



**Purchasing Division
200 W. Willis Street
Leander, TX 78641
www.leandertx.gov**

Solicitation #S16-016

**REQUEST FOR PROPOSAL
HIGH SPEED INTERNET AND TELEPHONE SERVICE**

Responses Due: May 26, 2016



**REQUEST FOR PROPOSAL
HIGH SPEED INTERNET AND TELEPHONE SERVICE**

PART I

GENERAL

1. **PURPOSE:** The City of Leander, herein after “City”, seeks to enter into an agreement with a qualified Individual, Firm or Corporation, herein “Respondent”, to provide High Speed Internet Connectivity and Telephone Service in designated locations, here in Services. City seeks flexibility in vendor relationship to add, expand or remove service locations as the City expands or moves office locations.
2. **BACKGROUND:** The City of Leander currently supports approximately 300 endpoints (computers) throughout the organization and anticipates 400 endpoints by the end of 2021. The connection is supported at several locations through underground fiber and others with T-1 lines. The City utilizes approximately 200 desk phones throughout the organization. Some phones are digital and some are IP Phones.

The City’s current connections are provided by Logix.

3. **DEFINITIONS, TERMS AND CONDITIONS:** By submitting a response to this solicitation, the Respondent agrees that the City’s standard Definitions, Terms and Conditions, in effect at the time of release of the solicitation, shall govern but shall be superseded by those terms and conditions specifically provided for otherwise within this solicitation, in a separate agreement or on the face of a purchase order. The City’s Definitions, Terms and Conditions are herein made a part of this solicitation and can be found on the City’s website by visiting <http://www.leandertx.gov/rfps>.
 - 3.1. Any exception to or additional terms and conditions attached to the response will not be considered unless respondent specifically references them on the front of the Solicitation Document. **WARNING:** Exception to or additional terms and conditions may result in disqualification of the response.
4. **ATTACHMENTS:** The following attachment is herein made a part of the solicitation:
 - 4.1. Attachment A: Reference Form
 - 4.2. Attachment B: CIQ Form
 - 4.3. Attachment C: Price Proposal Form
 - 4.4. Attachment D: City building and service locations
 - 4.5. Attachment E: Current provider invoice
5. **CLARIFICATION:** For questions or clarifications of specifications, you may contact:

Joy Simonton
Purchasing Agent
City of Leander
Telephone: 512-528-2730
jsimonton@leandertx.gov

The individual listed above may be contacted by telephone or visited for clarification of the specifications only. No authority is intended or implied that specifications may be amended or alterations accepted prior to solicitation opening without written approval of the City of Leander through the Purchasing Department.

6. **RESPONDENT REQUIREMENTS:** The opening of a solicitation shall not be construed as the City's acceptance of such as qualified and responsive.
- 6.1. Respondents shall be firms, corporations, individuals or partnerships normally engaged in the offering and support of internet services.
7. **BEST VALUE EVALUATION AND CRITERIA:** Respondents may be required to make an oral presentation to the selection team to further present their qualifications. These presentations will provide the Respondent the opportunity to clarify their proposal and ensure a mutual understanding of the services to be provided and the approach to be used.

All solicitations received may be evaluated based on the best value for the City. In determining best value, the City may consider:

- Proposed fees;
 - Reputation of Respondent and of Respondent's services;
 - Quality of the Respondent's services;
 - The extent to which the services meet the City's needs;
 - Respondent's past relationship with the City;
 - Any relevant criteria specifically listed in the solicitation.
- 7.1. The City reserves the right to reject any or all responses, or delete any portion of the response, or to accept any response deemed most advantageous, or to waive any irregularities or informalities in the response received that best serves the interest and at the sole discretion of the City.
- 7.2. Response and associated pricing shall be valid for no less than ninety (90) days from the date of opening.
8. **COMMITTEE REVIEW:** An evaluation committee will review each response for solicitation compliance and technical scoring in each category using the following weighted criteria. A consensus score will be assigned to each response.

- | | |
|----------------------------------------------------|------------------|
| 8.1. Proposed Fee | 50 Points |
| 8.2. Proposed Services and Service Level Agreement | 35 Points |
| 8.3. References | 15 Points |

The evaluation process may reveal additional information for consideration. The City reserves the right to modify, without notice, the evaluation structure and weighted criteria to accommodate these additional considerations to serve the best interest of the City.

9. **AGREEMENT TERMS:** The terms of the awarded agreement shall include but not be limited to the following:
- 9.1. The term "agreement" shall mean the executed contract awarded as a result of this solicitation and all exhibits thereto. At a minimum, the following documents will be incorporated into the agreement:
- 9.1.1. Solicitation document, attachments and exhibits;
 - 9.1.2. Solicitation addendums, if applicable;
 - 9.1.3. City's Definitions, Terms and Conditions;

- 9.1.4. Successful Respondent's submission.
- 9.2. The initial term and subsequent renewals of the resulting agreement shall be for two (2) twelve-month periods plus three (3) 12-month renewal periods provided both parties agree in advance of renewal.
- 9.3. All service locations after initial term shall provide ability to terminate service based on fiber implementation.
- 9.4. If the Respondent fails to perform its duties in a reasonable and competent manner, the City shall give written notice to the Respondent of the deficiencies and the successful Respondent shall have thirty (30) days to correct such deficiencies. If the Respondent fails to correct the deficiencies within the thirty (30) days, the City may terminate the agreement by giving the Respondent written notice of termination and the reason for the termination.
10. **PRICE INCREASE OR DECREASE:** A price increase to the agreement is not permitted during the initial or renewal terms except for those locations that may be added to the service agreement.
11. **AWARD:** The City reserves the right to enter into an Agreement or a Purchase Order with a single award, split awards, non-award, or use any combination that best serves the interest and at the sole discretion of the City.
- 11.1. City may, at its sole discretion, create a rotating list of those successful respondents to be available as needed.
- 11.2. Award announcement will be made upon City Council approval of staff recommendation and executed agreement. Award announcement will appear on the City's website at <http://www.leandertx.gov/rfps>.
- 11.3. Chapter 176, Texas Local Government Code requires that disclosures of certain relationships be made in relation to certain contracts with the City. Local government officers are the members of the City Council, the City Manager, and other City employees or agents who exercise discretion in planning, recommending, selecting and contracting of a vendor. Please contact the City Secretary for a list of additional City employees and agents who may qualify as local government officers. Click here [Chapter 176, Texas Local Government Code](#), to review this requirement.
- 11.3.1. The Local Government Officers that may be involved in the selection and recommendation of this award are:
- Christopher Fielder, Mayor
Andrea Navarrette, Council Member Place 1
Michelle Stephenson, Council Member Place 2
Shanan Shepherd, Council Member, Place 3
Ron Abruzzese, Council Member Place 4
Jeff Seiler, Council Member Place 5
Troy Hill, Council Member Place 6
Kent Cagle, City Manager
Tom Yantis, Assistant City Manager
Paul Preston, Information Technology Director
Joy Simonton, Purchasing Agent
Paige Saenz, City Attorney
- 11.3.2. A completed CIQ Form, herein Attachment B, is required with each response.
- 11.3.3. Once a selection is made and the City has the intent to award, the successful respondent will be required to submit Form 1295 to the State of Texas electronically prior to executing the agreement or purchase order.
- https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm
12. **PROMPT PAYMENT POLICY:** Payments will be made in accordance with the Texas Prompt Payment Law, Texas Government Code, Subtitle F, Chapter 2251. The City will pay Vendor within

thirty days after the acceptance of the supplies, materials, equipment, or the day on which the performance of services was completed or the day, on which the City receives a correct invoice for the supplies, materials, equipment or services, whichever is later. The Vendor may charge a late fee (fee shall not be greater than that which is permitted by Texas law) for payments not made in accordance with this prompt payment policy; however, this policy does not apply to payments made by the City in the event:

- 12.1. There is a bona fide dispute between the City and Vendor concerning the supplies, materials, services or equipment delivered or the services performed that causes the payment to be late; or
 - 12.2. The terms of a federal agreement, grant, regulation, or statute prevent the City from making a timely payment with Federal Funds; or
 - 12.3. There is a bona fide dispute between the Vendor and a subcontractor or between a subcontractor and its suppliers concerning supplies, material, or equipment delivered or the services performed which caused the payment to be late; or
 - 12.4. The invoice is not mailed to the City in strict accordance with instructions, if any, on the purchase order or agreement or other such contractual agreement.
13. **NON-APPROPRIATION:** The resulting Agreement is a commitment of the City's current revenues only. It is understood and agreed the City shall have the right to terminate the Agreement at the end of any City fiscal year if the governing body of the City does not appropriate funds sufficient to purchase the estimated yearly quantities, as determined by the City's budget for the fiscal year in question. The City may affect such termination by giving Vendor a written notice of termination at the end of its then current fiscal year.

PART II

SCHEDULE

1. **SOLICITATION SCHEDULE:** It is the City's intention to comply with the following solicitation timeline:

1.1. Solicitation released	April 28, 2016
1.2. MANDATORY pre-solicitation meeting	May 10, 2016
1.3. Deadline for questions	May 12, 2016
1.4. City responses to all questions or addendums	May 13, 2016
1.5. Responses for solicitation due at or before 3:00 PM	May 26, 2016

All questions regarding the solicitation shall be submitted in writing at or before 5:00 PM on the due date noted above. A copy of all the questions submitted and the City's response to the questions shall be posted on our webpage, <http://www.leandertx.gov/rfps>. Questions shall be submitted to the City contact named herein.

The City reserves the right to modify these dates. Notice of date change will be posted to the City's website.

2. **PRE-SOLICITATION MEETING:** A **MANDATORY** pre-solicitation meeting will be held to fully acquaint Respondents with the unique needs of the City. The pre-solicitation meeting will be conducted on:

May 10, 2016 at 2:00 PM CT
Leander City Hall
200 W. Willis Street

Leander, Texas 78641

- 2.1. The City considers this pre-solicitation meeting **mandatory**.
- 2.2. It is the responsibility of the Respondent to be familiar with the specifications herein and to ask any relevant questions they may have concerning this solicitation.
- 2.3. Respondents **not** in attendance at the Mandatory Pre-Solicitation Meeting will be precluded from submitting a response.
3. **SOLICITATION UPDATES:** Respondents shall be responsible for monitoring the City's website at <http://www.leandertx.gov/rfps> for any updates pertaining to the solicitation described herein. Various updates may include addendums, cancelations, notifications, and any other pertinent information necessary for the submission of a correct and accurate response. The City will not be held responsible for any further communication beyond updating the website.
4. **RESPONSE DUE DATE:** Signed and sealed responses are due at or before **3:00 PM**, on the date noted above to the Purchasing Department. Mail or carry sealed responses to:
 - FedEx, UPS or Hand Deliver to:**

**City of Leander
Purchasing Department
200 W. Willis
Leander, Texas 78641**
 - Mail to:**

**City of Leander
Purchasing Department
PO Box 319
Leander, TX 78646**
- 4.1. Responses received after this time and date shall not be considered.
- 4.2. Sealed responses shall be clearly marked on the outside of packaging with the Solicitation title, number, due date and "**DO NOT OPEN**".
- 4.3. Facsimile or electronically transmitted responses are **not acceptable**.
- 4.4. Late responses will be returned to Respondent unopened if return address is provided.
- 4.5. Responses cannot be altered or amended after opening.
- 4.6. No response can be withdrawn after opening without written approval from the City for an acceptable reason.
- 4.7. The City will not be bound by any oral statement or offer made contrary to the written specifications.
5. **AGREEMENT NEGOTIATIONS:** In establishing an agreement as a result of the solicitation process, the City may:
 - 5.1. Review all submittals and determine which Respondents are reasonably qualified for award of the agreement.
 - 5.2. Determine the Respondent whose submittal is most advantageous to the City considering the evaluation criteria.

- 5.3. Attempt to negotiate with the most responsive Respondent an agreement at fair and reasonable terms, conditions and cost.
 - 5.4. If negotiations are successful, enter into an agreement or issue a purchase order.
 - 5.5. If not successful, formally end negotiations with that Respondent. The City may then:
 - 5.5.1. Select the next most highly qualified Respondent and attempt to negotiate an agreement at fair and reasonable terms, conditions and cost with that Respondent.
 - 5.5.2. The City shall continue this process until an agreement is entered into or all negotiations are terminated.
 - 5.6. The City also reserves the right to reject any or all submittals, or to accept any submittal deemed most advantageous, or to waive any irregularities or informalities in the submittal received.
6. **POST AWARD MEETING:** The City and Respondent shall have a post award meeting to discuss, but not be limited to the following:
- 6.1. Identify specific milestones, goals and strategies to meet objectives.
7. **COSTS INCURRED:** Respondent shall acknowledge that the issuance of a solicitation shall in no way obligate the City to award a contract or to pay any costs associated with the preparation of a response to said solicitation. The costs in developing and submitting proposals, preparing for and participating in oral presentations or any other similar expenses incurred by a Respondent are the sole responsibility of the Respondent and shall not be reimbursed by the City.

PART III

SPECIFICATIONS

1. **SCOPE:** The City of Leander, seeks to enter into an agreement with a qualified Respondent to provide high speed internet connectivity and telephone service in designated locations.
2. **GOAL:** The goal of the Services is to provide City staff access to high speed internet services telephone connectivity.
3. **COMPUTER ENDPOINTS:** The City's system currently supports approximately 300 endpoints.
 - 3.1. The City anticipates 400 endpoints by the end of 2021.
4. **TELEPHONES:** City desk telephones are also supported by the system.
 - 4.1. Approximately 150 desk telephones are currently supported.
 - 4.2. The City anticipates 250 telephones by the end of 2021.
 - 4.3. The telephones are currently a mixture of digital and IP models.
 - 4.4. Three analogue phone lines are installed at the Police Department and Fire Department locations.
5. **DOMESTIC LONG DISTANCE:** Domestic long distance calls placed within the continental United States by City shall be free of charge.
6. **BANDWIDTH SPEED AND CAPACITY:** Services shall provide a minimum bandwidth speeds as outlined on ATTACHMENT C.
 - 6.1. Bandwidth shall not be oversubscribed ensuring City's ability to utilize internet services as agreed twenty-four (24) hours per day, seven (7) days per week.

- 6.2. Successful respondent will make available, at the request of the City, bandwidth utilization graphs to assist in capacity planning.
- 6.3. Successful respondent will additionally assist in analyzing, and mitigating, all denial of service attacks or traffic anomalies. Any cost for monitoring, assisting, and supporting the district as described must be a component of the service's monthly cost.
7. **UPGRADABLE:** Internet access capacity should be easily upgradeable to a maximum of 1Gbps to accommodate the future needs of the district. The district would increase capacity in increments of 10Mbps, should additional capacity be required.
8. **LINE ITEM ADJUSTMENTS:** As the City's fiber infrastructure develops, services may not be needed at certain locations after the initial two-year period. Services shall be cancelable as needed with no penalty, after the two-year initial term.
 - 8.1. As City expands, additional office locations may be added to service agreement. Subsequent pricing shall be congruent to other locations.
9. **MULTIPROTOCOL LABEL SWITCHING (MPLS) AND NETWORK FIREWALL:** MPLS and Network firewall shall be provided.
10. **EQUIPMENT AND SUPPLIES:** Equipment and material furnished shall meet with the approval of the Information Technology Director's express approval. Successful respondent shall provide all necessary equipment to include but not be limited to:
 - 10.1. IP addresses;
 - 10.2. Connectors;
 - 10.3. Routers;
11. **LOCATIONS:** The City operates from a number of individual locations. ATTACHMENT D herein is provided to show the locations of those buildings.
 - 11.1. Internet services shall be offered at each location provided.
 - 11.2. Further, ATTACHMENT C, the bid form, shall show the cost per location for internet services as specified herein.
12. **SERVICE LEVEL REQUIREMENTS:** The successful respondent shall be responsible for all service and maintenance of Internet connections. Due to the public service nature of the City's services, prolonged outages are not acceptable.
 - 12.1. Respondent shall offer service ticket system for tracking of service issues;
 - 12.2. 24/7/365 technical support and trouble-shooting shall be available by phone;
 - 12.3. On-site repair shall be delivered within two-hours of ticket being established;
 - 12.4. 99% uptime shall be required;
 - 12.5. Refunds will be provided to City for periods of service outage lasting more than four hours.
13. **SPIN:** Respondent shall submit active Service Provider Identification Number (SPIN) with response.
 - 13.1. SPIN status shall reflect good standing at the time of submittal.
14. **INVOICING:** The successful respondent must be prepared to split the billing amounts on the invoice as they are associated with each location. One invoice is acceptable.

PART IV

RESPONSE REQUIREMENTS

1. **SOLICITATION SUBMISSION REQUIREMENTS:** To achieve a uniform review process and obtain the maximum degree of comparability, the responses shall be organized in the manner specified below. Responses **shall not exceed twenty (20) pages** in length (excluding title page, index/table of contents, work sample attachments (on CD or flash drive) and dividers). Information in excess of those pages allowed will not be evaluated. One page shall be interpreted as one side of a printed, 8 1/2" X 11" sheet of paper. It is recommended that responses not be submitted in ringed binders or metal spirals to conserve cost for both the Respondent and the City.

The Respondent shall submit **one (1) original signed paper copy and two (2) copies** of its Response.

In addition, the Respondent shall submit one (1) CD or flash drive, each containing a complete copy of Respondent's submission in an acceptable electronic format (PDF, RTF, TXT, DOC, XLS). A complete copy of the Response includes all documents required by this Solicitation. The CD or flash drive shall be titled: "SOLICITATION NUMBER - Complete copy of [Name of Respondent]'s submission." **Failure to provide a CD or flash drive may result in disqualification for award.**

If supplemental materials are included with the Response, each CD or flash drive must include such supplemental materials. The Response and accompanying documentation are the property of the City and will not be returned.

TAB #1

- 1.1. Title Page (1 page) – Show the solicitation title and number, the name of your firm, address, telephone number(s) name of contact person and date.
- 1.2. Letter of Transmittal (1 page) – Identify the services for which the solicitation has been prepared.
- 1.2.1. Briefly state your firms understanding of the services to be performed and make a positive commitment to provide the services as specified.
- 1.2.2. Provide the name(s) of the person(s) authorized to make representations for your firm, their title(s), address, telephone number(s) and e-mail address.
- 1.2.3. The letter of transmittal shall be signed in permanent ink by a corporate officer or other individual who has the authority to bind the firm. The name and title of the individuals(s) signing the solicitation shall be clearly shown immediately below the signature.

TAB #2

- 1.3. Table of Contents (1 page) – Clearly identify the materials by Tab and Page Number.

TAB #3

- 1.4. Firm Profile and References – Provide detailed information on the firm and firm history to include date founded.
- 1.4.1. Respondent shall provide the name, address, telephone number and e-mail address of a primary contact for at least three (3) municipalities or organizations of similar size that have utilized similar services from your organization, within the last three (3) years. Include a brief overview of the work performed with associated fees charged. References may be checked prior to award. Any negative feedback received may result in disqualification of submittal. ATTACHMENT A may be used for a portion of the response.
- 1.4.2. Respondent shall provide information on size and resources of the firm.

TAB #4

- 1.5. Service Overview – Detailed description of services and internet speed to be provided to each location.

TAB #5

- 1.5.1. Acknowledgement that City will not receive any charges for long distance telephone calls.
- 1.6. Technical Service Location – Provide detailed information on the location of the telephone and on-site support dispatch locations.

TAB #6

1.7. SPIN Number and USCA Status: Provide SPIN number and USCA status.

TAB #7

1.8. Fee Proposal – Respondent shall provide an **all-inclusive**, per-year fee for each location specified for a one-year term. However, initial term commitment is anticipated to be two (2) years. No additional fees shall be permitted. Trouble shooting and technical support shall be included in pricing. Applicable taxes and surcharges shall be included.

TAB #8

1.9. CIQ Form: Attachment B, the Conflict of Interest Questionnaire must be completed and returned with the response.

PART V

1. **CONFIDENTIALITY OF CONTENT**: All documents submitted in response to a solicitation shall be subject to the Texas Public Information Act. Following an award, responses are subject to release as public information unless the response or specific parts of the response can be shown to be exempt from the Texas Public Information Act. Pricing is not considered to be confidential under any circumstances.
 - 1.1 Information in a submittal that is legally protected as a trade secret or otherwise confidential must be clearly indicated with stamped, bold red letters stating "CONFIDENTIAL" on that section of the document. The City will not be responsible for any public disclosure of confidential information if it is not clearly marked as such.
 - 1.2 If a request is made under the Texas Public Information Act to inspect information designated as confidential, the Respondent shall, upon request from the City, furnish sufficient written reasons and information as to why the information should be protected from disclosure. The matter will then be presented to the Attorney General of Texas for final determination.
2. **ETHICS ORDINANCE AND DISCLOSURE STATEMENTS**: The City's Ethics Ordinance requires persons seeking to enter discretionary contracts with the City or appearing before the City Council or another City board or body to disclose certain conflicts of interest. The relevant sections of the Ethics Ordinance are set forth below. The Ethics Ordinance can be found in Article 9.05, Chapter 9 of the City's Code of Ordinances at the following link:
<http://z2codes.franklinlegal.net/franklin/Z2Browser2.html?showset=leanderset>

Sec. 9.05.007 Persons doing business with the city

- (a) Persons seeking discretionary contracts.
 - (1) For the purpose of assisting the city in the enforcement of provisions contained in this article, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract any conflict of interest. This is set forth in [sections 9.05.004](#) and [9.05.005](#) of this article. Further, the individual or business entity agree to abide by the same ethical standards as set forth for public servants in this article.
 - (2) Subsection (a) of this section will become a permanent footnote on documents contained in city bid packets for discretionary contracts.
- (b) Disclosure of conflicts of interest by persons appearing before a board or city body. A person appearing before any city board or other city body for the purpose of doing business with the

city shall disclose to that board or body any facts known to such person which may show or establish that:

- (1) An employee or officer of the city that advises or makes presentations to the board or city body; or
- (2) Any member of the board or city body; has or may have a conflict of interest pursuant to chapter 171, Tex. Loc. Gov't. Code, or an interest which would violate the ethical standards set forth in this article, if he or she were to participate in the processing or consideration of the subject matter.

Sec. 9.05.009(f) Disclosure by persons appearing before a city body. Any person who appears before any city body who has had business dealings within the preceding 12-month period involving one or more transactions of five hundred dollars (\$500.00) or more each quarter, or for a total of twenty-five hundred dollars (\$2,500.00) or more, within the preceding 12-month period with a councilmember, commissioner, or business entity in which a councilmember or commissioner has a substantial interest, shall disclose such business dealings at the time of the appearance. Any person who shall intentionally or knowingly fail to make the aforesaid disclosure shall be guilty of a misdemeanor and shall be fined in accordance with this article.

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<p>OFFICE USE ONLY</p> <hr/> <p>Date Received</p>
<p>1 Name of vendor who has a business relationship with local governmental entity.</p>	

2 **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date



**ATTACHMENT C
CITY OF LEANDER PART SPECIFICATION AND BID FORM
PURCHASING DEPARTMENT
200 W. Willis Street • Leander, Texas 78641**

SOLICITATION INFORMATION	Solicitation Number: #S16-016 INTERNET CONNECTIVITY	RESPONDENT INFORMATION	Tax ID Number: _____
	Due Date: May 26 2016		Business Name: _____
	Time: On or Before 3:00 PM CST		Address: _____
	Submit to: City of Leander Purchasing Division 200 W. Willis Street Leander, TX 78641		Address: _____
			Contact: _____
			Telephone: _____
			Entity Type: _____
			E-mail: _____

HOW DID YOU HEAR ABOUT THIS SOLICITATION?	<input type="checkbox"/> Newspaper	<input type="checkbox"/> City's Website	<input type="checkbox"/> E-mail Announcement	<input type="checkbox"/> ESBD	<input type="checkbox"/> Other _____
--------------------------------------------------	------------------------------------	-----------------------------------------	----------------------------------------------	-------------------------------	--------------------------------------

FIRST TIME RESPONDING TO CITY OF LEANDER?	<input type="checkbox"/> Yes <input type="checkbox"/> No	IS YOUR BUSINESS REGISTERED WITH TEXAS BID SYSTEM?	<input type="checkbox"/> Yes <input type="checkbox"/> No Register at: http://www.texasbidsystem.com
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ITEM #	LOCATION	DESCRIPTION	Mbps	UNIT OF MEASURE	MONTHLY COST	UNITS	ANNUAL COST
1	City Hall/Fire Station #1 Internet	Internet and Voice	25	MONTHS	\$	12	\$
2	Library Internet	Internet and Voice	1.5	MONTHS	\$	12	\$
3	Disaster Recovery Center	Internet and Voice	5.0	MONTHS	\$	12	\$
4	Golf Internet	Internet and Voice	1.5	MONTHS	\$	12	\$
5	Fire Station #2	Internet and Voice	1.5	MONTHS	\$	12	\$
6	Police Department/Fire Station #3	Internet and Voice	10	MONTHS	\$	12	\$
7	Fire Station #4	Internet and Voice	1.5	MONTHS	\$	12	\$
8	Police Department/Fire Station #3	Analogue Line #1	NA	MONTHS	\$	12	\$
9	Police Department/Fire Station #3	Analogue Line #2	NA	MONTHS	\$	12	\$
10	Police Department/Fire Station #3	Analogue Line #3	NA	MONTHS	\$	12	\$
						ANNUAL TOTAL	\$

Pricing shall be all inclusive of equipment, labor, and supplies needed to perform the work as specified herein. Additional fees including but not limited to, shipping, fuel, taxes or other costs incurred shall not be permitted.

**AUTHORIZED
SIGNATURE**

Print Authorized Individual Name: _____

Authorized Signature: _____

Date: _____

ATTACHMENT D - SERVICE LOCATIONS

LOCATION #	LOCATION NAME	LOCATION ADDRESS
1	City Hall/Fire Station #1 Internet	200 W. Willis Street, Leander, TX 78641
2	Library Internet	11011 Bagdad Road, Leander, TX 78641
3	Disaster Recovery Center	11011 Bagdad Road, Leander, TX 78641
4	Golf Internet	3400 Crystal Falls Pkwy, Leander, TX 78646
5	Fire Station #2	1950 Crystal Falls Parkway, Leander TX 78641
6	Police Department/Fire Station #3	101 E. Sonny Drive, Leander TX 78641
7	Fire Station #4	TBD in 2016
8	Police Department/Fire Station #3	101 E. Sonny Drive, Leander TX 78641



Simply better.

www.logixcom.com

ATTACHMETN E

Valued Customer
Since 03/02/2007

Invoice Date 04/14/2016
Account Number 43784731
Telephone Number (512) 528-2724

Summary of Charges For CITY OF LEANDER

Previous Transactions and Other Charges

Previous Balance	7,566.71
Payment 3/29/2016	7,566.71CR
Subtotal	\$0.00

Integrated Service Packages

Network Firewall 50 Leander, 78641	1,070.00
Direct T Voice and Data (512) 259-5259 - 1011 S. Bagdad - Library	551.96
Direct T Voice and Data (512) 259-5855 - 3400 Crystal Falls Pkwy - Golf Course	541.96
Custom Fiber III 10 PRI..... (512) 528-2700 - 200 W. Willis - City Hall/FD1	1,448.00
Custom Fiber 10 PRI..... (512) 528-2860 - 101 E Sonny - Fire/PD	1,173.00
Dynamic Direct T..... (512) 528-8421 - 607 Municipal - Public Works	542.00
Direct T Voice and Data (512) 528-9402 - 1950 Crystal Falls Pkwy -FD2	541.96
Direct T Voice and Data (512) 528-9909 - 406 Municipal - Parks & Rec	551.96
Subtotal	\$6,420.84

Local

Local Lines and Features FD 3/PD	125.18
Subtotal	\$125.18

Internet Service

Custom Fiber 5 data Leander, 78641- 1011 S Bagdad - Disaster Recovery Center	759.00
MPLS Services	129.00
Subtotal	\$888.00

Long Distance

Long Distance	2.66
Subtotal	\$2.66

Taxes, Assessments and Fees

Federal	213.37
State	47.10
Local	55.08
Subtotal	\$315.55

Total Amount Due \$7,752.23

ELECTRONIC INVOICE