	43,499	55,035	27,339	31,500	28,000
<b>TOTAL OPERATIONS</b>		<b>124,935</b>	<b>183,461</b>	<b>128,739</b>	<b>123,900</b>	<b>130,245</b>
<b>SUPPLIES</b>						
05-01-6050	OFFICE SUPPLIES	119	432	250	250	250
05-01-6080	UNIFORMS	950	0	0	0	0
<b>TOTAL SUPPLIES</b>		<b>1,069</b>	<b>432</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
05-01-6320	DUES & SUBSCRIPTIONS	883	880	870	870	870
05-01-6380	TRAVEL & TRAINING	3,684	3,101	3,600	3,600	3,500
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>4,567</b>	<b>3,981</b>	<b>4,470</b>	<b>4,470</b>	<b>4,370</b>
<b>TOTAL GROUNDS MAINTENANCE</b>		<b>509,507</b>	<b>616,654</b>	<b>560,542</b>	<b>552,517</b>	<b>560,106</b>

## CRYSTAL FALLS GOLF CLUB GROUNDS MAINTENANCE

The Golf Course Maintenance Department will strive to maintain the course for the highest quality playing conditions possible with the allowance of resources, weather, and budget. With the mission of “We do today, what will make future playing conditions better.”

### DEPARTMENT DESCRIPTION

Golf course maintenance maintains the course grounds and playing conditions. There is a total of 120 acres of property with:

Greens	2.5 Acres (Tif-dwaf)
Tees	3 Acres (Tif-419)
Fairways	30 Acres (Tif-419)
Roughs	32 Acres (Mix of common Bermuda and Tif-419)
Clubhouse grounds	4 Acres (tif-419)
Beds	1 Acres (Native Texas plants)
Native areas	30 Acres (Blue stem and buffalo grasses)
Creek edges	6.5 Acres (1/4 of creek edges mowed)
Ponds	12 Acres
Cart paths	6 miles long (5' 1/2" wide X 4" thin)
Sprinkler heads	655 (toro 680's, 855's, hunter pgps, and MP rotators in beds)

The course maintenance department dose many tasks. We have a winter, fall/spring, and summer schedule. The frequency of mowing and timing of different project are very critical in keeping up the quality of the course. The basics are explained in labor snapshot enclosed in this budget packet. Also many other tasks that are not listed on the labor snapshot sheet are listed below in no set order of importance : *daily inspection of course, irrigation inspection, controller repair, equipment repairs, upkeep on equipment, sharpening mowers, golf cart and path repair, damage repair due to animals, people, or weather, weed control, cleaning course restrooms, service ball washers, signs on the course, cleaning up rocks, steps, cart paths, fertilizing greens, tees, fairways, driving range, short game, aerify greens, tees, fairways, driving range, and short game, sanding divots and D.R. divots, verticutting greens, plug repair on greens, top dress and drag greens, tree pruning, plant care, mulch areas, entrance and parking areas, trash in creeks, ponds, and wooded areas, clean inside shop, clean outside shop...ect., drainage repairs, sod work, and many other detail things that keep the golf course in good playing condition.*

### DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Crystal Falls Golf Course Maintenance Department  
1106 High Lonesome  
Leander, TX 78641  
(512)259-1838  
(512)259-1838 Fax  
[www.crystalfallsgolf.com](http://www.crystalfallsgolf.com)

**FY 2011-2012 ACCOMPLISHMENTS**

- Total golf course maintenance operation within budget.
- Maintained golf course during a major drought.
- Grow in new areas on #7 fairway and 8 spillway after improvements.
- Improved #12 right and left sides of fairway.
- Improved neatness of greens, tees, and fairways during the winter months.
- Improved neatness of trees during the winter months.
- Maintained good fire ant control.

**FY 2012-2013 GOALS**

- Keep our reputation as one of the best public golf course greens in the Greater Austin Area.
- Continue to be a leader in water source efficiency.
- Continue to repair damaged cart paths.
- Maintain fire ant control.
- Maintain grub control for good feral hog control.
- Continue to clean course of dallas grass and other weeds.
- Continue to improve neatness of creek areas.

**FY 2012-2013 BUDGET OBJECTIVES**

- Keep operations within total budget.
- Keep course maintained with an experienced and well trained staff.

**STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Proposed</b>
Golf Course Superintendent	1	1	1
Assistant G.C. Superintendent	1	1	1
Equipment Manager (Mechanic)	1	1	1
Greens Keeper I	4	4	4

**PERFORMANCE MEASURES**

- Further improve the grounds of the golf course, for better enjoyment of the game of golf.
- Continue to have good coverage of turf over all greens, tees, fairways, and roughs where irrigation.
- Improved irrigation efficiency by way of continued aeration, fertilization, and wetting agents.
- Continue to keep a well trained golf maintenance staff.
- Maintain control of maintenance budget.

**CITY OF LEANDER, TEXAS  
GRILL**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
05-21-5101	SNACK SHOP MANAGER	36,120	35,187	35,052	35,500	36,805
05-21-5107	ATTENDANTS	46,990	38,966	46,396	40,000	46,960
05-21-5180	FICA	5,099	5,074	5,050	5,050	5,193
05-21-5182	HEALTH, DENTAL & LIFE	4,743	4,542	5,106	5,100	5,237
05-21-5184	LONGEVITY	120	0	60	60	120
05-21-5186	MDC	1,192	1,187	1,181	1,181	1,215
05-21-5188	TMRS	5,253	3,758	4,049	4,049	4,262
05-21-5190	UNEMPLOYMENT INSURANCE	771	602	432	665	1,566
05-21-5192	WORKERS COMP	2,609	2,003	1,636	1,470	1,838
<b>TOTAL PERSONNEL</b>		<b>102,897</b>	<b>91,318</b>	<b>98,962</b>	<b>93,075</b>	<b>103,196</b>
<b>EQUIPMENT</b>						
05-21-5465	MINOR EQUIPMENT	70	0	300	300	300
<b>TOTAL EQUIPMENT</b>		<b>70</b>	<b>0</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>MAINTENANCE</b>						
05-21-5503	BUILDING MAINTENANCE	1,598	1,628	1,800	1,800	1,500
05-21-5520	EQUIPMENT REPAIRS & MAINT.	308	1,426	1,800	1,800	1,800
<b>TOTAL MAINTENANCE</b>		<b>1,906</b>	<b>3,054</b>	<b>3,600</b>	<b>3,600</b>	<b>3,300</b>
<b>OPERATIONS</b>						
05-21-5753	MATERIALS & SUPPLIES	2,961	3,419	3,000	3,000	3,000
05-21-5792	TELEPHONE	1,195	163	0	0	0
<b>TOTAL OPERATIONS</b>		<b>4,156</b>	<b>3,582</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>SUPPLIES</b>						
05-21-6005	BEERS	16,145	20,151	17,000	20,000	18,000
05-21-6010	CONDIMENTS	328	440	500	0	600
05-21-6015	DRINKS	10,103	12,722	13,000	14,000	14,000
05-21-6025	FOOD	41,207	18,667	19,000	40,000	20,000
05-21-6050	OFFICE SUPPLIES	0	0	0	0	0
<b>TOTAL SUPPLIES</b>		<b>67,784</b>	<b>51,980</b>	<b>49,500</b>	<b>74,000</b>	<b>52,600</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
05-21-6320	DUES & SUBSCRIPTIONS	342	1,448	300	300	1,500
05-21-6380	TRAVEL & TRAINING	0	85	200	200	150
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>342</b>	<b>1,533</b>	<b>500</b>	<b>500</b>	<b>1,650</b>
<b>TOTAL GRILL</b>		<b>177,155</b>	<b>151,467</b>	<b>155,862</b>	<b>174,475</b>	<b>164,046</b>

**CITY OF LEANDER, TEXAS  
PRO SHOP**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
05-31-5101	OPERATIONS MANAGER	71,182	72,000	70,909	71,725	70,909
05-31-5107	OPERATIONS	192,761	200,840	208,490	205,600	216,749
05-31-5147	FUEL ALLOWANCE - GC MGR.	600	1,350	1,800	1,800	1,800
05-31-5180	FICA	15,358	17,132	17,434	17,434	17,946
05-31-5182	HEALTH, DENTAL & LIFE	25,948	28,643	32,690	33,650	33,532
05-31-5184	LONGEVITY	2,100	2,340	2,700	2,700	3,060
05-31-5186	MDC	3,592	4,007	4,077	4,077	4,197
05-31-5188	TMRS	22,795	24,032	25,963	25,963	26,763
05-31-5190	UNEMPLOYMENT INSURANCE	1,572	1,121	792	1,875	2,871
05-31-5192	WORKERS COMP	4,053	6,010	5,673	5,040	6,380
<b>TOTAL PERSONNEL</b>		<b>339,960</b>	<b>357,475</b>	<b>370,528</b>	<b>369,864</b>	<b>384,207</b>
<b>CONTRACTUAL SERVICES</b>						
05-31-5236	GHIN - HANDICAP SERVICES	1,136	1,095	1,100	1,100	1,200
05-31-5255	MAINTENANCE CONTRACTS	11,754	9,279	2,400	2,400	2,400
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>12,890</b>	<b>10,374</b>	<b>3,500</b>	<b>3,500</b>	<b>3,600</b>
<b>EQUIPMENT</b>						
05-31-5420	COMPUTERS	979	154	500	500	1,000
05-31-5426	EQUIPMENT LEASES	45,734	44,250	52,716	52,716	52,716
05-31-5440	GPS SYSTEM	0	0	29,484	21,500	24,264
05-31-5465	MINOR EQUIPMENT	222	583	511	511	500
<b>TOTAL EQUIPMENT</b>		<b>46,935</b>	<b>44,987</b>	<b>83,211</b>	<b>75,227</b>	<b>78,480</b>
<b>MAINTENANCE</b>						
05-31-5503	BUILDING MAINTENANCE	845	1,015	1,200	1,200	3,000
05-31-5505	CART REPAIRS & PARTS	848	442	1,000	1,000	1,000
05-31-5520	EQUIPMENT REPAIRS & MAINT.	87	1,099	2,000	2,000	2,000
<b>TOTAL MAINTENANCE</b>		<b>1,780</b>	<b>2,556</b>	<b>4,200</b>	<b>4,200</b>	<b>6,000</b>
<b>OPERATIONS</b>						
05-31-5702	ADVERTISING & PRINTING	14,297	14,343	5,940	5,940	5,940
05-31-5740	GAS & OIL	11,047	14,823	15,000	15,000	15,000
05-31-5753	MATERIALS & SUPPLIES	2,418	1,670	2,500	2,500	2,500
05-31-5759	MERCHANDISE	38,214	49,946	45,500	50,000	50,000
05-31-5770	RANGE BALLS	2,209	2,142	500	500	500
05-31-5792	TELEPHONE	1,895	865	2,000	2,000	8,336
05-31-5794	UTILITIES	11,835	10,839	12,000	12,000	12,000
<b>TOTAL OPERATIONS</b>		<b>81,915</b>	<b>94,627</b>	<b>83,440</b>	<b>87,940</b>	<b>94,276</b>
<b>SUPPLIES</b>						
05-31-6050	OFFICE SUPPLIES	1,098	950	1,200	1,200	1,000
05-31-6055	POSTAGE	266	21	0	0	0
05-31-6080	UNIFORMS / LOCKER ROOMS	484	0	0	0	0
<b>TOTAL SUPPLIES</b>		<b>1,847</b>	<b>971</b>	<b>1,200</b>	<b>1,200</b>	<b>1,000</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
05-31-6320	DUES & SUBSCRIPTIONS	1,628	1,893	1,700	1,700	1,700
05-31-6380	TRAVEL & TRAINING	0	0	1,000	1,000	1,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>1,628</b>	<b>1,893</b>	<b>2,700</b>	<b>2,700</b>	<b>2,700</b>
<b>TOTAL PRO SHOP</b>		<b>486,956</b>	<b>512,884</b>	<b>548,779</b>	<b>544,631</b>	<b>570,263</b>

## CRYSTAL FALLS GOLF CLUB

Crystal Falls Golf Club is an 18-hole golf course owned and operated by the City of Leander. Our mission is to offer a unique Hill Country golf course that is consistently in good shape, while offering excellent customer service, all at a fair price. Crystal Falls Golf Club will promote the game of golf while holding on to the traditions and values that make golf a great sport. Because we are a municipal facility, we're here to accommodate every person that comes through our doors and offer them fun activities in a unique family atmosphere. Whether it's an individual, a group of 100, or our regular guests, we focus on making sure that their experience is enjoyable and consistent.

### DEPARTMENT DESCRIPTION

Crystal Falls Golf Club is a municipal facility that offers a uniquely challenging golf course tucked away in the scenic Hill Country of Leander.

### DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Crystal Falls Golf Course  
3400 Crystal Falls Parkway  
Leander, TX 78641  
(512) 259-5855  
(512) 259-5856 Fax  
[www.crystalfallsgolf.com](http://www.crystalfallsgolf.com)

### FY 2011-2012 ACCOMPLISHMENTS

- Our greatest accomplishment is that we're still here. After last year's record breaking drought and heat wave, along with all the wildfires, we're lucky to still have a golf course. Our agronomy team did a good job in maintaining course conditions with the scarce amount of water that was available. Now, we are in recovery mode. Some beneficial rainfall early this Spring has put us in good shape with the upcoming Summer months.
- John Sokolowski, one of our shop attendants, has entered the Professional Golf Management program of the PGA.
- The Hill Country Amateur Championship is going strong. In 2011, the Hill Country Amateur reached its maximum field size of 120 players; we have never been able to do that in previous years.
- So far in FY 2011-2012, pro shop merchandise is ahead of projected sales.
- We've installed new cart fleet management units on all of our carts. The DSG Tag system will allow us to better control cart traffic on the golf course. The system is designed to automatically alert and/or disable a golf cart that is violating cart rules. With this feature, we can prevent cart damage to the golf course by limiting what areas of the golf course the carts have access to.
- Pace of Play is improving. Most rounds finish in 4 ½ hours or less, which is our USGA Pace of Play recommendation.

## FY 2011-2012 ACCOMPLISHMENTS

- The renovation of holes #7 and #8 have been completed. The renovation of #4 is almost complete. These renovations are having a big impact the playability of the holes as well as the aesthetic characteristics.
- Our Junior Program is going well and seems to be growing. We've also had pretty good success with our "Kids Play Free" promotion. Basically, if a junior plays with a fully paid adult parent/guardian, the junior plays for free. This has been a great tool for getting families involved in golf as well as promoting Crystal Falls as a "family friendly" golf course.
- Our Senior Golf Association has shown consistent to growing participation.

## FY 2012-2013 GOALS

- Continue to improve our customer service. We have always done a good job with service because it is the most important part of our operation and we must always look for ways to improve. This will be our #1 priority and goal this year. Be more consistent; continue to make sure our guests find the same quality of service and conditions every time they visit our facility. No surprises. Better communication among staff and our guests. Because of its importance, improving customer service will always be one of our goals.
- Increase rounds. If the weather cooperates and we offer a consistent quality product with exceptional service we should reach this goal.
- Increase Food/beverage sales by controlling cost, controlling waste, specials on weekends, and beverage cart on weekdays.
- Keep working to insure residents of Crystal Falls know that you don't have to be a golfer to enjoy our grill.
- Continue to work on our Pace of Play. The Pace of Play at a golf course is one of the major reasons (along with service and course conditions) customers return to play a golf course. We would like everyone to play a round in 4 ½ hours or less.
- The PGA has introduced a new program called "Golf 2.0". It is the PGA's most recent program for growing the game by retaining current players, bringing back lost players, and introducing new players. We are going to participate in Golf 2.0, but we're going to tread cautiously. The last thing we need is to grow golf the wrong way. Doing so will lead to a net loss of players. What we are looking for is a nice, steady growth in players that will continue to play. What we don't want is a quick and sharp upturn in players who will probably not be playing 2 years from now.

We now have a good product that continues to improve, and as it is every year, it's all about service and consistency. With increased rates we must find ways to improve our service. It will be another challenging year.

**FY 2012-2013 OBJECTIVES**

- Facility become self supporting
- Financially stand alone, show a profit and also pay down the debt.

Basically, our objectives for FY 2012-2013 are the same as FY 2011-2012; we must remain extremely frugal with our spending and continue to create new ideas that will increase revenue. As usual, everything is dependent on the national, state, and local economies as well as the weather. FY 2011-2012 was the most difficult year I've seen since I started working here. We suffered through the worst drought in Texas history, the worst heat wave in Texas history, and we are still in a national economic recession, but we got through it! We are resilient, and we will keep trying to be successful every year no matter what Mother Nature throws at us. We want to be successful on our own merit and without financial assistance from the City.

**FY 2012-2013 STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Approved</b>
<u>Pro Shop</u>			
General Manager	1	1	1
Head Golf Pro	1	1	1
Assistant Pro	1	1	1
Shop Attendant	2	2	3
 <u>Cart Attendants</u>			
Cart Attendant	1	1	1
Cart Attendant PT	4	4	5
 <u>Food &amp; Beverage</u>			
Grill Manager	1	1	1
Grill Attendant PT	5	5	5

**PERFORMANCE MEASURES**

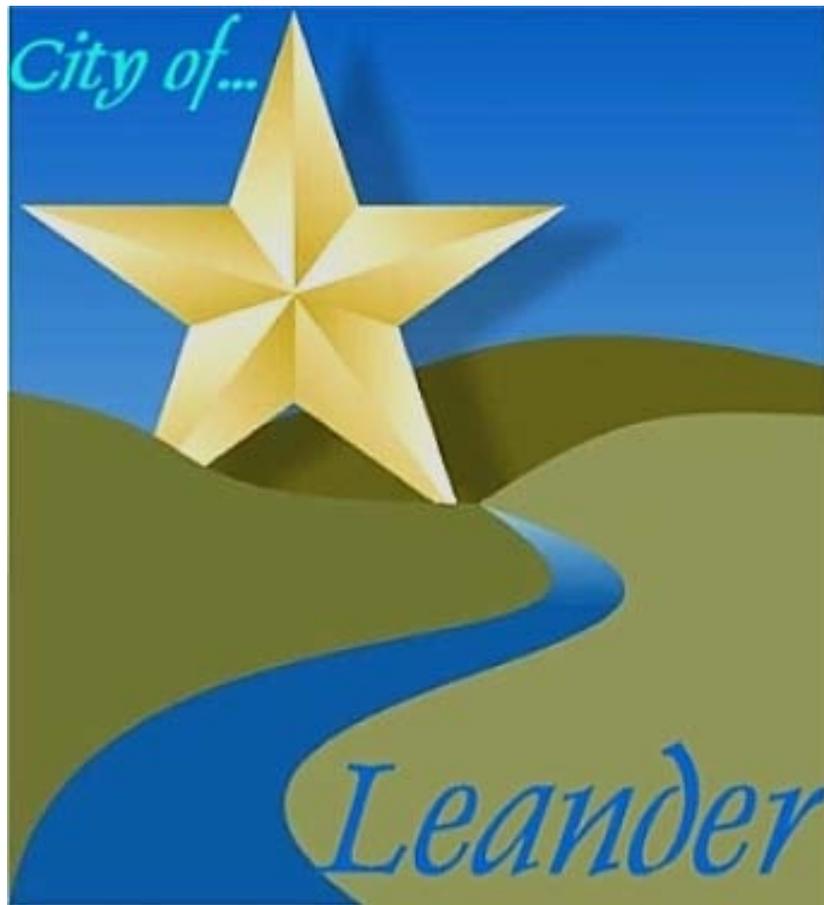
- Increase number of paid rounds.
- Reach FY 2012-2013 budget projections

**CITY OF LEANDER, TEXAS  
NON-DEPARTMENTAL**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>BENEFITS</b>						
05-53-5010	FICA	1,339	0	0	0	0
05-53-5015	HEALTH INSURANCE	21	0	0	0	0
05-53-5030	MDC	313	0	0	0	0
05-53-5042	SECTION 125 EXPENSE	780	737	700	750	769
<b>TOTAL BENEFITS</b>		<b>2,453</b>	<b>737</b>	<b>700</b>	<b>750</b>	<b>769</b>
<b>OPERATIONS</b>						
05-53-5760	MISC EXPENSE	0	5,923	0	0	0
<b>TOTAL OPERATIONS</b>		<b>0</b>	<b>5,923</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
05-53-5905	AMORTIZATION EXPENSE	5,722	5,722	0	0	0
05-53-5906	BAD DEBT EXPENSE	(115)	0	0	0	0
05-53-5920	COMPENSATED ABSENCES	4,089	1,921	0	0	0
05-53-5923	CREDIT CARD MERCHANT FEES	14,924	16,671	15,517	15,500	20,816
05-53-5925	DEPRECIATION EXPENSE	37,685	30,891	0	0	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>62,305</b>	<b>55,205</b>	<b>15,517</b>	<b>15,500</b>	<b>20,816</b>
<b>TOTAL NON DEPARTMENTAL</b>		<b>64,758</b>	<b>61,865</b>	<b>16,217</b>	<b>16,250</b>	<b>21,585</b>



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**ANNUAL BUDGET  
2012 - 2013**

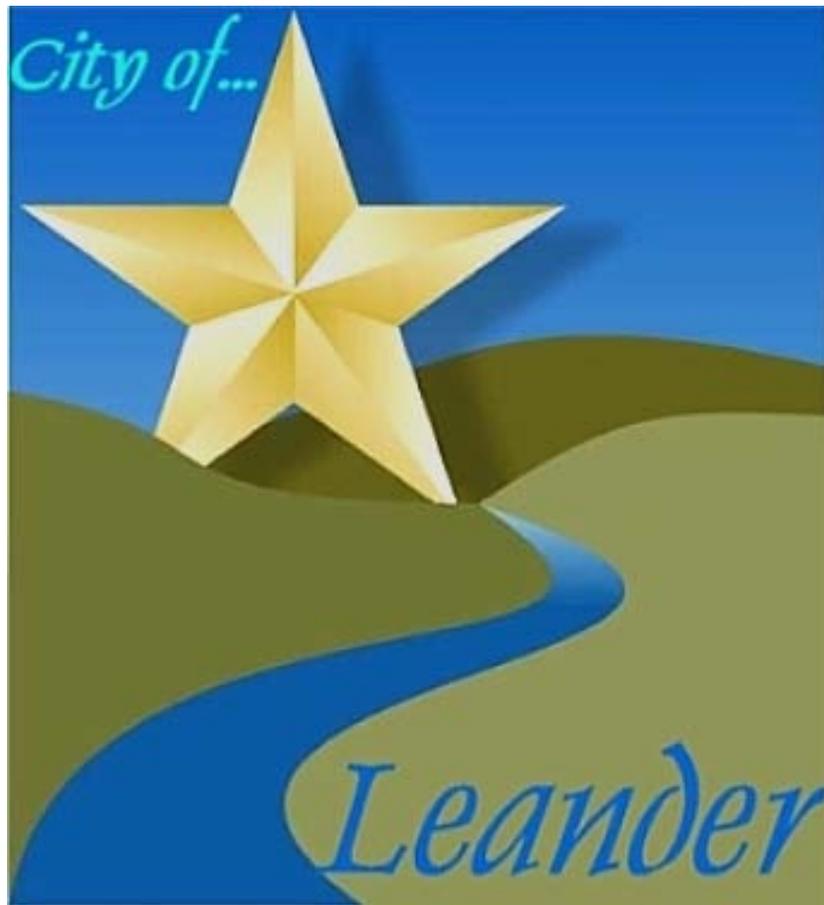
**UTILITY FUND  
SUMMARY  
COMPARISON**

**CITY OF LEANDER, TEXAS  
UTILITY WATER & SEWER FUND  
SUMMARY COMPARISON**

	2011/2012 ADOPTED	BUDGET AMENDMENTS	REVISED BUDGET	2011/2012 ESTIMATED	2012/2013 FORECAST
<b>UTILITY FUND REVENUE</b>					
BEGINNING FUND BALANCE	8,722,165	0	8,722,165	10,800,000	9,369,069
UTILITY FUND REVENUE	14,844,500	0	14,844,500	16,201,668	15,777,500
<b>TOTAL UT W&amp;S FUND REVENUE</b>	<b>\$23,566,665</b>	<b>\$0</b>	<b>\$23,566,665</b>	<b>\$27,001,668</b>	<b>\$25,146,569</b>
<b>UTILITY FUND EXPENDITURES</b>					
UTILITY BILLING	629,475	0	629,475	608,621	625,084
WATER MAINTENANCE	7,909,937	(495,000)	7,414,937	7,614,304	5,012,366
WW MAINTENANCE	1,804,849	0	1,804,849	1,625,029	1,685,370
NON DEPARTMENTAL	5,788,557	1,893,933	7,682,490	7,662,220	10,336,759
REGIONAL WATER PLANT	150,121	0	150,121	122,425	267,921
<b>TOTAL UT W&amp;S FUND EXPENSE</b>	<b>\$16,282,939</b>	<b>\$1,398,933</b>	<b>\$17,681,872</b>	<b>\$17,632,599</b>	<b>\$17,927,500</b>
<b>LESS WORKING CAPITAL RESERVE 25%</b>	<b>(\$4,070,735)</b>		<b>(\$4,420,468)</b>	<b>(\$4,408,150)</b>	<b>(\$4,481,875)</b>
<b>GRAND TOTAL UTILITY FUND</b>	<b>\$3,212,991</b>	<b>(\$1,398,933)</b>	<b>\$1,464,325</b>	<b>\$4,960,919</b>	<b>\$2,737,194</b>
<b>UTILITY FUND CIP REVENUE</b>					
DESIGNATED CAPITAL RESERVE	317,367	0	317,367	1,356,633	3,763,770
VEHICLE RESERVE REVENUE	107,500	0	107,500	106,175	12,140
IMPACT FEES WATER REVENUE	875,000	0	875,000	1,150,000	1,250,000
IMPACT FEES WASTEWATER REVENUE	450,000	0	450,000	596,000	440,750
UTILITY DEVELOPMENT REVENUE	0	3,000,000	3,000,000	3,000,000	0
UTILITY CIP REGIONAL WATER REVENUE	0	0	0	750	0
<b>TOTAL UT FUND CIP REVENUE</b>	<b>\$1,749,867</b>	<b>\$3,000,000</b>	<b>\$4,749,867</b>	<b>\$6,209,558</b>	<b>\$5,466,660</b>
<b>UTILITY FUND CIP EXPENDITURES</b>					
VEHICLE RESERVE EXPENSE	46,500	5,045	51,545	51,145	25,000
WATER IMPACT CAPITAL PROJECTS	308,773	17,500	326,273	82,500	857,760
WW IMPACT CAPITAL PROJECTS	1,412,000	(2,500)	1,409,500	970,767	0
UTILITY DEVELOPMENT	0	3,000,000	3,000,000	165,536	2,800,000
UTILITY CIP REGIONAL WATER	1,180,000	0	1,180,000	1,175,840	390,000
<b>TOTAL UT FUND CIP EXPENSE</b>	<b>\$2,947,273</b>	<b>\$3,020,045</b>	<b>\$5,967,318</b>	<b>\$2,445,788</b>	<b>\$4,072,760</b>
<b>GRAND TOTAL UTILITY FUND CIP</b>	<b>(\$1,197,406)</b>	<b>(\$20,045)</b>	<b>(\$1,217,451)</b>	<b>\$3,763,770</b>	<b>\$1,393,900</b>
<b>UTILITY DEBT SERVICE REVENUE</b>					
BEGINNING FUND BALANCE	151,189	0	151,189	0	0
UTILITY FUND I&S DEBT SERVICE REVENUE	893,682	1,670,983	2,564,665	2,573,744	3,284,945
<b>TOTAL UTILITY DEBT SERVICE REVENUE</b>	<b>\$1,044,871</b>	<b>\$1,670,983</b>	<b>\$2,715,854</b>	<b>\$2,573,744</b>	<b>\$3,284,945</b>
<b>UTILITY DEBT SERVICE EXPENDITURES</b>					
UTILITY FUND I&S DEBT SERVICE EXPENSE	893,682	1,670,983	2,564,665	2,573,744	3,284,945
<b>TOTAL UTILITY DEBT SERVICE EXPENSE</b>	<b>\$893,682</b>	<b>\$1,670,983</b>	<b>\$2,564,665</b>	<b>\$2,573,744</b>	<b>\$3,284,945</b>
<b>GRANT TOTAL UTILITY DEBT SERVICE</b>	<b>\$151,189</b>	<b>\$0</b>	<b>\$151,189</b>	<b>\$0</b>	<b>\$0</b>



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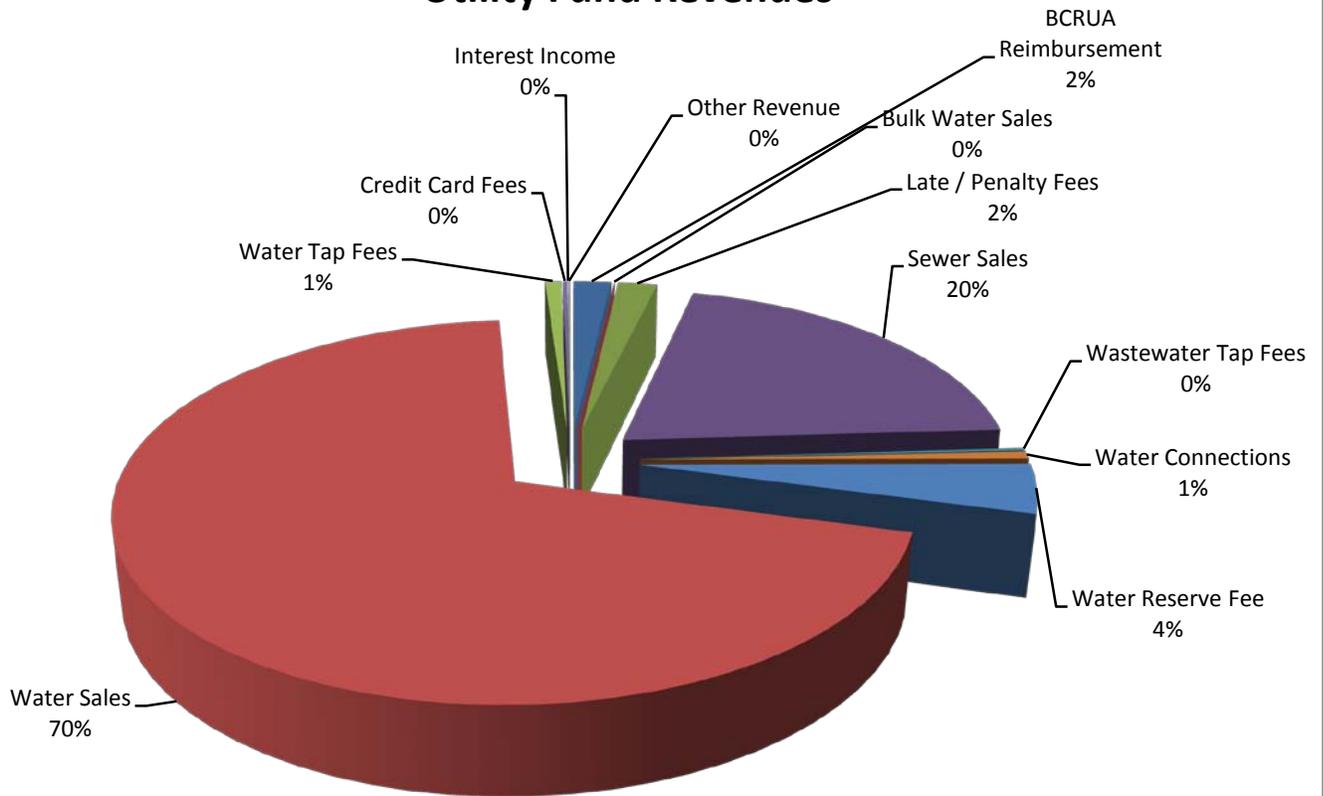
**ANNUAL BUDGET  
2012 - 2013**

**UTILITY FUND  
REVENUES**

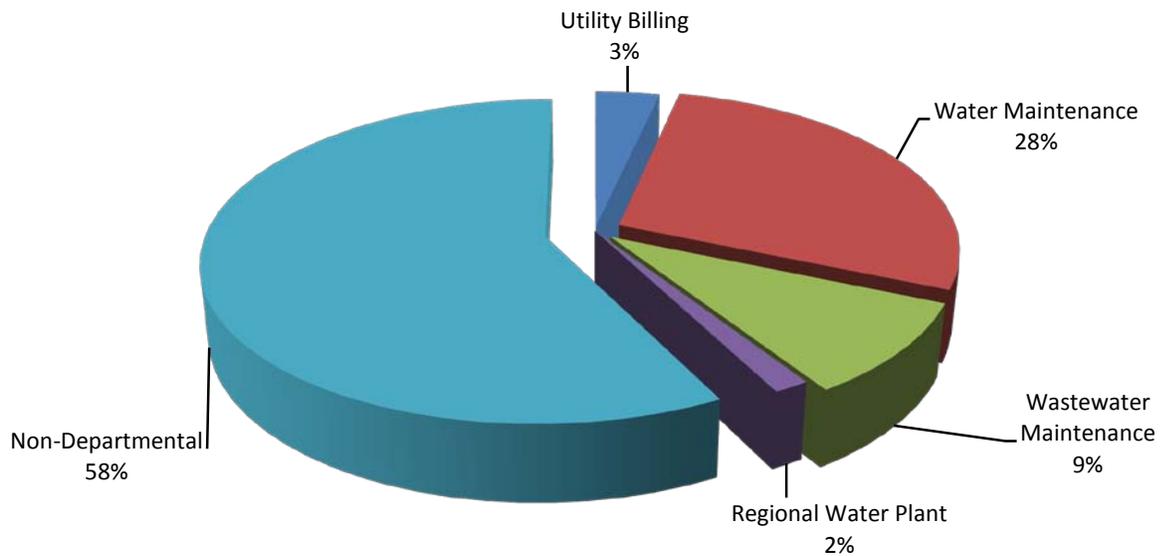
**CITY OF LEANDER, TEXAS  
UTILITY FUND REVENUES**

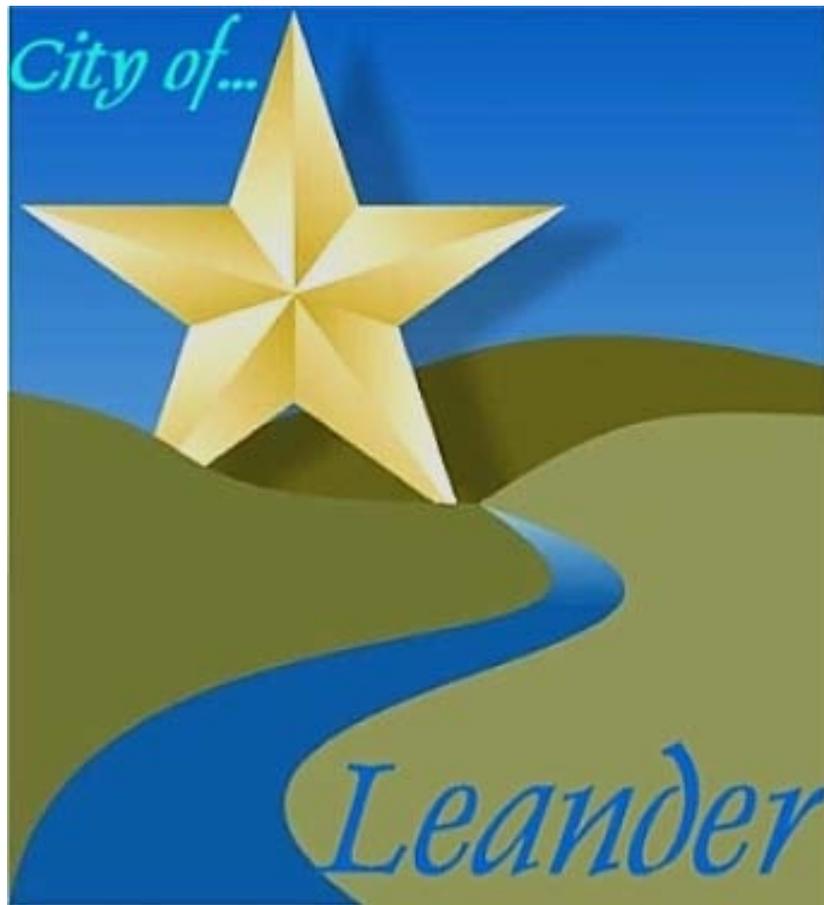
		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>ADMINISTRATIVE</b>						
20-00-4014	BCRUA REIMBURSEMENT	0	16,364	80,000	145,000	290,000
20-00-4015	BCRWWS REIMBURSEMENT	0	0	0	37,668	0
20-00-4030	BULK WATER SALES	50	1,160	0	1,000	1,000
20-00-4040	LATE CHARGES/PENALTY FEES	305,164	323,044	285,000	325,000	300,000
20-00-4060	SEWER SALES	2,896,518	3,152,298	3,000,000	3,200,000	3,200,000
20-00-4075	WASTEWATER TAP FEES	20,265	27,501	25,000	27,500	35,000
20-00-4080	WATER CONNECTIONS	104,821	104,701	90,000	105,000	105,000
20-00-4087	WATER RESERVE	601,741	634,717	625,000	660,000	675,000
20-00-4090	WATER SALES	8,262,585	11,013,215	10,600,000	11,500,000	11,000,000
20-00-4095	WATER TAP FEES	78,889	126,177	100,000	125,000	125,000
<b>TOTAL ADMINISTRATIVE</b>		<b>12,270,032</b>	<b>15,399,177</b>	<b>14,805,000</b>	<b>16,126,168</b>	<b>15,731,000</b>
<b>MISCELLANEOUS</b>						
20-00-4405	CAPITAL CONTRIBUTIONS	635,634	486,937	0	0	0
20-00-4415	CASH OVER/UNDER	(103)	(61)	0	0	0
20-00-4427	CREDIT CARD FEES COLLECTED	24,574	27,608	22,000	30,000	31,500
20-00-4437	DEVELOPMENT AGREEMENT	200,000	0	0	0	0
20-00-4449	INTEREST INCOME	20,457	12,649	12,500	12,500	10,000
20-00-4467	OTHER REVENUE	9,167	7,384	5,000	12,000	5,000
20-00-4470	REAGAN PARMER CORRIDOR UTSTUDY	0	0	0	0	0
20-00-4489	SALE OF ASSETS	0	0	0	21,000	0
<b>TOTAL MISCELLANEOUS</b>		<b>889,728</b>	<b>534,518</b>	<b>39,500</b>	<b>75,500</b>	<b>46,500</b>
<b>PERMITS &amp; LICENSES</b>						
20-00-4545	LEGAL FEES REVENUE	0	7,994	0	0	0
<b>TOTAL PERMITS &amp; LICENSES</b>		<b>0</b>	<b>7,994</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS</b>						
20-00-4900	TRANSFER IN	7,372,052	277,160	0	0	0
<b>TOTAL TRANSFERS</b>		<b>7,372,052</b>	<b>277,160</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>20,531,813</b>	<b>16,218,848</b>	<b>14,844,500</b>	<b>16,201,668</b>	<b>15,777,500</b>

## Utility Fund Revenues



## Utility Fund Expenditures





**ANNUAL BUDGET  
2012 - 2013**

**UTILITY FUND  
EXPENDITURES**

**CITY OF LEANDER, TEXAS  
UTILITY BILLING**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
20-01-5101	SUPERVISION	29,289	46,632	46,760	46,760	46,760
20-01-5106	CLERICAL	104,576	83,608	106,656	105,000	107,349
20-01-5107	OPERATIONS	0	45,013	72,755	73,500	74,011
20-01-5111	OVERTIME	366	940	2,500	2,500	2,500
20-01-5180	FICA	8,046	11,066	14,178	14,178	14,298
20-01-5182	HEALTH, DENTAL & LIFE	16,117	27,485	40,844	35,480	36,683
20-01-5184	LONGEVITY	1,140	420	780	840	1,320
20-01-5186	MDC	1,882	2,588	3,316	3,316	3,344
20-01-5188	TMRS	14,527	27,069	26,412	26,412	26,706
20-01-5190	UNEMPLOYMENT INSURANCE	864	912	576	1,740	2,088
20-01-5192	WORKERS COMP	176	1,101	1,858	1,605	2,061
<b>TOTAL PERSONNEL</b>		<b>176,983</b>	<b>246,832</b>	<b>316,635</b>	<b>311,331</b>	<b>317,120</b>
<b>CONTRACTUAL SERVICES</b>						
20-01-5255	MAINTENANCE CONTRACTS	78,152	71,137	80,750	71,500	73,588
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>78,152</b>	<b>71,137</b>	<b>80,750</b>	<b>71,500</b>	<b>73,588</b>
<b>CAPITAL PROJECTS</b>						
20-01-5318	BANK FEES	15	0	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUIPMENT</b>						
20-01-5415	COMPUTER HARDWARE	2,197	1,655	3,500	3,500	9,500
20-01-5426	EQUIPMENT LEASES	0	0	0	3,950	3,897
20-01-5465	MINOR EQUIPMENT	0	118	0	0	0
20-01-5490	VEHICLES	0	0	7,500	6,250	8,175
20-01-5498	WATER METERS	0	0	100,000	100,000	100,000
<b>TOTAL EQUIPMENT</b>		<b>2,197</b>	<b>1,772</b>	<b>111,000</b>	<b>113,700</b>	<b>121,572</b>
<b>MAINTENANCE</b>						
20-01-5503	BUILDING MAINTENANCE	2,148	1,799	20,000	10,000	10,000
20-01-5550	MAINTENANCE SERVICES	139	384	1,000	1,000	1,000
20-01-5585	WATER METER REPAIRS	0	0	0	0	2,000
<b>TOTAL MAINTENANCE</b>		<b>2,287</b>	<b>2,182</b>	<b>21,000</b>	<b>11,000</b>	<b>13,000</b>
<b>OPERATIONS</b>						
20-01-5702	ADVERTISING & PRINTING	1,702	840	2,600	2,600	2,600
20-01-5712	CELL PHONE / PAGER	315	914	1,200	1,200	1,200
20-01-5720	COMPUTER SOFTWARE	0	60	0	0	0
20-01-5722	CONTINGENCIES	6,675	(1,270)	5,000	5,000	0
20-01-5740	GAS & OIL	0	4,037	6,000	7,500	6,683
20-01-5753	MATERIALS & SUPPLIES	0	954	3,000	3,000	3,000
20-01-5760	MISCELLANEOUS EXPENSE	368	0	0	0	0
20-01-5762	OTHER EXPENSE	206	0	0	0	0
20-01-5792	TELEPHONE	8,965	29,139	10,140	10,140	7,725
20-01-5794	UTILITIES	8,954	8,181	12,000	8,000	12,000
<b>TOTAL OPERATIONS</b>		<b>27,184</b>	<b>42,855</b>	<b>39,940</b>	<b>37,440</b>	<b>33,208</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
20-01-5906	BAD DEBT EXPENSE	81,675	52,109	0	0	1,380
20-01-5949	LEANDER CLEAN UP	2,776	0	0	0	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>84,451</b>	<b>52,109</b>	<b>0</b>	<b>0</b>	<b>1,380</b>
<b>SUPPLIES</b>						
20-01-6050	OFFICE SUPPLIES	7,509	6,931	7,200	7,200	7,200
20-01-6055	POSTAGE	48,677	48,944	48,000	51,500	53,066
20-01-6080	UNIFORMS	108	621	1,950	1,950	1,950
<b>TOTAL SUPPLIES</b>		<b>56,294</b>	<b>56,497</b>	<b>57,150</b>	<b>60,650</b>	<b>62,216</b>

**CITY OF LEANDER, TEXAS  
UTILITY BILLING**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
TRAVEL, TRAINING & DUES					
20-01-6380 TRAVEL & TRAINING	23	602	3,000	3,000	3,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>	<b>23</b>	<b>602</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>TOTAL UTILITY BILLING</b>	<b>427,586</b>	<b>473,986</b>	<b>629,475</b>	<b>608,621</b>	<b>625,084</b>

## UTILITY BILLING DEPARTMENT

The Utility Billing Department is organized to provide efficient billing and collection practices for water, wastewater and solid waste. The rates are adopted by the City Council and are established to allow the fund to be self-supporting. It is the responsibility of the department supervision to ensure expenses are managed within the limits of the adopted budget. This will be accomplished through a knowledgeable and diverse staff that will continue to strive to serve the citizens of Leander through competent customer services.

### DEPARTMENT DESCRIPTION

The Utility Billing department performs the daily duties with a staff of eight (8) individuals. We are responsible for the reading of approximately 9,600 meters per month and for providing a consolidated monthly bill for water, wastewater and solid waste. We provide assistance with all service requests including, but not limited to, connections, disconnections and customer inquiries within the population of approximately 30,600. We strive to maintain accurate and efficient records as required and to provide professional customer service to the citizens. This is all accomplished through the daily cooperation, coordination and communication with other city departments and staff.

### DEPARTMENT LOCATION, PHONE & WEB ADDRESS

Mailing Address:

PO Box 317  
Leander, TX 78646

Physical Address

200 W. Willis St.  
Leander, TX 78641

Contact Numbers

Office: (512) 259-1142  
Fax: (512) 259-2665

[www.leandertx.gov](http://www.leandertx.gov)

### FY 2011-12 ACCOMPLISHMENTS

- Process bad-debt accounts to collection agency
- Hired and trained new positions for a utility clerk and meter reader
- New meter reader position permitted Public Works staff to perform their daily responsibilities
- Restructure and organize department staffing to improve and streamline customer service and operations with new staff
- Added routes to accommodate for new subdivisions

**FY 2012-13 OBJECTIVES**

- Continue to improve internal daily operations
- Maintain the correct sequencing of routes
- Streamline account numbering process
- Implement Cycle-billing to four (4) cycles
- Add three (3) additional billing periods
- Update and implement departmental policy/procedures

**STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Proposed</b>
Utility Supervisor	1	1	1
Utility Clerk	3	4	4
Meter Readers	2	3	3

**PERFORMANCE MEASURES**

	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Estimated</b>	<b>FY 2012-13 Estimated</b>
Utility Bills Printed Annually	133,482	135,666	137,700
Total Value Billed	\$14,491,380	\$15,064,576	\$16,041,149
Water Accounts	9,610	9,702	9,848
Sewer Accounts	8,627	8,740	8,871
Garbage Accounts	8,858	8,980	9,115

**CITY OF LEANDER, TEXAS  
WATER MAINTENANCE**

		2009-10	2010-11	2011-12 CURRENT	2011-12 PROJECTED	2012-13 ADOPTED
		ACTUAL	ACTUAL	BUDGET		
<b>PERSONNEL</b>						
20-02-5101	PW SUPERINTENDENT	550	36,816	35,779	37,050	35,779
20-02-5103	SUPERVISOR-WATER OPERATIONS	15,078	35,074	32,158	32,500	32,159
20-02-5107	OPERATIONS	21,269	121,884	81,647	81,650	103,563
20-02-5111	OVERTIME	777	12,478	30,000	15,000	25,000
20-02-5114	CERTIFICATION PAY	0	0	0	0	1,200
20-02-5180	FICA	1,884	12,739	11,134	11,314	12,412
20-02-5182	HEALTH, DENTAL & LIFE	4,621	25,378	19,628	20,700	22,752
20-02-5184	LONGEVITY	0	60	300	270	510
20-02-5186	MDC	441	2,979	2,604	2,604	2,903
20-02-5188	TMRS	3,915	22,029	20,742	20,742	21,154
20-02-5190	UNEMPLOYMENT INSURANCE	114	1,434	252	1,790	1,044
20-02-5192	WORKERS COMP	0	3,877	3,458	3,080	4,112
<b>TOTAL PERSONNEL</b>		<b>48,650</b>	<b>274,750</b>	<b>237,702</b>	<b>226,700</b>	<b>262,588</b>
<b>CONTRACTUAL SERVICES</b>						
20-02-5219	CONTRACT LABOR	411,946	8,614	15,000	15,000	10,000
20-02-5227	EQUIPMENT RENTALS	0	2,090	15,000	10,000	5,000
20-02-5255	MAINTENANCE CONTRACTS	0	0	710	710	710
20-02-5270	RATE STUDY RIMROCK CONSULTING	16,985	15,917	15,000	20,000	2,000
20-02-5298	WATER TESTING TDH	392	8,447	10,000	10,000	10,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>429,323</b>	<b>35,068</b>	<b>55,710</b>	<b>55,710</b>	<b>27,710</b>
<b>CAPITAL PROJECTS</b>						
20-02-5365	LCRA ANNUAL CAPITAL COSTS	0	2,727,216	766,702	762,923	0
20-02-5395	WATER SYSTEM MASTERPLAN	0	0	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>0</b>	<b>2,727,216</b>	<b>766,702</b>	<b>762,923</b>	<b>0</b>
<b>EQUIPMENT</b>						
20-02-5426	EQUIPMENT LEASES	0	22,182	25,000	25,000	25,000
20-02-5435	FIRE HYDRANT MATERIALS	0	1,435	12,000	12,000	12,000
20-02-5457	SANDY CREEK WTP O&M	1,994,473	2,050,548	1,025,648	1,050,000	1,056,143
20-02-5460	MAJOR EQUIPMENT	0	0	15,000	15,000	0
20-02-5465	MINOR EQUIP, FURNITURE, TOOLS	33,964	7,269	3,000	3,000	3,000
20-02-5468	NEW INSTALLATIONS	0	0	0	0	0
20-02-5484	SAFETY EQUIPMENT	10,010	0	2,000	2,000	2,000
20-02-5486	SCADA EQUIPMENT	690	0	0	10,000	7,500
20-02-5498	WATER METERS	75,506	112,671	0	0	0
<b>TOTAL EQUIPMENT</b>		<b>2,114,643</b>	<b>2,194,105</b>	<b>1,082,648</b>	<b>1,117,000</b>	<b>1,105,643</b>
<b>MAINTENANCE</b>						
20-02-5520	EQUIPMENT REPAIRS & MAINT.	3,537	5,022	17,000	17,000	17,000
20-02-5580	VEHICLE REPAIRS & MAINTENANCE	0	13,532	23,000	23,000	17,500
20-02-5585	WATER METER REPAIRS	295	507	5,000	5,000	5,000
<b>TOTAL MAINTENANCE</b>		<b>3,832</b>	<b>19,061</b>	<b>45,000</b>	<b>45,000</b>	<b>39,500</b>
<b>OPERATIONS</b>						
20-02-5702	ADVERTISING & PRINTING	0	5,418	2,675	2,675	2,675
20-02-5712	CELL PHONES	85	4,179	3,000	4,000	4,000
20-02-5714	CHEMICALS	0	865	8,000	8,000	8,000
20-02-5740	GAS & OIL	0	34,859	39,000	39,000	39,000
20-02-5753	MATERIALS & SUPPLIES	239,176	67,514	100,000	100,000	80,000
20-02-5766	PERMIT FEES / REGULATORY	19,280	18,822	30,000	30,000	25,000
20-02-5792	TELEPHONE	2,928	3,260	5,000	5,000	2,000
20-02-5794	UTILITIES	120,898	106,917	105,000	105,000	110,000
<b>TOTAL OPERATIONS</b>		<b>382,367</b>	<b>241,834</b>	<b>292,675</b>	<b>293,675</b>	<b>270,675</b>

**CITY OF LEANDER, TEXAS  
WATER MAINTENANCE**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
20-02-5973	REGIONAL WATER SYSTEM	80,004	95,160	515,000	512,246	905,000
20-02-5988	WATER RESERVE & DIVERSION	1,872,447	2,092,097	2,114,000	2,300,000	2,378,250
20-02-5990	WATER PLANT #3 EXPENSE	640	0	0	0	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>1,953,091</b>	<b>2,187,257</b>	<b>2,629,000</b>	<b>2,812,246</b>	<b>3,283,250</b>
<b>SUPPLIES</b>						
20-02-6050	OFFICE SUPPLIES	73	369	1,000	1,000	2,000
20-02-6055	POSTAGE	0	233	2,000	500	1,000
20-02-6080	UNIFORMS	0	3,193	5,000	5,000	5,000
<b>TOTAL SUPPLIES</b>		<b>73</b>	<b>3,795</b>	<b>8,000</b>	<b>6,500</b>	<b>8,000</b>
<b>TRAVEL, TRAINING &amp; DUES</b>						
20-02-6320	DUES & SUBSCRIPTIONS	0	1,032	2,500	2,500	1,000
20-02-6380	TRAVEL & TRAINING	0	4,372	10,000	10,000	10,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>		<b>0</b>	<b>5,404</b>	<b>12,500</b>	<b>12,500</b>	<b>11,000</b>
<b>CAPITAL OUTLAY</b>						
20-02-7010	EQUIPMENT	0	0	20,000	20,000	0
20-02-7050	VEHICLES	0	0	0	0	4,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>4,000</b>
<b>BONDS, IMPACT FEE, CIP</b>						
20-02-8305	42 BCRUA TRANSMISSION MAIN"	0	0	2,265,000	2,262,050	0
<b>TOTAL BONDS, IMPACT FEE, CIP</b>		<b>0</b>	<b>0</b>	<b>2,265,000</b>	<b>2,262,050</b>	<b>0</b>
<b>TOTAL WATER MAINTENANCE</b>		<b>4,931,979</b>	<b>7,688,489</b>	<b>7,414,937</b>	<b>7,614,304</b>	<b>5,012,366</b>

**CITY OF LEANDER, TEXAS  
WASTEWATER MAINTENANCE**

		2009-10	2010-11	2011-12	2011-12	2012-13
		ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED	ADOPTED
<b>PERSONNEL</b>						
20-03-5101	PW SUPERINTENDENT	550	35,917	35,779	36,192	35,779
20-03-5102	SUPERVISOR - WASTEWATER OPS	4,712	28,949	32,159	32,500	32,159
20-03-5107	OPERATIONS	10,983	185,652	233,246	233,500	212,709
20-03-5111	OVERTIME	909	15,674	30,000	20,000	30,000
20-03-5114	CERTIFICATION PAY	0	0	0	0	2,900
20-03-5180	FICA	940	15,671	20,533	20,533	17,570
20-03-5182	HEALTH, DENTAL & LIFE	1,900	34,890	46,220	43,650	42,684
20-03-5184	LONGEVITY	0	60	300	330	750
20-03-5186	MDC	220	3,665	4,802	4,802	4,109
20-03-5188	TMRS	3,075	28,489	38,252	38,252	30,788
20-03-5190	UNEMPLOYMENT INSURANCE	114	758	540	1,050	1,827
20-03-5192	WORKERS COMP	0	6,127	5,763	5,115	5,495
<b>TOTAL PERSONNEL</b>		<b>23,403</b>	<b>355,852</b>	<b>447,594</b>	<b>435,924</b>	<b>416,770</b>
<b>CONTRACTUAL SERVICES</b>						
20-03-5219	CONTRACT LABOR	412,311	10,897	18,000	18,000	58,000
20-03-5221	CONTRACT-SLUDGE HAULING	106,200	58,570	100,000	75,000	80,000
20-03-5227	EQUIPMENT RENTAL	0	4,798	7,500	7,500	2,500
20-03-5250	LEGAL FEES	7,418	206	0	0	0
20-03-5255	MAINTENANCE CONTRACTS	0	434	9,000	9,000	10,000
20-03-5298	WATER TESTING TDH	0	27,449	20,000	25,000	27,500
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>525,928</b>	<b>102,353</b>	<b>154,500</b>	<b>134,500</b>	<b>178,000</b>
<b>EQUIPMENT</b>						
20-03-5426	EQUIPMENT LEASES	0	(15,292)	42,143	42,143	42,143
20-03-5465	MINOR EQUIPMENT - SMALL TOOLS	0	24,581	20,000	20,000	20,000
20-03-5484	SAFETY EQUIPMENT	0	149	2,000	2,000	2,000
20-03-5486	SCADA EQUIPMENT	690	12,577	28,500	2,500	38,500
<b>TOTAL EQUIPMENT</b>		<b>690</b>	<b>22,015</b>	<b>92,643</b>	<b>66,643</b>	<b>102,643</b>
<b>MAINTENANCE</b>						
20-03-5503	BUILDING MAINTENANCE	0	6,730	4,000	4,000	4,000
20-03-5520	EQUIPMENT REPAIRS & MAINT.	1,506	59,270	220,000	75,000	145,000
20-03-5580	VEHICLE REPAIR & MAINTENANCE	0	669	5,000	5,000	3,000
<b>TOTAL MAINTENANCE</b>		<b>1,506</b>	<b>66,669</b>	<b>229,000</b>	<b>84,000</b>	<b>152,000</b>
<b>OPERATIONS</b>						
20-03-5702	ADVERTISING & PRINTING	0	425	2,000	2,000	2,000
20-03-5712	CELL PHONES	0	1,053	2,000	1,200	2,000
20-03-5714	CHEMICALS	0	116,439	90,000	115,000	120,000
20-03-5725	CONTRIBUTION WM CO HEALTH PERM	20,000	20,000	20,000	20,000	20,000
20-03-5753	MATERIALS & SUPPLIES	515,418	42,874	36,000	36,000	36,000
20-03-5766	PERMIT FEES	18,903	7,777	15,000	7,500	10,100
20-03-5792	TELEPHONE	1,599	0	0	0	750
20-03-5794	UTILITIES	292,324	216,445	205,200	215,000	214,607
<b>TOTAL OPERATIONS</b>		<b>848,244</b>	<b>405,013</b>	<b>370,200</b>	<b>396,700</b>	<b>405,457</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
20-03-5921	BRUSHY CREEK WASTEWATER	75,907	394,742	468,412	468,412	415,000
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>75,907</b>	<b>394,742</b>	<b>468,412</b>	<b>468,412</b>	<b>415,000</b>
<b>SUPPLIES</b>						
20-03-6050	OFFICE SUPPLIES	0	119	500	500	500
20-03-6055	POSTAGE	0	36	2,000	100	0
20-03-6080	UNIFORMS	0	1,814	7,500	7,500	2,500
<b>TOTAL SUPPLIES</b>		<b>0</b>	<b>1,969</b>	<b>10,000</b>	<b>8,100</b>	<b>3,000</b>

**CITY OF LEANDER, TEXAS  
WASTEWATER MAINTENANCE**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
TRAVEL, TRAINING & DUES					
20-03-6320 DUES & SUBSCRIPTIONS	0	25	2,500	2,500	2,500
20-03-6380 TRAVEL & TRAINING	779	981	10,000	10,000	10,000
<b>TOTAL TRAVEL, TRAINING &amp; DUES</b>	<b>779</b>	<b>1,006</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>
CAPITAL OUTLAY					
20-03-7010 EQUIPMENT	0	0	20,000	18,250	0
20-03-7060 WASTEWATER LINES	2,611	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,611</b>	<b>0</b>	<b>20,000</b>	<b>18,250</b>	<b>0</b>
<b>TOTAL WASTEWATER MAINTENANCE</b>	<b>1,479,067</b>	<b>1,349,619</b>	<b>1,804,849</b>	<b>1,625,029</b>	<b>1,685,370</b>

## **PUBLIC WORKS DEPARTMENT**

The mission of the City's Public Works Department is to efficiently maintain the transportation network of streets, signal lights, signs, and sidewalks; to operate and maintain the utility infrastructure that produces and distributes drinking water, collects and treats wastewater, and conveys storm water. The department also maintains the City's facilities, buildings, vehicles and equipment. The Department's efforts enhance the community's quality of life while conserving natural resources.

### **DEPARTMENT DESCRIPTION**

Public Works performs its mission throughout the 16,591 acre area of the City under the supervision of the Director of Public Works, coordinating closely with other City Departments, especially the Engineering Department. There are two divisions within the Public Works Department.

The nearly two-year old Water & Wastewater Department, with 11 employees under the Public Works Superintendent operates and maintains the water distribution and wastewater collection and treatment infrastructure. The water distribution system includes approximately 164 miles of transmission and distribution pipes, storage tanks, pumps, valves, hydrants, meters and other associated appurtenances. The wastewater utility collection and treatment system includes collection and trunk pipes, the wastewater treatment plant (WWTP), lift (pump) stations, manholes, and service cleanouts. The Brazos River Authority (BRA) operates the recently Sandy Creek Water Treatment Plant (SCWTP) recently acquired by the City and the Brushy Creek Regional Utility Authority (BCRUA) operates a regional water treatment plant on behalf of the three partner Cities of Leander, Cedar Park, and Round Rock. Leander is also a partner in the Brushy Creek Regional Wastewater System (BCRWWS).

The Street Department (including Signs, Facilities, & Vehicle Maintenance) with 14 employees under the Public Works Supervisor maintains over 130 miles of roadways including bridges, guardrails, traffic signs, barricades, signals, sidewalks, 45 miles of storm sewer systems, and drainage detention facilities. This department also mows arterial roadsides and medians, performs routine building maintenance and repairs, as well vehicle repairs and maintenance for the entire City fleet, including the police and fire departments. The Street Department also conducts the annual Spring Clean-Up Day, usually held in April or May at the Public Works facility on Municipal Drive. Public Works also performs additional duties during Liberty Fest and the Christmas Parade.

### **DEPARTMENT LOCATIONS & TELEPHONE NUMBERS**

<u>Dept Mailing Address:</u>	<u>Public Works Physical Address:</u>	<u>WWTP Physical Address:</u>
PO Box 319	607 Municipal Drive	10201 RM2243
Leander, TX 78646	Leander, Texas 78641	Leander, TX 78641
	Tel: (512) 259-2640	<u>SCWTP:</u>
	Fax: (512) 528-8421	10400 Trails End Road
		Leander, TX 78641

## **FY 2011-2012 ACCOMPLISHMENTS**

- Rebuilt 250 linear feet of East Evans Street.
- Installed school zone flashers on West Drive near Leander Middle School and a pedestrian cross-walk with ADA ramps at Whitestone Elementary School.
- Performed drainage maintenance and driveway repairs in the County Glen subdivision along Tipperary Drive
- Re-striped approximately 2 miles of RM 2243 and CR273. Re-striped the Bagdad/Osage intersection near Leander High School.
- Rebuilt 450 linear feet of West Drive near Leander Middle School
- Replaced or installed 475-500 signs throughout the City, including new school zone signs at all schools within the City.
- Repaired sidewalks at 10 locations in the Horizon Park and Ridgewood South subdivisions.
- Repainted the Fire Administration Building on Sonny Drive.
- The Sandy Creek Water Treatment Plant was purchased by the City from the LCRA in January 2012.
- Completed a leak detection survey of half of the city's water distribution system and performed 34 leak repairs.
- Opened the Reagan Blvd. water take-point, Leander's initial connection to the BCRUA regional water treatment plant and integrated the take-point into the City's SCADA monitoring system.
- Retired the obsolete Lift Station 3 and modified Lift Station 2.
- Water/Wastewater Employees obtained five operator's licenses.
- Rebuilt seven deteriorated wastewater manholes near Hazelwood Street.
- Installed seventy feet of 18" diameter stainless steel air-header pipe at the WWTP.

## **FY 2012-2013 OBJECTIVES**

- Continue waterline leak detection surveys in the remaining half of the City.
- Conduct smoke-testing of the wastewater collection system to reduce infiltration and inflow.
- Perform drainage maintenance and improvements throughout the City, with an emphasis in older subdivisions.
- Schedule additional water and wastewater licensing, training and safety courses for the department's employees.
- Continue conducting safety-related training courses for staff throughout the year.
- Add household hazardous waste (HHW) collection to the next city-wide clean-up day.

**PUBLIC WORKS STAFF**

<b>Title of Position</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Year End</b>	<b>FY 2012-13 Proposed</b>
Director	1	1	1
Administrative Assistant	1	1	1
<u>Streets Department:</u>			
Superintendent	0	0	0
Street Supervisor	1	1	1
Crew Leader	3	3	3
Maintenance II	0	1	1
Maintenance I	5	6	6
Mechanic	1	1	1
<u>Water &amp; Wastewater</u>			
Superintendent	1	1	1
Utility Ops Supervisor	1	1	1
WWTP Operator	3	3	3
Utility Maintenance I	1	1	1
Utility Maintenance II	1	1	1
Crew Leader I	1	1	1
Crew Leader II	1	1	1
Service Technician	2	2	2

**PERFORMANCE MEASURES**

- Respond to emergency work-orders within 2 hours.
- Respond to non-emergency citizen inquiries within 24 hours.
- Respond to City Council or staff requests for information within 24 hours.
- Complete utility locate requests in less than 48 hours.

**CITY OF LEANDER, TEXAS  
NON-DEPARTMENTAL**

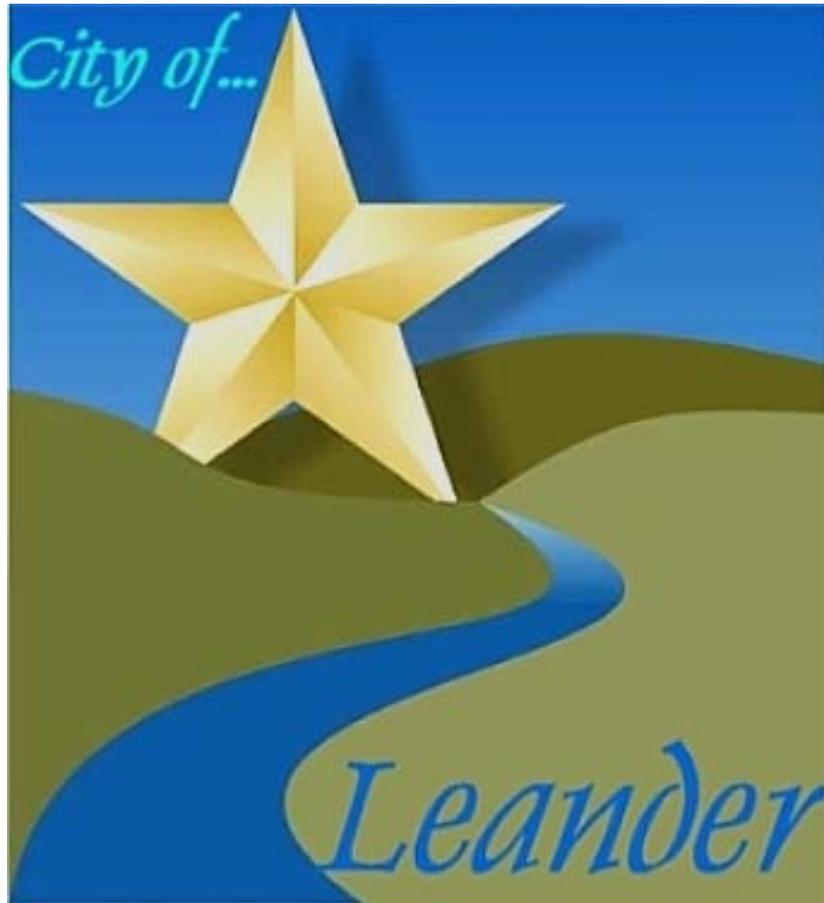
		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>BENEFITS</b>						
20-04-5042	SECTION 125 EXPENSE	209	407	500	150	500
<b>TOTAL BENEFITS</b>		<b>209</b>	<b>407</b>	<b>500</b>	<b>150</b>	<b>500</b>
<b>CONTRACTUAL SERVICES</b>						
20-04-5207	AUDITOR FEES	10,200	10,650	10,375	10,375	10,695
20-04-5250	LEGAL FEES	2,394	92,724	35,000	10,000	15,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>12,594</b>	<b>103,374</b>	<b>45,375</b>	<b>20,375</b>	<b>25,695</b>
<b>CAPITAL PROJECTS</b>						
20-04-5320	CENTRAL TEXAS UTILITIES D.A.	0	130,000	29,000	29,000	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>0</b>	<b>130,000</b>	<b>29,000</b>	<b>29,000</b>	<b>0</b>
<b>INTEREST</b>						
20-04-5600	INTEREST	531,303	169,943	0	0	0
<b>TOTAL INTEREST</b>		<b>531,303</b>	<b>169,943</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SPECIAL SERVICES &amp; FEES</b>						
20-04-5905	AMORTIZATION EXPENSE	134,819	12,864	0	0	0
20-04-5915	BOND INSURANCE & ISSUANCE	0	0	193,950	193,950	0
20-04-5920	COMPENSATED ABSENCES	(111)	15,068	0	0	0
20-04-5923	CREDIT CARD MERCHANT FEES	46,687	55,046	49,000	45,000	45,000
20-04-5925	DEPRECIATION EXPENSE	1,284,917	1,478,736	0	0	0
20-04-5945	INSURANCE - GENERAL LIABILITY	59,699	69,544	65,000	65,000	65,000
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>1,526,011</b>	<b>1,631,257</b>	<b>307,950</b>	<b>303,950</b>	<b>110,000</b>
<b>TRANSFER OUT</b>						
20-04-6200	TRANSFER TO G/F	3,220,687	1,680,000	1,360,000	1,360,000	1,360,000
20-04-6201	TRANSFER TO UT DEBT SERVICE	281,095	771,384	2,564,665	2,573,745	3,284,945
20-04-6202	TRANSFER TO CIP	4,263,007	0	0	0	0
20-04-6203	TRANSFER TO G/F ENGINEER SVCS	194,914	0	0	0	0
20-04-6204	TRANSFER TO BCRUA DEBT SVC	0	0	3,275,000	3,275,000	4,785,480
20-04-6205	TRANSFER TO	0	0	100,000	100,000	0
20-04-6206	TRANSFER TO BCRWWS DEBT SVC	0	0	0	0	770,139
<b>TOTAL TRANSFER OUT</b>		<b>7,959,703</b>	<b>2,451,384</b>	<b>7,299,665</b>	<b>7,308,745</b>	<b>10,200,564</b>
<b>TOTAL NON DEPARTMENTAL</b>		<b>10,029,819</b>	<b>4,486,365</b>	<b>7,682,490</b>	<b>7,662,220</b>	<b>10,336,759</b>

**CITY OF LEANDER, TEXAS  
REGIONAL WATER PLANT**

		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>CURRENT BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>PERSONNEL</b>						
20-05-5101	SUPERINTENDENT BCRUA	0	12,273	70,910	70,910	70,910
20-05-5107	OPERATORS BCRUA	0	0	40,577	25,500	125,250
20-05-5180	FICA	0	750	6,912	5,890	12,162
20-05-5182	HEALTH, DENTAL & LIFE	0	1,275	15,317	5,380	27,127
20-05-5184	LONGEVITY	0	0	0	0	60
20-05-5186	MDC	0	175	1,617	1,400	2,844
20-05-5188	TMRS	0	1,340	12,877	11,000	22,715
20-05-5190	UNEMPLOYMENT INSURANCE	0	0	216	335	1,044
20-05-5192	WORKERS COMP	0	0	1,695	1,410	4,009
<b>TOTAL PERSONNEL</b>		<b>0</b>	<b>15,814</b>	<b>150,121</b>	<b>121,825</b>	<b>266,121</b>
<b>OPERATIONS</b>						
20-05-5712	CELL PHONES	0	108	0	600	1,800
<b>TOTAL OPERATIONS</b>		<b>0</b>	<b>108</b>	<b>0</b>	<b>600</b>	<b>1,800</b>
<b>TOTAL REGIONAL WATER PLANT</b>		<b>0</b>	<b>15,921</b>	<b>150,121</b>	<b>122,425</b>	<b>267,921</b>
<b>BENEFITS</b>						
20-52-5010	FICA	311	0	0	0	0
20-52-5015	HEALTH INSURANCE	(2,229)	0	0	0	0
20-52-5030	MDC	73	0	0	0	0
<b>TOTAL BENEFITS</b>		<b>(1,845)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON DEPARTMENTAL</b>		<b>(1,845)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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**ANNUAL BUDGET  
2012 - 2013**

**UTILITY FUND  
CAPITAL PROJECT  
FUNDS**

**CITY OF LEANDER, TEXAS  
VEHICLE RESERVE FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
SPECIAL FEES					
21-00-4344 INTERNAL CHARGES	0	0	7,500	6,150	12,140
<b>TOTAL SPECIAL FEES</b>	<b>0</b>	<b>0</b>	<b>7,500</b>	<b>6,150</b>	<b>12,140</b>
MISCELLANEOUS					
21-00-4449 INTEREST INCOME	0	0	0	25	0
<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>0</b>
TRANSFERS					
21-00-4900 TRANSFER IN	0	0	100,000	100,000	0
<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>107,500</b>	<b>106,175</b>	<b>12,140</b>

**CITY OF LEANDER, TEXAS  
VEHICLE RESERVE FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
CAPITAL OUTLAY					
21-01-7050 VEHICLES	0	0	51,545	51,145	0
21-02-7050 VEHICLES	0	0	0	0	25,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>51,545</b>	<b>51,145</b>	<b>25,000</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>51,545</b>	<b>51,145</b>	<b>25,000</b>

**CITY OF LEANDER, TEXAS  
WATER IMPACT FUND REVENUES**

		2009-10 ACTUAL	2010-11 ACTUAL	2011-12 CURRENT BUDGET	2011-12 PROJECTED	2012-13 ADOPTED
ADMINISTRATIVE						
25-00-4085	WATER IMPACT FEES	1,049,612	1,099,196	875,000	1,150,000	1,250,000
<b>TOTAL ADMINISTRATIVE</b>		<b>1,049,612</b>	<b>1,099,196</b>	<b>875,000</b>	<b>1,150,000</b>	<b>1,250,000</b>
TRANSFERS						
25-00-4900	TRANSFER IN	0	0	0	0	0
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>		<b>1,049,612</b>	<b>1,099,196</b>	<b>875,000</b>	<b>1,150,000</b>	<b>1,250,000</b>

**CITY OF LEANDER, TEXAS  
WATER IMPACT FUND EXPENDITURES**

		2009-10 ACTUAL	2010-11 ACTUAL	2011-12 CURRENT BUDGET	2011-12 PROJECTED	2012-13 ADOPTED
INTEREST						
25-01-5644	INTEREST \$3.0M TAX NOTES 2012	0	0	0	0	39,760
<b>TOTAL INTEREST</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>39,760</b>
PRINCIPAL						
25-01-5844	PRINCIPAL 3.0M TAX NOTES 2012	0	0	0	0	583,000
<b>TOTAL PRINCIPAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>583,000</b>
CAPITAL PROJECTS						
25-31-5362	IMPACT FEE EXPENSE - WATER	0	200,000	8,773	0	0
25-31-5365	LCRA ANNUAL CAPITAL COSTS	2,676,269	0	0	0	0
25-31-5366	IMPACT FEE REFUND-SARITA VALLE	0	0	300,000	65,000	235,000
25-31-5381	WATER CIP PLAN UPDATE	0	1,121	17,500	17,500	0
25-31-5395	TOD WATER IMPACT FEE	0	0	0	0	0
<b>TOTAL CAPITAL PROJECTS</b>		<b>2,676,269</b>	<b>201,121</b>	<b>326,273</b>	<b>82,500</b>	<b>235,000</b>
TRANSFER OUT						
25-31-6200	TRANSFER OUT	0	0	0	0	0
<b>TOTAL TRANSFER OUT</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>2,676,269</b>	<b>201,121</b>	<b>326,273</b>	<b>82,500</b>	<b>857,760</b>

**CITY OF LEANDER, TEXAS  
WASTEWATER IMPACT FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
ADMINISTRATIVE					
26-00-4070 WASTEWATER IMPACT FEES	(16,223)	534,298	450,000	595,000	440,750
<b>TOTAL ADMINISTRATIVE</b>	<b>(16,223)</b>	<b>534,298</b>	<b>450,000</b>	<b>595,000</b>	<b>440,750</b>
MISCELLANEOUS					
26-00-4404 BRUSHY CRK WW INTERCEPTOR EXT	83,458	6,200	0	0	0
26-00-4449 INTEREST INCOME	12,581	4,349	0	1,000	0
<b>TOTAL MISCELLANEOUS</b>	<b>96,039</b>	<b>10,549</b>	<b>0</b>	<b>1,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>79,817</b>	<b>544,847</b>	<b>450,000</b>	<b>596,000</b>	<b>440,750</b>

**CITY OF LEANDER, TEXAS  
WASTEWATER IMPACT FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
CAPITAL PROJECTS					
26-01-5315 BLOCK HOUSE CREEK IMPACT WW	0	0	70,000	0	0
26-01-5316 BRUSHY CREEK WW INTERCEPTOR	0	0	210,000	145,000	0
26-01-5319 COUNTY GLEN INTERCEPTOR	0	0	700,000	525,000	0
26-01-5356 HORIZON PARK LIF STATION PH2	0	0	0	0	0
26-01-5363 KEY DEER OFFSITE IMPROVEMENTS	0	0	412,000	282,482	0
26-01-5398 WW IMPACT FEE STUDY UPDATE	0	3,833	17,500	18,285	0
<b>TOTAL CAPITAL PROJECTS</b>	<b>0</b>	<b>3,833</b>	<b>1,409,500</b>	<b>970,767</b>	<b>0</b>
TRANSFER OUT					
26-01-6200 TRANSFER OUT	189,441	250,820	0	0	0
<b>TOTAL TRANSFER OUT</b>	<b>189,441</b>	<b>250,820</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>189,441</b>	<b>254,653</b>	<b>1,409,500</b>	<b>970,767</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
UTILITY CIP FUND REVENUES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
ADMINISTRATIVE					
27-00-4013 BOND PROCEEDS	0	0	3,000,000	3,000,000	0
<b>TOTAL ADMINISTRATIVE</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
UTILITY CIP FUND EXPENDITURES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
TRANSFER OUT					
27-01-6210 TRANSFER TO UTILITY FUND	0	26,340	0	0	0
<b>TOTAL TRANSFER OUT</b>	<b>0</b>	<b>26,340</b>	<b>0</b>	<b>0</b>	<b>0</b>
CAPITAL PROJECTS					
27-02-8328 CRYSTAL FALLS ELEVATED STORAGE	0	0	3,000,000	165,536	2,800,000
<b>TOTAL CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>165,536</b>	<b>2,800,000</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>0</b>	<b>26,340</b>	<b>3,000,000</b>	<b>165,536</b>	<b>2,800,000</b>

**CITY OF LEANDER, TEXAS  
UTILITY CIP REGIONAL WATER FUND REVENUES  
9.2M 2007 BOND SERIES**

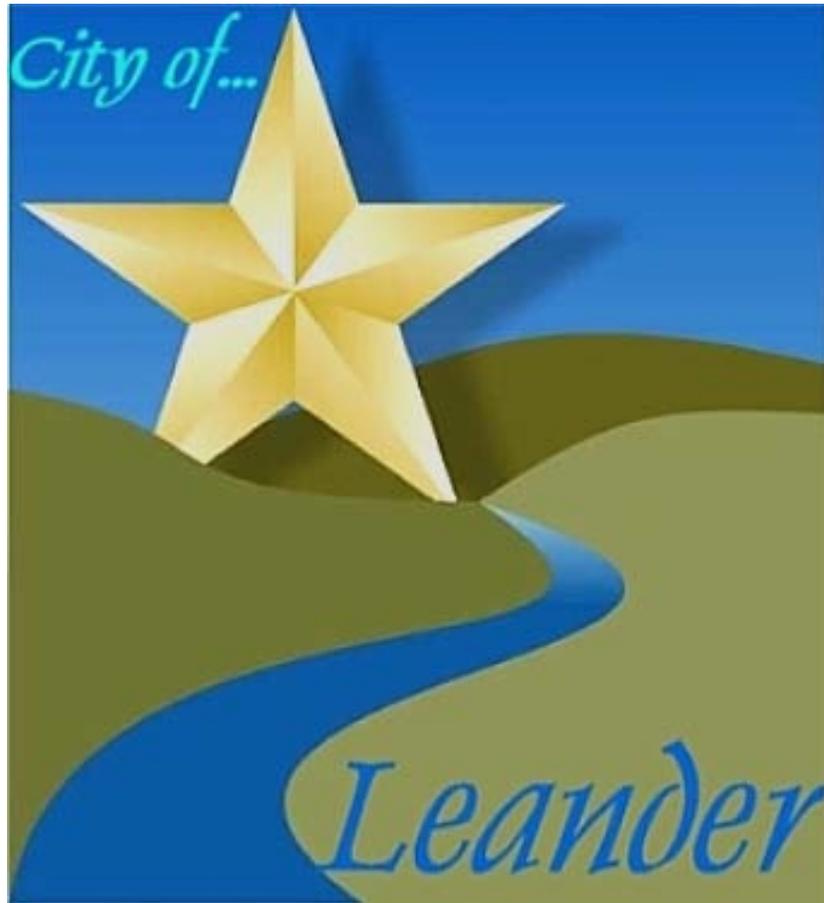
	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
MISCELLANEOUS					
28-00-4449 INTEREST INCOME	6,583	1,170	0	750	0
<b>TOTAL MISCELLANEOUS</b>	<b>6,583</b>	<b>1,170</b>	<b>0</b>	<b>750</b>	<b>0</b>
TRANSFERS					
28-00-4900 TRANSFER IN	4,263,007	0	0	0	0
<b>TOTAL TRANSFERS</b>	<b>4,263,007</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>4,269,590</b>	<b>1,170</b>	<b>0</b>	<b>750</b>	<b>0</b>

**CITY OF LEANDER, TEXAS  
UTILITY CIP REGIONAL WATER FUND EXPENDITURES  
9.2M 2007 BOND SERIES**

	<b>2009-10 ACTUAL</b>	<b>2010-11 ACTUAL</b>	<b>2011-12 CURRENT BUDGET</b>	<b>2011-12 PROJECTED</b>	<b>2012-13 ADOPTED</b>
CAPITAL PROJECTS					
28-01-5385 RAW WATER INTAKE CONTINGENCY	1,066	0	1,045,000	1,045,000	390,000
<b>TOTAL CAPITAL PROJECTS</b>	<b>1,066</b>	<b>0</b>	<b>1,045,000</b>	<b>1,045,000</b>	<b>390,000</b>
TRANSFER OUT					
28-01-6200 TRANSFER OUT	2,611	0	0	0	0
<b>TOTAL TRANSFER OUT</b>	<b>2,611</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
BONDS, IMPACT FEE CIP					
28-01-8305 42 BCRUA TRANSMISSION MAIN"	0	0	135,000	130,840	0
<b>TOTAL BONDS, IMPACT FEE CIP</b>	<b>0</b>	<b>0</b>	<b>135,000</b>	<b>130,840</b>	<b>0</b>
TRANSFER OUT					
28-02-6200 TRANSFER OUT	7,180,000	0	0	0	0
<b>TOTAL TRANSFER OUT</b>	<b>7,180,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>7,183,677</b>	<b>0</b>	<b>1,180,000</b>	<b>1,175,840</b>	<b>390,000</b>



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**ANNUAL BUDGET  
2012 - 2013**

**UTILITY FUND  
DEBT SERVICE FUND**

**CITY OF LEANDER, TEXAS  
UTILITY FUND I&S DEBT SERVICE REVENUES**

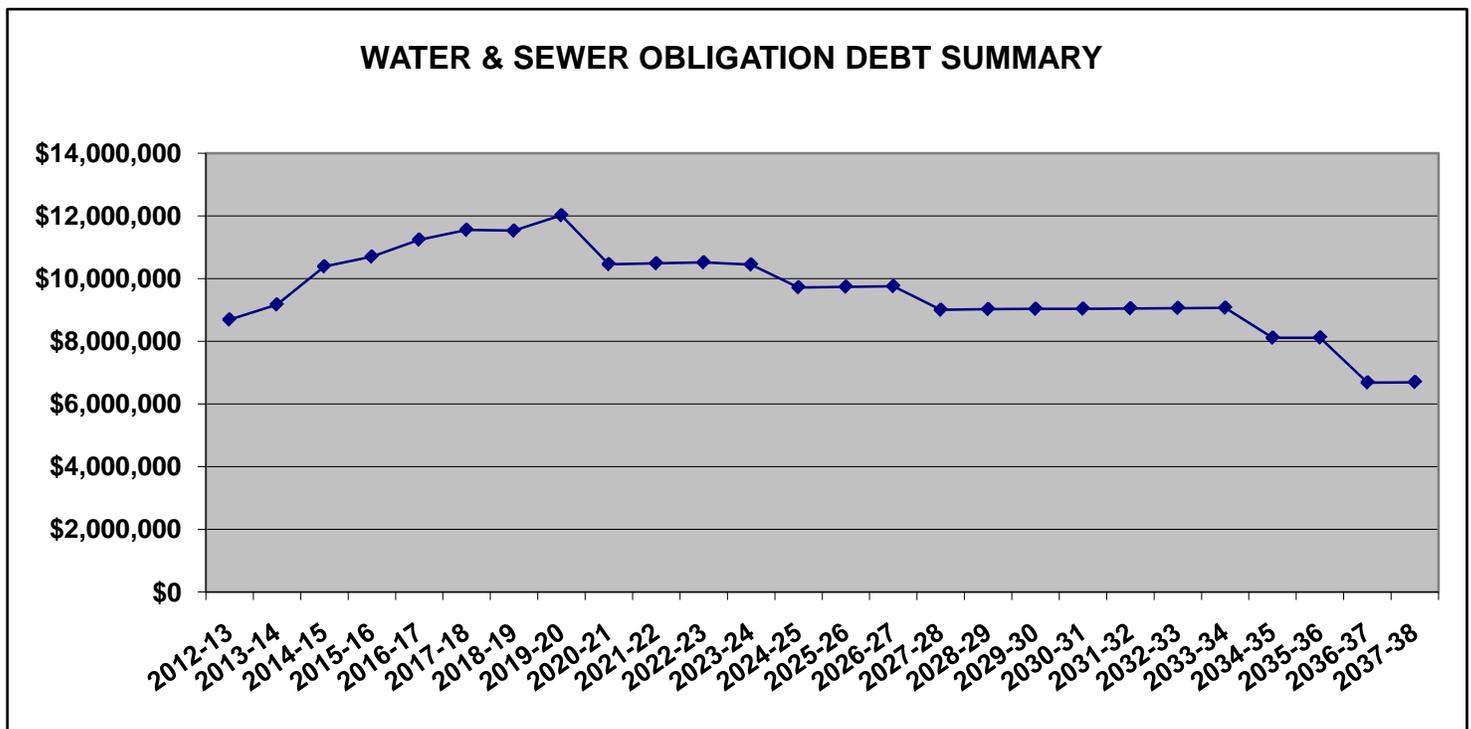
		2009-10 ACTUAL	2010-11 ACTUAL	2011-12 CURRENT BUDGET	2011-12 PROJECTED	2012-13 ADOPTED
MISCELLANEOUS						
85-00-4449	INTEREST INCOME	1,018	194	0	0	0
<b>TOTAL MISCELLANEOUS</b>		<b>1,018</b>	<b>194</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS						
85-00-4900	TRANSFER IN	0	0	1,670,983	0	0
85-00-4980	TRANSFER FROM UTILITY FUND	281,095	771,384	893,682	2,573,744	3,284,945
<b>TOTAL TRANSFERS</b>		<b>281,095</b>	<b>771,384</b>	<b>2,564,665</b>	<b>2,573,744</b>	<b>3,284,945</b>
<b>TOTAL REVENUES</b>		<b>282,113</b>	<b>771,578</b>	<b>2,564,665</b>	<b>2,573,744</b>	<b>3,284,945</b>

**CITY OF LEANDER, TEXAS  
UTILITY FUND I&S DEBT SERVICE EXPENDITURES**

		2009-10 ACTUAL	2010-11 ACTUAL	2011-12 CURRENT BUDGET	2011-12 PROJECTED	2012-13 ADOPTED
INTEREST						
85-01-5620	INTEREST 10M / 2004	325,245	146,445	146,445	0	0
85-01-5627	INTEREST 14,310M SERIES 2012	0	0	0	80,525	119,685
85-01-5629	INTEREST \$19,165M GO RFG 2012A	0	0	0	0	236,525
85-01-5630	INTEREST 2,155M / 2003	68,314	63,557	58,644	58,644	53,460
85-01-5643	INTEREST 27,655M GO & REF 2010	0	273,289	286,000	286,000	286,000
85-01-5648	INTEREST 36,270M SERIES 2012	0	0	935,983	955,983	1,419,275
85-01-5690	INTEREST 9.2M/2007 CO TAX/REV	399,893	287,593	287,593	287,592	0
<b>TOTAL INTEREST</b>		<b>793,451</b>	<b>770,883</b>	<b>1,714,665</b>	<b>1,668,744</b>	<b>2,114,945</b>
PRINCIPAL						
85-01-5827	PRINCIPAL 14,310M SERIES 2012	0	0	0	55,000	5,000
85-01-5830	PRINCIPAL 2,155M / 2003	0	0	115,000	115,000	125,000
85-01-5848	PRINCIPAL 36,270M SERIES 2012	0	0	735,000	735,000	1,040,000
<b>TOTAL PRINCIPAL</b>		<b>0</b>	<b>0</b>	<b>850,000</b>	<b>905,000</b>	<b>1,170,000</b>
SPECIAL SERVICES & FEES						
85-01-5970	PAYING AGENT FEES	500	900	0	0	0
<b>TOTAL SPECIAL SERVICES &amp; FEES</b>		<b>500</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND TOTAL EXPENDITURES</b>		<b>793,951</b>	<b>771,783</b>	<b>2,564,665</b>	<b>2,573,744</b>	<b>3,284,945</b>

## WATER & SEWER OBLIGATION DEBT SUMMARY

<b>YEAR</b>	<b>TOTAL PRINCIPAL</b>	<b>TOTAL INTEREST</b>	<b>GRAND TOTAL</b>
2012-13	2,253,000	6,440,189	8,693,189
2013-14	2,776,000	6,395,438	9,171,438
2014-15	4,085,000	6,305,206	10,390,206
2015-16	4,509,000	6,192,660	10,701,660
2016-17	5,182,000	6,062,956	11,244,956
2017-18	5,670,000	5,887,544	11,557,544
2018-19	5,845,000	5,685,175	11,530,175
2019-20	6,560,000	5,460,843	12,020,843
2020-21	5,240,000	5,220,857	10,460,857
2021-22	5,495,000	4,993,427	10,488,427
2022-23	5,775,000	4,743,918	10,518,918
2023-24	5,940,000	4,510,277	10,450,277
2024-25	5,450,000	4,272,433	9,722,433
2025-26	5,730,000	4,011,020	9,741,020
2026-27	6,015,000	3,744,353	9,759,353
2027-28	5,525,000	3,480,590	9,005,590
2028-29	5,800,000	3,226,929	9,026,929
2029-30	6,085,000	2,950,333	9,035,333
2030-31	6,380,000	2,659,983	9,039,983
2031-32	6,700,000	2,353,015	9,053,015
2032-33	7,035,000	2,028,045	9,063,045
2033-34	7,385,000	1,686,755	9,071,755
2034-35	6,790,000	1,324,091	8,114,091
2035-36	7,135,000	986,625	8,121,625
2036-37	6,055,000	631,941	6,686,941
2037-38	6,375,000	324,105	6,699,105
<b>TOTAL</b>	<b>147,790,000</b>	<b>101,578,700</b>	<b>249,368,700</b>



**REVENUE REFUNDING BONDS  
SERIES 2003**

<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012-13	125,000	53,460	178,460
2013-14	120,000	48,168	168,168
2014-15	130,000	42,768	172,768
2015-16	130,000	37,152	167,152
2016-17	140,000	31,320	171,320
2017-18	150,000	25,056	175,056
2018-19	155,000	18,468	173,468
2019-20	80,000	13,392	93,392
2020-21	85,000	9,828	94,828
2021-22	90,000	6,048	96,048
2022-23	95,000	2,052	97,052
<b>TOTAL</b>	<b>\$1,300,000</b>	<b>\$287,712</b>	<b>\$1,587,712</b>

**2003 Series: Issues \$2,155,000 Matures 2023**

Waterworks & Sewer System Junior Lien Revenue Refunding Bonds

**CONTRACT REVENUE BONDS  
BRUSHY CREEK REGIONAL UTILITY AUTHORITY  
SERIES 2009**

<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012-13	500,000	4,285,481	4,785,481
2013-14	1,000,000	4,272,361	5,272,361
2014-15	1,500,000	4,243,721	5,743,721
2015-16	1,850,000	4,197,311	6,047,311
2016-17	2,175,000	4,136,187	6,311,187
2017-18	2,290,000	4,059,975	6,349,975
2018-19	2,410,000	3,976,069	6,386,069
2019-20	2,540,000	3,882,513	6,422,513
2020-21	2,670,000	3,779,541	6,449,541
2021-22	2,810,000	3,667,241	6,477,241
2022-23	2,960,000	3,545,428	6,505,428
2023-24	3,115,000	3,413,264	6,528,264
2024-25	3,280,000	3,270,970	6,550,970
2025-26	3,450,000	3,118,057	6,568,057
2026-27	3,630,000	2,954,665	6,584,665
2027-28	3,820,000	2,780,752	6,600,752
2028-29	4,020,000	2,595,291	6,615,291
2029-30	4,235,000	2,392,120	6,627,120
2030-31	4,455,000	2,178,083	6,633,083
2031-32	4,690,000	1,952,927	6,642,927
2032-33	4,935,000	1,715,895	6,650,895
2033-34	5,195,000	1,466,480	6,661,480
2034-35	5,465,000	1,202,366	6,667,366
2035-36	5,755,000	924,525	6,679,525
2036-37	6,055,000	631,941	6,686,941
2037-38	6,375,000	324,105	6,699,105
<b>TOTAL</b>	<b>\$91,180,000</b>	<b>\$74,967,269</b>	<b>\$166,147,269</b>

**2009 Series: Issued \$91,180,000 Matures 2038**

Brushy Creek Regional Utility Authority, Inc. (BCRUA) City of Leander, Texas, Contract Revenue Bonds, Series 2009. The BCRUA is a joint venture formed by the cities of Leander, Cedar Park and Round Rock for purposes of planning, design, construction and operation of a regional water treatment plant. Improvements include raw water intake and pipeline, treated water transmission mains and a 17 mgd water treatment plant.

## GENERAL OBLIGATION & REFUNDING BONDS

### Series 2010

YEAR	PRINCIPAL	INTEREST	TOTAL
2012-13	0	286,000	286,000
2013-14	0	286,000	286,000
2014-15	745,000	286,000	1,031,000
2015-16	785,000	256,200	1,041,200
2016-17	1,095,000	224,800	1,319,800
2017-18	1,500,000	181,000	1,681,000
2018-19	1,500,000	121,000	1,621,000
2019-20	1,525,000	61,000	1,586,000
<b>TOTAL</b>	<b>\$7,150,000</b>	<b>\$1,702,000</b>	<b>\$8,852,000</b>

#### **2010 Series: Issued \$27,655,000 GO Obligation & Refunding Bonds Matures 2020**

Texas General Obligation and Refunding Bonds, Series 2010; Authorizing the refunding of certain outstanding obligations; levying a continuing direct annual ad valorem tax on all taxable property within the city for the payment thereof and the assessment and collection of such taxes; creating a sinking fund for the redemption thereof; authoring the sale thereof; authorizing and escrow agreement; and enacting other provisions relating to the purposes of this ordinance.

## GENERAL OBLIGATION REFUNDING BONDS

### Series 2012

YEAR	PRINCIPAL	INTEREST	TOTAL
2012-13	5,000	119,688	124,688
2013-14	5,000	119,588	124,588
2014-15	5,000	119,488	124,488
2015-16	5,000	119,388	124,388
2016-17	5,000	119,288	124,288
2017-18	5,000	119,163	124,163
2018-19	5,000	119,038	124,038
2019-20	625,000	118,888	743,888
2020-21	645,000	100,138	745,138
2021-22	660,000	80,788	740,788
2022-23	695,000	47,788	742,788
2023-24	720,000	25,200	745,200
<b>TOTAL</b>	<b>\$3,380,000</b>	<b>\$1,208,438</b>	<b>\$4,588,438</b>

#### **2012 Series: Issued \$14,310,000 GO Obligation Refunding Bonds Matures 2024**

Refunding certain obligations of the City, Limited Tax Refunding Bonds, Series 2002, Combined Tax & Revenue Certificates of Obligation, Series 2002, Combined Tax & Revenue Certificates of Obligation, Series 2004, Combined Tax & Revenue Certificates of Obligation, Series 2004A, 2006 GO Refunding Bonds, Series 2006 and Combination Tax & Revenue Certificates of Obligation, Series 2006; and the costs of issuance for the Bonds.

**GENERAL OBLIGATION COMBINATION TAX & REVENUE C/O**  
**Series 2012**

<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012-13	1,040,000	1,419,275	2,459,275
2013-14	1,060,000	1,398,475	2,458,475
2014-15	1,105,000	1,350,775	2,455,775
2015-16	1,130,000	1,328,675	2,458,675
2016-17	1,150,000	1,306,075	2,456,075
2017-18	1,195,000	1,265,825	2,460,825
2018-19	1,230,000	1,229,975	2,459,975
2019-20	1,230,000	1,180,775	2,410,775
2020-21	1,265,000	1,143,875	2,408,875
2021-22	1,330,000	1,080,625	2,410,625
2022-23	1,395,000	1,014,125	2,409,125
2023-24	1,440,000	968,788	2,408,788
2024-25	1,490,000	918,388	2,408,388
2025-26	1,565,000	843,888	2,408,888
2026-27	1,645,000	765,638	2,410,638
2027-28	1,705,000	699,838	2,404,838
2028-29	1,780,000	631,638	2,411,638
2029-30	1,850,000	558,213	2,408,213
2030-31	1,925,000	481,900	2,406,900
2031-32	2,010,000	400,088	2,410,088
2032-33	2,100,000	312,150	2,412,150
2033-34	2,190,000	220,275	2,410,275
2034-35	1,325,000	121,725	1,446,725
2035-36	1,380,000	62,100	1,442,100
<b>TOTAL</b>	<b>\$35,535,000</b>	<b>\$20,703,100</b>	<b>\$56,238,100</b>

**2012 Series: Issued \$36,270,000 Combination Tax & Revenue C/O Bonds Matures 2036**

The construction, acquisition and installation of additions, improvements and extensions to the City's Water and Sewer System, including the acquisition of the Sandy Creek Water Treatment Plant and related water distribution and storage facilities, and appurtenances thereto; and the professional services and costs of issuance related thereto.

**TAX NOTES**  
**Series 2012**

<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012-13	583,000	39,760	622,760
2013-14	591,000	34,321	625,321
2014-15	600,000	25,929	625,929
2015-16	609,000	17,409	626,409
2016-17	617,000	8,761	625,761
<b>TOTAL</b>	<b>\$3,000,000</b>	<b>\$126,181</b>	<b>\$3,126,181</b>

**2012 Series: Issued \$3,000,000 Tax Notes Matures 2017**

**GENERAL OBLIGATION REFUNDING BONDS**  
**Series 2012A**

<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012-13	0	236,525	236,525
2013-14	0	236,525	236,525
2014-15	0	236,525	236,525
2015-16	0	236,525	236,525
2016-17	0	236,525	236,525
2017-18	530,000	236,525	766,525
2018-19	545,000	220,625	765,625
2019-20	560,000	204,275	764,275
2020-21	575,000	187,475	762,475
2021-22	605,000	158,725	763,725
2022-23	630,000	134,525	764,525
2023-24	665,000	103,025	768,025
2024-25	680,000	83,075	763,075
2025-26	715,000	49,075	764,075
2026-27	740,000	24,050	764,050
<b>TOTAL</b>	<b>\$6,245,000</b>	<b>\$2,584,000</b>	<b>\$8,829,000</b>

**2012A Series: Issued \$19,165,000 General Obligation Refunding Bonds Matures 2027**

Refunding certain obligations of the City, General Obligation & Refunding Bonds, Series 2007, Combination Tax & Revenue Certificates of Obligation, Series 2007; and the costs of issuance for the Bonds.



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## 2012 Effective Tax Rate Worksheet

### City of Leander, Texas

See pages 13 to 16 for explanation of the effective rate.

1.	<b>2011 total taxable value. Enter the amount of 2011 taxable value on the 2011 tax roll today.</b> Include any adjustments since last year's certification; exclude Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in line 2) and the captured value for tax increment financing (will deduct taxes in line 14).	\$1,755,366,805
2.	<b>2011 tax ceilings. Counties, Cities and Junior College Districts. Enter 2011 total taxable value of homesteads with tax ceilings.</b> These include the homesteads of homeowners age 65 or older or disabled. Other units enter "0" if your taxing units adopted the tax ceiling provision in 2011 or prior year for homeowners age 65 or older or disabled, use this step.	\$124,649,191
3.	Preliminary 2011 adjusted taxable value. Subtract line 2 from line 1.	\$1,630,717,614
4.	<b>2011 total adopted tax rate.</b>	\$0.670420/\$100
5.	<b>2011 taxable value lost because court appeals of ARB decisions reduced 2011 appraised value.</b> A. Original 2011 ARB values: \$0 B. 2011 values resulting from final court decisions: - \$0 C. 2011 value loss. Subtract B from A.	\$0
6.	<b>2011 taxable value, adjusted for court-ordered reductions.</b> Add line 3 and line 5C.	\$1,630,717,614
7.	<b>2011 taxable value of property in territory the unit deannexed after January 1, 2011.</b> Enter the 2011 value of property in deannexed territory.	\$0
8.	<b>2011 taxable value lost because property first qualified for an exemption in 2011. Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport exemptions or tax abatements. A. Absolute exemptions. Use 2011 market value: \$736,265 B. Partial exemptions. 2011 exemption amount or 2011 percentage exemption times 2011 value: + \$2,145,761 C. Value loss. Add A and B.	\$2,882,026
9.	<b>2011 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2012.</b> Use only those properties that first qualified in 2012; do not use properties that qualified in 2011. A. 2011 market value: \$0 B. 2012 productivity or special appraised value: - \$0 C. Value loss. Subtract B from A.	\$0
10.	<b>Total adjustments for lost value.</b> Add lines 7, 8C and 9C.	\$2,882,026
11.	<b>2011 adjusted taxable value. Subtract line 10 from line 6.</b>	\$1,627,835,588
12.	<b>Adjusted 2011 taxes. Multiply line 4 by line 11 and divide by \$100.</b>	\$10,913,335
13.	<b>Taxes refunded for years preceding tax year 2011. Enter the amount of taxes refunded during the last budget year for tax years preceding tax year 2011.</b> Types of refunds include court decisions, Section 25.25(b) and (c) corrections and Section 31.11 payment errors. Do not include refunds for tax year 2011. This line applies only to tax years preceding tax year 2011.	\$1,772
14.	<b>Taxes in tax increment financing (TIF) for tax year 2011. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit.</b> If the unit has no 2012 captured appraised value in Line 16D, enter "0."	\$122,281

## 2012 Effective Tax Rate Worksheet (continued)

City of Leander, Texas

<b>15.</b>	<b>Adjusted 2011 taxes with refunds. Add lines 12 and 13, subtract line 14.</b>	\$10,792,826
<b>16.</b>	<p><b>Total 2012 taxable value on the 2012 certified appraisal roll today.</b> This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in line 18). These homesteads includes homeowners age 65 or older or disabled.</p> <p><b>A. Certified values only:</b> <span style="float: right;">\$1,835,694,690</span></p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: <span style="float: right;">+ \$0</span></p> <p><b>C. Pollution control exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control property (use this line based on attorney's advice): <span style="float: right;">- \$0</span></p> <p><b>D. Tax increment financing:</b> Deduct the 2012 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2012 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in line 21 below. <span style="float: right;">- \$35,999,129</span></p> <p><b>E. Total 2012 value.</b> Add A and B, then subtract C and D.</p>	\$1,799,695,561
<b>17.</b>	<p><b>Total value of properties under protest or not included on certified appraisal roll.</b></p> <p><b>A. 2012 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the district's value and the taxpayer's claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value. <span style="float: right;">\$54,654,164</span></p> <p><b>B. 2011 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included at appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. <span style="float: right;">+ \$0</span></p> <p><b>C. Total value under protest or not certified.</b> Add A and B.</p>	\$54,654,164
<b>18.</b>	<b>2012 tax ceilings.</b> Enter 2012 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other units enter "0." If your taxing units adopted the tax ceiling provision in 2011 or prior year for homeowners age 65 or older or disabled, use this step.	\$140,039,594
<b>19.</b>	<b>2012 total taxable value.</b> Add lines 16E and 17C. Subtract line 18.	\$1,714,310,131

## 2012 Effective Tax Rate Worksheet (continued)

City of Leander, Texas

<b>20.</b>	<b>Total 2012 taxable value of properties in territory annexed after January 1, 2008.</b> Include both real and personal property. Enter the 2012 value of property in territory annexed.	\$0
<b>21.</b>	<b>Total 2012 taxable value of new improvements and new personal property located in new improvements.</b> "New" means the item was not on the appraisal roll in 2011. An improvement is a building, structure, fixture or fence erected on or affixed to land. A transportable structure erected on its owner's land is also included unless it is held for sale or is there only temporarily. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the unit after January 1, 2011 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2012. New improvements do not include mineral interests produced for the first time, omitted property that is back assessed and increased appraisals on existing property.	\$75,328,280
<b>22.</b>	<b>Total adjustments to the 2012 taxable value.</b> Add lines 20 and 21.	\$75,328,280
<b>23.</b>	<b>2012 adjusted taxable value.</b> Subtract line 22 from line 19.	\$1,638,981,851
<b>24.</b>	<b>2012 effective tax rate.</b> Divide line 15 by line 23 and multiply by \$100.	\$0.658507/\$100
<b>25.</b>	<b>COUNTIES ONLY.</b> Add together the effective tax rates for each type of tax the county levies. The total is the 2012 county effective tax rate.	\$/\$100

A county, city or hospital district that adopted the additional sales tax in November 2011 or in May 2012 must adjust its effective tax rate. The Additional Sales Tax Rate Worksheet on page 39 sets out this adjustment. Do not forget to complete the Additional Sales Tax Rate Worksheet if the taxing unit adopted the additional sales tax on these dates.

## 2012 Rollback Tax Rate Worksheet

### City of Leander, Texas

See pages 17 to 21 for an explanation of the rollback tax rate.

<b>26.</b>	<b>2011 maintenance and operations (M&amp;O) tax rate.</b>	\$0.448180/\$100
<b>27.</b>	<b>2011 adjusted taxable value. Enter the amount from line 11.</b>	\$1,627,835,588
<b>28.</b>	<b>2011 M&amp;O taxes.</b>	
	A. Multiply line 26 by line 27 and divide by \$100. <span style="float: right;">\$7,295,633</span>	
	B. <b>Cities, counties and hospital districts with additional sales tax:</b> Amount of additional sales tax collected and spent on M&O expenses in 2011. Enter amount from full year's sales tax revenue spent for M&O in 2011 fiscal year, if any. Other units, enter "0." Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent. <span style="float: right;">+ \$0</span>	
	C. <b>Counties:</b> Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other units, enter "0." <span style="float: right;">+ \$0</span>	
	D. <b>Transferring function:</b> If discontinuing all of a department, function or activity and transferring it to another unit by written contract, enter the amount spent by the unit discontinuing the function in the 12 months preceding the month of this calculation. If the unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the unit operated the function. The unit discontinuing the function will subtract this amount in H below. The unit receiving the function will add this amount in H below. Other units, enter "0." <span style="float: right;">+/- \$0</span>	
	E. <b>Taxes refunded for years preceding tax year 2011:</b> Enter the amount of M&O taxes refunded during the last budget year for tax years preceding tax year 2011. Types of refunds include court decisions, Section 25.25(b) and (c) corrections and Section 31.11 payment errors. Do not include refunds for tax year 2011. This line applies only to tax years preceding tax year 2011. <span style="float: right;">+ \$1,188</span>	
	F. <b>Enhanced indigent health care expenditures:</b> Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance. <span style="float: right;">+ \$0</span>	
	G. <b>Taxes in tax increment financing (TIF):</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the unit has no 2012 captured appraised value in Line 16D, enter "0." <span style="float: right;">- \$ 122,281</span>	
	H. <b>Adjusted M&amp;O Taxes.</b> Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G. <span style="float: right;">\$7,174,540</span>	

## 2012 Rollback Tax Rate Worksheet (continued)

City of Leander, Texas

<b>29.</b>	<b>2012 adjusted taxable value.</b> Enter line 23 from the Effective Tax Rate Worksheet.	\$1,638,981,851
<b>30.</b>	<b>2012 effective maintenance and operations rate.</b> Divide line 28H by line 29 and multiply by \$100.	\$0.437743/\$100
<b>31.</b>	<b>2012 rollback maintenance and operation rate.</b> Multiply line 30 by 1.08. (See lines 49 to 52 for additional rate for pollution control expenses.	\$0.472762/\$100
<b>32.</b>	<b>Total 2012 debt to be paid with property taxes and additional sales tax revenue.</b> "Debt" means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the unit's budget as M&O expenses.  Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue (or additional sales tax revenue). Do not include appraisal district budget payments. List the debt in "Schedule B: Debt Service." If using unencumbered funds, subtract unencumbered fund amount used from total debt and list remainder.	\$4,020,070
<b>33.</b>	<b>Certified 2011 excess debt collections. Enter the amount certified by the collector.</b>	\$0
<b>34.</b>	<b>Adjusted 2012 debt.</b> Subtract line 33 from line 32.	\$4,020,070
<b>35.</b>	<b>Certified 2012 anticipated collection rate.</b> Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	100.000000%
<b>36.</b>	<b>2012 debt adjusted for collections.</b> Divide line 34 by line 35.	\$4,020,070
<b>37.</b>	<b>2012 total taxable value.</b> Enter the amount on line 19.	\$1,714,310,131
<b>38.</b>	<b>2012 debt tax rate.</b> Divide line 36 by line 37 and multiply by \$100.	\$0.234500/\$100
<b>39.</b>	<b>2012 rollback tax rate.</b> Add lines 31 and 38.	\$0.707262/\$100
<b>40.</b>	<b>COUNTIES ONLY.</b> Add together the rollback tax rates for each type of tax the county levies. The total is the 2012 county rollback tax rate.	\$/\$100

A taxing unit that adopted the additional sales tax must complete the lines for the *Additional Sales Tax Rate*. A taxing unit seeking additional rollback protection for pollution control expenses completes the *Additional Rollback Protection for Pollution Control*.

## 2012 Notice of Effective Tax Rate Worksheet for Calculation of Tax Increase/Decrease

**Entity Name: City of Leander, Texas**

**Date: 07/20/2012**

1.	2011 taxable value, adjusted for court-ordered reductions. Enter line 6 of the Effective Tax Rate Worksheet.	\$1,630,717,614
2.	2011 total tax rate. Enter line 4 of the Effective Tax Rate Worksheet.	0.670420
3.	Taxes refunded for years preceding tax year 2011. Enter line 13 of the Effective Tax Rate Worksheet.	\$1,772
4.	Last year's levy. Multiply Line 1 times Line 2 and divide by 100. To the result, add Line 3.	\$10,934,429
5.	2012 total taxable value. Enter Line 19 of the Effective Tax Rate Worksheet.	\$1,714,310,131
6.	2012 effective tax rate. Enter line 24 of the Effective Tax Rate Worksheet or Line 47 of the Additional Sales Tax Rate Worksheet.	0.658507
7.	2012 taxes if a tax rate equal to the effective tax rate is adopted. Multiply Line 5 times Line 6 and divide by 100.	\$11,288,852
8.	Last year's total levy. Sum of line 4 for all funds.	\$10,934,429
9.	2012 total taxes if a tax rate equal to the effective tax rate is adopted. Sum of line 7 for all funds.	\$11,288,852
10.	Tax Increase (Decrease). Subtract Line 8 from Line 9.	\$354,423

## 2012 Property Tax Rates in City of Leander, Texas

This notice concerns 2011 property tax rates for City of Leander. It presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers can start tax rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments are required by state law. The rates are given per \$100 of property value.

### Last year's tax rate:

Last year's operating taxes	\$7,689,461
Last year's debt taxes	\$3,812,990
Last year's total taxes	\$11,502,451
Last year's tax base	\$1,627,835,588
Last year's total tax rate	0.670420/\$100

### This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$10,792,826
÷ This year's adjusted tax base (after subtracting value on new property)	\$1,638,981,851
= This year's effective tax rate	0.658507/\$100

### This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate and/or enhanced indigent health care expenditures)	\$7,174,540
÷ This year's adjusted tax base	\$1,638,981,851
= This year's effective operating base	0.437743/\$100
x 1.08 = this year's maximum operating rate	0.472762/\$100
+ This year's debt rate	0.234500/\$100
= This year's rollback rate	0.707262/\$100

**Statement of Increase/Decrease**

If City of Leander adopts a 2012 tax rate equal to the effective tax rate of 0.658507 per \$100 of value, taxes would increase compared to 2011 taxes by \$ 354,423

**Schedule A: Unencumbered Fund Balances:**

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	<b>Balance</b>
M&O Fund	4,380,000
I&S Fund	275,000

**Schedule B: 2012 Debt Service:**

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
\$4.245m GO Refunding Bonds Series 2005	190,000	134,268	0	324,268
\$21.210m GO & Refunding Bonds, Series 2007	560,000	47,892	0	607,892
\$4.630m GO Refunding Bonds, Series 2009	725,000	124,375	0	849,375
\$27.655m GO & Refunding Bonds, Series 2010	0	814,900	0	814,900
\$14.310m GO Refunding Bonds, Series 2012	790,000	324,375	0	1,114,375
\$19.165m GO Refunding Bonds, Series 2012A	0	521,225	0	521,225
Arbitrage Rebate Calculation Fees	0	0	15,000	15,000
Paying Agent Fees	0	0	2,500	2,500
Total required for 2012 debt service				\$4,249,535
- Amount (if any) paid from funds listed in Schedule A				\$229,465
- Amount (if any) paid from other resources				\$0
- Excess collections last year				\$0
= Total to be paid from taxes in 2012				\$4,020,070
+ Amount added in anticipation that the unit will collect only 100.000000% of its taxes in 2012				\$0
= Total Debt Levy				\$4,020,070

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 904 S. Main St., Georgetown, TX 78628.

Name of person preparing this notice: Deborah M. Hunt, CTA

Title: Tax Assessor-Collector, Williamson County

Date prepared: July 20, 2012

ORDINANCE NO. 12-044-00

AN ORDINANCE OF THE CITY OF LEANDER, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Leander, Texas ("City") has submitted to the City Council a proposed budget of the revenues and the expenditures for FY 2012-13 to conduct the affairs of the City and has provided a complete financial plan for FY 2012-13; and

WHEREAS, the proposed budget has been compiled from detailed information obtained from the several departments, divisions, and offices of the City; and

WHEREAS, the City Council has received the City Manager's proposed budget, a copy of which has been filed with the City Secretary; and

WHEREAS, the City Council has conducted a public hearing on the budget, as provided by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. The FY 2012-13 Annual Budget, beginning October 1, 2012, and ending September 30, 2013, a copy which is attached hereto as Exhibit "A", is hereby adopted.

Section 2. The sums shown on Exhibit "A" are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City as established in the approved budget document for the fiscal year ending September 30, 2012.

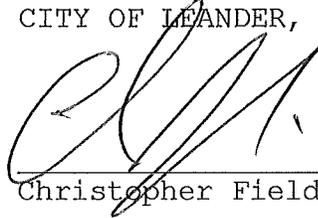
Section 3. The city manager is hereby authorized to transfer appropriations, when necessary, between accounts within the same budgetary fund for purposes of fiscal control, efficiency and sound management practices.

Section 4. Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

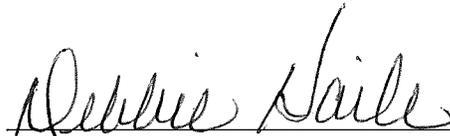
Section 5. This ordinance shall be and remain in full force and effect from and after its final passage and publication as herein provided.

PASSED AND APPROVED this 6th day of September, 2012.

CITY OF LEANDER, TEXAS

  
\_\_\_\_\_  
Christopher Fielder, Mayor

ATTEST:

  
\_\_\_\_\_  
Debbie Haile, City Secretary



ORDINANCE NO. 12-050-00

AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LEANDER, TEXAS, FOR THE FISCAL YEAR 2012-2013; PROVIDING FOR AND APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID.

WHEREAS, the City Council of the City of Leander, Texas, has approved the municipal budget for the fiscal year beginning October 1, 2012, and ending September 30, 2013; and

WHEREAS, it is necessary that an ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Leander, Texas in accordance with such budget and the Texas Tax Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. There is hereby levied and there shall be collected for the use, support and operation of the municipal government of the City of Leander and to provide an interest and sinking fund for the fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City subject to taxation, a tax of \$0.67042 for each \$100.00 valuation of property, said tax being so levied and apportioned for the following specific purposes;

- (a) For the current expenses, maintenance and operation of the general government (General Fund), \$0.43592 on each \$100.00 valuation for property, and
- (b) For the interest and sinking fund, \$0.23450 on each \$100.00 valuation of property.

Section 2. Taxes levied under this ordinance shall be due October 1, 2012 and if not paid on or before January 31, 2013, shall immediately become delinquent.

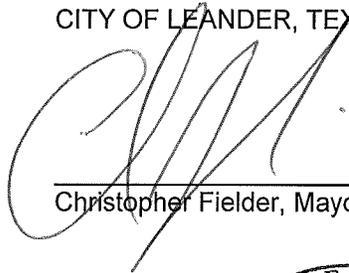
Section 3. Taxes shall become a lien upon the property against which assessed, and the Travis County Tax Assessor/Collector within Travis County, and the Williamson County Tax Assessor/Collector within Williamson County, respectively, as the assessor and collector of taxes for the City of Leander, are hereby authorized and empowered to enforce the collection of such taxes, according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, and, by virtue of the tax rolls, fix and establish a lien by levying upon such property whether real, personal or mixed for the payment of said taxes, penalty and interest. The penalty and interest collected from such delinquent taxes shall be apportioned between the General Fund and the Interest and Sinking Fund of the City of Leander. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by state law.

Section 4. That this ordinance shall take effect and be in full force from and after its passage.

PASSED AND APPROVED THIS THE 6th DAY OF SEPTEMBER, 2012 by the following motion "I move that the property tax rate be increased by the adoption of a tax rate of \$0.67042 which is effectively a 1.81% increase in the tax rate." which was made by Mayor Fielder and seconded by Mayor Pro Tem Cantwell to approve this ordinance having received 6 votes for; 0 against and 0 abstain, 1 absent.

FINALLY PASSED AND APPROVED THIS THE 20th DAY OF SEPTEMBER, 2012 by the following motion "I move that the property tax rate be increased by the adoption of a tax rate of \$0.67042 which is effectively a 1.81% increase in the tax rate." which was made by Mayor Fielder and seconded by <sup>COUNCIL</sup> ~~MEMBER~~ to approve this ordinance having received 7 votes for; 0 against and 0 abstain. <sup>NAVARRETTE</sup>

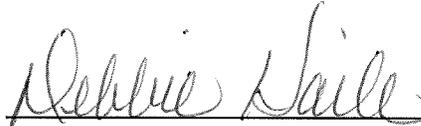
CITY OF LEANDER, TEXAS



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Christopher Fielder, Mayor

ATTEST:



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Debbie Haile, City Secretary



## GLOSSARY OF TERMS

**Ad Valorem Tax** – Also known as property taxes, they are levied on both real and personal property according to the property's valuation and the tax rate.

**Assessed Valuation** – The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

**Assessment Ratio** – The ratio at which the tax rate is applied to the tax base.

**Available (Undesignated) Fund Balance** – This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

**Beginning Fund Balance** – Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year encumbrances.

**Bonded Debt** – The portion of indebtedness represented by outstanding bonds.

**Budget** – A plan of financial activity for a specified period of time indicating all planned revenues and expenses for the budget period.

**Budget Calendar** – The schedule of key dates which a government follows in the preparation and adoption of the budget.

**Budget Message** – The opening section of the Annual Budget that provides the City Council and public with an overview of the most important aspects of the budget.

**Capital Project** – Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life. Also known as capital improvements.

**CO/Certificate of Obligation** – This type of bond is backed by the full faith, credit and taxing power of the government.

**Contingency** – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services** – Services rendered to a government by private firms, individuals, or other governmental agencies.

**Cost of Living Adjustment** – An increase in salaries to offset the effect of inflation on compensation.

**Debt Service** – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Debt Service Fund** – Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Department** – The basic organized unit of government which is functionally unique in its delivery of services.

**Expense** – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

**Fiscal Year** – A twelve-month period designated as the operating year for accounting and budgeting purposes. (October 1 thru September 30).

**Franchise Fees** – A fee paid by public service businesses for use of City streets alleys and property in providing their services to the citizens. Services include electricity, telephone, natural gas, solid waste collection, and cable television.

**Fund** – A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

**FY** – Fiscal Year.

**General Fund** – One of the five governmental fund types that typically serves as the chief operating fund. The general fund is used to account for all financial resources except those required to be accounted for in another fund.

**GAAP** – Generally Accepted Accounting Principles

**GFOA/Government Finance Officers Association** – An association of public finance professionals that help in the development and promotion of GAAP for state and local government.

**Grants** – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Goal** – A statement of broad direction purpose or intent based on the needs of the community. A goal is general and timeless.

**I&S Tax Rate** – Interest and Sinking Tax Rate. That portion of the total tax

rate necessary to make annual principal & interest payments on outstanding debt.

**Inter-fund Transfers** – The movement of monies between funds of the same governmental entity.

**Levy** – To impose taxes for the support of government activities.

**Line-Item Budget** – A budget prepared along departmental lines that focuses on what is to be bought.

**M&O Tax Rate** – Maintenance and Operations Tax Rate. That portion of the total tax rate necessary to support the General Fund.

**Materials and Supplies** – Expendable materials and operating supplies necessary to conduct departmental operations.

**Operating Expenses** – The cost for personnel, materials, and equipment required for a department to function.

**Operating Revenue** – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Ordinance** – A law of a municipality enacted by the governing body of the governmental entity.

**Proprietary Funds** – Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

**Reserve** – Revenues that are not required for expenditure in the current budget year.

**Revenue** – Source of income financing the operations of government.

**Sinking Fund** – The sum set apart from the income of the City and allowed to accumulate in order to ultimately pay off a debt.

**Tax Levy** – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Taxable Value** – The assessed value less allowable exemptions resulting in an amount to which the tax rate is applied to determine property taxes due.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**TCAD** – Travis Central Appraisal District

**TIA/Traffic Impact Analysis** – A traffic impact analysis is a study which assesses the effects that a particular development's traffic will have on a transportation network in the community.

**TIRZ/Tax Increment Reinvestment Zone #1** – Tax increment financing is a tool that local governments can use to publicly finance needed structural improvements and enhanced infrastructure within a defined area. The cost of improvements to the area is repaid by the contribution of future tax revenues by each taxing unit that levies taxes against the property.

**Transfers In/Out** – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

**Unreserved Fund Balance** – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**WCAD** – Williamson Central Appraisal District