



## MINUTES

**PLANNING & ZONING COMMISSION MEETING  
CITY OF LEANDER, TEXAS  
Pat Bryson Municipal Hall ~ 201 North Brushy Street  
Leander, Texas**

**Thursday ~ January 22, 2015 at 7:00 pm**

<b>Place 1 Michelle Stephenson, Vice Chairman</b>	<b>Place 5 Richard Allen</b>
<b>Place 2 Joel Wixson</b>	<b>Place 6 Betty Saenz</b>
<b>Place 3 Jason Anderson</b>	<b>Place 7 Jeff Seiler, Chair</b>
<b>Place 4 Sid Sokol</b>	

1. Call to Order  
**Meeting called to order at 7:02 p.m.**
2. Roll Call  
**All Commissioners were present**
3. Approval of Minutes:  
Regular Planning & Zoning Meeting: January 8, 2015  
**Motion made by Commissioner Anderson to approve the minutes, seconded by Commissioner Allen. Motion passed unanimously**
4. Director's report to P & Z Commissioners on actions taken by the City Council at the January 15, 2015 meeting and update on January 14, 2015 Comp Plan Steering Committee meeting.  
**Tom Yantis, Assistant City Manager reported on actions that were taken by the City Council at their January 15, 2015 meeting on items that were recommended from the P & Z Commission.**
5. Review meeting protocol  
**Chairman Seiler referred to the printed meeting protocol.**
6. Citizen Communications - Three (3) minutes of time is allowed, per speaker  
**No citizens wished to speak**

<b>Consent Agenda</b>
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7. Subdivision Case 14-FP-020: Consider action on the Pecan Creek, Phase 3 Final Plat for 20.03 acres more or less; WCAD Parcel R530466; generally located approximately 4,500 feet to the east of the intersection of Ronald W. Reagan Blvd and CR 179; Williamson County, Texas. Applicant/Agent: Randall Jones & Associates Engineers on behalf Gehan Homes, Ltd.
8. Subdivision Case 14-FP-043: Consider action on the Fairways at Crystal Falls, Section 2, Phase 7 Final Plat for 24.386 acres more or less; TCAD Parcel 831299; generally located to the northwest of the intersection of Long Bow Drive and Champion Corners Drive, more specifically located to the west of the terminus of Long Bow Drive; Travis County, Texas. Applicant/Agent: Samuel Kiger, P.E. on behalf of Taylor Morrison at Crystal Falls, LLC.
9. Subdivision Case 14-SFP-002: Consider action on the Westwood Commercial Short Form Final Plat for 4.72 acres more or less; WCAD Parcel R405787; generally located on the southeast corner of the intersection of Old 2243 W and Sunny Brook Dr; Leander, Williamson County, Texas. Applicant/Agent: Geoff Guerrero on behalf of Westwood Joint Venture.
10. Subdivision Case 14-SFP-003: Consider action on the Leander Heights, Section 2, Lot 2, Block A Short Form Final Plat for 2.75 acres more or less; WCAD Parcel R036437; generally located approximately 526 feet from the southwest corner of the intersection of Municipal Dr and S. West Dr; Leander, Williamson County, Texas. Applicant/Agent: James Barker on behalf of Arcaya Properties, L.L.C.

**Motion made by Commissioner Anderson to approve the consent agenda items 7, 8, 9 & 10 seconded by Vice Chairman Stephenson. Motion passed unanimously.**

11. Subdivision Case 14-SFP-004: Consider action on the North Creek Commercial Park Short Form Final Plat for 15.08 acres more or less; WCAD Parcel R304545; generally located on the northwest corner of the intersection of Old 2243 W and N. Bagdad Rd; Leander, Williamson County, Texas. Applicant/Agent: Bruce Nakfoor on behalf of Firstmark Credit Union.

**Item #11 was pulled by staff to make the P & Z Commission aware that there were conditions added to the staff recommendation. Staff recommended approval with the condition that all letters from the utility providers agreeing to vacate the easement associated with the plat were submitted. Tim Haynie, applicant, explained they were waiting on consent to vacate the easement from Time Warner Cable. Commissioner Wixson moved to approve with staff recommendation, Commissioner Allen seconded the motion. Motion passed unanimously**

<b>Regular Agenda</b>
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12. Discuss City Charter and Ethic's Ordinance.

a) Staff Presentation

**Tom Yantis, Assistant City Manager and Paige Saenz, City Attorney, discussed certain sections of the City Charter and Ethic's Ordinance with the P & Z Commissioners.**

b) Discussion

**Discussion took place.**

13. Meeting Adjourned at 7:53

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Chairman Seiler

ATTEST:  
Ellen Pizalate, P & Z Secretary