AGENDA
REGULAR CITY COUNCIL
CITY OF LEANDER, TEXAS

Pat Bryson Municipal Hall
201 North Brushy Street ~ Leander, Texas

Thursday ~ January 16, 2014 at 7:00 PM

Mayor – Christopher Fielder

Place 1 – Andrea Navarrette	**Place 4 – Ron Abruzzese**
Place 2 – Kirsten Lynch	**Place 5 – Jason Dishongh (Mayor Pro Tem)**
Place 3 – Simon Garcia	**Place 6 – David Siebold**

City Manager – Kent Cagle

1. Open meeting, Invocation, Pledges of Allegiance
2. Roll Call
3. Staff Comments
4. Citizen Comments: Three (3) minutes allowed per speaker
   Please turn in speaker request form before the meeting begins.
5. Proclamation designating January 2014 as "Meals on Wheels" month in the City of Leander.
   Sponsored by Mayor Pro Tem Dishongh

CONSENT AGENDA: ACTION

6. Approval of the minutes: January 2, 2014
7. Acceptance of Subdivision Infrastructure Improvements for Cold Springs, Section 5

PUBLIC HEARING: ACTION

8. **a. Public Hearing** on Subdivision Variance #13-VA-003: a request for a Variance to Article III, Section 45(a)(4) of the Subdivision Ordinance regarding block width requirements for the property generally located 300 feet north of the intersection of CR 273/Mel Mathis and RM 2243, Leander, Williamson County, Texas.
   Applicant: Don Pool on behalf of TVI, Inc. (Jeff Musgrove)

   b. Action on Subdivision Variance #13-VA-003: request for a variance to Article III, Section 45(a)(4), of the Subdivision Ordinance

9. **a. Public Hearing** on an Ordinance granting Public Utility and Temporary Construction Easements at The Crystal Falls Golf Course

   b. Action on an Ordinance granting Public Utility and Temporary Construction Easements at The Crystal Falls Golf Course

REGULAR AGENDA

10. Consider a Resolution of the City of Leander, Texas accepting the petitions for annexation of two parcels being 145.26 acres, more or less, and 52.290 acres, more or less, located in Williamson County, Texas; setting an annexation schedule; providing for open meetings and related matters

11. Consider Change Order #3 for Crystal Falls Elevated Storage Tank & Pump Station Modifications

12. Consider an Ordinance establishing No Parking Zones at certain time interval(s) for Trustworthy, Tall Chief and Rimfire

13. Consider appointments to the Planning & Zoning Commission, Parks and Recreation Advisory Board, Library Foundation Board, TIF/Development Authority Board, Board of Adjustment, Economic Development Committee and Veterans Park Committee

14. Council Members Closing Statements

15. Adjournment

CERTIFICATION

This meeting will be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting the Council reserves the right to adjourn into executive session on any of the above posted agenda items in accordance with the sections 551.071 [litigation and certain consultation with attorney], 551.072 [acquisition of interest in real property], 551.073 [contract for gift to city], 551.074 [certain personnel deliberations] or 551.076 [deployment/ implementation of security personnel or devices]. The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. **Please call the City Secretary at 512/ 528-2743 for information**. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 512/ 528-2800. I certify that the above agenda for this Meeting of the City Council of the City of Leander, Texas, was posted on the bulletin board at City Hall, in Leander, Texas, on the 10th day of January, 2014 by 5:00 pm pursuant to Chapter 551 of the Texas Government Code.

Debbie Haile

Debbie Haile TRMC, City Secretary

PROCLAMATION

WHEREAS, on January 2, 2014, the Leander City Council voted unanimously to designate every month to support a Local Charity benefiting the citizens of Leander; and

WHEREAS, the City Council encourages all residents of Leander to support Local Charities with donations of their goods, money and time; and

WHEREAS, the City of Leander benefits from the services provided by a variety of local charities; and

WHEREAS, when residents support local charities it helps build a sense of community;

NOW, THEREFORE; the City of Leander does hereby proclaim January, 2014 as:

"MEALS ON WHEELS" MONTH

WHEREAS, Meals on Wheels is a program offered through Williamson Burnet County Opportunities, a nonprofit organization dedicated to providing services to help those in need achieve a better, more productive life; and

WHEREAS, Meals on Wheels provide hot home-delivered meals and Senior Center meals five days a week to those who, due to illness, age or disability, are unable to provide proper nutrition to themselves; and

WHEREAS, Meals on Wheels relieve the isolation and loneliness of the home bound; and

WHEREAS, Meals on Wheels and Senior Center meals are provided at no cost to recipients; and

WHEREAS, Meals on Wheels relies strongly on volunteers within the community and urges all Citizens to become involved

Signed this 16th day of January, 2014.

Attest:

Christopher Fielder, Mayor

Debbie Haile, City Secretary

MINUTES
REGULAR CITY COUNCIL
CITY OF LEANDER, TEXAS

Pat Bryson Municipal Hall
201 North Brushy Street ~ Leander, Texas

Thursday ~ January 2, 2014 at 7:00 PM

Mayor – Christopher Fielder	
Place 1 – Andrea Navarrette	**Place 4 – Michell Cantwell**
Place 2 – Kirsten Lynch	**Place 5 – Jason Dishongh (Mayor Pro Tem)**
Place 3 – Simon Garcia	**Place 6 – David Siebold**
City Manager – Kent Cagle	

1. Open meeting, Invocation, Pledges of Allegiance
   Mayor Fielder called the meeting to order at 7:00 p.m. and welcomed those in attendance
   Council Member Lynch delivered the invocation

2. Roll Call
   All present except Council Member Garcia

3. Staff Comments
   No comments

4. Citizen Comments: Three (3) minutes allowed per speaker
   Please turn in speaker request form before the meeting begins.

   Matt Powell, Mayor Cedar Park – congratulated Council Member Cantwell for her service and thanked the council for working well with Cedar Park and wished everyone a Happy New Year

   Richard Archer 807 Dewberry Drive Cedar Park - praised Council Member Cantwell for her service to the community

5. Canvass of Election Results from December 17, 2013 Runoff Election for City Council Place 4, Unexpired term
   Motion made by Mayor Pro Tem Dishongh to approve. Second by Council Member Siebold. Motion passes, all voting "aye"

6. Presentation to Council Member Cantwell
   Mayor Fielder recognized Council Member Cantwell for 10 years of service to the City Council and presented her with a plaque.
   Kent Cagle presented her with a Leander street sign.
   Bob Cantwell recognized Michell Cantwell and thanked her

   Each Council Member spoke about Michell

7. Swearing In of Ron Abruzzese to City Council Place 4
   Judge Travis Lucas swore Ron Abruzzese into City Council Place 4

   Council Member Abruzzese took his place on the dais

REGULAR AGENDA

8. Consider amendment to Resolution #12-019-00; declaring every month to be designated to support a local charity. ***Sponsored by Mayor Pro Tem Dishongh***
Mayor Pro Tem Dishongh explained

Motion made by Mayor Pro Tem Dishongh to approve. Second by Council Member Siebold. Motion passes, all voting "aye"

9. Consider appointments to the Parks & Recreation Advisory Board, Economic Development Committee and Library Foundation Board
Jason Dishongh explained

Mayor Fielder postponed this item until the January 16, 2014 meeting and to add the Planning and Zoning Commission position to the list.

CONSENT AGENDA: ACTION

Consent Agenda includes items 10 through 13

10. Approval of the minutes: December 19, 2013

11. Consider first Amendment to the Facilities Agreement between the City of Leander and Palmera Ridge Development, Inc.

12. Second Reading of an Ordinance on Ordinance Case #13-OR-004: amending sections of Article 14.200, The Composite Zoning Ordinance to modify the GC, General Commercial and LI, Light Industrial Use Components and the Type 3 Site Component

13. Consider Agreements to terminate the Development and Reimbursement Agreement and Facilities Agreement with Leander 183A Development II, LLC, originally approved November 1, 2012

Motion made by Council Member Siebold to approve the consent agenda items. Second by Council Member Navarrette. Motion passes, 5 to 1 with Council Member Lynch voting against.

14. Council Members Closing Statements
Council Members gave their closing statements

Mayor Fielder told the audience about the Mayor's Prayer Breakfast sponsored by the Chamber of Commerce

Mayor Fielder announced that there will be a reception for Michell Cantwell immediately following the meeting.

15. Adjournment
With there being no further business, the meeting adjourned at 7:35 p.m.

Attest:

_____
Christopher Fielder, Mayor

_____
Debbie Haile, TRMC, City Secretary

AGENDA ITEM # 7

Executive Summary

January 16, 2014

Council Agenda Subject: Consider Acceptance of Subdivision Infrastructure Improvements for Cold Springs, Section 5.

Background: The subdivision infrastructure improvements required for Cold Springs, Section 5 have been installed, inspected, and found to be satisfactorily completed. All documentation required for acceptance of the subdivision has been received, including record drawings, statement of substantial completion prepared by a Professional Engineer licensed in the State of Texas, copies of all inspection reports and certified test results, electronic files of the improvements and final plat, affidavit of all bills paid, and a two-year term Maintenance Bond. The Maintenance Bond will commence its two year term upon City Council acceptance, as anticipated, on January 16, 2014 which will provide warranty and maintenance coverage for the infrastructure improvements through January 16, 2016. The Engineering Department will perform a formal inspection of the improvements approximately 30 days prior to the expiration of the Maintenance Bond to assure that any defects in materials, workmanship, or maintenance are corrected prior to expiration of the bond.

Origination: Wayne S. Watts, P.E., CFM, City Engineer

Financial Consideration: N/A

Recommendation: Staff recommends City Council's formal acceptance of the subdivision infrastructure improvements for Cold Springs, Section 5.

Attachments: Engineer's Concurrence Letter, Maintenance Bond, Affidavits of All Bills Paid, and Final Pay Estimates

Prepared by: Wayne S. Watts, P.E., CFM, City Engineer

ENGINEER'S CONCURRENCE

FOR PROJECT ACCEPTANCE

PROJECT: Cold Springs Section Five

Date: December 20, 2013

Owner's Name and Address

Pulte Homes
9401 Amberglen Blvd
Building 1, Suite 150
Austin, TX 78729

Consultant Engineer's
Name and Address

CSF Civil Group
3636 Executive Center Drive
Suite 209
Austin, TX 78731

I, the undersigned Professional Engineer in the State of Texas, or my representative have made a visual inspection of the referenced project. No discrepancies in approved construction plans or deficiencies in construction were visible or brought to my attention by the parties at the meeting except those listed below. I, therefore, recommend acceptance of this project by the City of Leander once the following listed items are corrected to the satisfaction of the City of Leander.

STATE OF TEXAS
RANDALL B. NIXON
91097
LICENSED PROFESSIONAL ENGINEER
12-20-13

Randall B. Nixon, P.E.

91097
Texas Registration Number

MAINTENANCE BOND
Subdivision Improvements

Bond NO. 1026438

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

KNOW ALL BY THESE PRESENTS, that DNT Construction, LLC as Principal, whose address is 2300 Picadilly Round Rock, TX 78664, and The Hanover Insurance Company a Corporation organized under the laws of the State of New Hampshire, and duly authorized to do business in the State of Texas, as Surety, are held and firmly bound unto the City of Leander, Texas as Obligee, in the penal sum of Ninety Seven Thousand Three Hundred Sixty Five & 19/100's Dollars ($97,365.19) to which payment will and truly to be made we do bind ourselves, our and each of our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal has constructed Cold Springs Section 5 (*insert description of subdivision improvements*) (the "improvements") pursuant to the ordinances of the Obligee, which ordinances are hereby expressly made a part hereof as though the same were written and embodied herein;

WHEREAS, said Obligee requires that the Principal furnish a bond conditioned to guarantee for the period of two (2) years after acceptance by the Obligee, against all defects in workmanship and materials which may become apparent during said period;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Principal keeps and perform the requirement of the Obligee's ordinances and this Maintenance Bond to maintain the improvements and keep the same in good repair and shall indemnify the Obligee for all loss that the Obligee may sustain by reason of any defective materials or workmanship which become apparent during the period of two (2) years from and after the date of acceptance by the Owner, then this obligation shall be void, otherwise to remain in full force and effect, and Owner shall have and cover from said Principal and Surety damages in the premises, as provided, and it is further agreed that this obligation shall be a continuing one against the Principal and Surety hereon, and that successive recoveries may be had thereon for successive breaches until the full amount shall have been exhausted; and it is further understood that the obligation herein to maintain said improvements shall continue throughout the maintenance period, and the same shall not be diminished in any manner from any cause during said time..

Principal agrees to repair or reconstruct the improvements in whole or in part at any time within the two year period to such extent as the Obligee deems necessary to properly correct all defects except for normal wear and tear. If the Principal fails to make the necessary corrections within ten days after being notified, the Obligee may do so or have done all said corrective work and shall have recovery hereon for all expenses thereby incurred. Principal will maintain and keep in good repair the improvements for a period of two years from the date of acceptance; it being understood that the purpose of this Maintenance Bond is to cover all defective conditions arising by reason of defective material, work, or labor performed by said Principal or its subcontractors, and in the case the said Principal shall fail to do so within ten days after being

notified, it is agreed that the Obligee may do said work and supply such materials, and charge the same against Principal and Surety on this obligation.

The Surety shall notify the Obligee at least fifteen (15) days prior to the end of the first full calendar year and prior to the lapse of this Maintenance Bond at the end of the second full calendar year.

Surety and Principal agree that whenever a defect or failure of the improvement occurs within the period of coverage under this Bond, the Surety and Principal shall provide a new maintenance bond or other surety instrument in a form acceptable to the Obligee and compliant with the Obligee's ordinances conditioned to guarantee for the period of one (1) year after the Obligee's acceptance of the corrected defect or failure, against all defects in workmanship and materials associated with the corrected defect or failure which may become apparent during said period, which shall be in addition to this Maintenance Bond.

The Surety agrees to pay the Obligee upon demand all loss and expense, including attorneys' fees, incurred by the Obligee by reason of or on account of any breach of this obligation by the Surety. Provided further, that in any legal action be filed upon this bond, venue shall lie in the county where the improvements are constructed.

This Bond is a continuing obligation and shall remain in full force and effect until cancelled as provided for herein.

Surety, for value received, stipulates and agrees that no change, extension of time, alteration or addition to the improvements, or the work to the performed thereon, or the plans, specifications or drawings accompanying the same, shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the improvements, or the work to be performed thereon.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this 23rd day of December, 2013.

DNT Construction, LLC Principal	The Hanover Insurance Company Surety
By: [signature] DEAN TOMME	By: [signature]
Title: VICE PRESIDENT	Title: John W. Schuler, Attorney-In-Fact
Address:	Address:
2300 Picadilly Dr	10375 Richmond Ave Ste 1050,
Round Rock, TX 78664	Houston, TX 77042

The name and address of the Resident Agent of Surety is:

Time Insurance Agency, Inc., 1405 East Riverside Drive, Austin, TX 78741

(Seal)

Bond No.1026438

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

POWERS OF ATTORNEY
CERTIFIED COPY

KNOW ALL MEN BY THESE PRESENTS: That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, do hereby constitute and appoint

John W. Schuler, Tom Mulanax and/or Stephen R. Smith

of Austin, TX and each is a true and lawful Attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, or, if the following line be filled in, only within the area therein designated any and all bonds, recognizances, undertakings, contracts of indemnity or other writings obligatory in the nature thereof, as follows:

Any such obligations in the United States, not to exceed Ten Million and No/100 ($10,000,000) in any single instance

and said companies hereby ratify and confirm all and whatsoever said Attorney(s)-in-fact may lawfully do in the premises by virtue of these presents. These appointments are made under and by authority of the following Resolution passed by the Board of Directors of said Companies which resolutions are still in effect:

"RESOLVED, That the President or any Vice President, in conjunction with any Vice President, be and they are hereby authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as its acts, to execute and acknowledge for and on its behalf as Surety any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons." (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 28th day of June 2012.

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

Robert Thomas, Vice President

Joe Brenstrom, Vice President

THE COMMONWEALTH OF MASSACHUSETTS)
COUNTY OF WORCESTER) ss.

On this 28th day of June 2012 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.

BARBARA A. GARLICK
Notary Public
Commonwealth of Massachusetts
My Commission Expires Sept. 21, 2018

Barbara A. Garlick, Notary Public
My Commission Expires September 21, 2018

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

This Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America.

"RESOLVED, That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or any Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile." (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 23rd day of Dec. 2013.

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

Glenn Margosian, Vice President

IMPORTANT NOTICE

To obtain information or make a complaint:

You may call The Hanover Insurance Company/Citizens Insurance Company of America's toll-free telephone number for information or to make a complaint at:

1-800-608-8141

You may also write to The Hanover Insurance Company/ Citizens Insurance Company of America at:

440 Lincoln Street
Worcester, MA 01615

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance:

P. O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: http://www.tdi.state.tx.us
E-mail: ConsumerProtection@tdi.state.tx.us

PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim you should contact the agent or the company first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY: This notice is for information only and does not become a part or condition of the attached document.

AVISO IMPORTANTE

Para obtener informacion o para someter una queja:

Usted puede llamar al numero de telefono gratis de The Hanover Insurance Company/Citizens Insurance Company of America's para informacion o para someter una queja al:

1-800-608-8141

Usted tambien puede escribir a The Hanover Insurance Company/Citizens Insurance Company of America al:

440 Lincoln Street
Worcester, MA 01615

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companias, coberturas, derechos o quejas al:

1-800-252-3439

Puede escribir al Departamento de Seguros de Texas:

P. O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: http://www.tdi.state.tx.us
E-mail: ConsumerProtection@tdi.state.tx.us

DISPUTAS SOBRE PRIMAS O RECLAMOS:

Si tiene una disputa concerniente a su prima o a un reclamo, debe comunicarse con el agente o la compania primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI).

UNA ESTE AVISO A SU POLIZA: Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.

FINAL BILLS PAID AFFIDAVIT
AND WAIVER OF LIEN

STATE OF TEXAS
COUNTY OF

Date: January 7, 2014

Owner: Pulte Homes of Texas, L.P.

Contractor/Material
Provider ("Affiant"): DNT Construction, LLC

Project : Cold Springs Section 5

This is to acknowledge and certify that Affiant has completed the construction of all improvements for the project noted above and that they have been paid in full for all labor and material provided to the above-noted construction project, and acknowledge and certify that Affiant, and all of his or its agents, employees, successors, assigns, subsidiaries, and legal representatives will and do release and waive all Mechanic's liens, or similar lien rights, which have or might arise as a result of the Affiant's or Affiant's agents' or employees' providing labor and materials to the above-noted project pursuant to the Contract.

In addition to the foregoing, Affiant acknowledges and certifies that Affiant has paid all laborers, subcontractors, materialmen, and all other persons or parties who have provided labor or materials through, for, or on behalf of the Affiant to the above-noted construction project.

Affiant indemnifies and holds Owner harmless from any liens, debts or obligations which arise as a result of labor or materials provided by or through Affiant to the project through the date set out above. Affiant further indemnifies and holds harmless all real property on which the improvements were constructed and all interests in such property, including leasehold interests, from any liens, debts, or obligations arising from any labor or materials provided by or through Affiant to the project through the date set out above.

SUBSCRIBED AND SWORN TO BY Affiant on this 7th day of Jan, 2014.

AFFIANT: **DNT Construction, LLC**

Signature: _____

Typed Name: Dean Tomme

Title: Vice President

Initialed: _____

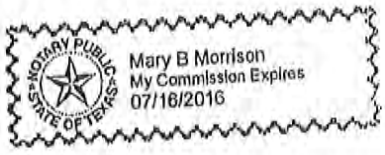
STATE OF TEXAS

COUNTY OF Travis

BEFORE ME the undersigned authority on this day personally appeared Dean Tomme, known to me to be the person noted above, and acknowledged to me the following: that he/she executed the foregoing for the purpose and consideration therein expressed, in the capacity therein stated, and as the duly authorized act and deed of the party releasing and waiving the lien therein; and that every statement therein is within his/her knowledge and is true and correct.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 7th day of Jan, 2014.

[S E A L]



Mary Morrison
Notary in and for the State of Texas

Name: Mary Morrison
My commission expires: 7/16/16

Initialed: DM

APPLICATION AND CERTIFICATE FOR PAYMENT/ DNT Construction

TO (OWNER):
Pulte Homes of Texas, L.P.
12301-B Riata Trace Pkwy, Bldg 2
Austin, TX 78727

PROJECT:
Cold Springs Section 5

APPLICATION NO: 6 Retainage
PERIOD TO: 12/31/2013

Distribution
$ -
$ -
$ -

DNT CONSTRUCTION
INVOICE NO. 10-13-1378-6

CONTRACT DATE:

DNT Construction
P O Box 6210
Round Rock, Texas 78683

ENGINEER
CSF Civil Group, LLC
3636 Executive Center Drive, Suite 209
Austin, TX 78731

CHANGE ORDER SUMMARY			
Change orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		$7,024.00	$0.00
Approved this Month			
Number	Date Approved		
1	6-Dec-13	$7,024.00	
2			
3			
4			
	TOTALS	$7,024.00	$0.00
Net change by Changes Orders		$7,024.00	

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet Attached

1 ORIGINAL CONTRACT SUM	$	966,627.90
2 Net change by Change Orders	$	7,024.00
3 CONTRACT SUM TO DATE	$	973,651.90
4 TOTAL COMPLETED & STORED TO DATE (Column G on J703)	$	973,651.90
5 Retainage:		
a. 10 % of Cpt Wk $ - (Column D + E on J703)		
b. _10_% of Stored Mtl $ - (Column F on J703)		
Total Retainage (Line 5a + 5b or (Total in Column 1 of J703)	$	-
6 TOTAL EARNED LESS RETAINAGE (Line 4 less 5 Total)	$	973,651.90
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificates)	$	876,286.71
8 CURRENT PAYMENT DUE	$	97,365.19
9 BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	$	-

Gas - 44215.00
Elec. - 96000.00
Lot Grading - 29650.00
803,786.90

STATE OF TEXAS
RANDALL B. NIXON
91097
LICENSED
PROFESSIONAL ENGINEER
12-20-13

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: DNT CONSTRUCTION

By: Jason Gray Date: 12/19/13

State of: TEXAS County of: TRAVIS
Subscribed and sworn to before me this 19 day of DEC , 2013
Notary Public: Ashley K Mahlke
My Commission expires: June 16, 2014

ASHLEY K. MAHLKE
Notary Public, State of Texas
My Commission Expires
June 16, 2014

ENGINEER CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED
(Attach explanation if amount certified differs from the amount applied for.)
ENGINEER

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

DNT CONSTRUCTION MONTHLY PROGRESS PAYMENT

CONTRACT: 0

PROGRESS PAYMENT NO: 6
PROGRESS PAYMENT PERIOD: 12/31/2013

CONTRACTOR: DNT CONSTRUCTION
P O Box 6210
Round Rock, Texas 78683

STREET IMPROVEMENTS													
ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	CONTRACT AMOUNT	PREVIOUS QTY.	QTY. THIS EST.	QTY. TO DATE	COST TO DATE	PREVIOUS COST	COST THIS ESTIMATE	%	
1	Mobilization, Layout, Supervision	1	LS	$ 48,000.00	$48,000.00	1.00	0.00	1.00	$48,000.00	$48,000.00	$0.00	100%	
2	Excavation R.O.W. to R.O.W.	9735	SY	$ 1.70	$16,549.50	9735.00	0.00	9735.00	$16,549.50	$16,549.50	$0.00	100%	
2	Embank Surplus Material in Future Sections	11749	CY	$ 1.60	$18,798.40	11749.00	0.00	11749.00	$18,798.40	$18,798.40	$0.00	100%	
3	Subgrade Prep, 1 ft. behind curb	6610	SY	$ 1.65	$10,906.50	6610.00	0.00	6610.00	$10,906.50	$10,906.50	$0.00	100%	
4	8 inch base 1 ft. behind curb	6610	SY	$ 6.50	$42,965.00	6610.00	0.00	6610.00	$42,965.00	$42,965.00	$0.00	100%	
5	1.5 inch HMAC	5505	SY	$ 7.75	$42,663.75	5505.00	0.00	5505.00	$42,663.75	$42,663.75	$0.00	100%	
6	5" Curb and Gutter, excl. inlets & transitions	2995	LF	$ 12.50	$37,437.50	2995.00	0.00	2995.00	$37,437.50	$37,437.50	$0.00	100%	
7	4' Sidewalk	120	LF	$ 18.00	$2,160.00	120.00	0.00	120.00	$2,160.00	$2,160.00	$0.00	100%	
8	ADA Ramps	12	EA	$ 800.00	$9,600.00	12.00	0.00	12.00	$9,600.00	$9,600.00	$0.00	100%	
9	Street Sign with Stop sign	3	EA	$ 725.00	$2,175.00	3.00	0.00	3.00	$2,175.00	$2,175.00	$0.00	100%	
10	Temporary 30' barricade	2	EA	$ 1,200.00	$2,400.00	2.00	0.00	2.00	$2,400.00	$2,400.00	$0.00	100%	
11	Lot Grading	44	LOTS	$ 600.00	$26,400.00	44.00	0.00	44.00	$26,400.00	$26,400.00	$0.00	100%	X
12	Gas	1	LS	$ 44,215.00	$44,215.00	1.00	0.00	1.00	$44,215.00	$44,215.00	$0.00	100%	X
13	Electric	1	LS	$ 96,000.00	$96,000.00	1.00	0.00	1.00	$96,000.00	$96,000.00	$0.00	100%	X
14	Street Lights	4.00	EA	$ 2,000.00	$8,000.00	4.00	0.00	4.00	$8,000.00	$8,000.00	$0.00	100%	
					$408,270.65				$408,270.65	$408,270.65	$0.00	100%	

DRAINAGE IMPROVEMENTS												
ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	CONTRACT AMOUNT	PREVIOUS QTY.	QTY. THIS EST.	QTY. TO DATE	COST TO DATE	PREVIOUS COST	COST THIS ESTIMATE	%
1	10 ft. Curb Inlet, incl. transitions	11	EA	$ 4,400.00	$48,400.00	11.00	0.00	11.00	$48,400.00	$48,400.00	$0.00	100%
2	18 inch RCP	374	LF	$ 37.00	$13,838.00	374.00	0.00	374.00	$13,838.00	$13,838.00	$0.00	100%
3	24 inch RCP	435	LF	$ 46.00	$20,010.00	435.00	0.00	435.00	$20,010.00	$20,010.00	$0.00	100%
4	30 inch RCP	345	LF	$ 69.00	$23,805.00	345.00	0.00	345.00	$23,805.00	$23,805.00	$0.00	100%
5	48 inch RCP	138	LF	$ 141.00	$19,458.00	138.00	0.00	138.00	$19,458.00	$19,458.00	$0.00	100%
6	Manhole, 4 ft. dia., incl. adjust to f.g.	1	EA	$ 2,300.00	$2,300.00	1.00	0.00	1.00	$2,300.00	$2,300.00	$0.00	100%
7	Manhole, 5 ft. dia., incl. adjust to f.g.	1	EA	$ 3,200.00	$3,200.00	1.00	0.00	1.00	$3,200.00	$3,200.00	$0.00	100%
8	Manhole, 6 ft. dia., incl. adjust to f.g.	1	EA	$ 4,000.00	$4,000.00	1.00	0.00	1.00	$4,000.00	$4,000.00	$0.00	100%
9	Trench Safety	1292	LF	$ 1.00	$1,292.00	1292.00	0.00	1292.00	$1,292.00	$1,292.00	$0.00	100%
					$136,303.00				$136,303.00	$136,303.00	$0.00	100%

WATER IMPROVEMENTS												
ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	CONTRACT AMOUNT	PREVIOUS QTY.	QTY. THIS EST.	QTY. TO DATE	COST TO DATE	PREVIOUS COST	COST THIS ESTIMATE	%
1	8 inch, C900, SDR-14	1,710.00	LF	$ 29.00	$49,590.00	1710.00	0.00	1710.00	$49,590.00	$49,590.00	$0.00	100%
2	Fire Hydrant incl. lead pipe and 6" gate valve	4	EA	$ 4,150.00	$16,600.00	4.00	0.00	4.00	$16,600.00	$16,600.00	$0.00	100%
3	8 inch gate valve	6	EA	$ 1,350.00	$8,100.00	6.00	0.00	6.00	$8,100.00	$8,100.00	$0.00	100%
4	Double service, long side	13	EA	$ 1,450.00	$18,850.00	13.00	0.00	13.00	$18,850.00	$18,850.00	$0.00	100%
5	Double service, short side	8	EA	$ 1,125.00	$9,000.00	8.00	0.00	8.00	$9,000.00	$9,000.00	$0.00	100%
6	Single service, long side	1	EA	$ 950.00	$950.00	1.00	0.00	1.00	$950.00	$950.00	$0.00	100%
7	Single service, short side	1	EA	$ 700.00	$700.00	1.00	0.00	1.00	$700.00	$700.00	$0.00	100%
8	Tie to existing 8" waterline	2	EA	$ 650.00	$1,300.00	2.00	0.00	2.00	$1,300.00	$1,300.00	$0.00	100%
9	Trench Safety	1,710	LF	$ 0.50	$855.00	1710.00	0.00	1710.00	$855.00	$855.00	$0.00	100%
					$105,945.00				$105,945.00	$105,945.00	$0.00	100%

WASTEWATER IMPROVEMENTS												
ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	CONTRACT AMOUNT	PREVIOUS QTY.	QTY. THIS EST.	QTY. TO DATE	COST TO DATE	PREVIOUS COST	COST THIS ESTIMATE	%
1	8 inch PVC SDR 26, 0-8 ft.	1,115	LF	$ 30.00	$33,450.00	1115.00	0.00	1115.00	$33,450.00	$33,450.00	$0.00	100%
2	8 inch PVC SDR 26, 8-10 ft	375	LF	$ 35.00	$13,125.00	375.00	0.00	375.00	$13,125.00	$13,125.00	$0.00	100%
3	Manholes, 4 ft. dia.0-8 ft.	6	EA	$ 3,400.00	$20,400.00	6.00	0.00	6.00	$20,400.00	$20,400.00	$0.00	100%
4	Manholes,extra depth.	3	VF	$ 325.00	$975.00	3.00	0.00	3.00	$975.00	$975.00	$0.00	100%
5	Single service, long side	1	EA	$ 1,050.00	$1,050.00	1.00	0.00	1.00	$1,050.00	$1,050.00	$0.00	100%
6	Single service, short side	1	EA	$ 750.00	$750.00	1.00	0.00	1.00	$750.00	$750.00	$0.00	100%
7	Double service, long side	9	EA	$ 1,425.00	$12,825.00	9.00	0.00	9.00	$12,825.00	$12,825.00	$0.00	100%
8	Double service, short side	12	EA	$ 1,175.00	$14,100.00	12.00	0.00	12.00	$14,100.00	$14,100.00	$0.00	100%
9	Trench Safety	1,490	LF	$ 1.00	$1,490.00	1490.00	0.00	1490.00	$1,490.00	$1,490.00	$0.00	100%

DNT CONSTRUCTION MONTHLY PROGRESS PAYMENT

CONTRACT: 0

CONTRACTOR: DNT CONSTRUCTION
P O Box 6210
Round Rock, Texas 78683

PROGRESS PAYMENT NO: 6
PROGRESS PAYMENT PERIOD: 12/31/2013

					$98,165.00				$98,165.00	$98,165.00	$0.00	100%

EROSION CONTROL & RESTORATION IMPROVEMENTS													
ITEM	DESCRIPTION	QTY	UNIT		UNIT PRICE	CONTRACT AMOUNT	PREVIOUS QTY	QTY THIS EST	QTY TO DATE	COST TO DATE	PREVIOUS COST	COST THIS ESTIMATE	%
1	Silt Fence	3,050	LF	$	2.75	$8,387.50	3050.00	0.00	3050.00	$8,387.50	$8,387.50	$0.00	100%
2	Silt Fence at BOC	3,325	LF	$	2.75	$9,143.75	3325.00	0.00	3325.00	$9,143.75	$9,143.75	$0.00	100%
3	Inlet Protection Type II	11	EA	$	80.00	$880.00	11.00	0.00	11.00	$880.00	$880.00	$0.00	100%
4	Stabilized Construction Entrance	1	EA	$	1,000.00	$1,000.00	1.00	0.00	1.00	$1,000.00	$1,000.00	$0.00	100%
5	Rock Berm	42	LF	$	18.00	$756.00	42.00	0.00	42.00	$756.00	$756.00	$0.00	100%
						$20,167.25				$20,167.25	$20,167.25	$0.00	100%

OFFSITE DRAINAGE IMPROVEMENTS													
ITEM	DESCRIPTION	QTY	UNIT		UNIT PRICE	CONTRACT AMOUNT	PREVIOUS QTY	QTY THIS EST	QTY TO DATE	COST TO DATE	PREVIOUS COST	COST THIS ESTIMATE	%
1	18 inch RCP	211	LF	$	37.00	$7,807.00	211.00	0.00	211.00	$7,807.00	$7,807.00	$0.00	100%
2	48 inch RCP	537	LF	$	141.00	$75,717.00	537.00	0.00	537.00	$75,717.00	$75,717.00	$0.00	100%
3	54 inch RCP	305	LF	$	170.00	$51,850.00	305.00	0.00	305.00	$51,850.00	$51,850.00	$0.00	100%
4	Manhole, 6 ft. dia., incl. adjust to f.g.	2	EA	$	4,000.00	$8,000.00	2.00	0.00	2.00	$8,000.00	$8,000.00	$0.00	100%
5	Trench Safety	1,053	LF	$	1.00	$1,053.00	1053.00	0.00	1053.00	$1,053.00	$1,053.00	$0.00	100%
						$144,427.00				$144,427.00	$144,427.00	$0.00	100%

OFFSITE WASTEWATER IMPROVEMENTS													
ITEM	DESCRIPTION	QTY	UNIT		UNIT PRICE	CONTRACT AMOUNT	PREVIOUS QTY	QTY THIS EST	QTY TO DATE	COST TO DATE	PREVIOUS COST	COST THIS ESTIMATE	%
1	8 inch PVC SDR 26, 0-8 ft.	850	LF	$	30.00	$25,500.00	850.00	0.00	850.00	$25,500.00	$25,500.00	$0.00	100%
2	8 inch PVC SDR 26, 8-10 ft	225	LF	$	35.00	$7,875.00	225.00	0.00	225.00	$7,875.00	$7,875.00	$0.00	100%
3	Manholes, 4 ft. dia.0-8 ft.	2	EA	$	3,400.00	$6,800.00	2.00	0.00	2.00	$6,800.00	$6,800.00	$0.00	100%
4	Manholes,extra depth.	2	VF	$	325.00	$650.00	2.00	0.00	2.00	$650.00	$650.00	$0.00	100%
5	Single service, long side	1	EA	$	1,050.00	$1,050.00	1.00	0.00	1.00	$1,050.00	$1,050.00	$0.00	100%
6	Double service, long side	4	EA	$	1,425.00	$5,700.00	4.00	0.00	4.00	$5,700.00	$5,700.00	$0.00	100%
7	Double service, short side	4	EA	$	1,175.00	$4,700.00	4.00	0.00	4.00	$4,700.00	$4,700.00	$0.00	100%
8	Trench Safety	1,075	LF	$	1.00	$1,075.00	1075.00	0.00	1075.00	$1,075.00	$1,075.00	$0.00	100%
						$53,350.00				$53,350.00	$53,350.00	$0.00	100%

Change Order 1													
ITEM	DESCRIPTION	QTY	UNIT		UNIT PRICE	CONTRACT AMOUNT	PREVIOUS QTY	QTY THIS EST	QTY TO DATE	COST TO DATE	PREVIOUS COST	COST THIS ESTIMATE	%
1	Additional Lot Grading	1	LS	$	3,250.00	$3,250.00	1.00	0.00	1.00	$3,250.00	$3,250.00	$0.00	100%
2	Handicap Ramps	4	EA	$	693.50	$2,774.00	4.00	0.00	4.00	$2,774.00	$2,774.00	$0.00	100%
3	Additional Street Signs w/Stop Sign	2	EA	$	500.00	$1,000.00	2.00	0.00	2.00	$1,000.00	$1,000.00	$0.00	100%
						$7,024.00				$7,024.00	$7,024.00	$0.00	100%

TOTAL CONTRACT					$973,651.90				$973,651.90	$973,651.90	$0.00	100%

TOTAL COMPLETED TO DATE	$ 973,651.90
TOTAL COMPLETED/ STORED TO DATE	$ 973,651.90
RETAINAGE HELD	$ -
TOTAL CPLT LESS RETAINAGE	$ 973,651.90
LESS PREVIOUS BILLINGS	$ 876,286.71
CURRENT PAYMENT DUE	$ 97,365.19

ORIGINAL CONTRACT AMOUNT	$ 966,627.90
CONTRACT CHANGES	$ 7,024.00
TOTAL CONTRACT W/ CHANGES	$ 973,651.90
WORK COMPLETED TO DATE	$ 973,651.90
BALANCE TO COMPLETE	$ -

AGENDA ITEM # 8

Executive Summary

January 16, 2014

Agenda Subject: Subdivision Variance 13-VA-003: Hold a public hearing and consider action on a request for a Variance to Article III, Section 45(a)(4) of the Subdivision Ordinance regarding block width requirements for the property generally located 300 feet north of the intersection of CR 273/Mel Mathis and RM 2243; WCAD Parcel ID R031324; Williamson County, Leander, Texas.

Background: The applicant is requesting a variance from Article III, Section 45(a)(4) of the Subdivision Ordinance regarding block width requirements. The Planning & Zoning Commission will make a recommendation that is forwarded to the City Council for final action.

Origination: Applicant/Agent: Don Pool on behalf of TVI, Inc (Jeff Musgrove).

Financial Consideration: None

Recommendation: See Planning Analysis. The Planning & Zoning Commission unanimously recommended denial of the request at the January 9, 2014 meeting.

Attachments:

1. Planning Analysis
2. Current Zoning Exhibit
3. Aerial Exhibit
4. Proposed Preliminary Plat
5. Letter of Intent
6. Findings of Fact from the Planning & Zoning Commission
7. Findings of Fact from the City Council
8. Minutes - Planning & Zoning Commission January 9, 2014

Prepared By: Tom Yantis
Development Services Director 01/10/2014

PLANNING ANALYSIS

PLANNING & ZONING COMMISSION
SUBDIVISION VARIANCE 13-VA-003
VILLAGE AT LEANDER STATION

GENERAL INFORMATION

Owners: TVI, Inc

Current Zoning: PUD/TOD (Planned Unit Development/Transit Oriented Development)

Size and Location: The subject property generally located 300 feet north of the intersection of CR 273/Mel Mathis and RM 2243 and includes WCAD Parcel R031324.

Staff Contact: Robin M. Griffin, AICP
Senior Planner
City of Leander, Texas

ABUTTING ZONING AND LAND USE:

The table below lists the abutting zoning and land uses.

	ZONING	LAND USE
NORTH	PUD/TOD	Undeveloped Property
EAST	PUD/TOD	Proposed Village at Leander Station Subdivision
SOUTH	PUD/TOD	Undeveloped Property
WEST	GC-3-C	Established Single-Family Home zoned for commercial uses and undeveloped properties

ORDINANCE PROVISION FOR WHICH VARIANCE IS REQUESTED:

SUBDIVISION ORDINANCE

Article III, Section 45 (a) (4)

Section 45 (a) (4)

(4) The width of blocks shall be sufficient to accommodate two (2) tiers of lots with minimum depth as required by this Section, exceptions to this width shall be permitted in blocks adjacent to major streets, railroads, waterways, or other topographical features prohibiting a second lot tier.

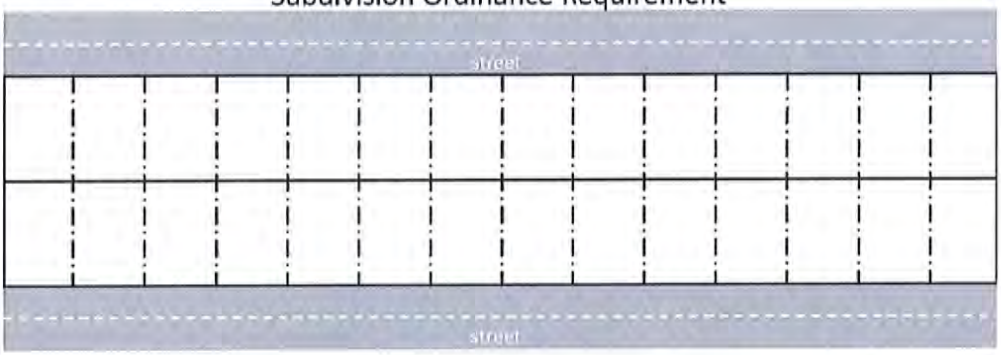
ANALYSIS:

The applicant is requesting a variance to the block width requirements listed in the Subdivision Ordinance in order to create a block with a single tier of lots between East Street and the proposed "Road 4" in the applicant's preliminary plat application.

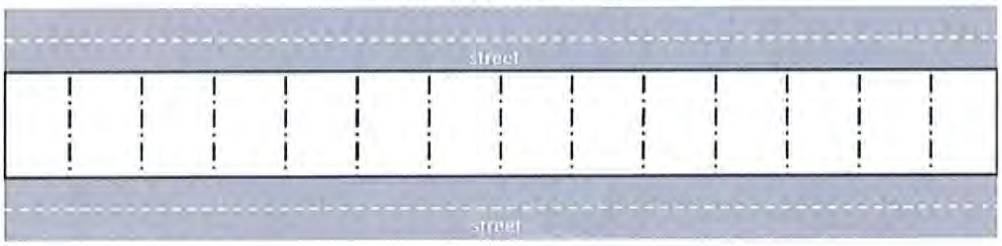
In order to promote an efficient layout in the street network and prevent double frontage lots, the subdivision ordinance requires that each block shall accommodate two tiers of lots. The ordinance does provide exceptions to this requirement when the lots are adjacent to major streets, railroads, waterways or other topographical features that would prevent a second tier of lots. The applicant's situation does not meet any of the requirements for an exception and therefore the variance has been requested.

The exhibits below demonstrate the ordinance requirement and the applicant's request.

Subdivision Ordinance Requirement



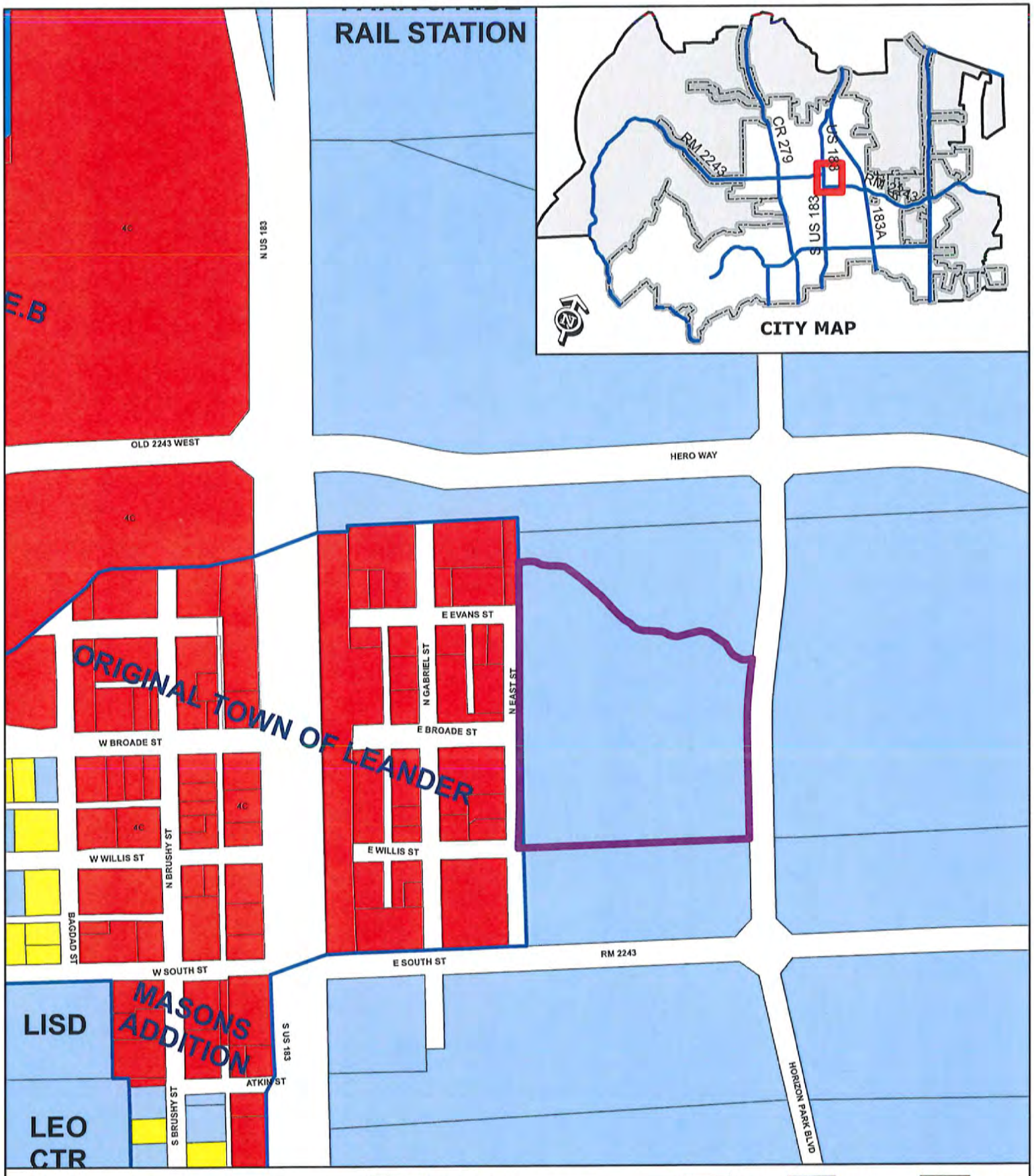
Proposed Variance



FINDINGS OF FACT:

In granting approval of a request for variance, the Planning & Zoning Commission and City Council shall conclude that the variance is not contrary to the public interest and, due to special conditions, a literal enforcement of this Ordinance would result in unnecessary hardship, and so that the variance observes the spirit of this Ordinance and concludes that substantial justice is done. The Commission and Council shall meet these requirements by making findings that

1. The public convenience and welfare will be substantially served;
2. The appropriate use of surrounding property will not be substantially or permanently impaired or diminished;
3. The applicant has not created the hardship from which relief is sought;
4. The variance will not confer upon the applicant a special right or privilege not commonly shared or available to the owners of similar and surrounding property;
5. The hardship from which relief is sought is not solely of an economic nature;
6. The variance is not contrary to the public interest;
7. Due to special conditions, the literal enforcement of the ordinance would result in an unnecessary hardship; and
8. In granting the variance the spirit of the ordinance is observed and substantial justice is done.



VARIANCE CASE 13-VA-003

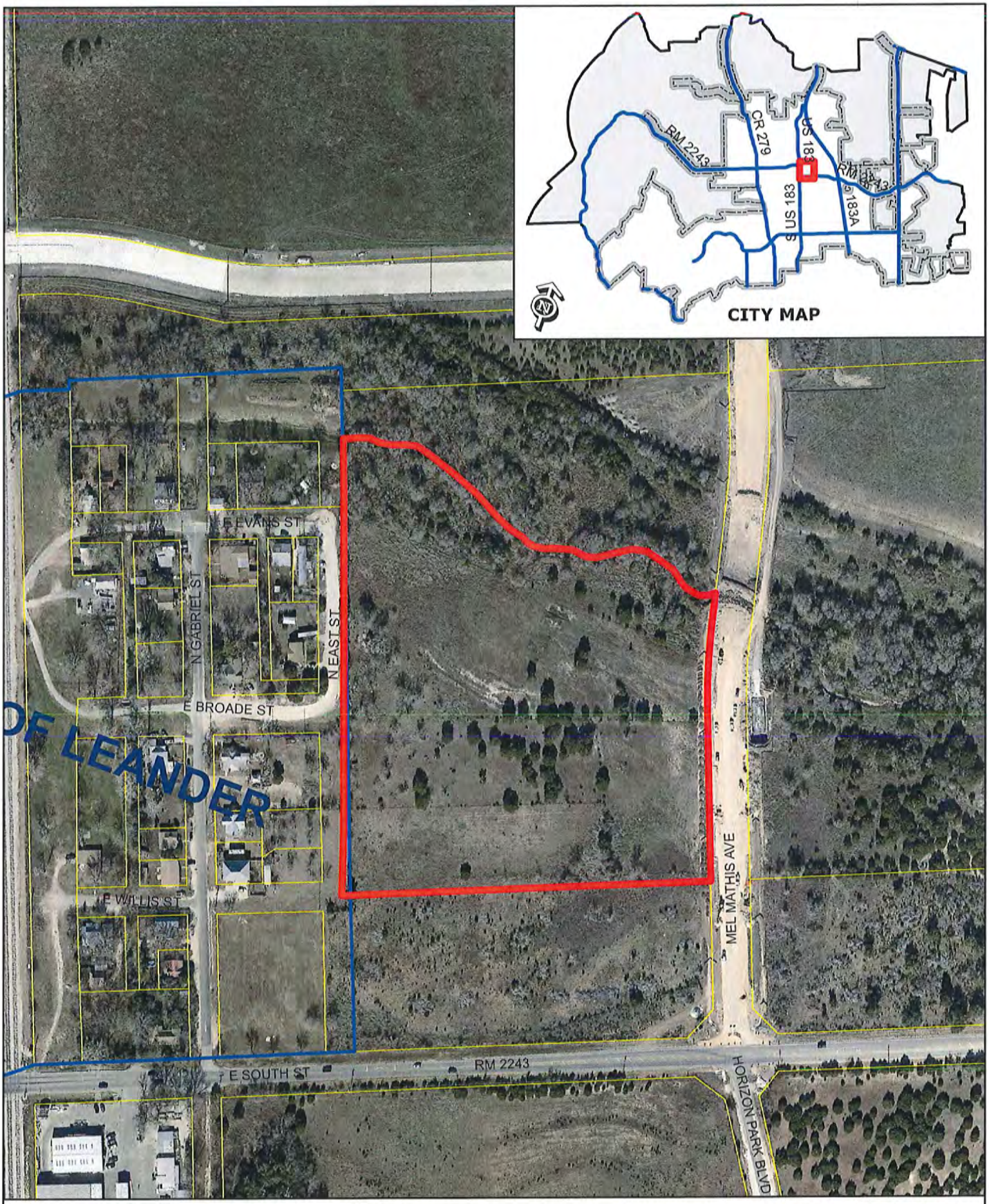
Attachment #2

Current Zoning Map
Village at Leander Station

Subject Property
City Limits
Future Annexation Per DA
Involuntary Annexation
Voluntary Annexation

SFR, SFE, SFS, SFU, SFC, SFL
SFT, SFU/MH, TF, MF, LO, LC
GC, LI, HI, PUD

0 200
Feet



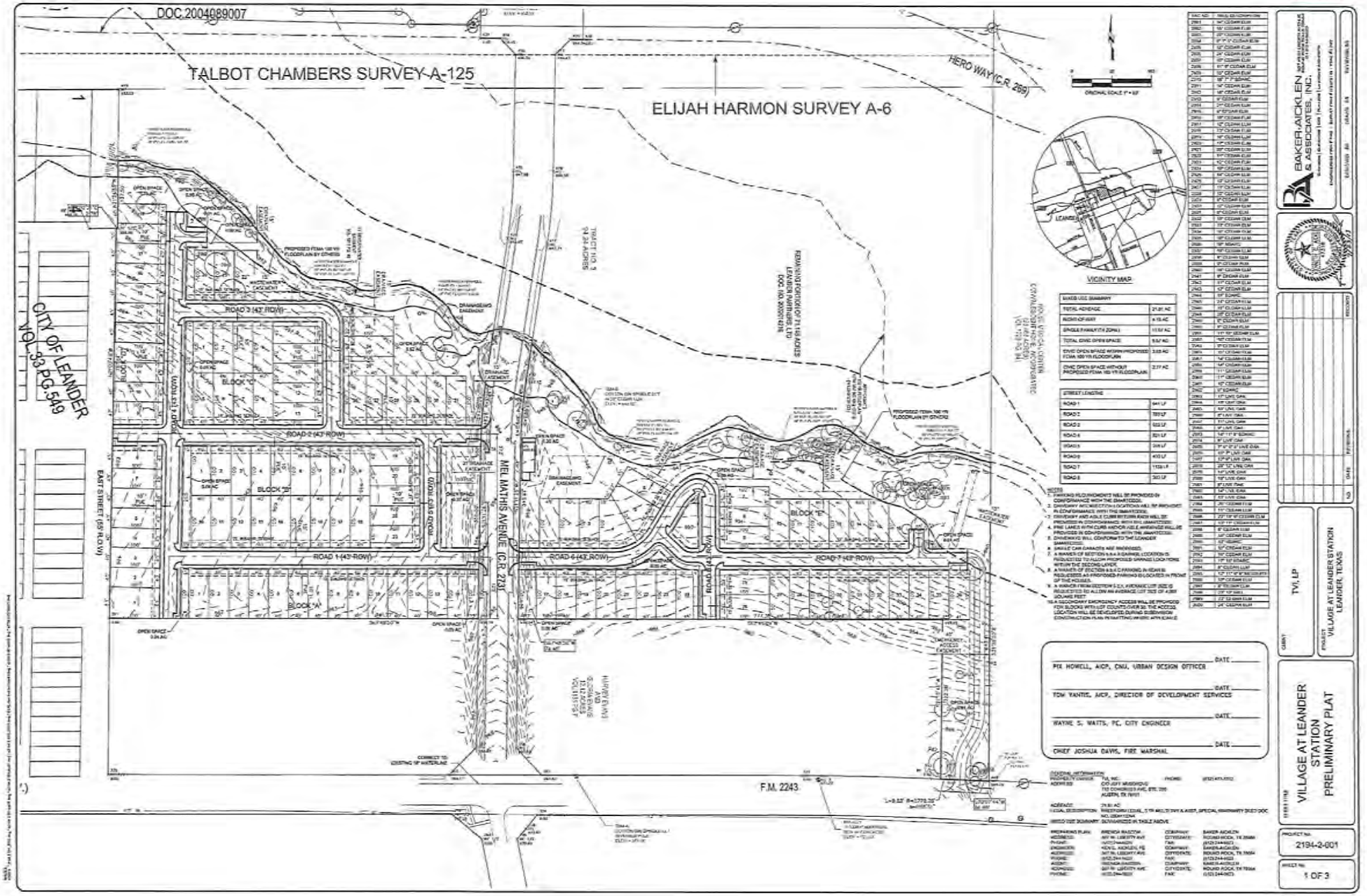
VARIANCE CASE 13-VA-003 Attachment #3

Aerial Exhibit - Approximate Boundaries
Village at Leander Station

0 200
Feet

Subject Property
City Limits

ATTACHMENT 4



BAKER-AICKLEN & ASSOCIATES, INC.

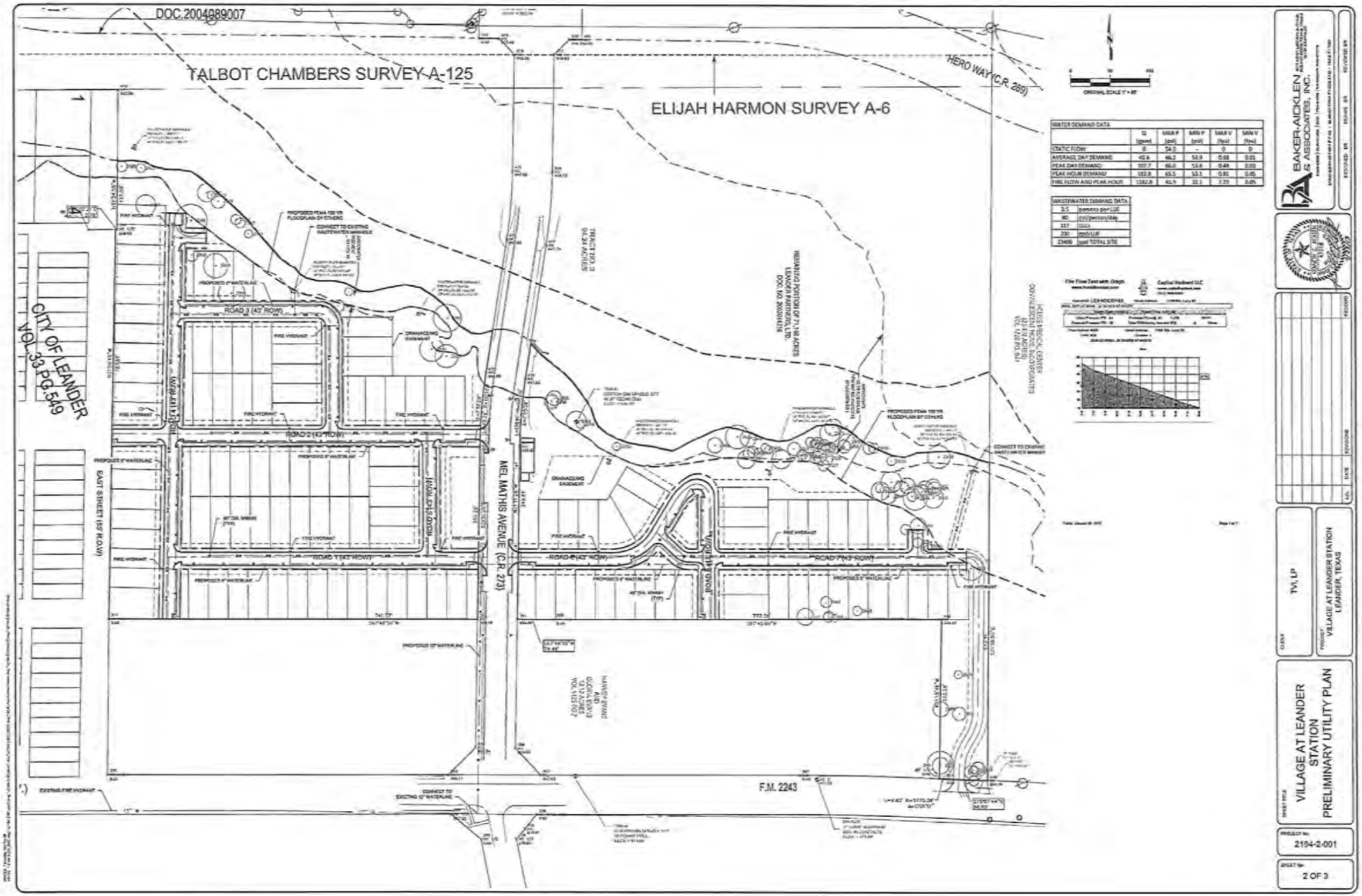
TVI, LP

VILLAGE AT LEANDER STATION
LEANDER, TEXAS

VILLAGE AT LEANDER STATION
PRELIMINARY PLAT

PROJECT No. 2194-2-001

SHEET No. 1 OF 3



WATER DEMAND DATA						
		Q (gpm)	MAX P (psi)	MIN P (psi)	MAX V (fps)	MIN V (fps)
STATIC FLOW		0	54.0	-	0	0
AVERAGE DAY DEMAND		42.6	66.2	52.9	0.68	0.01
PEAK DAY DEMAND		107.7	66.0	53.6	0.49	0.03
PEAK HOUR DEMAND		182.8	65.5	53.1	0.81	0.05
FIRE FLOW AND PEAK HOUR		1182.8	43.9	32.1	7.29	0.05

WASTEWATER DEMAND DATA	
2.5	persons per LUE
80	GPD/person/day
337	LUES
200	gpm/LUE
23400	gpd TOTAL SITE

BAKER-AICKLEN & ASSOCIATES, INC.

NO.	DATE	REVISIONS	DESIGNED: BR	DRAWN: BR	REVIEWED: BR

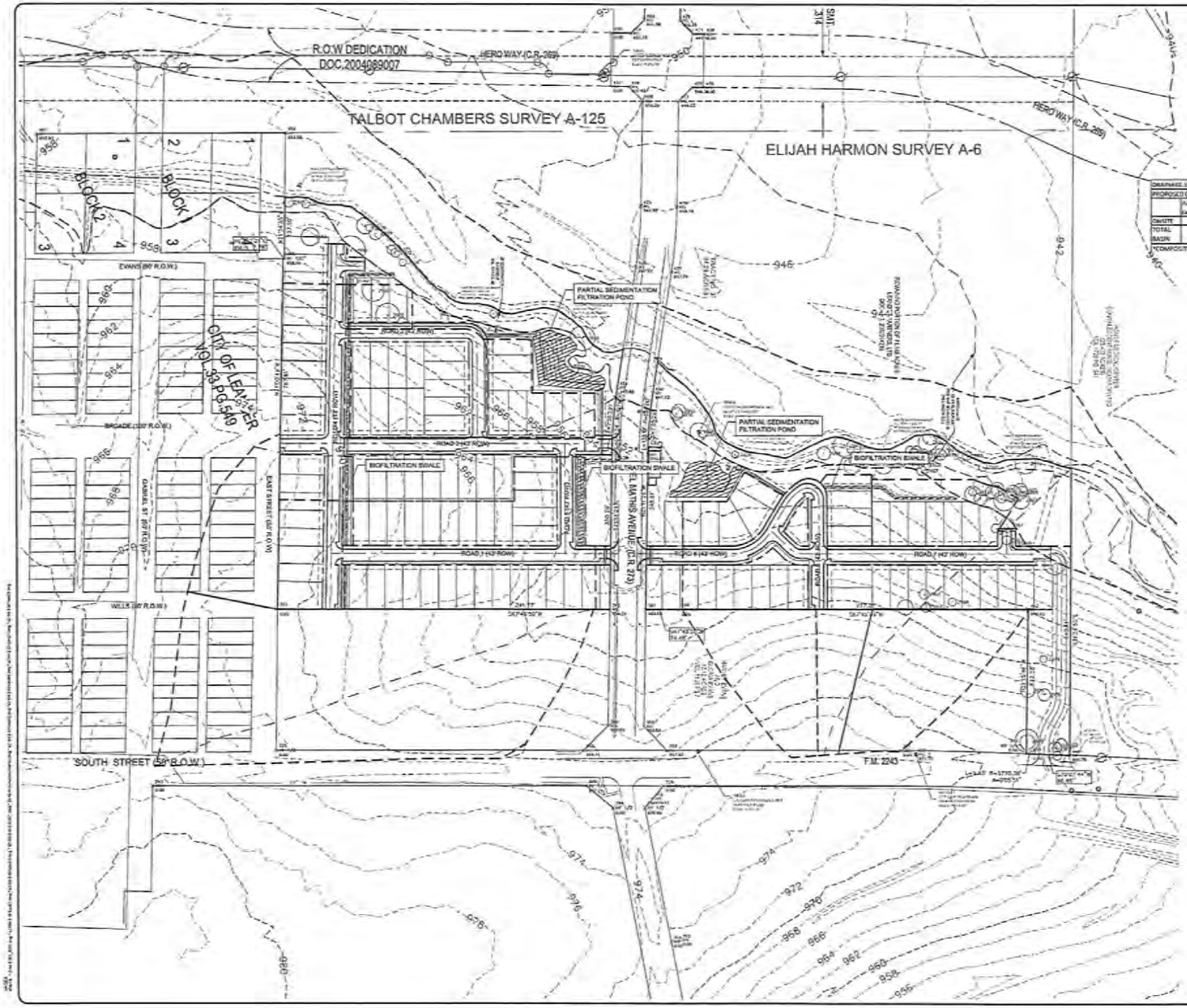
CLIENT: TVI, LP

PROJECT: VILLAGE AT LEANDER STATION LEANDER, TEXAS

SHEET TITLE: VILLAGE AT LEANDER STATION PRELIMINARY UTILITY PLAN

PROJECT No: 2194-2-001

SHEET No: 2 OF 3



DRAINAGE SUMMARY								
PROPOSED CONDITIONS								
	AREA (ac)	IMP COV (ac)	IMP COV (%)	C	i (in/hr)	Q 25 cfs	Q 100 cfs	TSS REMOVAL
ONSITE	21.82	8.47	38.8%	*	*	128.80	180.60	7794.195
TOTAL BASIN	33.82	8.47	25.0%	*	*	166.37	236.47	7294.105

*COMPOSITE ANALYSIS

Use Table 2-2 for Composite Analysis				
Characteristic of Surface	2 YR	10 YR	25 YR	100 YR
Asphaltic	0.73	0.81	0.86	0.95
Concrete	0.75	0.83	0.88	0.93
Gross Area Good, 2-7%	0.29	0.35	0.39	0.46
Pasture, 2-7%	0.33	0.38	0.42	0.49

Rainfall Intensity (in/hr)				
	5 min	20 min	3-hr	24-hr
2 YR	5.76	2.68	0.773	0.143
10 YR	8.57	3.90	1.24	0.254
25 YR	10.1	4.72	1.52	0.318
100 YR	12.5	6.08	2.04	0.424

BAKER-AICKLEN & ASSOCIATES, INC.

NO.	DATE	REVISIONS	PROCEED

CLIENT: TVI, LP

PROJECT: VILLAGE AT LEANDER STATION LEANDER, TEXAS

SHEET TITLE: VILLAGE AT LEANDER STATION PRELIMINARY DRAINAGE PLAN

PROJECT No. 2194-2-001

SHEET No. 3 OF 3

ATTACHMENT #5

BAKER-AICKLEN & ASSOCIATES, INC.

507 West Liberty Avenue • Round Rock, Texas 78664
Office: 512.244.9620 Fax: 512.244.9623
www.baker-aicklen.com • TBPE #F-45 TLSF #100231

December 12, 2013

Ms. Robin Griffin
Planning Coordinator
104 N. Brushy Street
Leander, Texas 78641
(512) 528-2750

RE: Subdivision Ordinance Variance Request, Village at Leander Station, 13-TOD-S2-001

Dear Ms. Griffin,

On behalf of our client, the owner of the reference proposed subdivision, we formally request a variance to Section 45.a.4 regarding lot frontage. The variance will meet the intent of the Subdivision Ordinance and the Leander Smart Code while following the common practice of containing neighborhood pedestrian sheds within the proposed subdivision.

The Subdivision Ordinance states that "The width of blocks shall be sufficient to accommodate two (2) tiers of lots with minimum depth as required by this Section, exceptions to this width shall permitted in blocks adjacent to major streets, railroads, waterways, or other topographical features prohibiting a second lot tier."

The requested variance is to allow residential lots adjacent to East Street, which is not an arterial street, to also have frontage on a local street within the proposed subdivision. This variance will allow the proposed subdivision to follow the common practice of containing the neighborhood pedestrian sheds within the proposed project. The lots adjacent to East Street will propose a six (6) foot masonry wall along the East Street right-of-way.

To meet the intent of the Subdivision Ordinance and the Leander Smart Code, the lots will be designed to encourage pedestrian-oriented and mixed-use neighborhoods. The lots adjacent to East Street are proposed to be 110 feet in depth to allow for future ancillary apartments with access to East Street. The future development of ancillary apartments or units along East Street will potentially encourage mixed-use units and create connectivity with the adjoining roads.

Please do not hesitate to contact our office if you have any questions.

Sincerely,

Don Pool
Engineering Supervisor

ATTACHMENT #6

CITY OF LEANDER
PLANNING & ZONING COMMISSION
January 9, 2014

Case # 13-VA-003
Agenda Item Number:

Property: Village at Leander Station Request: Variance

Address: TVI, Inc (Jeff Musgrove)
712 Congress Avenue, STE 200
Leander, Texas 78641

Description of Variance Request: A variance to Article III, Section 45 (a) (4) of the Subdivision Ordinance regarding the block width requirements.

NOW COMES the Planning & Zoning Commission for the City of Leander, having heard the request of Don Pool to be granted a variance from Article III, Section 45 of the Composite Zoning Ordinance of the City concerning the property described above. The application for a variance dated November 20, 2013 was presented to the Planning & Zoning Commission on January 9, 2014. The Commission having given the applicant, interested parties and the City representatives an opportunity to present arguments and evidence at a public hearing makes the following findings:

1. The public convenience and welfare will be substantially served. [Yes] / (No)
2. The appropriate use of surrounding property will not be substantially or permanently impaired or diminished. (Yes) / [No]
3. The applicant has not created the hardship from which relief is sought. (Yes) / [No]
4. The variance will not confer upon the applicant a special right or privilege not commonly shared or available to the owners of similar and surrounding property. (Yes) / [No]
5. The hardship from which relief is sought is not solely of an economic nature. [Yes] / (No)
6. The variance is not contrary to the public interest. (Yes) / [No]
7. Due to special conditions, the literal enforcement of the ordinance would result in an unnecessary hardship. (Yes) / [No]
8. In granting the variance the spirit of the ordinance is observed and substantial justice is done. (Yes) / [No]

The specific facts that the Commission finds to support the findings are:

Motion: Denial By: Sid Sokol

Second By: Richard Allen

Vote:		In Favor	Opposed
	Vice Chairman Seiler	☒	☐
	Commissioner Stephenson	☒	☐
	Commissioner Wixson	☒	☐
	Commissioner Sokol	☒	☐
	Commissioner Allen	☒	☐
	Commissioner Saenz	☐	☐

Based on the foregoing facts and findings, the Commission has determined that the variance requested by applicant should be (Denied) or should be [Granted] / with the conditions stated below.

Conditions of variance to alleviate potential negative effects:

Signed this 09 day of January, 2014.

Planning & Zoning Commission, Vice Chair

Name: J. Jeff Seiler

CITY OF LEANDER
CITY COUNCIL
January 16, 2014

Case # 13-VA-003
Agenda Item Number:

Property: Village at Leander Station Request: Variance

Address: TVI, Inc (Jeff Musgrove)
712 Congress Avenue, STE 200
Leander, Texas 78641

Description of Variance Request: A variance to Article III, Section 45 (a) (4) of the Subdivision Ordinance regarding the block width requirements.

NOW COMES the City Council for the City of Leander, having heard the request of Don Pool to be granted a variance from Article III, Section 45 of the Composite Zoning Ordinance of the City concerning the property described above. The application for a variance dated November 20, 2013 was presented to the City Council on January 16, 2014. The Council having given the applicant, interested parties and the City representatives an opportunity to present arguments and evidence at a public hearing makes the following findings:

1. The public convenience and welfare will be substantially served. [Yes] / [No]
2. The appropriate use of surrounding property will not be substantially or permanently impaired or diminished. [Yes] / [No]
3. The applicant has not created the hardship from which relief is sought. [Yes] / [No]
4. The variance will not confer upon the applicant a special right or privilege not commonly shared or available to the owners of similar and surrounding property. [Yes] / [No]
5. The hardship from which relief is sought is not solely of an economic nature. [Yes] / [No]
6. The variance is not contrary to the public interest. [Yes] / [No]
7. Due to special conditions, the literal enforcement of the ordinance would result in an unnecessary hardship. [Yes] / [No]
8. In granting the variance the spirit of the ordinance is observed and substantial justice is done. [Yes] / [No]

The specific facts that the Council finds to support the findings are:

_____

_____

_____

_____

Motion: _____ By: _____

Second By: _____

Vote:		In Favor	Opposed
	Mayor Fielder	☐	☐
	Council Member Navarrette	☐	☐
	Council Member Lynch	☐	☐
	Council Member Garcia	☐	☐
	Council Member Cantwell	☐	☐
	Council Member Dishongh	☐	☐
	Council Member Siebold	☐	☐

Based on the foregoing facts and findings, the Council has determined that the variance requested by applicant should be [Denied], or should be [Granted] / with the conditions stated below.

Conditions of variance to alleviate potential negative effects:

Signed this _____ day of _____, _____.

City Council, Mayor

_____

Name: _____

Commissioner Stephenson moved to approve with staff recommendation, Commissioner Wixson seconded the motion. Motion passed unanimously

8. Subdivision Variance 13-VA-003: Hold a public hearing and consider action on a request for a Variance to Article III, Section 45(a)(4) of the Subdivision Ordinance regarding block width requirements for the property generally located 300 feet north of the intersection of CR 273/Mel Mathis and RM 2243; WCAD Parcel ID R031324; Williamson County, Leander, Texas. Applicant/Agent: Don Pool on behalf of TVI, Inc (Jeff Musgrove).

a) Staff Presentation

Robin Griffin, Senior Planner, explained the variance request.

b) Applicant Presentation

Don Pool explained the purpose for the Variance.

c) Open Public Hearing

Vice Chair Seiler opened the public hearing.
No one wished to speak.

d) Close Public Hearing

Vice Chair Seiler closed the public hearing.

e) Discussion

Discussion took place.

f) Consider Action

Commissioner Sokol moved deny the variance request, Commissioner Allen seconded the motion. Motion passed unanimously

9. Meeting adjourned **at 8:23**

_____
Vice Chair Seiler

ATTEST: _____
Ellen Pizalate, P & Z Secretary

AGENDA ITEM # 9

Executive Summary

January 16, 2014

Subject: Public hearing and consideration of an ordinance granting public utility and temporary construction easements at the Crystal Falls Golf Course

Background: Taylor-Morrison has requested a 0.152 acre public utility easement (PEU) at the Crystal Falls Golf Course to service homes being built in Travisso Section One - Phase Two. The proposed easement will cross the 15th fairway and extend between holes 14 and 16. The PEU will be underground and there will be no long-term impact to course use. The temporary construction easement will extend 20' on each side of the PUE. The developer is working with staff to minimize disturbance to play and once construction is complete the course will be returned to its previous condition.

Please be advised that the golf course is public parkland and the PUE proposes "other than park use". Therefore, Texas Parks & Wildlife Department Chapter 26 requirements relative to the impacts to parkland must be followed. Those requirements include: 1) Publishing notifications in the *Austin American Statesmen* for three consecutive weeks; and 2) Public hearing.

Once the public hearing is held all of the Chapter 26 requirements will have been met.

Financial Consideration: None

Recommendation: Staff respectfully requests Council approval of an ordinance granting the 0.152 acre public utility and temporary construction easements at the Crystal Falls Golf Course, and authorization for the City Manager to execute all required easement documents.

Attachments: PUE Ordinance, supporting maps and documentation

Prepared by: Stephen Bosak, Parks & Recreation Director

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LEANDER, TEXAS, MAKING FINDINGS PURSUANT TO CHAPTER 26, TEXAS PARKS AND WILDLIFE CODE, REGARDING THE PROPOSED GRANTING OF AN PUBLIC UTILITY EASEMENT LOCATED ON AND ACROSS CITY GOLF COURSE PROPERTY THAT REQUIRES THE USE OR TAKING OF PUBLIC PARKLAND FOR A PERMANENT PUBLIC UTILITY EASEMENT EASEMENT AND A TEMPORARY CONSTRUCTION EASEMENT; AND PROVIDING FOR RELATED MATTERS.

Whereas, Taylor Morrison home builders ("Taylor Morrison") proposes to construct residential homes along and between holes 14 and 16 of the Crystal Fall Golf Course that will require underground utilities (the "Project") as part of Section 1, Phase 2 of the master-planned community Travisso;

Whereas, the Project is located adjacent to an approximately 20.5826 acre parcel of land being more particularly described in Exhibit "A" attached hereto and incorporated herein for all purposes (the "Land"), which is public parkland and a portion of the Crystal Falls Golf Course;

Whereas, Taylor Morrison requires a 0.152 acre, more or less, permanent, underground public utility easement and a temporary construction easement for the Project over a portion of the Land (the "Easements") and is more particularly shown and described in Exhibit "A" attached hereto;

Whereas, the City Council of the City of Leander, Texas (the "City") held a public hearing at which the City Council accepted public comment and testimony from all persons requesting to be heard regarding the proposed Project and Easements;

Whereas, notice of the public hearing was published once a week for three consecutive weeks, the last publication being no less than one week and no more than two weeks before the public hearing, in a newspaper of general circulation that is published at least six days a week in the county where the Land is situated or an adjoining the county;

Whereas, development within and the population of the City has continued at unprecedented rates;

Whereas, the City has experienced significant growth and urbanization and such trends are expected to continue;

Whereas, the Project will benefit development within the City and help supply the demand of housing within the City;

Whereas, given the location of the Project, there is no feasible and prudent alternative to the use or taking of the Easements for the Project; and

Whereas, the Project will include mechanisms to minimize the harm to the Land as a park that may result from the use or taking of such portion of the Land subject to the Easements;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. Findings of Fact. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. Approval of Project. The City Council hereby finds and declares that given the location of the Project and other above-stated facts associated with the need for obtaining the Easements across the Land, there is no feasible and prudent alternative to the use or taking of the Easements through the Land. The City Council further finds and declares that the Project includes, and shall include, all reasonable planning to minimize harm to the Land as a park resulting from the use or taking of the Easements.

Section 3. Ratification of Actions. All actions heretofore taken by the City Council, the Mayor, city staff, the City Manager, and the City Attorney with respect to the Land and the Project, are hereby confirmed, ratified, approved and adopted by the Council.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

PASSED AND APPROVED on this 16th day of January 2014.

ATTEST:

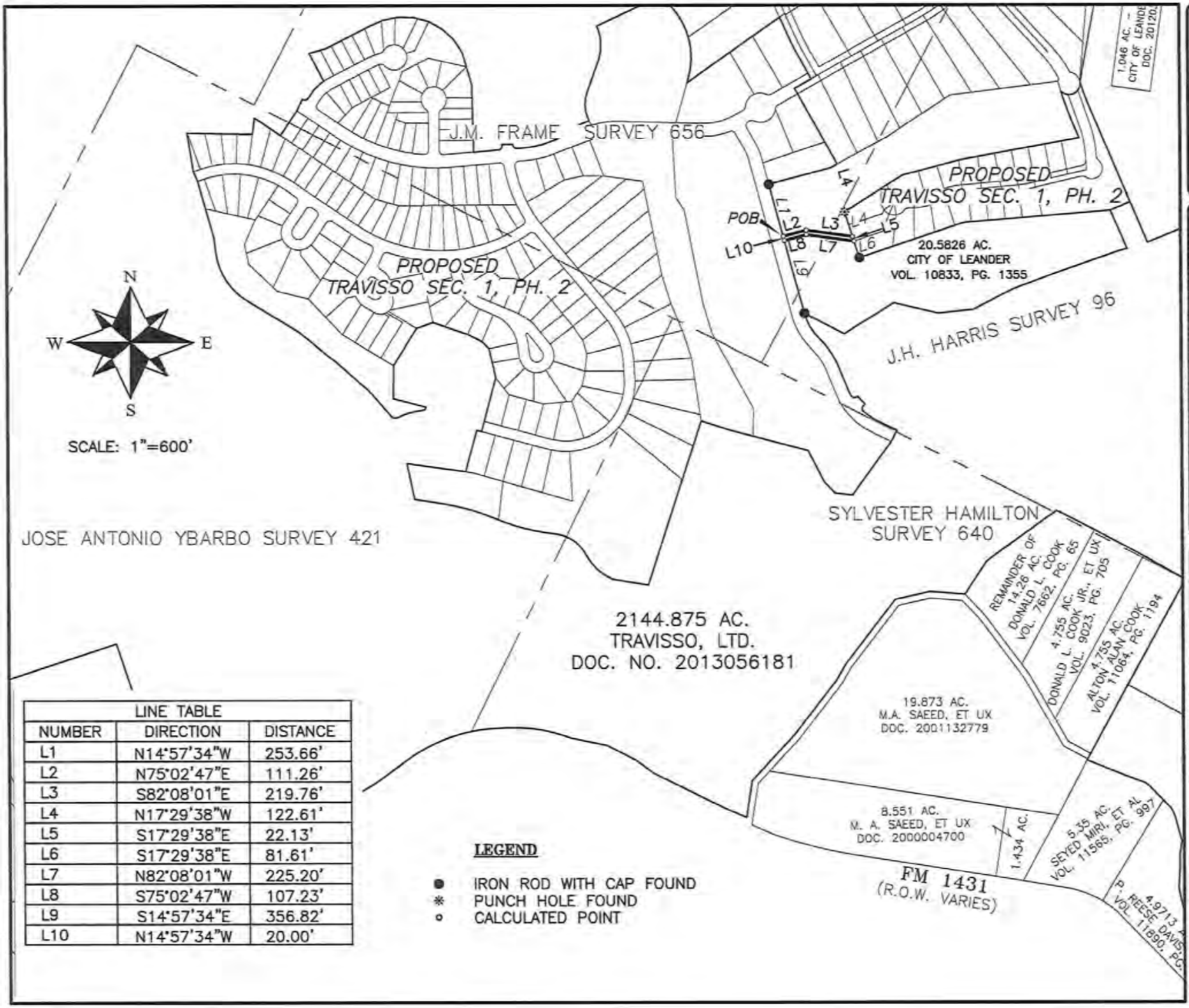
Debbie Haile, City Secretary

THE CITY OF LEANDER, TEXAS

Christopher Fielder, Mayor

EXHIBIT "A"

Project, Land and Easements



LINE TABLE		
NUMBER	DIRECTION	DISTANCE
L1	N14°57'34"W	253.66'
L2	N75°02'47"E	111.26'
L3	S82°08'01"E	219.76'
L4	N17°29'38"W	122.61'
L5	S17°29'38"E	22.13'
L6	S17°29'38"E	81.61'
L7	N82°08'01"W	225.20'
L8	S75°02'47"W	107.23'
L9	S14°57'34"E	356.82'
L10	N14°57'34"W	20.00'

LEGEND

- ● IRON ROD WITH CAP FOUND
- * PUNCH HOLE FOUND
- ○ CALCULATED POINT

C&R SURVEYING, LLC
1805 QUIDA DR.
AUSTIN, TEXAS 78728
PHONE: (512) 267-7430
FAX: (512) 836-8385

0.152 ACRES OF LAND SITUATED IN TRAVIS COUNTY, TEXAS, OUT OF THE J.M. FRAME SURVEY 656 AND THE J.H. HARRIS SURVEY 96, BEING A PORTION OF A 20.5826 ACRE TRACT DESCRIBED IN A DEED OF RECORD TO THE CITY OF LEANDER IN VOLUME 10833, PAGE 1355, REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS.

BEARING BASIS: NAD 83 CENTRAL ZONE
PLOTTING SCALE: 1" = 600'
DRAWN BY: PMC
REVIEWED BY: DRS
PROJECT NO: 12236
FILE: L:\12236_GR-OFFSITE EASEMENT
DATE: DECEMBER 09, 2013

EASEMENT EXHIBIT "A"

SHEET 1 OF 1

EXHIBIT "A"

0.152 ACRES
UTILITY EASEMENT
CITY OF LEANDER

DESCRIPTION OF 0.152 ACRES OF LAND SITUATED IN TRAVIS COUNTY, TEXAS, OUT OF THE J.M. FRAME SURVEY 656 AND THE J.H. HARRIS SURVEY 96, BEING A PORTION OF A 20.5826 ACRE TRACT DESCRIBED IN A DEED OF RECORD TO THE CITY OF LEANDER IN VOLUME 10833, PAGE 1355, REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS; SAID 0.152 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a calculated point in the westerly line of said 20.5826 Acre Tract and the northerly line of a 2144.875 acre tract described in a deed of record to Travisso, Ltd. In Document No. 2013056181, Official Public Records of Travis County, Texas for the northwesterly corner of the herein described tract, from which a iron rod with cap found at the northwesterly corner of the 20.5826 Acre Tract, bears N14°57'34"W, a distance of 253.66 feet;

THENCE over and across the 20.5826 Acre Tract, the following two (2) courses:

1. N75°02'47"E, a distance of 111.26 feet to a calculated point;

2. S82°08'01"E, a distance of 219.76 feet to a calculated point in the easterly line of the 20.5826 Acre Tract and the northerly line of said 2144.875 Acre Tract for the northeasterly corner of the herein described tract from which a punch hole found at an angle point in the common line of the 20.5826 Acre Tract and the 2144.875 Acre Tract, bears N17°29'38"W, a distance of 122.61 feet;

THENCE S17°29'38"E with the common line of the 20.5826 Acre Tract and the 2144.875 Acre Tract a distance of 22.13 feet to a calculated point for the southeasterly corner of the herein described tract from which a iron rod with cap found at an angle point in said common line, bears S17°29'38"E, a distance of 81.61 feet;

THENCE over and across the 20.5826 Acre Tract, the following two (2) courses:

1. N82°08'01"W, a distance of 225.20 feet to a calculated point;

2. S75°02'47"W, a distance of 107.23 feet to a calculated point in the westerly line of the 20.5826 Acre Tract and the northerly line of the 2144.875 Acre Tract for the southeasterly corner of the herein described tract from which an iron rod with cap found at the southwesterly corner of the 20.5826 Acre Tract bears S14°57'34"E, a distance of 356.82 feet;

THENCE N14°57'34"W with the westerly line of the 20.5826 Acre Tract and the northerly line of the 2144.875 Acre Tract, a distance of 20.00 feet to the **POINT OF BEGINNING**, containing an area of **0.152** ACRES OF LAND MORE OR LESS.

1805 Ouida Drive, Austin, TX 78728
Phone (512)267-7430 • Fax (512)836-8385

Attachments: 12236_GR- Offsite Easement Exhibit.dwg

Bearing Basis: TEXAS CENTRAL ZONE, STATE PLANE COORDINATES (NAD 83)

Phillip L. McLaughlin 12-09-13
Registered Professional Land Surveyor
State of Texas No. 5300

1805 Ouida Drive, Austin, TX 78728
Phone (512)267-7430 • Fax (512)836-8385

AGENDA ITEM # 10

Executive Summary

January 16, 2014

Agenda Subject: A Resolution of the City of Leander, Texas, accepting the petitions for annexation of two parcels of land being 145.26 acres, more or less, and 52.290 acres, more or less, located in Williamson County, Texas; setting an annexation schedule; providing for open meetings and other related matters.

Background: The resolution accepts the petitions for voluntary annexation of the Palmera Ridge (Kittie Hill airport) properties as provided for in the development agreement approved by the City Council on December 5, 2013. The resolution sets the two public hearings for February 20, 2014 and March 6, 2014. The first reading of the ordinance is scheduled for March 27, 2014 at a Special Called Meeting of the City Council and the second and final reading is scheduled for April 3, 2014.

Origination: Applicant

Recommendation: Staff recommends approving the resolution

Attachments:

1. Resolution with exhibits
2. Annexation Schedule

Prepared by: Tom Yantis, AICP
Director of Development Services

1/8/2014

RESOLUTION NO._____

A RESOLUTION OF THE CITY OF LEANDER, TEXAS, ACCEPTING THE PETITIONS FOR ANNEXATION OF TWO PARCELS OF LAND BEING 145.26 ACRES, MORE OR LESS, AND 52.290 ACRES, MORE OR LESS, LOCATED IN WILLIAMSON COUNTY, TEXAS; SETTING AN ANNEXATION SCHEDULE; PROVIDING FOR OPEN MEETINGS AND OTHER RELATED MATTERS.

WHEREAS, the owner of certain properties located within Williamson County, Texas, has petitioned the City of Leander, Texas, (herein the "City"), a home-rule City, for annexation of said properties, more particularly described herein (the "subject property"), into the City limits;

WHEREAS, the subject property is contiguous and adjacent to the corporate limits of the City and the owners have made application for annexation;

WHEREAS, after review and consideration of such petition for annexation, the City Council finds that the property is exempt from the City's annexation plan pursuant to § 43.052 (h)(2) of the *Local Government Code*; and,

WHEREAS, the petitioner has agreed and consented to the annexation of the subject property by the City and further agreed to be bound by all acts, ordinances, and all other legal action now in force and effect within the corporate limits of the City and all those which may be hereafter adopted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Proceedings. The petitions for annexation of the following properties, including the abutting streets, roadways, and rights of way,not previously annexed into the Cityand the draft services plan shown in Exhibit "B", submitted by Petitioner, are hereby accepted:

(1) All that certain tract or parcel of land being 145.26 acres, more or less, located in Williamson County, Texas, and being more particularly described in the Exhibit "A" attached hereto and incorporated herein for all purposes.

(2) All that certain tract or parcel of land being 52.290 acres, more or less, located in Williamson County, Texas, and being more particularly described in the Exhibit "A" attached hereto and incorporated herein for all purposes.

Two public hearings are set for the dates of February 20, 2014 and March 6, 2014. Notice of such

hearings shall be posted and the hearings shall be open to the public to accept public comment on the annexation request.

Section 3. Severability. Should any section or part of this Resolution be held unconstitutional, illegal, or invalid, or the application to any person or circumstance thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this Resolution are declared to be severable.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't.Code.*

PASSED AND APPROVED this the 16th day of January, 2014.

ATTEST:

Debbie Haile, City Secretary

THE CITY OF LEANDER, TEXAS

Christopher Fielder, Mayor

Exhibit"A"

PROPERTY DESCRIPTIONS

Landesign Services, Inc.
555 Round Rock West Drive
Bldg. D, Suite 170
Round Rock, Texas 78681
512-238-7901 office
512-238-7902 fax

EXHIBIT " "

METES AND BOUNDS DESCRIPTION

BEING A 145.26 ACRES OF LAND SITUATED IN THE TALBOT CHAMBERS SURVEY, ABSTRACT NO. 125, WILLIAMSON COUNTY, TEXAS, BEING COMPRISED OF ALL OF THE CALLED 92.621 ACRE TRACT DESCRIBED IN DEED TO DENSFORD AVIATION SERVICES, INC. RECORDED IN DOCUMENT NUMBER 2009070195 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS (O.P.R.W.C.T.) AND ALL OF THE CALLED 52.640 ACRE TRACT PER METES AND BOUNDS DESCRIPTION PREPARED BY SHANE SHAFER R.P.L.S. NO. 5281 DATED APRIL 29, 2009; AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a found 1/2" iron rod on the south line of said 52.640 acre tract, same being the northwest corner of Tract 2 of the Kittie Hill Acres a subdivision of record in Document Number 8419185 of the O.P.R.W.C.T. and recorded in Cabinet F, Slide 45 of the Plat Records of Williamson County Texas (P.R.W.C.T.) and being the northeast corner of a called 13.320 acre tract conveyed to Jack Scott Bradley, Amy L. Bradley, and Brian Gregory Holmes as recorded in Document Number 2000068029 of the O.P.R.W.C.T.;

THENCE South 68°56'56" West with the south line of said 52.640 acre tract, the north line of said 13.320 acre Bradley tract, the north line of a called 13.320 acre tract conveyed to Brian Olson and Charity M. Olson, husband and wife, and Gregory Olson and Hattie E. Olson, husband and wife, as recorded in Document Number 2001071867 of the O.P.R.W.C.T. and the north line of a called 13.371 acre tract conveyed to Charles Hoskins and Patricia Hoskins, husband and wife as recorded in Document Number 2002036263 of the O.P.R.W.C.T., passing at a distance of 445.22 feet the northwest corner of said 13.320 acre Bradley tract and the northeast corner of said 13.320 acre Olson Tract an continuing a total distance of 1332.94 feet to a found 1/2" iron rod for the southwest corner of said 52.640 acre tract, the northwest corner of said 13.371 acre tract, and being on the east line on a called 5.412 acre tract conveyed to Larry G. Miller and wife, Leslie M. Miller as recorded in Volume 2041, Page 124 of the Deed Records of Williamson County, Texas (D.R.W.C.T);

THENCE North 21°52'40" West with the west line of said 52.640 acre tract and the east line of said 5.412 acre tract a distance of 196.23 feet to a found 1/2" iron rod for the northeast corner of said 5.412 acre tract, and the southeast corner of a called 19.99 acre

tract conveyed to Mila J. Milliorn recorded in Document Number 2006050300 of the O.P.R.W.C.T;

THENCE with the west line of said 52.640 acre tract and the east line of said 19.99 acre tract, the following five (5) courses;

(1) North 19°41'08" West a distance of 62.72 feet to a found 1/2" iron rod;

(2) North 43°25'16" East a distance of 17.20 feet to a found 1/2" iron rod;

(3) North 22°58'31" West a distance of 160.69 feet to a 60D nail found in the west side of a 12" Live Oak tree;

(4) North 19°52'01" West a distance of 443.14 feet to a 40D nail found;

(5) North 20°50'38" West a distance of 370.34 feet to a found 1/2" iron rod for the northeast corner of said 19.99 acre tract, and the southeast corner of a called 1.00 acre tract conveyed to Barbara E. Bratton described in Exhibit "B" document recorded in Volume 2722, Page 551 of the D.R.W.C.T.;

THENCE North 20°51'23" West with the west line of said 52.640 acre tract and the east line of said Exhibit "B" tract a distance of 208.65 feet to a found 1/2" iron rod for the northeast corner of said Exhibit "B" tract, and being at an angle point in of a 12.40 acre tract conveyed to Barbara E. Bratton described in Exhibit "A" document recorded in Volume 2722, Page 551 of the D.R.W.C.T.;

THENCE with the west line of said 52.640 acre tract and the east line of said Exhibit "A" tract, the following two (2) courses:

(1) North 20°36'15" West a distance of 361.45 feet to a 40D nail;

(2) North 22°06'13" West a distance of 313.49 feet to a 40D nail found for the northwest corner of said 92.621 acre tract;

THENCE with the west line of said 92.621 acre tract and the east line of said Exhibit "A" tract, the following two (2) courses:

1. North 16°45'36" West a distance of 74.85 feet to a 40D nail found in the north side of a 14" Live Oak tree;

2. North 22°32'12" West a distance of 105.96 feet to a found iron rod with plastic cap stamped "DIAMOND SURVEYING" for the northwest corner of said 92.621 acre tract, the northeast corner of said 12.40 acre tract, and in the south line of the called 226 acre tract conveyed to Lawrence Virgil Toungate and wife, Louise M. Toungate as described in Volume 922, Page 878 of the D.R.W.C.T);

THENCE with the north line of said 92.621 acre tract and said south line of said 226 acre tract, the following two (2) courses:

(1) North 69°16'48" East a distance of 509.14 feet to a 40D nail found;

(2) North 68°42'17" East a distance of 1439.28 feet to a found 4" square concrete monument for the southwest corner of a called 100.16 acre tract conveyed to Huie H. Lamb, Jr., as described in Volume 2323, Page 739 of the O.P.R.W.C.T., and the southeast corner of said 226 acre tract;

THENCE with the north line of said 92.621 acre tract and the south line of said 100.16 acre tract, the following two (2) courses:

(1) THENCE North 69°03'28" East a distance of 946.84 feet to a nail found in the south side of a 12" Cedar tree;

(2) THENCE North 74°03'27" East a distance of 84.55 feet to a found 4" square concrete monument for the southeast corner of said 100.16 acre tract, and same the southwest corner of a called 9.53 acre tract of land conveyed to Parmer 274 Investments, LLC as described in Document Number 2012041079 of the O.P.R.W.C.T.;

THENCE with the north line of said 92.621 acre tract and said south line of said 9.53 acre tract, the following eleven (11) courses:

(1) South 86°58'08" East a distance of 77.96 feet to a found 1/2" iron rod;

(2) North 62°48'33" East a distance of 45.79 feet to a 40D nail found in root of 12" Cedar tree;

(3) North 72°05'13" East a distance of 17.47 feet to a 40D nail found in 10" Cedar tree;

(4) North 80°39'55" East a distance of 23.31 feet to a 60D nail found in base of fence post;

(5) North 81°41'28" East a distance of 168.82 feet to a 60D nail found in 12" Cedar tree;

(6) North 60°56'49" East a distance of 39.32 feet to a 40D nail found;

(7) North 57°46'48" East a distance of 64.79 feet to a 60D nail found in 12" Cedar tree;

(8) North 65°38'37" East a distance of 30.84 feet to a 60D nail found in 30" Live Oak tree;

(9) North 68°16'06" East a distance of 158.61 feet to a 40D nail found;

(10) North 68°25'55" East a distance of 127.34 feet to a 60D nail found in 10" Cedar tree;

(11) North 72°46'46" East a distance of 108.25 feet to a found iron rod with plastic cap stamped "DIAMOND SURVEYING" for the northeast corner of said 92.621 acre tract, and in the existing west right-of-way line of Ronald Reagan Boulevard (right-of-way width varies);

THENCE with the existing west right-of-way line of Ronald Reagan Boulevard, and the east line of said 92.621 acre tract, the following five (5) courses and distances:

(1) South 27°36'23" East a distance of 96.46 feet to a found iron rod with plastic cap stamped "DIAMOND SURVEYING";

(2) South 15°07'44" East a distance of 55.83 feet to a set 1/2" iron rod with cap marked "LANDESIGN";

(3) South 01°20'00" East a distance of 356.82 feet to a found iron rod with plastic cap stamped "DIAMOND SURVEYING";

(4) South 10°10'14" East a distance of 100.76 feet to a found iron rod with plastic cap stamped "DIAMOND SURVEYING";

(5) South 23°56'30" East a distance of 432.73 feet to a found 1/2" iron rod for the southeast corner of said 92.621 acre tract, and being on the north line of a called 57.07 acre tract conveyed to MP52 as recorded in Document Number 2012055771 of the O.P.R.W.C.T.;

THENCE with the south line of said 92.621 acre tract and the north line of said 57.07 acre tract, the following twelve (12) course and distances:

(1) South 81°39'46" West a distance for of 531.74 feet to a found iron rod with plastic cap stamped "DIAMOND SURVEYING";

(2) South 81°17'07" West a distance of 639.06 feet to a metal fence corner post;

(3) South 09°38'31" East a distance of 164.03 feet to a found 1/2" iron rod;

(4) South 80°18'44" West a distance of 586.19 feet to a found 1/2" iron rod;

(5) South 09°17'01" East a distance of 36.68 feet to a found 1/2" iron rod;

(6) South 68°47'48" West a distance of 142.01 feet to a found 1/2" iron rod;

(7) South 00°28'08" East a distance of 272.60 feet to a found 1/2" iron rod;

(8) South 59°00'22" East a distance of 567.45 feet to a metal fence post;

(9) South 31°41'25" West a distance of 74.76 feet to a found 1/2" iron rod;

(10) South 56°38'19" East a distance of 741.46 feet to a found 1/2" iron rod;

(11) South 33°16'35" West a distance of 34.80 feet to a found 1/2" iron rod;

(12) South 52°04'56" East a distance of 39.91 feet to a found 1/2" iron rod for the southwest corner of said 57.07 acre tract, and being on a the north line of Tract 7, Kittie Hill Acres;

THENCE with the south line of said 92.621 acre tract and the remainder of said Tract 7, the following two (2) courses:

(1) South 51°39'00" East for a distance of 81.12 feet to a found iron rod with plastic cap stamped "DIAMOND SURVEYING";

(2) South 17°00'35" West for a distance of 171.42 feet to a found 1/2" iron rod in the south line of said 92.621 acre tract, and in the existing north right-of-way line of Airport Drive (50' Right-of-Way);

THENCE North 71°58'26" West with the south line of said 92.621 acre tract and the north right-of-way line of Airport Drive, a distance of 328.07 feet to a 1/2" iron rod found for angle point in the south line of said 92.621 acre tract, and being the southeast corner of said 52.640 acre tract;

THENCE South 69°17'46" West with the south line of said 52.640 acre tract, the north line of said Kittie Hill Acres, passing an iron found for the northeast corner of said Tract 1, Kittie Hills Acres at a distance of 78.16 feet and continuing a total distance of 120.34 feet to a 1/2" iron rod found for an angle point in the south line of said 52.640 acre tract, and being in the north line of said Tract 1, said Kittie Hill Acres;

THENCE South 69°22'09" West with the south line of said 52.640 acre tract, the north line of said Tract 1, and the north line of said Tract 2 a distance of 681.39 feet to the POINT OF BEGINNING;

This parcel contains 145.26 acres of land, more or less, out of the Talbot Chambers Survey, Abstract No. 125 in Bell County, Texas.

All bearings are based on the Texas State Plane Coordinate System, Central Zone, NAD 83 Datum.

I certify that the survey was performed on the ground under my supervision.

28 SEPT 12

Joseph Beavers Date
Registered Professional Land Surveyor
State of Texas No. 4938

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Landesign Services, Inc.
555 Round Rock West Drive
Bldg. D, Suite 170
Round Rock, Texas 78681
512-238-7901 office
512-238-7902 fax

EXHIBIT " "

METES AND BOUNDS DESCRIPTION

BEING 52.290 ACRES OF LAND SITUATED IN THE TALBOT CHAMBERS SURVEY, ABSTRACT NO. 125, WILLIAMSON COUNTY, TEXAS, BEING COMPRISED OF ALL OF THE REMAINDER OF A CALLED 57.07 ACRE TRACT DESCRIBED IN DEED TO MP52, LLC. RECORDED IN DOCUMENT NUMBER 2012022771 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS (O.P.R.W.C.T.); AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2" iron rod found at the northeast corner of the remainder of the said 57.07 acre tract, the southeast corner of a called 92.621 acre tract to Densford Aviation services, Inc. described in Deed of Trust recorded in Document No. 2009070195 of the O.P.R.W.C.T., the northwest corner of a called 4.781 acre tract described in deed to Williamson County for right-of-way of Ronald Reagan Boulevard recorded in Document No. 2005069273 of the O.P.R.W.C.T., and the southwest corner of a called 3.249 acre tract described in deed to Williamson County for right-of-way of Ronald Reagan Boulevard in Document No. 2005019365 of the O.P.R.W.C.T., from which a 1/2" iron rod with "Diamond Surveying" cap found at an angle point in the east line of said 92.621 acres and west line of said 3.249 acres bears North 23°56'30" West a distance of 432.73 feet (record - North 23°56'07" West, 432.86 feet).

THENCE with the east line of the remainder of said 57.07 acres and the west right-of-way line of Ronal Reagan Boulevard the following three (3) courses:

1. South 23°56'30" East 180.18 feet (record – South 23°56'07" East, 180.18 feet) to a 1/2" rebar with plastic cap stamped "Landesign" set;

2. South 14°44'51" East 461.77 feet (record – South 14°43'59" East, 461.78 feet) to a 1/2" rebar with plastic cap stamped "Landesign" set;

3. South 24°16'14" East 603.74 feet (record – South 24°16'14" East, 603.74 feet) to a 1/2" rebar with plastic cap stamped "Landesign" set at the southeast corner of the remainder of the 57.07 acres, the southwest corner of the 4.781 acre tract, the northwest corner of a called 1.650 acre tract described in deed to Williamson County for right-of-way of Ronald Reagan Boulevard in said Document No. 2005069273 of the O.P.R.W.C.T., and in the north line of the remainder of Tract 11 of Kittie Hill Acres, a subdivision recorded in Cabinet F, Slide 45 of the Plat Records

of Williamson County, Texas, from which a 1/2" iron rod with "Diamond Surveying" cap found in the east line of the remainder of said Tract 11 and the west line of said 1.650 acre right-of-way tract bears South 16°24'47" East a distance of 202.58 feet ;

THENCE South 69°19'28" West with the south line of the 57.07 acres and the north line of Kittie Hill Acres, passing the end of the south right-of-way line of Airport Drive (50' right-of-way width, Kittie Hill Acres) and the northwest corner of Tract 8 of Kittie Hill Acres at a distance of 627.62 feet from which a 1/2" iron rod found bears South 28°28'21" East a distance of 0.53 feet, passing the end of the north right-of-way line of Airport Drive and the northeast corner of Tract 7 of Kittie Hill Acres at a distance of 691.62 feet from which a spindle found bears North 60°25'02" West a distance of 0.39 feet, and continuing for a total distance of 1274.49 feet to a 1/2" iron rod found for the southwest corner of the 57.07 acres, the northwest corner of the remainder of Tract 7 of Kittie Hill Acres and in the east line of said 92.621 acres, from which a 1/2" iron rod with "Diamond Surveying" cap found in the west line of the remainder of Tract 7 and the east line of said 92.621 acres bears South 51°39'00" East a distance of 81.12 feet (record - South 51°40'29" East 81.00 feet);

THENCE with the west and north lines the 57.07 acres and the east line of the 92.621 acres, the following twelve (12) courses;

1. North 52°04'56" West 39.91 feet (record – North 51°59'17" West, 39.98 feet) to a 1/2" rebar found;
2. North 33°16'35" East 34.80 feet (record – North 33°16'09" East, 34.77 feet) to a 1/2" rebar found;
3. North 56°38'19" West 741.46 feet (record – North 56°38'06" West, 741.54 feet) to a 1/2" rebar found;
4. North 31°41'25" East 74.76 feet (record – North 31°40'51" East, 74.76 feet) to a metal fence post;
5. North 59°00'22" West 567.45 feet (record – North 59°01'16" West, 567.44 feet) to a 60d nail found;
6. North 00°28'08" West 272.60 feet (record – North 00°28'40" West, 272.98 feet) to a 1/2" rebar found;
7. North 68°47'48" East 142.01 feet (record – North 68°53'43" East, 142.07 feet) to a 1/2" rebar found;
8. North 09°17'01" West 36.68 feet (record – North 09°32'30" West, 36.64 feet) to a 1/2" rebar found;
9. North 80°18'44" East 586.19 feet (record – North 80°17'38" East, 586.36 feet) to a 1/2" rebar found;

10. North 09°38'31" West 164.03 feet (record – North 09°37'55" West, 164.03 feet) to a metal fence post;

11. North 81°17'07" East 639.06 feet (record – North 81°17'43" East, 639.14 feet) to a 1/2" iron rod with "Diamond Surveying" cap found;

12. North 81°39'46" East 531.74 feet (record – North 81°40'13" East, 531.66 feet) to the POINT OF BEGINNING;

This parcel contains 52.290 acres of land, more or less, out of the Talbot Chambers Survey, Abstract No. 125 in Williamson County, Texas.

All bearings are based on the Texas State Plane Coordinate System, Central Zone, NAD 83 Datum.

I certify that the survey was performed on the ground under my supervision.

8/22/2013

David R. Hartman Date
Registered Professional Land Surveyor
State of Texas No. 5264

STATE OF TEXAS
REGISTERED
DAVID R. HARTMAN
5264
PROFESSIONAL
LAND SURVEYOR

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Exhibit "B"

MUNICIPAL SERVICES PLAN
FOR PROPERTY TO BE
ANNEXED INTO THE CITY OF LEANDER

WHEREAS, the City of Leander, Texas (the "City") intends to institute annexation proceedings for the tract(s) and parcel(s) of land described more fully hereinafter (the "subject property");

WHEREAS, the owner of the subject property (the "Owner") has requested annexation of the subject property and *Section 43.056, Loc. Gov't. Code*, requires a service plan be adopted with the annexation ordinance;

WHEREAS, the subject property is not included in the municipal annexation plan and is exempt from the requirements thereof;

WHEREAS, infrastructure shall be provided for the subject property pursuant to the terms and conditions of the "Development and Annexation Agreement (Kittie Hill Property)" (the "Development Agreement"); provided that, except for municipal service provided for in the Development Agreement, municipal services shall be provided on the same terms and conditions as such services are provided to other similarly situated properties currently within the City; and

WHEREAS, it is found that all requirements have been satisfied and the City is authorized by the City Charter and *Ch. 43, Loc. Gov't. Code*, to annex the subject property into the City;

NOW, THEREFORE, the City agrees to provide the following services for the subject property on the effective date of annexation:

(1) **General Municipal Services.** Pursuant to the requests of the owner and this Plan, the following services shall be provided immediately from the effective date of the annexation:

A. Police protection as follows: Routine patrols of accessible areas, radio response to calls for police service and all other police services now being offered to the citizens of the City.

B. Fire protection and Emergency Medical Services as follows: Fire protection by the present personnel and equipment of the City fire fighting force and the volunteer fire fighting force with the limitations of water available. Radio response for Emergency Medical Services will be provided with the present personnel and equipment.

C. Solid waste collection services as follows: Solid waste collection and services as now being offered to the citizens of the City.

D. Animal control as follows: Service by present personnel, equipment and facilities, or by contract with a third party, as provided within the City.

E. Maintenance of parks and playgrounds within the City.

F. Inspection services in conjunction with building permits and routine City code enforcement services by present personnel, equipment and facilities.

G. Maintenance of other City facilities, buildings and service.

H. Land use regulation as follows: On the effective date of annexation, the zoning jurisdiction of the City shall be extended to include the subject property, and, until the zoning of the subject property is established by ordinance after annexation, the ETJ Property, as such term is defined in the Development Agreement, shall be temporarily zoned "SFR-1-B"; provided that the ETJ Property shall be entitled to be developed with the land uses as more specifically provided in the Development Agreement. It is the City's intent to zone the subject property at the Owner's request in a manner that is not inconsistent with such uses, as provided in the Development Agreement. The Planning & Zoning Commission and the City Council will consider the applicant's request to process a zoning application and zone the subject property for such use and development following final annexation of the subject property.

I. Library service: Service by present personnel, equipment, and facilities within the City.

J. Storm Water Management: Owner will provide storm water system at its own expense, which will be inspected by City Engineers at the time of completion. The City will then maintain the storm water system upon acceptance of the system by the City.

(2) **Scheduled Municipal Services.** Due to the size and vacancy of the subject property, the plans and schedule for the development of the subject property, the following municipal services will be provided on a schedule and at increasing levels of service as provided in this Plan:

A. Water service and maintenance of water facilities as follows:

(i) Inspection of water distribution lines as provided by statutes of the State of Texas.

(ii) The City intends to provide water services to the subject property pursuant to the Development Agreement, and the terms of the Development Agreement applicable to water service are incorporated herein by reference. Save and except as provided in the Development Agreement, the City will provide water service in accordance with the applicable ordinances, rules, regulations, and policies of the City in effect from time to time for the extension of water service. The Owner shall construct the internal water lines and pay the costs of line extension and construction of such facilities necessary to provide water service to the subject property as

required in City ordinances. Upon acceptance of the water lines within the subject property and any off-site improvements required by the Development Agreement, water service will be provided by the City utility department on the same terms, conditions and requirements as are applied to all similarly situated areas and customers of the City; subject to all the ordinances, regulations and policies of the City in effect from time to time. The water system will be accepted and maintained by the City in accordance with its usual acceptance and maintenance policies. New water line extensions will be installed and extended upon request under the same costs and terms as with other similarly situated customers of the City. The ordinances of the City in effect at the time a request for service is submitted shall govern the costs and request for service. In the event of a conflict between this Municipal Services Plan and the Development Agreement for the subject property, the terms and provisions of the Development Agreement shall govern and control.

B. Wastewater service and maintenance of wastewater facilities as follows:

(i) Inspection of sewer lines as provided by statutes of the State of Texas.

(ii) The City intends to provide wastewater services to the subject property pursuant to the Development Agreement, and the terms of the Development Agreement applicable to wastewater service are incorporated herein by reference. Save and except as provided in the Development Agreement, the City will provide wastewater service in accordance with the applicable rules and regulations for the provision of wastewater service in accordance with all the ordinances, regulations, and policies of the City in effect from time to time for the extension of wastewater service. The Owner shall construct the internal wastewater lines and pay the costs of line extension and construction of facilities necessary to provide wastewater service to the subject property as required in City ordinances. Upon acceptance of the wastewater lines within the subject property and any off-site improvements required by the Development Agreement, wastewater service will be provided by the City utility department on the same terms, conditions and requirements as are applied to all similarly situated areas and customers of the City, subject to all the ordinances, regulations and policies of the City in effect from time to time. The wastewater system will be accepted and maintained by the City in accordance with its usual policies. Requests for new wastewater line extensions will be installed and extended upon request under the same costs and terms as with other similarly situated customers of the City. The ordinances in effect at the time a request for service is submitted shall govern the costs and request for service.In the event of a conflict between this Municipal Services Plan and the Development Agreement for the subject property, the terms and provisions of the Development Agreement shall govern and control.

C. Maintenance of streets and rights-of-way as appropriate as follows:

(i) Provide maintenance services on existing public streets within the subject property and other streets that are hereafter constructed and finally accepted by the City. The maintenance of the existing streets and roads will be limited as follows:

(A) Emergency maintenance of streets, repair of hazardous potholes, measures necessary for traffic flow, etc.; and

(B) Routine maintenance as presently performed by the City.

(ii) The City will maintain existing public streets within the subject property, and following installation, dedication and acceptance of new roadways by the City as provided by city ordinance, including any required traffic signals, traffic signs, street markings, other traffic control devices and street lighting, the City will maintain such newly constructed public streets, roadways and rights-of-way within the boundaries of the subject property, subject to and except as provided within the terms, conditions and requirements of the Development Agreement, as follows:

(A) As provided in C(i)(A)&(B) above;

(B) Reconstruction and resurfacing of streets, installation of drainage facilities, construction of curbs, gutters and other such major improvements as the need therefore is determined by the governing body under City policies;

(C) Installation and maintenance of traffic signals, traffic signs, street markings and other traffic control devices as the need therefore is established by appropriate study and traffic standards; and

(D) Installation and maintenance of street lighting in accordance with established policies of the City;

(iii) The outer boundaries of the subject property abut existing roadways. The Owner agrees that no improvements are required by the City on such roadways to service the subject property; provided that improvements may be required by the Owner under the City Rules, as such term is defined in the Development Agreement.

(3) **Capital Improvements.**Construction of the following capital improvements shall be initiated by the City after the effective date of the annexation: None. Upon development of the subject property, save and except as provided in the Development Agreement, the Owner will be responsible for the development costs the same as a developer in a similarly situated area. Capital Improvements shall be designed, constructed and installed by the Owner as provided in the Development Agreement.

(4) **Term.** If not previously expired, this service plan expires at the end of ten (10) years.

(5) **Property Description.**The legal description of the subject property is as set forth in exhibits attached to the Annexation Ordinance to which this Service Plan is attached.

SCHEDULE FOR VOLUNTARY ANNEXATIONS
KITTIE HILL / PALMERA RIDGE +/- 145.26 & 52.290 ACRES

DATE	ACTION/EVENT	LEGAL AUTHORITY
January 16, 2014	**COUNCIL BY WRITTEN RESOLUTION** Directs notification to land owners; and sets two (2) Public Hearings **February 20, 2014 and March 6, 2014**; Council directs development of service plan for area to be annexed.	Loc. Gov't Code, §§ 43.063 & 43.065; Public Hearings: are on or after the 40th day but before 20th day before institution of proceedings.
By January 20, 2014	**NOTICE TO** property owners & utility providers	Loc. Gov't Code § 43.062(a)
February 5, 2014** Publish notice of First Public Hearing **February 19, 2014**** Publish notice of Second Public Hearings	**NEWSPAPER NOTICES** RE: FIRST AND SECOND PUBLIC HEARINGS; (If applicable, certified Notice to Railroad). POST NOTICE OF HEARINGS ON CITY'S WEBSITE AND MAINTAIN UNTIL HEARINGS COMPLETE; **SCHOOL DISTRICT NOTICE** (notify each school district of possible impact w/in the period prescribed for publishing the notice of the First Public Hearing.)	Not less than 10 days nor more than 20 days before 1st and 2nd public hearings. Loc. Gov't Code, §43.063 (c). Loc. Gov't Code § 43.905; send school district notice not less than 10 days nor more than 20 days before the First Public Hearing.
Ten days after the date the first notice of Public Hearing is published	LAST DAY FOR SUBMISSION OF WRITTEN PROTEST BY RESIDENTS (10 days after first newspaper notice)	Site hearing required if 10% of adult residents of tracts protest within 10 days after 1st newspaper notice. Loc. Gov't Code, § 43.063 (b)
February 20, 2014*	**1st PUBLIC HEARING** AND PRESENT SERVICE PLAN (Not more than 40 days before the 1st reading of ordinance) *REGULAR MEETING*	Not less than 20 days nor more than 40 days before reading of ordinance. Loc. Gov't Code, §§ 43.063(a) & 43.065.
March 6, 2014*	**2nd PUBLIC HEARING** AND PRESENT SERVICE PLAN (At least 20 days before 1st reading of ordinance.) *REGULAR MEETING*	Not less than 20 days nor more than 40 days before reading of ordinance. Loc. Gov't Code, §§ 43.063(a) & 43.065.
Institution Date **March 27, 2014***	**FIRST READING** OF ORDINANCE *SPECIAL CALLED MEETING*	Date of institution of proceedings. Not less than 20 days from the second public hearing nor more than 40 days from the first public hearing.
April 3, 2014; Or at a special called meeting after the March 27th First Reading	**SECOND-FINAL READING** OF ORDINANCE *REGULAR MEETING*	Not more than 90 days after 1st reading of Ordinance § 43.064.
Within 30 days of Second Reading	**CITY SENDS COPY OF MAP** showing boundary changes to County Voter Registrar in a format that is compatible with mapping format used by registrar	Elec. Code §42.0615
Within 60 days of Second Reading	**CITY PROVIDES CERTIFIED COPY OF ORDINANCE AND MAPS TO:** 1. County Clerk 2. County Appraisal District 3. County Tax Assessor Collector 4. 911 Addressing 5. Sheriff's Office 6. City Department Heads 7. State Comptroller 8. Franchise Holders	

***Dates in BOLD are MANDATORY dates to follow this schedule. Please advise if deviation.**

****Newspaper notices to paper by 5p.m. the preceding Wednesday**

AGENDA ITEM # 11

Executive Summary

January 16, 2014

Council Agenda Subject: Consideration of Change Order No. 3 for Crystal Falls Elevated Storage Tank & Pump Station Modifications

Background: This change order provides a method of continuous potable water supply to Travisso during times that the BCRUA Water Treatment Plant (WTP) is shutdown due to extreme drought conditions with low lake levels, transmission line repairs, or any other reason. This connection will also provide a substantial source of potable water for the BCRUA WTP for the backwash of filters when restarting the plant after a shutdown. Currently, the BCRUA WTP's only source of potable water is from Cedar Park through a fire hydrant meter. This additional connection is required due to the existing air gap between the Sandy Creek WTP's 30-inch transmission line that delivers water to the City's primary water storage and pumping facilities at Overland and Wigwam.

Origination: Wayne S. Watts, P.E., CFM, City Engineer

Financial Consideration: $151,076.00 from Water Impact Fee Fund

Recommendation: Staff requests approval of Change Order No. 3 for Crystal Falls Elevated Storage Tank & Pump Station Modifications.

Attachments: Draft Change Order No. 3 with supporting materials

Prepared by: Wayne S. Watts, P.E., CFM, City Engineer

Change Order

No. 3

Date of Issuance: 1/8/14 Effective Date: 1/8/14

Project:	Owner:	Owner's Contract No.:
Crystal Falls Elevated Storage Tank	City of Leander	NA
Contract:		Date of Contract:
NA		January 2, 2013
Contractor:		Engineer's Project No.:
Landmark Structures I, LP		0245

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Installation of 110 LF of 24-inch diameter water main, 24-inch check valve, 30x24 tapping valve and sleeve, 24-inch gate valve, and appurtenances associated with this work. Additional work at the request of the Owner.

Attachments (list documents supporting change):

Contractor cost breakdown of change order items.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract Times: ☐ Working days ☒ Calendar days
$ 3,125,000.00	Substantial completion (days or date): 365
	Ready for final payment (days or date): 395
Increase from previously approved Change Orders No. 2 to No. 2:	Increase from previously approved Change Orders No. 2 to No. 2:
$ 18,346.00	Substantial completion (days): 7
	Ready for final payment (days): 7
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
$ 3,143,346.00	Substantial completion (days or date): 372
	Ready for final payment (days or date): 402
Increase of this Change Order:	Increase of this Change Order:
$ 151,076.00	Substantial completion (days or date): 21
	Ready for final payment (days or date): 21
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
$ 3,294,422.00	Substantial completion (days or date): 393
	Ready for final payment (days or date): 423

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By:	By:	By:
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: 1/8/14	Date:	Date: 1/8/2014
Approved by Funding Agency (if applicable):		Date:

CRYSTAL FALLS ELEVATED STORAGE TANK AND PUMP STATION IMPROVEMENTS

PROPOSAL FOR 24-INCH WATERLINE EXTENSION SUMMARY

24-Inch Waterline Interconnect per the design dated December 16, 2013

Excel Construction Subtotal =	$143,882
Landmark 5% Markup =	$ 7,194
Total Change Order Amount =	$151,076

EXCEL
CONSTRUCTION SERVICES LLC

WORK PROPOSAL COST ITEMIZATION: CPR No. 3R1

Landmark Structures
Crystal Falls EST & Pump Station
Description of Work: 24" Waterline Extension
December 19, 2013

			units	quantity	unit cost	total
A)	***Materials***					
	1.	Pipe, Valves, Vaults and Appertenances	LS	1	$ 102,583.00	$ 102,583.00
	2.	Pipe Bedding	TN	143	$ 14.00	$ 2,002.00
	3.	Course Gravel under Vault	TN	8	$ 14.00	$ 112.00
	4.	Concrete	CY	8	$ 85.00	$ 680.00
	5.					$ -
B)	***Labor***					
	1.	Excel Labor - Potholing	HR	24	$ 25.00	$ 600.00
	2.	Excel Labor - Installation	HR	228	$ 25.00	$ 5,700.00
	3.	Superintendent	HR	56	$ 65.00	$ 3,640.00
	4.	Project Manager	HR	8	$ 125.00	$ 1,000.00
	5.					$ -
C)	***Equipment***					
	1.	Backhoe	DY	7	$ 120.00	$ 840.00
	2.	Forklift	DY	1	$ 300.00	$ 300.00
	3.	1 Lot - Water Pumps, Gas and Electric Saws, Trench Protection, Compaction Equipment, Survey Instruments, Miscellaneous Tools and Fuel	LS	1	$ 5,958.00	$ 5,958.00
	4.					$ -
	5.					$ -
D)	***Subcontractors***					
	1.	Haul Off Spoils	LS	1	$ 1,700.00	$ 1,700.00
	2.					$ -
	3.					$ -

Sub-Total	$ 125,115.00
15% Overhead & Profit	$ 18,767.25
TOTAL	**$ 143,882**

Notes: Excludes hydostatic testing of pipe. Owner to visually inspect for leaks.

Randal Park

From: Michael.Drahl@Ferguson.com
Sent: Tuesday, December 17, 2013 2:36 PM
To: Randal Park
Subject: Crystal Falls Change Order
Attachments: 201312171410.pdf

Randal
Ferguson quote for additional 24" DI piping for Crystal Falls.
American has a 24" MJ Gate Valve in stock in Beaumont,Tx and the 24" DI pipe is available at Birmingham,Al with American.

The cost for the 24" Hot tap is $ 3500.00. If you want them to also install the tapping sleeve and tapping valve(after the main is exposed and cleaned off) add an additional $700.00.

Thanks,
Mike Drahl
Sales - Plant Division
Ferguson, a Wolseley company 8007 NE Loop 410 San Antonio TX 78219 USA
T: (210) 662 4902 C: (210) 410 0145 F: (210) 662 4825 E: michael.drahl@ferguson.com www.ferguson.com

FERGUSON Waterworks a WOLSELEY company

FERGUSON ENTERPRISES, INC.
FERGUSON WATERWORKS #1254
200 PARK CENTRAL BLVD
GEORGETOWN, TX 78626

Deliver To:
From: Mike Drahl 210-662-4902
Comments:

14:22:07 DEC 17 2013

FEI - HOUSTON WATERWORKS #1105
Price Quotation
Phone : 512-930-2262
Fax : 512-930-2388

Bid No.....: B242571
Bid Date....: 12/17/13
Quoted By.: AA

Customer: Excel Construction
Attn Randal

Job Name: CRYSTAL FALLS TANK

Item	Description	Quantity	Net Price	UM	Total
	CRYSTAL FALLS TANK AND PUMP STATION CHANGE ORDER ----				
AFT250P24	24 CL250 CL DI FASTITE PIPE	120	91.338	FT	10960.56
SP-AMJTS3024	30X24 MJ TAPN SLEEVE	1	13112.500	EA	13112.50
AFC2524TMLAOL	24 MJ RW DI OL TAPN VLV L/A W/ BEV, GEAR	1	19736.840	EA	19736.84
PSVB562SW	2PC SCRW 16T/24B COMP CI VLV BX WTR	2	149.952	EA	299.90
AFC2524MMLAOL	24 MJ RW DI OL GATE VLV L/A W/ BEV GEAR	1	18196.560	EA	18196.56
SP-GA340LW24	24 FLG CHECK VLV W/ L&W	1	23333.330	EA	23333.33
SP-FPP243PO	24"X3'0 DI FLGXPO BELL SPOOL	1	1186.070	EA	1186.07
E2124	24 MEGAFLANGE FLG ADPT	1	1455.785	EA	1455.79
FBSS16S24	24 SS 316 FLG BOLT SET	2	479.645	EA	959.29
FNWR1FFGA24	24 RR 1/8 FF 150# GSKT	2	27.693	EA	55.39
SSLDEP24	24 DI MJ WDG REST GLND PK *ONELOK	5	340.500	EA	1702.50
APW5288	52X200 8 ML POLYWRAP F/ 20 - 24	1	383.320	RL	383.32
EV1432RCSANL	32 M/HOLE R&C SAN SWR	1	328.877	EA	328.88
E41432040	32 SAN SEW M/HOLE LID	1	193.065	EA	193.07
SP-SS9224	24 ADJ PIPE SDL SUPPORT 316 SS	1	332.860	EA	332.86
TPCV	PRECAST VAULT 6'0"DIA X 9'6" W/ 6'0"X 12'TOP	1	3443.530	EA	3443.53
MJLSLA24	24X15 MJ C153 LONG SLV L/A	1	703.000	EA	703.00

FERGUSON Waterworks a WOLSELEY company

14:22:07 DEC 17 2013

Reference No: B242571

FEI - HOUSTON WATERWORKS #1105
Price Quotation
Phone : 512-930-2262
Fax : 512-930-2388

Net Total:	$96383.39
Tax:	$0.00
Freight:	$0.00
Total:	$96383.39

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This quote is offered contingent upon the buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at http://wolseleyna.com/terms_conditionsSale.html. Govt Buyers: All items are open market unless noted otherwise.

96,383

Hot Tap Labor 3,500

Install Sleeve & Valve 700

102,583

AGENDA ITEM # 12

Executive Summary

January 16, 2014

Council Agenda Subject: Consideration of an Ordinance Establishing No Parking Zones at Certain Time Interval(s) for Trustworthy, Prosperity, Tall Chief, and Rimfire

Background: This proposed ordinance, prepared by the City Attorney, amends Section 12.403 of the Leander Code of Ordinances and provides for the establishment of no parking zones between 3:30 p.m. to 4:30 p.m. on weekdays for Trustworthy, Prosperity, Tall Chief, and Rimfire. The purpose of this ordinance is to reduce and eliminate the heavy congestion of these streets at the end of the school day due to parents' avoidance of the extremely long lines of vehicles in the student pick-up lane(s) at Running Brushy Middle School. This congestion hinders residents' access to and from their homes and potentially impedes the response of emergency vehicles.

Origination: Wayne S. Watts, P.E., CFM, City Engineer

Financial Consideration: Approximately $800.00 for the installation of regulatory signage

Recommendation: Staff requests approval of the Ordinance Establishing No Parking Zones at Certain Time Interval(s) for Trustworthy, Prosperity, Tall Chief, and Rimfire.

Attachments: Proposed Ordinance Establishing No Parking Zones at Certain Time Interval(s) for Trustworthy, Prosperity, Tall Chief, and Rimfire

Prepared by: Wayne S. Watts, P.E., CFM, City Engineer

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LEANDER, TEXAS; AMENDING SECTION 12.403 TO PROHIBIT PARKING ON TRUSTWORTHY, PROSPERITY, TALL CHIEF, AND RIMFIRE STREETS DURING THE HOURS OF 3:30 P.M. TO 4:30 P.M.; PROVIDING A MAXIMUM PENALTY OF $500.00; PROVIDING OPEN MEETINGS, AND EFFECTIVE DATE CLAUSES; AND PROVIDING FOR RELATED MATTERS.

Whereas, it is reasonable and necessary for the protection of the public health, safety and welfare for the City of Leander, Texas (the "City") to regulate parking on the streets and during the times stated herein to control traffic congestion, to provide for proper traffic flow, and to ensure that emergency vehicles have adequate room to operate on public streets;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS, THAT:

Section 1. Findings of Fact. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Amending Section 12.04.001, Parking in Roadway or Bike Lane. The title of Section 12.04.001 is hereby amended to be "Parking in roadway or bike lane; specific parking restrictions. Section 12.04.001 of the Leander Code of Ordinances is hereby amended by adding subsections (c) and (d) to read as follows:

(c) The operator of any motor vehicle or other conveyance shall not stop, stand, or park the motor vehicle on Trustworthy Street, Prosperity Street, Tall Chief Street, or Rimfire Street during the hours of 3:30 p.m. to 4:30 p.m. on weekdays.

(d) This section does not apply to an operator of:

(1) A vehicle that is disabled if it is impossible to avoid stopping and temporarily leaving the motor vehicle on the street or portion thereof subject to the parking restriction; or

(2) A motor vehicle responding to the direction of a police officer.

Section 3. Penalty Clause. Any person convicted of violating any provision of this Ordinance shall be guilty of a misdemeanor and shall be subject to a fine in an amount not to exceed Five Hundred dollars ($500.00) and each day of such violation shall be a separate violation.

Section 4. Conflicting Ordinances. Section 12.403, Article 12.400, and Section 12.502(b), Article 12.502, Leander Code of Ordinances and Section 2, Ordinance No. 92-050-00 are amended as provided herein. All prior ordinances of the City dealing with or applicable to parking are hereby amended to the extent of any conflict herewith,

and all ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance as adopted and amended herein, are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this ordinance and any other code or ordinance of the City, the terms and provisions of this ordinance shall govern.

Section 5. Effective Date. This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the *Tex. Loc. Gov't. Code*.

Section 6. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

PASSED AND APPROVED this the _____ day of _____, 2014.

ATTEST:

City of Leander, Texas

_____
Debbie Haile, City Secretary

_____
Christopher Fielder, Mayor

AGENDA ITEM # 13

Executive Summary

January 16, 2014

Council Agenda Subject: Consider appointments to the Planning & Zoning Commission, Parks and Recreation Advisory Board, Library Foundation Board, TIF/Development Authority Board, Board of Adjustment, Economic Development Committee and Veterans Park Committee

Background: The Board Selection Committee has been interviewing applicants for the above referenced Boards and Commissions. Attached are the applications for the Board Selections.

Origination: Mayor Fielder

Financial Consideration: N/A

Recommendation: N/A

Attachments: Mayor Pro Tem email
Applications for consideration

Prepared by: Debbie Haile, TRMC, City Secretary

Debbie Haile

From: Jason Dishongh
Sent: Friday, January 10, 2014 9:48 AM
To: Debbie Haile
Cc: Kirsten Lynch; David Siebold
Subject: Board Selection Committee Recommendations

Debbie,

We have completed the interview process for all current applicants and make the following recommendations to council.

Economic Development Committee
Angela Means
Arleen Acton
Darryl Warren
Deanna Cain
J Michael Cook
Joe Urrea
Lee Ann Grubs

Planning and Zoning
Jason Anderson

Parks and Recreation Board
Randy Hutchinson

TIRZ/Development Authority Board
Shanan Shepherd

Board of Adjustments
Bill Barton

Library Foundation Board
Dan Michie
Bob Cantwell

Veterans Park Committee
Cheryl Fitzsimmons
Michael Malone

I made multiple attempts through both email and phone to reach Loren Nabzeska throughout the process and was unable to speak with him. We would also like to place Nancy Knickerbocker-Penick in waiting for the Public Arts Committee. We also decided not place Joseph Greene on the Economic Development Committee, as we felt that there was to much of a conflict.

I will be reaching out to all the candidates today to let them know of their recommendations and that they are invited to our council meeting on January 16th.

Jason Dishongh

Leander City Council Member - Mayor Pro Tem
P.O. Box 319
Leander, TX 78646
(512) 574-3303 cell
place5@leandertx.gov

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- [x] Planning & Zoning Commission
- [x] Parks & Recreation Advisory Board
- [ ] Public Art Commission
- [ ] TIRZ/Development Authority Board
- [x] Board of Adjustment/Appeal
- [ ] Ethics Commission
- [ ] City Charter Review Committee
- [x] Library Foundation Board
- [x] Economic Development Committee

PERSONAL INFORMATION

Name: Angela Means

Home Address: 2501 Stagecoach Bend City Leander Zip 78641

Home Phone: 512-569-5286 Cell Phone 512-569-5286

Email Address: angela.means@yahoo.com

Do you live inside the Leander City Limits ? [x] Yes 1 years [ ] No [ ] ETJ ?

Are you a current registered voter? [x] Yes [ ] No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name City of Austin Occupation Parks + Rec. Dept. Division manager Financial Service

Address: 200 S. Lamar Blvd City Austin Zip 78704

Phone: 512-569-5286

Business Owner [ ] Yes [x] No

Are you now or have you in the past served on any Boards or Commissions? [x] Yes [ ] No

If yes, list Board or Commission served on: Austin Rosewood Community Dvelop. Corp. Date 2008 - 2013

Signature [signature] Date 9/30/2013

Submit applications with a resume and letter of interest to:

Debbie Halle, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646 Address: 200 W. Willis, Leander, Texas 78641
Phone: 512/ 528-2743 Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

ANGELA MEANS, MPA

2501 Stagecoach Bend ❖ Leander, TX 78641 ❖ (512) 569-5286 ❖ angela.means@yahoo.com

October 1, 2013

City of Leander
City Clerks Office
Leander, TX

Attention Clerks Office:

I respectfully request consideration for the position of Board Member for the City of Leander. In addition to my resume, I am submitting this letter briefly highlighting my qualifications for this position.

With my background in Public Administration, Budgeting, Finance and Accounting, I am confident that I will make a very successful Board Member for the City of Leander. I have over 18 years of experience in local government administration and financial administration, which includes management, project management, human resource management, accounting, budgeting, fiscal analysis and forecasting, financial management, contract compliance management, grant management, purchasing, capital improvement program coordination and financial management, information technology and customer service. My curricular and professional achievements during the past several years include directing and managing divisions within an organization, project management, solving complex problems by using tact, sensitivity and diplomacy, creating and implementing business policies and procedures, streamlining business processes, and a commitment to team management in a variety of settings. I managed several highly political projects providing accurate and concise statistical data in order to support analysis and provided recommendations to City Council, Boards and Commissions, citizens, and executive management.

As reflected by my resume, I have direct experience and expertise in the critical skills necessary for this position. I have strong business and political acumen to work effectively with front line employees, executive management, customers, agencies and City Council. The description for the Board Member for the City of Leander parallels my interests and qualifications.

I look forward to the opportunity to make a substantial contribution by applying my wide variety of skills and knowledge to assist in achieving the City of Leander's vision, goals, and objectives. Thank you for your time and consideration.

Sincerely,

Angela Means

ANGELA MEANS, MPA

2501 Stagecoach Bend ~ Leander, TX 78641

512-569-5286 angela.means@yahoo.com

FINANCIAL SERVICES EXECUTIVE

Innovative action-oriented leader with a strong track record of performance in local government. Public Administrator with a demonstrated record of exceeding financial goals, turning around underperforming units and driving increased customer service.

Utilize keen analysis, insights and team approach to drive organizational improvements and implement best practices. Superior interpersonal skills, capable of resolving multiple and complex issues and motivating staff to peak performance.

CORE COMPETENCIES

- Strategic & Operational Planning
- Budget & Financial Management
- Asset Management
- Accounting & Purchasing
- Business Process Improvements
- Communication
- Project & Program Management
- Policy Development
- Boundaryless Perspective
- Forecasting & Capital Planning
- Contract Management
- Systems & Technology Utilization
- Organizational Leadership
- Knowledge of Best Practices
- Employee Development
- Problem Solving
- Strategic/Critical Thinking
- Performance Measurement

PROFESSIONAL EXPERIENCE

CITY OF AUSTIN ✧ AUSTIN, TX

The 11th most populous City in Country with population of over 820,000, City budget of $3.1 billion and over 11,000 employees, one of the nation's best managed cities widely known for providing superior and high quality service to citizens of Austin.

Division Manager, Financial Services ***2007 - Present***

Serve as member of Parks and Recreation Department Executive Team to plan, develop, recommend, resolve and implement policies & procedures, analyze business needs and address issues such as fiscal accountability, policy development, data analysis, reporting & special projects. Provide strategic vision, champion formal planning processes, tighten integration of support services and lead revision of organizational structure to meet growth demands of Department.

- Provide direction and leadership over Financial Services Division with a staff of 20; Responsible for Department's Strategic Business Planning, Finance, Accounting, Budgeting, Cash Control, Contract Compliance Management, Financial Analysis, Financial Reporting, Grants, Asset Management, Inventory, Procurement, Audit, Training, Capital Improvement Project Financial Management, Internal Controls, long term goals and objectives and Business Processes.
- Provide leadership and guidance to twelve divisions and approximately 2,000 Department staff in areas of financial management, contract management, accounting and business process improvements.
- Present financial information to Mayor and City Council, Boards, Commissions and executive management.
- Develop annual budget totaling over $100 million in various funds including general, capital, special revenue, grant, enterprise and permanent funds and provide monthly revenue and expense forecasts; Develop financial estimates and projections. Monitor, analyze and authorize expenses/expenditures.
- Provide financial reporting, analysis, and recommendations to City of Austin executive management. Develop and present quarterly financial monitoring report to City of Austin executives.
- Implement disciplined accounting controls critical to complying with applicable requirements, and instituted a cash management and reporting program.
- Developed policies and procedures for all business functions and utilized technology to develop online financial training for Department staff in order to educate and ensure compliance.
- Streamlined business processes to increase efficiencies and provide improved service.
- Research and develop information for proposals, new programs and program modification; Evaluate programs.
- Serve as back-up Assistant Director of Administration and Financial Services which include Human Resources Division, Financial Services Division, Marketing, Technology and Communications, Office of Special Events and Office of Partnerships and Grants Development.
- Selected by Director for mentorship by Parks and Recreation Department's Assistant Directors.

- Develop and implement departmental policies regarding all financial activities and functions; Ensure departmental compliance with applicable laws, policies, and procedures regarding financial matters.
- Treasurer and Secretary of Austin Rosewood Community Development Corporation.

Accomplishments

- Increased accountability by designing and executing quarterly financial report for executives
- Improved customer service levels by developing website to disseminate and foster communication
- Managed and maintained operating budget below 2% corporate target
- Ensured Department received National Accreditation
- Overhauled Division to tighten focus, streamline operations and foster atmosphere of empowerment, transparency and accountability
- Spearheaded creation and implementation of Contract Compliance Management and Internal Audit offices for Department to ensure strong fiscal accountability and public trust ensuring compliance of over 400 contracts and received Class Act Award for contract negotiations
- Managed effort that resulted in Public/Private partnership saving City of Austin nearly $500,000 annually in operation and maintenance
- Appointed to the Government Finance Officers Association's Economic Development and Capital Planning Committee to provide leadership and direction to government agencies across the Country
- Speaker at the Government Finance Officers Association's annual conference

CITY OF SAN DIEGO ✧ SAN DIEGO, CA

The 8th most populous City in Country with a population of 1.3 million, City budget of $2.8 billion and over 10,100 employees, named "America's Finest City".

Fiscal & Policy Analyst ***2005 - 2007***

Appointed to Office of the Independent Budget Analyst to provide clear, objective and unbiased analysis and advice to San Diego City Council and public regarding all legislative items bearing financial and policy impacts to City of San Diego.

- Provided financial analysis, reporting, and recommendations to City of San Diego executive management.
- Served on Land Use and Housing Committee and City task forces.
- Presented analysis to City Council, City Committees, City management and citizens.
- Consulted with executive management on fiscal and policy analysis.
- Served as fiscal and program resource for City Council.

Accomplishments

- Championed introduction of quality and continuous improvement best practices to drive enhanced service delivery
- Assisted with creation of new Office of the Independent Budget Analyst

Supervising Management Analyst/Sr. Management Analyst ***2000 – 2005***

Part of senior management team for Financial Management Department/Budget Office. Managed Current Year expenditures and revenues for City of San Diego totaling $2.8 billion. Facilitated, managed, and organized work product of City departments to ensure timely, efficient, and accurate delivery of product. Involved project management skills including problem solving and time management. Provided review and analysis of City department's revenue and expenditure budgets and forecasts. Took leadership role and worked closely with departments to drive process improvements throughout organization.

- Directed, planned, and coordinated activities of professional and administrative staff involved in reviewing, examining and evaluating proposed and operating budgets for multiple departments totaling over $100 million, including grants, capital projects and special revenue budgets; Providing fiscal forecasting and planning of funds. Staff duties also included Multi-Year Financial Forecast, San Diego City Employees' Retirement System analysis, department budget liaison and training, reception, payroll, and word processing.
- Developed budget preparation and monitoring guidelines, interpreted budget policies and established procedures and practices for implementing policies.

- Represented Financial Management at City Council meetings, Housing Commission, City Manager briefings, and meetings with various City departments.
- Provided recommendations to executive management regarding analysis and revenue and expenditure forecast.
- Developed manager's reports and presented to City Council. Conducted citywide trainings and presentations on budget processes.
- Reviewed financial and budget reports, performed financial analysis, established schedules, reviewed financial and/or budget reports to ensure accuracy and reporting on fiscal condition and trends, prepared and reviewed financial forecasts and summaries, analyzed trends and made recommendations to management on fiscal condition of City of San Diego; Established and implemented policy and procedures.
- Liaison with City departments, San Diego Association of Governments and consultants, in order to facilitate information flow and foster good working relationships. Performed as contract liaison with outside Auditing firm to audit City's fiscal year financial statements.

Accomplishments

- Transformed Division from administrative role to strategic business partner, including working with executive management to drive key business and implement performance initiatives
- Received several Outstanding Achievement, High Performing Team and Diversity Awards from City Manager

Financial Analyst/Accountant ***1991 - 2000***

Administered and developed budgets totaling over $18 million for the Financial Management Department.

- Conducted special projects and audits to assure the program was in compliance with applicable laws and regulations.
- Performed analysis of revenue projections; prepared annual forecast analysis to formulate recommendations for program efficiency.
- Supervised support staff whose duties included customer service and administrative support.
- Worked with Special Districts Administration on administration of Maintenance Assessment Districts (MAD). This included reviewing calculations and enrolling MADs, working with community groups to prepare budgets for all MADs, working with Attorneys, Engineers and County of San Diego to submit information.
- Contract liaison with outside engineering consultants for Maintenance Assessment Districts' engineering reports; Performed as a contract liaison between Special Districts Administration and outside software firm to evaluate and respond to software problems, interpret policies, procedures and regulations.
- Responded to property owner calls, complaints and requests to evaluate organizational problems and make recommendations for improvement.
- Prepared cash flow and profit loss analysis to formulate recommendations for program effectiveness/efficiency.
- Reviewed grant contracts and prepared Community Development Block Grant billings to reimburse funds.

Accomplishments

- Created and implemented the first Maintenance Assessment Districts software database in coordination with software engineers utilizing County tax information
- Recipient of City Manager's Outstanding Achievement Award

EDUCATION & PROFESSIONAL AFFILIATIONS

Master of Public Administration (MPA), National University, California

Bachelor of Science, Business Administration (Accounting), San Diego State University, California

Financial Management Certification, Cornell University, New York

Government Finance Officers Association (GFOA)
GFOA Committee Member on Economic Development & Capital Planning
GFOA Budget Reviewer
Contract Management Association (CMA)
International City/County Management Association (ICMA)
City of Austin Executive Academy Graduate & Women to Women Communications Committee

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☑ Planning & Zoning Commission
- ☑ Economic Development Committee
- ☑ Parks & Recreation Advisory Board
- ☑ Public Art Commission
- ☑ TIRZ/Development Authority Board
- ☐ People with Disabilities Committee
- ☑ Board of Adjustment/Appeal
- ☑ Ethics Commission
- ☑ City Charter Review Committee
- ☐ Library Foundation Board

PERSONAL INFORMATION

Name: Arleen Acton

Home Address: 2005 Tall Chief City Leander Zip 78641

Home Phone: 317·840·1839 Cell Phone 317·840·1839

Email Address: arleenacton@yahoo.com

Do you live inside the Leander City Limits ? ☑ Yes < 1 years ☐ No ☐ ETJ ?

Are you a current registered voter? ☑ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name (Recent relocation & seeking) Occupation IT Project Manager

Address: City Zip

Phone:

Business Owner ☐ Yes ☑ No

Are you now or have you in the past served on any Boards or Commissions? ☑ Yes ☐ No

If yes, list Board or Commission served on: United Way Date 2011-2012

Signature Arleen Acton Date 9·17·2013

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743
Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

1727 Delaney Drive
Indianapolis, IN 46217

Phone 317-887-9795
Cell 317-840-1839
E-mail arleenacton@yahoo.com

Arleen Acton

Professional experience

2012– 2013 State of Indiana – Environmental Management Indianapolis, IN
Business Analyst/Project Manager

- Responsible for management, control and direction of wide range of application systems
- Monitor and control all phases and processes from concept and scope definition
- Manage project implementation and evaluation
- Lead, plan, organize and control activities of cross-functional resources
- Design development for delivery of application systems to meet business objectives
- Provide technical leadership to comply with technical architecture and strategic plan
- Establish and maintain project budgets and schedules

2011 – 2012 Eli Lilly Consultant - BC Forward Indianapolis, IN
Project Manager Consultant

- IT on Demand Center of Excellence Practice Leader
- Facilitate and lead project status review meetings
- Maintain project files, electronic and paper
- Advise on project planning tools and methodologies
- Create, update, route project charter and scope documents
- Identify project risk and assessment, advise on alternative schedules
- Manage outside resource deliverables and tasks

2011 – 2012 United Way Youth Connections Franklin, IN
Board Of Director

- Define missions and direction of board and staff
- Resolve key issues for fund raising
- Ensure leadership and resources are in place to manage organization
- Manage fund raising events, securing venues and negotiating contracts

2007 – 2009 NIC - Local Government Online Indiana Indianapolis, IN
General Manager

- Coordinated, developed and implemented portal programs
- Experience managing, training and evaluating staff
- Responsible for subscriber accounts, activation and customer service
- Defined appropriate network access by job functions
- Prepared and delivered detailed financial and contractual benchmark reports
- Built and sustained internal and external customer relationships
- Effective at conceptualizing, developing and implementing major initiatives
- Self Motivated with strong leadership abilities
- Excellent organizational, verbal and written communication skills with attention to details

2005 - 2007 NIC - Indiana Interactive Indianapolis, IN

Director of Project Management

- Promoted to director of project management October 2005
- Director for team of five project managers for State Web Portal
- Trained project managers reviewed documentation
- Managed resources to fulfill project expectations and marketing plans
- Liaison between State agency and project managers, escalation point
- Provided marketing plans for Internet services
- Developed and promoted relationships with State agencies
- Ensured projects were delivered on time and within scope
- Excellent organizational, verbal and written communication skills with attention to details.

2003 - 2005 NIC - CivicNet/Indiana Interactive Indianapolis, IN

Project Manager

- Project Manager of Web products and services for Indianapolis/Marion County
- Managed expectations of projects to meet deadlines and scope of project
- Created clear documentation with defined projects and scopes
- Deployed 14 Internet applications with marketing plans in 7 months
- Increased online permit adoption rate by 70% through marketing of services
- Created proposals based on scope of work for multiple government agencies
- Assigned and monitored development staff to projects to meet deadlines
- Ability to handle multiple projects
- Provided good service to clients and portal users

Education

Indiana University Indianapolis, IN

B.S., Business Management/Administration.

Purdue University Indianapolis, IN

A.A.S., Computer Technology/Engineering.

IUPUI Indianapolis, IN

Project Management Certification.

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☒ Economic Development
- ☐ Planning & Zoning Commission
- ☐ Parks & Recreation Advisory Board
- ☐ Public Art Commission
- ☐ TIRZ/Development Authority Board
- ☐ Board of Adjustment/Appeal
- ☐ Ethics Commission
- ☐ City Charter Review Committee
- ☐ Library Foundation Board

PERSONAL INFORMATION

Name: Darryl G. Warren

Home Address: 1008 Terrace Dr. City Leander Zip 78641

Home Phone: 512-569-7799 Cell Phone 512-569-7799

Email Address: inspect@avidtx.com

Do you live inside the Leander City Limits ? ☒ Yes 5 years ☐ No ☐ ETJ ?

Are you a current registered voter? ☒ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name Avid Inspection Services, LLC Occupation Professional Inspector

Address: 1008 Terrace Dr. City Leander Zip 78641

Phone: 512-569-7799

Business Owner ☒ Yes ☐ No

Are you now or have you in the past served on any Boards or Commissions? ☐ Yes ☒ No

If yes, list Board or Commission served on: _____ Date _____

Signature _____ Date 10/18/2013

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743
Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

Dear Supervisors:

I am interested in being a member of the Leander Economic Development Committee and ask that you consider me for one of the current open seats. I am a small business owner in Leander and a resident since 2008.

As an interested member of our community, I would like to volunteer my time, skills, and talents to assist in planning our economic development. I am new to public service, but I am willing to learn and help.

What has piqued my interest in seeking appointment to the Economic Development Committee is a new found awareness that we can be involved in our town's future. Before owning a business I worked in the semi-conductor industry and because of the intense work schedule I became completely isolated from the community. As a business owner, I feel immersed in the community and I like it.

I hope to draw on my expertise as electrical engineer, and the experience I've gained as a business owner to assist with the challenges of economic development.

I respectfully request your support in being appointed to the Economic development Committee.

I've attached my resume and will answer any questions you may have.

Sincerely,

Darryl G. Warren

DARRYL G. WARREN
1008 Terrace Dr.
Leander, TX 78641
(512) 569-7799
inspect@avidtx.com

CERTIFICATIONS

- Texas Real Estate Commission (TREC), License No. 20564
- Texas Department of Agriculture, License No. 676992
- International Association of Certified Home Inspectors, (InterNACHI)

MEMBERSHIP

- Austin Board of Realtors
- Leander Chamber of Congress

EXPERIENCE

09/2012 – Present **Avid Inspection Services, LLC., Austin TX**

Co-Owner/Professional Inspector

- Residential inspections of the interior and exterior home features including the foundation, roofing, plumbing and electrical, heating and cooling systems.
- Commercial inspections of the interior and exterior building features including the foundation, roofing, plumbing and electrical, heating and cooling systems.
- Inspect for evidence of past and present infestations of "Wood Destroying Organisms" (WDO) and report on conditions conducive to future infestations.
- Prepare an online report of the inspection by taking various photographs and mentioning all the inspection details.

09/97– 12/2012 **Intel Corporation (Level One/Intel Communications), Folsom CA/Austin TX**

Component Design Engineer

- Responsible for synthesis, timing closure and producing clean physical design for blocks. Also provided support and expert advice for final block cleanup on Intel's 22nm process
- Drove all EDA issue with our key vendors ensuring that Bugs and enhancements were successfully resolved
- Led a team of nine engineers in the development of ICG Intel's common design environment making non issues of setup, maintenance and use
- Provided all PERL automation for our APR design flow built around Astro. This flow is an efficient and seamless flow, which allowed a user to produce a timing clean design with minimal effort
- Created Hercules runsets to fill the gaps left by the APR tool in order to meet the strict requirements of Intel's 90nm process and are used by all ICG Intel projects

Staff Physical Designer

- Provided direct project tool support for Hercules LVS and DRC, Astro, and Apollo
- Other duties include providing automation support with PERL scripting while filling the gap between point tools and between methodologies; and block level and top-level place and route as part of the Physical Design Team. This provides a user point of view and helps to increase the effectiveness of support and the elimination of group barriers.

Staff CAD Engineer

- Led a group of five engineers and developed a validation flow to support the design methods used by ICG Intel Using this validation flow, the team performed rigorous testing of the physical verification, extraction, place and route, synthesis, custom layout tools, and design methods for the 0.13um & 90 nm processes
- In order to validate a new process or tool, these flows were used by the team to take a design from synthesis through tapeout, producing functional silicon

Senior CAD Engineer

- Section Head for the Physical Design Tools Group
- Supervised eight engineers, including performance reviews
- Responsibilities included technical lead for physical verification development (LVS and DRC), physical design support, COT flow development, and design transfer to foundries (tapeout interface)
- Led eight engineers in the development of 0.18um physical design methodology that enabled the support of multiple external foundries for a single design
- Mentored and trained all incoming Physical Design Engineers on the Level One methodologies

- Implemented and administered the Level One batch queue methodology (LSF) allowing a group of 45 Physical Designers to operate with a minimum of resources (3 LVS & 4 DRC licenses)
- Developed a revision control system, which allowed a group of individual runset files under revision control to be released as a group with its own revision control
- Met the needs of the developer by allowing the modification of files while a frozen version of the file was made available to the end user
- Developed the tapeout procedure by which all Intel communication chips are transferred to external foundries for production. The "Tapeout Program" was written in PERL and controlled database manipulation, documentation and archive of the database to be shipped to the foundries.

09/96 – 09/97 **Cyrix Corporation, Design Automation, Richardson TX**

Design Automation Engineer

- Major focus was on the development and documentation of a timing-driven placement flow, providing close integration with synthesis (Synopsys and Pearl)
- Wrote and maintained all integration routines using Skill programming language, making possible the execution of any third party tools within OPUS
- Evaluated and integrated external tools
- Maintained relationship with TimberWolf Systems, Inc., providing feedback for further development of the TimberWolf SC placement tool
- Maintained a project schedule for development efforts
- Responsible for supporting the complete place and route methodology and provided a working solution for any unexpected problems and needs. This included writing utilities and scripts (Skill and Perl) to fill the integration voids left by point tools, and manipulating the OPUS database to get the desired results.
- Trained engineers and mask designers on the use of place and route tools and methodologies

12/95 - 08/96 **Cadence Design Systems, Spectrum Services, Austin TX**

Solutions Engineer

- Lead Technical Engineer on a service project to provide placed and routed results of standard cell blocks, coordinating resources, problems and resolutions
- Assisted with the formulation of contracts with customers, ensuring the success of both parties
- Performed on-site and classroom training for place and route tools
- Provided sales team with technical support, and helped to determine the needs of customers
- Developed layout flows and methodologies to improve efficiency and reliability of design flows
- Provided hotline support of place and route tools for the Central region, which included Preview, CELL3 Gate Ensemble, Cell Ensemble and Block Ensemble
- Assisted customers in tool and patch installations
- Developed abstract libraries using autoAbgen to improve the routing density and speed of CELL3
- Provided key beta testing for Cadence's next generation abstract generator
- Provided PERL programming support for the Austin office

03/90 - 12/95 **Intel Corporation, Design Center/Design Automation, Folsom CA - Santa Clara, CA Platform Engineering**

CAD Engineer

- Responsibilities in the New Capabilities Group included gaining CAD tool expertise to apply towards product development, integration, and automation of design processes for improved quality, and efficiency
- Performed evaluations comparing Intel's internal tools to external tools, and reported the findings
- Assisted in developing an integration plan to quickly assimilate best CAD capabilities into Intel's microprocessor development tool suite
- Developed a place and route methodology for an Intel Pentium Pro™ Processor proliferation, using a combination of CADENCE and Intel layout tools. The development of this methodology included a large amount of programming to integrate tool formats, as well as a vast amount of hierarchy manipulation.
- Worked closely with engineers to develop a PV methodology
- Acted as applications support for Intel's internal layout tools and CELL3
- Assisted Intel's Design Group in Chandler, AZ with the integration of CELL3, providing support for existing methodologies and automation

12/86 - 03/90 **United States Air Force, Det. 5 602nd, TAIRCW, Fort Ord, CA**
Ground Radio Communication Technician

SKILLS
Programming Languages: Perl, Perl/Tk, MySQL, Skill, C-Shell, C, SED, AWK
Operating Systems: UNIX, DOS, OS/2, Ultrix, Windows, MAC
CAD Software/Tools: Hercules LVS and DRC, Apollo, Astro, SIMPLEX, Virtuoso, CELL3, Block Ensemble, Cell Ensemble, Gate Ensemble, Preview, autoAbgen, Abgen, TimberWolf; Limited Synopsys

EDUCATION/TRAINING
- American Home Inspection Training Institute
- Community College of the Air Force
- Major: Electronic Systems Technology
- Ground Radio Communication Technician Certificate
- Hercules LVS-DRC / Apollo
- Preview/CELL3 / Advanced CELL3 / SKILL for Designers/Programmers
- Perl Programming / Introduction to C Programming

References Available Upon Request

CITY OF LEANDER, TEXAS

Board & Commission Application

Mayor Economic De

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☐ Planning & Zoning Commission
- ☑ Economic Development Committee
- ☐ Parks & Recreation Advisory Board
- ☐ Public Art Commission
- ☐ TIRZ/Development Authority Board
- ☐ People with Disabilities Committee
- ☐ Board of Adjustment/Appeal
- ☐ Ethics Commission
- ☐ City Charter Review Committee
- ☐ Library Foundation Board

PERSONAL INFORMATION

Name: Deanna Cain

Home Address: 211 Hoot Owl Lane City Leander Zip 78641

Home Phone: _____ Cell Phone 512-550-0733

Email Address: deanna@divinerealty.com

Do you live inside the Leander City Limits ? ☐ Yes _____ years ☐ No ☑ ETJ ?

Are you a current registered voter? ☑ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name The Green Door/Divine Realty Occupation Gallery & Boutique/Realtor

Address: 106 W. Willis St. Suite 106 City Leander Zip 78641

Phone: 512-905-0053

Business Owner ☑ Yes ☐ No

Are you now or have you in the past served on any Boards or Commissions? ☑ Yes ☐ No

If yes, list Board or Commission served on: BHC Family 5K & Fun Run Date 2010

Signature _____ Date 10-11-14

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743

Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☒ Planning & Zoning Commission
- ☒ Economic Development Committee
- ☒ Parks & Recreation Advisory Board
- ☐ Public Art Commission
- ☐ TIRZ/Development Authority Board
- ☐ People with Disabilities Committee
- ☐ Board of Adjustment/Appeal
- ☐ Ethics Commission
- ☐ City Charter Review Committee
- ☐ Library Foundation Board

PERSONAL INFORMATION

Name: J. Michael Cook

Home Address: 2309 Ambush Canyon City Leander Zip 78641

Home Phone: 512- 528-5406 Cell Phone 512-294-6396

Email Address: jmichaelcook@me.com

Do you live inside the Leander City Limits ? ☒ Yes 1.5 years ☐ No ☐ ETJ ?

Are you a current registered voter? ☒ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name The Michaels Group Occupation Software Developer

Address: 2309 Ambush Canyon City Leander Zip 78641

Phone: 512-528-5406

Business Owner ☒ Yes ☐ No

Are you now or have you in the past served on any Boards or Commissions? ☐ Yes ☒ No

If yes, list Board or Commission served on: _____ Date _____

Signature J Michael Cook Date 6-4-13

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743
Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☑ EDC
- ☐ Planning & Zoning Commission
- ☐ Parks & Recreation Advisory Board
- ☐ Public Art Commission
- ☐ TIRZ/Development Authority Board
- ☐ Board of Adjustment/Appeal
- ☐ Ethics Commission
- ☐ City Charter Review Committee
- ☐ Library Foundation Board

PERSONAL INFORMATION

Name: Joe "Javier" Urrea

Home Address: 1720 Mira Vista City Leander Zip 78641

Home Phone: 512-986-7895 Cell Phone 512-567-4647

Email Address: jjurrea@yahoo.com

Do you live inside the Leander City Limits ? ☑ Yes 1 years (in December) ☐ No ☐ ETJ ?

Are you a current registered voter? ☑ Yes ☐ No

If yes, please provide copy of voter registration card Never Recieved My Copy. However, I Was Able to Vote this Month.

OCCUPATIONAL INFORMATION

Business Name Joe Urrea Bookkeeping Services Occupation Accountant

Address: 1720 Mira Vista City Leander Zip 78641

Phone: 512-567-4647

Business Owner ☑ Yes ☐ No

Are you now or have you in the past served on any Boards or Commissions? ☐ Yes ☒ No

If yes, list Board or Commission served on: _____ Date _____

Signature Joe J. Urrea Date 11-16-13

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646 Address: 200 W. Willis, Leander, Texas 78641
Phone: 512/ 528-2743 Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- [X] Economic Development Committee
- [ ] Planning & Zoning Commission
- [ ] Parks & Recreation Advisory Board
- [ ] Public Art Commission
- [ ] TIRZ/Development Authority Board
- [ ] Board of Adjustment/Appeal
- [ ] Ethics Commission
- [ ] City Charter Review Committee
- [ ] Library Foundation Board

PERSONAL INFORMATION

Name: Lee Ann Grubbs

Home Address: 611 Scenic Path City Leander Zip 78641

Home Phone: _____ Cell Phone 512-994-9080

Email Address: leagrubbs1@gmail.com

Do you live inside the Leander City Limits ? [X] Yes 7 Months years [ ] No [ ] ETJ ?

Are you a current registered voter? [X] Yes [ ] No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name Grubbs Industries, LTD Occupation Sales / Vice President

Address: 611 Scenic Path City Leander Zip 78641

Phone: 512-994-9080

Business Owner [X] Yes [ ] No

Are you now or have you in the past served on any Boards or Commissions? [ ] Yes [X] No

If yes, list Board or Commission served on: _____ Date _____

Signature Lee Ann Grubbs Date 12/23/2013

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743

Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

CITY OF LEANDER, TEXAS

Boards & Commissions Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- [x] Planning & Zoning Commission
- [ ] Parks & Recreation Advisory Board
- [ ] Public Art Committee
- [ ] TIRZ/Development Authority Board
- [ ] Board of Adjustment/Appeal
- [ ] Ethics Commission
- [ ] City Charter Review Committee
- [ ] New Boards Formed

PERSONAL INFORMATION

Name: Jason Anderson SSN # 549-73-2916

Home Address: 1106 Alpine Mountain Drive City Leander Zip 78641

Home Phone: 512-825-3545 (wife's Cell) Cell Phone 512-296-5832

Email Address: jason.anderson.pe@gmail.com

Do you live inside the Leander City Limits ? [x] Yes 4 1/2 years [ ] No [ ] ETJ ?

Are you a current registered voter? [x] Yes [ ] No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name Carollo Engineers, Inc. Occupation Professional Engineer

Address: 8911 Capital of Texas Hwy North Ste. 2200 City Austin Zip 78759

Phone: 512-453-5383

Business Owner [ ] Yes [x] No

Are you now or have you in the past served on any Boards or Commissions? [ ] Yes [x] No

If yes, list Board or Commission served on: _____ Date _____

Signature Jason E. Anderson Date 06/21/2012

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743

Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☐ Planning & Zoning Commission
- ☒ Parks & Recreation Advisory Board
- ☐ Public Art Commission
- ☐ TIRZ/Development Authority Board
- ☐ Board of Adjustment/Appeal
- ☐ Ethics Commission
- ☐ City Charter Review Committee
- ☐ Library Foundation Board

PERSONAL INFORMATION

Name: Randy Hutchison

Home Address: 1821 Baranco Way City Leander Zip 78641

Home Phone: Cell Phone 512-912-6333

Email Address: sighutch97@gmail.com

Do you live inside the Leander City Limits ? ☒ Yes 5 years ☐ No ☐ ETJ ?

Are you a current registered voter? ☒ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name Alcatel-Lucent Occupation Microwave Engineer

Address: 3400 W Plano Pkwy City Plano Zip 75075

Phone: 972-477-3553

Business Owner ☐ Yes ☒ No

Are you now or have you in the past served on any Boards or Commissions? ☐ Yes ☒ No

If yes, list Board or Commission served on: Date

Signature Date 8/27/13

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743

Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

Randy Hutchison
1821 Baranco Way
Leander, TX, 78641
August 27, 2013

Debbie Haile
City Secretary
City of Leander
200 W. Willis
Leander, TX 78641

Dear Mrs. Haile:

I am interested in serving on the City of Leander Parks & Recreation Advisory Board. I have been playing recreational sports for 16 years and have been involved in the organization of recreational sports for the past 8 years. I am currently serving as the Director of Sports Ministry for Hill Country Bible Church – Austin and will continue to do so until December 2013. I have served on the Leander-Vista Ridge HOA Pool and Parks Committee for 4 years and in the past have served as the Chairman of the committee. My wife and I have 5 children, ages ranging from 8 months to 13 years old, and spend a lot of time in and around Leander's parks. I would like to volunteer my time to help ensure Leander's Parks and Recreation Facilities continue to meet the needs of our community.

Sincerely,

Randy Hutchison

RANDY HUTCHISON

1821 Baranco Way
Leander, TX 78641

Cell (512)912-6333
sighutch97@gmail.com

SUMMARY OF QUALIFICATIONS

Accomplished professional with over twelve years of extensive experience in the areas of; RF/Microwave network design, project management, system/network administration, electronic equipment repair, and personnel management. Exceptional ability to master new techniques and procedures. Outstanding analytical, problem solving, and written and verbal communication skills.

EXPERIENCE

Sr. Microwave Network Planning Engineer — **Nov 2010 – Current**
Alcatel-Lucent — **Plano, TX**

- Manage a team of Network Planning Engineers tasked with upgrading 36 markets in Sprint's nationwide mobile backhaul network to support 4G/LTE (Network Vision) deployment.
- Worked with the overall network solution team to develop design requirements documentation to ensure the microwave network design would meet contract and bandwidth requirements.
- Manage the microwave network design process (Site Verification, Desktop Design, Pre LOS Design, Post LOS Design, Final Design, and all Redesign Efforts).
- Work closely with Fiber/Ethernet Backhaul Design and Site Acquisition/SIOP teams during all phases of the design process to ensure the network is properly designed, and deployed on schedule.
- Prepare complete market design packages and present materials to ALU and Sprint teams for network design approval.
- Assist in overseeing the field survey QC effort (approximately 2600 site surveys and 2500 path surveys to date) to include transmission, diffraction, multipath, and reflections analysis.
- Aid in the coordination and licensing of microwave paths (approximately 900 sites and 1300 paths to date in the 23GHz, 18GHz, 11GHz, and 6 GHz bands).
- Assisted in the interviewing, selection, and training of six Network Planning Engineers.
- Manage daily engineering workload and ensure the team has the tools and technical proficiency to succeed.
- Developed Pathloss 5 training materials.
- Primary tools used; Pathloss 5, Excel, Access, Visio, MapInfo, and internally developed Java and Perl scripts.

Microwave/Network Engineer - Manager — **Aug 2005 – Nov 2010**
Trillion Partners, Inc. — **Austin, TX**

- Designed and deployed high quality broadband networks used to carry voice and data services within the education services industry.
- Designed networks using software propagation/planning tools to maximize performance, link availability, and provide redundancy/diversity while also meeting budgetary objectives. Ensured sound engineering guidelines were followed.
- Created accurate cost estimates and bill of materials.

Microwave/Network Engineer - Manager – cont.

- Analyzed Site and Path Survey data to determine optimal structure type and location, frequency band, and antenna size.
- Participated in the search ring process, selection of microwave sites, and permitting process.
- Effectively managed projects to ensure that they met deployment timelines, contractual obligations, and were within budget.
- Prepared and submitted all FCC and FAA licensing documentation with 100% accuracy and ensured networks adhered to federal guidelines.
- Ensured proper wind-loading on new microwave structures and existing structures during network redesigns.
- Prepared construction diagrams/drawings and test plans for contractors and field service personnel.
- Reviewed documentation upon completion of projects to ensure all engineering standards were met.
- Maintained site and link databases along with all Asbuilt drawings and diagrams.
- Conducted field work, including path surveys, installation, troubleshooting, and optimization.
- Assisted Tier 3 support in the testing and troubleshooting of all aspects of microwave backhaul networks. Worked with NOC, field service technicians and equipment engineers to resolve issues.
- Assisted sales team by providing technical expertise during phone calls with potential customers and RFQ/RFP responses.
- Provided ongoing capacity and performance analysis, and redesign support, for existing customers.
- Researched and tested new technologies for incorporation into current and future network solutions.
- Aided in the interviewing and training of new employees.
- Created in-depth training materials for design engineers and field service personnel.
- Continually created, reviewed, and updated department processes and procedures.
- Served as Interim Director of Engineering during the absence, search, and selection of a permanent director.
- Effectively trained and supervised seven Network Design Specialists and Design Assistants.

Network Admin / Project Manager **February 2005 - Aug 2005**
Lightspeed Consulting LLC **Austin, TX**

- Provided Help Desk support for all domain and offsite users to include; setup of all new user accounts, support of everyday applications such as Outlook and Adobe, password resets, and VPN support.
- Ensured complete network functionality and redundancy by monitoring, troubleshooting and resolving issues involving CISCO; PIX firewalls, routers, switches, and VPN Concentrator.
- Provided complete installation and configuration of 33 on-site and 5 collocation servers with file and print services, DHCP, DNS, IIS, Domain Controllers, backup services, Active Directory design, Group Policy, Exchange mail services, Live Communications Server, and anti-virus control using Microsoft network operating systems.
- Maintained large call center IP phone system, added new users, skill sets, phones and voicemail boxes. Maintained RightFax server.
- Facilitated the complete cutover of all network and phone equipment at a large financial call center to a new data and voice service provider.
- Configured and maintained desktops and laptops for new and existing users.
- Maintained multiple client relationships in a wide range of industries.
- Worked with customers, vendors and contractors to develop project scope and requirements.
- Communicate changes between all parties and ensure projects are on schedule and within budget.

Network Design Specialist / Electronics Technician — **March 2004 - February 2005**
Southwestern Wireless/ Key Communications — **Ruidoso Downs, NM**

- Designed, installed, maintained, and troubleshot microwave backhaul networks.
- Performed Line-of-Sight (LOS) surveys and site surveys for microwave networks.
- Installed customer premise equipment and setup customer accounts.
- Created construction diagrams/drawings and microwave channel plans.
- Maintained proper inventory count to ensure availability of parts and reduce unnecessary shipping and overstock costs.
- Built and maintained server and office computer systems.
- Programmed and installed two-way RF systems in service vehicles and repeater locations.
- Performed circuit level diagnostics and soldering on communications equipment.

Computer/Automated Systems Repair Specialist — **May 1999 - May 2003**
United States Army — **US, South Korea, Kuwait**

- Maintained all areas of the computer network to include both physical equipment and IP address assignment.
- Built and installed mobile networking packages to support both NIPR and SIPR traffic at remote locations.
- Provided IT support for more than 170 users, as well as tracking work orders and job tickets.
- Managed IT/Network Admin team to ensure constant customer support and satisfaction.
- Repaired, maintained and upgraded Microsoft Windows and UNIX based computer systems, both hardware and software. Ensured that domain users were up-to-date with security updates passed down by Department of Defense.
- Troubleshot and repaired all LAN and WAN hardware equipment such as cables, hubs, switches, and routers.
- Troubleshot and repaired telecommunications equipment using Built in Test Equipment (BITE), Test, Measurement, and Diagnostic Equipment (TMDE), schematics, flowcharts, and technical publications.
- Monitored network security and usage, assigned passwords, and performed end-user training.
- Developed an effective work tracking database, which enabled timely responses for maintenance and eliminated redundant efforts.
- Installed and repaired communication lines to include coax, cat3, cat5, and fiber optic.
- Supervised and trained eleven IT Technicians to become efficient network and computer system troubleshooters.
- Served as First Line Supervisor, Information Assurance Security Officer and Information Management Officer.

EDUCATION

- Continuing Education, Business Management, Western Governors University, 68 Credit Hours
- Diploma, Cisco Router Course, Honor Graduate, US Army, 2002
- Certificate, Microsoft Exchange Server 5.5 Course, US Army, 2002
- Certificate, Information Assurance Security Officer Course, U.S. Army, 2001
- Certificate, Information Management Officer Course, U.S. Army, 2001
- Diploma, Computer/Automated Systems Repair Course, U.S. Army, 1999
- Army Correspondence Course Program, 94 Credit Hours in computer hardware/software and electronic equipment repair.

Econ Dev

CITY OF LEANDER, TEXAS

Board & Commission Application

Highlands area

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☑ Planning & Zoning Commission
- ☐ Parks & Recreation Advisory Board
- ☐ Public Art Commission
- ☑ TIRZ/Development Authority Board
- ☐ Board of Adjustment/Appeal
- ☑ Ethics Commission
- ☑ City Charter Review Committee
- ☐ Library Foundation Board

For EDC + Charter Review comm

PERSONAL INFORMATION

Name: Shanan Shepherd

Home Address: 1911 Cross Draw Trl City Leander Zip 78641

Home Phone: 512-922-3002 Cell Phone same

Email Address: shananshepherd@gmail.com

Do you live inside the Leander City Limits ? ☑ Yes 1½ years ☐ No ☐ ETJ ?

Are you a current registered voter? ☑ Yes ☐ No Feb. '11
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name Goldwasser Real Estate Occupation Realtor

Address: 5929 Balcones Dr #300 City Austin Zip 78731

Phone: 512-420-0300

Business Owner ☑ Yes ☐ No self-employed

Are you now or have you in the past served on any Boards or Commissions? ☐ Yes ☑ No

If yes, list Board or Commission served on: _____ Date _____

Signature Shanan Shepherd Date 9-6-12

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743

Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

D·R·HORTON® DHI Listed NYSE
America's Builder

10700 Pecan Park Blvd., Suite 400
Austin, Texas 78750
(512) 345-4663

October 29, 2013

Debbie Haile
PO Box 319
Leander, Texas 78646

Re: Board and Commission Application

Dear Debbie:

Enclosed please find my application, resume and voter registration card for service in the City of Leander.

As my resume indicates I have a lot of experience in the homebuilding industry. Recently I changed directions and went into the land development arena still serving in the industry but in a different capacity. I am enjoying learning this side of the industry.

I would like to be considered for service on any of the Boards or Commissions you and the city feel I would best fit as I have lived in Leander for the last three years in the Crystal Falls neighborhood and have enjoyed attending the Planning and Zoning and Council meetings related to our projects in the Leander area. I will serve in capacity the city feels will be a good fit.

Thank you very much for your consideration.

Best regards,

Bill Barton
Land Development
(512) 533-1402

Enc.

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☒ Planning & Zoning Commission
- ☒ Parks & Recreation Advisory Board
- ☒ Public Art Commission
- ☒ TIRZ/Development Authority Board
- ☒ Board of Adjustment/Appeal
- ☒ Ethics Commission
- ☒ City Charter Review Committee
- ☐ Library Foundation Board

PERSONAL INFORMATION

Name: Bill Barton

Home Address: 1502 High Lonesome, Leander, 78641

Cell Phone (512) 492-5988

Email Address: bbarton97@yahoo.com

Do you live inside the Leander City Limits ? ☒ Yes 3 years
Are you a current registered voter? ☒ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name: DR Horton Homes Occupation: Land Development Project Manager-Assistant

Address: 10700 Pecan Park Blvd, Suite 400: Austin, 78750

Phone: (512) 533-1402

Business Owner: ☒ No

Are you now or have you in the past served on any Boards or Commissions? ☒ No

If yes, list Board or Commission served on: N/A

Signature Bill Barton Date 10/29/13

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743

Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

Bill Barton

Austin, Texas
Home (512) 528-5247 Cell (512) 492-5988
bbarton97@yahoo.com

Construction Operations Executive

Career History

DR Horton Homes April 2013-Present Assistant Land Development Project Manager
Austin, TX

- Key member of land development team responsible for purchasing, entitling land.
- Responsible for construction of subdivision infrastructure.

Prominence Homes 2010-April 2013 Director of Construction Austin, TX

- Key member of start-up team for builder producing homes ranging from 2,500 sf to 3800 sf priced between $350k and $500k.
- Managed construction team that collectively opened 2 models/communities and closed 8 units in first year and 26 units in second year of operation.
- Participated in identification and evaluation of land acquisition opportunities, budgeting and forecasting, development of product and building specifications, estimating, pricing strategy and pricing oversight.
- Also responsible for development of policies, procedures and systems, permitting, scheduling, adherence to quality standards, building and safety code compliance, warranty, customer relations, etc.

Buffington Signature Homes 2007-2009 VP Construction Austin, TX

- Key member of start-up team for builder producing homes ranging from 2,500 sf to 4,000 sf priced between $200k and $425k.
- Recruited, trained and managed construction team that collectively opened 8 models/communities and closed 40 units in first year of operation.
- Participated in identification and evaluation of land acquisition opportunities, budgeting and forecasting, development of product, building specifications, estimating, pricing strategy and pricing oversight.
- Also responsible for development of policies, procedures and systems, permitting, scheduling, adherence to quality standards, building and safety code compliance, warranty, customer relations, etc.

D.R. Horton Homes 2005 – 2007 City Manager College Station, TX

- Charged with establishment and financial and operational performance of satellite business unit in new market, including budgeting, setting up systems and procedures, land acquisition, product development, pricing strategy, purchasing, subcontractor and vendor negotiation, oversight, recruiting and training, production, warranty, customer service, etc.
- Product ranged from 1,400 sf to 2,200 sf priced between $130k and $200k.
- Homes completed and sold on 34 of 80 lots acquired. 46 remaining lots sold to two other builders due to company's decision to withdraw from market.

2000-2005 Project Manager Austin, TX

- Oversaw construction and related functions in 8+/- communities of 500 to 800 homes annually ranging from 1,400sf to 4,500sf priced between $130k and $400k.
- Supervised Superintendents and served as liaison between Division Construction Manager and production and sales team.

1992-2000 Senior Superintendent Austin, TX

- With Assistant Superintendents managed concurrent construction from start to carpet stage of 35 to 100 homes annually in 1 subdivision.

Education

MBA, Business Management – St. Edward's University, Austin, Texas
BA, Business Administration – Southwestern University, Georgetown, Texas

Technical Skills

Microsoft Word/Excel/PowerPoint, Builder MT, Sales Simplicity

Professional Affiliations and Awards

Former Board of Director, Home Builders Association of Greater Austin
Former Chairperson, Volume Builders Council, Home Builders Association of Greater Austin
Runner-up, 1998 Volume Superintendent of the Year Max Award, Home Builders Assoc. of Greater Austin
Winner, 1997 Volume Superintendent of the Year Max Award, Home Builders Association of Greater Austin
Multiple winner, Superintendent of the Quarter, Production and Quality Awards D. R. Horton
Licensed Texas Real Estate Salesperson (inactive)

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☒ VETERANS PARK COMMITTEE
- ☐ Planning & Zoning Commission
- ☐ Parks & Recreation Advisory Board
- ☐ Public Art Commission
- ☐ TIRZ/Development Authority Board
- ☐ Board of Adjustment/Appeal
- ☐ Ethics Commission
- ☐ City Charter Review Committee
- ☐ Library Foundation Board

PERSONAL INFORMATION

Name: DAN L. Michie

Home Address: 1800 MULEDEER RUN City LEANDER Zip 78641

Home Phone: 512-963-8991 Cell Phone SAME

Email Address: DLmichie@GMAIL.com

Do you live inside the Leander City Limits ? ☒ Yes _____ years ☐ No ☐ ETJ ?

Are you a current registered voter? ☒ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name KELLER WILLIAMS NW Occupation REALTOR

Address: 12515-8 RESEARCH BLVD SUITE 100 City AUSTIN Zip 78759

Phone: 512-346-3550

Business Owner ☐ Yes ☒ No

Are you now or have you in the past served on any Boards or Commissions? ☐ Yes ☒ No

If yes, list Board or Commission served on: _____ Date _____

Signature Dan L Michie Date 7 OCT 2013

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743

Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☒ **Planning & Zoning Commission**
- ☐ **Parks & Recreation Advisory Board**
- ☐ **Public Art Commission**
- ☐ **TIRZ/Development Authority Board**
- ☐ **Board of Adjustment/Appeal**
- ☐ **Ethics Commission**
- ☐ **City Charter Review Committee**
- ☐ **Library Foundation Board**

PERSONAL INFORMATION

Name Bob Cantwell

Home Address 604 Scenic Path City Leander Zip 78641

Home Phone 512 260-8693 Cell Phone 512 635-0123

Email Address bobcantwell@hotmail.com

Do you live inside the Leander City Limits ? ☒ Yes _____ years ☐ No ☐ ETJ ?

Are you a current registered voter? ☒ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name Parsons Occupation Engineer

Address 8000 Centre Park Drive Suite 200 City Austin Zip 78254

Phone 512 719-6000

Business Owner ☐ Yes ☒ No

Are you now or have you in the past served on any Boards or Commissions? ☒ Yes ☐ No

If yes, list Board or Commission served on: EDC Date 2003

Signature Robert A. Cantwell Date Dec 18, 2013

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743

Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

CITY OF LEANDER, TEXAS

Boards & Commissions Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☐ Planning & Zoning Commission
- ☐ Parks & Recreation Advisory Board
- ☐ Public Art Committee
- ☐ TIRZ/Development Authority Board
- ☐ Board of Adjustment/Appeal
- ☐ Ethics Commission
- ☐ City Charter Review Committee
- ☒ New Boards Formed

PERSONAL INFORMATION

Name: Cheryl Fitzsimmons SSN # 463-51-4705

Home Address: 608 Deercreek Ln City Leander Zip 78641

Home Phone: - NA - Cell Phone (512) 914-2500

Email Address: msfitz@suddenlink.net

Do you live inside the Leander City Limits ? ☒ Yes 9 years ☐ No ☐ ETJ ?

Are you a current registered voter? ☒ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name Self Employeed Occupation Mary Kay Consultant

Address: 608 Deercreek Ln City Leander Zip 78641

Phone: (512) 914-2500

Business Owner ☒ Yes ☐ No

Are you now or have you in the past served on any Boards or Commissions? ☐ Yes ☒ No

If yes, list Board or Commission served on: _____ Date _____

Signature _____ Date 5-22-13

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646
Phone: 512/ 528-2743

Address: 200 W. Willis, Leander, Texas 78641
Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

Cheryl Fitzsimmons
608 Deercreek Ln
Leander, TX 78641
(512) 914-2500
msfitz@suddenlink.net

May 22, 2013

Chris Fielder
Mayor
City of Leander
PO Box 319
Leander, TX 78646

Dear Mr. Fielder,

I am interested in an opportunity to volunteer with the City of Leander Emergency Management Division. I have experience working with the Leander Fire Department and would like to continue to do so in a volunteer capacity.

I volunteered as an Associate Member of the Leander Volunteer Fire Department and enjoyed being able to help keep our emergency responders safe whether in a training or emergency situation. In this position, I assisted with the rehab sector of emergency management. I have Emergency Incident Training that was required for all Associate Members through the Federal Emergency Management Agency with the National Incident Management System.

I would be thrilled to have the opportunity to assist. My schedule is flexible and I am available evening and weekend hours, as well as during the day. However, I am unavailable June 13-20, 2013 and June 26-July 10, 2013 as I already have out of town trips planned for that timeframe.

Sincerely,

Cheryl Fitzsimmons

608 Deercreek Ln. Leander, TX 78641 •512-914-2500•msfitz@suddenlink.net

Cheryl Fitzsimmons

Objective

As an experienced Substitute Teacher, I bring flexibility and versatility to my work, with the ability to pick up material from anywhere and motivate classes towards success.

Experience

Sept. 2005-Current — Mary Kay Consultant — Leander, TX

Beauty Consultant

Established a successful home-based business, focusing on exceptional customer service and niche marketing of custom-designed gift baskets. Managed all aspects of the business including inventory control, sales and marketing, product presentation, customer relations, and bookkeeping and tax preparation.

Nov. 2012 - Current
Aug. 2008-June 2012 — Leander ISD — Leander, TX

Substitute Teacher

Perform essential classroom duties in different elementary, junior high, secondary, and special education classrooms, often with little notice or guidance, while maintaining district educational and behavioral guidelines. Present educational material employing diverse teaching strategies designed to effectively address each student's learning style and ability, including lecture, discussion, demonstration, cooperative learning, and individualized instruction. Provide educational continuity by implementing established lesson plans, while exercising professional judgment to introduce new material when appropriate or necessary. Develop and maintain positive interactions with students, faculty, and administrators, building a rapport and gaining respect and trust to ensure an environment conducive to learning.

Aug. 2000-June 2002 — Fiberglass Unlimited — Victoria, TX

Office Manager / Bookkeeper

Handle the tasks of collecting and processing accounts receivable and accounts payable. Responsible for preparing tax reports and tracking overdue accounts. Performs tasks like maintaining employees' files and other important documents. Responsible for preparing contracts and tracking contracts. Handles the tasks of preparing weekly and monthly report for the Owner. Responsible for managing time sheets, routine banking as well as credit card management. Performs other assigned projects as required.

Education

08/85-06/90 — Calhoun High School — Port Lavaca, TX

Graduated, GED

2002-2003 — University of Phoenix — Online

Business Management

Degree Not Complete

Volunteer Experience

2007-2012	Leander Fire Department	Leander, TX
2004-Present	Leander ISD	Leander, TX
2005-Present	ACS Relay for Life	Cedar Park and Leander, TX

References Available Upon Request

CITY OF LEANDER, TEXAS

Board & Commission Application

Please check appropriate boxes for all Boards or Commissions you are interested in serving on.

- ☐ Planning & Zoning Commission
- ☒ Parks & Recreation Advisory Board
- ☐ Public Art Committee
- ☐ TIRZ/Development Authority Board
- ☐ Board of Adjustment/Appeal
- ☐ Ethics Commission
- ☐ City Charter Review Committee
- ☐ Library Foundation

PERSONAL INFORMATION

Name: Michael D. Malone

Home Address: 1404 Tumbling River Drive City Leander Zip 78641

Home Phone: (512) 986-6712 Cell Phone (512) 914-7188

Email Address: mmalone4austin@yahoo.com

Do you live inside the Leander City Limits ? ☒ Yes _____ years ☐ No ☐ ETJ ?

Are you a current registered voter? ☒ Yes ☐ No
If yes, please provide copy of voter registration card

OCCUPATIONAL INFORMATION

Business Name Texas Veterans Commission Occupation Benefit & Claims Counselor

Address: 701 E. Whitestone Blvd, Suite 206 City Cedar Park Zip 78613

Phone: (512) 260-1368, Ext. 58022

Business Owner ☐ Yes ☒ No

Are you now or have you in the past served on any Boards or Commissions? ☒ Yes ☐ No

If yes, list Board or Commission served on: National Navy Counselor Association National Secretary Date 02-07

Signature _____ Date 15 OCT 2013

Submit applications with a resume and letter of interest to:

Debbie Haile, City Secretary
Mail: P.O. Box 319, Leander, Texas 78646 Address: 200 W. Willis, Leander, Texas 78641
Phone: 512/ 528-2743 Fax: 512/ 259-1605 Email: Debbie@leandertx.gov

* Request to be on Veteran's Memorial Park Committee in Leander.