



## ATHLETIC FIELD RESERVATION INFORMATION

(Revised February 2016)

Facility availability may be determined by calling the Leander Parks & Recreation Department at 512-528-9909. Please call in advance for the date and time desired. Once it is determined that the facility is available you must complete the *Athletic Field Rental Agreement* and submit payment. Each *Athletic Field Rental Request* is considered independently of previous requests, please complete a new *Athletic Field Rental Agreement* for each request following the 2 week rental rule (Athletics Fields may only be rented within 2 weeks of the requested rental date; multiple dates within this range may be requested on the same Athletic Field Rental Agreement).

The *Athletic Field Rental Agreement* is available online at [www.leandertx.gov](http://www.leandertx.gov) or at the Leander Parks & Recreation Office located at 406 Municipal Drive. Leander Parks and Recreation Office hours are 8 am to Noon and 1pm to 5pm, Monday through Friday. Acceptable forms of payment are: cash, check or credit card (Visa, Master Card, or Discover). There is a \$2 Convenience Fee for credit card transactions. Rentals are not confirmed until all paperwork is received and payment is made in full. Previous payment information is not held or saved, individual payment is required in full to complete each rental agreement.

If your event requires a *Special Event in the Park Permit Application* it should be submitted at the same time as *Athletic Field Rental Agreement*.

### Athletic Field Rental Information

<b>Fees:</b>	Unlighted - \$25      Lighted - \$35 (90 minute rental period - Same rate for residents and non-residents)
<b>Multi-Use Athletic Fields</b>	<p>Robin Bledsoe Park is home to the Gabriel and Jayne Serna Fields. These fields consist of 2 Multi-Use Athletic Fields which are lighted and irrigated. These fields are available for rental as the North and South Fields.</p> <p><u>The North Field</u> is an open athletic field which can be used for many different sport types.</p> <p><u>The South Field</u> is a softball field with no perimeter fencing. This can also be used for many sport types. Baseball is not permitted at this field; please see the information below regarding baseball field rentals available at Benbrook Ranch Park.</p>
<b>Baseball Fields</b>	<p>Benbrook Ranch Park is home to 3 Baseball fields that opened in 2016. All 3 baseball fields are irrigated, lighted, and kept up to a high quality standard. Each field is equipped with dugouts and bull pens. The batting cages are available for use on a first come first serve basis.</p> <p><u>Baseball 1</u> is a large “Regulation” sized field with 90’ bases.</p> <p><u>Baseball 2</u> is a youth sized field with 60’ bases.</p> <p><u>Baseball 3</u> is a youth sized field with 60’ bases.</p>
<p><b><i>Athletic Field Reservations may be made no more than 2 weeks prior to the desired date of use.</i></b></p> <p>Special events or tournaments may be scheduled in advance pending approval from Leander Parks and Recreation Staff. A <i>Special Event in the Park Permit</i> may be required for field rentals more than 2 weeks in advance of the rental date.</p>	



## Welcome to the Park!

For your safety and enjoyment please abide by the following rules (Ord. 12-060-00, Rev. 11-5-15)  
For permits or information call Parks & Recreation at 512.528.9909.

**For Emergencies call 911.**

### You are Welcome

- To enjoy the park and use the facilities for their intended purposes between the hours of 5 am and 10 pm daily (Curfew in effect 10:01 pm to 4:59 am). Mason Homestead hours are 8 am to midnight daily
- To walk your pet on a leash and to clean up your pet's waste

### Facility Reservations & Rentals

- Some facilities may be rented and reserved for activities or events
- Rental fees are established by Ordinance by the City Council

### Swimming Pools & WaterPlayScapes

- Children under 12 years can only be admitted to a pool if they are accompanied by an adult. Exceptions will be made when taking swimming lessons from a proven and competent person authorized by the City
- Children under 7 years using a waterplayscape must be accompanied by a parent or a competent person responsible for the child's safety and conduct

### Permits are Required

- For exhibits, dramatic performances, plays, motion pictures, radio or TV broadcasts, fairs, circus, petting zoos, or musical events
- For public meetings, assemblies, parades, ceremonies, speeches, political meetings or other gatherings involving 100 or more people
- For activities using amplified sound
- To sell, offer or solicit goods, services or merchandise
- To post or affix printed or written matter, sample or device
- To distribute printed or written matter advertising or providing information about a business, commodity, service, product or other commercial activity
- To sell alcohol

### Prohibited Activities

- Use of glass containers
- Defacing, displacing, damaging, or removing park property
- Dumping or disposing of trash, garbage or brush not generated by park use
- Collecting firewood
- Lighting, building or maintaining fires except in designated grills, fire rings or approved BBQ grills.
- Indecent acts, cursing or swearing
- Possessing or discharging a gun, bow & arrow, air or gas weapon, paintball gun or marker, or any instrument with a propelling force, spring, air or gas
- Operation or use of any type of motor vehicle, motor assisted scooter or skateboard, including, but not limited to motorcycles, motorbikes and mini-bikes on any trail, sidewalk or park area not dedicated for such use
- Disturbing or interfering with other persons occupying an area or participating in a lawful park activity
- Hitting or striking golf balls except in areas designated for that purpose
- Riding animals except in areas designated for that purpose
- Wading or swimming in areas other than pools and waterplayscapes or areas designated for that purpose
- Walking or bringing any animal into a park without a leash except in a designated leash-free area
- Overnight camping
- Capturing, trapping, hunting, molesting or injuring wild or domestic animals
- Ride bicycles or place obstacles or other modifications in skate parks
- Use of metal detectors or metal detecting devices
- Mason Homestead: Smoking, tobacco use or pets inside the house; fires or flame burning candles; and nails, staple guns or tacks to hang decorations

### Penalty for Violations

- Violators of any provision of the Ordinance shall be subject to removal from the park and a fine of up to \$500 for each day the violation exists





# RENTAL AGREEMENT TERMS

Facilities are rented on a first come, first serve basis. The undersigned agreement is between the “City of Leander” and the “Renter.”

1. Renters and their guests must adhere to all City Park Rules & Regulations (Ordinance 05-036-01).
2. Special Permits are required for organized exhibits, performances/plays, movies, radio/television broadcasts, fairs, circus, music events, inflatable use, parades, political meetings, gatherings involving 100 or more persons, activities using amplified sound, to sell, offer or solicit goods or merchandise, to post or affix printed or written matter, samples or devices and to distribute printed or written matter advertising or providing information about a business, commodity, service, product or other commercial activity.
3. Rentals wishing to use inflatables must go through approved vendors OR be able to meet the following criteria:
  - a. Show documentation of the State Certification for each inflatable to be used,
  - b. Provide proof of adequate liability insurance stating the City of Leander as an additional insured, and
  - c. Use water barrels or sand bags for securing inflatables. **NO STAKES CAN BE USED IN THE PARKS!**
4. Driving stakes into the ground is prohibited.
5. The use of piñatas and confetti eggs are prohibited and their use will be cause for forfeiture of your litter and damage deposit. The facility will be checked before and after your rental time.
6. Motorized vehicles must remain on designated park roads and parking lots.
7. Rental activities can only occur during regular park hours (6 am to 10 pm daily).
8. Renters must be 18 years or older and be present on-site during the entire rental event. Renters are responsible for the conduct and behavior of their group and for enforcing the terms of the *Rental Agreement*.
9. There is no guarantee that adjacent park facilities will be operational on the day of the rental.
10. Renters must submit the *Rental Agreement* and full payment at the time of rental. The *Rental Agreement* may be submitted by mail, fax, email, or in person at 406 Municipal Dr, Leander, TX 78641.
11. **Cancellations & Refunds:**  
Athletic Fields: Refunds and/or rescheduling of athletic field rentals will be made when the Parks & Recreation department closes the fields due to inclement weather, when the fields are deemed unplayable, or for maintenance. Refunds will not be given because adjacent facilities are not operational on the day of rental (ie. WaterPlayScape, Swimming Pool, etc.). All refunds are at the sole discretion of Parks personnel.
12. Your Rental Reservation will be posted at the rental site. **For assistance outside of normal office hours (Monday-Friday from 8am to 5pm) please call 512-585-7619.**
13. Failure to comply with *Rental Agreement* terms may result in the forfeiture of a deposit and the right to future use of City recreation facilities.

By signing below the Renter has read and agreed to the *Rental Agreement Terms*, Park Rules, *Cancellation and Refund Policy* and to be personally responsible for damages or problems caused by the rental group.

\_\_\_\_\_  
Renter Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Approval

\_\_\_\_\_  
Date